



HONOLULU AUTHORITY for RAPID TRANSPORTATION

Andrew S. Robbins
EXECUTIVE DIRECTOR AND CEO

David H. Uchiyama
DEPUTY EXECUTIVE DIRECTOR AND COO

BOARD OF DIRECTORS

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CHAIR

Terrence M. Lee
VICE CHAIR

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March 12, 2020

The Honorable Joey Manahan, Chair
and Members of the Committee on Budget
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Manahan and Councilmembers:

Subject: Budget Communication No. 6
Operating and Capital Budgets for Fiscal Year (FY) 2021

Submitted for your review, in response to your Budget Communication No. 6 dated March 5, 2020, is the Honolulu Authority for Rapid Transportation (HART) FY 2021 budget documents. The documents correspond to the provisions outlined in Chapter 2, Article 18 of the Revised Ordinances of Honolulu (ROH) as well as additional budget information requested in past years.

1. Salary Cost Items and Position Summary by Classification – ROH Section 2-18.6
 - Line-Item Budget Details (Attachment A)
 - Position Summary by Classification (Attachment B)
2. Budget Items Exceeding \$50,000 – ROH Section 2-18.6
 - Current Expenses and Equipment (Attachment C)
 - Capital Improvement Programs Budget (Attachment D)
3. Position Vacancy Report by Classification – ROH Section 2-18.7 (Attachment E)

As indicated in HART's responses to earlier Budget Committee requests, HART's proposed FY 2021 budgets reflect the reclassification of items previously identified as operations to capital expenditures.

In addition, we have delivered 26 copies of the above budget related documents to the Council as directed.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

Andrew S. Robbins
Executive Director and CEO

The Honorable Joey Manahan, Chair
and Members of the Committee on Budget
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Attachments

cc: HART Board of Directors
Mr. Roy K. Amemiya, Jr., Managing Director
Mr. Richard Keene, Managing Director's Office
Chair and Presiding Officer Ikaika Anderson, District 3
Vice-Chair Ann H. Kobayashi, District 5
Councilmember Carol Fukunaga, District 6
Councilmember Heidi Tsuneyoshi, District 2
Office of the City Clerk

ATTACHMENT A

Line-Item Budget Details

Reclassification of operations to capital expenditures are consistent with the Governmental Accounting Standards Board's codification framework for accurate reporting of operating expenses and capital asset values.

HONOLULU AUTHORITY FOR RAPID TRANSPORTATION
City Council Line Item Report

	FY2018 Actual Exp/Rev	FY2019 Actual Exp/Rev	FY2020 Appropriated Exp/Rev	Current Svcs Final	Budget Issues Final	FY 2021 Total Budget Final	Change From Prior Year
A - Labor Costs							
1101 - Regular Pay							
1125 - 290 - Operating Fund	2,581,825	1,652,622	\$3,185,737	\$2,722,550	-	2,722,550	(463,187)
Total 1101, 1125 - Regular Pay	2,581,825	1,652,622	3,185,737	2,722,550	-	2,722,550	(463,187)
1102 - Non-Holiday Overtime Pay							
290 - Operating Fund	\$74,150	\$58,334	\$83,549	\$72,008	-	72,008	(11,541)
Total 1102 - Non-Holiday Overtime Pay	74,150	58,334	83,549	72,008	-	72,008	(11,541)
1106 - Accumulated Vacation Pay - Lump Sum							
290 - Operating Fund	\$29,166	\$9,065	\$72,529	\$60,207	-	60,207	(12,322)
Total 1106 - Accumulated Vacation Pay - Lump Sum	29,166	9,065	72,529	60,207	-	60,207	(12,322)
1107 - Holiday Overtime Pay							
290 - Operating Fund	11,276	-	-	-	-	-	-
Total 1107 -Holiday Overtime Pay	11,276	-	-	-	-	-	-
1108 - Night Shift Pay							
290 - Operating Fund	1,220	-	-	-	-	-	-
Total 1108 - Night Shift Pay	1,220	-	-	-	-	-	-
Subtotal - Salary Costs	2,697,636	1,720,021	3,341,815	2,854,765	-	2,854,765	(487,050)
1212 - Workers Compensation Non-IRS Form 1099 Compensation							
290 - Operating Fund	240,446	59,034	66,900	83,087	-	83,087	16,187
Total 1212 - Workers Compensation Non-IRS Form 1099 Compensation	240,446	59,034	66,900	83,087	-	83,087	16,187
1301 - Unemployment Compensation							
290 - Operating Fund	3,670	1,713	1,200	308	-	308	(892)
Total 1301 - Unemployment Compensation	3,670	1,713	1,200	308	-	308	(892)
1401 - Retirement System Contribution							
290 - Operating Fund	1,429,441	364,949	459,500	684,519	-	684,519	225,019
Total 1401 - Retirement System Contribution	1,429,441	364,949	459,500	684,519	-	684,519	225,019

Reclassification of operations to capital expenditures are consistent with the Governmental Accounting Standards Board's codification framework for accurate reporting of operating expenses and capital asset values.

