

DEPARTMENT OF COMMUNITY SERVICES
CITY AND COUNTY OF HONOLULU

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MUFI HANNEMANN
MAYOR

DEBORAH KIM MORIKAWA
DIRECTOR

ERNEST Y. MARTIN
DEPUTY DIRECTOR

September 15, 2008

The Honorable Barbara Marshall, Chair
and Members
Honolulu City Council
530 South King Street, Suite 202
Honolulu, Hawaii 96813

RECEIVED

SEP 15 11 43 AM '08
CITY CLERK
HONOLULU, HAWAII

Dear Chair Marshall and Councilmembers:

Subject: Continuum of Care Homeless Assistance Programs Application

Transmitted herewith is a Resolution approving the City's intent to submit an application for a competitive grant offered by the U.S. Department of Housing and Urban Development (HUD). The Resolution also authorizes the DCS Director or the Director's designee, to submit the application to HUD, to accept and expend Continuum of Care grant funds, and to enter into intergovernmental agreements relating thereto. The Department of Community Services (DCS) has applied for this grant since 1996 and Honolulu has received annual grant awards ranging between \$3.7 and \$5.9 million. These grants are passed through to nonprofit agencies serving persons experiencing homelessness.

The application shall include a description of Oahu's efforts to address the issue of homelessness, as well as individual applications from agencies for new and/or renewal grants. Proposals will be reviewed and ranked by an evaluation panel of persons outside of DCS to determine the list of projects that will be submitted to HUD for funding consideration. Please find enclosed the list of projects that will be considered for inclusion in the 2008 Continuum of Care grant application. The application will be finalized and submitted to HUD no later than September 26, 2008. A copy of the application will be provided to City Council upon completion.

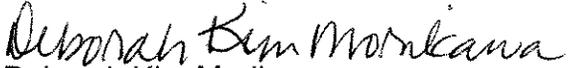
The Continuum of Care is comprised of two major programs: Shelter Plus Care and Supportive Housing Program. The Shelter Plus Care program provides rental assistance to persons who are homeless and have disabilities. This program requires that agencies provide supportive services on a dollar-for-dollar basis to match the rental assistance provided by HUD. The matching funds are typically provided through case management and community mental health services funded by the State of Hawaii Department of Health, Adult Mental Health Division and health clinic services provided

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and Members of the City Council
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by other agencies. The second major program that Honolulu applies for is the Supportive Housing Program (SHP). Agencies use SHP funds to lease housing units, provide services and/or operate transitional housing or permanent supportive housing programs for persons experiencing homelessness.

This grant application results in significant benefits to our community. We respectfully request your approval of the Resolution.

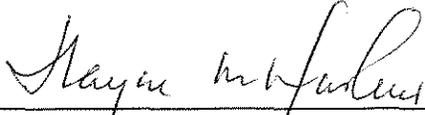
Sincerely,


Deborah Kim Morikawa
Director

DKM:so

Enclosure

APPROVED:



Wayne M. Hashiro, P.E.
Managing Director

Continuum of Care (CoC) Homeless Assistance Programs

HUD 2008 Continuum of Care Grant Application Summary

- The Department of Community Services (DCS) has applied for funding from the CoC since 1996 and Honolulu has received annual grant awards ranging between \$3.7 and \$5.9 million. These grants are passed through to nonprofit agencies serving persons experiencing homelessness.
- The following projects will be reviewed by the evaluation panel to be considered for inclusion in the 2008 Continuum of Care grant application.

Agency	Project	CoC Program	Request	Term (Years)
RENEWAL PROJECTS				
Catholic Charities Hawaii	People Empowerment Program	SHP	\$133,607	1
Child and Family Service	Domestic Violence Shelters	SHP	\$84,488	1
Gregory House Programs	Community Residential Program	SHP	\$358,400	1
Hale Kipa	Youth Outreach	SHP	\$136,000	1
Ho'omau Ke Ola	Supportive Housing Program	SHP	\$185,147	1
Housing Solutions	Vancouver House	SHP	\$55,132	1
Legal Aid Society of Hawaii	Holistic Legal Services	SHP	\$64,669	1
Mental Health Kokua	Safe Haven	SHP	\$870,273	1
Parents and Children Together	Ohia Shelter	SHP	\$92,470	1
Salvation Army	ATS Homeless Offenders Treatment	SHP	\$287,906	1
Steadfast Housing	Ahukini Group Home	SHP	\$27,874	1
Steadfast Housing	Headway House	SHP	\$207,198	1
Steadfast Housing	Kaukama	SHP	\$29,653	1
Steadfast Housing	Komo Mai	SHP	\$36,960	1
United States Veterans Initiative - Hawaii	Veterans In Progress	SHP	\$341,263	1
United States Veterans Initiative - Hawaii	Permanent Housing	SHP	\$138,832	1

