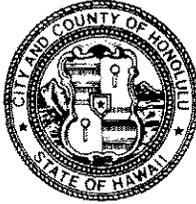


DEPARTMENT OF FACILITY MAINTENANCE
CITY AND COUNTY OF HONOLULU

1000 Uluohia Street, Suite 215, Kapolei, Hawaii 96707
Phone: (808) 768-3343 • Fax: (808) 768-3381
Website: www.honolulu.gov

MUFI HANNEMANN
MAYOR



CRAIG I. NISHIMURA, P.E.
DIRECTOR AND CHIEF ENGINEER

GEORGE "KEOKI" MIYAMOTO
DEPUTY DIRECTOR

IN REPLY REFER TO:

October 23, 2008

The Honorable Barbara Marshall, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu HI 96813

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CITY CLERK
HONOLULU, HAWAII

Dear Chair Marshall and Councilmembers:

Subject: Unbudgeted Temporary Position Notification

Section 2-17.2(a) of the Revised Ordinances of Honolulu relating to budget execution, authorizes the Mayor to establish, fill and allot funds for temporary positions that are not included in the Executive Operating Budget Ordinance, after notifying the City Council. In accordance with the provisions of this ordinance, this notification is hereby submitted for one full-time, 89-day temporary Project Manager position for the Department of Facility Maintenance. Additional required information on this position is as follows:

1. Type of Temporary Position Required:

One full-time, 89-day temporary Project Manager for a maximum of one year as allowed under Section 6-1103(g) of the Revised Charter of the City and County of Honolulu.

2. Anticipated Duration of the Employment of the Temporary Position:

October 2008 - December 2008. Possible extensions/renewals as required and allowable under the Revised City Charter.

3. Cost of the Temporary Position:

\$18,261.00

The Honorable Barbara Marshall, Chair
and Members
Page Two

4. Source of Budgetary Savings That Will Accrue to Finance the Temporary Position:

Funding available from the Public Building and Electrical Maintenance operating account.

5. Unforeseen or Emergency Circumstances Justifying the Need for the Temporary Position:

Contract is needed to assist in technical requirements for facilities under the jurisdiction of Department of Facility Maintenance.

Sincerely,



Craig I. Nishimura, P.E.
Director and Chief Engineer

CIN:pnm

RECOMMEND APPROVAL:



Mary Patricia Waterhouse, Director
Department of Budget and Fiscal Services

APPROVED:



Wayne M. Hashiro, P.E.
Managing Director

cc: Office of the Mayor