



**CITY COUNCIL**  
CITY AND COUNTY OF HONOLULU  
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**NESTOR GARCIA**

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April 13, 2009

Mr. Kirk Caldwell, Managing Director  
Managing Director's Office  
530 S. King Street, 3<sup>rd</sup> Floor  
Honolulu, Hawaii 96813

RECEIVED  
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CITY CLERK  
HONOLULU, HAWAII

Dear Mr. Caldwell:

Re: **BUDGET COMMUNICATION NO. 9**  
Follow up to Departmental Operating Budget Hearing – March 24<sup>th</sup>

As a follow up to the Budget Committee hearing on departmental operating budgets held on March 24<sup>th</sup>, please provide a response to the following questions:

**1. Department of Environmental Services**

- a) Please provide an overview and status report on the environmental quality issues being addressed by the department.
- b) Please provide more information on the pipe lining contract currently in use by the department.
- c) With regard to collection maintenance, object code no. 3049, please provide a cost comparison of the current cured in place pipe lining method versus the former design build procurement method.
- d) Please provide greater detail on the reduction in debt service for Wastewater.
- e) Please confirm whether any other Neighbor Island county will be utilizing off-site shipping of their refuse, and if so, whether that will put any constraints on the City's ability to ship its wastes.
- f) Please provide a breakdown of the proposed \$700,000 in advertising costs for the department.

- g) Please provide an estimate of the projected budgetary impacts should the State Legislature approved the proposed measure that updates State water quality standards.

**2. Department of Facility Maintenance**

- a) As the department updates its inventory of streets through its tracking program, please provide the Council with an update when completed.
- b) Please provide a complete catalog of fees charged by the department and an evaluation as to whether the fee charged covers the entire cost of providing the service or a percentage thereof.

**3. Department of Information Technology**

- a) With regard to consultant services object code 3004, please provide a listing of the organizations contracted with and a comparison of the contract amounts for FY 2008, FY 2009 and projected for FY 2010.
- b) Please consult with the Department Design and Construction on the recent Verizon Wireless contract and advise the Council whether that contract is the best for their department's needs.

**4. Department of Human Resources**

- a) Please provide an overview and status report on the Department's Po'okela program.
- b) Please submit or re-submit a process flowchart showing the approximate timeline and critical decision points from the time an agency requests to fill a vacant position until the time the position is actually filled for both a normal hiring cycle and as it relates to the current hiring freeze.
- c) Please provide an overview and status report on the implementation of the Integrated Financial and HR system, and whether the implementation will help standardize the hiring process for departments.

**5. Liquor Commission**

- a) Please provide greater details on the department's proposed use of a personnel consultant.
- b) Please provide greater details on how the proposed digital transmitter system will work in comparison to the current method, and how much it will help to improve the safety of the inspectors.

Mr. Kirk Caldwell  
April 13, 2009  
Page 3

- c) For FY 2008, FY 2009 and projected for FY 2010, please provide the amount of fees that have been returned by the department due to the statutory cap established by the State Legislature.

**6. Department of Community Services**

- a) Please provide a listing of the funds lapsed in FY 2008 and projected for FY 2009. Please also identify whether these lapses are true losses or paper losses based on funds anticipated to be received from the Federal Government.

**7. Department of Community Services**

- a) Please provide an overview and status report, to include an estimated cost per patient/client, for the Handi-van assessments currently being performed by the Rehabilitation Hospital of the Pacific. Please confirm whether the proposed shut downs of two of their facilities will impact the number of assessments proposed in the FY 2010 budget.
- b) Please provide a summary listing of all Transit Funds moneys proposed for FY 2010
- c) Please provide greater information on the qualifications and job description of the Executive Assistant position proposed for the Rapid Transit Division.
- d) Please provide greater information on the qualifications and job descriptions of the Information Officers proposed for the Rapid Transit Division and an analysis of whether the duties of one or more of the positions could be better performed through a third-party.

Thank you in advance for your assistance in this matter.

Sincerely,

  
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NESTOR R. GARCIA, Chair  
Committee on Budget