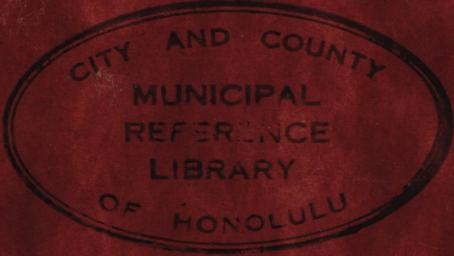




Honolulu. Police Dept.
MAJOR DISASTER
PLAN
(Revised)
1950



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HONOLULU, T. H.
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CITY AND COUNTY OF HONOLULU

MAJOR DISASTER PLAN

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GENERAL ORGANIZATION AND DUTIES OF THE HONOLULU POLICE DEPARTMENT IN THE EVENT OF SOME MAJOR PHYSICAL DISASTER OR CATASTROPHE:

Section 744 of the Revised Ordinance of the City and County of Honolulu, an Ordinance creating a Major Disaster Emergency Council and prescribing its powers and duties:

Section 744. There is hereby created a major disaster council which shall consist of the mayor of the City and County of Honolulu as Chairman, the head of a department of the City and County of Honolulu to be selected by the mayor, as vice chairman, and such other persons as the mayor may deem necessary to be appointed by the mayor, with the approval of the board of supervisors, for the term of office to be the same as the appointing power.

A Major Disaster has been defined as one of such magnitude as cannot be met by the regularly constituted local agencies. Planning for disaster is not a pleasant thought, but experience has taught us that it is just as necessary, in the interest of the general welfare, to arm against an invasion by the forces of another people, rebellion, strike, riot, fire, flood, earthquake, tidal wave, prisoner uprising and jail breaking.

A Major Disaster might strike in the form of a flood, an earthquake, a hurricane, a fire, or an epidemic. If a disaster is of sufficient intensity, the net results of unplanned protection are panic, unnecessary loss of life and property, disruption of essential service, and uncoordinated efforts in the protection of life and property and in rehabilitation and relief.

Basically, all emergency relief plans are the same, recognizing in the first instance the prime need of a centralized administrative authority to assume responsibility in the direction and coordination of all activity in times of emergency, and secondly, the division under this authority of two major functions:

- (1) The protection of life and property and the preservation of order which is the responsibility of the Government; and
- (2) Provisions for temporary rehabilitation and relief in the form of food, shelter, clothing, and medical care.

The Honolulu Police Department, in the event of a major disaster, is to constitute the first line of defense and the nucleus around which the general plan is to be formed. The Department further contemplates that it shall serve in all fields of the major disaster work and relief, prior to the time that the other units of the major disaster organization assume their respective duties.

It is expected that the Mayor provide the Law and Order Unit or Division and be under the control of the Honolulu Police Department, which organization shall have charge of and direct the enforcement of Law and Order, and shall assign the stations and direct the duties and assist the reserve forces.

It is hereby provided that in the employment of such forces the Commanding Officer shall direct that they be assigned a definite mission to perform and/or a definite sector in which to conduct their respective operations. It is further prescribed that the directions shall be given by the respective Commanding Officers of the assisting forces, who are requested and solicited to cooperate with the units and organization of the Honolulu Police Department and coordinate the activities of their respective forces with those of said department.

In the selection of the organizations that are asked to cooperate with the Honolulu Police Department in the event of Major Disaster, and to constitute the primary and secondary reserve units, it was considered expedient to solicit the assistance of those units that are well-organized and prepared for immediate action.

NATIONAL GUARD OF HAWAII:

The following quotations are excerpts from Section 13061, Revised Laws of Hawaii, 1945:

"Sec. 13061. Calling out militia. In case of war, insurrection, invasion, riot, or imminent danger thereof, or any forcible obstruction to the execution of the laws or reasonable apprehension thereof, the President of the United States or the governor, may call the militia, or any part thereof into active service."

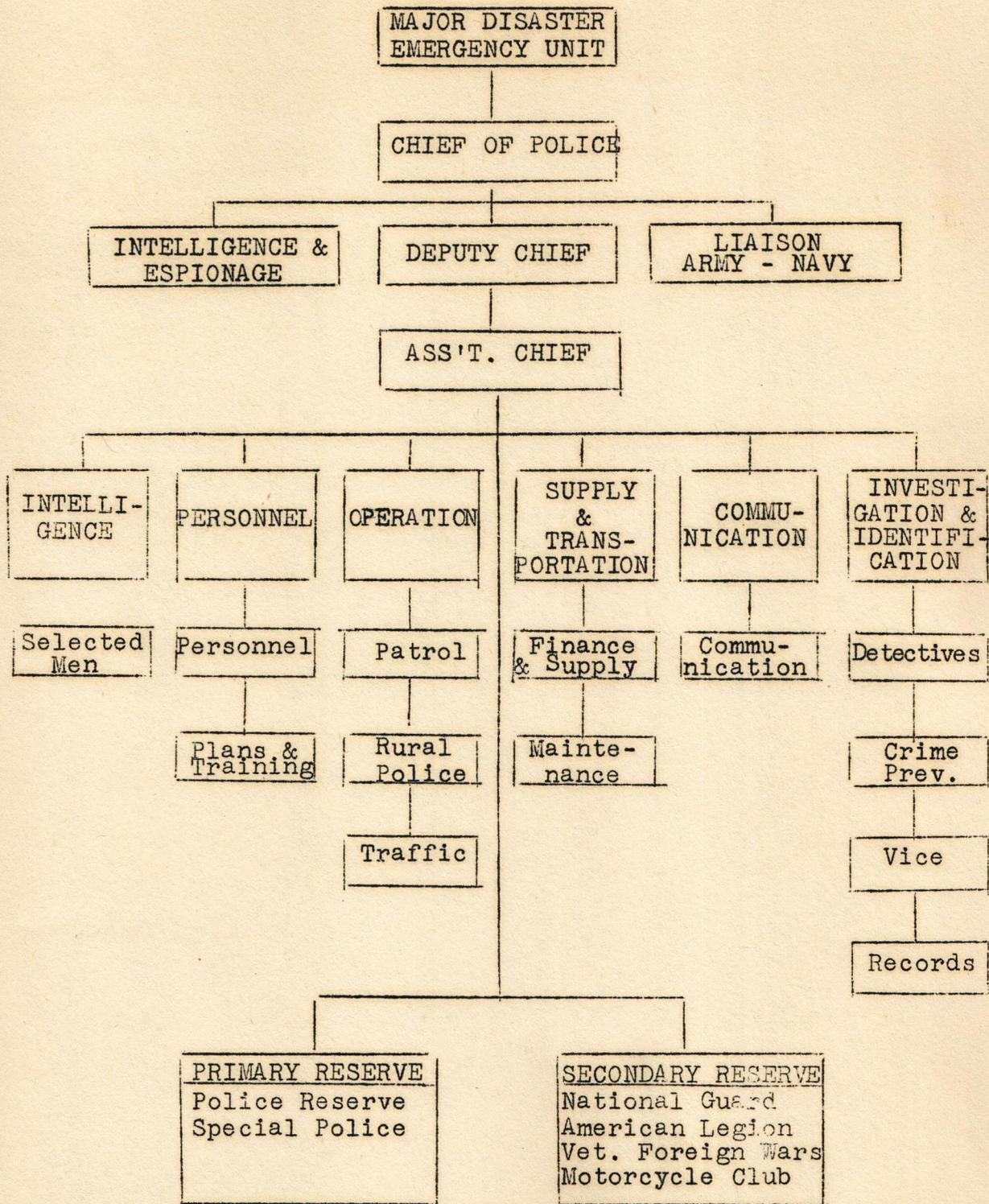
There are, however, laws and regulations governing the employment of troops in emergencies other than disaster which are in many ways, applicable to the guidance of troops engaged in disaster aid. As neither law nor regulations may anticipate the details of any given situation, the extent and direction of employment of troops must be governed by the nature and extent of the catastrophe, the necessity for protection of life and property, the needs of sufferers, local conditions, and many other considerations all of which will differ to a greater or lesser degree in each situation. As a general statement of their powers and limitations, troops may be said to have all and only the powers and authority of the highest police power in the district and will govern themselves accordingly.

Upon arrival at the scene of a disaster, the Commanding Officer of troops will immediately confer with the Chief City officials to determine how troops under his command may best be employed. In general, he will be guided by the wishes of the civil authorities and so dispose his forces as to carry out the general plan or mission of the latter, retaining, however,

tactical direction and control of all units of his command. Under no circumstances will units be placed directly under the control of any civil official since such action invariably results in a distinct lowering of morale and discipline. Individuals may, however, be detailed as messengers, clerks, etc., and when necessary ordered to report to and receive orders from persons not in the military service.

In the usual case the area affected will be divided into districts, and commander of troops requested to take control of a certain district or districts, thus relieving the local authorities of the duty and necessity of maintaining order and general police duty within the district. For the purpose of avoiding possible disagreement and difficulty, military authorities will avoid entering into any agreement whereby both military and civil forces jointly assume responsibility and authority in any designated district.

LAW AND ORDER UNIT ORGANIZATION CHART



ORGANIZATION

LAW AND ORDER UNIT

This is the general organization of the Honolulu Police Department in case of any Major Disaster or catastrophe:

Chief of Police
Deputy Chief of Police
Assistant Chief of Police (Chief of Staff)
Night Captain (Assistant Chief of Staff)
Liaison - Army and Navy
Intelligence and Espionage

Staff

Intelligence (Selected group)
Personnel (Personnel Div. and Plans & Training Bureau)
Operation (Patrol, Country, and Traffic Divisions)
Supply and Transportation (Finance, Purchases, & Supply Div.
and Maintenance Div.)

