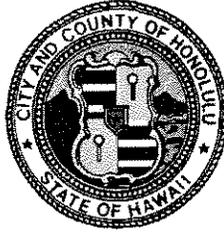


DEPARTMENT OF FACILITY MAINTENANCE
CITY AND COUNTY OF HONOLULU
1000 ULUOHIA STREET, SUITE 215, KAPOLEI, HAWAII 96707
TELEPHONE: (808) 768-3343 FAX: (808) 768-3381

MUFI HANNEMANN
MAYOR



CRAIG I. NISHIMURA, P.E.
DIRECTOR AND CHIEF ENGINEER
GEORGE "KEOKI" MIYAMOTO
DEPUTY DIRECTOR

May 14, 2008

RECEIVED

MAY 14 2 46 PM '08
CITY CLERK
HONOLULU, HAWAII

The Honorable Barbara Marshall, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Marshall and Councilmembers:

Subject: Unbudgeted Temporary Position Notification

Section 2-17.2(a) of the Revised Ordinances of Honolulu relating to budget execution, authorizes the Mayor to establish, fill and allot funds for temporary positions that are not included in the Executive Operating Budget Ordinance, after notifying the City Council. In accordance with the provisions of this ordinance, this notification is hereby submitted for one full-time temporary Planner VI position for the Department of Facility Maintenance. Additional required information on this position is as follows:

1. Type of Temporary Position Required:

One full-time Planner VI for a maximum of one year as allowed under Section 6-1103(g) of the Revised Charter of the City and County of Honolulu.

2. Anticipated Duration of the Employment of the Temporary Position:

July 2008 – June 2009. Possible extensions/renewals as required and allowable under Revised City Charter.

3. Cost of the Temporary Position:

\$61,824.00

The Honorable Barbara Marshall, Chair
and Members
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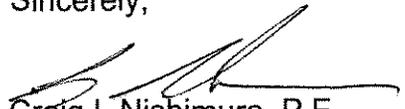
4. Source of Budgetary Savings That Will Accrue to Finance the Temporary Position:

Funding available from the Public Building and Electrical Maintenance Division's operating account.

5. Unforeseen or Emergency Circumstances Justifying the Need for the Temporary Position:

Services are required to assist the Department's property management operations with critical oversight over management contracts for residential, commercial and other properties. Consultation with the Union has been completed. The Department finalized the reorganization packet for submittal to the Managing Director via the BFS Director. While this process is ongoing, the contractual service will provide immediate assistance by coordinating activities with the Property Management Branch, Corporation Counsel, and other agencies/entities to update required policies, resolve issues, and otherwise maximize program effectiveness.

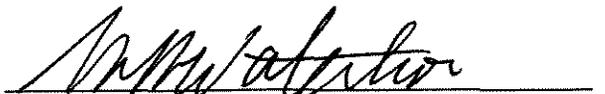
Sincerely,



Craig I. Nishimura, P.E.
Director and Chief Engineer

CIN:pnm

RECOMMEND APPROVAL:



Mary Patricia Waterhouse, Director
Department of Budget and Fiscal Services

APPROVED:



Wayne M. Hashiro, P.E., Managing Director
Office of the Mayor

cc: Office of the Mayor