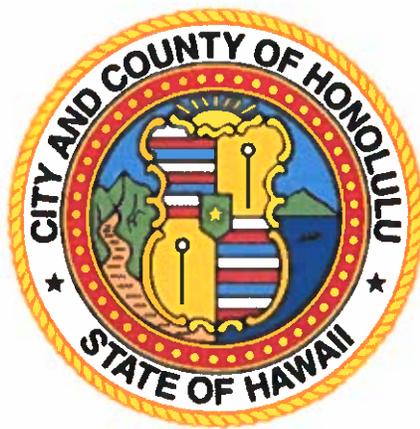


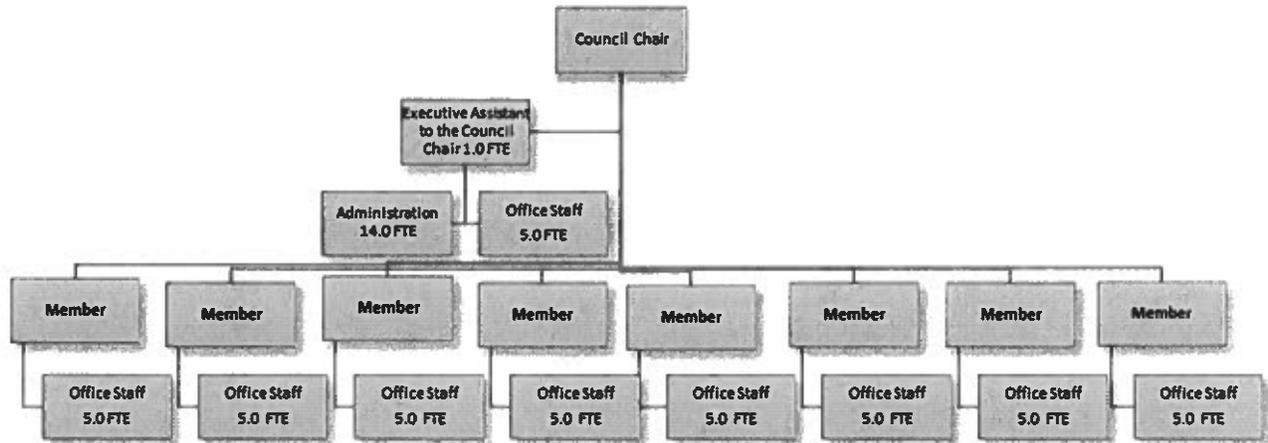
**LEGISLATIVE BUDGET
OVERVIEW
FY2021
Bill 19 (2020)**



Contents

City Council.....2
Office of Council Services5
Office of the City Auditor.....10
Office of the City Clerk.....14
Bill19 (2020)..... .16

City Council



Responsibilities, Duties, and Functions

The Revised Charter of the City and County of Honolulu expressly establishes the Legislative Branch and vests legislative power in the City Council. As the legislative body for the City, the Council meets year round and is responsible for initiating policies and enacting ordinances to advance the general welfare, health, happiness, safety and aspirations of the people of the City and County of Honolulu.

Major duties and functions of the Honolulu City Council include: establishing city-wide policies and new municipal programs, authorizing city audits, adopting land use and planning ordinances and policies, approving the issuance of general obligation bonds, setting real property tax rates, and reviewing and adopting the annual budgets for the City and County of Honolulu.

Agency Projects and Accomplishments

Accomplishments and upcoming projects for the City Council include the following:

- Telecasting of meetings and procurement of a vendor for Council telecasting services.
- Implementation of Council's paperless initiative to reduce the cost of paper and copies.
- Continued migration of online Council videos to third-party server.

- Council and Committee Meetings in the community to encourage participation and accommodate constituents with less flexible schedules.
- Continuation of the City's Sister City Program.
- Hawaii State Association of Counties (HSAC) and National League of Cities (NLC) membership.
- Relocating to protect the health, welfare and safety of employees of the Legislative Branch.

FY2021

The Council's overall FY2021 budget, consisting of four activities, tallies \$8,021,817 and represents a 4.96% increase – *i.e.* an increase of \$379,042 – from the current fiscal year's total of \$7,642,775.

Positions

The Council's Full Time Equivalent (FTE) position count remains at 69.

