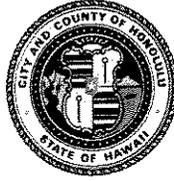


DEPARTMENT OF INFORMATION TECHNOLOGY  
**CITY AND COUNTY OF HONOLULU**

650 SOUTH KING STREET, 5TH FLOOR  
HONOLULU, HAWAII 96813  
Phone: (808) 768-7684 □ Fax: (808) 527-6272 □ Internet: www.honolulu.gov

MUFI HANNEMANN  
MAYOR



GORDON J. BRUCE  
DIRECTOR & CIO

July 3, 2008

The Honorable Barbara Marshall, Chair  
and Members  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawaii 96813

RECEIVED

JUL 7 1 28 PM '08  
CITY CLERK  
HONOLULU, HAWAII

Dear Chair Marshall and Councilmembers:

I have received an invitation from the Project Management Institute (PMI) to be a presenter at their NorCal Symposium 2008 event at Stanford University in Palo Alto, California on September 3-4, 2008.

This event is a collaboration of the five Northern California PMI chapters to share their project management expertise, and topics will include organization maturity and risk management.

The value of this gift is approximately \$2,000, which includes airfare, lodging and complimentary registration. Enclosed is a declaration of gift form submitted by PMI. We have also enclosed a proposed Council resolution accepting the gift to the City. The recommendation for acceptance of the gift by the Managing Director is evidenced by his signature below.

I recommend that your Honorable Body accept this gift on behalf of the City and County of Honolulu.

Sincerely,

A handwritten signature in black ink, appearing to read "Gordon J. Bruce", written over a circular scribble.

Gordon J. Bruce  
Director and CIO

Attachments (2)

APPROVED:

A handwritten signature in black ink, appearing to read "Wayne M. Hashiro", written over a horizontal line.

Wayne M. Hashiro, P.E.  
Managing Director

DEPT. COM. 570



## **inspire...challenge...transform**

The Continuing Quest to Increase Maturity, Manage Risks, and Achieve Greater Results from Projects

PMI NorCal Symposium 2008  
PMI Silicon Valley Chapter, Inc.  
6172 Bollinger Road, #134  
San Jose, CA 95129  
June 18, 2008

Gordon J. Bruce  
Director of the Department of Information Technology  
CIO for the City and County of Honolulu

Dear Gordon:

We are extremely pleased to extend you an invitation to participate in the Project Management Institute's NorCal Symposium 2008 at Stanford University in Palo Alto, CA on September 3-4, 2008.

With this invitation you would receive complimentary registration for the Symposium, and PMI would cover your Travel & Living expenses for the round trip from Hawaii to California, which represents a total value of \$2,000.

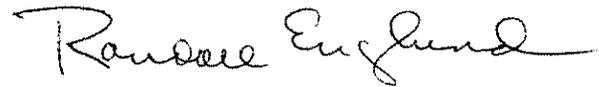
Should you decide to accept this invitation, we have tentatively scheduled your keynote presentation to kickoff Day 2 on the topic of

***How to Inspire and Transform Organizations: Case studies from government projects***

We would provide additional speaker instructions as the summer progresses. The Symposium web site, [www.pmisv.org/symposium08](http://www.pmisv.org/symposium08) will be continuously updated with information.

Thank you for considering this invitation. Contact me at [englundr@pacbell.net](mailto:englundr@pacbell.net) or 650 343-6890 if you have any questions. We are hopeful you will be able to accept this invitation and share your passion and values with the Northern California community.

Sincerely,

A handwritten signature in black ink that reads "Randy Englund". The signature is written in a cursive style with a long, sweeping tail on the letter "d".

Randy Englund, Englund Project Management Consultancy  
Content and Program Director



## RESOLUTION

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RELATING TO THE ACCEPTANCE OF A GIFT TO THE DIRECTOR OF INFORMATION TECHNOLOGY FROM PROJECT MANAGEMENT INSTITUTE TO PALO ALTO, CALIFORNIA ON SEPTEMBER 3-4, 2008

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu provides for the acceptance of gifts to the City by the Council of the City and County of Honolulu; and

WHEREAS, Resolution 05-349, CDI, FD1, establishes a policy of the Council on the acceptance of gifts donated to city executive agencies; and

WHEREAS, the policy provides that an executive agency may request the Council's immediate consideration of a request for acceptance of a gift to the City to allow the agency's time-sensitive expenditure of the gift; and

WHEREAS, through a letter dated July 3, 2008, the Director of DIT (hereinafter DIT) has submitted a request to the Council that was approved by the Managing Director for acceptance of a gift from the Project Management Institute (PMI) valued at \$2,000 of travel to Palo Alto, California, with airfare, lodging and complimentary registration, from September 3-4, 2008; and

WHEREAS, the Declaration of Gift from PMI is attached hereto as Exhibit A; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body accepts the gift valued at approximately \$2,000, that is more fully described in the above-mentioned letter from the Director of DIT; and



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**RESOLUTION**

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BE IT FINALLY RESOLVED that copies of this resolution shall be transmitted to the Director of Department of Information Technology.

INTRODUCED BY:

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE OF INTRODUCTION:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Honolulu, Hawaii

\_\_\_\_\_  
Councilmembers

City and County of Honolulu

DECLARATION OF GIFT	
<b>NAME OF DONOR</b>	Project Management Institute of Northern California Attn: Randy Englund
<b>DONOR'S ADDRESS</b>	PMI Silicon Valley Chapter, Inc. 6172 Bollinger Road, #134 San Jose, CA 95129
<b>DONOR'S TELEPHONE</b>	650 343-6890
<b>STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE</b>	
<p>PMI Northern California has invited Gordon Bruce to be a keynote speaker at an upcoming Symposium for project managers on September 3-4 at Stanford University.</p> <p>PMI Northern California will make and pay for travel reservations and living expenses for the round trip from Hawaii to California. Gordon will also receive a complimentary registration to participate in the symposium.</p>	
DESCRIPTION OF GIFT	VALUE
Gordon Bruce will receive complimentary registration for the Symposium, and PMI covers your Travel & Living expenses for the trip from Hawaii to California.	\$2,000.00
<b>Signature:</b> 	<b>Date:</b> 6/19/2008
<b>Print Name:</b> Randy Englund	<b>Title:</b> Program and Content Director, PMI Norcal 2008 Symposium