

DEPARTMENT OF BUDGET AND FISCAL SERVICES
CITY AND COUNTY OF HONOLULU
530 SOUTH KING STREET, ROOM 208 • HONOLULU, HAWAII 96813
PHONE: (808) 768-3900 • FAX: (808) 768-3179 • INTERNET: www.honolulu.gov

KIRK CALDWELL
MAYOR



NELSON H. KOYANAGI, JR.
DIRECTOR

MANUEL T. VALBUENA
DEPUTY DIRECTOR

May 20, 2019

The Honorable Ikaika Anderson
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Anderson and Councilmembers:

**SUBJECT: Acceptance of Gift Not to Exceed \$2,600 for Travel Expenses and
Conference Registration Fee**

Pursuant to the provisions of Resolution 05-349, CD1, FD1, this letter is being submitted to City Council to respectfully request acceptance of two gifts from the Association of Government Accountants (AGA) on behalf of the City and County of Honolulu. A proposed resolution accepting the gift is attached for the Council's favorable consideration.

The gifts are valued at not more than \$2,600 for an employee of the Department of Budget and Fiscal Services to attend AGA's Professional Development Training in New Orleans, Louisiana from July 21, 2019 through July 24, 2019. Further information on the gifts are set forth in the attached Exhibits A and B.

If you have any questions, please call me at 768-3901.

Sincerely,

A handwritten signature in black ink, appearing to read "Nelson H. Koyanagi, Jr.", written in a cursive style.

Nelson H. Koyanagi, Jr., Director
Budget and Fiscal Services

Attachments

APPROVED:

A handwritten signature in black ink, appearing to read "Roy K. Amemiya, Jr.", written in a cursive style.

Roy K. Amemiya, Jr.
Managing Director

19MAY20 PM 2:56 CITY CLERK

DEPT. COM. 333



RESOLUTION

ACCEPTING GIFTS FROM THE ASSOCIATION OF GOVERNMENT ACCOUNTANTS.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973, as amended, provides the City Council ("Council") with sole authority to accept gifts on behalf of the City and County of Honolulu ("City"); and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

WHEREAS, the policy provides for acceptance of gifts by affirmative action by the Council; and

WHEREAS, through a letter dated May 20, 2019, the Director of the Department of Budget and Fiscal Services, has submitted a request to the Council and approved by the Managing Director for acceptance of gifts to the City from the Association of Government Accountants ("AGA") and its Hawaii Chapter for conference registration fees, travel expenses and lodging for an employee of the City's Department of Budget and Fiscal Services to attend AGA's Professional Development Training from July 21, 2019 through July 24, 2019 in New Orleans, Louisiana; and

WHEREAS, the donors have offered to pay for costs of the training, including conference registration fees, airfare, ground transportation and lodging at a value not to exceed \$2,600; and

WHEREAS, the description and value of the gifts are set forth in the Declaration of Gift forms, attached as Exhibits A and B, and incorporated herein; and

WHEREAS, AGA is an organization for financial professionals in government, leading and encouraging change that benefits the field of government financial management and all citizens, and providing networking events, professional certification, publications and ongoing education to help members build their skills and advance their careers; and

WHEREAS, the Hawaii Chapter has been recognized nationally for the quality of its continuing professional education seminars and forums designed to provide professionals in Hawaii with current updates on governmental auditing and financial reporting standards; and

WHEREAS, this training provides an opportunity for the City and County of Honolulu to participate in the AGA's premier training and networking event which is designed to enhance participants' lifelong learning, improve their job effectiveness,

D-333(19)



RESOLUTION

augment their job knowledge and skills, and stay on the cutting-edge of governmental accounting with presentations from top-notch speakers from all levels of government, academia and the private sector; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body accepts the gifts to the City valued at \$2,600 from the Association of Government Accountants and its Hawaii Chapter that is more fully described in the above-mentioned letter and the Declaration of Gift forms attached as Exhibits A and B; and

BE IT FINALLY RESOLVED that copies of this Resolution be transmitted to the Director of Budget and Fiscal Services, the Association of Government Accountants, 2208 Mount Vernon Avenue, Alexandria, Virginia 22301, and the Association of Government Accountants of Hawaii, P.O. Box 4474, Honolulu, Hawaii 96812.

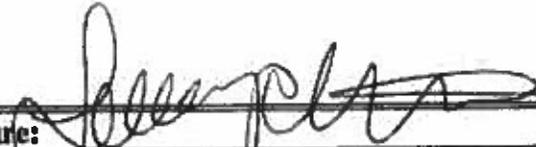
INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawaii

Councilmembers

City and County of Honolulu

| DECLARATION OF GIFT | |
|--|--|
| NAME OF DONOR | Association of Government Accountants |
| DONOR'S ADDRESS | 2208 Mount Vernon Avenue Alexandria, VA 22301 |
| DONOR'S TELEPHONE | (703) 684-6931 |
| STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE | |
| <p>The Association of Government Accountants desires to give the items described below to the City and County of Honolulu. To carry out my purpose, on behalf of the Association of Government Accountants, I hereby absolutely and without condition or reservation give, grant and convey the below description of gifts to the City and County of Honolulu.</p> | |
| DESCRIPTION OF GIFT | VALUE |
| <p>Hotel accommodations for one Department of Budget and Fiscal Services employee for five (5) nights in New Orleans Professional Development Training for four (4) days from July 21, 2019 to July 24, 2019</p> <p style="text-align: right;">UP TO:</p> | \$ 700.00 |
| <p>Signature: </p> | Date: May 12, 2019 |
| Print Name: Louise Burnette | Title: Chapter Services Manager |

City and County of Honolulu

| DECLARATION OF GIFT | |
|--|---|
| NAME OF DONOR | Association of Government Accountants of Hawaii |
| DONOR'S ADDRESS | P.O. Box 4474 Honolulu, HI 96812-4474 |
| DONOR'S TELEPHONE | (808) 564-8265 |
| STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE | |
| <p>The Hawaii Chapter of the Association of Government Accountants desires to give the items described below to the City and County of Honolulu. To carry out my purpose, on behalf of the Association of Government Accountants, I hereby absolutely and without condition or reservation give, grant and convey the below description of gifts to the City and County of Honolulu.</p> | |
| DESCRIPTION OF GIFT | VALUE |
| <p>Estimated training costs and travel expenses including airfare and ground transportation for an employee of the City and County of Honolulu's Department of Budget and Fiscal Services to attend the Professional Development Training from July 21, 2019 to July 24, 2019 in New Orleans, LA</p> <p style="text-align: right;">UP TO:</p> | <p>\$ 1,900.00</p> |
| Signature:  | Date: May 12, 2019 |
| Print Name: Sean Nakamura | Title: Hawaii Chapter President |