Administration

The Salaries appropriation for the Council's Administration activity for FY2021 increases by \$265,585, representing an estimated 5% increase for all exempt personnel. Councilmembers' and program directors' proposed salaries are subject to the recommendation of the 2020 Salary Commission.

For Current Expenses, the appropriation represents an increase of \$113,457 for a total requested appropriation of \$2,444,542.

Council Allotment

The appropriation for General Protocol, the Sister City Program and the Annual Contingency Allowance for Councilmembers remains at \$270,000.

Salary Commission

There is no longer any funding under this activity since this activity is now funded through the Administration activity.

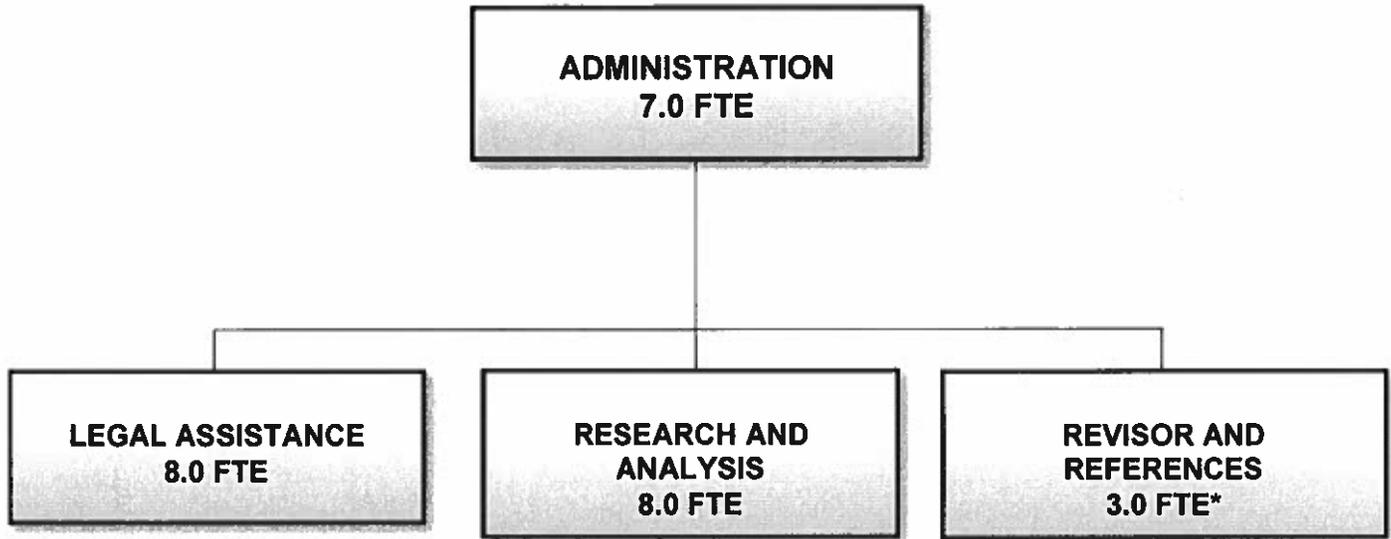
Charter Commission

There is no longer any funding under this activity. The Charter Commission will not convene again until spring 2025.

The City Council:

- Sets city-wide policies by enacting ordinances and adopting resolutions relating to municipal government programs and services such as police and fire protection, parks and recreation, affordable and special needs housing, sanitation and waste disposal, public transportation and other city government operations;
- Initiates new municipal programs which the City may pursue or improvements to update and refine existing programs and services;
- Adopts the annual operating and capital programs and budgets to fund the operations of the City and County and delivery of city services;
- Adopts measures that will yield sufficient moneys to balance the budget including the setting of the annual real property tax rate;
- Adopts a general plan for the City and land use laws establishing and amending the city's development plans and zoning regulations and processes;
- Determines the necessity of taking property for public purposes and authorizes condemnation proceedings;
- Confirms city department heads and board and commission members nominated and appointed by the mayor;
- Fixes fees and charges for all city services and the use of city property;
- Authorizes settlement of claims filed against the city and against its officers and employees acting within the course of their duties;
- Establishes fines and penalties for violations of city ordinances and laws; and
- Accepts gifts and donations to and on behalf of the City of money, securities or other personal property, or real estate or interests in real estate.