Communication
Investigation and Identification (Detective, Crime Prevention, Vice, and Records Divisions)

CHIEF OF POLICE

The Chief of Police has been appointed by the Mayor and confirmed by the Board of Supervisors as Chairman of the Law and Order Division. He may appoint other persons to serve as members of a committee, which shall be designated and termed the Law and Order Committee, and which may function in an advisory or assisting capacity. The Division, however, shall be under the control and direction of the Chairman.

DEPUTY CHIEF OF POLICE

The Deputy Chief will assist the Chief of Police in carrying out the duties of the Law and Order Unit and other duties as assigned from time to time.

ASSISTANT CHIEF OF POLICE

The Assistant Chief of Police shall be immediately subordinate and responsible to the Chief of Police and shall be in charge of all the Law and Order Unit. He will also be known as Chief of Staff.

1. He shall supervise and coordinate the staff functions.
2. He shall direct the execution of the orders of the Chief of Police.
3. He shall assist in the execution of the general plan.
4. He shall direct the censoring of the news to be disseminated through the medium of the press, radio or other channels.
5. He shall establish relations and solicit the cooperation of such agencies, so as to provide for a just censorship.
6. He shall cause to be prepared passes in the form of identification cards to be issued to those persons whose official duties necessitate their entering the afflicted area or passing through police lines.
7. He shall perform such other allied duties as may be required.

NIGHT CAPTAIN

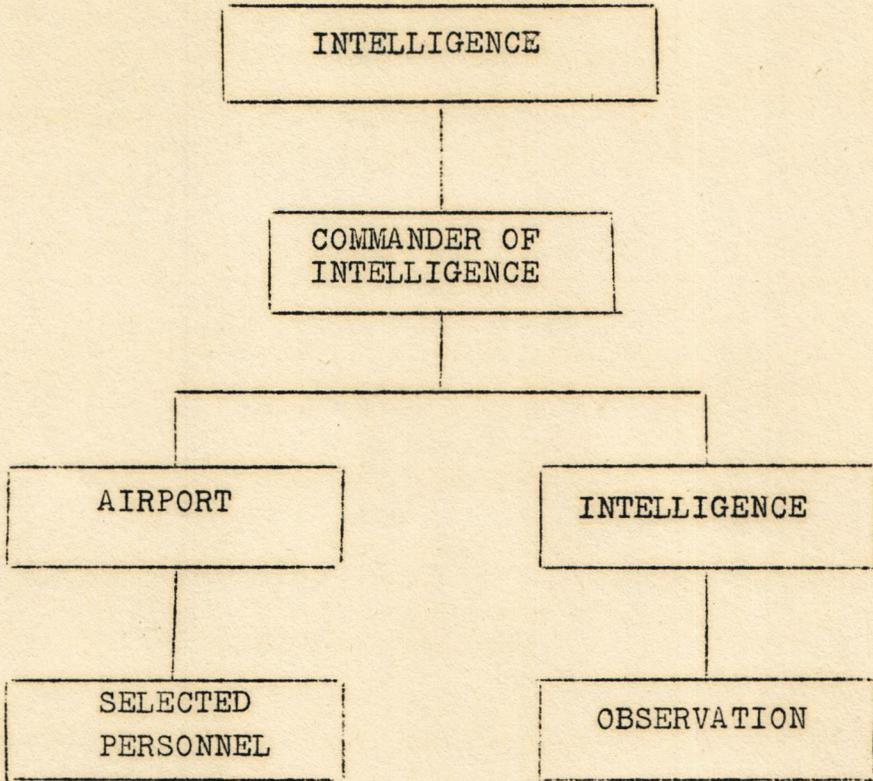
The Night Captain shall be the Assistant Chief of Staff, whose duties are the same as those of the Chief of Staff.

LIAISON OFFICERS

The Chief of Police shall designate liaison officer or officers between the Police Department and the several organizations or forces that are to assist and cooperate with the Department in coping with the emergency.

The duties of the liaison officers are prescribed as (1) "Predisaster Duties" and (2) "Emergency Duties".

- (1) "Predisaster Duties" shall include:
 - (a) Determination of organizations or forces that may be of assistance in the event of disaster.
 - (b) The solicitation of such assistance.
 - (c) Acquaintance with the identity of the commanding officers of cooperating units, their addresses, posts of command, etc.
- (2) "Emergency Duties" shall include:
 - (a) Such special services as may be prescribed by the Chief of Police.
 - (b) Assistance as required by the division commanders.



SERVICE OF INTELLIGENCE

The Service of Intelligence shall be supervised by the Intelligence Commander, who shall be immediately subordinate and responsible to the Assistant Chief of Police. His duties shall consist of the following:

1. He shall be charged with the gathering of all information that may be of value to the Chief of Police in the execution of the general plan.
2. He shall report all information to the Chief of Police or the Assistant Chief of Police.
3. He shall perform such other allied duties as may be required.

PERSONNEL:

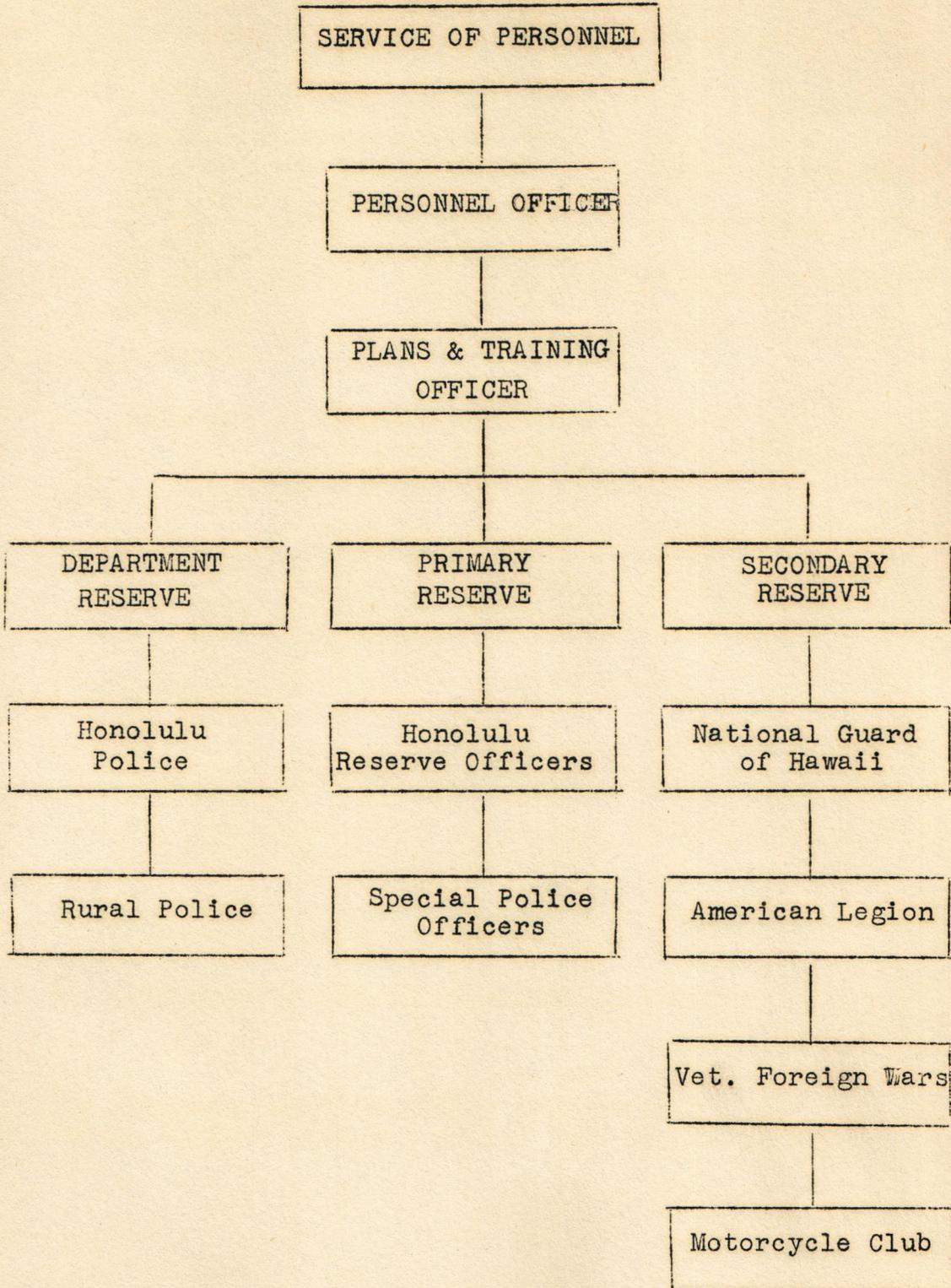
1. Commander - Lieutenant of Detectives or any other officer designated by the Captain of Detectives.
2. Force - Selected men from the Detective Division, Crime Prevention Division, Vice Division, and such additional officers as may be selected and assigned by the Intelligence Commander.

DUTIES OF UNIT:

1. Secure all available information relative to the disaster or catastrophe and the changes during its several phases.
2. Note the need of all additional police service in any portion of the afflicted areas.
3. Report by the most rapid means of communication of the conditions noted to the Commander.
4. Such special duties as may be prescribed.

