City and County of Honolulu

THE EXECUTIVE PROGRAM AND BUDGET

FISCAL YEAR 2020

Volume 1 — Operating Program & Budget

Napuanani Neighborhood Park Play Apparatus

Waiau Neighborhood Park Play Apparatus

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CITY AND COUNTY OF HONOLULU

KIRK CALDWELL
MAYOR

ROY K. AMEMIYA, JR., MANAGING DIRECTOR

NELSON H. KOYANAGI, JR., DIRECTOR OF BUDGET AND FISCAL SERVICES

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KIRK CALDWELL
MAYOR

ROY K. AMEMIYA, JR.
MANAGING DIRECTOR

GEORGETTE T. DEEMER
DEPUTY MANAGING DIRECTOR

March 1, 2019

The Honorable Ann H. Kobayashi
Interim Chair and Chief Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Interim Chair Kobayashi and Councilmembers:

In accordance with Section 9-102, Revised Charter of the City and County of Honolulu, I am pleased to transmit, herewith, for the City Council's consideration the Executive Operating and Capital Programs and Budgets for Fiscal Year 2020.

Also transmitted are the bills to implement the budgets:

- Operating Budget
- Capital Budget
- General Obligation Bond Issuance and Sale Authorization
- Bill to authorize fees for City-provided refuse collection service for residences and nonprofit organizations.

In addition, the real property tax rates are transmitted in a bill in accordance with the requirements of the Charter.

A user fee report and the fare box recovery ratio report also are provided for your review, in accordance with Ordinance No. 93-01 and Resolution No. 00-29, CD1, respectively. Additionally, the calculation of the initial tax rate and the real property net revenue percent are provided pursuant to Ordinance No. 06-10 and Resolution No. 07-60, CD1, respectively.

Your favorable actions on the legislation for the Executive Operating and Capital Programs and Budgets for Fiscal Year 2020 will be appreciated. Should you have any questions, please feel free to contact Nelson H. Koyanagi, Jr., Director of the Department of Budget and Fiscal Services, at 768-3901.

Sincerely,

Kirk Caldwell
Mayor

Enclosures

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Executive Summary

Executive Summary

Laying the Foundation for a Resilient Future

Section I - Executive Program and Budget at a Glance

The Fiscal Year 2020 (FY20) proposed Executive Program and Budget provides funding for the maintenance and enhancements of core City services and addresses the substantial increases in nondiscretionary expenses. The budget also funds the cost for the planning and preparation for the opening of rail service and begins to establish a foundation to help meet future rail operating and maintenance costs.

Overall revenues are increasing. Real property taxes remain strong and are projected to grow by approximately $108 million or 8.5% over the FY19 budgeted amount, before any proposed rate changes. Motor vehicle weight taxes are also expected to rise by $18 million due primarily to a rate increase that was effective for half a year in FY19 versus a full year in FY20. Conversely, Public Service Company taxes are estimated to be lower by $8 million and building permit revenues are $4 million less when compared to FY19 budgeted amounts. Other revenues are expected to remain level with FY19. This includes the Transient Accommodations Tax (TAT) which was permanently capped by the legislature and remains at $45 million for FY20.

Nondiscretionary expenses continue to escalate at a rapid pace. Employee fringe benefits and collective bargaining costs have been steadily rising. Mandatory contributions to address unfunded pension and retiree healthcare benefits contribute to higher expenses which require substantial amounts of the City's operating resources and medical benefits for active employees are higher by 13% over the FY19 budget. In addition, debt service costs on outstanding general obligation bonds for City projects are projected to increase by approximately $23 million over the FY19 budgeted amount.

Rail is projected to begin interim service by December 2020. To help ensure that the City is prepared to assume the management of rail operations, the FY20 budget includes funding for additional rail positions in the Department of Transportation Services (DTS) to supplement those that were provided in FY19 as well as for consultant services to assist with the planning and preparation for rail service. Funding for additional DTS staff to evaluate and implement new revenue opportunities to help pay for rail operating and maintenance costs are also included.

The administration is proposing increases in the tax rates for the Hotel/Resort classification of $1.00 per $1,000 valuation and $1.50 per $1,000 valuation for the Residential A Tier 2 class. These increases are projected to result in revenues of approximately $17 million and $14 million, respectively. Also included in the budget are revenues from a proposed refuse fee for residences and non-profit organizations of approximately $5.8 million which are to be used to fund replacement front and side loader vehicles with cash in the FY20 capital budget.

The proposed FY20 operating budget is $2.83 billion or 8.6% higher than the FY19 adopted budget of $2.61 billion and the proposed FY20 Capital Program and Budget (CIP) is approximately $871 million as compared to the adopted FY19 CIP budget of $1.01 billion which is a 13.7% decrease.

Section II – Mayor's Priorities

When the Mayor established his priorities in his first term in office, he focused on providing the citizens and visitors of Honolulu with excellent customer service in areas that impact quality of life on a daily basis. The FY20 budget includes funding to allow the departments to continue these efforts and to invest in the city's infrastructure to ensure that quality of life continues for future generations.

Maintaining and Improving Parks and Park Facilities

The Mayor refers to parks as the crown jewels of our City. As such, one of his top priorities is to ensure that park facilities are maintained and improved so that residents and visitors can thoroughly enjoy these valuable City

treasures. Funding of $3.1 million is included in the FY20 operating budget to continue Kakou for Parks, the successful initiative to restore comfort stations and refurbish play courts and play apparatus systems at parks throughout the island, $1 million is included in the budget to begin repairs of the popular Koko Head Crater hiking trail and $250,000 for removal of lead from the Koko Head shooting range. Funding of $2.3 million is also included for salaries, current expenses and equipment for the operation and maintenance of the Kakaako parks being transferred from the state, $1.3 million is included for security guard services and security cameras at various parks, $10 million is for sand replenishment at Ala Moana Beach Park and $726,060 is proposed towards achieving the Mayor's goal to plant 100,000 trees by 2025, and increase the island's tree canopy by 35% by 2035.

The proposed CIP budget includes $32.1 million for park improvements throughout the City. Approximately $17.9 million of this amount is included in various bulk funds which provides the Parks Department with the needed flexibility to perform specific renovations as well as address unforeseen situations as they arise. In addition, $4.5 million of Community Development Block Grant (CDBG) funds are provided to pay for various park improvements throughout the island.

Enhancing Bus and Handivan Services

The FY20 operating budget includes $282.2 million for bus and handivan services which is an increase of $21.9 million. The proposed budget includes $7.8 million for bus service enhancements and additional service hours to address delays due to rail construction. Also included is $1 million for additional handivan service hours to address the growing demand for paratransit services. The capital budget includes $41.8 million for the acquisition of buses and handivans. Approximately $25.4 million of this will be paid for with federal grant funds.

Integrating Bus, Rail and TOD

Planning for rail involves integrating Honolulu's award winning bus service system and Transit Oriented Development (TOD) as a unified transit system. The FY20 budget includes $2.7 million for the new HOLO card fare box collection system which offers one payment card for various services, including bus and rail. Operations and maintenance of rail will be managed by the Department of Transportation Services, and $988,020 is included in the budget for 14 positions for this function as well as for revenue enhancements. In addition, $6.77 million is slated for consultant services to prepare for rail operations.

The CIP budget includes $45 million for the development of the Ala Moana Transit Plaza, to be planned as an iconic rail station at Ala Moana Center and $4 million for Intermodal connectivity improvements.

Improving the Sewer System

Honolulu's sewer system is a critical component of the city's infrastructure. The FY20 capital budget includes $430 million to fund wastewater and global consent decree projects. This is an increase of $28 million from the FY19 adopted budget. Some of the major projects are: $35 million for Ala Moana Wastewater Pump Station No. 3 and Sewer Improvements, $71.8 million for ENV Support Facilities at Honouliuli Wastewater Treatment Plant, $127.5 million for Sand Island Wastewater Treatment Plant Secondary Treatment and $27 million for the Kailua Wastewater Treatment Plant Upgrade, Phase 2.

Repaving Roads

Repaving the city's substandard roads has been one of the highest priorities in the administration, and the Mayor's goal of repaving 1500 lane miles was reached in 2017. The focus on roads continues with $50 million of capital funds dedicated to the rehabilitation of streets and $43 million for the widening of Salt Lake Boulevard, $25 million of which will be paid with federal funds.

To continue with road maintenance, the operating budget includes $4.5 million for pavement preservation, $1.9 million for bitumul for paving and pothole repair and $1 million for a pavement condition survey.

Combating Homelessness

In 2018, the total homeless count on Oahu declined for the first time since 2009, indicating that the city's homelessness initiatives, in partnership with state, federal and private non-profit organizations are making a difference but we continue to face significant challenges. The FY20 budget includes $5.7 million for continuation of the successful Housing First initiative, $1.2 million in HOME funds for housing vouchers, $1.5 million for services related to the Hale Mauliola Housing Navigation Center at Sand Island and $1 million for services at the newly opened Punawai Rest Stop in Iwilei. In addition, $949,000 has been added to the Honolulu Police Department's budget for the HELP program, for 10 positions, current expenses and equipment.

Addressing Climate Change, Sustainability and Resiliency

As an island community, climate change, sustainability and resiliency are all issues critical to not just quality of life, but our future survival. The FY20 proposed operating budget includes the following: $75,000 for a Coastal Lands Study, $150,000 for the City's fleet/ground transportation conversion technical strategy, $100,000 for a community rating system data management and outreach plan and $200,000 for an energy performance contract.

The FY20 capital budget includes: $2.1 million for the electrification of our transportation infrastructure, $500,000 for energy conservation improvements, $18 million for H-POWER (Solid Waste to Energy Facility) Conversion Technologies and $12.7 million for H-POWER improvements.

Section III – Performance Metrics

The City's Debt and Financial Policies (Resolution 06-222) requires that "outcome measures which reflect each programs success in meeting established goals and objectives" be included in the annual operating budget "to the extent feasible." To meet this directive, performance metrics addressing customer service were first included in the FY16 operating budget.

Fifteen departments continue active participation in this effort. Over past fiscal years, the departments have adjusted their metrics to more accurately reflect program activities and to remain focused on customer service. They have had to adjust their methodology for collecting data and staffing resources necessary to collect and monitor the data. Periodically reviewing the benchmark data has led to changes in specific metrics. The impact of performance metrics upon budget policy decision making is expected to evolve as program activities change. The metrics will also expand into other areas beyond customer service. As the process matures, more measurable and meaningful data will become available for the administration's and the city council's review.

Exhibit 1 summarizes the performance metrics for the selected departments with the FY18 results.

Section IV – Summary of the Operating Budget (All Funds)

Projected Revenues and Resources

The projected operating resources for FY20 total $3.44 billion. Real property taxes are the largest revenue source, composing 40.46% of all operating resources. Real property taxes are estimated to increase by 11% to $1.39 billion, primarily due to increases in assessed valuation of properties, new inventory and increases in rates for the Hotel/Resort and Residential A classifications. The next largest operating resource at 19.48% ($671 million) is the carryover of restricted fund balances which is primarily made up of the sewer fund balance of $463 million. Chart 1 summarizes all of the projected resources available to meet the proposed operating budget expenditures.

Many of the resources are restricted in use and cannot be used for the general operations of the City. These restricted resources inflate and distort what funds are actually available to pay for City services. For example, sewer fees that are revenues of the sewer fund can only be used for wastewater related expenditures, costs associated with the Global Consent Decree and servicing of debt issued for sewer fund projects. Similarly, revenues generated from H-POWER and bus fare revenues can only be spent for H-POWER and the bus, respectively. State and federal grants are also restricted in use. While these restricted resources may pay for core City services, each source is limited to what it can fund. Conversely, the general and highway funds which make up approximately 63% of the operating budget pay for the remaining core services.

Where the City Gets Its Dollars

FY2020 Operating Resources

($3.44 Billion)

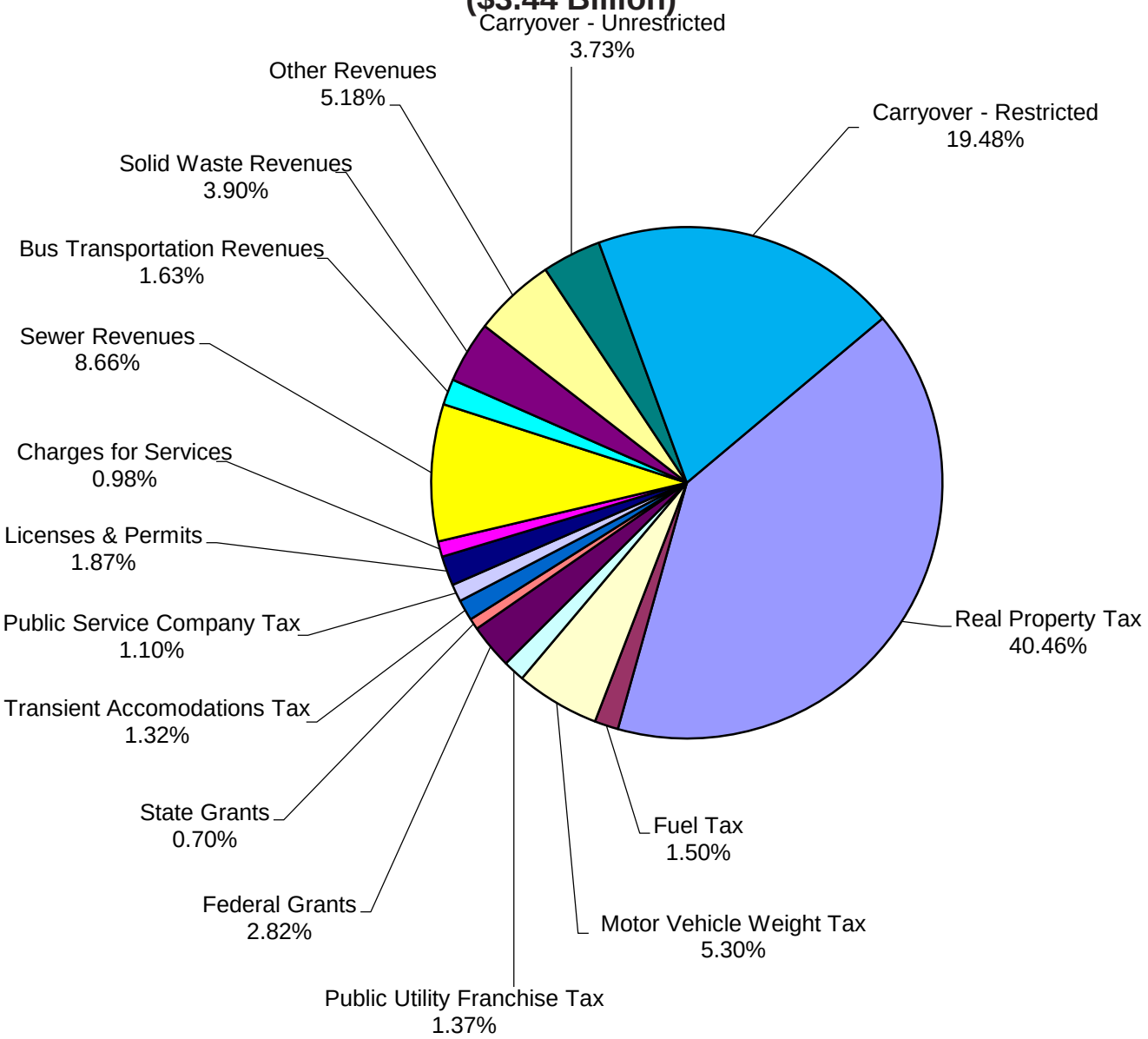

Chart 1

Highlights of the Expenditures in the Operating Budget

The FY20 operating budget is $2.83 billion which is approximately $223 million or 8.6% higher than the FY19 adopted budget. The increase includes growth in employee fringe benefit costs and collective bargaining expenses, the rising cost of debt, bus and handivan enhancements and increases due to Oahu Transit Service (OTS) collective bargaining agreements, costs to prepare for rail operations, transfers to the fiscal stability reserve and funding for sand replenishment at Ala Moana Beach Park.

Exhibit 2 “Budget at a Glance” summarizes the expenses in the operating budget.

Chart 2 “Where the City Spends Its Dollars” displays the operating budget expenditures by function.