Office of Council Services



This chart depicts 26 full-time equivalent (FTE) positions funded for OCS in FY 2020.

**One FTE Revisor and References position is temporary, budgeted in FY 2020 to support the recodification of the Revised Ordinances of Honolulu project. The temporary position will not be carried over into FY 2021.*

B. Responsibilities, Duties, and Functions

Section 3-107.7, Revised Charter of the City and County of Honolulu, authorizes the City Council ("Council") to establish the Office of Council Services ("OCS") to assist in the exercise of its legislative power. According to the 1971-72 Charter Commission, OCS is "a necessary adjunct to and is supportive of the policy formulation or legislative role of the City Council" and "a tool for decision making – to assist it in analyzing the City's policies and financial programs for their effectiveness and adequacy, and in identifying alternative programs, policies, and major problems which endanger the public interest and welfare."

In Chapter 4, Article 3, Revised Ordinances of Honolulu ("ROH"), OCS is charged with providing the Council with comprehensive research, reference and drafting services necessary for the enactment or consideration of legislation and policy. OCS also serves in an advisory and consultative capacity to the Council and its committees and is designated as the Revisor of Ordinances for the entire City and County of Honolulu.

In addition, OCS staff hold professional memberships and credentials for the following organizations:

- American Planning Association – 1
- Government Finance Officers Association – 1
- Hawaii State Bar Association – 9
- International Public Managers Association – 1
- National Association of Parliamentarians – 3
- Society of Human Resource Management – 1
- State of Hawaii Notary Publics – 2 (one government only)
- AMR Certified First Responder – 1

C. Agency Projects and Accomplishments

1. Accomplishments in FY 2019 for OCS included the following:

- Released the 19th Issue Profile "*Status of the City's Finances*" for public use.
- Issued an update to the Council Collection of Policy Resolutions.
- Staffed 19 Council Meetings.
- Supported 109 Committee Meetings.
- Completed 1,277 legislative assignments; a 9% increase from FY 2018.
- Executed 553 RUSH requests (two days or less turnaround).
- Conducted 390 Committee Report reviews.
- Performed 5 budget reviews for the Government Finance Officers Association.

2. OCS's Special Projects and Accomplishments:

- Received a 2019 NACo (National Association of Counties) Award for the Council's Public Access Initiative; write-up submitted by OCS.
- Updated the Office's Mission statement which now reads:

"The Mission of the OCS is to provide nonpartisan, in-depth, objective research, consulting, and drafting services to the Honolulu City Council and its committees in support of the Council's legislative activities, and to quickly and accurately make enacted legislation available to the public in the Revised Ordinances of Honolulu."

- Assisted with the Legislative Emergency Operations Plan; 5th year update.
- Planned, coordinated, and executed the 2019 Council Inauguration.

3. Ongoing Developments from FY 2019 and into FY 2020:

- Assisting the Council's HSAC representative.
- Coordinating with DIT to improve the office's record-keeping and document retrieval capabilities.
- Ongoing rework of the OCS website for improved user experience, which includes the highly-visited ROH website.
- Ongoing work in Phase II of the ROH recodification project involving close reading, formatting, and legal review.
- Upkeeping an on-line table of recently enacted ordinances to assist members of the public looking for the current City law during the recodification.
- Producing the following items in the OCS Resource Collection on DocuShare for legislative branch use:
 - Summaries of Council-enacted bills and adopted resolutions.
 - Current and historical policy memos from the Council Chair.
 - Legislative branch orientation videos on a variety of subject matters.
- Collaborating with the Council's Computer Systems Specialists to refine processes for paperless Council and Committee meetings.
- Conducting and/or participating in staff development and professional development sessions.
- Continuing digitization of historical documents.

D. Agency Highlights

1. FY 2021 Overview

The requested FY 2021 budget for OCS is \$2,828,550. This reflects an increase of \$103,606 or 3.8% from FY 2020.

2. Positions

OCS's current funded Full Time Equivalent ("FTE") count is 26 positions. Mid-FY 2019, a temporary position was approved for the Revisor and Reference program to support the ROH recodification project. The position is funded until the end of FY 2020 and will be eliminated in FY 2021. OCS is requesting funding of an additional permanent FTE secretary position in the Administration program. The position would increase the secretarial pool from three to four and enable deeper and long-term cross training in these duties. With OCS's assignments increasing by 9% in FY 2019 and a similar increase so far into FY 2020, OCS frequently had to use non-secretarial staff to fulfill secretarial duties in order to meet Councilmember deadlines.