Agency	Project	CoC Program	Request	Term (Years)
NEW PROJECTS				
IHS, Institute for Human Services	No Place Like Home II	S+C	\$285,962	5
Steadfast Housing Development Corporation	Shelter Plus Care 9	S+C	\$271,440	5
B&T Development Group	In Roads Transitional Housing	SHP	\$285,962	2
Child and Family Service	Transitional Housing Complex	SHP	\$100,000	3
Women in Need	Bridge to Success	SHP	\$285,500	3
IHS, Institute for Human Services	No Place Like Home	Samaritan	\$500,375	5
Steadfast Housing Development Corporation	Shelter Plus Care 8	Samaritan	\$475,020	5
Waikiki Health Center	New Start	Samaritan	\$500,375	5
<ul style="list-style-type: none"> • S+C – Shelter Plus Care • SHP – Supportive Housing Program • Samaritan – Samaritan Housing Initiative 	TOTAL REQUESTS		\$5,754,506	
	Available CoC Funding (Maximum Award Possible):		\$3,836,209	
	Difference		(\$1,918,297)	

- No City funds are required to match the grant award. Nonprofits are required to acquire other funds to meet grant award match requirements.

Overview

- The programs of the CoC are administered by the U.S. Department of Housing and Urban Development (HUD) and are authorized under the McKinney-Vento Homeless Assistance Act.
- HUD believes that the best way to alleviate homelessness is through a community-based process that provides a comprehensive response to the diverse needs of the homeless. To that end, HUD is encouraging communities to create coordinated and comprehensive housing and service delivery systems called a Continuum of Care.
- The Continuum of Care approach is designed to help communities provide a balance of housing and services to assist the homeless in their transition from the streets to decent, safe, and affordable housing.
- The Continuum of Care is coordinated with an inclusive group of community representatives including nonprofit agencies, state and local government, financial institutions, foundations, neighborhood groups, private businesses, and homeless

and formerly homeless persons. Honolulu's Continuum of Care is a group called *Partners in Care* which consists of about 45 members.

- HUD is dedicated to helping communities develop their Continuums of Care by providing funding and technical assistance to communities through its various programs including its Continuum of Care Programs.

Continuum of Care Programs

- HUD's Continuum of Care Programs include three distinct programs which are intended to provide shelter and supportive services to the homeless. A total of \$1.42 billion was appropriated by the Congress in 2008 to support these programs. HUD distributes Continuum of Care funds through a national competitive grant process. The three programs that comprise the Continuum of Care Programs are:
 - Supportive Housing Program
 - Intended to develop housing and supportive services to assist homeless persons or families in their transition from homelessness to independent living.
 - Can be used for the acquisition and rehabilitation of transitional and permanent supportive housing projects, payment of operating expenses, and expenses related to the provision of supportive services such as mental health treatment, substance abuse treatment and job training.
 - Agencies applying for Supportive Housing Program funds may apply for funding for 1, 2, or 3 years. It is HUD's preference that the majority of Supportive Housing Program funds be expended for housing-related expenses. HUD defines "housing-related expenses" as expenses related to the operations of shelter and housing, and cost for acquisition, rehabilitation, and construction of structures for use as shelters and facilities for the homeless.
 - Shelter Plus Care
 - Provides rental assistance to disabled persons in connection with supportive services provided through other funding sources. Shelter Plus Care is considered a permanent housing program.
 - Housing units must meet minimum health and safety standards, and have rents that are within established fair market rents for the City and County of Honolulu.
 - New Shelter Plus Care programs apply for funding for 5 years and renewal programs apply for 1 year of continued funding.
 - On Oahu, there are currently 4 S+C program sponsors who collectively manage approximately 311 S+C beds.