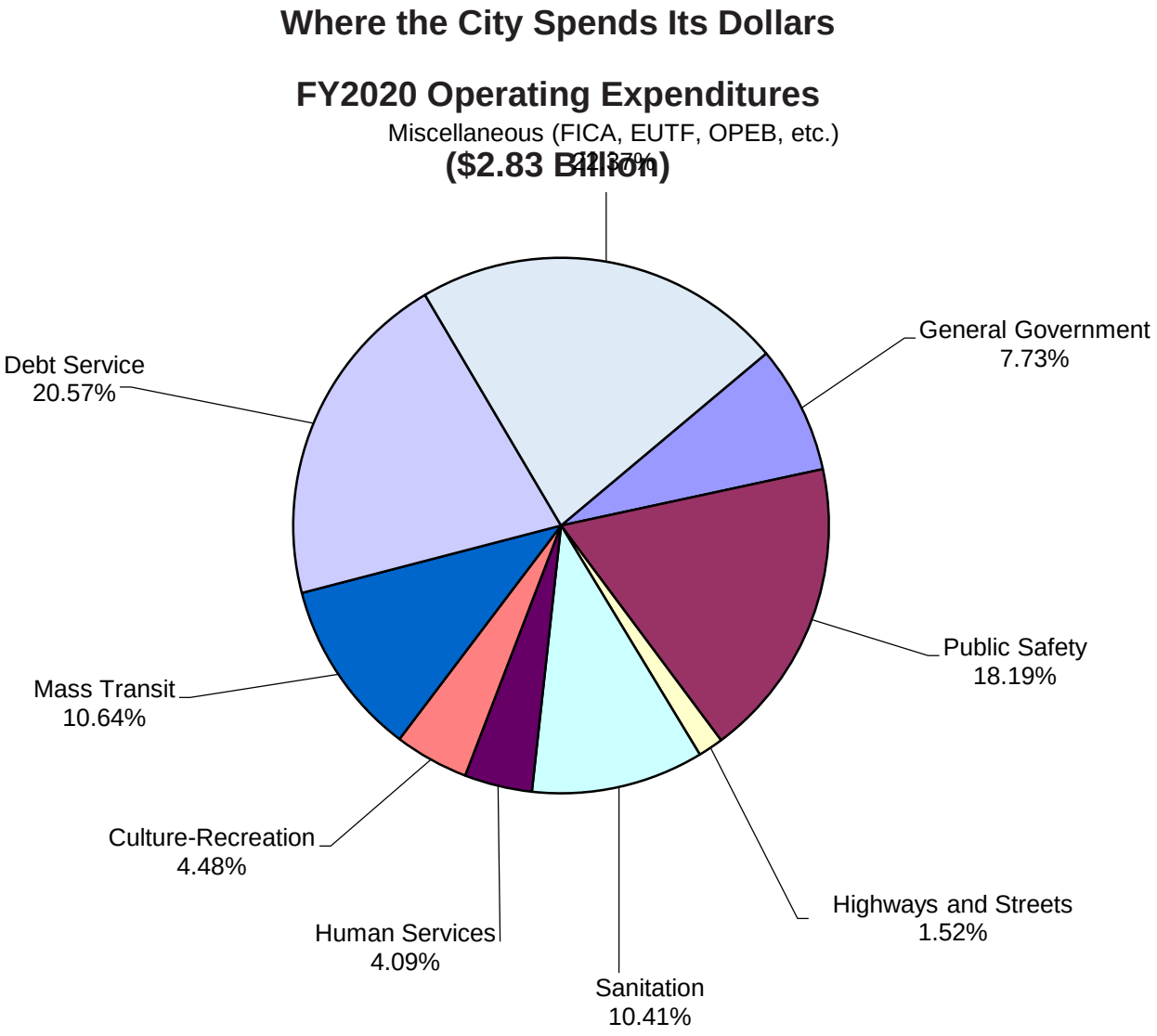

Chart 2

The largest category of expenditures at $633.9 million (22.37%) is the miscellaneous category which includes

nondiscretionary costs such as retirement contributions for employees, healthcare benefits and other post-employment benefits (OPEB). Debt service comprises 20.57% of the operating budget at $583.0 million. This includes principal and interest payments of $380.6 million for general obligation bonds and $202.4 million for sewer revenue bonds. Police, fire, ocean safety and other public safety programs make up 18.19% of the budget at $515.5 million. Mass Transit, which is primarily for bus and handivan costs is at $301.6 million or 10.64%. Sewer and refuse collection costs are $295.0 million or 10.41% of operating expenditures. The balance of the operating expenditures are for general government at $218.9 million (7.73%), culture and recreation at $126.9 million (4.48%), human services at $115.9 million (4.09%) and highways and streets at $43.2 million (1.52%).

Similar to what was done in FY19, the executive agencies used the zero based budgeting method within an imposed ceiling to prepare their budget requests as a means of exercising fiscal prudence. Zero based budgeting is a method of budgeting in which all expenses must be justified for each new budget review period in contrast to incremental budgeting whereby incremental changes are considered based on need and justification.
FY20 includes funding for a number of new initiatives as well as expansion of programs that were started in prior years.

Exhibit 3 provides a multiyear comparison of actual and budgeted amounts for each of the executive agencies.

Workforce. The administration continues to emphasize efficiency in staffing controls to right-size the City's workforce. To this end, the practice of deactivating positions to control the authorized position count is being continued. However, over the last few years, it has become apparent that more flexibility is needed to allow departments to carry out their core services and mandated functions and enable them to address issues as demand for city services continue to increase significantly. Throughout the budget review process, workforce expansion was carefully examined based on the growing needs of each department. Reviewing whether a position could be reactivated was first considered before the adding of new positions. By reactivating positions and adding additional positions, the full-time equivalent (FTE) position net increase is 131 positions from FY2019 to FY2020. There are still 431 positions that are deactivated and removed from the departments' budgets to continue workforce controls.

Overall position highlights include:

- Department of Transportation Services (DTS) - 15 positions are added, of which 13 new positions are to continue start-up and implementation of rail operations and planning and development of revenue enhancement programs, 1 reactivated position is for an Assistant Director who will primarily be responsible for the successful operations and maintenance of the City's multi-modal transit system and one contract Transition Director for the Joint Traffic Management Center (JTMC).
- Honolulu Police Department (HPD) - Reactivate 50 positions: 37 sworn positions for Patrol to meet the Department's strategic objective of increasing beat coverage, 10 sworn positions for the new Health Efficiency and Long-term Planning (HELP) detail within the Chief's Office and 3 civilian support staff.
- Honolulu Emergency Services Department (HESD) - 29 positions: 16 positions added for Emergency Medical Services (EMS) for supervision and a new unit in the Urban Response Area and 13 positions for a full-time (permanent) workforce within the Ocean Safety (OS) division.
- Honolulu Fire Department - 1 planner position to support and manage CIP repair, construction and maintenance.
- Medical Examiner Department (MED) - 1 new position is included to improve operations.
- Department of Parks and Recreation (DPR) - 31 new positions are added: 24 positions for the operation and maintenance of the Kakaako parks that are currently in the process of being transferred from the Hawaii Community Development Authority (HCDA) to the City, 6 positions for Urban Forestry to maintain botanical gardens and new positions added to staff the Mayor's 100,000 Tree Initiative and 1 planner position for the Administration to assist with the functional plans and other compliance issues.
- Corporation Counsel - 4 additional positions: 2 additional Deputy Corporation Counsel Positions for (DTS) transit related legal service and for advisement on Rail's Public Private Partnership (P3). Also, a Legal Clerk and Para-Legal Assistant for additional staff support.

- Department of Facility Maintenance - 8 positions: 5 additional positions for an Architectural and Engineering support section to enable DFM to perform in-house priority projects, 1 additional position to oversee and monitor Storm Water Quality (SWQ) program contracts and 2 additional positions for road maintenance.

As in prior years, funding for vacancies other than those for police and fire recruits and vacancies in special and grant funded programs are placed in a provisional account.

Spending to Make a Difference. The focus for FY2020 is on improving and enhancing core services and addressing mandated requirements. Consequently, spending was confined to these areas. The following highlights some of the major operating budget initiatives.

- $5.7 million in City and $1.2 million in HOME funds for the Housing First program providing permanent housing and related supportive services to 315 households.
- $1.5 million for transitional housing and services for O'ahu's homeless, $1 million for a hygiene center and $1.15 million for other new and continuing programs to assist the homeless population.
- Beginning in FY2016 through FY2019, the Department of Parks and Recreation (DPR) received funding of approximately $12.3 million to support the Mayor's Kakou for Parks initiative. In FY2020, approximately $3.1 million is included in the DPR budget to continue supporting the initiative to refurbish comfort stations and renovate play courts and play apparatus.
- $1 million to start the repairs of Koko Head Crater hiking trail.
- $10 million for an Ala Moana Regional Park beach sand replenishment project.
- $1.2 million for 24 hours a day, seven days a week security guard service at various parks.
- $726,060 for the Mayor's 100,000 Tree Initiative.
- $2.7 million to implement the new HOLO electronic card system.
- $11.1 million for additional rail operating costs.
- $12.8 million for additional service hours and other operating increases for O'ahu Transit Services.
- $1 million for an additional (3rd) Fire rescue crew to service the windward coast of O'ahu.
- $1.6 million for the continuation of the Police body worn camera project.
- $949,620 to create the Health Efficiency and Long-term Planning (HELP) Detail within HPD to improve the way HPD officers interact with the homeless community.

Section V – Highlights of the Capital Program and Budget

The FY20 Capital Program and Budget (CIP) is proposed at $871 million. The budget includes $276 million for general improvement bond and highway improvement bond funded projects, $58 million for solid waste bond funded projects, $254 million for sewer revenue bond funded projects, $167 million for sewer funded projects, $74 million in federal funded projects and $42 million for other funded projects. The administration focused its capital spending on core services, consistent with the operating budget.

In order to procure equipment needed to provide core City services, the administration is proposing to fund $19.5 of equipment with short-term bonds to more closely match the useful lives of the assets in accordance with the requirements of the City's Debt and Financial Policies (Resolution 06-222). Equipment for sewer projects will continue to be paid for with sewer fund cash revenues.

Chart 3 breaks down the types of capital projects by function. The largest category of expenditure is for the Sanitation Function – mostly for refuse and sewer projects, much of which are mandated by the Global Consent Decree (55.5%), followed by Highways and Streets for improvements to bridges, roads, street lighting and other transportation related projects (13.9%), General Government energy conservation and sustainable facilities improvements (9.7%), Culture and Recreation (8.9%), Public Safety (6.0%), Mass Transit (4.9%), and Human Services (1.1%).

Capital Projects by Function

FY2020

($871 Million)

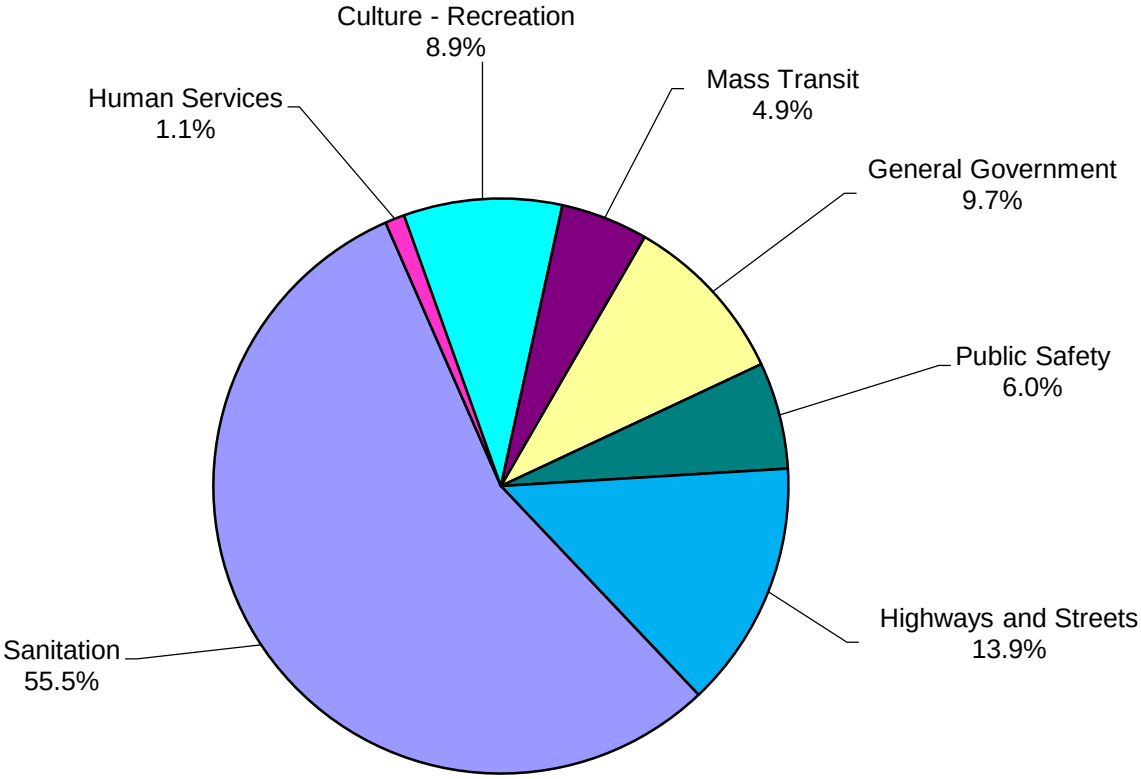

Chart 3

Much of the capital spending is included in bulk fund programs that provides flexibility to City agencies to make needed improvements to support core services or meet state and federal requirements.

Some examples are:

- $4.5 million for Municipal Facilities Improvements
- $3 million for Public Building and Facilities Improvements

- $5 million for Telecommunications Facilities Upgrades
- $4.5 million for Flood Control Improvements
- $15.8 million for Parks Improvements
- $3 million for Police Station Building Improvements
- $3 million for Fire Station Building Improvements
- $7.8 million Oahu Traffic Signal Controller Modernization Phase I
- $5 million Traffic Signals at Various Locations
- $16.6 million Wastewater Treatment Plant, Pump Station and Force Main Projects

As in past capital budgets, the city continues to meet the requirements of the National Pollutant Elimination Discharge System (NPDES) Permit issued by the State of Hawaii Department of Health, as required U.S. Department of Environmental Protection Agency (EPA). NPDES improvements address reduction of the sources of pollutants and improve storm water outfalls which include green infrastructure improvements.

The FY 20 capital budget includes $22.7 million for NPDES improvements, some examples are:

- $1 million NPDES Modification for Corporation Yards
- $2.8 million HFD Vehicle Maintenance Facility NPDES MS4 Permit Program Improvements
- $5.6 million for Erosion Control Improvements
- $2 million Department of Parks and Recreation NPDES Small MS4 Permit Program Improvements
- $5 million Department of Enterprise Services Golf Course NPDES Small MS4 Permit Program Improvement

The CIP budget also includes $24 million for the Blaisdell redevelopment project and $10 million for acquisition of electric buses.

Section VI – Looking Forward

The FY20 budget places a sharper focus on several key areas that will help the city maintain greater resiliency in the future. One is preparing for the management of the operations and maintenance of rail transit, in conjunction with other modes of transportation. Efficient and affordable transportation options will be integral to the economic growth of the island and will impact both residents and businesses.

The Mayor has committed greater resources to address climate change, such as energy performance, conversion to an energy efficient electrical fleet of buses and city vehicles, continued support of H-POWER, the solid waste to energy facility, continued funding for NPDES improvements, a pledge to plant 100,000 trees by 2025, and increase the tree canopy of the island by 35% by 2035. The future of Honolulu will be age friendly, from keiki to kupuna, through initiatives that improve housing, public spaces, transportation, communications, civic engagement and employment and community support and health services.

In every proposed budget from 2013 to 2020, the Mayor's priorities have remained steady; it's important to show progress in achieving these important initiatives. In addition, advancement on capital improvements, such as the renovation of Ala Moana Beach Park, Thomas Square, the Neal Blaisdell Center and rail transit will, when completed, continue to serve the people of Honolulu well into the 21st century.

PERFORMANCE METRICS

Results For Fiscal Year 2018

DEPARTMENT OF BUDGET AND FISCAL SERVICES			
Performance Metric	**Goal**	**FY2017 Results**	**FY2018 Results**
Real Property Assessment Division (RPAD): Reduce the response time for inquiries received through the Real Property Assessment Division's mailbox.	Respond to 90% of the inquiries within 2 days.	94% of inquiries were closed within 2 days.	95% of inquiries were closed within 2 days.
RPAD: Reduce the processing time for Board of Review appeal cases.	Close 65% of appeals for residential properties valued at less than $1,500,000 within 6 months;	Closed 21% of the 2017 appeals in this category within 6 months.	Closed 81% of the 2018 appeals in this category within 6 months.
	Close 50% of appeals for residential properties valued over $1,500,000 within 12 months;	Closed 65% of the 2017 appeals in this category within the first 9 months.	Closed 68% of the 2018 appeals in this category within the first 9 months.
	Close 50% of appeal for non-residential properties within 6 months;	Closed 47% of the 2017 appeals in this category within 6 months.	Closed 64% of the 2018 appeals in this category within 6 months.
	Close 90% of all categories within 18 months.	Closed 97% of all 2016 appeals within 18 months. Closed 61% of all 2017 appeals in the first 9 months.	Closed 69% of all 2017 appeals within 18 months. Additional 603 appeals were closed in the 19th month to raise the rate to 95% Closed 76% of all 2018 appeals in the first 9 months.
RPAD: Home exemption review program and financial impact.	Set goals by June 30, 2015 with goals of removing fraudulent home owner exemption claims within one year after acquiring DOTAX information.	Submitted data file to DoTax and awaiting results to be filtered.	Submitted data file to DoTax and awaiting results to be filtered. Will continue to reach out to DoTax as there are continuous processing and staff changes.
Purchasing: Strive for competitive solicitations.	Goods and Services solicitations to have > 2 bids.	Average 3.0 bids per solicitation.	Average 2.46 bids per solicitation
Purchasing: Strive for competitive solicitations.	Construction solicitations to have > 3 bids.	Average 4.9 bids per solicitation.	Average 5.97 bids per solicitation
Purchasing: Maintain approximately 250 active master agreements.	Meet goal of at least 250 master agreements per year.	260 master agreements as of 11/7/2017	344 master agreements
Treasury: Maintain the rate of real property taxes collected during the same fiscal year as billed at 95% or higher.	Meet or exceed 95% target rate.	Collected $1.087 Billion or 98.6% of Real Property Tax Billed.	Collected $1.174 Billion or 98.9% of Real Property Tax Billed.

Exhibit 1

Performance Metrics

LIQUOR COMMISSION			
Performance Metric	**Goal**	**FY2017 Results**	**FY2018 Results**
Decrease the number of days to complete investigations and reports for new license and license transfer applications.	Complete 75% of new and transfer license applications in 50 days or less (intake to preliminary hearing).	Completed 72% of NEW license applications in 50 days or less. Completed 75% of TRANSFER license applications in 50 days or less.	Completed 29% of NEW license applications in 50 days or less. Completed 40% of TRANSFER license applications in 50 days or less.
Increase regulatory and enforcement efforts in the field by decreasing the number of days it takes to investigate and close a public complaint.	Reduce the amount of days required to investigate and close a public complaint by 30%.	Average 10 working days; 0% reduction from prior fiscal year.	Average 9 working days; 10% reduction from prior fiscal year.
Decrease the number of late Gross Liquor Sales filings by licensees.	Decrease the number of annual late filings by 5%, through education and enforcement of rules.	Late filings: 66 54% decrease from prior fiscal year.	Late filings: 59 10.6% decrease from prior fiscal year.

