

Hawai'i State Association of Counties (HSAC)

Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

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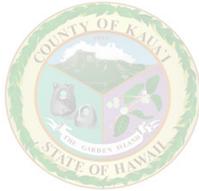


MINUTES

HSAC EXECUTIVE COMMITTEE MEETING

Monday, June 1, 2020 • 10:30 a.m.

Meeting held via Conference Call



I. CALL TO ORDER

The HSAC Executive Committee was called to order by HSAC President Joey Manahan at 10:51a.m. The following members comprising a quorum were present:

City and County of Honolulu:

President Joey Manahan
Council Member, City and County of Honolulu

County of Kaua'i:

Vice President Ross Kagawa
Council Member, County of Kaua'i

County of Hawai'i:

Secretary Ashley Kierkiewicz
Council Member, County of Hawai'i

County of Maui:

Treasurer Kelly King
Council Member, County of Maui

Others Present:

Aida Kawamura, Legislative Assistant, Office of Council Services, County of Kaua'i

Shelly Espeleta, Legislative Analyst, Office of Council Services, County of Maui

Anela Keko'olani, Administrative & Committee Analyst, Office of Joey Manahan, City and County of Honolulu

George White, Office of Council Services
City and County of Honolulu

Kamakana Watanabe, Office of Council Services
City and County of Honolulu





II. APPROVAL OF AGENDA

Secretary Kierkiewicz moved to approve the agenda, with a second by Treasurer King.

The motion to approve the agenda of the June 1, 2020 meeting of the HSAC Executive Committee carried unanimously.

III. REPORTS

A. Treasurer's Report: Treasurer's Report for April 2020

Treasurer King provided the body with an updated report (attached).

Secretary Kierkiewicz moved to file the April 2020 Treasurers Report, with a second by Vice President Kagawa. The motion carried unanimously.

IV. OLD BUSINESS

A. Approval of the Fiscal Year 2020-2021 Annual Operating Budget

Treasurer King noted revisions made to proposed annual operating budget (attached) as presented and discussed at the May 2020 EC meeting.

Treasurer King moved to accept the proposed HSAC Annual Operating Budget for FY 20-21, with a second by Secretary King. The motion carried unanimously.

B. Proposed Slate of HSAC Officers for Fiscal Year 2020-2021

Treasurer King asked if Honolulu was hiring a person to support HSAC, and President Manahan affirmed. She said that Maui does not support this action or keeping the Treasurer position. She specifically mentioned a comment by Council Member Riki Hokama, who stated one Council should not have to solely bear the cost for an HSAC support person.

Vice President supports hiring a person, which initially will be costly to get books clean but work to support HSAC should be minimal once the financials are squared away. He felt issues stemmed from prior ECs, but our body is having to clean it up. Treasurer King mentioned Ms. Keko`olani has been working hard to get materials to auditors. Ms. Keko`olani said she provided auditor bank statements and meeting minutes they did not have. She shared she is having trouble getting into GET, as the last person listed is Mayor Victorino. Secretary King expressed issues



with books are prior to Honolulu serving as Treasurer, and suggested someone ask Mayor Victorino directly.

Vice President Kagawa felt bookkeeping should cost couple hundred dollars a month. Treasurer King said a third party must engaged to complete the audit. President Manahan said Honolulu budgeted \$80,000 for someone to assist HSAC and complete the bookkeeping.

Treasurer King expressed desire for the EC to go back to a rotation. President Manahan and Secretary Kierkiewicz both shared that EC members should continue to serve in existing capacities until end of year. Vice President Kagawa commented that then-Council Member Victorino wanted to be president and then begin rotational after he completed his service. Ms. Kawamura said the rotational concept was on the books, but removed after then-Council Member Victorino served.

President Manahan urged keeping the slate as is through end of 2020. Treasurer King said she was agreeable to keeping the slate as is for the next six months, but urged that at some point the body reinstate the rotation.

A motion to accept the slate of HSAC Officers for Fiscal Year 2020-2021 was made by Treasurer King, with a second by Vice President Kagawa. The motion carried unanimously.

Ash - work with Anela to set up Zoom for general meeting and Ex Com
Scrapping makana idea, don't want to burden Maui
Free, simple online convening w/ NACO prez addressing group

V. ANNOUNCEMENTS

A. Scheduling the next meeting

The Executive Committee will meet virtually on Thursday, June 25, 2020 at 9:00a.m. as part of the annual/general membership meeting.

B. Other Announcements

Secretary Kierkiewicz shared she has created a flyer and is working with Ms. Keko'olani to set up a Zoom link for the virtual get together. The event will be free for any to participate. The keynote speaker will be current NACo president, Mary Ann Borgeson.



V. ADJOURNMENT

Secretary Kierkiewicz motioned to adjourn the meeting, with a second by Vice President Kagawa. The motion carried unanimously. President Manahan adjourned the meeting.

A handwritten signature in black ink, appearing to read "AK", is written above a horizontal line.

Council Member Ashley L. Kierkiewicz
Secretary, Hawai'i State Association of Counties