HONOLULU AUTHORITY FOR RAPID TRANSPORTATION
City Council Line Item Report

	FY2018 Actual Exp/Rev	FY2019 Actual Exp/Rev	FY2020 Appropriated Exp/Rev	Current Svcs Final	Budget Issues Final	FY 2021 Total Budget Final	Change From Prior Year
1511 - Taxable Allowance - Other							
290 - Operating Fund	76,833	-	-	14,139	-	14,139	14,139
Total 1511 - Taxable Allowance - Other	76,833	-	-	14,139	-	14,139	14,139
1601 - FICA Tax							
290 - Operating Fund	709,767	164,213	195,200	238,028	-	238,028	42,828
Total 1601 - FICA Tax	709,767	164,213	195,200	238,028	-	238,028	42,828
1701 - Health Fund							
290 - Operating Fund	1,665,681	411,718	463,500	542,638	-	542,638	79,138
Total 1701 - Health Fund	1,665,681	411,718	463,500	542,638	-	542,638	79,138
Subtotal - Fringe Benefits	4,125,839	1,001,627	1,186,300	1,562,719	-	1,562,719	376,419
3821 - Auto Allowances - Other (Non-Taxable)							
290 - Operating Fund	1,406	-	-	-	-	-	-
Total 3821 - Auto Allowances - Other (Non-Taxable)	1,406	-	-	-	-	-	-
3825 - Auto Allowances - HPD/HFD/CCL							
290 - Operating Fund	11,000	-	-	1,851	-	1,851	1,851
Total 3825 - Auto Allowances - HPD/HFD/CCL	11,000	-	-	1,851	-	1,851	1,851
1721 - OPEB Contribution							
290 - Operating Fund	111,940	189,581	234,900	191,667	-	191,667	(43,233)
Total 1721 - OPEB Contribution	111,940	189,581	234,900	191,667	-	191,667	(43,233)
Total A - Labor Cost	6,947,821	2,911,229	4,763,015	4,611,002	-	4,611,002	(152,013)
B - Current Expenses							
2051 - Office Supplies							
290 - Operating Fund	12,215	7,975	19,720	21,817	-	21,817	2,097
Total 2051 - Office Supplies	12,215	7,975	19,720	21,817	-	21,817	2,097
2252 - Engine Oil							
290 - Operating Fund	48	-	-	-	-	-	-
Total 2252 - Engine Oil	48	-	-	-	-	-	-

Reclassification of operations to capital expenditures are consistent with the Governmental Accounting Standards Board's codification framework for accurate reporting of operating expenses and capital asset values.

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City Council Line Item Report

	FY2018 Actual Exp/Rev	FY2019 Actual Exp/Rev	FY2020 Appropriated Exp/Rev	Current Svcs Final	Budget Issues Final	FY 2021 Total Budget Final	Change From Prior Year
2301 - Medical, Dental, Hospital & Institutional Supplies							
290 - Operating Fund	904	-	-	-	-	-	-
Total 2301 - Medical, Dental, Hospital & Institutional Supplies	904	-	-	-	-	-	-
2331 - Computer Supplies							
290 - Operating Fund	3,421	-	-	22,236	-	22,236	22,236
Total 2331 - Computer Supplies	3,421	-	-	22,236	-	22,236	22,236
2352 - Meals-Breakfast							
290 - Operating Fund	567	-	-	-	-	-	-
Total 2352 - Meals-Breakfast	567	-	-	-	-	-	-
2353 - Meals-Lunch							
290 - Operating Fund	655	-	-	-	-	-	-
Total 2353 - Meals-Lunch	655	-	-	-	-	-	-
2354 - Meals-Dinner							
290 - Operating Fund	9,845	-	-	-	-	-	-
Total 2354 - Meals-Dinner	9,845	-	-	-	-	-	-
2356 - Other Food							
290 - Operating Fund	1,234	5,654	3,480	7,500	-	7,500	4,020
Total 2356 - Other Food	1,234	5,654	3,480	7,500	-	7,500	4,020
2453 - Unleaded Gas							
290 - Operating Fund	4,188	-	-	2,214	-	2,214	2,214
Total 2453 - Unleaded Gas	4,188	-	-	2,214	-	2,214	2,214
2505 - Other							
290 - Operating Fund	1,892	-	-	-	-	-	-
Total 2505 - Other	1,892	-	-	-	-	-	-
2508 - Safety Supplies							
290 - Operating Fund	1,614	470	2,900	-	-	-	(2,900)
Total 2508 - Safety Supplies	1,614	470	2,900	-	-	-	(2,900)

Reclassification of operations to capital expenditures are consistent with the Governmental Accounting Standards Board's codification framework for accurate reporting of operating expenses and capital asset values.

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City Council Line Item Report