3. Salaries

The salary appropriation request for OCS is \$2,488,600. This reflects an overall increase of \$95,606 or 4% from FY 2020. Proposed funding includes across-the-board staff salary increases at 5% per Council Chair Anderson's direction (memo dated December 27, 2019), and an increase for OCS Administration salaries in the amount of \$52,556 to fund a new secretary position.

4. Current Expenses

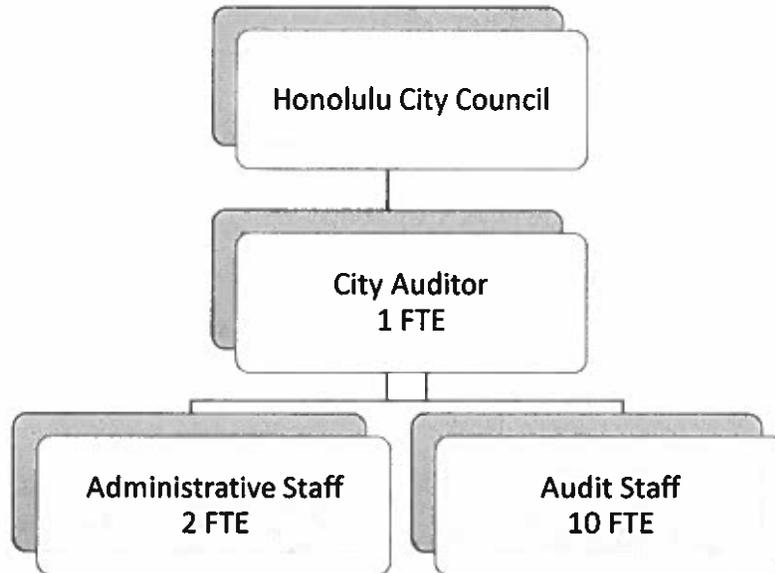
The Current Expenses appropriation request for OCS is \$339,950. This reflects an increase of \$8,000 or 2.4% from FY 2020. OCS has begun planning a revision to the OCS website for an improved user experience, which includes overhauling the highly-visited ROH section. A large part of this effort includes procuring the services of an experienced host of municipal ordinance websites to directly publish the ROH online. OCS has set a target date of July 1, 2020. Doing so would provide the following benefits:

- Immediate and ongoing compliance with Americans with Disabilities Act.
- Enhanced search capabilities (Boolean searching and proximity queries).
- More efficient ROH menu navigation.
- Improved accessibility of the ROH on tablets and other mobile devices,
- Availability in 90 languages.

- Monthly updates to the ROH directly online, eliminating the current 4 – 6 week lag (currently, updates are sent to OCS, reformatted for the City's system, proofed, and manually uploaded).

Office of the City Auditor

A. Agency Organizational Chart



B. Agency Responsibilities, Duties, and Functions

The Revised Charter of the City and County of Honolulu amendments, approved by the voters in the November 2002 General Election, authorized the Honolulu City Council to establish the Office of the City Auditor (OCA) as a separate and independent agency, to strengthen the auditing function in City government, and to ensure that the agencies and programs of the City are held to the highest standard of accountability to the public (Sec. 3-501.1, RCH). The charter affords the auditor the independence to initiate work under the auditor's authority and consider requests for work from the council. For the purpose of carrying out an audit, the charter empowers the auditor to have full, free and unrestricted access to any city officer or employee and grants authorization to examine and inspect any record of any agency or operation of the City.

The charter provides that the city auditor conduct or cause to be conducted: 1) the annual financial audit of the City, 2) performance audits of the funds, programs and operations of any agency or operation of the City, and 3) follow-up audits and monitoring of compliance with audit recommendations by audited entities. All audits are conducted in accordance with government auditing standards and audit findings and recommendations are set forth in written reports of the city auditor.