DEPARTMENT OF COMMUNITY SERVICES			
Performance Metric	**Goal**	**FY2017 Results**	**FY2018 Results**
Decrease payment processing time to grantee receiving a Grant in Aid.	Disburse 90% of grantee payments within 30 days if undisputed, and 90% of grantee payments within 60 days if there is a dispute.	40% of total payments were undisputed and paid within 30 days. 15% of disputed payments were made within 60 days. 26% of disputed payments were made after 60 days. 19% of disputed payments are still being negotiated.	50% of payments were undisputed and made within 30 days. 26% of disputed payments were made within 60 days. 18% of disputed payments were made after 60 days. 6% of disputed payments are still being negotiated

DEPARTMENT OF CUSTOMER SERVICES			
Performance Metric	**Goal**	**FY2017 Results**	**FY2018 Results**
Division of Motor Vehicles (DMV): No. of customers processed for renewals and new driver licenses (DL)	Increase the # of customers serviced at the window.	54% increase in the number of customers processed for renewals and new driver licenses.	DLs processed 64%
Division of Motor Vehicles (DMV): Road test failure rate	Decrease the % of road test failure rate of 53.8% through educational efforts.	No major change. Road test failures - 52.9%.	Road test failures 53.14%
Division of Motor Vehicles (DMV): Road Test Exams	Increase the # of road test exams given.	Road test exams administered - decreased by 7% due to increased demand for staffing at counters.	Road Tests Administered 1% increase
DMV / SCH Motor Vehicle Registration Renewals	Reduce the number of customers coming into a satellite to do a Motor Vehicle Registration Renewal.	MV Registration Renewals - decreased by 1%.	MV Registration Renewals - decreased by 1%.
Satellite City Hall Division (SCH): Increased # of DL renewals	With the increased # of customers with expiring driver licenses, efforts are to increase # of customers served.	DL Renewals processed increased by 38%.	DL Renewals processed increased by 1%

Exhibit 1

DEPARTMENT OF DESIGN AND CONSTRUCTION			
Performance Metric	**Goal**	**FY2017 Results**	**FY2018 Results**
Spread out distribution of the number of projects submitted to Purchasing for competitive bidding in the fiscal year to avoid year end time deadlines and reduce potential for lapsed funds.	Submit one fourth of the projects scheduled for competitive bidding each quarter.	1st Quarter=1% 2nd Quarter=14% 3rd Quarter=19% 4th Quarter=66%	1st Quarter=5% 2nd Quarter=14% 3rd Quarter=24% 4th Quarter=56%
Minimize the percent of projects lapsing that are controllable by DDC.	Less than 1.5% of total projects will lapse per fiscal year.	1%	2%
Minimize the percent of contracts with change orders greater than 10% of the contract amount.	Less than 20% of total projects completed per fiscal year will have change orders greater than 10% of the contract amount.	20%	15%
Maximize the percent of projects completed on schedule.	At least 80% of projects will be completed on schedule per year.	52%	47%
Maximize the number of City roadway lane miles paved per year.	Pave 300 City roadway lane miles per calendar year.	Lane miles paved from January 1, 2017 to Dec 31, 2017 is 462.	Lane miles paved from 7/1/2017 to 6/30/2018 358.
Replace all City street light fixtures to LED street light fixtures.	Replace 51,700 street light fixtures from FY 2015 to FY 2018 with LED street light fixtures.	In FY17, a contract was executed for the replacement of approximately 53,500 street light fixtures with LED street light fixtures. The Notice to Proceed with the work was issued on January 2, 2018 to be completed by December 31, 2019.	As of June 30, 2018, 12,869 legacy street lights were converted to LED street lights.
Meet the milestones assigned to DDC in FY17 and ENV in FY18 for the Global Consent Decree for ENV wastewater program.	Achieve 100% of assigned Global Consent Decree milestones for each fiscal year.	100% achieved	100% achieved

Exhibit 1

Performance Metrics

DEPARTMENT OF EMERGENCY SERVICES			
Performance Metric	**Goal**	**FY2017 Results**	**FY2018 Results**
Ensure that information on ambulance response and patient care is provided to receiving hospitals.	Provide completed electronic patient care reports (ePCR) to receiving hospitals 90% of the time.	Achieved	Achieved
Improve response time to emergency medical service calls.	Respond to calls in under 3 minutes, 90% of the time.	Achieved	Achieved
Improve Emergency Medical Services provided to the public through the implementation of the "12 Hour" work schedule.	Decrease all leave usage by 30%;	Achieved	Achieved
	Decrease sick leave usage by 20%;	Achieved	Achieved
	Decrease all types of leave usage during observed holidays by 20%;	Achieved	Achieved
	Decrease non-holiday overtime costs by 20%;	Achieved	Achieved
	Reduce Unit closures to zero.	100%	Not achieved
Minimize the amount of time it takes for the Health Services Branch to process medical evaluations for current and prospective City employees.	Appointments for physicals, return to work and fitness for duty shall be made within one (1) week of request.	100%	100%
	Physicals for pre-employments and employees are not to exceed one (1) hour from start to completion.	100%	Not achieved
	Chart review by the City Physician shall be made within two (2) business days.	100%	100%
Minimize the amount of time it takes for the Health Services Branch to process medical evaluations for current and prospective City employees.	Employee notification shall be written and sent within two (2) business days.	100%	Not achieved
	Blood alcohol specimens for the Driving Under the Influence program shall be run and results within five (5) business days.	100%	100%

Exhibit 1

*NEW FY18 METRIC			
DEPARTMENT OF ENTERPRISE SERVICES			
Performance Metric	**Goal**	**FY2017 Results**	**FY2018 Results**
Optimize personnel costs for work done for other divisions	Increase chargeback estimates to other DES Divisions	N/A	31% of the work orders were completed for Zoo and Golf for FY 2018. Baseline chargeback estimates to be established with the implementation of a work order tracking system.
Improve the customer experience for events	Reduce the number of complaints in event reviews for Building Services issues	N/A	Average of 2% Building Services complaints received from event reviews in FY2018
Improve the efficiency of event set-up	Reduce the last minute set-up requests for Building Services	N/A	Baseline set-up request to be established with implementation of a work orders tracking system
Improve the accounting of resources for the maintenance and repairs of Thomas Square	Reduce the cost and time servicing Thomas Square	N/A	FY2018 showed heavy usage and maintenance of Thomas Square. Baseline cost and time estimates to be established with the implementation of a work order tracking system.
Optimize customer satisfaction	Reduce the response time to complaints	N/A	Average of 6.7 days to address, investigate, follow up, and resolve complaints
Improve turn around time for completing interal repairs	Reduce the time to complete internal repairs	N/A	Average of 10 days to complete internal repair requests, needs to develop procedures for completed dates
Develop marketing techniques to improve revenue per person for meeting room reservations	Increase revenue per person for events in the meeting rooms	N/A	Maui Room = $7.73 per person average Oahu Room = $10.89 per person average Pikake Room = $5.95 per person average
Optimize staff working on Event Work Orders by providing timely work orders to Building Service	Reduce the number of Event Work Order that are provided to Building Services 2 weeks prior to the date of the event	N/A	On average, 61% of Event Work Orders are provided to Building Services less than 2 weeks prior to the date of the event
Optimize the rounds played by adjusting green fees	Increase the rounds played by adjusting green fees	N/A	Historical review shows golfers' tendency to favor one course over the others thus resulting in an uneven distribution of rounds played throughout the courses. Continue analysis and data gathering to determine the effects of adjusting green fees to optimize rounds played at the heavier played courses.

Exhibit 1

Performance Metrics

*NEW FY18 METRIC			
DEPARTMENT OF ENTERPRISE SERVICES			
Performance Metric	**Goal**	**FY2017 Results**	**FY2018 Results**
Optimize the rounds played by adjusting 9 holes and twilight times	Increase the rounds played by adjusting the 9 hole and twilight times	N/A	Data collected showed a fluctuation in the number of rounds played which could be due to number of holidays in a month. Continue data gathering and analysis of the effects on the number of rounds played adjusting the start of the tee times.
Improve the visitor experience at the Honolulu Zoo	Increase the numbers of visitors to the Honolulu Zoo by enhancing the visitor experience	N/A	Zoo attendance increased 3.2% in FY2018.
Improve the botanical garden experience at the Honolulu Zoo	Increase the number of botanical garden tours by enhancing the visitor experience	N/A	Approximately 200 people attended botanical garden tours which were started in February 2018.
Improve community awareness of the Honolulu Zoo through social media	increase the number of visitors to the Honolulu Zoo through social media	N/A	Follwers on Facebook increased by 2000 people. Zoo increased attendance 3.2%.

DEPARTMENT OF ENVIRONMENTAL SERVICES			
Performance Metric	**Goal**	**FY2017 Results**	**FY2018 Results**
Effectively respond to service calls, minimizing response time.	Improve on-time close rate by 15%. Benchmark was 65% on-time response.	Improved on-time close rate to 88%	Improved on-time close rate to 90%
Maximize the volume and percentage of waste diverted from the landfill.	Increase diversion rate to 80%. Benchmark diversion rate was 74.5%.	Municipal Solid Waste Only: 81%	Municipal Solid Waste Only: 78%
Evaluate the operational effectiveness of the City's refuse collection program to reduce overtime usage.	Reduce overtime usage by 25%.	8% decrease in OT hours from FY13 base year. OT is result of manpower shortages and increases in bulky collection and regular collection routes.	13% decrease in OT hours from FY13 base year. OT is result of manpower shortages and increases in bulky collection and regular collection routes.

Exhibit 1

DEPARTMENT OF FACILITY MAINTENANCE			
Performance Metric	**Goal**	**FY2017 Results**	**FY2018 Results**
Minimize the time to patch a pothole.	Complete a pothole patch 75% of the time within five days, 85% of the time within seven days and 95% of the time within 14 days.	Within 5 days - 8 Month Average 23%	Within 5 days - 8 Month Average 26%
		Within 7 Days - 9 Month Average 30%	Within 7 Days - 9 Month Average 34%
		Within 14 Days - 9 Month Average 47%	Within 14 Days - 9 Month Average 50%
Minimize the time to repair a damaged sidewalk.	Complete 75% of interim sidewalk repairs within one month. Complete 75% of permanent sidewalk repairs within one year and 100% of sidewalk repairs within two years.	Unable to identify because the current record system could not be modified by DIT. Awaiting a Work Order system implementation to produce metrics reports and assess crew performance.	13% of interim sidewalk repairs completed within 30 days; and 29% completed within 2 years.
Collect weekly statistics on stored property ordinance and sidewalk nuisance ordinance.	Collect data on the number of enforcement actions, bins collected, administrative hearings conducted, public complaints received and impound tickets issued. Also, collect data on the amount (in tons) of trash disposed per location.	Total Enforcement Actions 7/1/16 to 6/30/17: 514	Total Enforcement Actions 7/1/17 to 6/30/18: 807
		Total Bins Collected 7/1/16 to 6/30/17: 570	Total Bins Collected 7/1/17 to 6/30/18: 774
		Total Administrative Hearings Conducted 7/1/16 to 6/30/17 : 0	Total Administrative Hearings Conducted 7/1/17 to 6/30/18 : 0
		Total Public Complaints 7/1/16 to 6/30/17: 707	Total Public Complaints 7/1/17 to 6/30/18: 1109
		Total Tons of Trash Disposed 7/1/16 to 6/30/17: 409.39	Total Tons of Trash Disposed 7/1/17 to 6/30/18: 528.52
Minimize the time to begin servicing City vehicles.	Begin 90% of scheduled vehicle servicing within 24 hours and 80% of unscheduled vehicle servicing within 48 hours.	For period 7/1/16 to 6/30/17: Began servicing 45.3% of scheduled vehicles within 24 hours; began servicing 69.3% of unscheduled vehicles within 48 hours.	For period 7/01/17 to 6/30/2018: Began servicing 58.3% of scheduled vehicles within 24 hours; began servicing 73.7% of unscheduled vehicles within 48 hours.
Minimize the time to complete unscheduled servicing of City vehicles.	Complete 90% of unscheduled vehicle servicing within five days.	For period 7/1/16 to 6/30/17: Completed 56.7% of unscheduled servicing within five days.	For period 07/01/17 to 6/30/18: Completed 59.7% of unscheduled servicing within five days.
Minimize the time to repair street lights.	Complete 75% of street light repairs within seven days. Contact 75% of the callers within seven days to inform them of the street light repair.	For period 7/1/16 to 6/30/17: Completed 86% of street light repairs within seven days. Contacted 25% of callers within seven days to inform them of repair.	For period 7/1/17 to 6/30/18: Completed 84% of street light repairs within seven days. Contacted 68% of callers within seven days to inform them of repair.

Exhibit 1

Performance Metrics

HONOLULU FIRE DEPARTMENT			
Performance Metric	**Goal**	**FY2017 Results**	**FY2018 Results**
Maintain the minimal time it takes a fire company to arrive on scene for medical emergency calls.	Respond to 90% of suburban medical emergency calls within 9 minutes 30 seconds.	93%	94%
Maintain the minimal time it takes a fire company to arrive on scene for fire emergency calls.	Respond to 90% of suburban fire emergency calls within 9 minutes 30 seconds.	82%	86%
Maintain the minimal time it takes an effective fire fighting force to arrive on scene for fire emergency calls.	Respond to 90% of suburban fire emergency calls with an effective fire fighting force within 16 minutes.	55%	56%
Maintain the minimal time it takes to process 911 telephone calls.	Process 90% of 911 calls within 90 seconds.	90%	91%
Increase the number of commercial occupancy inspections annually.	Conduct 40% of commercial occupancy inspections annually.	36%	33%

NEIGHBORHOOD COMMISSION OFFICE			
Performance Metric	**Goal**	**FY2017 Results**	**FY2018 Results**
Obtain all Neighborhood Board member compliance with Sunshine Law Training and Certification.	Obtain 90% of the members' compliant with Sunshine Law Training and Certification.	81% of Neighborhood Board members are currently in compliance.	84% of Neighborhood Boad members are currently in compliance.
Respond to and resolve community concerns transmitted to the Neighborhood Commission Office via Mayor's Representatives in a timely manner.	Respond and resolve 75% of the complaints received within 30 days.	303 subDarts created 929 tasks assigned to individual departments. 70% Mayor's Report subDarts closed within 30 days.	5 of the 6 complaints NCO received via Mayor's representatives were responded to within 30 days.
Increase Neighborhood Board voter participation	FY17: Increase Neighborhood Board return ballot rate to 12% this election year.	The 2017 election had a ballot return rate of 10%.	The 2017 election had a ballot return rate of 10%. The 2019 election results will be reflected in the FY2020 Budget Book.

ROYAL HAWAIIAN BAND			
Performance Metric	**Goal**	**FY2017 Results**	**FY2018 Results**
Obtain information from the band's requests, clients/ audiences and schedules that will reveal the amount of services and the band's diverse contribution to the varied demographics, locations and cultures in the community and the City and County of Honolulu.	Perform 90% of all requests this fiscal year.	Achieved 95+% of all requests in FY 2017.	Achieved 95+% of all requests in FY 2018.

Exhibit 1

*NEW FY18 METRIC			
DEPARTMENT OF PARKS AND RECREATION			
Performance Metric	**Goal**	**FY2017 Results**	**FY2018 Results**
Increase newly installed and refurbished playgrounds per year	Install and refurbish 18 newly installed and refurbished playgrounds	83.3% - 15 refurbished playgrounds	127.8% - 23 refurbished playgrounds
Renovate bathroom facilities at park locations per year	Renovated 18 bathroom facilities at park locations	100% - 18 renovated comfort stations	122.2% - 22 renovated comfort stations
Resurfaced basketball, tennis, volleyball, and pickle ball courts per year	Resurfaced 60 court projects	90% - 54 resurfaced play courts at 12 park locations	188.3% - 113 resurfaced play courts at 24 park locations

DEPARTMENT OF PLANNING AND PERMITTING			
Performance Metric	**Goal**	**FY2017 Results**	**FY2018 Results**
Improve efficiency, effectiveness and output of building permits.	Set benchmarks by December 31, 2014 with goals of decreasing permitting approval time by 10%.	Commercial Permit Issuance time (07-01-16 through 06-30-17): -Time increased from 146 days to 185 days, a 27% increase. Residential Permit Issuance time (07-01-16 through 06-30-17): - Time decreased from 111 days to 100 days, an 11% decrease.	Commercial Permit Issuance time (07-01-17 through 06-30-18) -Time increased from 185 days to 212 days a 15% increase. Residential Permit Issuance time (07-01-17 through 06-30-18) -Time increased from 100 days to 114 days, a 14% increase.
Increase the number of online permit issued.	Set benchmarks by December 31, 2014 with goal of issuing at least 50% of the total permits through the online system.	34% of all permits issued between 07-01-2016 and 6-30-2017 were issued online.	36% of all permits issued between (07-01-17 through 06-30-18) were issued online.