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2517 - Supplies Not Classified							
290 - Operating Fund	727	-	-	-	-	-	-
Total 2517 - Supplies Not Classified	727	-	-	-	-	-	-
2605 - Plumbing							
290 - Operating Fund	278	-	-	-	-	-	-
Total 2605 - Plumbing	278	-	-	-	-	-	-
2756 - Parts & Accessories Equipment (Computer Equipment)							
290 - Operating Fund	2,215	2,673	41,441	119,350	-	119,350	77,909
Total 2756 - Parts & Accessories Equipment (Computer Equipment)	2,215	2,673	41,441	119,350	-	119,350	77,909
2757 - Parts & Accessories Equipment (Audio Visual)							
290 - Operating Fund	2,127	-	-	-	-	-	-
Total 2757 - Parts & Accessories Equipment (Audio Visual)	2,127	-	-	-	-	-	-
3002 - Auditing & Accounting Services							
290 - Operating Fund	16,820	42,609	23,200	80,000	-	80,000	56,800
Total 3002 - Auditing & Accounting Services	16,820	42,609	23,200	80,000	-	80,000	56,800
3004 - Consultant Services							
290 - Operating Fund	223,015	-	-	-	-	-	-
Total 3004 - Consultant Services	223,015	-	-	-	-	-	-
3005 - Medical Services							
290 - Operating Fund	1,626	-	-	-	-	-	-
Total 3005 - Medical Services	1,626	-	-	-	-	-	-
3006 - Other Professional Services							
290 - Operating Fund	77,642	169,724	311,895	366,774	-	366,774	54,879
Total 3006 - Other Professional Services	77,642	169,724	311,895	366,774	-	366,774	54,879
3015 - Attorney Fees							
290 - Operating Fund	28,646	-	-	202,130	-	202,130	202,130
Total 3015 - Attorney Fees	28,646	-	-	202,130	-	202,130	202,130

Reclassification of operations to capital expenditures are consistent with the Governmental Accounting Standards Board's codification framework for accurate reporting of operating expenses and capital asset values.

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City Council Line Item Report

	FY2018 Actual Exp/Rev	FY2019 Actual Exp/Rev	FY2020 Appropriated Exp/Rev	Current Svcs Final	Budget Issues Final	FY 2021 Total Budget Final	Change From Prior Year
3034 - Guard & Security Services							
290 - Operating Fund	2,779	-	-	2,074	-	2,074	2,074
Total 3034 - Guard & Security Services	2,779	-	-	2,074	-	2,074	2,074
3049 - Other Services-Not Classified							
290 - Operating Fund	3,209	-	-	1,196	-	1,196	1,196
Total 3049 - Other Services-Not Classified	3,209	-	-	1,196	-	1,196	1,196
3102 - Postage							
290 - Operating Fund	898	757	2,175	1,652	-	1,652	(523)
Total 3102 - Postage	898	757	2,175	1,652	-	1,652	(523)
3103 - Telephone							
290 - Operating Fund	7,984	11,664	10,730	16,386	-	16,386	5,656
Total 3103 - Telephone	7,984	11,664	10,730	16,386	-	16,386	5,656
3105 - Other Communication Services							
290 - Operating Fund	53,153	16,975	116,580	274,533	-	274,533	157,953
Total 3105 - Other Communication Services	53,153	16,975	116,580	274,533	-	274,533	157,953
3202 - Transportation of Things (Services)							
290 - Operating Fund	460	-	-	143,169	-	143,169	143,169
Total 3202 - Transportation of Things (Services)	460	-	-	143,169	-	143,169	143,169
3212 - Travel Expense-Out-of-State							
290 - Operating Fund	16,537	14,156	46,110	42,916	-	42,916	(3,194)
Total 3212 - Travel Expense-Out-of-State	16,537	14,156	46,110	42,916	-	42,916	(3,194)
3252 - Advertising & Publication of Notices							
290 - Operating Fund	1,306	-	37,700	416,075	-	416,075	378,375
Total 3252 - Advertising & Publication of Notices	1,306	-	37,700	416,075	-	416,075	378,375
3262 - Printing & Binding							
290 - Operating Fund	904	4,254	8,700	7,500	-	7,500	(1,200)
Total 3262 - Printing & Binding	904	4,254	8,700	7,500	-	7,500	(1,200)

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	FY2018 Actual Exp/Rev	FY2019 Actual Exp/Rev	FY2020 Appropriated Exp/Rev	Current Svcs Final	Budget Issues Final	FY 2021 Total Budget Final	Change From Prior Year
3273 - Insurance on Equipment							
290 - Operating Fund	2,685	-	-	-	-	-	-
Total 3273 - Insurance on Equipment	2,685	-	-	-	-	-	-
3274 - Public Liability Insurance							
290 - Operating Fund	21,480	27,479	21,605	35,473	-	35,473	13,868
Total 3274 - Public Liability Insurance	21,480	27,479	21,605	35,473	-	35,473	13,868
3302 - Public Utility - Electricity							
290 - Operating Fund	514	-	-	-	-	-	-
Total 3302 - Public Utility - Electricity	514	-	-	-	-	-	-
3303 - Public Utility - Gas							
290 - Operating Fund	367	-	-	-	-	-	-
Total 3303 - Public Utility - Gas	367	-	-	-	-	-	-
3304 - Public Utility - Water							
290 - Operating Fund	2,337	-	-	-	-	-	-
Total 3304 - Public Utility - Water	2,337	-	-	-	-	-	-
3360 - Tires							
290 - Operating Fund	996	-	-	-	-	-	-
Total 3360 - Tires	996	-	-	-	-	-	-
3361 - Other Repairs & Maintenance - Motor Vehicles							
290 - Operating Fund	3,173	-	-	1,550	-	1,550	1,550
Total 3361 - Other Repairs & Maintenance - Motor Vehicles	3,173	-	-	1,550	-	1,550	1,550
3403 - Repairs & Maintenance - Office Furniture & Equipment							
290 - Operating Fund	248	1,209	1,740	2,657	-	2,657	917
Total 3403 - Repairs & Maintenance - Office Furniture & Equipment	248	1,209	1,740	2,657	-	2,657	917
3405 - Repairs & Maintenance - Equipment (Other Equipment)							
290 - Operating Fund	241	-	-	-	-	-	-
Total 3405 - Repairs & Maintenance - Equipment (Other Equipment)	241	-	-	-	-	-	-

