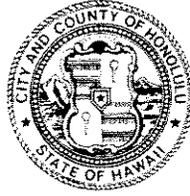


POLICE DEPARTMENT
CITY AND COUNTY OF HONOLULU

801 SOUTH BERETANIA STREET · HONOLULU, HAWAII 96813
TELEPHONE: (808) 529-3111 · INTERNET: www.honolulu.org

MUFI HANNEMANN
MAYOR



BOISSE P. CORREA
CHIEF

PAUL D. PUTZOLD
KARLA A. GODSEY
DEPUTY CHIEF

OUR REFERENCE JM-LT

July 7, 2008

RECEIVED

JUL 7 1 30 PM '08
CITY CLERK
HONOLULU, HAWAII

The Honorable Barbara Marshall, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Marshall and Councilmembers:

Subject: Unbudgeted Temporary Positions – Senior Clerk Typists
Human Resources Division, Career Center

Section 2-17.2(a) of the Revised Ordinances of Honolulu relating to budget execution authorizes the Mayor to establish, fill and allot funds for additional temporary positions that are not included in the Executive Operating Budget Ordinance upon prior notification to the City Council. In accordance with the provisions of this ordinance, this notification is hereby submitted for the equivalent of two full-time temporary Senior Clerk Typist positions in the Human Resources Division of the Honolulu Police Department, for twelve months. Additional required information on these positions is as follows:

1. Type of Temporary Positions Required:

Two or more full-time or part-time positions not to exceed two full-time equivalent Senior Clerk Typist positions for a maximum of twelve months as allowed under Section 6-1103(g) of the Revised Charter of the City and County of Honolulu.

2. Anticipated Duration of the Employment of the Temporary Positions:

Initially for twelve months (anticipated dates: July 2008 through June 2009). Possible extensions/renewals as required and allowable under the Revised City Charter.

3. Cost of the Temporary Positions:

\$82,080

4. Source of Budgetary Savings, Which Will Accrue to Finance the Temporary Positions:

The salary savings from vacant positions will fund these contract positions.

The Honorable Barbara Marshall, Chair
and Members
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5. Unforeseen or Emergency Circumstance Justifying the Need for the Temporary Positions:

The Honolulu Police Department currently has 200 vacant Metropolitan Police Officer positions and 72 vacant civilian positions. With public safety being a major concern, the need to fill these vacancies is a priority for the department. Due to the high volume of applicants that are continuously going through the hiring process, each detective is often tasked with up to 60 applicants to screen. This number will continue to increase since we have already implemented new initiatives to increase our recruitment efforts and to accelerate the hiring process.

These temporary contract positions are needed to assist the Career Center's background investigation detectives that are assigned to process and screen applicants for vacant positions.

Should there be any questions or if additional information is required, please have a member of your staff call Major John McEntire, Human Resources Division, at 529-3703.

Sincerely,

Boisse P. Correa
Chief of Police

By 
John McEntire, Major
Human Resources Division

RECOMMEND APPROVAL:


Mary Patricia Waterhouse, Director
Department of Budget and Fiscal Services

APPROVED:


Wayne M. Hashiro, P.E.
Manager Director

cc: Office of the Mayor