TRAINING:

The Commander shall organize its personnel and familiarize the members thereof with the duties they are to perform.



SERVICE OF PERSONNEL

The Service of Personnel shall be supervised by the Personnel Officer, who shall be immediately subordinate and responsible to the Assistant Chief of Police. His duties shall consist of the following:

1. He shall recruit and supply the necessary personnel to insure effective operation.
2. He shall organize the reserve forces, and arrange for their time and place of assembly.
3. He shall have charge of selection and training of personnel.
4. He shall supply, upon proper requisition, personnel required by other staff and field officers.
5. He shall perform such other allied duties as may be required.

UNITS:

The Service of Personnel shall provide for the mustering, as needed, of the following reserve units:

1. Departmental Reserve Unit
 - a. Honolulu Police Officers
 - b. Rural Police Officers
2. Primary Reserve Unit
 - a. Honolulu Police Reserve Officers
 - b. Special Police Officers
3. Secondary Reserve Unit
 - a. National Guard of Hawaii
 - b. American Legion
 - c. Veterans of Foreign Wars
 - d. Motorcycle Club

ORGANIZATION AND OPERATION OF UNITS.

1. The Departmental Reserve Unit shall be directed by the Personnel Officer. The effective strength of the Department is to be immediately increased by placing the officers of the Department upon twelve-hour watches. The duties of this unit shall consist of:
 - a. Prior to the disaster, the preparation and maintenance of an up-to-date file containing:
 - (1) The name, residence, and telephone numbers of each divisional and unit commander of the department.
 - (2) The reserve strength of each division and unit of the department.
 - (3) The point of mobilization of each division and unit of the department.

- b. In the event of a major disaster:
 - (1) To immediately contact each divisional and unit commander and determine the number of available reserves.
 - (2) To requisition divisional and unit commanders for reserves when so directed by the Personnel Officer.
 - (3) Call in Primary Reserves.
 - (4) Call in Secondary Reserves.

- 2. The Primary Reserve Unit and the Secondary Reserve Unit shall be directed by the Plans and Training Officer, who shall assist the Personnel Officer. The duties of these units shall consist of:
 - a. Prior to the disaster, the preparation and maintenance of an up-to-date file containing:
 - (1) The name, residence and business addresses and telephone numbers of the commanding officers of the Primary and Secondary Reserve forces.
 - (2) The reserve strength of each.
 - (3) The point of mobilization of each of the forces.
 - b. In the event of a major disaster:
 - (1) To immediately contact the local commanding officers of the reserve forces and determine the number of available reserves.
 - (2) Upon the direction of the Personnel Officer, to request the commanding officers of each of the forces to furnish reserves when their services are deemed necessary.

STRENGTH OF UNITS:

1. Departmental Reserve Unit:

<u>Police Station</u>	<u>Location</u>	<u>Total Strength</u>	<u>Officers Available Special Duty</u>
Honolulu	City	_____	_____
Wahiawa	Wahiawa	_____	_____
Pearl City	Ewa	_____	_____
Kaneohe	Koolau	_____	_____
TOTAL		_____	_____

2. Primary Reserve Unit:

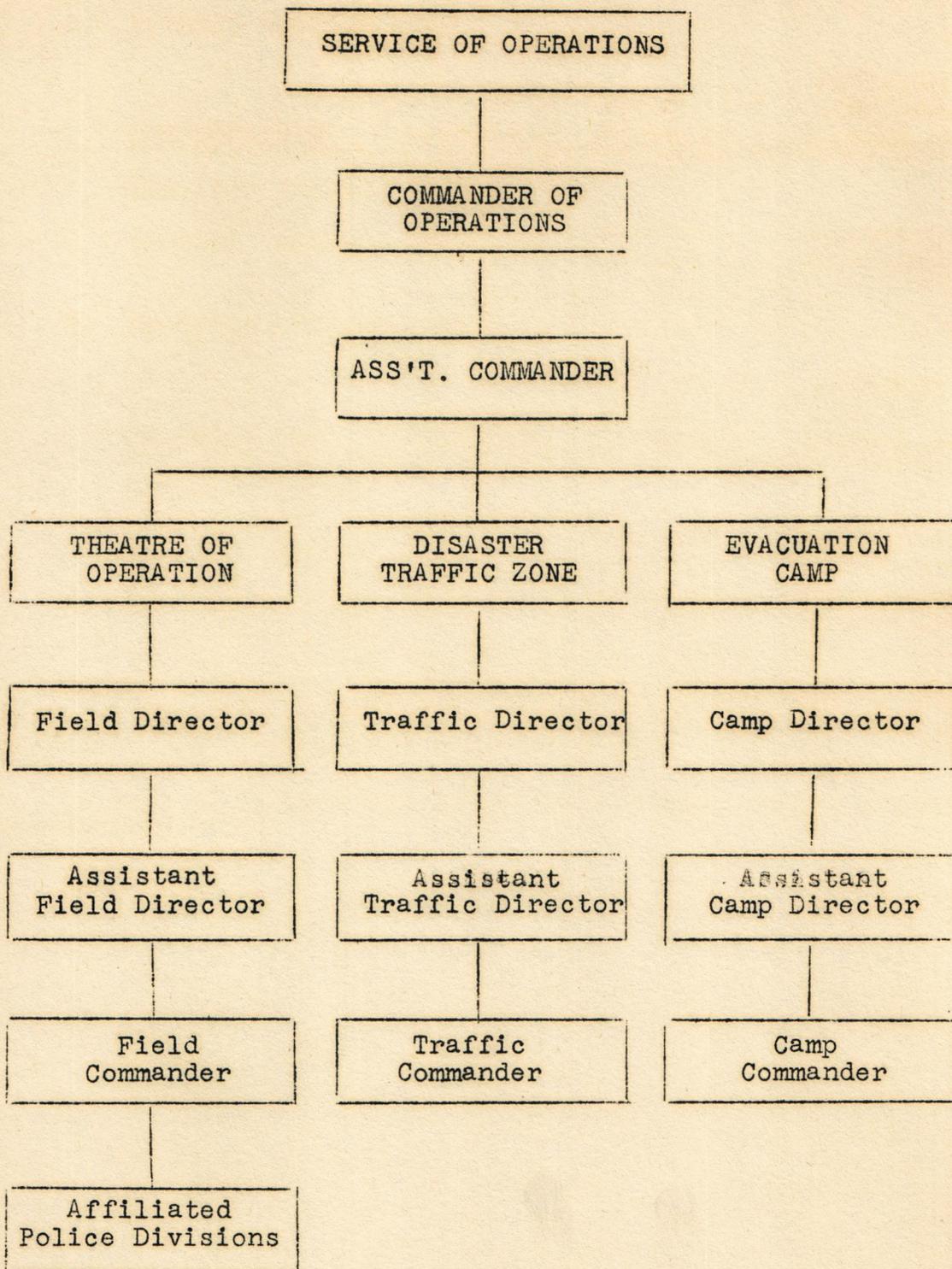
<u>Organization</u>	<u>Location</u>	<u>Total Strength</u>	<u>Officers Available Special Duty</u>
Honolulu Police Reserve	City & Rural	_____	_____
Special Police	City	_____	_____

3. Secondary Reserve Unit:

<u>Organization</u>	<u>Location</u>	<u>Total Strength</u>	<u>Officers Available Special Duty</u>
National Guard of Hawaii	City	_____	_____
American Legion	City	_____	_____
V. F. W.	City	_____	_____
Motorcycle Club	City	_____	_____

Should a disaster devastate an unincorporated area, the number of deputies would be materially reduced, such condition, naturally, being taken into consideration.

In case of destruction of police station, select a site for headquarters.



SERVICE OF OPERATIONS

The Service of Operations shall be directed by the Captain of the Uniformed Patrol Division, who shall be immediately subordinate and responsible to the Assistant Chief of Police. His duties shall consist of the following:

1. He shall prepare and carry into execution the plans of police operation that the emergency demands, other than those designated as separate staff functions.
2. He shall prepare and issue the proper orders to accomplish this mission.
3. He shall provide for the special policing of the afflicted area and its vicinity.
4. He shall take action to insure the maintenance of law and order and the preservation of life and property within the area.
5. He shall open the traffic arteries so as to insure the flow of traffic.
6. He shall prevent looting.
7. He shall provide for the administration and policing of evacuation camps.
8. He shall provide for the carrying on of rescue work until the proper functional unit of the Major Disaster Emergency Council has assumed such duty.
9. He shall perform such other allied duties as may be required.

ASSISTANT COMMANDER OF OPERATIONS:

The Commander of Operations shall appoint a Desk Lieutenant, or any other officer, as Assistant Commander, who shall be responsible for the following:

1. Maintenance of pre-disaster skeleton staff for assignment to office of the Commander of Operations during a major disaster.
2. Receipt of intelligence during disaster from the Service of Intelligence and other sources.
3. Receipt of reports from the field officers during disaster operations.
4. Dispatching to proper office of all reports and intelligence which have been received but cannot be acted upon by the Service of Operations.
5. Dispatching to proper officer within the Service of Operations of all reports and intelligence which are available for use by the Commander of Operations or the field officers.
6. Publishing all orders of the Commander of Operations to the officers.
7. Acting in absence of the Commander of Operations.

CADRE OF FIELD OFFICERS:

The cadre of field officers shall consist of the senior officers in the Patrol Division at the time of occurrence of the major disaster, the Captain of the Traffic Division, and other officers as the Commander of Operations may deem necessary. The officers who are regularly assigned to command the districts which are unafflicted by the disaster shall report to their respective police stations and immediately establish liaison with the Commander of Operations for assignment.

