

**LIQUOR COMMISSION
CITY AND COUNTY OF HONOLULU**

711 KAPIOLANI BOULEVARD, SUITE 600, HONOLULU, HAWAII 96813-5249
PHONE (808) 768-7300 • EMAIL liq-licensing@honolulu.gov
INTERNET ADDRESS: www.honolulu.gov/liq

**Transient Vessel Liquor License Application
CHECKLIST**

Application & supporting documents must be submitted at least three (3) weeks prior to arrival.

SUBMIT YOUR APPLICATION PACKET IN THE FOLLOWING ORDER:	Form Number	HLC Initial
<input type="checkbox"/> Amount Due: \$90.00 per day We accept Cash, Cashier's Check, Money Order, Licensee/Attorney Business Check payable to: <i>City & County of Honolulu</i> , or Discover/MasterCard/VISA (plus an applicable service fee).		
<input type="checkbox"/> Notification of Authorized Agent (if applicable) <input type="checkbox"/> If application made by Agent, provide document establishing Agent's relation to the Vessel Owner	LIQ-LIC-106	
<input type="checkbox"/> Completed and Notarized Liquor License Application	LIQ-LIC-101	
<input type="checkbox"/> Supplemental Information for Transient Vessel	LIQ-LIC-141	
<input type="checkbox"/> Organizational Documents Sole Proprietor: Personal History and Affidavit <u>or</u> Corporation: Articles of Incorporation and List of Current Officers/Directors/Stockholders with 25% or more interest <u>or</u> Partnership: Partnership Agreement and List of Current Partners <u>or</u> Limited Liability Company: Articles of Organization and List of Current Managers/Members <u>or</u> If entity not above, provide Organizational Document and List of Current Principals	LIQ-LIC-129 or LIQ-LIC-104 or LIQ-LIC-104 or LIQ-LIC-103	
<input type="checkbox"/> Financial Statement (not over 1 year old)	LIQ-LIC-138	
<input type="checkbox"/> Photograph of the vessel (on 8-1/2"x11" paper)		
<input type="checkbox"/> Deck Plans showing the proposed liquor outlets, dance floors, etc. (on 8-1/2"x11" paper)		

Note: Any application that is inaccurate or incomplete will be returned.

For questions about forms, please email: liq-licensing@honolulu.gov