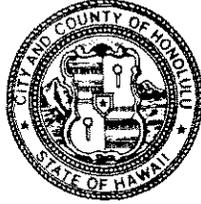


DEPARTMENT OF FACILITY MAINTENANCE
CITY AND COUNTY OF HONOLULU

1000 Uluohia Street, Suite 215, Kapolei, Hawaii 96707
Phone: (808) 768-3343 • Fax: (808) 768-3381
Website: www.honolulu.gov

MUFI HANNEMANN
MAYOR



April 4, 2008

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2008 APR 11 P 2:27

DAIG I. NISHIMURA, P.E.
DIRECTOR AND CHIEF ENGINEER

GEORGE "KEOKI" MIYAMOTO
DEPUTY DIRECTOR

CITY COUNCIL
HONOLULU, HAWAII

IN REPLY REFER TO:

The Honorable Todd K. Apo, Chair
and Members
Budget Committee
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

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CITY CLERK
HONOLULU, HAWAII

Dear Chair Apo and Councilmembers:

Subject: Follow-up Responses to FY09 Proposed Operating Budget/CIP Major
Equipment Presentation of March 12, 2008

Thank you for the opportunity to present the Department's proposed operating and CIP major equipment budget to the Budget Committee on March 12, 2008. Below are (1) follow-up responses to queries from Committee members that were not fully addressed at the presentation; and (2) request for a technical correction to place small equipment/tools less than \$5,000 in the appropriate category of the operating budget.

Follow-up Response

(Chair Barbara Marshall)

1. How many positions does Department of Facility Maintenance (DFM) need to fill?
How many authorized positions does DFM have? What is DFM's vacancy count?

At our presentation, DFM responded that vacancies would be filled throughout the year and we will need to determine which subsequent vacancies will remain vacant. We provided our permanent count of 773 and our vacancy count of 225.

The total count proposed in FY09 is 786. This includes contract positions, temporary positions and new positions. With continued City Administration and Council support, we were able to increase required vacancy fills from 80 to 137 and reduce vacancy levels from 253 to 219 over the past 2 years. The following data supplements our response.

	<u>FY06</u>	<u>FY07</u>	<u>FY08 (7 mos)</u>
Vacancy Level	253	219	225
Number of Fills*	80	137	50
Attrition	57	38	24

(*Promotions, transfers, new hires)

For FY08, we anticipate filling over 130 positions and bring our vacancy level to below 200. Anticipated attrition rate is 35. In FY09, we hope to fill 150 positions in our trades, field crews, technical, and other direct services jobs to further reduce our vacancy level.

2. Why is the City converting contracts to civil service positions and what are cost comparisons?

~~DFM defers to the Department of Human Resources (DHR), lead agency of this project, for a response.~~ *will provide a response by separate communication*

3. How is \$786,000 in object code 3990 Other Fixed Charges allocated?

3990 OTHER FIXED CHARGES = \$786,000

Management/CAM for Kailua Elderly (Lanihuli) parking garage = \$86,000
Ewa Villages operating expenses such as utilities, management fees, supplies and other maintenance = \$200,000
Kulana Nani Apartments operating expenses such as utilities, management fees, supplies and other maintenance = \$490,000
LOTMA dues, etc; = \$10,000

(Councilmember Rod Tam)

4. Describe equipment labeled as "New" under CIP major equipment.

The attached list describes "New" equipment. Over two thirds of DFM's purchases replace equipment that are 15 to 30 years old. Equally important, 14 out of 25 equipment designated as "New" are actually replacing second hand equipment or turned in equipment that are unsafe to operate, borrowed equipment, or equipment damaged in a major accident. These 14 purchases are listed as "New" because the City's technical definition of replacements does not include second hand, turned in, or borrowed equipment.

The remaining 11 new purchases include 5 hybrid vehicles and additional equipment that will accelerate service maintenance and repair response time.

The Honorable Todd K. Apo, Chair
and Members
Page Three
April 4, 2008

Technical Correction

We request a technical correction in Activity 2011, Automotive Equipment Services, to move line item funds of \$61,000 to the correct category as follows:

From: Remove \$61,000 from Category C Equipment Object code 4700 250 Refuse Gen Operating Account-SWSF

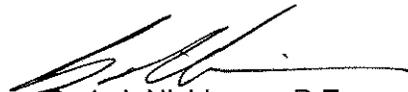
To: Insert \$61,000 into Category B Current Expenses Object code 2902 Tls Implmts/Uten 250 Refuse Gen Operating Account-SWSF

Reason: Small tools/equipment less than \$5,000 per unit are categorized under current expenses rather than equipment. This correction was inadvertently missed before the proposed operating budget was transmitted to Council.

Description: Jack stands, tire jacks, floor jacks, transmission jacks, oil transfer pumps, fluid dispensing meters, impact air wrench, portable lifts, assorted specialty tools.

If further clarification is needed for any of these areas, please call me at 768-3343. Thank you for your positive consideration of our FY09 proposed operating budget and proposed CIP major equipment to sustain our operations.