- Section 8 Single Room Occupancy (SRO)
 - Provides rental assistance to homeless persons occupying rehabilitated SRO housing units. This program is designed to promote the rehabilitation of SRO units.
 - Due to the limited inventory of SRO units in Hawaii, no proposals have been submitted for this program to date.

HUD's Definition of Homelessness

- In general, a homeless person is defined as a person sleeping in a place not meant for human habitation or in an emergency shelter. This definition also includes persons in transitional or supportive housing who originally came from the streets or an emergency shelter.
- In addition, projects providing transitional housing, Safe Havens that do not provide permanent housing, and CoC projects providing supportive services only may serve persons who are facing eviction within one week from a private dwelling unit and no subsequent residence has been identified and the persons lack the resources and support networks needed to obtain housing, or are to be discharged within a week from an institution in which the person has been a resident for 30 or more consecutive days and no subsequent residence has been identified and he/she lacks the resources and support networks needed to obtain housing.
- Participants of new and renewal permanent housing projects must come from the streets, emergency shelters, or transitional housing. As participants leave currently operating projects, participants who meet this eligibility standard must replace them.

Continuum of Care Priorities

- The two priority activities for the 2008 Continuum of Care closely follow the priorities of the U.S. Department of Housing and Urban Development. The evaluation criteria for the 2008 Continuum of Care provides additional consideration for projects that address these priority areas:
 - Ending Chronic Homelessness: HUD defines "chronically homeless" as an unaccompanied disabled individual who has been continuously homeless for over one year or has had more than four episodes of homelessness in the past 3 years. By definition, chronically homeless does not include persons in families. HUD's emphasis on ending chronic homelessness is based on the finding that the chronically homeless, who comprise about 30 percent of the homeless populations, utilize about 70 percent of the resources available to help the homeless (shelter space, food, healthcare, etc.) By addressing chronic homelessness, HUD believes that continuums will be better able to serve the broader homeless population.

- Permanent Supportive Housing: The ultimate goal of the Continuum of Care is to transition persons and families experiencing homelessness to independent living. However persons with disabilities or chronic conditions, such as persons with severe and persistent mental illness, are unable to maintain their housing on their own. Permanent supportive housing combines affordable housing with supportive services that help persons with disabilities maintain their housing. Within Honolulu's Continuum of Care, several nonprofit agencies provide rental assistance through the Shelter + Care program to homeless persons with disabilities, and offer a program of supportive services including case management, mental health care, medical assistance, employment support, and assistance in obtaining food stamps, social security payments and other entitlements. Permanent supportive housing has been shown as a national best practice to help persons with disabilities remain housed.

Local Continuum of Care Process

- The Department of Community Services (DCS) has applied for funding from the CoC since 1996 and Honolulu has received annual grant awards ranging between \$3.7 and \$5.9 million. These grants are passed through to nonprofit agencies serving persons experiencing homelessness.
- On behalf of Honolulu's Continuum of Care, the City and County of Honolulu coordinates and submits the Continuum of Care application for the island of Oahu to HUD in partnership with Partners in Care and nonprofit agencies serving homeless families and individuals. The application consists of Exhibit 1 which describes Oahu's efforts to address the issue of homelessness and Exhibit 2, the individual proposals from agencies for new and/or renewal grants.
- For 2008, HUD set Honolulu's Continuum of Care pro rata need (PRN) at \$3,335,834. The pro rata is an expression of Honolulu's need for homeless assistance funding relative to other municipalities in the United States. The pro rata need is not a guaranteed funding level, but a funding target level that Continuums of Care use to establish funding priorities.
- In addition to the PRN, there is an additional \$500,375 available to the Honolulu CoC for new Samaritan Housing Initiative projects (permanent supportive housing projects serving EXCLUSIVELY chronically homeless individuals under HUD's definition). The Honolulu CoC may submit multiple Samaritan Housing Initiative projects as long as the total amount of funding requested for all of these projects does not exceed \$500,375 (15 percent of the CoC's PRN.)
- The total potential award for the Honolulu CoC therefore equals \$3,836,209 (not including renewal Shelter Plus Care projects that are funded through a separate funding source).