During the absence of the officer who is regularly assigned to command any of the above police divisions, the officers who are actually in command of those divisions at the time of the emergency shall perform the duties as prescribed pending the arrival of such regularly assigned commanding officers.

FIELD FORCE:

Unless the Declaration of Emergency contains express orders to the contrary, the following shall be the organization of the reserve field force:

Upon receipt of the Declaration of Emergency, the reserve personnel of the divisions assigned to the Service of Operations shall report to the police stations, or its substations, and stand by for further orders.

PRE-DISASTER SKELETON STAFFS, CORPS AND UNITS:

Individual members of the police personnel of the reserve field force described in the preceding section who are also members of the following pre-disaster units, shall assume the stations of duty and perform such duties as prescribed by the respective officers commanding such skeleton units during the period of pre-disaster organization and training, when responding to the Declaration of Emergency:

1. Skeleton staff maintained by the Assistant Commander of Operations.
2. Skeleton staff maintained by the Field Director.
3. Traffic staff maintained by the Traffic Director.
4. Skeleton staff maintained by the three platoons in the Patrol Division.

CIVILIAN PERSONNEL:

Individual members of the civilian personnel of the Department who are also members of the above pre-disaster units shall report for duty upon receipt of the Declaration of Emergency, as instructed by the commanding officers of such skeleton units during the period of pre-disaster organization and training.

FIELD OF OPERATIONS:

The Field of Operations comprises:

1. Theatre of Operations
2. Disaster Traffic Zone
3. Evacuation Camps

THEATRE OF OPERATIONS:

The Theatre of Operations comprises that area contained within the boundaries formed by the through roadways nearest to (but unafflicted by) the disaster.

Special police operations within the Theatre of Operations are conducted by the Field Director who shall be immediately subordinate and responsible to the Commander of Operations. He is charged with execution of the plans and orders of the Commander of Operations and is assisted by the Field Commanders.

Field Director

A Lieutenant or any other officer will be appointed as Field Director at the discretion of the Commander of Operations, and shall establish an office for himself near the center of the Theatre of Operations as determined by the location and territorial extent of the major disaster at the time of the receipt of the Declaration of Emergency. In the event that the Police Station here is demolished and regular lines of communication are destroyed, he shall establish his headquarters within the Theatre of Operations of his own selection and establish liaison with the Commander of Operations.

The Field Director shall be responsible for:

1. Organization and training of pre-disaster skeleton service for use in probable Theatre of Operations.
2. Pre-disaster instruction of police division commanders regarding service requirements within any probable Theatre of Operations.
3. Maintenance of liaison among officers of Theatre of Operations, Disaster Traffic Zone, the Evacuation Camps and the Commander of Operations during major disaster.
4. Securing available intelligence regarding true status of situation during major disaster.
5. Dispatching all available intelligence regarding situation within Theatre of Operations to the Commander of Operations.
6. Estimate of personnel needs and request assignment of additional forces or effect release of needless reserves.
7. Extension of boundary lines of Theatre of Operations to conform to needs of situation.
8. Evacuation of all unauthorized persons from Theatre of Operations during emergency.
9. Maintenance of police patrols within Theatre of Operations that will effect:

- a. Prevention of looting.
 - b. Arrest of violators of statutes and ordinances.
 - c. Prevention of accidents.
 - d. Diminishing hazard factors within Theatre of Operations.
10. Maintenance of service units within Theatre of Operations that will effect:
- a. Custody of dead bodies and conserve means of identifying them.
 - b. Rescue of disabled persons and rendering appropriate first aid to injured.
 - c. Transportation of deceased and disabled to safe place.
 - d. Clearing of public and/or temporary roadways for liaison and transport use.

Assistant Field Director

The Commander of Operations will appoint one of the Field Lieutenants as Assistant Field Director, who shall establish himself in the office assigned him by the Field Director at the time of receipt of the Declaration of Emergency.

The Assistant Field Director shall be responsible for:

1. Maintenance of pre-disaster skeleton staff for assignment to office of Field Director during major disaster.
2. Preparation of rosters of police personnel assigned to duty and working in Theatre of Operations.
3. Preparation of lists of dead, disabled and missing persons.
4. Preparation of reports of work done by service corps and units functioning within Theatre of Operations.
5. Forwarding of all rosters, lists and reports to the Commander of Operations for disposition.
6. Making necessary arrangements for supplying food, water, transportation, shelter, sanitary facilities, medical attention or other like service for police personnel of Theatre of Operations.
7. Maintenance of necessary temporary morgues within Theatre of Operations.
8. Maintenance of necessary first aid stations within Theatre of Operations.
9. Maintenance of field office for use of Field Director if so required.
10. Collection and safe storage of personal property, particularly valuables, the property of evacuees, and from devastated areas.
11. Acting in the absence of Field Director.

Field Commander

The Commanding Officer of the Rural Police Division in which is situated a major disaster or a part of it shall assume the office of Field Commander and shall conduct the operations within his section or district of which the Theatre of Operations is located, subject to the orders of the Commander of Operations.

The Field Commander of the Rural Districts shall be responsible for:

1. Organization of assigned sector of Theatre of Operations into foot and/or motorized police patrols as required by situation.
2. Organization of assigned police personnel into watches with regards to:
 - a. Police patrols.
 - b. Necessary sentries.
 - c. Traffic control within sector.
 - d. Searching and rescue parties.
 - e. Service units.
3. Other police service as may be required by Field Director, such as:
 - a. Sector or area of intelligence service.
 - b. Nature of terrain re:
 - (1) Street locations, directions, routes and grades.
 - (2) Sewerage.
 - (3) Drainage.
 - (4) Location of fire hazards.
 - (5) Fields of fire.
 - c. Emergency action to take to prevent spread of consequences of disaster.
 - d. Contact service as a follow-up of intelligence as an aid when determining potentialities of consequences of disaster within sector.

DISASTER TRAFFIC ZONE:

The area comprised within the Disaster Traffic Zone is determined by the location of the inner and outer boundaries thereof:

Inner Boundaries - The limits established by the outer boundaries of the Theatre of Operations.

Outer Boundaries - The series of through streets extending around (or away from) the Theatre of Operation and which have the ability to carry the volume of traffic ordinarily found within that area plus the traffic which is incidental to the emergency with a minimum of dispatch, safety, and orderly movement.

Special police operations within the Disaster Traffic Zone are conducted by the Traffic Director, who shall be immediately subordinate and responsible to the Commander of Operations. He is charged with the execution of the plans and orders of the Commander of Operations.

Traffic Director

The Captain of the Traffic Division will assume the office of Traffic Director. He will determine the extent of the flow of traffic in the Theatre of Operations at the time of receipt of the Declaration of Emergency. In the event that the Police Station is demolished and regular lines of communication is destroyed, he shall establish his station at a place within the Disaster Traffic Zone of his own selection and establish liaison with the Commander of Operations and the Field Director.

The Traffic Director shall be responsible for:

1. Organization of pre-disaster skeleton traffic control corps.
2. Pre-disaster instruction of police commanders regarding service requirements within any probable Disaster Traffic Zone.
3. Maintenance of liaison between offices of Theatre of Operations, Evacuation Camps, and Commander of Operations during major disaster.
4. Securing available intelligence regarding true status of condition of traffic within Disaster Traffic Zone.
5. Dispatching all available intelligence regarding situation within Disaster Traffic Zone to the Commander of Operations.
6. Estimate personnel needs of situation and request assignment of additional forces or effect release of needless reserves.
7. Extension of boundary lines of Disaster Traffic Zone to conform to needs of traffic flow from time to time during emergency.
8. Evacuation of all unauthorized persons and vehicles from roadways of Traffic Disaster Zone.
9. Routing of all vehicular traffic onto roadways best suited with regard to nature of:
 - a. Emergency vehicles.
 - b. Heavy transport units.
 - c. Non-essential traffic.
 - d. Direction of flow and relative volume.
 - e. Condition and gradients of roadways.
10. Maintenance of fixed posts within area to regulate flow of traffic at intersections and challenge persons en-route to Theatre of Operations.
11. Maintenance of traffic patrols to:
 - a. Assure maximum dispatch of traffic.
 - b. Remove disabled vehicles from roadways.
 - c. Administer first aid to injured persons on roadways.
 - d. Prevent accidents on roadways.
 - e. Assist police force to Theatre of Operations when extending boundaries of Theatre of Operations.

12. Signs:
 - a. Road block.
 - b. Road closed.
 - c. Detour.
 - d. Other signs.

Assistant Traffic Director

The Captain of the Traffic Division shall appoint a Lieutenant, or any other officer, as Assistant Traffic Director, who shall be responsible for:

1. Maintenance of pre-disaster skeleton staff for assignment to office of Traffic Director during major disaster.
2. Preparation of rosters of police personnel assigned to duty and working in Disaster Traffic Zone.
3. Preparation of reports of work done by service corps and units assigned to Disaster Traffic Zone by the Commander of Operations.
4. Forwarding of all rosters and reports to the Commander of Operations for disposition.
5. Necessary arrangements for food, shelter, water, transportation, sanitary facilities, medical attention or other like service for police personnel of Disaster Traffic Zone units.
6. Acting in absence of Traffic Director.
7. Relief man for meals.

