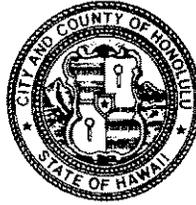


DEPARTMENT OF ENVIRONMENTAL SERVICES
CITY AND COUNTY OF HONOLULU

1000 ULUOHIA STREET, SUITE 308, KAPOLEI, HAWAII 96707
TELEPHONE: (808) 768-3486 • FAX: (808) 768-3487 • WEBSITE: <http://www.co.honolulu.gov>

MUFI HANNEMANN
MAYOR



ERIC S. TAKAMURA, Ph.D., P.E.
DIRECTOR

KENNETH A. SHIMIZU
DEPUTY DIRECTOR

ROSS S. TANIMOTO, P.E.
DEPUTY DIRECTOR

IN REPLY REFER TO:
WAS 08-63

March 24, 2008

The Honorable Barbara Marshall, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

RECEIVED

MAR 24 8 49 AM '08
CITY CLERK
HONOLULU, HAWAII

Dear Chair Marshall and Councilmembers:

Subject: Resolution Authorizing the Department of Environmental Services
To Transfer Funds

Section 2-17.2(c)(2), Revised Ordinances of Honolulu 1990, as amended, requires City Council approval by resolution for any transfer of funds between characters of expenditure within the same activity whenever the cumulative amount of transfers between characters of expenditure exceeds the lesser of \$100,000 or ten percent of the appropriation for either the originating or receiving character of expenditure in the executive operating budget ordinance, provided that the ten percent portion exceeds \$10,000.

The requested resolution is needed to transfer budgeted funds from equipment to current expenses to comply with the City's new fixed asset requirements and accounting changes implemented in fiscal year 2008. Budgeted funds are appropriated in the following divisions:

- | | |
|---|-------------|
| • Division of Environmental Quality | \$ 247,430 |
| • Division of Collection System Maintenance | \$ 171,075 |
| • Division of Wastewater Treatment & Disposal | \$1,461,500 |
| • Division of Refuse Collection & Disposal | \$ 51,000 |

The requested transfer will reclassify equipment funds, for items with a unit cost of less than \$5,000, to current expenses in order to purchase small operational equipment such as those listed on Attachment A.

The Honorable Barbara Marshall, Chair
and Members
Page 2

Should you have any questions or need further clarification, please call me at 768-3486.

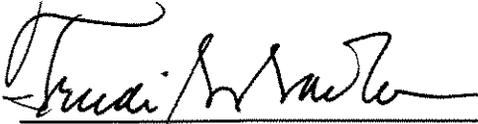
Sincerely,



Eric S. Takamura, Ph.D, P.E.
Director

Attachments

APPROVED:



Wayne M. Hashiro, P.E.
Managing Director

cc: Budget Committee
Office of the Mayor

Types of equipment to be purchased under \$5,000 in FY08:

- Division of Wastewater Treatment & Disposal (\$1,461,500)

Portable generators, eye wash fountains, submersible pumps, electrical pumps, chemical pumps, gas detectors, multi-gas monitors, lathes, valve operators, air conditioners, storage containers, portable pressure washer, vacuum cleaner, copier, odorizer/chemical foggers, ice machines, tool boxes w/tools, tool chests, etc.

- Division of Collection System Maintenance (\$171,075)

Led area light, mud guns, defibrillator, air drills, jr. rodders, electric eels, lateral camera, chipping guns, road saws, tamper, cement mixer, chain saws, weed wackers, simulator for 2150 Area Velocity Flow Meter, 2102 wireless module for 2150, Flowlink 5 software, printers, 2150 Flow Module with 2191 battery module, 2102 wireless module for vehicle (includes power cord), plate compactor, construction signs and stands, generator, sandblasting cabinet, walkie-talkies, metal detectors, portable lights, tool kits, concrete saws, 1/2" drill, battery tester, target saw, digital cameras, barricades water, plasma cutter, tripod with winch, etc.

- Division of Environmental Quality (\$247,430)

Office furniture, file cabinets, supply cabinets, book shelves, adjustable work chairs, digital cameras, cell phones, refrigerator/freezer, pH meters, analytical systems controller, portable samplers, refrigerated samplers, vacuum cleaner, etc.

For Storm Water Quality - work stations, YSI probes, ISCO samplers, portable cameras, personal computers, printers, digital cameras, etc.

- Division of Refuse Collection & Disposal (\$51,000)

Office furniture, file cabinets, supply cabinets, book shelves, cell phones, refrigerator/freezer, defibrillator, portable generators, eye wash fountains, submersible pumps, gas detectors, air conditioners, storage containers, portable pressure washer, vacuum cleaner, copier, odorizer/chemical foggers, ice machines, etc.



RESOLUTION

RELATING TO THE TRANSFER OF FUNDS

WHEREAS, Section 2-17.2(c)(2), Revised Ordinances of Honolulu 1990, as amended, requires that the City Council approve by resolution any transfer of funds between characters of expenditure within the same activity whenever the cumulative amount of transfers between characters of expenditure exceeds the lesser of \$100,000 or ten percent of the appropriation for either the originating or receiving character of expenditure in the executive operating budget ordinance, provided that the ten percent portion exceeds \$10,000; and

WHEREAS, a transfer of \$247,430 from the Department of Environmental Services (ENV) Division of Environmental Quality (EQ) equipment to current expenses is required to comply with the new fiscal year 2008 fixed asset requirements and recent accounting changes which have made purchases of equipment with a unit cost of less than \$5,000 a current expense item; and

WHEREAS, a transfer of \$171,075 from ENV Division of Collection System Maintenance (CSM) equipment to current expenses is required to comply with the new fiscal year 2008 fixed asset requirements and recent accounting changes which have made purchases of equipment with a unit cost of less than \$5,000 a current expense item; and

WHEREAS, a transfer of \$1,461,500 from ENV Division of Wastewater Treatment and Disposal (WTD) equipment to current expenses is required to comply with the new fiscal year 2008 fixed asset requirements and recent accounting changes which have made purchases of equipment with a unit cost of less than \$5,000 a current expense item; and

WHEREAS, a transfer of \$51,000 from ENV Division of Refuse Collection and Disposal (REF) equipment to current expenses is required to comply with the new fiscal year 2008 fixed asset requirements and recent accounting changes which have made purchases of equipment with a unit cost of less than \$5,000 a current expense item; now therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that \$1,721,005 in sewer funds, \$51,000 in solid waste funds, and \$159,000 in general funds be transferred between the following characters of expenditure:



RESOLUTION

Agency	From	To	Amount	Fund
ENV	EQ (E)	EQ (CE)	\$88,430	SW
ENV	EQ (E)	EQ (CE)	\$159,000	GN
ENV	CSM (E)	CSM (CE)	\$171,075	SW
ENV	WTD (E)	WTD (CE)	\$1,461,500	SW
ENV	REF (E)	REF (CE)	\$51,000	WF

and

BE IT FURTHER RESOLVED that the Mayor of the City and County of Honolulu is hereby authorized to carry out the provisions of this Resolution; and

BE IT FINALLY RESOLVED by the Council of the City and County of Honolulu that the Clerk be and is directed to transmit copies of this Resolution to Eric S. Takamura, Ph.D., P.E., Director, Department of Environmental Services; Mary Patricia Waterhouse, Director, Department of Budget and Fiscal Services; and Wayne M. Hashiro, P.E., Managing Director, Office of the Mayor.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawaii

Councilmembers