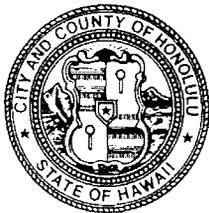


HONOLULU EMERGENCY SERVICES DEPARTMENT
CITY AND COUNTY OF HONOLULU

3375 KOAPAKA STREET, SUITE H-450 • HONOLULU, HAWAII 96819-1869
Phone: (808) 723-7800 • Fax: (808) 833-3934

MUFI HANNEMANN
MAYOR

ELIZABETH A. CHAR. M.D.
DIRECTOR



December 29, 2009

The Honorable Todd K. Apo, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Apo and Councilmembers:

Section 2-17.2(a) of the Revised Ordinances of Honolulu relating to the execution of the Executive Operating Budget authorizes the Mayor to establish, fill and allot funds for additional temporary positions that are not included in the Executive Operating Budget Ordinance, upon prior notification to the City Council. In accordance with the provisions of this ordinance, notification is hereby submitted for one (1) Student Aide III position for the Honolulu Emergency Services Department. Additional required information on this position is as follows:

1. Type of Temporary Position Required:

One (1) Student Aide III for a maximum of 12 months as allowed under Section 6-1103(g) of the Revised Charter of the City and County of Honolulu.

2. Anticipated Duration of the Employment of the Temporary Position:

January 1, 2010 through December 31, 2010.

3. Cost of the Temporary Position:

\$9,880

4. Source of Budgetary Savings, Which Will Accrue to Finance the Temporary Position:

Funds are available from salary savings of the vacant position HD-143 within the EMS Division, and are eligible for reimbursement under the State contract.

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5. Unforeseen or Emergency Circumstance Justifying the Need for the Temporary Position:

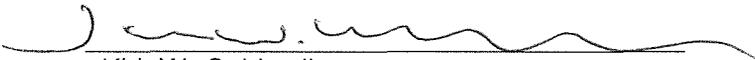
The Student Aide position was previously funded through the City's Po'okela Program. Continuation of the position will allow the Student Aide to complete and implement projects designed to improve EMS operations: Implementing the Department's inventory control system; assisting in safety programs; and researching, planning and assisting in the formulation of a Critical Incident Stress Management team.

Sincerely,



ELIZABETH A. CHAR, M.D.
Director

APPROVED:



Kirk W. Caldwell
Managing Director

cc: Mayor Mufi Hannemann
BFS – Budgetary Admin. Div.