



CITY COUNCIL
CITY AND COUNTY OF HONOLULU
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NESTOR GARCIA

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April 13, 2009

Mr. Kirk Caldwell, Managing Director
Managing Director's Office
530 S. King Street, 3rd Floor
Honolulu, Hawaii 96813

Dear Mr. Caldwell:

Re: **BUDGET COMMUNICATION NO. 8**
Follow up to Departmental Operating Budget Hearing – March 23rd

As a follow up to the Budget Committee hearing on departmental operating budgets held on March 23rd, please provide a response to the following questions:

1. Office of the Managing Director

- a) When did public information position move from Customer Services (Public Information office) to Mayor's office, and what was the rationale in doing so?
- b) Please provide a more detailed explanation on how moneys budgeted under the category "Other professional services – community programs" will be used for stimulus related purposes, more specifically, how priorities will be established and what benchmarks will be used to evaluate the success of those programs.
- c) Under the category, other professional services, object code 3004, please provide a more detailed listing for FY 2009.
- d) Please provide a status and estimated timeline for meeting the proviso requirements set on the Sister Cities appropriation for FY 2009.
- e) Please provide a white paper summarizing the issues being looked at with respect to establishing a fee for use policy at Mission Memorial Auditorium.

2. Department of Budget and Fiscal Services

- a) Please provide any policy or guideline given to the departments with regard to the leasing or renegotiation of office space, and the impact the new state law that caps

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Mr. Kirk Caldwell
April 13, 2009
Page 2

the percentage of space rented for government purposes has on that policy.

b) Please explain why the Transit fund is not charged an administrative fee?

3. Department of Parks and Recreation

a) Please provide a more detailed explanation of the City's pool heating policy, and whether a solar heating system would be beneficial to consider.

b) Please provide a list by Recreation District of the City sponsored recreation activities, and whether fees are charged for those services.

c) Please provide a more detailed explanation and rationale behind on any proposed reduction in City-sponsored sport programs in Rec. Districts 1 through 5.

d) Please provide a more detailed explanation of the decision to provide brunch instead of lunch for Summer Fun program in FY 2010.

e) Please provide the status and balance of the Hanauma Bay fund

f) Please provide information regarding the consultant contract for the Natatorium.

g) Please provide a complete catalog of fees charged by the department and an evaluation as to whether the fee charged covers the entire cost of providing the service or a percentage thereof.

4. Department of Design and Construction

a) Please provide details and estimated timeline on the move back of the Department of Community Services.

b) Is there a master plan in determining when the City builds a facility versus seeking out rental space? If so, please provide any policy or guideline given to departments when making that determination.

c) Please provide more information on the contracts from archeological monitoring.

d) Please provide an overview and status report of the hillside monitoring efforts for the Woodlawn area.

e) Please provide an overview and status report on the move of the Department of Customer Services to the Mission Memorial complex.

f) Please provide all pertinent information regarding the storage of Honolulu City Lights equipment at Sand Island, more specifically, who is the Lessor, how long is the lease term, lease specifics, whether we are at capacity the site, and if not, whether lesser

Mr. Kirk Caldwell
April 13, 2009
Page 3

space would be more appropriate.

- g) Please provide an overview and status report on the Honolulu Sustainability Demonstration Project.
- h) Please provide all pertinent information regarding the consultant contract for the Natatorium study.

5. Department of Enterprise Services

- a) Please provide a listing of the equipment covered in the small equipment category of the operating budget.
- b) Please provide the total amounts of rounds played at our municipal golf courses for FY 2008, FY 2009 and projected for FY 2010 for each course. Please also include a breakdown of visitor versus local play, and the percentage of senior play.
- c) Please provide your policy and penalty process for no-shows at courses due to multiple reservations through our automated tee system.

6. Department of Corporation Counsel

- a) Please provide more detail on the workload amount per deputy corporation counsel for FY 2008, FY 2009 and projected for FY 2010
- b) Please provide more detail on operating budget item no. 3004 for FY 2008, FY 2009 and projected for FY 2010

Thank you in advance for your assistance in this matter.

Sincerely,



NESTOR R. GARCIA, Chair
Committee on Budget