



CITY COUNCIL

CITY AND COUNTY OF HONOLULU
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NESTOR GARCIA

Councilmember
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April 13, 2009

Mr. Kirk Caldwell, Managing Director
Managing Director's Office
530 S. King Street, 3rd Floor
Honolulu, Hawaii 96813

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CITY CLERK
HONOLULU, HAWAII

Dear Mr. Caldwell:

Re: **BUDGET COMMUNICATION NO. 10**
Follow up to Departmental Operating Budget Hearing – March 25th

As a follow up to the Budget Committee hearing on departmental operating budgets held on March 25th, please provide a response to the following questions:

1. Honolulu Fire Department

- a) Please provide a position description and functional responsibilities of the department's Medical Director.
- b) Please provide a breakdown of the charges and fees invoiced by the department's physician.
- c) After further review with the department's Sr. Pilot, please identify any areas of cost saving for the department's helicopter operations.

2. Honolulu Police Department

- a) Please provide a breakdown and summary total of all leased space by the department, and the purpose it serves.
- b) Please provide an overview and status report on the effectiveness of the alarm program, specifically whether it has met its intent of reducing the number of false alarms responded to by officers.
- c) Please provide a complete catalog of fees charged by the department and an evaluation as to whether the fee charged covers the entire cost of providing the service or a percentage thereof.

- d) Please provide a breakdown and summary total of all miscellaneous income / revenues collected or received by the department to include the source of funds.
- e) After further review with the department's Sr. Pilot, please identify any areas of cost saving for the department's helicopter operations.

3. Department of Emergency Medical Services

- a) Please provide more detailed information on the process by which retired ambulance vehicles are donated.

4. Department of Emergency Management

- a) Please provide a job description and associated documentation justifying the proposed salary range for the department's grant writer.

5. Department of Planning and Permitting

- a) Please provide greater details on the department's proposed use of an Affordable Housing consultant.
- b) Please provide greater details on the department's proposed use of Transit Oriented Development consultant(s).
- c) Please provide an estimate on the potential budgetary and operational impacts on the department should Bills 6 and 8 from 2008 relating to TVUs and B&Bs be approved by Council.
- d) Please provide a complete catalog of fees charged by the department and an evaluation as to whether the fee charged covers the entire cost of providing the service or a percentage thereof.

6. Department of Customer Services

- a) Please provide an overview and status report on the zone towing contract and appeals as it applies to Stoneridge Recovery.
- b) Please provide a listing of the funds lapsed in FY 2008 and projected for FY 2009. Please also identify whether these lapses are true losses or paper losses based on funds anticipated to be received from the Federal Government.
- c) Please provide the total labor and materials costs incurred by City departments for the set up, manning, and break down of each of the Honolulu City Lights, Kapolei City Lights and Windward City Lights events. Please also identify the amount of donations received by the respective non-profit entities and the City's regular time and over time costs.

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Thank you in advance for your assistance in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Nestor R. Garcia", written over a horizontal line.

NESTOR R. GARCIA, Chair
Committee on Budget