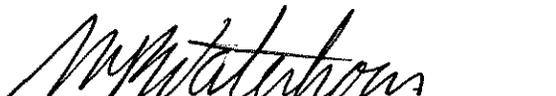
Sincerely,



Craig I. Nishimura, P.E.
Director and Chief Engineer

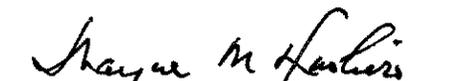
Attachment

APPROVED:



Mary Patricia Waterhouse, Director
Department of Budget and Fiscal Services

FORWARDED:



Wayne M. Hashiro, P.E.
Managing Director

cc: Office of the Mayor
Dept. of Budget and Fiscal Services
Roy Miyamoto
Dept. of Facility Maintenance
Robert Primiano
Charles Woodward
Evelyn K. Young

DEPARTMENT OF FACILITY MAINTENANCE

3/27/2008

FY 2009 CIP Equipment Requested

<u>Equipment Item</u>	<u>Est Life</u>	<u>Units</u>	<u>Cost/Unit</u>	<u>Total Cost</u>	<u>Fund</u>	<u>Repl/New</u>	<u>Activity</u>	<u>Justification</u>
Power mower w/ Trailer	10	1	\$ 40,000	\$ 40,000	HW	New	2076-Kaneohe	Currently borrows equipment from Halawa Yard. However, the restrictions of herbiciding has increased manual cuttings this equipment will minimize man hours and increase productivity.
Service Truck w/Air Compressor, Svc Body, Crane	10	2	\$ 65,000	\$ 130,000	GN	New	2015-AES Halawa	1988 #16265 & 16264. Equipment are listed as New since operations have been using turned in units (replacements) from other agency acquisitions that are aged, in poor condition and no longer economical to retain.
	10	1	\$ 65,000	\$ 65,000	GN	New	2015-AES Pearl City	1988 #14568. Equipment is listed as New since operations have been using turned in units (replacements) from other agency acquisitions that are aged, in poor condition and no longer economical to retain.
Station Wagon, 4-dr. (economy)	10	1	\$ 26,000	\$ 26,000	HW	New	2063-Admin	1994 Dodge, 10667/C&C6085. Purchased from the State as surplus equipment need to support Admin. personnel Very poor condition; multiple repairs required; engine and transmission problems. Uneconomical to repair.
Tire Repair Service Trucks	10	2	\$ 55,000	\$ 110,000	GN	New	2015-AES Tire Repair	Full repair/trouble call staffing enables this section to respond quickly to service calls only if service trucks are available. 2 additional trucks are needed to ensure quick response to islandwide calls for service.
Service Truck w/Air Compressor, 4x4, Svc Body, crane	10	1	\$ 70,000	\$ 70,000	GN	New	2015-AES Halawa	Off road service call locations require use of 4 wheel drive vehicle.
Overcenter Aerial Bucket Truck	10	1	\$ 200,000	\$ 200,000	HW	New	1826 - PBEM Street Lighting	Requesting new truck for fleet. C&C 6411 was involved in a major accident, and is required to safekeep as evidence, leaving our already lean fleet without any night shift truck.
Mid Size Pick Up Truck, 4x2, w/lift gate	10	1	\$ 35,000	\$ 35,000	GN	New	2015-AES Light	1993 #10671. Equipment are listed as New since operations have been using turned in units (replacements) from other agency acquisitions that are aged, in poor condition and no longer economical to retain.
	10	1	\$ 35,000	\$ 35,000	GN	New	2015-AES Const. Eq.	1989 #14591. Equipment are listed as New since operations have been using turned in units (replacements) from other agency acquisitions that are aged, in poor condition and no longer economical to retain.
	10	1	\$ 35,000	\$ 35,000	GN	New	2015-AES Lube	1988 #16268. Equipment are listed as New since operations have been using turned in units (replacements) from other agency acquisitions that are aged, in poor condition and no longer economical to retain.

FY 2009 CIP Equipment Requested

3/27/2008

<u>Equipment Item</u>	<u>Est Life</u>	<u>Units</u>	<u>Cost/Unit</u>	<u>Total Cost</u>	<u>Fund</u>	<u>Repl/New</u>	<u>Activity</u>	<u>Justification</u>
	10	1	\$ 35,000	\$ 35,000	GN	New	2015-AES Kapaa	1988 #14541. Equipment are listed as New since operations have been using turned in units (replacements) from other agency acquisitions that are aged, in poor condition and no longer economical to retain.
Truck, Flatbed (Coning operation)	10	1	\$ 40,000	\$ 40,000	HW	New	2068-Signs & Markings	Specialized equipment currently only 2 active vehicles in operations; third vehicle required for continuous operations w/out disruption of required coning activities.
Loader, Skid Steer	10	1	\$ 40,000	\$ 40,000	GN	New	2076-Kaneohe	Equipment is needed to assist in removal of debris and silt from ditches.
Transmission Removal/ Installation System	15	1	\$ 8,000	\$ 8,000	GN	New	2015-AES Kapaa	Repairs requiring transmission removal need to be transported to Halawa or work must be outsourced.
	15	1	\$ 8,000	\$ 8,000	GN	New	2015-AES Pearl City	Repairs requiring transmission removal need to be transported to Halawa or work must be outsourced.
750 lb Capacity Manlift	10	1	\$ 14,000	\$ 14,000	GN	New	2015-AES Pearl City	Shop currently has 1 bay equipped with fall arrest protection when working at heights above 6'. This manlift will allow repairs to be performed in any service bay under required safe conditions.
Chipper, Towed	10	1	\$ 25,000	\$ 25,000	GN	New	2067- Roadside	Equipment would be used to mulch the cut trees and place it back over the stream banks and easement area providing cost savings from hauling and disposal.
	10	1	\$ 25,000	\$ 25,000	GN	New	2071- Pearl City	Much of our green waste tonnage could be reduced by mulching up trees and shrubs from our streams, ditches and roadside, providing cost savings to all.
SUV Hybrid	10	5	\$ 35,000	\$ 175,000	GN	New	2012 AES Motorpool	1990 #10556; 1995 #10641; 1998 #10668; 1990 #11253; 1995 #11288. Existing motorpool units are listed as New since operations have been utilizing turned in units (replacements) from other agency acquisitions and are in poor condition and exceed replacement age criteria. Use of hybrid vehicles may provide significant savings in fuel costs. Applicability and benefit of use in City operations needs to be determined.