Traffic Commanders

The Commanding Officers of the regular police divisions which are not in the afflicted area bordering the Theatre of Operations shall assume command of their sectors of the Disaster Traffic Zone and shall establish themselves in their respective police station and thereupon announce their assumed status as Traffic Commanders to the Traffic Director, Field Director, and Commander of Operations. In cases where the Theatre of Operations and bordering regular police division area are separated by county or other municipality, then the regular police division bordering on such territory shall assume its area as a sector of the Disaster Traffic Zone. Traffic Commanders shall also establish liaison with each other to assure that flanks of respective sectors are joined and thus minimize traffic problems within the Theatre of Operations.

The Traffic Commanders shall be responsible for:

1. Organization of Disaster Traffic Zone (assigned sector of) into foot and motorized traffic patrols as required by situation.
2. Organization of assigned personnel into watches with regard to:
 - a. Intersection control needs.
 - b. Roadway control needs.
 - c. Volume and speed of arterial traffic.

- d. Confusion of motorists as to destination and routes to follow.
- e. Special traffic hazards growing out of disaster.
- 3. Other traffic service as may be required by the Traffic Director, such as:
 - a. Traffic Intelligence service.
 - (1) Nature of terrain.
 - (2) Strength of roadways.
 - (3) Condition, width, gradients of roadways.
 - (4) Location of fire hazards.
 - (5) Fields of fire.
 - b. Emergency action to take to prevent additional hazards that may grow out of disaster. (Falling buildings, collapsing bridges, flooded roads, etc.)

EVACUATION CAMPS:

The administration and management of the temporary prisons and refugee evacuation camps shall be under the direction of the Camp Director, who shall be immediately subordinate and responsible to the Commander of Operations. He is charged with the execution of the plans and orders of the Commander of Operations and is aided by an Assistant and staff, Camp Commanders, a field force and related personnel.

Camp Director

The Lieutenant of Police shall assume the office of Camp Director and shall establish himself in the Evacuation Camp that is first utilized by refugees of the disaster. He shall establish liaison with the Commander of Operations, Field Director and Traffic Director.

The Camp Director shall be responsible for:

1. Organization of pre-disaster skeleton service corps for assignment to any of the various Evacuation Camps during a major disaster when any of such camps are being utilized.
2. Pre-disaster instruction of police division commanders regarding service requirements within any Evacuation Camp while being utilized during a major disaster.
3. Maintenance of liaison between offices of Commander of Operation, Field Director, Traffic Director, and the Camp Commanders during the period of emergency.
4. Secure available intelligence regarding true status of situation during disaster with regard to number of refugees to be cared for and kind of care required.
5. Dispatching all available intelligence regarding needs of refugees to Commander of Operations with necessary requisitions.
6. Estimate of personnel needs and request assignment of additional forces or effect release of needless reserves.
7. Maintenance of police patrols within Evacuation Camps that will effect:

- a. Laying out of camp to accommodate populace of refugees.
- b. Assist constructors of shelter facilities.
- c. Provide for orderly procuring of accommodations by refugees when within the camps.

Assistant Camp Director

The Senior Officer of the Police Detention Cells shall assume the office of Assistant Camp Director and shall establish himself in the Police Detention Cells upon receipt of the Declaration of Emergency. In the event that the Detention Cells are demolished, he shall establish himself in a quarter assigned him by the Camp Director.

The Assistant Director shall be responsible for:

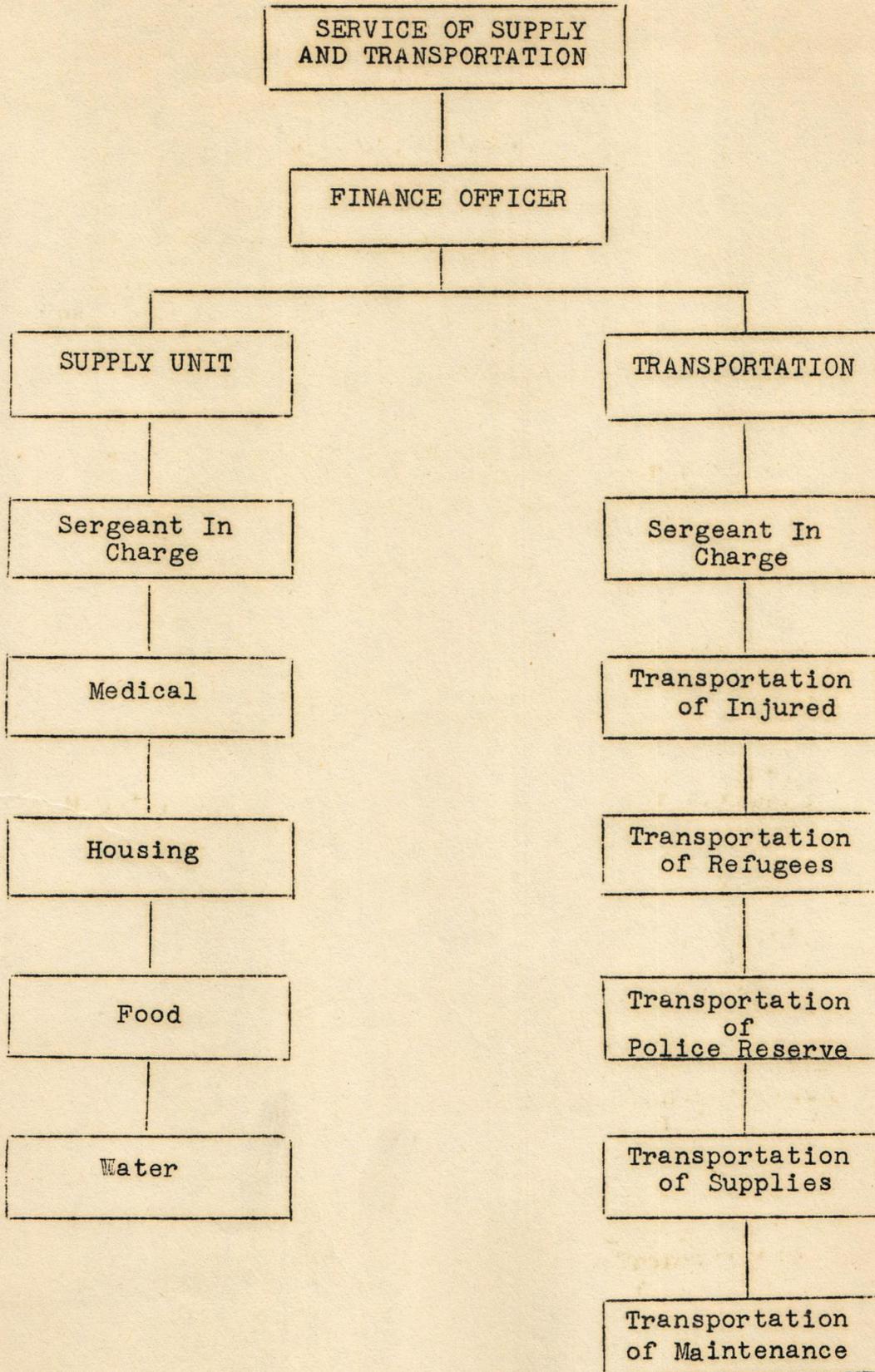
1. Maintenance of pre-disaster skeleton staff for assignment to office of Camp Director during a major disaster, in the event that any of such camps are so utilized.
2. Preparation of rosters of police personnel assigned to duty in Evacuation Camps during a major disaster.
3. Preparation of lists of:
 - a. Persons confined in temporary detention cells within the Theatre of Operation, Disaster Traffic Zone and Evacuation Camps.
 - b. Persons temporarily residing in Evacuation Camps during the period of emergency.
4. Preparation of reports of work done by the Service of Operations within the Evacuation Camps and temporary detention cells during period of emergency.
5. Forwarding all roster, lists and reports to the Commander of Operations for disposition.
6. Making necessary arrangements for supplying food, water, transportation, shelter, sanitary facilities, medical attention or other like service for personnel of Evacuation Camps and temporary detention cells.
7. Publishing special orders as issued by the Commander of Operations and Camp Director from time to time during the emergency.
8. Selection of suitable buildings for use as temporary detention cells in afflicted area during the emergency.
9. Acting in absence of Camp Director.

Camp Commanders

The Commanding Officer of a regular police division which is outside of the Theatre of Operations and is the site of an Evacuation Camp which is being utilized during the emergency shall assume command of such Evacuation Camp and shall establish himself in the police station nearest such camp, reporting his assumed status and post of command to the Commander of Operations and Camp Director. In the event that a Camp Commander is also a Traffic Commander, he shall so inform the Commander of Operations of the fact and continue both duties until relieved by the Commander of Operations.

The Camp Commander shall be the Chief Administrative Officer and in complete command and charge of the Camp. His several duties shall include:

1. Organization of Evacuation Camp into foot and/or motorized police patrols as required by the situation.
2. Organization of police personnel assigned to Evacuation Camp into watches with regard to:
 - a. Police patrols.
 - b. Necessary sentries.
 - c. Traffic control.
 - d. Service units.
3. Other services as may be required by the Camp Director, such as:
 - a. Camp Intelligence service
 - (1) Capacity, location, and availability of
 - (a) Refugee accommodations.
 - (b) Sanitary facilities.
 - (c) Water supply.
 - (d) Shelter facilities.
 - (e) Quarantine needs of refugees.
 - b. Emergency actions to take to facilitate providing for:
 - (1) Sanitary facilities.
 - (2) Water supply.
 - (3) Shelter facilities.
 - (4) Quarantine sectors and regulations.
 - c. Contact service to follow-up intelligence as an aid when determining potentialities of consequences of a disaster as they affect the management of Camps.



