

HONOLULU FIRE DEPARTMENT  
**CITY AND COUNTY OF HONOLULU**

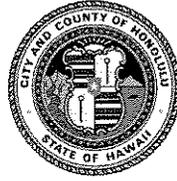
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CITY COUNCIL  
HONOLULU, HAWAII

MUFI HANNEMANN  
MAYOR



April 30, 2009

KENNETH G. SILVA  
FIRE CHIEF

ALVIN K. TOMITA  
DEPUTY FIRE CHIEF

The Honorable Nestor Garcia, Chair  
and Members of the Budget Committee  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawaii 96813

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CITY CLERK  
HONOLULU, HAWAII

Dear Chair Garcia and Councilmembers:

Subject: Budget Communication No. 10  
Council Budget Hearing Questions

This is in response to Budget Committee questions of March 25, 2009, regarding the Honolulu Fire Department's operating budget.

**Question 1 a. Please provide a position description and functional responsibilities of the department's Medical Director.**

Answer: The Medical Director (MD), in conjunction with the Medical Committee (formally entitled the "Defibrillator Committee"), provides periodic review and recommendations relating to standard operating procedures, assessments and maintenance of quality control measures, training and monitoring of personnel, and evaluation of the training and certification of all other aspects of the Honolulu Fire Department's (HFD) First Responders' Automatic External Defibrillator (AED) Program. In addition, he directs and manages the medical aspects of the HFD's medical training program. This includes acting as a medical liaison for the First Responders' AED Program and related medical issues among HFD, the Honolulu Emergency Services Department, and the Honolulu Police Department.

The MD maintains and evaluates a defibrillation training program and a training program for designated trainers until they are certified. He acts as an advisor for fire fighter recruit medical training and the medical retraining of HFD personnel.

He is responsible to review and evaluate the effectiveness of the training and certification of the HFD's First Responders' AED Program by performing analyses of the incidents using information relating to defibrillation, statistical data, and follow up of defibrillation incidents.

**Question 1 b. Please provide a breakdown of the charges and fees invoiced by the department's physician.**

Answer: The City agreed to pay the MD the sum of \$41.25 per hour, not to exceed 20 hours per week, for the performance of the contract, subject to the General Terms and Conditions and provisions as stated and that the total compensation payable under the contract shall not exceed \$42,900 annually. The following is a breakdown of invoices received for medical services performed in fiscal year 2009:

Invoice Number	Month	Hours	Rate	Amount
329	July 2007	88	\$41.25	\$3,630.00
330	August 2007	88	41.25	3,630.00
331	September 2007	85	41.25	3,506.25
332	October 2007	88	41.25	3,630.00
333	November 2007	85	41.25	3,506.25
334	December 2007	88	41.25	3,630.00
356	January 2008	88	41.25	3,630.00
358	February 2008	84	41.25	3,465.00
362	March 2008	88	41.25	3,630.00
364	April 2008	85	41.25	3,506.25
367	May 2008	88	41.25	3,630.00
371	June 2008	85	41.25	3,506.25
			TOTAL	\$42,900.00

**Question 1 c. After further review with the department's Sr. Pilot, please identify any areas of cost saving for the department's helicopter operations.**

Answer: Cost savings for the Helicopter section would only be derived by cutting back flight hours. All components of the helicopter have a life expectancy based on flight hours. Components are replaced as scheduled when it reaches the maximum timed flight hours. The HFD helicopter flies various missions to include mountain and ocean

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rescues, fire fighting, and training missions. The aircraft plays an integral role in the successful mitigation of these incidents. Reducing flight hours will impact the health and safety of our members and the community we serve.

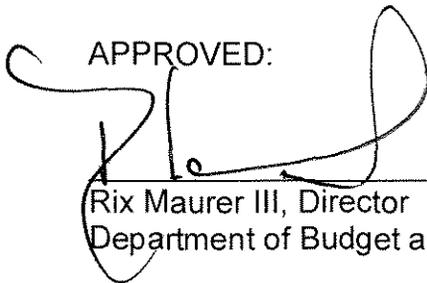
Should you have any questions, please contact Assistant Chief Thomas Perkins of our Administrative Services Bureau at 723-7114.

Sincerely,



KENNETH G. SILVA  
Fire Chief

APPROVED:



Rix Maurer III, Director  
Department of Budget and Fiscal Services

APPROVED:



Kirk W. Caldwell  
Managing Director