Exhibit 1

Performance Metrics

HONOLULU POLICE DEPARTMENT			
Performance Metric	**Goal**	**FY2017 Results**	**FY2018 Results**
Improve communication with victims of First Degree Burglary 1 complaints.	Personally contact 98% of the Burglary 1 victims at least once by the assigned detective or lieutenant.	99.1% of victims contacted.	99.7% of victims contacted.
Complaint ratio using the number of calls for service plus moving citations, in relation to the number of complaints filed against police officers.	Reduce the number of complaints to 1 per 10,000 police contacts (0.0001).	Actual achieved was 0.00020.	Actual achieved was 0.00015
Minimize the crime rate and number of calls for service in the Downtown area.	Reduce the number of: 1) calls for service and 2) reported crimes by 5%.	Data collected for Fiscal Year 2017 used to develop a measure of comparison for Fiscal Year 2018 1) Calls for service = 5,433 2) Reported crimes = 674	1) Calls for service = 4,628 2) Reported crimes = 524
Improve response time for 911 calls for police service.	Reduce the response time to Priority 1 and 2 cases this fiscal year to 7.18 (7m 11s) and 11.80 (11m 48s), respectively.	Priority 1 - 7.62 (7m 37s) Response	Priority 1 - 7.78 (7m 47s) Response
		Priority 2 - 9.95 (9m 57s) Response	Priority 2 - 10.45 (10m 27s) Response
Expedite the opening of roadways for critical and fatal car crashes on major thoroughfares.	Reopen roadways in less than two hours 75% of the time for critical and fatal car crashes on major thoroughfares.	37%	80%

DEPARTMENT OF TRANSPORTATION SERVICES			
Performance Metric	**Goal**	**FY2017 Results**	**FY2018 Results**
Minimize the time it takes to review and comment on Traffic Impact Analysis Reports (TIAR).	Complete 90% of the reviews within 30 days of receipt of TIAR.	Achieved 100%	Achieved 100%
Respond to public inquiries regarding traffic engineering in a timely manner.	Follow-up on 90% of telephone calls and emails received regarding traffic engineering issues.	Achieved 100%	Achieved 97.8%
Minimize the time it takes to respond and issue work orders to traffic sign complaints.	Respond to 90% of the traffic sign complaints within eight weeks.	No requests received in FY2017.	Achieved 100%
Minimize the time it takes to respond to traffic light complaints.	Respond to 75% of the traffic light complaints within eight hours.	Achieved 92% response within eight hours.	Achieved 97.0% response within eight hours.
Install a robust bike infrastructure system.	Install/implement 5 miles of bike infrastructure per year, subject to available funds.	Achieved 7.4 miles	Achieved 6.8 miles

*N/A = Not Available

Exhibit 1

BUDGET AT A GLANCE
OPERATING BUDGET EXPENDITURES BY COST ELEMENT
Fiscal Year 2020

Department / Agency	Salaries	Current Expenses	Equipment	Total
Budget & Fiscal Services	$ 20,564,768	$ 3,828,376	$ 1,104,200	$ 25,497,344
Community Services	13,011,495	102,884,347	55,400	115,951,242
Corporation Counsel	7,446,705	2,789,004	-	10,235,709
Customer Services	13,009,914	12,135,152	35,400	25,180,466
Design and Construction	11,422,260	5,701,645	71,600	17,195,505
Emergency Management	966,797	534,400	-	1,501,197
Emergency Services	41,495,515	9,902,351	3,907,942	55,305,808
Enterprise Services	14,632,859	10,882,585	143,200	25,658,644
Environmental Services	73,132,376	221,272,579	558,000	294,962,955
Facility Maintenance	33,928,381	58,783,896	2,096,800	94,809,077
Fire	120,478,872	17,922,513	435,000	138,836,385
Human Resources	6,543,038	644,333	-	7,187,371
Information Technology	9,737,824	17,351,005	2,155,600	29,244,429
Land Management	507,472	2,616,292	100,000	3,223,764
Mayor	670,236	100,440	-	770,676
Managing Director	2,792,688	1,226,410	-	4,019,098
Neighborhood Commission	615,596	144,250	-	759,846
Royal Hawaiian Band	2,328,944	163,700	22,000	2,514,644
Medical Examiner	1,968,904	730,239	63,500	2,762,643
Parks and Recreation	50,829,184	47,260,275	601,200	98,690,659
Planning and Permitting	18,053,356	7,713,546	70,000	25,836,902
Police	259,735,810	41,916,495	49,000	301,701,305
Prosecuting Attorney	18,157,988	4,759,264	-	22,917,252
Transportation Services	156,974,883	154,550,478	763,150	312,288,511
	$ 879,005,865	**$ 725,813,575**	**$ 12,231,992**	**$ 1,617,051,432**
Debt Service	$ -	$ 582,958,000	$ -	$ 582,958,000
Retirement System Contributions	-	234,381,000	-	234,381,000
FICA and Pension Costs	-	35,862,000	-	35,862,000
Health Benefits Contributions	-	75,813,000	-	75,813,000
Other Post-Employment Benefits	-	183,677,000	-	183,677,000
Provision for Vacant Positions	-	34,758,381	-	34,758,381
Miscellaneous	-	69,411,558	-	69,411,558
	$ -	**$ 1,216,860,939**	**$ -**	**$ 1,216,860,939**
TOTAL EXPENDITURES	**$ 879,005,865**	**$ 1,942,674,514**	**$ 12,231,992**	**$ 2,833,912,371**

Exhibit 2

EXECUTIVE AGENCY BUDGET AND FULL-TIME EQUIVALENT COMPARISON

Fiscal Years 2018, 2019 and 2020

Department of Budget and Fiscal Services					
Salaries	$ 18,937,063	$ 21,097,329	$ 20,564,768		
Current Expenses	2,598,003	4,819,676	3,828,376		
Equipment	450,000	450,000	1,104,200		
Total	**$ 21,985,066**	**$ 26,367,005**	**$ 25,497,344**	**373.00**	**377.00**
Department of the Corporation Counsel					
Salaries	$ 6,914,048	$ 7,505,024	$ 7,446,705		
Current Expenses	1,244,330	2,039,664	2,789,004		
Equipment	0	0	0		
Total	**$ 8,158,378**	**$ 9,544,688**	**$ 10,235,709**	**94.00**	**98.00**
Department of Community Services					
Salaries	$ 9,723,680	$ 12,806,758	$ 13,011,495		
Current Expenses	83,878,714	102,144,899	102,884,347		
Equipment	(836)	20,000	55,400		
Total	**$ 93,601,558**	**$ 114,971,657**	**$ 115,951,242**	**260.00**	**259.00**
Department of Design and Construction					
Salaries	$ 11,605,198	$ 11,609,528	$ 11,422,260		
Current Expenses	5,542,521	5,368,446	5,701,645		
Equipment	21,642	163,875	71,600		
Total	**$ 17,169,361**	**$ 17,141,849**	**$ 17,195,505**	**194.00**	**195.00**
Department of Enterprise Services					
Salaries	$ 14,387,730	$ 14,654,611	$ 14,632,859		
Current Expenses	10,206,590	10,005,910	10,882,585		
Equipment	189,993	294,000	143,200		
Total	**$ 24,784,313**	**$ 24,954,521**	**$ 25,658,644**	**321.22**	**329.70**
Department of Facility Maintenance					
Salaries	$ 31,855,665	$ 32,692,191	$ 33,928,381		
Current Expenses	53,222,382	56,961,412	58,783,896		
Equipment	167,837	1,014,725	2,096,800		
Total	**$ 85,245,884**	**$ 90,668,328**	**$ 94,809,077**	**819.00**	**809.00**
Department of Human Resources					
Salaries	$ 6,128,957	$ 6,460,803	$ 6,543,038		
Current Expenses	500,596	635,167	644,333		
Equipment	0	0	0		
Total	**$ 6,629,553**	**$ 7,095,970**	**$ 7,187,371**	**88.13**	**87.88**
Department of Planning and Permitting					
Salaries	$ 17,668,147	$ 19,060,093	$ 18,053,356		

Exhibit 3

Character of Expenditures	FY 2018 Actual	FY 2019 Appropriated	FY 2020 Proposed	No of positions (FTE) FY 2019	No of positions (FTE) FY 2020
Current Expenses	3,899,701	5,983,370	7,713,546		
Equipment	0	0	70,000		
Total	**$ 21,567,848**	**$ 25,043,463**	**$ 25,836,902**	**348.00**	**353.00**
Department of Parks and Recreation					
Salaries	$ 45,640,602	$ 47,422,485	$ 50,829,184		
Current Expenses	30,307,598	32,140,726	47,260,275		
Equipment	322,714	776,000	601,200		
Total	**$ 76,270,914**	**$ 80,339,211**	**$ 98,690,659**	**1,157.15**	**1,184.13**
Department of Environmental Services					
Salaries	$ 59,670,269	$ 71,264,075	$ 73,132,376		
Current Expenses	189,207,495	219,333,640	221,272,579		
Equipment	1,179,602	0	558,000		
Total	**$ 250,057,366**	**$ 290,597,715**	**$ 294,962,955**	**1,174.00**	**1,174.00**
Department of Emergency Services					
Salaries	$ 35,817,009	$ 42,456,324	$ 41,495,515		
Current Expenses	7,746,411	8,574,101	9,902,351		
Equipment	1,751,119	4,230,145	3,907,942		
Total	**$ 45,314,539**	**$ 55,260,570**	**$ 55,305,808**	**543.95**	**559.60**
Honolulu Police Department					
Salaries	$ 240,510,661	$ 253,059,121	$ 259,735,810		
Current Expenses	39,617,634	42,595,301	41,916,495		
Equipment	5,973,229	1,732,500	49,000		
Total	**$ 286,101,524**	**$ 297,386,922**	**$ 301,701,305**	**2,715.00**	**2,765.00**
Office of the Mayor					
Salaries	$ 610,050	$ 658,758	$ 670,236		
Current Expenses	71,224	102,680	100,440		
Equipment	0	0	0		
Total	**$ 681,274**	**$ 761,438**	**$ 770,676**	**6.00**	**6.00**
Royal Hawaiian Band					
Salaries	$ 2,116,281	$ 2,220,326	$ 2,328,944		
Current Expenses	144,790	130,500	163,700		
Equipment	8,499	13,000	22,000		
Total	**$ 2,269,570**	**$ 2,363,826**	**$ 2,514,644**	**41.50**	**41.50**
Department of Customer Services					
Salaries	$ 12,207,710	$ 12,770,181	$ 13,009,914		

Exhibit 3

Executive Agency Budget and Full-Time Equivalent Comparison

Character of Expenditures	FY 2018 Actual	FY 2019 Appropriated	FY 2020 Proposed	No of positions (FTE) FY 2019	No of positions (FTE) FY 2020
Current Expenses	10,714,220	12,085,985	12,135,152		
Equipment	5,911	33,000	35,400		
Total	**$ 22,927,841**	**$ 24,889,166**	**$ 25,180,466**	**294.25**	**299.50**
Department of Emergency Management					
Salaries	$ 1,508,398	$ 990,292	$ 966,797		
Current Expenses	1,328,231	822,948	534,400		
Equipment	779,204	0	0		
Total	**$ 3,615,833**	**$ 1,813,240**	**$ 1,501,197**	**15.48**	**15.48**
Office of the Managing Director					
Salaries	$ 2,525,717	$ 2,737,750	$ 2,792,688		
Current Expenses	841,191	1,217,361	1,226,410		
Equipment	0	0	0		
Total	**$ 3,366,908**	**$ 3,955,111**	**$ 4,019,098**	**37.50**	**36.50**
Department of Information Technology					
Salaries	$ 9,512,251	$ 9,373,041	$ 9,737,824		
Current Expenses	10,753,164	9,031,248	17,351,005		
Equipment	1,088,020	300,000	2,155,600		
Total	**$ 21,353,435**	**$ 18,704,289**	**$ 29,244,429**	**154.00**	**154.00**
Department of Transportation Services					
Salaries	$ 142,290,614	$ 147,409,394	$ 156,974,883		
Current Expenses	126,060,994	130,067,107	154,550,478		
Equipment	1,096,152	711,930	763,150		
Total	**$ 269,447,760**	**$ 278,188,431**	**$ 312,288,511**	**124.00**	**139.00**
Honolulu Fire Department					
Salaries	$ 113,057,094	$ 121,627,629	$ 120,478,872		
Current Expenses	12,855,444	14,686,699	17,922,513		
Equipment	627,575	490,000	435,000		
Total	**$ 126,540,113**	**$ 136,804,328**	**$ 138,836,385**	**1,186.50**	**1,187.50**
Department of the Medical Examiner					
Salaries	$ 1,544,499	$ 1,660,586	$ 1,968,904		
Current Expenses	505,453	472,950	730,239		
Equipment	0	63,500	63,500		
Total	**$ 2,049,952**	**$ 2,197,036**	**$ 2,762,643**	**25.00**	**25.00**
Department of the Prosecuting Attorney					
Salaries	$ 17,789,854	$ 18,522,864	$ 18,157,988		

Exhibit 3

Character of Expenditures	FY 2018 Actual	FY 2019 Appropriated	FY 2020 Proposed	No of positions (FTE) FY 2019	No of positions (FTE) FY 2020
Current Expenses	5,090,797	5,205,734	4,759,264		
Equipment	0	0	0		
Total	**$ 22,880,651**	**$ 23,728,598**	**$ 22,917,252**	**310.50**	**309.50**
Neighborhood Commission					
Salaries	$ 556,432	$ 601,935	$ 615,596		
Current Expenses	119,724	291,470	144,250		
Equipment	0	0	0		
Total	**$ 676,156**	**$ 893,405**	**$ 759,846**	**16.00**	**14.00**
Department of Land Management					
Salaries	$ 450,635	$ 793,730	$ 507,472		
Current Expenses	16,653	1,016,347	2,616,292		
Equipment	0	0	100,000		
Total	**$ 467,288**	**$ 1,810,077**	**$ 3,223,764**	**18.00**	**28.00**
Executive Agencies Summary					
Salaries	**$ 803,028,564**	**$ 859,454,828**	**$ 879,005,865**		
Current Expenses	**$ 596,473,860**	**$ 665,733,341**	**$ 725,813,575**		
Equipment	**$ 13,660,661**	**$ 10,292,675**	**$ 12,231,992**		
Grand Total	**$ 1,413,163,085**	**$ 1,535,480,844**	**$ 1,617,051,432**	**10,316.18**	**10,447.29**

Exhibit 3

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Departmental Budgets

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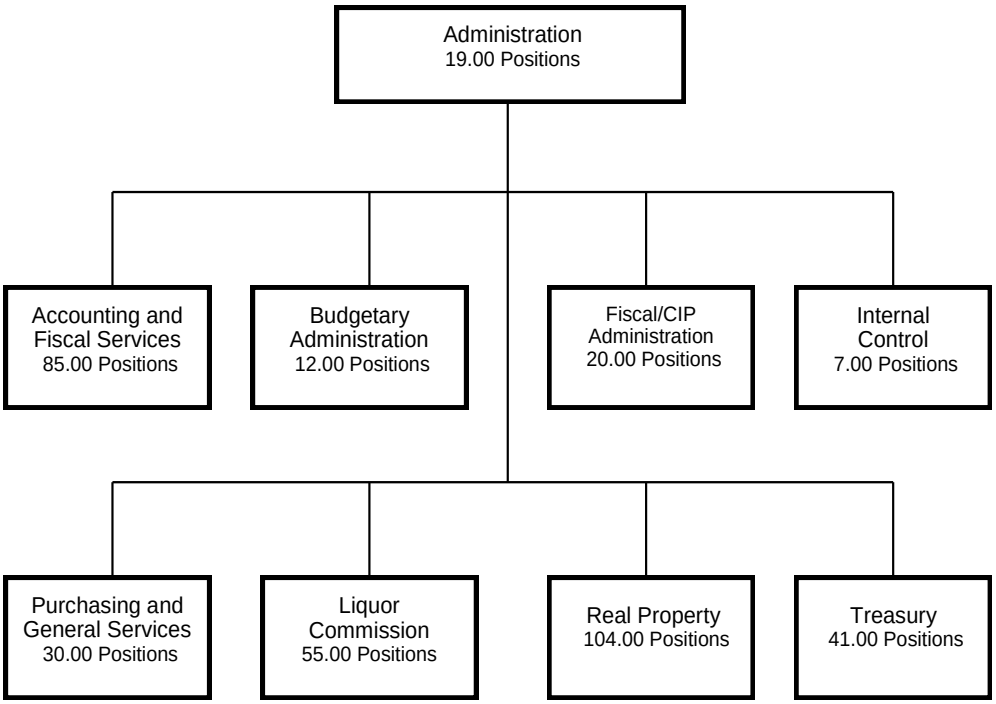
Department of Budget and Fiscal Services

DEPARTMENT OF BUDGET AND FISCAL SERVICES (BFS) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.



Department of Budget and Fiscal Services

Roles and Responsibilities

The Department of Budget and Fiscal Services is the City's central financial agency. It is responsible for all aspects of the City's finances, including billing, collection, keeping accurate and complete account of receipts and disbursements, management of the City's treasury and funds, and preparation and maintenance of a perpetual inventory of equipment owned or controlled by the City.

It provides long-range financial planning, prepares and manages the City's operating and capital program and budget, provides information pertaining to the financial affairs of the City, reviews the manner in which public funds are received and expended, and reports to the Mayor on the integrity with which public funds are accounted for and on the financial responsibility of officers and employees administering public funds.

It provides an assessment of all real property in the City, sells real property upon which taxes are not paid within the period prescribed, and disposes of personal property not needed by any City agency, pursuant to policies established by the City Council. It purchases materials, supplies and equipment and contracts for services of independent contractors for all City agencies.

It prepares the City's payrolls and pension rolls and administers the City's Risk Management Program. It also administratively supports the Liquor Commission, three Boards of Review, the Board of Trustees of the Police Officers, Fire Fighters and Bandmembers Pension Fund, the Pension Board of the City and County of Honolulu, and the Ethics Board of Appeals.

Spending to Make a Difference

- The City continues to improve its investment strategy which is resulting in increased investment income. The investment income is expected to reach $46 million in fiscal year 2019.
- Investing to improve our online web services to provide taxpayers with easily accessible and understandable tax relief information which also provides public record transparency and higher compliance standards.
- Enhancing the City's internal controls to establish a grant award infrastructure that define management responsibilities, specify required activity reports and mitigate risks.

Budget Highlights

- Treasury reorganized existing positions to create a receivables collection unit which focuses on collecting non-real property tax revenues.
- Seventeen (17) positions have been deactivated to reflect a more accurate picture of the number of positions required by the department to deliver services.
- Continued review and evaluation to assist with monitoring of the U.S. Department of Housing and Urban Development grants which may generate more Community Development Block Grant (CDBG) program income from CDBG-funded projects, which can be used for other CDBG-eligible projects.
- The equipment budget includes funding for the Liquor Commission Information System (LCIS). The plan is to continue with the development, construction, and implementation of the next phase, which includes the licensing module, the employee registration module, and a report module.
- Budget Issues include $694,000 in Housing Development Special funds for a building and legal fees for the Deed Restriction Buy Back program.
- Budget Issues also include funding for an Information Specialist II contract position for the Liquor Commission.