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City Council Line Item Report

	FY2018 Actual Exp/Rev	FY2019 Actual Exp/Rev	FY2020 Appropriated Exp/Rev	Current Svcs Final	Budget Issues Final	FY 2021 Total Budget Final	Change From Prior Year
3507 - Other Repairs to Buildings & Structures							
290 - Operating Fund	-	-	290	443	-	443	153
Total 3507 - Other Repairs to Buildings & Structures	-	-	290	443	-	443	153
3630 - Rentals - Office Equipment							
290 - Operating Fund	79,678	-	-	39,326	-	39,326	39,326
Total 3630 - Rentals - Office Equipment	79,678	-	-	39,326	-	39,326	39,326
3640 - Rentals - Buildings							
290 - Operating Fund	731,031	1,038,627	775,750	1,756,769	-	1,756,769	981,019
Total 3640 - Rentals - Buildings	731,031	1,038,627	775,750	1,756,769	-	1,756,769	981,019
3668 - Equipment Rentals							
290 - Operating Fund	25,544	-	-	-	-	-	-
Total 3668 - Equipment Rentals	25,544	-	-	-	-	-	-
3670 - Other Rentals							
290 - Operating Fund	16,138	-	-	13,330	-	13,330	13,330
Total 3670 - Other Rentals	16,138	-	-	13,330	-	13,330	13,330
3707 - On the Job Training							
290 - Operating Fund	2,466	-	-	-	-	-	-
Total 3707 - On the Job Training	2,466	-	-	-	-	-	-
3751 - Fees for Membership & Registration							
290 - Operating Fund	102,647	-	-	-	-	-	-
Total 3751 - Fees for Membership & Registration	102,647	-	-	-	-	-	-
3752 - Subscriptions							
290 - Operating Fund	223	-	-	-	-	-	-
Total 3752 - Subscriptions	223	-	-	-	-	-	-
3762 - Refunds							
290 - Operating Fund	17,752	-	-	-	-	-	-
Total 3762 - Refunds	17,752	-	-	-	-	-	-

Reclassification of operations to capital expenditures are consistent with the Governmental Accounting Standards Board's codification framework for accurate reporting of operating expenses and capital asset values.

HONOLULU AUTHORITY FOR RAPID TRANSPORTATION
City Council Line Item Report

	FY2018 Actual Exp/Rev	FY2019 Actual Exp/Rev	FY2020 Appropriated Exp/Rev	Current Svcs Final	Budget Issues Final	FY 2021 Total Budget Final	Change From Prior Year
3781 - Interest-General Obligation Bonds							
290 - Operating Fund	3,777,822	5,988,922	7,721,016	65,269,525	-	65,269,525	57,548,509
Total 3781 - Interest-General Obligation Bonds	3,777,822	5,988,922	7,721,016	65,269,525	-	65,269,525	57,548,509
3791 - Interest - Tax Exempt Commercial Paper							
290 - Operating Fund	429,193	894,939	-	4,955,339	-	4,955,339	4,955,339
Total 3791 - Interest - Tax Exempt Commercial Paper	429,193	894,939	-	4,955,339	-	4,955,339	4,955,339
3822 - Parking Fees							
290 - Operating Fund	30,451	-	-	13,286	-	13,286	13,286
Total 3822 - Parking Fees	30,451	-	-	13,286	-	13,286	13,286
3851 - Relocation Payments - Taxable							
290 - Operating Fund	17,968	-	-	-	-	-	-
Total 3851 - Relocation Payments - Taxable	17,968	-	-	-	-	-	-
3906 - Computer Software Maintenance Agreement							
290 - Operating Fund	8,885	7,411	14,268	7,528	-	7,528	(6,740)
Total 3906 - Computer Software Maintenance Agreement	8,885	7,411	14,268	7,528	-	7,528	(6,740)
3934 - Legal Services							
290 - Operating Fund	126,594	-	-	-	-	-	-
Total 3934 - Legal Services	126,594	-	-	-	-	-	-
3990 - Other Fixed Charges							
290 - Operating Fund	495,228	472,088	629,300	970,921	-	970,921	341,621
Total 3990 - Other Fixed Charges	495,228	472,088	629,300	970,921	-	970,921	341,621
4351 - Office Equipment, Fixtures and Furnishings							
290 - Operating Fund	2,464	-	-	654,521	-	654,521	654,521
Total 4351 - Office Equipment, Fixtures and Furnishings	2,464	-	-	654,521	-	654,521	654,521
Total B - Current Expenses	2,586,112	2,718,664	2,067,584	10,176,591	-	10,176,591	8,109,007

Reclassification of operations to capital expenditures are consistent with the Governmental Accounting Standards Board's codification framework for accurate reporting of operating expenses and capital asset values.

