

Hawaii State Association of Counties

Counties of Kauai, Maui and Hawaii, City & County of Honolulu



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MINUTES
HSAC EXECUTIVE COMMITTEE MEETING
September 9, 2011
Council Committee Room, Honolulu Hale
Honolulu, Hawaii

I. CALL TO ORDER

The HSAC Executive Committee was called to order by Vice President Stanley Chang at 10:30 a.m. The following members comprised a quorum:

County of Kauai:	Alternate Kipukai Kualii
City and County of Honolulu:	Vice President Stanley Chang
County of Hawaii:	Secretary Angel Pilago
County of Maui:	Treasurer Joseph Pontanilla
Others Present:	Honolulu staff Kekoa McClellan Honolulu staff Gavin Kennedy Executive Director of Honolulu Office of Economic Development Ann Chung Maui staff Kirsten Hamman Kauai staff Peter Morimoto

Vice President Chang asked if there were any objections to taking the agenda out of order by taking up agenda items VI A, B, and C first. There were no objections.

VI. NEW BUSINESS

- A. Communication dated August 22, 2011, from Bernice K.N. Mau to HSAC President Mel Rapozo informing him of the adoption of a resolution by the City and County of Honolulu approving the officers of HSAC for the remainder of fiscal year 2011-2012.

Treasurer Pontanilla made a motion seconded by Secretary Pilago to accept the correspondence. The motion was approved.



- B. Communication dated August 24, 2011, from Kauai County Council Chair Jay Furfaro to HSAC President Mel Rapozo informing him of the Kauai County Council's approval of the amended slate of officers of HSAC for fiscal year 2011-2012.

Treasurer Pontanilla made a motion seconded by Kauai Alternate Kualii to accept the correspondence. The motion was approved.

- C. Approval by the Maui County Council of the amended slate of officers for the HSAC Executive Committee.

Treasurer Pontanilla made a motion seconded by Secretary Pilago to accept the approval. The motion was approved.

Treasurer Pontanilla informed the Executive Committee that the amended slate of officers for HSAC had been approved by the Maui County Council and that a letter would be forthcoming.

Vice President Chang called for a recess at 10:33 am.

Newly approved Vice President Pilago reconvened the meeting at 10:35 am.

II. APPROVAL OF AGENDA

III. MINUTES

Secretary Chang made a motion seconded by Treasurer Pontanilla to approve the minutes of the August 5, 2011, Executive Committee meeting.

The motion was approved.

IV. REPORTS

A. Treasurer's Report

Treasurer Pontanilla provided a brief update regarding 2011 conference income. He stated that once all funds are collected, the net conference income will be approximately \$8,000.

B. County Reports

1. Maui County Report. Treasurer Pontanilla reported that Maui County is currently considering legislation to authorize emergency use of wells for upcountry Maui to alleviate persistent drought conditions. The council is also working to pass a resolution for an

operational audit of the Waiehu Golf Course. Additionally, the Maui General Plan continues to be worked on.

Vice President Pilago stated that without objections he would defer the Hawaii County Report to the end of item IV.

3. City and County of Honolulu Report. Vice President Chang reported that the Honolulu City Council is considering legislation to limit the proliferation of signs, including political signs and that the council is currently attempting to balance visual blight with the right of freedom of expression. He also stated that the Oahu General Plan is being reviewed in addition to the sustainable communities plans for each region of the island. The current sustainable community plan under consideration is that of Waianae.
4. Kauai County Report. Alternate representative Kualii reported that the Kauai Council is currently working to implement a charter amendment approved by the voters that would limit transient accommodations while balancing the rights of property owners. The County is also conducting sister city meetings ahead of the Sister Cities summit and will be preparing for the Western Interstate Region executive board meeting occurring on Kauai in October.
2. Hawaii County Report. Secretary Pilago reported that Hawaii County Council is working on a charter amendment to preserve the funding for county purchase of open spaces as the Mayor has delayed implementation of the current ordinance. The Council has conducted meetings with the delegation from Ormoc City in the Philippines, which is a new sister county of Hawaii and is a participant in the upcoming Sister Cities Summit.

V. UNFINISHED BUSINESS

- A. Discussion regarding amendments to HSAC bylaws.

The item was deferred.

VI. NEW BUSINESS

- D. Communication dated September 2, 2011, from Mark Segami, City and County of Honolulu, requesting HSAC support of the Sister-Cities Summit 2011.