Department of Budget and Fiscal Services

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	358.00	356.00	359.00	0.00	359.00
Temporary FTE	1.00	10.00	10.00	0.00	10.00
Contract FTE	6.00	7.00	7.00	1.00	8.00
Total	**365.00**	**373.00**	**376.00**	**1.00**	**377.00**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Administration	$ 887,693	$ 2,347,936	$ 1,493,401	$ 0	$ 1,493,401
Accounting and Fiscal Services	4,403,051	4,854,216	4,933,968	694,000	5,627,968
Internal Control	505,854	543,342	485,692	0	485,692
Purchasing and General Services	1,855,248	2,026,230	1,772,611	0	1,772,611
Treasury	2,810,544	3,125,903	3,093,895	0	3,093,895
Real Property	6,096,332	6,382,656	6,152,054	0	6,152,054
Budgetary Administration	909,025	969,796	901,421	0	901,421
Fiscal/CIP Administration	1,234,597	1,717,422	1,494,182	0	1,494,182
Liquor Commission	3,282,722	4,399,504	4,416,504	59,616	4,476,120
Total	**$ 21,985,066**	**$ 26,367,005**	**$ 24,743,728**	**$ 753,616**	**$ 25,497,344**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 18,937,063	$ 21,097,329	$ 20,505,152	$ 59,616	$ 20,564,768
Current Expenses	2,598,003	4,819,676	3,804,376	24,000	3,828,376
Equipment	450,000	450,000	434,200	670,000	1,104,200
Total	**$ 21,985,066**	**$ 26,367,005**	**$ 24,743,728**	**$ 753,616**	**$ 25,497,344**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 17,263,854	$ 18,182,248	$ 17,742,035	$ 0	$ 17,742,035
Sewer Fund	405,317	488,669	459,544	0	459,544
Liquor Commission Fund	3,282,722	4,399,504	4,416,504	59,616	4,476,120
Grants in Aid Fund	52,312	72,179	73,773	0	73,773
Transit Construction Mitigation Fund	0	750,000	0	0	0
Hanauma Bay Nature Preserve Fund	0	200,000	0	0	0
Refuse Genl Operating Acct -SWSF	91,850	107,965	56,093	0	56,093
Community Development Fund	668,412	991,846	847,926	0	847,926
Special Events Fund	34,824	36,504	0	0	0
Federal Grants Fund	44,437	987,869	993,185	0	993,185
Housing & Comm Dev Sec 8 Fund	141,338	150,221	154,668	0	154,668
Housing Development Special Fund	0	0	0	694,000	694,000
Total	**$ 21,985,066**	**$ 26,367,005**	**$ 24,743,728**	**$ 753,616**	**$ 25,497,344**

Administration

Program Description

The Administration program provides department-wide leadership and coordination of department activities. It also is responsible for citywide insurance and self-insurance programs; establishment and monitoring of insurance requirements for all City contracts; administration and coordination of claims adjusting services; and assistance to City departments in developing appropriate loss control programs and procedures. This program is also responsible for the administration of the Premium Conversion and Deferred Compensation Plans.

Starting in FY19, the budget for the Oahu Workforce Development Board is organizationally placed in this program. Mandated and funded by the new federal Workforce Innovation and Opportunity Act (WIOA) of 2014 (and its predecessor, the Workforce Investment Act of 1998), the Oahu Workforce Development Board (OWDB) works in partnership with the Mayor to address workforce development, especially for those individuals with barriers to employment. The State of Hawaii is the recipient of federal funds that are then given to counties to increase collaborative approaches between businesses, government and job seekers to increase employment opportunities to those individuals with barriers to employment.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	12.00	12.00	12.00	0.00	12.00
Temporary FTE	0.00	7.00	7.00	0.00	7.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**12.00**	**19.00**	**19.00**	**0.00**	**19.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 837,827	$ 1,066,456	$ 1,119,580	$ 0	$ 1,119,580
Current Expenses	49,866	1,281,480	373,821	0	373,821
Equipment	0	0	0	0	0
Total	**$ 887,693**	**$ 2,347,936**	**$ 1,493,401**	**$ 0**	**$ 1,493,401**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 887,693	$ 922,748	$ 994,326	$ 0	$ 994,326
Transit Construction Mitigation Fund	0	750,000	0	0	0
Hanauma Bay Nature Preserve Fund	0	200,000	0	0	0
Federal Grants Fund	0	475,188	499,075	0	499,075
Total	**$ 887,693**	**$ 2,347,936**	**$ 1,493,401**	**$ 0**	**$ 1,493,401**

Accounting and Fiscal Services

Program Description

The Accounting and Fiscal Services program is responsible for the accounting of City funds and reviewing the manner in which public funds are received and expended. To accomplish these responsibilities, it prepares financial statements, administers the central preparation of payroll, and ensures that expenditures are in accordance with the City's budget ordinances, federal grant requirements, and allotment schedules.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	81.00	81.00	82.00	0.00	82.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	3.00	3.00	3.00	0.00	3.00
Total	**85.00**	**85.00**	**86.00**	**0.00**	**86.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 4,286,166	$ 4,631,561	$ 4,701,683	$ 0	$ 4,701,683
Current Expenses	116,885	222,655	232,285	24,000	256,285
Equipment	0	0	0	670,000	670,000
Total	**$ 4,403,051**	**$ 4,854,216**	**$ 4,933,968**	**$ 694,000**	**$ 5,627,968**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 3,787,483	$ 3,810,376	$ 3,977,548	$ 0	$ 3,977,548
Sewer Fund	204,894	241,246	249,172	0	249,172
Grants in Aid Fund	52,312	72,179	73,773	0	73,773
Refuse Genl Operating Acct -SWSF	91,315	102,965	51,093	0	51,093
Community Development Fund	93,865	0	4,560	0	4,560
Special Events Fund	34,824	36,504	0	0	0
Federal Grants Fund	0	455,725	438,154	0	438,154
Housing & Comm Dev Sec 8 Fund	138,358	135,221	139,668	0	139,668
Housing Development Special Fund	0	0	0	694,000	694,000
Total	**$ 4,403,051**	**$ 4,854,216**	**$ 4,933,968**	**$ 694,000**	**$ 5,627,968**

Internal Control

Program Description

The Internal Control program objectively assesses the effectiveness of controls implemented by department heads to provide reasonable assurance of the effectiveness and efficiency of City operations; reliability of financial reporting; compliance with applicable laws, regulations, and policies; and safeguarding public funds and assets to minimize incidences of fraud, waste, and abuse. This is accomplished through risk-based examination and evaluation of both the adequacy and effectiveness of the City's systems of internal control, as well as the quality with which assigned responsibilities are performed.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	7.00	7.00	7.00	0.00	7.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**7.00**	**7.00**	**7.00**	**0.00**	**7.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 478,999	$ 522,932	$ 459,062	$ 0	$ 459,062
Current Expenses	26,855	20,410	26,630	0	26,630
Equipment	0	0	0	0	0
Total	**$ 505,854**	**$ 543,342**	**$ 485,692**	**$ 0**	**$ 485,692**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 505,854	$ 543,342	$ 485,692	$ 0	$ 485,692
Total	**$ 505,854**	**$ 543,342**	**$ 485,692**	**$ 0**	**$ 485,692**

Purchasing and General Services

Program Description

The Purchasing program is responsible for the centralized procurement of all materials, supplies, equipment, construction, and services, including consultant and professional services, for City departments and agencies; maintaining inventory of all City personal property; exchange, disposal, sale or transfer of surplus equipment.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	32.00	30.00	30.00	0.00	30.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**32.00**	**30.00**	**30.00**	**0.00**	**30.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,792,843	$ 1,940,455	$ 1,685,186	$ 0	$ 1,685,186
Current Expenses	62,405	85,775	87,425	0	87,425
Equipment	0	0	0	0	0
Total	**$ 1,855,248**	**$ 2,026,230**	**$ 1,772,611**	**$ 0**	**$ 1,772,611**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 1,654,825	$ 1,778,807	$ 1,562,239	$ 0	$ 1,562,239
Sewer Fund	200,423	247,423	210,372	0	210,372
Total	**$ 1,855,248**	**$ 2,026,230**	**$ 1,772,611**	**$ 0**	**$ 1,772,611**

Treasury

Program Description

This program administers the treasury Cash, Investment, and Debt management program, and general Accounts Receivable collections program. Bills, collects, and services approximately 300,000 real property tax owners and other non-real property tax revenues. Administers the tax relief and special assessment programs.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	41.00	41.00	43.00	0.00	43.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**41.00**	**41.00**	**43.00**	**0.00**	**43.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 2,080,750	$ 2,175,320	$ 2,143,312	$ 0	$ 2,143,312
Current Expenses	729,794	950,583	950,583	0	950,583
Equipment	0	0	0	0	0
Total	**$ 2,810,544**	**$ 3,125,903**	**$ 3,093,895**	**$ 0**	**$ 3,093,895**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 2,807,029	$ 3,105,903	$ 3,073,895	$ 0	$ 3,073,895
Refuse Genl Operating Acct -SWSF	535	5,000	5,000	0	5,000
Housing & Comm Dev Sec 8 Fund	2,980	15,000	15,000	0	15,000
Total	**$ 2,810,544**	**$ 3,125,903**	**$ 3,093,895**	**$ 0**	**$ 3,093,895**

Real Property

Program Description

The Real Property Assessment Division annually updates all transactions of real property to ensure proper notification of all property assessments to the current owners. The Division processes all exemptions, dedications and assessment programs according to Chapter 8 of the Revised Ordinances of Honolulu. Subsequently approximately 300,000 assessments are validated and mailed, appeals taken and a certified list is then provided to the City Council to determine revenues for budgeting purposes.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	104.00	104.00	104.00	0.00	104.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**104.00**	**104.00**	**104.00**	**0.00**	**104.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 5,236,901	$ 5,361,931	$ 5,082,529	$ 0	$ 5,082,529
Current Expenses	859,431	1,020,725	1,020,725	0	1,020,725
Equipment	0	0	48,800	0	48,800
Total	**$ 6,096,332**	**$ 6,382,656**	**$ 6,152,054**	**$ 0**	**$ 6,152,054**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 6,096,332	$ 6,382,656	$ 6,152,054	$ 0	$ 6,152,054
Total	**$ 6,096,332**	**$ 6,382,656**	**$ 6,152,054**	**$ 0**	**$ 6,152,054**

Budgetary Administration

Program Description

The Budgetary Administration program provides centralized budgetary services, which include the preparation and administration of the annual operating budget. It formulates and administers budgetary policies consistent with administration objectives. It also evaluates the effectiveness of individual program activities in achieving its goals and mandates and provides organizational and budgetary reviews of City programs and activities.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	12.00	12.00	12.00	0.00	12.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**12.00**	**12.00**	**12.00**	**0.00**	**12.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 900,841	$ 952,716	$ 882,591	$ 0	$ 882,591
Current Expenses	8,184	17,080	18,830	0	18,830
Equipment	0	0	0	0	0
Total	**$ 909,025**	**$ 969,796**	**$ 901,421**	**$ 0**	**$ 901,421**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 909,025	$ 969,796	$ 901,421	$ 0	$ 901,421
Total	**$ 909,025**	**$ 969,796**	**$ 901,421**	**$ 0**	**$ 901,421**

Fiscal/CIP Administration

Program Description

The Fiscal/CIP Administration program is responsible for: 1) overseeing citywide financial planning and analysis, with a focus on revenues, debt and provisional costs; 2) formulation, review, preparation and implementation of the annual Capital Program and Budget; and 3) administration and monitoring of the U.S. Department of Housing and Urban Development's Community Development Block Grant (CDBG), HOME Investment Partnerships, Emergency Solutions Grant and Housing Opportunities for Persons with AIDS programs, and project oversight of CDBG or HOME funded City projects.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	17.00	17.00	17.00	0.00	17.00
Temporary FTE	0.00	2.00	2.00	0.00	2.00
Contract FTE	0.00	1.00	1.00	0.00	1.00
Total	**17.00**	**20.00**	**20.00**	**0.00**	**20.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,126,734	$ 1,485,604	$ 1,422,055	$ 0	$ 1,422,055
Current Expenses	107,863	231,818	72,127	0	72,127
Equipment	0	0	0	0	0
Total	**$ 1,234,597**	**$ 1,717,422**	**$ 1,494,182**	**$ 0**	**$ 1,494,182**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 615,613	$ 668,620	$ 594,860	$ 0	$ 594,860
Community Development Fund	574,547	991,846	843,366	0	843,366
Federal Grants Fund	44,437	56,956	55,956	0	55,956
Total	**$ 1,234,597**	**$ 1,717,422**	**$ 1,494,182**	**$ 0**	**$ 1,494,182**

Liquor Commission

Program Description

The Liquor Commission has the jurisdiction, power, authority and discretion to grant, suspend, and revoke any license for the manufacture, importation, or sale of liquor within the City and County of Honolulu. Its mission is to provide outstanding regulatory services to enhance the quality of life in the City and County of Honolulu, and to create a safe and healthy environment for the public.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	52.00	52.00	52.00	0.00	52.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.00	3.00	3.00	1.00	4.00
Total	**55.00**	**55.00**	**55.00**	**1.00**	**56.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 2,196,002	$ 2,960,354	$ 3,009,154	$ 59,616	$ 3,068,770
Current Expenses	636,720	989,150	1,021,950	0	1,021,950
Equipment	450,000	450,000	385,400	0	385,400
Total	**$ 3,282,722**	**$ 4,399,504**	**$ 4,416,504**	**$ 59,616**	**$ 4,476,120**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Liquor Commission Fund	$ 3,282,722	$ 4,399,504	$ 4,416,504	$ 59,616	$ 4,476,120
Total	**$ 3,282,722**	**$ 4,399,504**	**$ 4,416,504**	**$ 59,616**	**$ 4,476,120**

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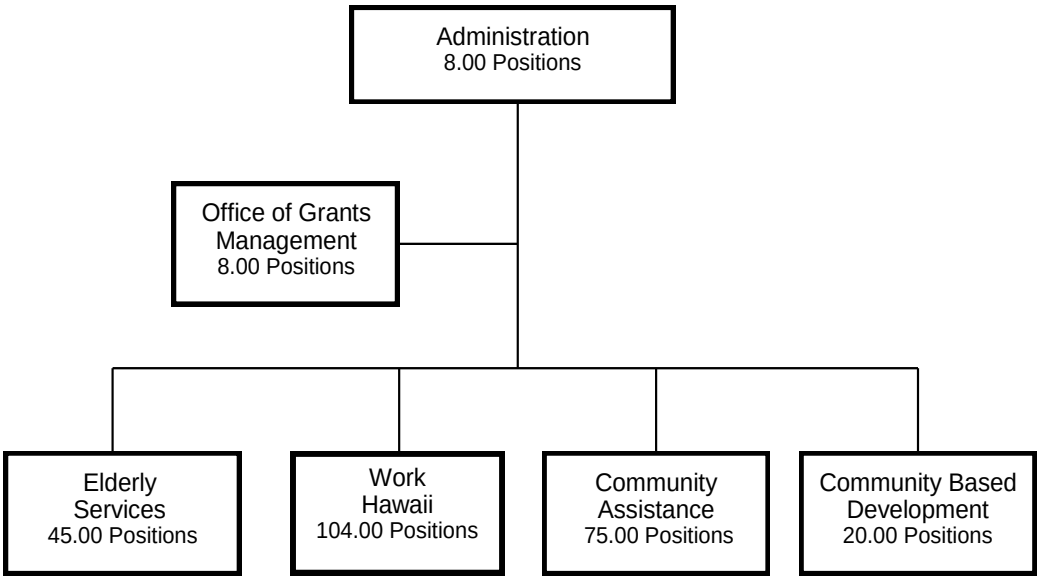
Department of Community Services

DEPARTMENT OF COMMUNITY SERVICES (DCS) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.



Department of Community Services

Roles and Responsibilities

The Department of Community Services (DCS) administers programs to meet the human services, workforce, and housing needs of economically challenged individuals and families with special needs in the City and County of Honolulu. The department also administers state and federal funds intended to facilitate community and economic development for economically challenged neighborhoods and communities.

Spending to Make a Difference

- The Elderly Affairs Division (EAD) has completed its transition into the Aging and Disability Resource Center. As part of the Aging Network, we adhere to both the Federal Administration for Community Living guidance as well as that set forth by the State Executive Office on Aging. EAD participates in a statewide consolidated database, uses person-centered planning, and serves as an active participant in the No Wrong Door Initiative. In partnership with other state and governmental agencies, EAD staff are able to close the gap for seniors and people with disabilities, ensuring they are supported and guided to receive the information and assistance that best meets their needs.
- The Community Assistance Division (CAD) Section 8 program will increase productivity by continuing its efforts in converting many customer notifications to electronic format, completing the conversion of City rent payments to electronic funds transfer, streamlining intake and unit inspection procedures, and improving leasing stability through project-based vouchers.
- The Community Based Development Division (CBDD), together with homeless service providers and partners, continues the City's Housing First program to address chronic homelessness across O'ahu. Housing First is a national best practice focused on housing chronically homeless persons and families as a first step toward recovery. Working with partner agencies, the division continues to support the provision of outreach and assessment; housing placement; rental assistance payments; and case management and support services to unsheltered individuals, including the construction of a hygiene center, which was opened in January 2019 as the Pūnāwai Rest Stop. Hale Mauliola, the City's navigation center for persons and couples experiencing homelessness, continues operations and provision of shelter for up to 104 persons at a given time.
- The Office of Grants Management (OGM) continues to provide funding to support Honolulu's non-profits in serving the island's communities through needed programs and services for public benefit. In addition, OGM provides support to a number of important boards and commissions including the Honolulu Committee on the Status of Women and the Grants in Aid Advisory Commission.
- WorkHawaii continues to expand its work as a critical community partner in the area of workforce and economic development. The division operates the American Job Center of Hawaii, which provides critical connectivity between Honolulu's job seekers and employers, strengthening our community and economy. WorkHawaii also works directly in community centers throughout the island to support job readiness, youth training programs, vocational education services, and the Rent to Work program, which provides short-term rental subsidy assistance to persons experiencing homeless, who are working to increase their income through employment.