C. Agency Projects and Accomplishments

Projects Completed: To date, the following projects were completed during Fiscal Year 2020:

- **Comprehensive Annual Financial Report (CAFR).** Financial audit of city and county financial statements for FY2019. Audit by external auditors under OCA contract was released in January 2020. External audit includes:
 - City and County of Honolulu - Public Transportation System - Bus and Paratransit Operations, Financial Statements and Supplemental Schedules, June 30, 2019.
 - City and County of Honolulu - Sewer Fund Financial Statements, June 30, 2019.
- **Follow-Up on Recommendations from Report No. 16-02, Audit of the City's Paratransit Service (Report No. 20-02).** Report issued January 2020.
- **Audit of the Department of Planning and Permitting's Processes for Reviewing Building Permit Applications, Resolution 18-283, CD1, FD1 (Report No. 20-01).** Report issued January 2020.
- **Follow-Up on Recommendations from Report No. 13-02, Audit of the Real Property Assessment Division (Report No. 19-07).** Report issued January 2020.
- **Audit of the Department of Enterprise Services Operations – Honolulu Zoo (Report No. 19-06).** Report issued December 2019.
- **Follow-Up on Recommendations from Report No. 05-02, Audit of Selected Management Issues of the Honolulu Liquor Commission (Report No. 19-05).** Report issued November 2019.
- **Follow-Up on Recommendations from Report No. 12-03, Audit of the City's Real Property Tax Delinquency Collection (Report No. 19-04).** Report issued November 2019.
- **Audit of the Permitting and Inspection of Large Detached Dwellings, Resolution 18-223, FD1 (Report No. 19-03).** Report issued November 2019.
- **Office of the City Auditor Annual Report FY2018-19.** Report issued September 2019.

Accomplishments: To date, OCA has accomplished the following:

- OCA mentored three students through the OCA Internship Program and gave presentations to accounting students from the University of Hawai'i, Manoa and West O'ahu campuses, in our efforts to promote government public service as a career.

- OCA is active in professional local and national associations and staff members continue to serve as members of various committees and as elected officers on national boards.

Projects Underway: The following projects are underway or in the process of being completed during the fiscal year:

- **Financial Audit of the City and County of Honolulu for Fiscal Year Ended June 30, 2019 - Management Letter (as applicable)**
- **Single Audit of Federal Financial Assistance Programs for Fiscal Year Ended June 30, 2019**
- **Service Efforts and Accomplishments (SEA) Report (FY 2019).** Report contains citywide and department specific statistics, information and data on city missions, goals, services and programs. Report quantifies inputs, outputs, performance measures, comparisons, and trends over five years. This is the tenth SEA for Honolulu. This project includes:
 - **National Citizen Survey (NCS)TM City and County of Honolulu (2019) Community Livability Report**
 - **National Citizen Survey (NCS)TM City and County of Honolulu (2019) Dashboard Summary of Findings Report**
 - **National Citizen Survey (NCS)TM City and County of Honolulu (2019) Trends Over Time Report**
 - **National Citizen Survey (NCS)TM City and County of Honolulu (2019) Technical Appendices**
- **Citizen-Centric Report 2019**
- **Audit of the City's Grants in Aid Recipients and Program.** Draft report in process.
- **Audit of the Department of Parks and Recreation's Expenditures and Maintenance Parity.** Fieldwork underway.
- **Audit of the Department of Prosecuting Attorney's Management, Operations, and Controls.** Preliminary survey in process.
- **Audit of the Honolulu Police Department's Management, Operations, and Controls.** Preliminary survey in process.
- **Audit of the Neal S. Blaisdell Center's Ticket Sales Operations.** Preliminary survey in process.

D. Agency Budget Highlights

- For FY 2021 the requested OCA budget is \$1,867,966. The requested salary appropriation is \$1,187,563, and increase of \$56,551 which is 5%. The request represents a decrease of \$1,940,898 from the budget for the current fiscal year.
- The requested current expense appropriation is \$680,403 a decrease of \$1,997,447 (88.9%) which is attributed to the elimination of funds for the forensic audit of HART that was included in our FY 2020 budget and slight adjustments in various object codes.
- New characters of expenditure includes funding for Other Contractual Services and Other Non-Professional Services. We are requesting \$5,000 for Other Contractual Services to bring in a trainer to our facility to conduct audit-related training to meet our mandatory continuing professional education requirements. This will be offset by a reduction in our registration fees for local training. We are also requesting \$150 for Other Non-Professional Services for document disposal/destruction resulting from our transition to electronic workpapers.
- Increases in our office lease per the proposed renewal contract, as well as increases for computer supplies, mileage reimbursements, and other minimal increases in Administration current expenses, will be offset by savings in printing and supply costs as we continue our efforts to move towards electronic workpapers and reduce the number of printed documents and reports produced by our office.