Ann Chung, Executive Director of the Office of Economic Development, City and County of Honolulu, and Kekoa McClellan, staff for Secretary Chang, gave a presentation on the Sister-Cities Summit. Ms. Chung

stated that the purpose of the Sister-Cities Summit is to strengthen and build upon the current sister city relationships of all four counties of Hawaii. Fourteen delegations are expected at the summit from cities in China, Japan, Korea, and the Philippines. The primary goal of the summit is to build business relationships and assist in economic development of the counties. Ms. Chung then reviewed the agenda of the summit for the Executive Committee.

Mr. McClellan explained that the genesis of the Sister-Cities Summit came from HSAC. He stated that HSAC has explored meaningful ways to participate in the event as an organization. He thanked the members for their work in securing support and funding from the individual counties. Mr. McClellan suggested that HSAC could provide a sponsorship of \$5,000 to the Sister-Cities Summit, enabling participation in a high-level breakfast meeting and recognition as a sponsor of the event.

Vice President Pilago requested that Secretary Chang further explain the request. Secretary Chang explained that the request for \$5,000 to the Sister-Cities Summit was not directed to the individual counties as they had already contributed to the event. The request for sponsorship is directed to HSAC as an organization.

Vice President Pilago asked Ms. Chung if attorneys for the Office of Economic Development had objections to the monetary request to HSAC. Ms. Chung responded that no objections had been made.

Treasurer Pontanilla asked Ms. Chung what the budgeted amount for the entire conference was. Ms. Chung responded that she could not provide information on an exact amount and could only say that the costs would be more than the \$100,000 provided by the City and County of Honolulu for the event. Treasurer Pontanilla replied that approval of support from HSAC would need to be explained by HSAC members to their respective councils and it would be difficult to approve funding without basic information on the event being sponsored. Treasurer Pontanilla explained that he was very supportive of providing the sponsorship, however without information to justify that decision by HSAC councilmembers may question the decision. Mr. McClellan replied that because the request is for a sponsorship by HSAC, similar to that of corporate sponsors, providing a detailed budget of the event would not be appropriate. Treasurer Pontanilla stated that while the HSAC Executive Committee has the ability to decide to amend its budget, members will also want to be able to explain their decision to do so to their colleagues.

Vice President Pilago asked Kauai Alternate Kualii if President Rapozo had a position regarding HSAC sponsoring the summit. Alternate Kualii stated that President Rapozo supports the \$5,000 sponsorship request.

Vice President Pilago suggested that HSAC proceed with correspondence to authorize the budget amendment and asked Mr. McClellan what method was preferred to proceed. Mr. McClellan introduced Gavin Kennedy, Honolulu staff, and asked that he explain the procedure for approving the requested budget amendment. Mr. Kennedy explained that, according to HSAC bylaws, to approve the requested funding the only requirement of the Executive Committee was that it approve a budget amendment.

Treasurer Pontanilla expressed his reservations in approving such a budget amendment but recognized the need to pass such an amendment at the current meeting in order to make the deadline for the Sister-Cities Summit event. Vice President Pilago suggested Secretary Chang and President Rapozo generate correspondence for the record that would justify the use of such funding and recognize HSAC's authority to take such action. Treasurer Pontanilla also mentioned that such an action does fall within the purposes of HSAC as denoted in its bylaws.

Secretary Chang made a motion seconded by Treasurer Pontanilla to support, by means of a \$5,000 sponsorship, the Counties of Hawaii Sister-Cities Summit 2011 and that a formal request for the funds would be made to the HSAC President no later than close of business on September 9, 2011, and would include relevant opinions from the Honolulu Office of Council Services and a description of the event meeting the purpose of HSAC.

The motion was approved.

E. Discussion of timeline for submittal of proposals by Counties for HSAC Legislative Package.

Treasurer Pontanilla stated that Maui currently has three proposals under consideration and will address them at their next meeting.

Alternate Kualii informed members that the Kauai Council is considering a proposal on energy resources in addition to proposals previously approved.

Secretary Chang informed members that he would be soliciting ideas from his colleagues via communication to his Council Chair.

Vice President Pilago stated that the Hawaii Council was also soliciting ideas from members currently.

The item was deferred.

VII. ANNOUNCEMENTS

A. Schedule next meeting.

The Executive Committee meeting was scheduled for October 14, 2011, at Honolulu Hale.

B. Other Announcements

Secretary Chang informed members that official HSAC files, beginning on January 1, 2011, would be posted on the City and County of Honolulu Clerk's public docushare website.

Vice President Pilago thanked the members for their support and stated that he looks forward to a productive year for HSAC.

VIII. ADJOURNMENT

There being no further business, the meeting was adjourned at 11:34 a.m.

Very truly yours,



STANLEY CHANG
Secretary
Hawaii State Association of Counties