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 City Council Line Item Report

	FY2018 Actual Exp/Rev	FY2019 Actual Exp/Rev	FY2020 Appropriated Exp/Rev	Current Svcs Final	Budget Issues Final	FY 2021 Total Budget Final	Change From Prior Year
C - Equipment							
4473 - Computer Software							
290 - Operating Fund	869	15,053	50,665	127,720	-	127,720	77,055
Total 4473 - Computer Software	869	15,053	50,665	127,720	-	127,720	77,055
Total C - Equipment	869	15,053	50,665	127,720	-	127,720	77,055
TOTAL BEFORE DIRECT REIMBURSEMENT & CASE	9,039,574	5,172,858	6,251,964	13,944,392	-	13,944,392	7,692,428
City CASE and Direct Billing Charges	495,228	472,088	629,300	970,921	-	970,921	341,621

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HONOLULU AUTHORITY FOR RAPID TRANSPORTATION
 City Council Line Item Report

	FY2018 Actual Exp/Rev	FY2019 Actual Exp/Rev	FY2020 Appropriated Exp/Rev	Current Svcs Final	Budget Issues Final	FY 2021 Total Budget Final	Change From Prior Year
<u>Total HART Operating Budget = HART + Reimbursement + CASE</u>							
Total HART Operating Budget	9,105,610	(1,238,915)	(839,752)	(55,309,551)	-	(55,309,551)	(54,469,799)
Interest Expense	429,193	6,883,861	7,721,016	70,224,864	-	70,224,864	62,503,848
Total with Interest Expense	9,534,802	5,644,946	6,881,264	14,915,313	-	14,915,313	8,034,049

Reclassification of operations to capital expenditures are consistent with the Governmental Accounting Standards Board's codification framework for accurate reporting of operating expenses and capital asset values.

Position Summary by Classification

HONOLULU AUTHORITY FOR RAPID TRANSPORTATION

Position Summary by Classification

Fiscal Year 2021

Department Administrative Services
Organization

Projection Run Date: 03/12/2020

Classification	Grade	P/T/C	FTE	Base Salary	Salary Differential	Total Salary
Information Technology Support Technician II	NC15	P	0.4	23,870	-	23,870
Data Processing System Analyst II	NC22	P	0.4	34,144	-	34,144
Administrative Specialist III	NC24	P	0.4	38,307	-	38,307
Human Resources Specialist III	NC22	P	0.4	28,166	-	28,166
Information Technology Support Technician II	NC15	P	0.4	22,984	-	22,984
Human Resources Specialist V	NC24	P	0.4	41,363	-	41,363
Rapid Transit Asset Manager	NC26	P	0.4	41,363	-	41,363
Senior Clerk	NC10	P	0.4	23,161	-	23,161
Administrative Services Officer III	EM05	P	0.4	56,566	-	56,566
			4.0	309,924	-	309,924

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HONOLULU AUTHORITY FOR RAPID TRANSPORTATION

Position Summary by Classification

Fiscal Year 2021

Department Budget and Finance
Organization

Projection Run Date: 03/12/2020

Classification	Grade	P/T/C	FTE	Base Salary	Salary Differential	Total Salary
Secretary III	NC16	P	0.9	44,691	-	44,691
Accountant III	NC20	P	0.0	1,983	-	1,983
Accountant IV	NC22	P	0.8	57,229	-	57,229
Accountant IV	NC22	P	0.8	65,282	-	65,282
Accountant IV	NC22	P	0.8	67,808	-	67,808
Accountant V	NC24	P	0.8	79,137	-	79,137
Internal Control Analyst III	NC26	P	1.0	89,900	-	89,900
Budget Analyst V	NC22	P	1.0	77,100	-	77,100
Fiscal Officer	NC28	P	0.9	96,900	-	96,900
Grants Manager	NC26	P	1.0	89,900	-	89,900
Program Administrator	NC58	P	0.9	148,170	-	148,170
			8.8	818,099	-	818,099

Reclassification of operations to capital expenditures are consistent with the Governmental Accounting Standards Board's codification framework for accurate reporting of operating expenses and capital asset values.

HONOLULU AUTHORITY FOR RAPID TRANSPORTATION

Position Summary by Classification

Fiscal Year 2021

Department Executive Management
Organization

Projection Run Date: 03/12/2020

Classification	Grade	P/T/C	FTE	Base Salary	Salary Differential	Total Salary
Private Secretary I	SR20	P	1.0	77,500	-	77,500
Private Secretary II	SR22	P	1.0	83,800	-	83,800
Senior Clerk	NC10	P	1.0	41,300	-	41,300
Information Officer	NC55	P	1.0	108,100	-	108,100
Chief Operating Officer	NC00	P	0.2	30,000	-	30,000
Director of HART	NC00	P	0.2	47,550	-	47,550
Senior Clerk	SR10	P	1.0	33,900	-	33,900
			5.3	422,150	-	422,150

Reclassification of operations to capital expenditures are consistent with the Governmental Accounting Standards Board's codification framework for accurate reporting of operating expenses and capital asset values.

HONOLULU AUTHORITY FOR RAPID TRANSPORTATION

Position Summary by Classification

Fiscal Year 2021

Department Government Relations & Public Involvement
Organization

Projection Run Date: 03/12/2020

Classification	Grade	P/T/C	FTE	Base Salary	Salary Differential	Total Salary
Deputy Director	NC00	P	0.9	111,563	-	111,563
Secretary II	NC14	P	0.9	52,020	-	52,020
Information Specialist II	NC24	P	1.0	93,444	-	93,444
Public Relations Assistant	NC15	P	0.7	42,625	-	42,625
Information Specialist II	NC24	P	1.0	83,200	-	83,200
Information Specialist II	NC24	P	1.0	77,061	-	77,061
Information Specialist II	NC24	P	1.0	93,445	-	93,445
Information Specialist II	NC24	P	1.0	100,930	-	100,930
Director of Public Involvement	NC55	P	0.7	73,700	-	73,700
			8.0	727,988	-	727,988

Reclassification of operations to capital expenditures are consistent with the Governmental Accounting Standards Board's codification framework for accurate reporting of operating expenses and capital asset values.

