

DEPARTMENT OF ENTERPRISE SERVICES  
**CITY AND COUNTY OF HONOLULU**

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GOLF COURSE DIVISION • HONOLULU ZOO • NEAL S. BLAIDELL CENTER AND WAIKIKI SHELL

MUFI HANNEMANN  
MAYOR



SIDNEY A. QUINTAL  
DIRECTOR

DANA L. TAKAHARA-DIAS  
DEPUTY DIRECTOR

June 26, 2008

The Honorable Barbara Marshall, Chair  
and Members  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawaii 96813

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CITY CLERK  
HONOLULU, HAWAII

Dear Chair Marshall and Councilmembers:

Subject: Unbudgeted Temporary Position Notification

Section 2-17.2(a) of the Revised Ordinances of Honolulu relating to budget execution, authorizes the Mayor to establish, fill and allot funds for temporary positions that are not included in the Executive Operating Budget Ordinance, after notifying the City Council. In accordance with the provisions of this ordinance, this notification is hereby submitted for one full-time temporary Customer Service Representative II position for the Department of Enterprise Services. Additional required information on this position is as follows:

1. Type of Temporary Position Required:

One full-time Customer Service Representative II for a maximum of six months as allowed under Section 6-1103(g) of the Revised Charter of the City and County of Honolulu.

2. Anticipated Duration of the Employment of the Temporary Position:

July 2008 – December 2008. Possible extensions/renewals as required and allowable under Revised City Charter.

3. Cost of the Temporary Position:

\$15,606

The Honorable Barbara Marshall, Chair  
and Members of the City Council  
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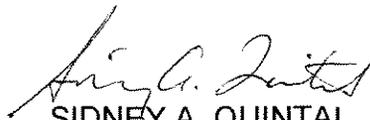
4. Source of Budgetary Savings That Will Accrue to Finance the Temporary Position:

Funding available from salary savings from vacant positions.

5. Unforeseen or Emergency Circumstances Justifying the Need for the Temporary Position:

The requested temporary position is needed to maintain the Ewa Villages Golf Course's 7 days-a-week, 12 hours per day registration and fee collection functions while vacant funded Customer Service Representative II position AD410 is recruited and filled.

Sincerely,

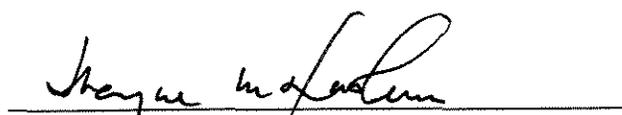
  
SIDNEY A. QUINTAL  
Director

SQ:CM

RECOMMEND APPROVAL:

  
Mary Patricia Waterhouse, Director  
Department of Budget and Fiscal Services

APPROVED:

  
Wayne M. Hashiro, P.E., Managing Director  
Office of the Mayor