

Request for Internal Renovations CHECKLIST

SUBMIT YOUR APPLICATION PACKET IN THE FOLLOWING ORDER:	Form Number	HLC Initial
<input type="checkbox"/> Notification of Authorized Agent (if applicable)	LIQ-LIC-106	
<input type="checkbox"/> Request for Internal Renovations	LIQ-LIC-148	
<input type="checkbox"/> 2 Separate Floor Plans Drawn to Scale – Must include the proposed area to be licensed outlined in “red”. <ul style="list-style-type: none"> • One floor plan to include the current layout of the licensed premises with the area where liquor is being sold/served outlined in “red”. • Another floor plan to include the future or planned renovations of the licensed premises with the area where liquor will be sold/served outlined in “red”. <input type="checkbox"/> Copy of both Floor Plans Drawn to Scale and Reduced to 8-1/2”x11” Must include the proposed area to be licensed outlined in “red”.		

Note: Any application that is inaccurate or incomplete will be returned.

No fee incurred to request approval for Internal Renovations.

For questions about forms, please email: liq-licensing@honolulu.gov