Budget Highlights

The DCS receives approximately 80 percent of its operating budget from federal and state grants, which is directed by the department or spent in partnership with community non-profit agencies. These mandates fund a group of programs that provide rental assistance to low-income households; emergency and transitional shelters to persons experiencing homelessness or persons with special needs; community based senior services, job training and referral services for adults and challenged youth to facilitate employment; community based economic development and neighborhood revitalization programs; and support for community based non-profit organizations, who serve economically challenged individuals in their communities.

- Overall, the Department's salary and expenses to administer the state and federal grant programs are minimally increasing over FY2019 with increases in salaries attributed to mandated collective bargaining contract terms.

Department of Community Services

- The CBDD is continuing its Homeless Initiatives, budgeted at $10.6 million. This includes Housing First, which aim to provide case management and permanent supportive housing for 315 chronically homeless households, transitional housing, and related supportive services. Programs also include $1,479,358 for Hale Mauliola, a navigation center for persons and couples experiencing homelessness, $400,000 for a landlord engagement program, $500,000 for an outreach navigation program, and $1,000,000 for the new Pūnāwai Rest Stop, and $250,000 for the new transportation to shelter program.
- The EAD continues to provide long-term services and support to seniors with the support of state and federal funding. In fiscal year 2020, over $9.6 million is budgeted in state funding and about $3.5 million in federal funding for sub-recipient grants. These grants provide much needed services such as meals, transportation, personal care, attendant care, caregiver, adult daycare, homemaker, chore, housing assistance, and legal support and assistance services. These funds assist families to remain in their home and age in place for as long as possible.
- The CAD continues the Section 8 program with a FY 2020 budget of almost $55 million in federally sponsored rental assistance for low income households supporting over 3,700 of Honolulu's families.
- The OGM administers the City's Grants in Aid Program, which provides funding for services to assist economically and/or socially disadvantaged populations or other specified services for public benefit. The program helps to build the capacity of Honolulu's non-profits and provide needed support for important community-based programs. Grants in Aid will have approximately $9.2 million in its FY 2020 budget for these programs. Given the increase in Grant in Aid funds in FY 2020, OGM has been authorized to add a contract analyst position to assist with grants management.
- The WorkHawaii Division continues its mission of developing a quality workforce for businesses through the development of trained candidates, targeting people who face societal challenges while working with a FY 2020 budget for its non-City funded programs that decreased by over $500,000.

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	145.00	144.00	145.00	0.00	145.00
Temporary FTE	115.80	109.00	107.00	0.00	107.00
Contract FTE	7.00	7.00	7.00	0.00	7.00
Total	**267.80**	**260.00**	**259.00**	**0.00**	**259.00**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Administration	$ 684,376	$ 561,850	$ 681,439	$ 0	$ 681,439
Office of Grants Management	7,874,367	9,197,927	9,897,527	50,000	9,947,527
Oahu Workforce Development Board	232,792	0	0	0	0
Elderly Affairs	11,063,238	15,972,146	15,989,878	0	15,989,878
WorkHawaii	7,142,490	11,535,865	11,149,495	0	11,149,495
Community Assistance	55,462,630	57,996,430	64,150,955	0	64,150,955
Community Based Development	11,141,665	19,707,439	13,606,948	425,000	14,031,948
Total	**$ 93,601,558**	**$ 114,971,657**	**$ 115,476,242**	**$ 475,000**	**$ 115,951,242**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 9,723,680	$ 12,806,758	$ 13,011,495	$ 0	$ 13,011,495
Current Expenses	83,878,714	102,144,899	102,409,347	475,000	102,884,347
Equipment	(836)	20,000	55,400	0	55,400
Total	**$ 93,601,558**	**$ 114,971,657**	**$ 115,476,242**	**$ 475,000**	**$ 115,951,242**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 11,623,552	$ 13,292,732	$ 11,950,839	$ 601,996	$ 12,552,835
Rental Assistance Fund	125,463	233,000	233,000	0	233,000
Grants in Aid Fund	7,550,401	8,930,929	9,628,929	0	9,628,929
Affordable Housing Fund	0	250,048	339,815	0	339,815
Community Development Fund	523,229	720,204	914,124	0	914,124
Special Projects Fund	8,582,264	10,982,147	13,469,961	0	13,469,961
Federal Grants Fund	10,669,690	24,021,195	16,744,516	(126,996)	16,617,520
Housing & Comm Dev Rehab Fund	869,780	2,500,000	3,004,300	0	3,004,300
Housing & Comm Dev Sec 8 Fund	53,607,179	54,041,402	59,190,758	0	59,190,758
Leasehold Conversion Fund	50,000	0	0	0	0
Total	**$ 93,601,558**	**$ 114,971,657**	**$ 115,476,242**	**$ 475,000**	**$ 115,951,242**

Administration

Program Description

The Administration program provides department-wide leadership and policy guidance and oversight to enhance the performance of all departmental activities. This includes both program and project development and direction, plans of action to achieve sound community development, and administrative support to the entire department. The Department is comprised of the following divisions: Community Assistance Division, Community Based Development Division, Elderly Affairs Division, WorkHawaii Division, and the Office of Grants Management.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**8.00**	**8.00**	**8.00**	**0.00**	**8.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 667,777	$ 545,760	$ 663,354	$ 0	$ 663,354
Current Expenses	16,599	16,090	18,085	0	18,085
Equipment	0	0	0	0	0
Total	**$ 684,376**	**$ 561,850**	**$ 681,439**	**$ 0**	**$ 681,439**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 684,376	$ 561,850	$ 681,439	$ 0	$ 681,439
Total	**$ 684,376**	**$ 561,850**	**$ 681,439**	**$ 0**	**$ 681,439**

Office of Grants Management

Program Description

The Office of Grants Management (OGM) focuses on administering the City's Grants in Aid (GIA) program to provide services to economically and/or socially disadvantaged populations or provide services for public benefit in the areas of the arts, culture, economic development or the environment, as further defined:

Public Services

Funds in this category must be used to support qualified public services and programs for the target populations deemed by the City to be most vulnerable including, but not limited to, seniors, persons with disabilities, children, and victims of domestic violence, homeless persons, and those suffering from the effects of substance abuse or poor mental health.

Arts, Culture, Community/Economic Development, and the Environment

Funds in this category must be used to support the sustainable improvement in the well-being and quality of life of local communities, especially low-to-moderate income areas. Projects could include, but are not limited to, the creation, development and empowerment of community based organizations, providing planning, organizational support, and technical assistance to organizations, supporting financial literacy programs and services, supporting micro-enterprise and business training, and supporting programs that promote cultural or environmental enhancement, protection, or awareness.

OGM also supports other projects such as the Honolulu Committee on the Status of Women, the Mayor's Committee on Disabilities, the Grants in Aid Advisory Commission, and the City's Child Care development programs. The staff initiates the grant process, oversees existing grants, develops contracts for new grants, and monitors and ensures proper grants management.

PROGRAM POSITIONS

	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	3.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	1.00	0.00	1.00
Total	**11.00**	**8.00**	**9.00**	**0.00**	**9.00**

CHARACTER OF EXPENDITURES

	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 431,564	$ 454,617	$ 510,304	$ 0	$ 510,304
Current Expenses	7,442,803	8,743,310	9,387,223	50,000	9,437,223
Equipment	0	0	0	0	0
Total	**$ 7,874,367**	**$ 9,197,927**	**$ 9,897,527**	**$ 50,000**	**$ 9,947,527**

SOURCE OF FUNDS

	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 273,966	$ 266,998	$ 268,598	$ 50,000	$ 318,598
Grants in Aid Fund	7,550,401	8,930,929	9,628,929	0	9,628,929
Leasehold Conversion Fund	50,000	0	0	0	0
Total	**$ 7,874,367**	**$ 9,197,927**	**$ 9,897,527**	**$ 50,000**	**$ 9,947,527**

Oahu Workforce Development Board

Program Description

Mandated and funded by the new federal Workforce Innovation and Opportunity Act (WIOA) of 2014 (and its predecessor, the Workforce Investment Act of 1998), the Oahu Workforce Development Board (OWDB) works in partnership with the Mayor to address workforce development, especially for those individuals with barriers to employment. The State of Hawaii is the recipient of federal funds that are then given to counties to increase collaborative approaches between businesses, government and job seekers to increase employment opportunities to those individuals with barriers to employment.

Starting in FY19, the budget for the Oahu Workforce Development Board is organizationally placed in the Department of Budget and Fiscal Services.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	7.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**7.00**	**0.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 116,866	$ 0	$ 0	$ 0	$ 0
Current Expenses	115,926	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 232,792**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Federal Grants Fund	$ 232,792	$ 0	$ 0	$ 0	$ 0
Total	**$ 232,792**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

Elderly Affairs

Program Description

The Elderly Affairs Division (EAD) is the Area Agency on Aging (AAA) for the City and County of Honolulu designated under the Older Americans Act of 1965. EAD plans, coordinates, advocates for, and develops community based programs and services to meet the needs of the growing population of non-institutionalized elderly individuals and their family caregivers. EAD provides information and referral services and public outreach, working with O‘ahu’s network of providers to ensure easy access and availability of services, and to ultimately prevent or delay institutionalization.

EAD has implemented the Aging and Disability Resource Center (ADRC) in accordance with the Administration for Community Living (ACL) guidance. This model increases EAD’s ability to attend to the needs of consumers and their families, while serving as a single entry point for access to long term support services (LTSS).

EAD contracts with private non-profit organizations to provide a wide range of supportive and long-term care services that help elders remain at home (when they prefer), enhance their quality of life, and permit aging with dignity. Services include group dining and home-delivered meals, nutrition counseling and education, transportation and assisted transportation, escort services, case management, personal care, attendant care, homemaker services, friendly visits, telephone reassurance, housing assistance, legal assistance, advocacy, counseling, interpretation and translation, caregiver respite and supplemental services, caregiver support groups, adult and caregiver education, training, recreation, and health maintenance and promotion classes.

PROGRAM POSITIONS

	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	11.00	11.00	11.00	0.00	11.00
Temporary FTE	33.80	34.00	34.00	0.00	34.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**44.80**	**45.00**	**45.00**	**0.00**	**45.00**

CHARACTER OF EXPENDITURES

	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,502,300	$ 1,845,401	$ 1,807,241	$ 0	$ 1,807,241
Current Expenses	9,560,938	14,126,745	14,182,637	0	14,182,637
Equipment	0	0	0	0	0
Total	**$ 11,063,238**	**$ 15,972,146**	**$ 15,989,878**	**$ 0**	**$ 15,989,878**

SOURCE OF FUNDS

	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 511,323	$ 1,877,311	$ 425,159	$ 0	$ 425,159
Special Projects Fund	6,672,797	10,365,413	11,355,516	0	11,355,516
Federal Grants Fund	3,879,118	3,729,422	4,209,203	0	4,209,203
Total	**$ 11,063,238**	**$ 15,972,146**	**$ 15,989,878**	**$ 0**	**$ 15,989,878**

WorkHawaii

Program Description

WorkHawaii's mission is to develop a quality workforce for businesses through the provision of trained candidates with appropriate skills and credentials. Training programs are driven to meet employer needs for talent in high growth industries and range from basic education, work readiness, and "soft" skills training to on-the-job training, apprenticeship, career advancement upgrading, and post-secondary certificate and degree programs.

WorkHawaii, through a competitive procurement process, was contracted by the O'ahu Workforce Development Board to operate the American Job Center Network on O'ahu. Formerly known as OahuWorkLinks under the federal Workforce Investment Act, the center, now called American Job Center Hawaii under the new Workforce Innovation and Opportunity Act (WIOA) of 2014, delivers services in a coordinated network with at least 19 required partners under a customer-centered design framework.

WIOA provides local flexibility to accomplish a stronger alignment of the workforce, education and economic development systems, and an improvement of the structure and delivery to assist workers in achieving family-sustaining wages and businesses in obtaining the skilled talent to compete in a global market. WorkHawaii's target populations include people who face challenges such as those experiencing homelessness, individuals with disabilities, recipients of public assistance, and ex-offenders. Priority of service is given to veterans.

In addition, WorkHawaii's Youth Services handle young people up to age 24. Programs aim to encourage healthy lifestyles, prevent involvement in the justice system, and improve educational achievement and employment prospects for young people through alternate secondary education, job readiness and vocational training, pre-apprenticeship, tutoring, work based learning, adult mentoring, and community service.

With support from HUD funds, the Rent To Work program plans to continue to provide temporary rental subsidies to homeless families while providing case management, financial literacy training, work experience, and vocational training for those who are unemployed.

State and Federal program funds come from the Department of Labor grants, as well as from grants from the State Department of Human Services: First to Work, Office of Youth Services, Vocational Rehabilitation, and Department of Health.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	36.00	36.00	36.00	0.00	36.00
Temporary FTE	67.00	67.00	67.00	0.00	67.00
Contract FTE	2.00	1.00	0.00	0.00	0.00
Total	**105.00**	**104.00**	**103.00**	**0.00**	**103.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 3,213,046	$ 5,628,023	$ 5,730,069	$ 0	$ 5,730,069
Current Expenses	3,929,444	5,907,842	5,419,426	0	5,419,426
Equipment	0	0	0	0	0
Total	**$ 7,142,490**	**$ 11,535,865**	**$ 11,149,495**	**$ 0**	**$ 11,149,495**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 319,972	$ 356,000	$ 356,000	$ 126,996	$ 482,996
Special Projects Fund	1,909,467	616,734	1,957,533	0	1,957,533
Federal Grants Fund	4,913,051	10,563,131	8,835,962	(126,996)	8,708,966
Total	**$ 7,142,490**	**$ 11,535,865**	**$ 11,149,495**	**$ 0**	**$ 11,149,495**

Community Assistance

Program Description

The Community Assistance Division (CAD) manages programs that provide rental assistance to lower income families; preserves decent, safe and sanitary housing for low and moderate income households; and assists lower income families to achieve economic self-sufficiency and homeownership.

The Housing Choice Voucher program provides monthly rent subsidies to low income families renting dwelling units from private landlords. The Division also implements related programs including: (1) the Family Self-Sufficiency Program that promotes and encourages economic independence; (2) the Mainstream Program for Persons with Disabilities; (3) the Moderate Rehabilitation Program to assist families residing at the Academy Gardens Apartments; (4) the Project Based Assisted Housing Conversion Program which assists individuals being displaced by previously subsidized low-income housing projects whose owners discontinue assistance; (5) the Homeownership Option Program which provides Section 8 families with the opportunity to apply their rental subsidy toward mortgage payments for homeownership; (6) the Family Unification Program which assists certain youth 18-21 who have left foster care at age 16 or older and lack adequate housing; and (7) the Veteran's Administration Supportive Housing Program with a goal of ending veteran homelessness.

The City Rental Assistance Program provides limited rent subsidies on behalf of eligible lower income families at City-assisted housing projects.

Current Loan Programs include: (1) home repair loans to income-qualified homeowners who bring their units up to basic housing quality standards; (2) down payment loans to income-qualified homebuyers; (3) loans to income-qualified homeowners for the installation of solar water heating and photovoltaic systems; and (4) home repair loans to assist income-qualified homeowners adversely affected by a declared disaster.