HONOLULU AUTHORITY FOR RAPID TRANSPORTATION

Position Summary by Classification

Fiscal Year 2021

Department HART Board Support
Organization

Projection Run Date: 03/12/2020

Classification	Grade	P/T/C	FTE	Base Salary	Salary Differential	Total Salary
HART Board Staff Assistant	NC16	P	1.0	44,600	-	44,600
HART Board Executive Officer	NC51	P	1.0	96,800	-	96,800
Senior Clerk	NC10	P	1.0	41,300	-	41,300
Internal Audit Manager	NC24	P	1.0	88,200	-	88,200
Internal Auditor	NC22	P	1.0	75,000	-	75,000
Internal Auditor	NC22	P	1.0	75,000	-	75,000
			6.0	420,900	-	420,900

Reclassification of operations to capital expenditures are consistent with the Governmental Accounting Standards Board's codification framework for accurate reporting of operating expenses and capital asset values.

HONOLULU AUTHORITY FOR RAPID TRANSPORTATION

Position Summary by Classification

Fiscal Year 2021

Department Procurement, Contracts, and Construction Claims
Organization

Projection Run Date: 03/12/2020

Classification	Grade	P/T/C	FTE	Base Salary	Salary Differential	Total Salary
Program Administrator	NC00	P	0.0	2,890	-	2,890
Secretary III	NC16	P	0.0	1,054	-	1,054
Procurement and Specifications Specialist I	NC16	P	0.1	2,725	-	2,725
Procurement and Specifications Specialist II	NC18	P	0.1	3,433	-	3,433
Procurement and Specifications Specialist II	NC18	P	0.1	3,433	-	3,433
Procurement Compliance Manager	NC22	P	0.1	4,005	-	4,005
Procurement & Specifications Officer	NC55	P	0.1	5,950	-	5,950
			0.3	23,489	-	23,489

TOTAL: 2,722,550

Reclassification of operations to capital expenditures are consistent with the Governmental Accounting Standards Board's codification framework for accurate reporting of operating expenses and capital asset values.

New Positions

New Positions - Permanent, Temporary and Contract (P/T/C) Positions Proposed for Fiscal Year 2021

HONOLULU AUTHORITY FOR RAPID TRANSPORTATION

Class Description	Grade	P/T	FTE	Salary Cost	Months	Fund	Purpose
			0.0	0			

Reclassification of operations to capital expenditures are consistent with the Governmental Accounting Standards Board's codification framework for accurate reporting of operating expenses and capital asset values.

ATTACHMENT C

**Budget Items Exceeding \$50,000
Current Expenses and Equipment**

HONOLULU AUTHORITY FOR RAPID TRANSPORTATION
FY 2021 Operating Budget
Explanations of Line Item Details Over \$50,000

	<u>Actual</u> <u>FY 2019</u>	<u>Appropriated</u> <u>FY 2020</u>	<u>Requested</u> <u>FY 2021</u>	<u>Variance \$</u>	<u>Variance %</u>
Object Code #2051					
<u>Office Supplies</u>	\$ 7,975	\$ 19,720	\$ 698,574	\$ 678,854	3542.5%
Expenditures of office supplies associated with the relocation of HART's headquarters.					
Object Code #2756					
<u>Parts & Hardware</u>	\$ 2,673	\$ 41,441	\$ 121,564	\$ 80,123	193.3%
Expenditures for computer replacements (older than five years), and servers, computers, storage, and backup for the project network.					
Object Code #3002					
<u>Auditing & Accounting Services</u>	\$ 42,609	\$ 23,200	\$ 80,000	\$ 56,800	244.8%
Expenditures associated with required annual financial statements audit.					
Object Code #3006					
<u>Other Professional Services</u>	\$ 169,721	\$ 311,895	\$ 370,044	\$ 58,149	18.6%
Expenditures to maintain and enhance current general public and business involvement programs such as train community days, educational and public outreach, workshops, planning, professional video, launch program, etc. Also includes \$300,000 for Board recommended Transit Oriented Development.					
Object Code #3105					
<u>Other Communication Services</u>	\$ 16,975	\$ 116,580	\$ 274,533	\$ 157,953	135.5%
Includes project network for HART's new headquarters, installation cost for project network infrastructure, and other network communication services. In addition, the HART Board Support will need approximately \$200,000 to allow for the solicitation and award of a contract with a vendor (similar to Olelo Community Media) to broadcast, televise, and closed-caption HART Board of Directors meetings. \$200,000 is the expected value of one year of service, which if the average month has two meetings, works out to about \$8,300 per meeting.					
Object Code #3202					
<u>Postage & Transportation Services</u>	\$ 757	\$ 2,175	\$ 144,821	\$ 142,646	6558.4%
Expenditures associated with the relocation of HART's headquarters, including office relocation services, sub-contractors to disassemble and re-assemble furnitures and fixtures.					
Object Code #3252					
<u>Advertising & Publication of Notices</u>	\$ -	\$ 37,700	\$ 416,075	\$ 378,375	1003.6%
Expenditures are to support public information for public involvement, business outreach, media relations and interim opening					
Object Code #3640					
<u>Rentals - Buildings</u>	\$ 1,038,627	\$ 775,750	\$ 1,822,711	\$ 1,046,961	135.0%
FY 2021 budget includes +3.2% rental agreement increase for HART's Alii Place offices (Suites 150, 11th, 17th, and 23rd floors); total rentals for Alii Place include base rent, CAM, utilities, property taxes, and GET for each floor leased.					