- Twenty-four proposals requesting a total of \$5,754,506 were received by the September 8, 2008 deadline. The proposals include 16 Supportive Housing renewal programs requesting a total of \$3,049,872, three new Supportive Housing proposals requesting \$671,462, two new Shelter Plus Care proposals requesting \$557,402, and three new Samaritan Housing Initiative proposals requesting \$1,475,770. Six Shelter Plus Care renewal proposals requesting a total of \$4,136,424 were also received, but these projects will be “automatically” funded through a separate source of HUD funds.
- Since the total potential award for the Honolulu CoC is \$3,836,209, only projects that are scored and ranked up to this amount will be included in the application. Projects that are scored and ranked below this amount will not be included in the 2008 CoC application.
- An Evaluation Committee was assembled to review and score proposals based on the following evaluation criteria: 1) Participation in the CoC Process/Partners in Care, 2) Housing Emphasis, 3) Project Leverage, 4) Consistency with HUD’s program objectives, 5) Program Design and Anticipated Outcomes, 6) Past Experience, 7) Readiness to Proceed, and 8) Chronic Homeless Bonus.
- The Evaluation Committee for 2008 will consist of the following members:
 - Two members were selected by the Partners In Care Coalition:
 - Holly Holowach, Director, Weinberg Village Waimanalo
 - Doran Porter, Executive Director, Affordable Housing and Homeless Alliance
 There is one City representative:
 - Iris Young of the Department of Budget and Fiscal Services
 - Two members were selected from the broader community:
 - Estelle Codier, Ph.D., University of Hawaii School of Nursing
 - D. Keola Lloyd, Vice President, Shareholder Relations/Secretary, James Campbell Company LLC; Grants Manager, James & Abigail Campbell Family Foundation
- The scores awarded by the Evaluation Committee will determine the priority listing of the proposals. Note that although the Evaluation Committee’s scores determined the priority list, it is HUD that makes all funding decisions.
- The Evaluation Committee will convene on September 22, 2008 to score and rank the proposals. The application will be finalized and submitted to HUD no later than September 26, 2008. A copy of the application will be provided to City Council upon completion.



RESOLUTION

AUTHORIZING THE DIRECTOR OF COMMUNITY SERVICES, OR THE DIRECTOR'S DESIGNEE, TO APPLY FOR, ACCEPT AND EXPEND GRANT FUNDS UNDER THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT 2008 CONTINUUM OF CARE HOMELESS ASSISTANCE PROGRAMS, AND TO ENTER INTO INTERGOVERNMENTAL AGREEMENTS RELATED THERETO.

WHEREAS, Chapter 1, Article 8, Revised Ordinances of Honolulu 1990, requires that when carrying out the provisions of any intergovernmental agreement, all applications and/or amendments thereof, statistical data programs, reports or other official communications which support the application and which are required to be provided by the City and County of Honolulu or its component departments to any other governmental or quasi-governmental agency shall be presented to the City Council for its review and approval; and

WHEREAS, since 1996, the Department of Community Services has applied for and been awarded federal funds made available under the Continuum of Care Homeless Assistance Programs administered by the U. S. Department of Housing and Urban Development (HUD); and the City and County of Honolulu again seeks approval for its application in 2008 for various new grants and renewals of existing grants; and

WHEREAS, the City possesses the legal authority to apply for and ability to execute the Continuum of Care Homeless Assistance grants; and

WHEREAS, HUD under the Continuum of Care programs has awarded grant funds to Honolulu ranging between \$3.7 million and \$5.9 million each year since 1996 for programs carried out by nonprofit agencies on Oahu;

WHEREAS, the nonprofit agencies receiving funds shall be responsible for obtaining required matching funds, so the City shall not be required to provide matching funds; and

WHEREAS, Honolulu's receipt of such Continuum of Care grant funds has assisted many persons experiencing homelessness in obtaining a safe place to live and obtain services, as well as transitioning to permanent housing with supportive services; and without such grant funds, the degree of homelessness in our community would be significantly higher; now, therefore

BE IT RESOLVED by the Council of the City and County of Honolulu that the application to be submitted by the Director of Community Services (the "Director") for Continuum of Care grant funds is hereby approved; and



RESOLUTION

BE IT FURTHER RESOLVED, that the Director or the Director's duly authorized representative is hereby authorized to accept and expend 2008 Continuum of Care grant funds, and to enter into intergovernmental agreements related thereto; and

BE IT FURTHER RESOLVED that the Clerk be, and is hereby directed to, forward copies of the resolution to the Director of Community Services.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawaii

Councilmembers