SERVICE OF SUPPLY AND TRANSPORTATION

The Service of Supply and Transportation shall be supervised by the Finance Officer, who shall be immediately subordinate and responsible to the Assistant Chief of Police. His duties shall consist of the following:

1. He shall procure and dispense, upon proper requisition by staff and field officers, the supplies required. Such supplies shall include those essential for the maintenance of operation and in addition thereto, those required to preserve life and health during the first phases of the emergency and until such other proper units of the Major Disaster Emergency Council are in a position to assume such duties.
2. He shall maintain all mechanical apparatus in proper working order, with the exception of that utilized in communication.
3. He shall provide the motor equipment and all other means of transportation as required.
4. He shall provide for the sheltering and feeding of the units engaged in operations where such provision is necessary.
5. He shall perform such other allied duties as may be required.

UNITS:

The Service of Supply and Transportation shall be composed of the following units:

1. Supply Unit
2. Transportation Unit

ORGANIZATION AND OPERATION OF UNITS:

SUPPLY UNIT:

The Supply Unit shall be commanded by the Commanding Officer of the Supply Room. He shall be immediately subordinate and responsible to the Finance Officer. The personnel shall consist of the officers regularly assigned to the Supply Room and such additional officers as may be required by the emergency.

DETAILS:

The Supply Unit shall consist of the following details each of which shall be commanded by a Detail Commander, who shall be immediately subordinate and responsible to the Unit Commander:

1. Medical Detail
2. Housing Detail
3. Food Supply Detail
4. Food Preparation Detail
5. Water Supply Detail

The officer commanding each of the details will contact persons and firms who may be able to furnish the supplies, materials, buildings and assistance enumerated under his detail and ascertain the names, addresses, and telephone numbers of those who are in a position to furnish such supplies, assistance, etc.

1. Medical Detail

The Medical Detail shall be commanded by the Commander of Operations. In the event of disaster, he shall procure such medical facilities and supplies through requisition from the Supply and Transportation Unit as the conditions demand and shall coordinate the activities of the personnel and the distribution of supplies.

He shall, prior to the disaster, prepare and maintain a file and be responsible for complete information of the following:

- a. Hospitals
- b. First Aid Stations
- c. Medical and Surgical Supplies
- d. Doctors
- e. Nurses
- f. Ambulances
- g. Cleaning material and disinfectants

2. Housing Detail

The Housing Detail shall be commanded by an officer designated by the Commanding Officer of the Supply Unit. In the event of disaster, he shall procure such housing facilities and supplies as the occasion demands and direct the assignment of same. He shall be the Chief Billeting Officer. He shall establish himself, at the time of the emergency, at a place designated by the Commanding Officer of the Supply Unit.

He shall, prior to the disaster, prepare and maintain a file and be responsible for complete information on emergency housing facilities to be utilized during the emergency. The information required shall be relative to the following:

- a. Temporary buildings
- b. Vacant warehouses
- c. Halls
- d. Building material
- e. Tents
- f. Beds and cots
- g. Mattresses
- h. Lighting and heating facilities
- i. Blankets and toilet articles

3. Food Supply Detail

The Food Supply Detail shall be under the supervision of the Finance Officer. In the event of disaster, he shall procure such food supplies as the conditions demand and shall supervise the distribution of same. He shall establish this unit at the time of emergency in a most convenient place where he sees fit.

He shall, prior to the emergency, prepare and maintain a file and be responsible for complete information on the following:

- a. Bread, rolls, etc.
- b. Meat
- c. Fish
- d. Fruit and vegetables (fresh, dried or canned)
- e. Coffee and tea
- f. Milk
- g. Cereals
- h. Flour
- i. Salt and seasoning

4. Food Preparation Detail

The Food Preparation Detail shall be commanded by the Finance Officer, who may assign an assistant to aid him. In the event of disaster, he shall direct the preparation of food as the circumstances demand. He shall prepare and maintain a file and be responsible for complete information on the following:

- a. Stoves (wood, oil or gasoline--for cooking)
- b. Firewood
- c. Coal, oil and gasoline (for fuel)
- d. Cooking utensils
- e. Knives, forks, spoons, etc.
- f. Dishes (plates, cups, etc.)
- g. Serving (dishes, pans, etc.)
- h. Tables, chairs, benches, etc.

5. Water Supply Detail

The Water Supply Detail shall be commanded by an officer selected by the Commanding Officer of the Supply Unit. In the event of disaster, he shall establish the location of water supply and direct the distribution of water necessary in conjunction with housing and feeding. He shall establish himself, at the time of the emergency, at a place designated by the Commanding Officer of the Supply Unit.

The officer commanding the Water Supply Detail shall prepare and maintain a file and be responsible for complete information on the following:

- a. Location of supply points
- b. Bottling companies
- c. Method of distribution
- d. Receptacles for transportation of water

PRE-DISASTER DUTIES:

The officer commanding each detail shall complete his file and shall deliver, in person, a report of information contained therein to the Commanding Officer of the Supply Unit.

FILES:

The Commanding Officer of the Supply Unit shall cause the information contained in the reports received from the Detail Commanders to be prepared in index form so as to constitute a complete file to be designated as the Master File. This file shall be divided into five sections, each section designed to contain information relative to one of the following:

1. Medical supplies
2. Housing facilities
3. Food supplies
4. Food preparation
5. Water supplies

He shall forward to the Commander of the Service of Supply and Transportation a report indicating the information contained in the Master File of the Supply Unit. He shall be responsible for the maintenance and accessibility of the contents of such report.

TRAINING:

The Commanding Officer of the Supply Unit shall organize, train and prepare the details of his unit for their duties as prescribed.

TRANSPORTATION UNIT:

The Transportation Unit of the Service of Supply and Transportation shall be commanded by an officer designated by the Finance Officer. He shall be immediately subordinate and responsible to the Finance Officer. He shall establish himself, at the time of the emergency, in his regularly assigned office, or, in the event that location is in a condition unfit for occupancy, in a place designated by the Finance Officer.

DETAILS:

The Transportation Unit shall consist of the following details, each of which shall be commanded by a Detail Commander, who shall be immediately subordinate and responsible to the Unit Commander:

1. Detail for the transportation of the injured.
2. Detail for the transportation of refugees.
3. Detail for the transportation of police and reserve units.
4. Detail for the transportation of water and supplies.
5. Detail for the maintenance of transportation equipment.

The officer commanding each of the details will arrange with persons, firms and organizations and determine those that are in a position to furnish motor equipment in the event of an emergency.

1. Detail for the transportation of the injured:

This detail shall be commanded by an officer designated by the Commanding Officer of the Transportation Unit. In the event of disaster, he shall procure such transportation facilities as the conditions demand, for the transportation of the injured. He shall establish himself, at the time of the emergency, in his regularly assigned office or such other place as may be designated by the Commanding Officer of the Transportation Unit.

He shall, prior to the disaster, prepare and maintain a file and be responsible for complete information of the following:

- a. Ambulances
- b. Trucks
- c. Automobiles
- d. Motorcycles

2. Detail for the transportation of refugees:

This detail shall be commanded by an officer designated by the Commanding Officer of the Transportation Unit. In the event of disaster, he shall procure such transportation facilities as the conditions demand, for the transportation of refugees. He shall establish himself, at the time of the emergency, at the place designated by the Unit Commander.

He shall, prior to the disaster, prepare and maintain a file and be responsible for complete information on the following:

- a. Street cars
- b. Buses and stages
- c. Trucks
- d. Taxicabs

- e. Automobiles
- f. Railroads

3. Detail for the transportation of police and reserve units:

This detail shall be commanded by an officer designated by the Commanding Officer of the Transportation Unit. In the event of disaster, he shall procure such transportation facilities as the conditions demand, for the transportation of police and reserve units. He shall establish himself, at the time of the emergency, at the place designated by the Unit Commander.

He shall, prior to the disaster, prepare and maintain a file and be responsible for complete information on the following:

- a. Street cars
- b. Buses and stages
- c. Trucks
- d. Taxicabs
- e. Automobiles
- f. Railroads

4. Detail for the transportation of water and supplies:

This detail shall be commanded by an officer designated by the Commanding Officer of the Transportation Unit. In the event of disaster, he shall provide for transportation of water and supplies. He shall, at the time of the emergency, establish himself at the place designated by the Unit Commander.

He shall, prior to the disaster, prepare and maintain a file and be responsible for complete information on the following:

- a. Tank cars
- b. Tank trucks
- c. Bottled water delivery trucks
- d. Trucks
- e. Delivery cars

5. Detail for the maintenance of transportation equipment:

This detail shall be commanded by the Garage Superintendent of the Maintenance Division. He shall establish himself, at the time of the emergency, in his regularly assigned office or such other place as may be designated by the Commanding Officer of the Transportation Unit.

He shall, prior to the emergency, prepare and maintain a file and be responsible for complete information on the following:

- a. Garages
- b. Machine shops
- c. Electric supplies (batteries, etc.)
- d. Auto and truck parts and supplies
- e. Gasoline and oil supply
- f. Mechanics and repairmen

PRE-DISASTER DUTIES:

The officer commanding each detail shall complete his file and shall deliver, in person, a report of the information contained therein to the Commanding Officer of the Transportation Unit for the preparation of the Master File.