Reclassification of operations to capital expenditures are consistent with the Governmental Accounting Standards Board's codification framework for accurate reporting of operating expenses and capital asset values.

HONOLULU AUTHORITY FOR RAPID TRANSPORTATION
 FY 2021 Operating Budget
 Explanations of Line Item Details Over \$50,000

	<u>Actual</u> <u>FY 2019</u>	<u>Appropriated</u> <u>FY 2020</u>	<u>Requested</u> <u>FY 2021</u>	<u>Variance \$</u>	<u>Variance %</u>
Object Code #3990					
<u>Other Fixed Charges</u>	\$ 472,088	\$ 629,300	\$ 970,921	\$ 341,621	54.3%
Required City charges for services such as: payroll processing, information technology, administrative processing. Direct reimbursements to the City departments, such as Corporation Counsel, for work performed as requested by HART. Reimbursement to the City for the City Administrative Service Expense (CASE), which 5% of operating expenditures.					
Object Code #3781 #3791					
<u>Interest and Financing Charges - GO Bonds and TECP</u>	\$ 6,883,855	\$ 56,295,300	\$ 73,890,984	\$ 17,595,684	31.3%
Includes all financing charges and fees for the issuance and receipt of both fixed and variable General Obligations (GO) Bonds, in addition to Tax-Exempt Commercial Paper (TECP).					
Object Code #3934					
<u>Legal Services & Claims Support</u>	\$ 5,122	\$ 36,975	\$ 202,130	\$ 165,155	446.7%
Expenditures associated with fees, retainers, consulting for general legal advice, employment disputes, etc.					
Object Code #4473					
<u>Software & Equipment</u>	\$ 15,053	\$ 54,665	\$ 127,720	\$ 73,055	133.6%
Expenditures for furnitures and fixtures needed for the relocation of HART's headquarters.					

**Budget Items Exceeding \$50,000
Capital Improvement Program Budget**

FY2021 CAPITAL BUDGET

CPP/ CONTRACT ID	CONTRACT DESCRIPTION	CONSTRUCTION	DESIGN	LAND	PLANNING	ART	OTHER	TOTAL
DB450	Airport Section Guideway & Stations	\$ 11,744,966						\$ 11,744,966
DBB171	West Oahu Stations Group	\$ 27,412,787						\$ 27,412,787
DBB271	Farrington Highway Stations Group	\$ 33,628,849						\$ 33,628,849
DBB371	Kamehameha Highway Stations Group	\$ 23,580,788						\$ 23,580,788
DBB701	KHG Civil Construction Work	\$ 3,043,855						\$ 3,043,855
DBOM920	Core Systems Design Build O/M	\$ 24,867,559						\$ 24,867,559
DBB600	Park-and-ride Lots Construction	\$ 42,000,000						\$ 42,000,000
DBB602	UHWO Temporary Park-and-Ride	\$ 724,970						\$ 724,970
DBB921	WiFi Passenger Vehicles	\$ 3,100,000						\$ 3,100,000
MI930	Elevators & Escalators	\$ 15,136,034						\$ 15,136,034
MI940	Core Systems Backup Generators	\$ 14,000,000						\$ 14,000,000
MI950	Volt Ampere Reactive Equipment	\$ 26,000,000						\$ 26,000,000
DBB272	Waipahu Makai Entrance	\$ 16,800,000						\$ 16,800,000
DBB121	WOFM Median Landscaping	\$ 2,400,000						\$ 2,400,000
EDD78	DR Horton Parking/Interim PnR Ho'opili	\$ 1,650,000						\$ 1,650,000
DB122	Westside Bird Control	\$ 1,530,500						\$ 1,530,500
FD530	CCGS & Utility Relocation (Aecom)		\$ 1,270,400					\$ 1,270,400
FD140	West Oahu Station Group		\$ 675,018					\$ 675,018
FD240	Farrington Highway Station Group (&2)		\$ 577,942					\$ 577,942
FD340	Kamehameha Hwy Station Group		\$ 200,000					\$ 200,000
FD145	Westside Design Closeout		\$ 802,730					\$ 802,730
MM913	GEC III - Recompete (CH2M Hill)	\$ 7,500,000						\$ 7,500,000
MM902	PMSC III (HDR Engineering)	\$ 8,700,000						\$ 8,700,000
MM290	West Side CE&I (PGH Wong)	\$ 3,069,312						\$ 3,069,312
MM596	East Side CE&I Services II (Stantec)	\$ 17,200,000						\$ 17,200,000
MM951	OCIP (Aon Risk Services)	\$ 12,500,000						\$ 12,500,000
MM962	Core Systems Consultant (Lea + Elliot)	\$ 27,834,513						\$ 27,834,513
MM964	Safety & Security Consultant (Lawson)	\$ 6,824,948						\$ 6,824,948
MM915	HDOT Traffic Mgmt Consultant	\$ 5,776,610						\$ 5,776,610
MM921	HDOT Coordination Conslt KHG	\$ 2,639,692						\$ 2,639,692
MM922	HDOT Coordination Conslt Airport & City Center	\$ 71,384						\$ 71,384
MM925	HDOT Labor - Highway Group	\$ 1,617,184						\$ 1,617,184
MM990	DPP Design Review Contractor	\$ 1,972,219						\$ 1,972,219
MM941	Kako'o Consultant II				\$ 150,000			\$ 150,000
MM946	On-Call Hazmat Removal Contractor	\$ 4,268,773						\$ 4,268,773
MM960	Archeological & Cultural Monitoring				\$ 1,086,738			\$ 1,086,738
PA101	Programmatic Agreement Humanities				\$ 701,501			\$ 701,501
PA102	Programmatic Agreement HPC				\$ 1,808,671			\$ 1,808,671
PA103	Programmatic Agreement HPC Park Imp				\$ 862,500			\$ 862,500
MM953	OCIP Consultant II	\$ 335,000						\$ 335,000
MM970	Fare Collection Consultant	\$ 265,263						\$ 265,263
MM980	Claims and Litigation Support	\$ 3,749,000						\$ 3,749,000
ROW	Real Estate Acquisition			\$ 88,873,906				\$ 88,873,906
MM936	Real Estate Consultant II			\$ 3,500,000				\$ 3,500,000
MM937	ROW Engr Support Services			\$ 2,000,000				\$ 2,000,000
MM982	On-Call Appraiser			\$ 3,000,000				\$ 3,000,000
MM983	Land Court Petition Services			\$ 1,000,000				\$ 1,000,000
MM985	On-Call Appraiser II			\$ 1,000,000				\$ 1,000,000
MM986	Legal Services-Real Estate Matters			\$ 4,000,000				\$ 4,000,000
UTIL	New & Utility Relocation	\$ 30,000,000						\$ 30,000,000
ART	Project Wide Art					\$ 712,625		\$ 712,625
HART200	HART - Labor						\$ 8,041,187	\$ 8,041,187
HART201	HART - Expenses & ODCs						\$ 8,956,476	\$ 8,956,476
CONT2	Allocated Contingency						\$ 155,100,000	\$ 155,100,000
TOTAL		\$ 381,944,205	\$ 3,526,090	\$ 103,373,906	\$ 4,609,410	\$ 712,625	\$ 172,097,663	\$ 666,263,899

