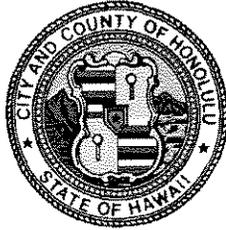


DEPARTMENT OF FACILITY MAINTENANCE  
**CITY AND COUNTY OF HONOLULU**  
1000 ULUOHIA STREET, SUITE 215, KAPOLEI, HAWAII 96707  
TELEPHONE: (808) 768-3343 FAX: (808) 768-3381

MUFI HANNEMANN  
MAYOR



CRAIG I. NISHIMURA, P.E.  
DIRECTOR AND CHIEF ENGINEER  
GEORGE "KEOKI" MIYAMOTO  
DEPUTY DIRECTOR

June 18, 2008

The Honorable Barbara Marshall, Chair  
and Members  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawaii 96813

RECEIVED

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HONOLULU, HAWAII

Dear Chair Marshall and Councilmembers:

Subject: Unbudgeted Temporary Position Notification

Section 2-17.2(a) of the Revised Ordinances of Honolulu relating to budget execution, authorizes the Mayor to establish, fill and allot funds for temporary positions that are not included in the Executive Operating Budget Ordinance, after notifying the City Council. In accordance with the provisions of this ordinance, this notification is hereby submitted for one full-time temporary Student Aide III position for the Department of Facility Maintenance. Additional required information on this position is as follows:

1. Type of Temporary Position Required:

One full-time Student Aide III for a maximum of one year as allowed under Section 6-1103(e) of the Revised Charter of the City and County of Honolulu.

2. Anticipated Duration of the Employment of the Temporary Position:

July 2008 - August 2008. Possible extensions/renewals as required and allowable under the Revised City Charter.

3. Cost of the Temporary Position:

\$2,720.00

The Honorable Barbara Marshall, Chair  
and Members  
Page Two

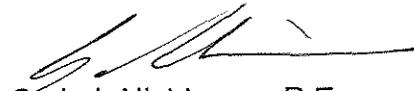
4. Source of Budgetary Savings That Will Accrue to Finance the Temporary Position:

Funding available from the Chief Engineer's Office's operating account.

5. Unforeseen or Emergency Circumstances Justifying the Need for the Temporary Position:

Immediate assistance is needed to begin the start up "Vaccination Program" in the Department of Facility Maintenance (DFM) for positions at risk for Hepatitis B. Assistance will also be needed to recruit and screen for our Trades Apprentice Programs. Further assistance in records reconciliation will be provided to Property Management in their audit process.

Sincerely,



Craig I. Nishimura, P.E.  
Director and Chief Engineer

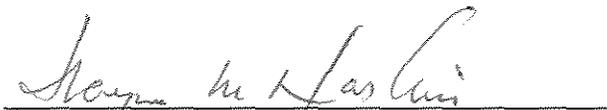
CIN:pnm

RECOMMEND APPROVAL:



Mary Patricia Waterhouse, Director  
Department of Budget and Fiscal Services

APPROVED:



Wayne M. Hashiro, P.E.  
Managing Director

cc: Office of the Mayor