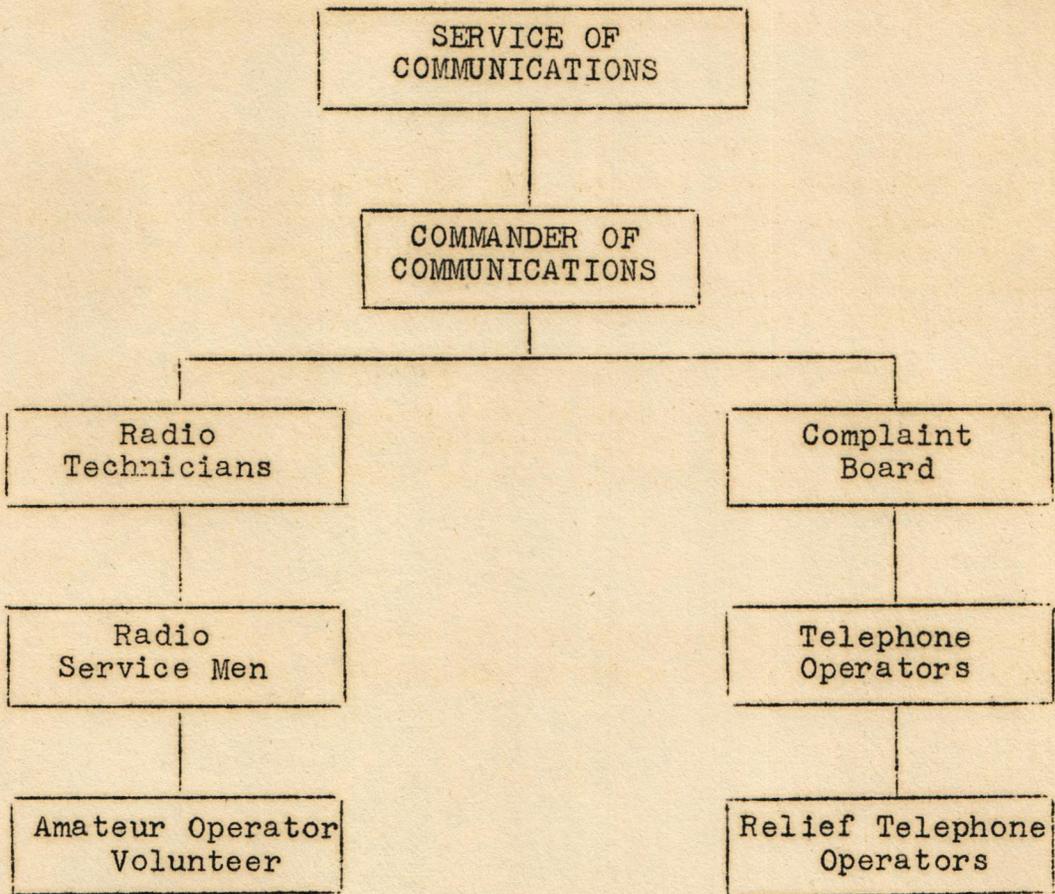
FILES:

The Commanding Officer of the Transportation Unit shall cause the information contained in the reports received from the Detail Commanders to be prepared in index form so as to constitute a complete file to be designated as the Master File. This file shall be divided into sections, each designed to contain information relative to a specific type of transportation equipment.

He shall forward to the Commander of the Service of Supply and Transportation a report indicating the information contained in the Master File of the Transportation Unit. He shall be responsible for the maintenance and accessibility of the contents of such report.

TRAINING:

The Commanding Officer of the Transportation Unit shall organize, train and prepare the details of his unit for their duties as prescribed.



SERVICE OF COMMUNICATION

ORGANIZATION AND GENERAL DUTIES:

The Service of Communication shall be supervised by the Captain of the Patrol Division or his assistant. The duties shall consist of the following:

1. He shall establish and maintain modes and means of communication between the several units of the command. The means will include telephones, telegraphic, radio, handie talkies, messengers and runners.
2. He shall instruct in operation of all communications.
3. He shall perform such other allied duties as may be required.

RENDEZVOUS:

In the event of a major disaster, all members of the Communication Bureau will immediately contact the headquarters of the Communication Bureau, Honolulu Police Station, either by telephone or in person, for assignment.

UNITS:

The Service of Communication shall be composed of the following units:

1. Telephone Unit
2. Radio Unit
 - a. Police Radio
 - b. Fire Radio
 - c. Handie-Talkie
 - d. Commercial Broadcast Station
3. Messenger Unit

ORGANIZATION AND OPERATION OF UNITS:

1. TELEPHONE UNIT

This unit shall be commanded by a Sergeant in charge of the Central Complaint Board, and shall consist of such officers as are released from duty on the Central Complaint Board by reason of twelve-hour watches going into effect.

The duties of the Telephone Unit shall consist of:

- a. Establishing communication between the various scenes of activities and headquarters of the Service of Intelligence and all other units as outlined in the chart showing the organization of units in accordance with the Major Disaster Plan for the City and County of Honolulu.
- b. Logging all incoming and outgoing calls.

TRAINING:

The Sergeant commanding the Telephone Unit shall organize, train and prepare the personnel and elements of the unit for the duties prescribed.

2. RADIO UNIT

This unit shall be commanded by the officer regularly assigned as the Lieutenant in charge of operation and maintenance of the radio system. The personnel shall consist of:

- a. Such officers of the Department as are regularly assigned for the maintenance and operation of the radio system, including such personnel as will be relieved from their regular duties by reason of the twelve-hour watches.
- b. Such additional personnel as may be selected and assigned by the Commanding Officer of the Service of Communication from the volunteer amateur radio operators of the area.

DUTIES:

- a. The maintenance of the present radio system of communication in the Department.
- b. The assembling of available equipment, and the procuring of additional equipment as needed.
- c. The establishment of radio communication between isolated points and headquarters when it is impracticable or impossible to establish with connections.

TRAINING:

The Lieutenant commanding the Radio Unit shall organize the personnel and familiarize the members thereof with the duties they are to perform.

3. MESSENGER UNIT

This unit shall be commanded by the Dispatch Sergeant. The personnel shall consist of:

- a. Such messengers of the Department as may be assigned to the messenger service of the Communication Division.
- b. Senior Boy Scouts.

DUTIES:

- a. The carrying of messages between the various units of the disaster organization, particularly where wire or radio communication has failed.
- b. All messages given to Boy Scouts must be in writing and signed by the commanding officer who is issuing the order.
- c. Officers shall in no case recognize personal cards, or any other form of identification except the officially prescribed pass, when presented to them for the purpose of gaining admittance to the restricted area.

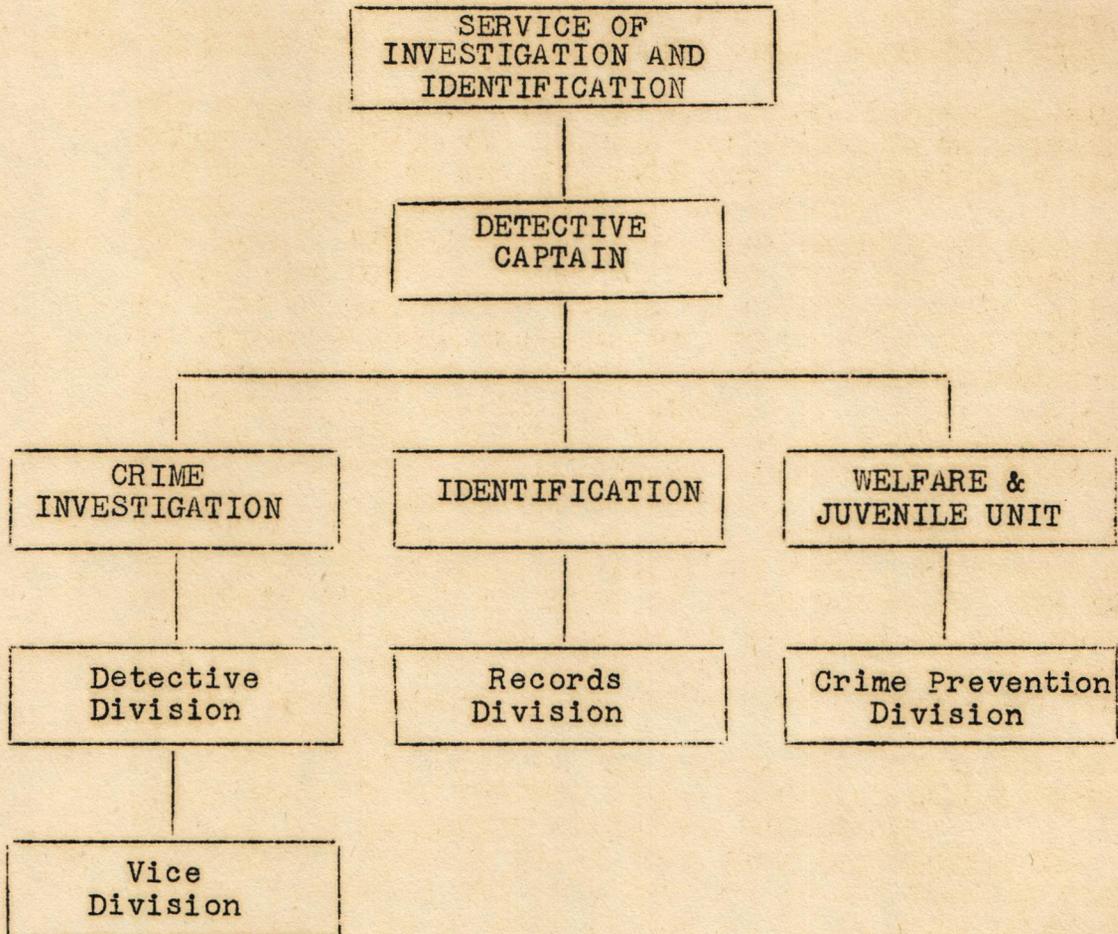
TRAINING:

The commander of the unit shall organize his personnel and familiarize them with the duties they are to perform.