Reclassification of operations to capital expenditures are consistent with the Governmental Accounting Standards Board's codification framework for accurate reporting of operating expenses and capital asset values.

Position Vacancy Report by Classification

**HONOLULU AUTHORITY FOR RAPID TRANSPORTATION
LIST OF VACANT POSITIONS AS OF 3/12/2020**

FUND	CLASSIFICATION TITLE	SCHED/G RADE	DATE OF VACANCY	PERM/TE MP	FTE	AMOUNT BUDGETED	FILL POS		ABOLISH POS		FOOTNOTE
							(Y/N)	(MO/YR)	(Y/N)	(MO/YR)	
ACTIVITY: BUDGET AND FINANCE											
TR	Fiscal Officer	NC28	12/10/19	P	0.9	96,900	Y		N		
TR	Grants Manager	NC26	11/16/18	P	1.0	89,900	Y		N		
TR	Accountant IV	NC22	9/30/19	P	0.8	67,808	Y		N		
TR	Accountant V	NC24	6/5/19	P	0.8	79,137	Y		N		
TR	Internal Control Analyst III	NC26	2/6/17	P	1.0	89,900	Y		N		
						TOTAL TRANSIT FUND=	423,645				
ACTIVITY: GOVERNMENT RELATIONS AND PUBLIC INVOLVEMENT											
TR	Director of Public Involvement	NC55	7/26/19	P	0.7	73,700	Y		N		
TR	Information Specialist II	NC24	6/30/19	P	1.0	100,930	Y		N		
TR	Information Specialist II	NC24	12/20/19	P	1.0	93,445	Y		N		
						TOTAL TRANSIT FUND=	268,075				
ACTIVITY: HART BOARD SUPPORT											
TR	Internal Audit Manager	NC24	7/1/19	P	1.0	88,200	Y		N		
TR	Internal Auditor	NC22	7/1/19	P	1.0	75,000	Y		N		
TR	Internal Auditor	NC22	7/1/19	P	1.0	75,000	Y		N		
						TOTAL TRANSIT FUND=	238,200				
ACTIVITY: PROCUREMENT, CONTRACTS AND CONSTRUCTION CLAIMS											
TR	Program Administrator	NC00	6/7/19	P	0.0	2,890	Y		N		
TR	Procurement and Specifications Specialist II	NC18	6/30/18	P	0.1	3,433	Y		N		
TR	Procurement and Specifications Specialist II	NC18	3/8/19	P	0.1	3,433	Y		N		
TR	Procurement Compliance Manager	NC22	6/1/19	P	0.1	4,005	Y		N		
						TOTAL TRANSIT FUND=	13,760				
							AMOUNT				
						TRANSIT FUND	943,680				
						DEPT TOTAL	943,680				

Reclassification of operations to capital expenditures are consistent with the Governmental Accounting Standards Board's codification framework for accurate reporting of operating expenses and capital asset values.