PROGRAM POSITIONS

	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	71.00	70.00	70.00	0.00	70.00
Temporary FTE	2.00	3.00	3.00	0.00	3.00
Contract FTE	1.00	2.00	2.00	0.00	2.00
Total	**74.00**	**75.00**	**75.00**	**0.00**	**75.00**

CHARACTER OF EXPENDITURES

	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 2,944,592	$ 3,280,918	$ 3,200,459	$ 0	$ 3,200,459
Current Expenses	52,518,874	54,695,512	60,895,096	0	60,895,096
Equipment	(836)	20,000	55,400	0	55,400
Total	**$ 55,462,630**	**$ 57,996,430**	**$ 64,150,955**	**$ 0**	**$ 64,150,955**

SOURCE OF FUNDS

	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 502,876	$ 504,696	$ 448,653	$ 0	$ 448,653
Rental Assistance Fund	125,463	233,000	233,000	0	233,000
Community Development Fund	117,332	117,332	117,332	0	117,332
Special Projects Fund	0	0	156,912	0	156,912
Federal Grants Fund	240,000	600,000	1,000,000	0	1,000,000
Housing & Comm Dev Rehab Fund	869,780	2,500,000	3,004,300	0	3,004,300
Housing & Comm Dev Sec 8 Fund	53,607,179	54,041,402	59,190,758	0	59,190,758
Total	**$ 55,462,630**	**$ 57,996,430**	**$ 64,150,955**	**$ 0**	**$ 64,150,955**

Community Based Development

Program Description

The Community Based Development Division (CBDD) administers programs and implements projects designed to preserve and expand the supply of affordable housing for low and moderate income households, address the shelter and service needs of the City's residents who are experiencing homelessness or have special needs, supports community development initiatives, and affirmatively furthers fair housing. Funding for these activities is provided through the U.S. Department of Housing and Urban Development's Community Development Block Grant (CDBG), HOME Investment Partnerships Act, Emergency Solutions Grants (ESG), Housing Opportunities for Persons with AIDS (HOPWA), Housing Trust Fund (HTF), and City funded Affordable Housing Fund (AHF) and other program funds. Technical assistance, grants, and loans are provided to nonprofit agencies that acquire, construct, and/or renovate existing housing projects and community facilities that provide services, shelter, and housing to persons experiencing homelessness and other special needs populations, including battered spouses, elderly and disabled persons, troubled youth, and persons with HIV/AIDS. CBDD is also responsible for the City's Housing First program which is designed to assist chronically homeless persons and families find and maintain permanent housing. CBDD's Fair Housing Program provides information and technical assistance to landlords, housing providers, housing consumers, and advocates, as well as advocacy and referrals to households confronting housing discrimination. CBDD also works in partnership with non-profit agencies on the acquisition, renovation, and construction of new and existing rental housing projects serving low and moderate income families and seniors; community development projects such as the construction and/or renovation of public facilities; and economic development activities. CBDD administers the leases of 60 City-owned properties to non-profit organizations providing shelter and services to persons and families with special needs. CBDD provides Davis-Bacon labor standards support and monitoring for construction projects undertaken with federal CDBG and HOME funds.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	11.00	11.00	12.00	0.00	12.00
Temporary FTE	3.00	5.00	3.00	0.00	3.00
Contract FTE	4.00	4.00	4.00	0.00	4.00
Total	**18.00**	**20.00**	**19.00**	**0.00**	**19.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 847,535	$ 1,052,039	$ 1,100,068	$ 0	$ 1,100,068
Current Expenses	10,294,130	18,655,400	12,506,880	425,000	12,931,880
Equipment	0	0	0	0	0
Total	**$ 11,141,665**	**$ 19,707,439**	**$ 13,606,948**	**$ 425,000**	**$ 14,031,948**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 9,331,039	$ 9,725,877	$ 9,770,990	$ 425,000	$ 10,195,990
Affordable Housing Fund	0	250,048	339,815	0	339,815
Community Development Fund	405,897	602,872	796,792	0	796,792
Federal Grants Fund	1,404,729	9,128,642	2,699,351	0	2,699,351
Total	**$ 11,141,665**	**$ 19,707,439**	**$ 13,606,948**	**$ 425,000**	**$ 14,031,948**

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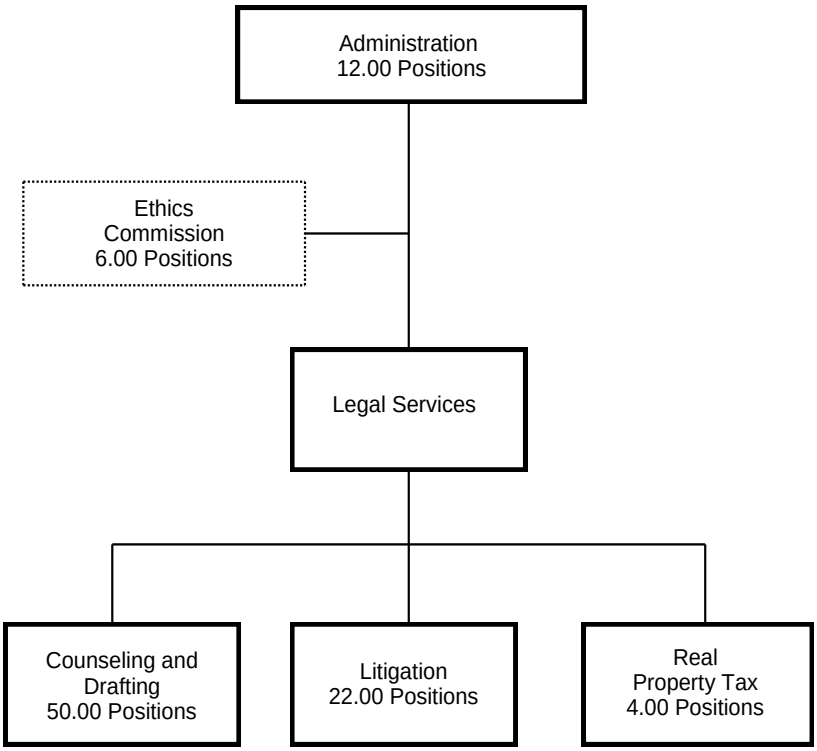
Department of the Corporation Counsel

DEPARTMENT OF THE CORPORATION COUNSEL (COR) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.



Department of the Corporation Counsel

Roles and Responsibilities

The Corporation Counsel (COR) serves as the chief legal advisor to, and legal representative of, the Mayor, the City Council, all City agencies and departments, including its semi-autonomous agencies, and all City boards and commissions in matters relating to their official powers and duties. COR represents the City in all legal proceedings and performs all other legal services as required by the Revised Charter of the City and County of Honolulu.

Spending to Make a Difference

COR Legal Services:

- Efficiency - Filling all authorized positions will promote expedient and efficient resolution of requests for legal services and legal proceedings. Hiring of experienced attorneys and participation by COR Deputies in training and development opportunities expands COR's knowledge base and allows COR to provide higher quality work-product on a consistent, cost-efficient basis.
- Cost Effective Engagement of Outside Legal Services - Recent complex litigation has highlighted the need for COR to engage external counsel in cases that are complex, including those with unique legal issues or that would consume significant amounts of time (for example, in responding to discovery requests), and in cases involving subject matter areas for which COR does not have the appropriate level of experience (for example, private public partnerships (P3) for the rail project and mixed use entertainment real estate developments, bankruptcy, criminal, admiralty, etc.).

Ethics Commission:

- Cost Effective Engagement of External Professional Services - Engage external professional services—such as special investigators, hearings officers, and court reporters—for complex Ethics Commission cases with unique legal issues and conflicts of interest.

Budget Highlights

The FY2020 Budget reflects a slight increase from FY19 and includes needed funding for:

COR Legal Services

- Salary funds for a Deputy COR position (position count authorized in FY2019) to review the Uniform Information Practices Act (UIPA) requests related to the Honolulu Police Department (HPD) body cam program and to address the HPD subpoena duces tecum workload;
- Funding for a new Deputy COR position to address an increasing workload related to transportation initiatives (i.e., rail, small share-use mobility, audits, P3 procurement method, Oahu Transit Services (OTS) contract negotiation) and transit operations and maintenance;
- Merit pay increases for the Deputies COR to attract and retain qualified attorneys;
- Funding for a new Para Legal Assistant II position to address workers' compensation litigation workload;
- Funding for two new Legal Clerk II positions to support new Deputy COR positions and other workload requirements in the Counseling and Drafting Division;
- Outside legal counsel and consultants required to represent the City and City officers and employees acting in the course and scope of their employment in complex or specialized litigation or matters or cases in which COR may have a conflict of interest; and
- Participation by Deputies COR in training and development opportunities to develop in-house expertise (e.g., federal grant programs, transit oriented development programs, etc.), to keep abreast of new legal developments (e.g., transportation network companies, online property rentals, sharing economies, small cell and distributed antenna systems, and litigation holds), and to improve professional skills through networking and seminars (e.g., International Municipal Attorneys Association Conferences and Seminars, Hawaii Municipal Lawyers Conference, etc.).

Ethics Commission

- Salary funds for the creation of an Assistant Executive Director and Legal Counsel position to support the increasing legal requirements of the Commission;
- Salary increases for the Commission's Executive Director and Legal Counsel (EDLC) and Associate Legal Counsel (ALC) for parity with other executive legal positions within the City, as decided by the Ethics Commission at its June 21, 2017 meeting;
- Retention of external professional services for complex Ethics Commission cases with unique legal issues or cases with conflicts of interest; and
- Participation by Ethics Commission staff in training and development opportunities to develop ethics expertise, keep abreast of best practices and ethics developments in local, state, and federal government and private industries, and improve professional skills through networking and seminars (e.g., Society of Corporate Compliance and Ethics conference and webinars; Council on Governmental Ethics Laws conference and webinars). Cost is offset by decrease in online research costs resulting from COR's renegotiation of a multi-year contract and inclusion of license seats for Ethics Commission staff in contract pricing.

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	92.00	94.00	94.00	4.00	98.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**92.00**	**94.00**	**94.00**	**4.00**	**98.00**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Legal Services	$ 7,813,679	$ 9,093,336	$ 8,712,848	$ 1,099,417	$ 9,812,265
Ethics Commission	344,699	451,352	420,294	3,150	423,444
Total	**$ 8,158,378**	**$ 9,544,688**	**$ 9,133,142**	**$ 1,102,567**	**$ 10,235,709**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 6,914,048	$ 7,505,024	$ 7,152,681	$ 294,024	$ 7,446,705
Current Expenses	1,244,330	2,039,664	1,980,461	808,543	2,789,004
Equipment	0	0	0	0	0
Total	**$ 8,158,378**	**$ 9,544,688**	**$ 9,133,142**	**$ 1,102,567**	**$ 10,235,709**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 7,639,786	$ 8,977,179	$ 8,564,643	$ 1,102,567	$ 9,667,210
Sewer Fund	338,489	374,889	367,966	0	367,966
Liquor Commission Fund	180,103	192,620	200,533	0	200,533
Total	**$ 8,158,378**	**$ 9,544,688**	**$ 9,133,142**	**$ 1,102,567**	**$ 10,235,709**

Legal Services

Program Description

This activity includes counseling and drafting and litigation legal services.

COUNSELING AND DRAFTING

The Counseling and Drafting Division (C&D):

- Draft, reviews, and provides legal advice on:
  - bills for an ordinance and resolutions;
  - agendas and minutes of City boards and commissions; and
  - legal documents;
- Provides legal advice to the Mayor, the City Council, all City agencies and departments, including its semi-autonomous agencies, and all City boards and commissions;
- Attends all City Council and committee meetings; meetings of the City's administration, including agencies and departments, upon request; and meetings of City boards and commissions;
- Represents the City in court and administrative and other tribunal proceedings in the State of Hawaii with regard to certain matters involving the City, such as procurement challenges, environmental matters, labor and employment matters, real property tax appeals, eminent domain proceedings, administrative appeals (including land use proceedings), foreclosures, bankruptcy actions, and interpleader actions for the return of seized property; and
- Advises and represents the Honolulu Police Department with regard to subpoenas duces tecum.

LITIGATION

The Litigation Division:

- Processes claims and represents the City, and its officers and employees acting in the course and scope of their employment, in personal injury, property damage, civil rights and certain contract and employment cases, in court and other tribunal proceedings in the State of Hawaii; and
- Prosecutes liquor law violations before the Liquor Commission.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	86.00	88.00	88.00	4.00	92.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**86.00**	**88.00**	**88.00**	**4.00**	**92.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 6,584,294	$ 7,115,551	$ 6,789,912	$ 294,024	$ 7,083,936
Current Expenses	1,229,385	1,977,785	1,922,936	805,393	2,728,329
Equipment	0	0	0	0	0
Total	**$ 7,813,679**	**$ 9,093,336**	**$ 8,712,848**	**$ 1,099,417**	**$ 9,812,265**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 7,295,087	$ 8,525,827	$ 8,144,349	$ 1,099,417	$ 9,243,766
Sewer Fund	338,489	374,889	367,966	0	367,966
Liquor Commission Fund	180,103	192,620	200,533	0	200,533
Total	**$ 7,813,679**	**$ 9,093,336**	**$ 8,712,848**	**$ 1,099,417**	**$ 9,812,265**

Ethics Commission

Program Description

This activity:

- Renders advice and publishes guidelines on the City's ethics laws for City officers and employees, including elected officials, managers and supervisors, and board and commission members;
- Investigates complaints alleging violations of the ethics laws, recommends discipline to appointing authorities for violations of the ethics law, and may impose civil fines for ethics violations by elected and appointed officers and employees;
- Develops and implements educational programs and mandatory training and retraining on the City's ethics laws for all City officers and employees, including elected officials, managers and supervisors, and board and commission members;
- Recommends legislation to the City Council and Hawai'i Legislature;
- Reviews and maintains financial disclosure statements of City officials with significant discretionary authority; and
- Regulates lobbying and lobbyists.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	6.00	6.00	6.00	0.00	6.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**6.00**	**6.00**	**6.00**	**0.00**	**6.00**

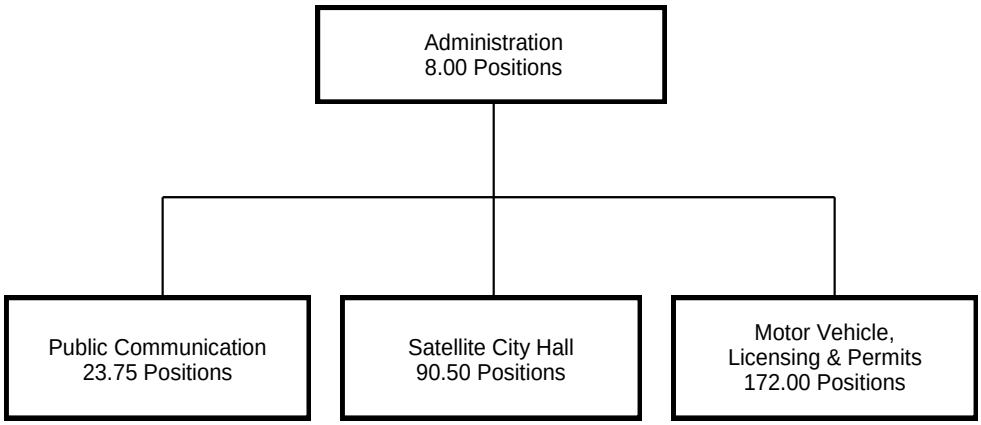
CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 329,754	$ 389,473	$ 362,769	$ 0	$ 362,769
Current Expenses	14,945	61,879	57,525	3,150	60,675
Equipment	0	0	0	0	0
Total	**$ 344,699**	**$ 451,352**	**$ 420,294**	**$ 3,150**	**$ 423,444**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 344,699	$ 451,352	$ 420,294	$ 3,150	$ 423,444
Total	**$ 344,699**	**$ 451,352**	**$ 420,294**	**$ 3,150**	**$ 423,444**

Department of Customer Services

DEPARTMENT OF CUSTOMER SERVICES (CSD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.



Department of Customer Services

Roles and Responsibilities

The Department of Customer Services (CSD) is responsible for providing the public with information about the City and County of Honolulu's programs and managing complaint intake, runs the City's Design and Print Center, administers the Motor Vehicle Licensing and Permit program, maintains the publication racks in Waikiki and manages the operations of Satellite City Halls and driver licensing stations island-wide. CSD also manages the contracts for various programs such as animal control, police-initiated tows and abandoned vehicles. CSD monitors Private Transportation Companies such as taxicabs, Uber and Lyft.

Spending to Make a Difference

- Improve Services to the Public - continue to manage the public's wait time by increasing our front line staffing, streamlining operations, expanding our Aloha Q systems to more sites, offering additional on-line service options, 24 hour kiosk service, and explore weekend service hours to eliminate long lines.
- Develop Public Information Program - create and implement a public information program to assist the public in understanding the new rules and policies required to successfully complete their State ID application. Planned media include video, print, on-line, and social media portals
- Create Uniform Efficiency - focus on consistent staff training to ensure proper application of procedures and uniform understanding of applicable rules and regulations.

Budget Highlights

- Modest increases over FY2019 in salaries due to mandated collective bargaining contract terms.
- Animal Care & Control and the Fowl Nuisance increase due to negotiated contract.
- Salary Increase for four positions in Driver License and three positions in Satellite City Halls, to address REAL ID requirements and rise in Driver License transactions.
- Equipment increase for a Mini-Van, 7 passenger to replace a 28 year old van.
- Modest current expense increase to reflect installation of Cat5 Cables for credit/debit card service at the satellite city halls, and self-service kiosk service fees.
- Twenty-two positions have been deactivated to reflect a more accurate picture of the number of positions required by the Department to deliver services.

Department of Customer Services

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	279.00	279.00	286.00	0.00	286.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	10.25	15.25	13.50	0.00	13.50
Total	**289.25**	**294.25**	**299.50**	**0.00**	**299.50**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Administration	$ 599,380	$ 749,075	$ 641,987	$ 0	$ 641,987
Public Communication	1,326,326	1,446,164	1,417,406	0	1,417,406
Satellite City Hall	4,280,310	4,570,970	4,429,707	107,456	4,537,163
Motor Vehicle, Licensing and Permits	16,721,825	18,122,957	18,367,910	216,000	18,583,910
Total	**$ 22,927,841**	**$ 24,889,166**	**$ 24,857,010**	**$ 323,456**	**$ 25,180,466**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 12,207,710	$ 12,770,181	$ 13,009,914	$ 0	$ 13,009,914
Current Expenses	10,714,220	12,085,985	11,811,696	323,456	12,135,152
Equipment	5,911	33,000	35,400	0	35,400
Total	**$ 22,927,841**	**$ 24,889,166**	**$ 24,857,010**	**$ 323,456**	**$ 25,180,466**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 20,284,966	$ 21,773,359	$ 21,656,534	$ 323,456	$ 21,979,990
Highway Beautification Fund	2,642,875	3,068,663	3,200,476	0	3,200,476
Special Projects Fund	0	47,144	0	0	0
Total	**$ 22,927,841**	**$ 24,889,166**	**$ 24,857,010**	**$ 323,456**	**$ 25,180,466**

Administration

Program Description

The Director and the Department Administration provide policy guidance, direction, and administrative and personnel support to the Department's three divisions: Motor Vehicle Licensing and Permitting, the Satellite City Hall, and the Public Communication.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	7.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**7.00**	**8.00**	**8.00**	**0.00**	**8.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 539,769	$ 552,300	$ 573,212	$ 0	$ 573,212
Current Expenses	59,611	196,775	68,775	0	68,775
Equipment	0	0	0	0	0
Total	**$ 599,380**	**$ 749,075**	**$ 641,987**	**$ 0**	**$ 641,987**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 599,380	$ 749,075	$ 641,987	$ 0	$ 641,987
Total	**$ 599,380**	**$ 749,075**	**$ 641,987**	**$ 0**	**$ 641,987**

Public Communication

Program Description

The Public Communication Division is comprised of the Complaints and Information Branches, the Design and Print Center and the Municipal Reference Center. The division oversees departmental operations related to the communication and coordination of information regarding City programs, services, policies, and accomplishments to residents, visitors, internal stakeholders and the media. The division provides onsite and in-house print, layout, and graphic design services, manages the City's extensive collection of traditional and electronic publications and manages the long-term storage of City records.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	22.00	22.00	22.00	0.00	22.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.75	1.75	1.00	0.00	1.00
Total	**22.75**	**23.75**	**23.00**	**0.00**	**23.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,193,659	$ 1,249,945	$ 1,246,046	$ 0	$ 1,246,046
Current Expenses	126,756	163,219	171,360	0	171,360
Equipment	5,911	33,000	0	0	0
Total	**$ 1,326,326**	**$ 1,446,164**	**$ 1,417,406**	**$ 0**	**$ 1,417,406**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 1,326,326	$ 1,399,020	$ 1,417,406	$ 0	$ 1,417,406
Special Projects Fund	0	47,144	0	0	0
Total	**$ 1,326,326**	**$ 1,446,164**	**$ 1,417,406**	**$ 0**	**$ 1,417,406**

Satellite City Hall

Program Description

This program provides essential services and information via nine storefront offices on the island of Oahu. These offices are located at Ala Moana, Fort Street Mall, Hawaii Kai, Kapalama, Kapolei, Pearlridge, Wahiawa, Waianae and Windward City. The Pearl Harbor Vehicle Registration Office continued as a 5-day operation at the Joint Base Pearl Harbor-Hickam base.