RECORDS:

The records of the Communication Division shall contain the following information pertaining to the Major Disaster Plan:

1. The major disaster plan of the Mutual Telephone Company which sets forth all information relative to personnel and locations to be contacted for restoration of telephone service in the various districts.
2. The names, addresses and telephone numbers of the personnel and the locations to which they are to report in case of necessity. Also, descriptive matter relative to communications that can be set up over the various fire boxes in the city and a list of the locations and numbers of all police call boxes.
3. A list of radio equipment immediately available with names, addresses and telephone numbers of operators competent to handle the equipment.
4. The names and addresses of radio equipment stores, with list from the managers furnishing names, addresses and telephone numbers of three of their personnel who have authority to open the places of business at our request, and furnish us with such equipment as we may require, merely upon receipt of an authorized person sent for such equipment.
5. An alphabetical list of the names, addresses and telephone numbers of amateur radio operators and a description of the equipment available from each.
6. The current Amateur Radio Call Book containing the names, addresses and call letters of all amateur radio transmitters is on file at the F. C. C. located at the Aloha Tower. Many of these amateurs can be utilized for communication in the event of necessity.
7. Current phone numbers of broadcasting stations and their addresses.



SERVICE OF INVESTIGATION AND IDENTIFICATION

ORGANIZATION AND GENERAL DUTIES:

The Service of Investigation and Identification shall be supervised by the Captain of Detectives; who shall be immediately subordinate and responsible to the Assistant Chief of Police. His duties shall consist of the following:

1. He shall direct and supervise all major investigations of a criminal nature and such other investigations as may be required.
2. He shall direct the identification of all victims including the dead, injured, lost or missing.
3. He shall appoint the Commander of Intelligence (see Service of Intelligence).
4. He shall perform such other allied duties as may be required.

UNITS:

The Service of Investigation and Identification shall be composed of the following units:

1. Crime Investigation Unit
2. Identification Unit
3. Welfare and Juvenile Unit

ORGANIZATION AND OPERATION OF UNITS:

1. Crime Investigation Unit:

The Crime Investigation Unit shall be commanded by a Lieutenant of Detectives appointed by and immediately subordinate to the Captain of Detectives. He shall be known as the Commander of the Crime Investigation Unit.

The personnel of this unit shall consist of:

- a. The officers regularly assigned to the Detective Division.
- b. The officers regularly assigned to the Vice Division.

The duties to be performed by the Crime Investigation Unit shall consist of:

- a. Investigation as to the cause of the disaster.
- b. Investigation as to the responsibility for the disaster.
- c. Investigation of all acts of a criminal nature.
- d. Preparation of criminal cases for prosecution.
- e. Such other allied duties as may be required.

2. Identification Unit:

The Identification Unit shall be commanded by the Captain of the Records Division, who shall be immediately subordinate and responsible to the Commander of the Service of Investigation and Identification.

The personnel of this unit shall consist of the officers and employees regularly assigned to the Records Division.

The duties to be performed by the Identification Unit shall consist of:

- a. The identification of the dead, injured, lost and missing persons; locate relatives.
- b. The rendering of such services to the other units of the organization as may be required.

3. Welfare and Juvenile Unit:

The Welfare and Juvenile Unit shall be commanded by the Captain of the Crime Prevention Division, who shall be immediately subordinate and responsible to the Commander of the Service of Investigation and Identification.

The personnel of this unit shall consist of the officers regularly assigned to the Crime Prevention Division, and such other officers as may be specially assigned during the period of emergency.

The duties to be performed by the details of the Welfare and Juvenile Unit shall consist of:

- a. Investigation of all crimes committed by juveniles under the age of 18 years, and disposition of same.
- b. Assignment of a policewoman to each of the evacuation camps, who shall be charged with the duty of bringing together separated families.
- c. Supervision of activities relative to women and children insofar as their general welfare is concerned in the evacuation camp, and at such other points where such services are advisable and necessary.

SPECIAL INSTRUCTIONS

DECLARATION OF EMERGENCY:

Officers of the Police Department shall not await a formal declaration of emergency before taking definite action; they shall do everything possible to cope with the immediate situation.

The Major Disaster Plan shall be formally placed in operation upon the order issued by the Superior Officer in command of the Police Department at the time the disaster occurs. This officer shall, however, as soon as practical, inform the Chief of Police of his action. The order shall be by telephone or by radio to all Commanding Officers and men, and in addition thereto, the members of the Law and Order Committee. Its Staff Officers shall be personally notified by the most rapid available means of communication.

MOBILIZATION:

Mobilization centers for the members of the Honolulu Police Department, both regular and reserve, shall be at the following places:

1. Central Station
2. Farrington High School
3. Aliiolani School

Members of the oncoming watch will report to the station, and other members to the nearest mobilizing center.

Mobilization centers for other law enforcement agencies shall be as designated by the Commanding Officers of such units.

The Military, Naval and Marine Units shall mobilize at the points designated by their Commanding Officers.

It is desired that the Commanding Officers of all reserve units engaged in the operation of mobilization keep in constant communication with the Personnel Officer, and keep the latter informed of the progress of the movement, the places of rendezvous, and the numerical strength of their respective command.

ORDERS:

Whenever practical, all orders appertaining to the operation of the Major Disaster Plan shall be in writing, and delivered by special messenger or runner. Each Commander shall cause to be maintained a complete file of such orders. If the orders are issued in any other manner than in writing, they shall be immediately reduced to writing so that they may be filed for reference.

PASSES:

The Assistant Chief of Police is required to have passes prepared in the form of identification cards to be issued to those persons whose official duties necessitate their entering the afflicted area or passing through police lines. The passes are to be prepared and issued in advance of the disaster to such persons as are determined. Other persons engaged in Major Disaster work are to be issued passes subsequent to the declaration of the emergency. Members of the respective commands engaged in active duty, working units, and ambulances are to be passed without challenge.

The following is a facsimile of the approved Identification Card or pass and the instructions relative to the same:

TO ALL PEACE OFFICERS:

This Identification Card is issued by authority of Section _____, Revised Laws of Hawaii, 1945, is your authority for passing its owner through all police and fire lines in times of Major Public Disaster.

This Card Identifies

as a member of the MAJOR DISASTER EMERGENCY COUNCIL and is entitled to pass All Police and Fire Lines as defined on Reverse Side
Dated _____
Dan Liu Chief of Police

Reverse Side

Attention to Officers
This pass, issued pursuant to
Sec. _____, R. L. 1945, is VOID
AND OF NO EFFECT if presented at
any time other than during a
period of Major Public Disaster.

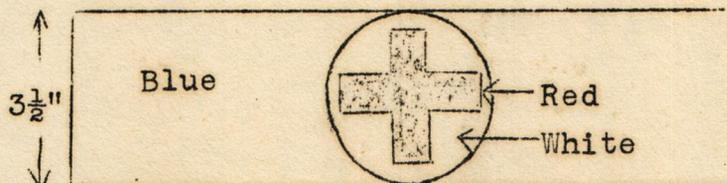
Name of Holder:

MAJOR DISASTER PASS INSTRUCTIONS:

1. All persons entitled to enter a restricted area on official business shall carry an individual pass, excepting persons serving with organizations duly authorized.
2. All passes issued shall distinctly set out on the back thereof the reason the bearer is entitled to be within the restricted area.
3. All persons duly authorized to issue passes shall circle the "day," "month," and "year" upon which such pass shall be recognized.
4. All passes shall bear the signature of the person to whom they are issued.
5. Passes presented to officers or guards indicating a forgery or erasure thereon shall be taken up immediately and admittance to the restricted area refused.
6. All passes taken up for violations of law or for refusal to comply with lawful orders or instruction, shall be returned to the authority issuing the pass, with a complete report setting out all pertinent facts of the case.
7. Those persons authorized to issue passes are: The Chief of Police, the Sheriff, and the Mayor, or their duly authorized agents; provided, however, that the passes shall only be issued by such authorities when the area affected is within their jurisdiction.
8. Officers shall in no case recognize personal cards, or any other form of identification except the officially prescribed pass, when presented to them for the purpose of gaining admittance to the restricted area.

AMERICAN RED CROSS:

The officers and field personnel of the American Red Cross carry their respective means of identification. Members of this Department are directed to honor all workers of the American Red Cross who carry such means of identification and are actively engaged in the performance of their duties and also to render such agents every reasonable assistance. There appears below a facsimile of their identification credentials:



Arm Band

TRAINING AND PREPARATION FOR DISASTER:

Staff and Commanding Officers shall from time to time as opportunity arises, make officers under their command cognizant of the contents of this report and the duties that will be required of them in the event of disaster. It should be explained that the services of the members of this organization in organized and well-directed units is of much more value than their undirected and sporadic efforts as individuals.

The Commanders of the several services will cause a study to be made as opportunity offers, of conditions that may have a bearing on the employment of their forces at the time of disaster. These studies shall include the preparation and training in field problems. Efforts shall be extended in the solution of such problems and exercises conducted, critiques held and proper solutions arrived at a training preparation.

- END -

