



A BILL FOR AN ORDINANCE

TO AMEND CHAPTER 6, REVISED ORDINANCES OF HONOLULU 1990, AS AMENDED, RELATING TO GRANT REPORTING REQUIREMENTS.

BE IT ORDAINED by the People of the City and County of Honolulu:

SECTION 1. The purpose of this ordinance is to simplify the reporting requirements and to provide that for grants of \$10,000 or less only one report is required upon completion of the program or services for which the grant was awarded.

SECTION 2. Section 6-29.4, Revised Ordinances of Honolulu 1990, is amended to read as follows:

**"Sec. 6-29.4 Reports.**

All organizations granted funds must keep these funds financially separate in their book of accounts and submit quarterly program and financial reports on the use of these funds, due on or before the 15th of the month following the close of the quarter; and a year-end report on the same within 90 days following the close of the fiscal year in which the money is appropriated. In lieu of a year-end report, the City and County of Honolulu may elect to require a final report be submitted within 90 days following the completion of the program or services for which the grant was awarded. The reports shall contain, but are not limited to:

- (a) Program status summary;
- (b) Program data summary;
- (c) Summary of participant characteristics;
- (d) Financial status report of the city and county funds used;
- (e) Financial status report of the remaining balance of city and county funds, if any; and
- (f) A narrative report.

In lieu of quarterly and year-end reports for grants in the amount of \$10,000 or less, a final report shall be submitted within 90 days following the close of the fiscal year in which the money is appropriated or the completion of the program or services, whichever is later."



A BILL FOR AN ORDINANCE

SECTION 3. New ordinance material is underscored. When revising, compiling, or printing this ordinance for inclusion in the Revised Ordinances of Honolulu, the revisor of ordinances need not include the underscoring.

SECTION 4. This ordinance shall take effect upon its approval.

INTRODUCED BY:

Barbara Marshall (BR)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE OF INTRODUCTION:

February 20, 2007  
Honolulu, Hawaii

\_\_\_\_\_  
Councilmembers

APPROVED AS TO FORM AND LEGALITY:

Deane T. Kawachi  
Deputy Corporation Counsel

APPROVED this 17th day of May, 2007.

Mufi Hannemann  
MUFU HANNEMANN, Mayor  
City and County of Honolulu

(OCS/041907/ct)

CITY COUNCIL  
CITY AND COUNTY OF HONOLULU  
HONOLULU, HAWAII  
CERTIFICATE

07-12

ORDINANCE

BILL 24 (2007), CD1

Introduced: 02/20/07 By: BARBARA MARSHALL (BR)

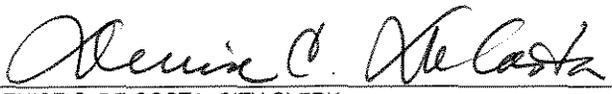
Committee: BUDGET

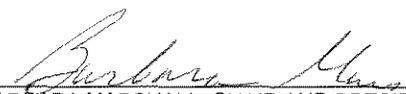
Title: A BILL FOR AN ORDINANCE TO AMEND CHAPTER 6, REVISED ORDINANCES OF HONOLULU 1990, AS AMENDED, RELATING TO GRANT REPORTING REQUIREMENTS.

Links: [BILL 24 \(2007\)](#)  
[BILL 24 \(2007\), CD1](#)  
[MM-26\(07\)](#)  
[CR-98](#)

COUNCIL	03/14/07	BILL PASSED FIRST READING AND REFERRED TO COMMITTEE ON BUDGET.				
	APO Y	CACHOLA Y	DELA CRUZ Y	DJOU Y	GARCIA Y	
	KOBAYASHI Y	MARSHALL Y	OKINO Y	TAM Y		
BUDGET	03/28/07	CR-98 – BILL REPORTED OUT OF COMMITTEE FOR PASSAGE ON SECOND READING AND SCHEDULING OF A PUBLIC HEARING.				
PUBLISH	03/31/07	PUBLIC HEARING NOTICE PUBLISHED IN THE HONOLULU STAR-BULLETIN.				
COUNCIL/PUBLIC HEARING	04/11/07	BILL PASSED SECOND READING, CR-98 ADOPTED, PUBLIC HEARING CLOSED AND REFERRED TO BUDGET COMMITTEE.				
	APO Y	CACHOLA Y	DELA CRUZ Y	DJOU Y	GARCIA Y	
	KOBAYASHI Y	MARSHALL Y	OKINO Y	TAM Y		
PUBLISH	04/16/07	SECOND READING NOTICE PUBLISHED IN THE HONOLULU STAR BULLETIN.				
BUDGET	04/18/07	CR-145 – BILL REPORTED OUT OF COMMITTEE FOR PASSAGE ON THIRD READING AS AMENDED IN CD1 FORM.				
COUNCIL	05/02/07	BILL PASSED THIRD READING AS AMENDED (BILL 24 (2007), CD1) AND CR-145 ADOPTED.				
	APO Y	CACHOLA Y	DELA CRUZ Y	DJOU Y	GARCIA Y	
	KOBAYASHI Y	MARSHALL Y	OKINO Y	TAM Y		

I hereby certify that the above is a true record of action by the Council of the City and County of Honolulu on this BILL.

  
DENISE C. DE COSTA, CITY CLERK

  
BARBARA MARSHALL, CHAIR AND PRESIDING OFFICER

07-12