Office of the City Clerk

Responsibilities, Duties and Functions

The Office of the City Clerk provides clerical and logistical meeting support to the Honolulu City Council. The office manages, disseminates and maintains the public records of the City Council and acts as the custodian of records. The Office of the City Clerk keeps and disposes all books, papers and records that are filed in the office, including the separate keeping of all ordinances, resolutions and rules and regulations of all city agencies. The City Clerk has custody of the City Seal, authenticates all official papers and instruments requiring certification, and has the authority to administer the oaths of office.

The Office of the City Clerk also provides for the registration of voters, maintains electronic statewide voter registration files, and conducts special city elections. The office administers the candidate filing process for City elective office and conducts studies and maintains statistical data on election activities. During certain years, the office provides clerical and technical services to the City Reapportionment Commission.

Agency Projects and Accomplishments

Accomplishments and projects to date include the following:

- Completed work on phase 1 of a new legislative document management/repository system to replace *DocuShare* as the repository for Council records. The new system is in open beta release at: <https://hnlldoc.ehawaii.gov/hnlldoc/>
- Ongoing provision of staffing/support of the Council's legislative meetings.
- Ongoing election planning and preparation for countywide voting by mail (per Act 136 SLH 2019) for the 2020 elections

Agency Budget Highlights

For Fiscal Year 2021, the requested agency budget is \$4,825,286. The request represents an increase of 5.5% from current fiscal year (FY20). Fluctuation in the City Clerk's budget between non-election year and election year is typical and 2020 will be the first implementation of voting by mail on a countywide basis. The number of full time equivalent positions proposed is 42 which includes eight seasonal contractors (further described below).

Salaries

The requested salary appropriation for the Office of the City Clerk is \$2,300,943 that includes funding for HGEA Units 3, 4, and 13 collective bargaining agreements. The Office of the City Clerk also requests its customary funding of eight contractors that will serve as seasonal Senior Election Clerks in 2020.

Current Expenses

The funding request for current expenses in FY21 is \$2,524,343.

Current expenses include appropriation requests for the following significant line items:

\$542,000	Voting System/Ballots (50% of the 2020 elections obligation)
\$637,639	Temporary Election Staffing Contract
\$204,000	Elections Division Office Lease
\$40,000	Legislative Document Management System Phase II
\$31,360	HPD Special Duty Security at all Council/Committee Meetings
\$50,000	Reapportionment/redistricting software licenses/support



A BILL FOR AN ORDINANCE

RELATING TO THE LEGISLATIVE BUDGET FOR THE FISCAL YEAR JULY 1, 2020 TO JUNE 30, 2021.

BE IT ORDAINED by the People of the City and County of Honolulu:

SECTION 1. The revenues from the following sources estimated for the fiscal year July 1, 2020 to June 30, 2021 are hereby provided and appropriated for the purposes set forth in Section 2:

OPERATING FUNDS

<u>FUND</u> <u>CODE</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
GN	General Fund	\$23,293,190
WF	Solid Waste Special Fund	12,000
HD	Housing Development Special Fund	12,000
BT	Bus Transportation Fund	50,000
SW	Sewer Fund	60,000

	TOTAL	\$23,427,190
		=====



CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

ORDINANCE _____

BILL 19 (2020)

A BILL FOR AN ORDINANCE

SECTION 2. The monies described in Section 1 for the fiscal year July 1, 2020 to June 30, 2021 are appropriated as indicated to the following activities in the GENERAL GOVERNMENT--LEGISLATIVE function.

