

Change of DBA (Doing Business As) or Trade Name CHECKLIST

SUBMIT YOUR APPLICATION PACKET IN THE FOLLOWING ORDER:	Form Number	HLC Initial
<input type="checkbox"/> Amount Due: \$45.00 We accept Cash, Cashier's Check, Money Order, Licensee/Attorney Business Check payable to: <i>City & County of Honolulu</i> , or MasterCard/VISA/Discover (plus an applicable service fee).		
<input type="checkbox"/> Notification of Authorized Agent (if applicable)	LIQ-LIC-106	
<input type="checkbox"/> Request to Change Licensee Trade Name (DBA), Address or Other Contact Information	LIQ-LIC-134	
<input type="checkbox"/> Certificate of Trade Name (T-1) or Assignment of Trade Name (T-4) Perform an internet search for T-1 or T-4 form (If dba/trade name is not a Corporate or LLC Name)	Form T-1 or Form T-4	
<input type="checkbox"/> Return Original Liquor License Certificate issued to your business		

Note: Any application that is inaccurate or incomplete will be returned.
For questions about forms, please email: liq-licensing@honolulu.gov