FUNCTION, PROGRAMS & ACTIVITIES	NUMBER OF POSITIONS (P.T.E.)	SALARIES	CURRENT EXPENSES	EQUIPMENT	TOTAL ALL FUNDS	SOURCE OF FUNDS
GENERAL GOVERNMENT--LEGISLATIVE						
CITY COUNCIL:						
City Council						
Administration	69.00	\$5,577,275	\$2,174,542	\$0	\$7,751,817	\$7,751,817 GN
Council Allotment	0.00	0	270,000	0	270,000	270,000 GN
TOTAL CITY COUNCIL	69.00	\$5,577,275	\$2,444,542	\$0	\$8,021,817	\$8,021,817
OFFICE OF COUNCIL SERVICES:						
Office of Council Services						
Administration	8.00	\$742,782	\$339,950	\$0	\$1,082,732	\$1,082,732 GN
Legal Assistance	8.00	868,292	0	0	868,292	868,292 GN
Organized Research and Analysis	8.00	742,848	0	0	742,848	742,848 GN
Revisor and References	2.00	134,680	0	0	134,680	134,680 GN
TOTAL OFFICE OF COUNCIL SERVICES	26.00	\$2,488,600	\$339,950	\$0	\$2,828,550	\$2,828,550
CITY CLERK:						
City Clerk						
Administration	4.00	\$390,310	\$90,280	\$0	\$480,590	\$480,590 GN
Support Services	5.00	257,481	80,285	0	337,766	337,766 GN
Council Assistance	15.00	895,370	127,339	0	1,022,709	1,022,709 GN
Elections	18.00	757,782	2,228,439	0	2,986,221	2,986,221 GN
TOTAL CITY CLERK	42.00	\$2,300,943	\$2,524,343	\$0	\$4,825,286	\$4,825,286
CITY AUDITOR:						
City Auditor						
Administration	3.00	\$391,685	\$250,403	\$0	\$642,088	\$642,088 GN
Audit	10.00	795,878	0	0	795,878	795,878 GN
Financial Audit	0.00	0	430,000	0	430,000	298,000 GN 12,000 WF 12,000 HD 60,000 BT 60,000 SW
TOTAL CITY AUDITOR	13.00	\$1,187,563	\$680,403	\$0	\$1,867,966	\$1,867,966



CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

ORDINANCE _____

BILL 19 (2020)

A BILL FOR AN ORDINANCE

FUNCTION, PROGRAMS & ACTIVITIES	NUMBER OF POSITIONS (F.T.E.)	SALARIES	CURRENT EXPENSES	EQUIPMENT	TOTAL ALL FUNDS	SOURCE OF FUNDS
PROVISIONAL:						
Retirement System Contribution--						
Employer's Share	0.00	\$0	\$2,541,963	\$0	\$2,541,963	\$2,541,963 GN
FICA Tax: Employer's Share	0.00	0	926,999	0	926,999	926,999 GN
EUTF	0.00	0	2,069,609	0	2,069,609	2,069,609 GN
Accumulated Vacation Leave	0.00	0	300,000	0	300,000	300,000 GN
Unemployment Compensation	0.00	0	45,000	0	45,000	45,000 GN
TOTAL PROVISIONAL	0.00	\$0	\$5,883,571	\$0	\$5,883,571	\$5,883,571

TOTAL GENERAL GOVERNMENT--LEGISLATIVE	150.00	\$11,664,381	\$11,972,808	\$0	\$23,427,190	\$23,427,190
--	---------------	---------------------	---------------------	------------	---------------------	---------------------

TOTAL GENERAL GOVERNMENT--LEGISLATIVE
SOURCE OF FUNDS

GN General Fund	\$23,293,190
WF Solid Waste Special Fund	12,000
HD Housing Development Special Fund	12,000
BT Bus Transportation Fund	60,000
SW Sewer Fund	60,000

TOTAL GENERAL GOVERNMENT--LEGISLATIVE	\$23,427,190
--	---------------------



A BILL FOR AN ORDINANCE

SECTION 3. General Provisos.

(a) As used in this ordinance:

"Agency" includes any department, office, board, commission, or other governmental unit of the City and County of Honolulu, as the case may be.

"Charter" means the Revised Charter of Honolulu 1973 (2017 Edition).

"City" means the City and County of Honolulu.

"Council" means the Council of the City and County of Honolulu.

"Government" means the federal government, the State of Hawaii, the government of any other state, any political subdivision of any state, or any quasi-governmental entity.

"ROH" means the Revised Ordinances of Honolulu 1990, as amended, or any recodification of the Revised Ordinances of Honolulu.

(b) Limited purpose monies. The City may receive monies whose use is specified or otherwise limited by the monies' source from: (1) any governmental or quasi-governmental agency; (2) any private source including monetary gifts whose use is specified by the donor; or (3) any combination thereof. When such monies are received, the Director of Budget and Fiscal Services shall maintain special funds or accounts showing the monies so received and specifying the purposes for which they have been received and held.

All such monies specified in Section 2 of this ordinance are appropriated in the amounts and for the purposes set forth, and all expenditures shall be made as provided by law. All other such monies not specified in Section 2 of this ordinance and which are limited purpose monies are appropriated and may be expended by the City agencies included in this ordinance if the monies are approved as provided in subsection (d). Should revenues from this ordinance or from elsewhere exceed the amounts specified, the excess is hereby appropriated and may be expended in accordance with the provisions of the monies' source and of this section; provided that: (1) the scope of the funded activity or project shall not be increased unless approved in accordance with subsection (d); (2) the excess monies are reported to the Council; and (3) when the funded activity or project is financed by both City and non-City funds and the revenues from a non-City fund source exceed the amount approved in this ordinance, the City fund appropriation shall be decreased by the amount of the excess revenues unless such decrease would jeopardize the receipt of the increased amount from the non-City fund source or the award of the contract.

The Director of Budget and Fiscal Services shall report to the Council no later than 30 days after June 30 detailing, for the fiscal year just ended, the amount of any excess monies received, and the function, program, and activity to which the monies have been allotted for expenditure.



A BILL FOR AN ORDINANCE

(c) **Monetary gifts for unspecified purposes.** The City may receive monetary gifts whose use is not specified or otherwise limited by the donor. All such monies are appropriated and may be expended by the City agencies included in this ordinance if the monies are approved as provided in subsection (d).

(d) **Expenditure of all monies received pursuant to subsection (b), including appropriations or grants by the federal or State of Hawaii to the City and private grant agreements, shall be deemed approved, and the designated City official shall be deemed authorized to receive and expend the funds provided pursuant to the agreement, 15 days after notice of receipt of such monies is filed with the City Clerk and distributed to all members of the Council, unless a Councilmember files a written objection with the City Clerk prior to the 15th day. Limited purpose monies that have been objected to shall be subject to Council approval by way of a formal resolution. Intergovernmental and private grant agreements must comply with ROH Chapter 1, Article 8. Gifts shall be approved by the Council in accordance with Section 13-113 of the Charter and Council Resolution 05-349, CD1, FD1, or successor Council policy. The Council reserves the right to require any monies to be approved by an appropriate budget ordinance.**

(e) **The legislative agencies, upon approval by the Council Chair, may transfer monies appropriated in Section 2 of this ordinance between activities, including transfers between activities in different programs, or between characters of expenditures, including transfers between characters of expenditures in different programs and activities.**

SECTION 4. The detailed Statement of Revenues and Surplus contained in the Executive Operating Program for the Fiscal Year July 1, 2020 to June 30, 2021, as transmitted to the Council in the Executive Program and Budget for the Fiscal Year 2021, Volume 1 (Operating Program and Budget), and as amended in any Executive Operating Program amendments, is hereby incorporated by reference and adopted as an integral part of this ordinance. The detailed Statement of Revenues and Surplus contained therein may be further amended regarding any applicable fund by any amendment to the Executive Operating Budget ordinance, Executive Capital Budget ordinance, Legislative Budget ordinance, Operating Budget ordinance for the Honolulu Authority for Rapid Transportation, or Capital Budget ordinance for the Honolulu Authority for Rapid Transportation. In case of any conflict between the substantive provisions of the Executive Operating Program as transmitted and this ordinance or the above budget amendments, the provisions of this ordinance and any of the above budget amendments shall prevail.

SECTION 5. References to any ROH section in this ordinance include a reference to that section as it may be amended or to any successor section in a recodification of the ROH.



A BILL FOR AN ORDINANCE

SECTION 6. This ordinance takes effect on July 1, 2020.

INTRODUCED BY: ²

[Handwritten Signature]

DATE OF INTRODUCTION

MAR 2 2020

Honolulu, Hawaii

APPROVED AS TO FORM AND LEGALITY

Deputy Corporation Counsel

APPROVED this ____ day of _____, 2020

KIRK CALDWELL, Mayor
City and County of Honolulu