While the Satellite City Hall offices (SCH) process motor vehicle registration and titling transactions as a primary function, the offices also offer an array of other services to the public. These services include the collection of water bills and real property tax payments, sale of monthly bus passes and Spay/Neuter certificates, and the issuance of dog, bicycle, and moped licenses. Permits issued by the SCH offices include disabled parking, picnic, loading zone, bus stop parking and fireworks. SCH also issue voter registration and certification forms, and provide information regarding various local government programs. Renewal and duplicate services for driver license and State IDs are also provided at four locations: Fort Street Mall, Hawaii Kai, Windward City and Pearlridge.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	86.00	86.00	89.00	0.00	89.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	4.50	4.50	4.50	0.00	4.50
Total	**90.50**	**90.50**	**93.50**	**0.00**	**93.50**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 3,769,291	$ 4,031,647	$ 3,886,430	$ 0	$ 3,886,430
Current Expenses	511,019	539,323	543,277	107,456	650,733
Equipment	0	0	0	0	0
Total	**$ 4,280,310**	**$ 4,570,970**	**$ 4,429,707**	**$ 107,456**	**$ 4,537,163**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 4,280,310	$ 4,570,970	$ 4,429,707	$ 107,456	$ 4,537,163
Total	**$ 4,280,310**	**$ 4,570,970**	**$ 4,429,707**	**$ 107,456**	**$ 4,537,163**

Motor Vehicle, Licensing and Permits

Program Description

This program processes motor vehicle, trailer, bicycle, moped and animal registrations; issues driver and business licenses, and driving instruction permits; issues State of Hawaii identification cards; administers and enforces the periodic motor vehicle inspection program; administers the reconstructed vehicle program; regulates private transportation companies; administers the derelict and abandoned vehicle programs; issues other permits for such matters as disabled parking, general newsstands, publication dispensing racks in the Waikiki area; and administers the Animal Care & Control and the Spay/Neuter Certificate contracts.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	164.00	163.00	167.00	0.00	167.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	5.00	9.00	8.00	0.00	8.00
Total	**169.00**	**172.00**	**175.00**	**0.00**	**175.00**

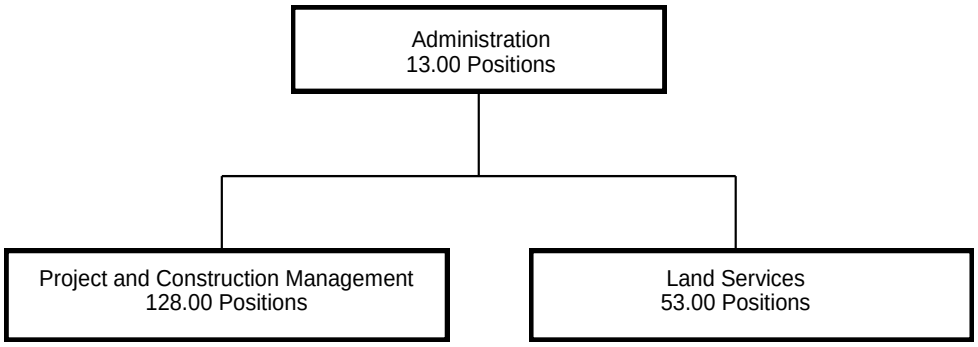
CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 6,704,991	$ 6,936,289	$ 7,304,226	$ 0	$ 7,304,226
Current Expenses	10,016,834	11,186,668	11,028,284	216,000	11,244,284
Equipment	0	0	35,400	0	35,400
Total	**$ 16,721,825**	**$ 18,122,957**	**$ 18,367,910**	**$ 216,000**	**$ 18,583,910**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 14,078,950	$ 15,054,294	$ 15,167,434	$ 216,000	$ 15,383,434
Highway Beautification Fund	2,642,875	3,068,663	3,200,476	0	3,200,476
Total	**$ 16,721,825**	**$ 18,122,957**	**$ 18,367,910**	**$ 216,000**	**$ 18,583,910**

Department of Design and Construction

DEPARTMENT OF DESIGN AND CONSTRUCTION (DDC) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.



Department of Design and Construction

Roles and Responsibilities

The Department of Design and Construction (DDC) is the central agency responsible for the execution of the City's Capital Improvement Program (CIP). It is responsible for coordinating the project planning, design, and construction management of CIP projects including roads, bridges, drainage, flood control, earth stabilization, and facilities supporting park, fire, police, emergency, civic, enterprise, and medical examiner operations, among others. The Department also performs land survey and land acquisition in support of all City agencies. In addition, it develops long-range energy conservation projects for general government office buildings.

Spending to Make a Difference

- Road Maintenance - the Department has met and exceeded the Mayor's initiative of repaving the City roads of 300 lane miles a year for a total of 1,500 lane miles over a 5 year period. From January 1, 2013 to December 31, 2017, the Department repaved a total of 1,785 lane miles. Going forward, the Department will be focusing its attention on continuing a timely road rehabilitation program as well as developing and executing Complete Streets projects.
- Transit Oriented Development - coordinate with departments in acquisition of land and assist with planning for construction of catalytic projects and rail connectivity projects in transit oriented areas.
- Energy Conservation - continue to convert the City's approximately 53,500 legacy street lights to LED street lights with a networked lighting control system. The project will save the City approximately $5 million annually, which will be used to pay for the project over a ten-year period. The lighting control system will allow the City to manage the operation of the street lights and measure their energy savings, in addition, assess the energy consumption of existing City facilities with the goals of finding ways to reduce the City's energy consumption.
- Emergency Response - provide rapid response and implement emergency mitigation measures to address various situations that pose a threat to life, public health, safety, and public welfare. Emergency situations that have created health and safety concerns include discovery of storm damaged streams and channels as well as severely deteriorated drainage culverts and bridges.

Budget Highlights

- Energy Performance Contract for $200,000 to secure an energy service company (ESCO) to perform a City-wide Investment Grade Audit (IGA) in support of the City's broader energy sustainability and resilience agenda.

Department of Design and Construction

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	278.00	193.00	194.00	0.00	194.00
Temporary FTE	0.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**278.00**	**194.00**	**195.00**	**0.00**	**195.00**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Administration	$ 2,254,191	$ 2,388,557	$ 2,338,961	$ 0	$ 2,338,961
Project and Construction Management	12,237,065	11,846,643	11,939,007	200,000	12,139,007
Land Services	2,678,105	2,906,649	2,717,537	0	2,717,537
Total	**$ 17,169,361**	**$ 17,141,849**	**$ 16,995,505**	**$ 200,000**	**$ 17,195,505**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 11,605,198	$ 11,609,528	$ 11,422,260	$ 0	$ 11,422,260
Current Expenses	5,542,521	5,368,446	5,501,645	200,000	5,701,645
Equipment	21,642	163,875	71,600	0	71,600
Total	**$ 17,169,361**	**$ 17,141,849**	**$ 16,995,505**	**$ 200,000**	**$ 17,195,505**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 9,935,314	$ 10,234,470	$ 10,110,756	$ 200,000	$ 10,310,756
Highway Fund	5,663,131	6,071,603	6,048,253	0	6,048,253
Sewer Fund	930,916	115,776	116,496	0	116,496
Federal Grants Fund	640,000	720,000	720,000	0	720,000
Total	**$ 17,169,361**	**$ 17,141,849**	**$ 16,995,505**	**$ 200,000**	**$ 17,195,505**

Administration

Program Description

This program plans, directs and coordinates the activities of the Department of Design and Construction. It provides the Department with administrative services support, including personnel management, capital and operating budget preparation, administrative reports and records management, Council and legislative tracking, and project tracking and reporting.

Activities also include interagency coordination, emergency management coordination and National Pollutant Discharge Elimination System (NPDES) oversight.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	13.00	13.00	13.00	0.00	13.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**13.00**	**13.00**	**13.00**	**0.00**	**13.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 920,576	$ 1,047,157	$ 957,501	$ 0	$ 957,501
Current Expenses	1,333,615	1,341,400	1,381,460	0	1,381,460
Equipment	0	0	0	0	0
Total	**$ 2,254,191**	**$ 2,388,557**	**$ 2,338,961**	**$ 0**	**$ 2,338,961**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 2,245,079	$ 2,388,557	$ 2,338,961	$ 0	$ 2,338,961
Sewer Fund	9,112	0	0	0	0
Total	**$ 2,254,191**	**$ 2,388,557**	**$ 2,338,961**	**$ 0**	**$ 2,338,961**

Project and Construction Management

Program Description

This program oversees the activities relating to capital improvements to various city facilities to include roads, street lighting, bridges, municipal buildings, fire and police stations and facilities, emergency services facilities, parks facilities and enterprise facilities (such as the zoo, golf courses, Blaisdell Center and Waikiki Shell).

Activities include in-house preparation of architectural and engineering design plans as well as outsourcing professional design work to private consulting firms. Other activities include reviewing subdivision plans and plans for facilities to be dedicated to the City for compliance with City standards.

Also managed are construction and inspection activities for all programs within the Department.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	212.00	127.00	128.00	0.00	128.00
Temporary FTE	0.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**212.00**	**128.00**	**129.00**	**0.00**	**129.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 8,075,814	$ 7,862,167	$ 7,892,662	$ 0	$ 7,892,662
Current Expenses	4,161,251	3,946,501	4,032,345	200,000	4,232,345
Equipment	0	37,975	14,000	0	14,000
Total	**$ 12,237,065**	**$ 11,846,643**	**$ 11,939,007**	**$ 200,000**	**$ 12,139,007**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 5,189,847	$ 5,151,736	$ 5,339,642	$ 200,000	$ 5,539,642
Highway Fund	5,501,311	5,974,907	5,879,365	0	5,879,365
Sewer Fund	905,907	0	0	0	0
Federal Grants Fund	640,000	720,000	720,000	0	720,000
Total	**$ 12,237,065**	**$ 11,846,643**	**$ 11,939,007**	**$ 200,000**	**$ 12,139,007**

Land Services

Program Description

This program conducts land surveys, title searches, appraisals, negotiations and acquisition of real property and easements for all City projects.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	53.00	53.00	53.00	0.00	53.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**53.00**	**53.00**	**53.00**	**0.00**	**53.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 2,608,808	$ 2,700,204	$ 2,572,097	$ 0	$ 2,572,097
Current Expenses	47,655	80,545	87,840	0	87,840
Equipment	21,642	125,900	57,600	0	57,600
Total	**$ 2,678,105**	**$ 2,906,649**	**$ 2,717,537**	**$ 0**	**$ 2,717,537**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 2,500,388	$ 2,694,177	$ 2,432,153	$ 0	$ 2,432,153
Highway Fund	161,820	96,696	168,888	0	168,888
Sewer Fund	15,897	115,776	116,496	0	116,496
Total	**$ 2,678,105**	**$ 2,906,649**	**$ 2,717,537**	**$ 0**	**$ 2,717,537**

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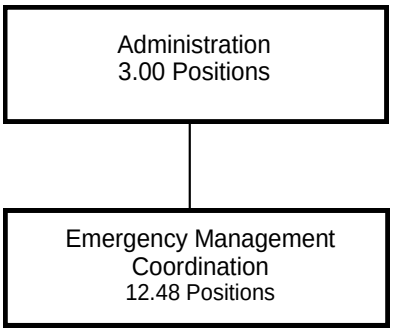
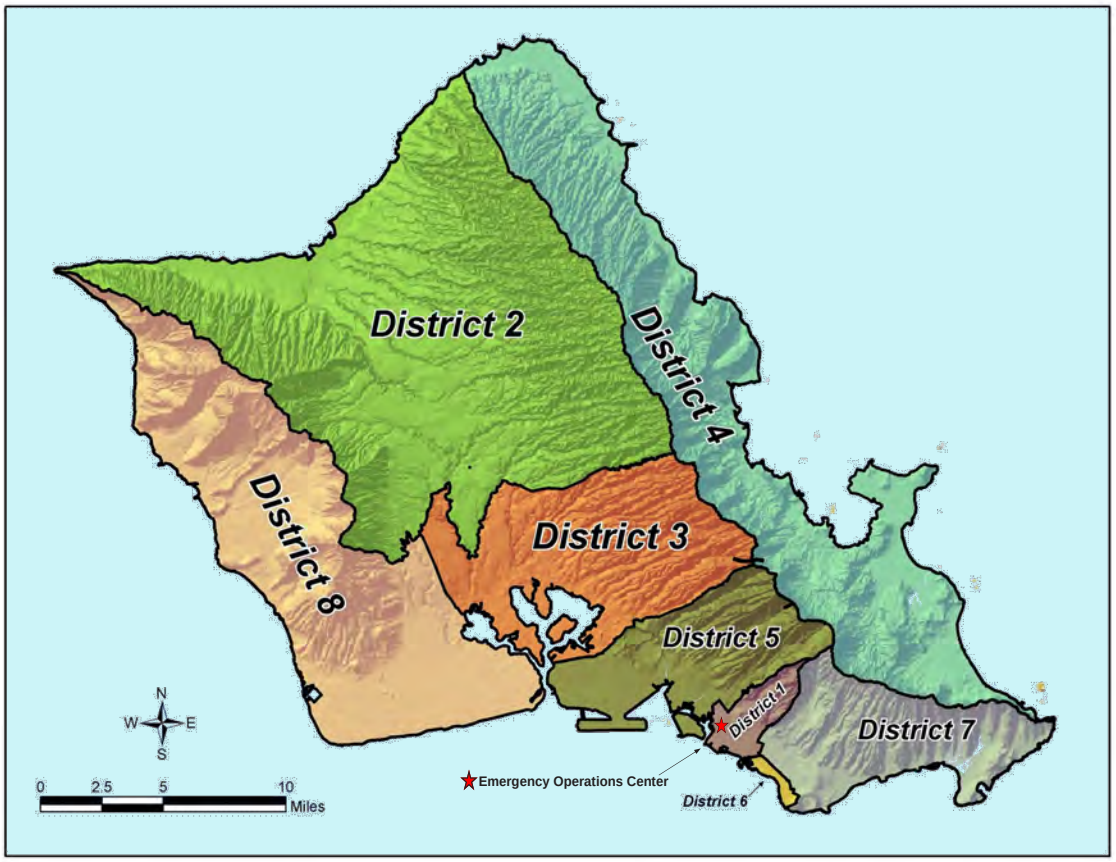
Department of Emergency Management

DEPARTMENT OF EMERGENCY MANAGEMENT (DEM) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.



DEPARTMENT OF EMERGENCY MANAGEMENT
(DEM)
EMERGENCY OPERATING DISTRICTS



EMERGENCY OPERATIONS CENTER (EOC)	FRANK F. FASI MUNICIPAL BUILDING
DISTRICT 1	CENTRAL HONOLULU
DISTRICT 2	WAHIAWA
DISTRICT 3	PEARL CITY
DISTRICT 4	KANEOHE
DISTRICT 5	KALIHI
DISTRICT 6	WAIKIKI
DISTRICT 7	EAST HONOLULU
DISTRICT 8	WAIANAE/KAPOLEI

Department of Emergency Management

Roles and Responsibilities

The Department of Emergency Management coordinates the City's emergency management functions with state, federal, and non-government agencies to mitigate, prepare for, respond to, and recover from natural and man-made hazards. The department, in coordination with other City departments and external partners, maintains a high level of readiness, prepares and updates contingency plans, and expands awareness of response programs to meet emergency needs.

Spending to Make a Difference

- Support disaster preparedness education, outreach, and grass roots resilience efforts in vulnerable communities.
- Inclusive public information and education. Translating emergency preparedness to make them accessible to individuals in our communities with limited English proficiency.
- Ensure DEM staff and Emergency Management Reserve Corps (EMRC) volunteers have necessary supplies and communication equipment to conduct and sustain emergency operations.
- Maintain operational readiness of all communications and emergency systems, to include outdoor warning sirens.
- Update the City's emergency operations plan to stay current with federal guidelines, best practices, and lessons learned from real world events.

Budget Highlights

- Slight decrease over FY19 due to decreases in current expense expenditures.

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	13.48	13.48	13.48	0.00	13.48
Temporary FTE	2.00	2.00	2.00	0.00	2.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**15.48**	**15.48**	**15.48**	**0.00**	**15.48**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Emergency Management Coordination	$ 3,615,833	$ 1,813,240	$ 1,501,197	$ 0	$ 1,501,197
Total	**$ 3,615,833**	**$ 1,813,240**	**$ 1,501,197**	**$ 0**	**$ 1,501,197**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,508,398	$ 990,292	$ 966,797	$ 0	$ 966,797
Current Expenses	1,328,231	822,948	534,400	0	534,400
Equipment	779,204	0	0	0	0
Total	**$ 3,615,833**	**$ 1,813,240**	**$ 1,501,197**	**$ 0**	**$ 1,501,197**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 1,228,004	$ 1,675,226	$ 1,466,197	$ 0	$ 1,466,197
Special Projects Fund	31,130	35,000	35,000	0	35,000
Federal Grants Fund	2,356,699	103,014	0	0	0
Total	**$ 3,615,833**	**$ 1,813,240**	**$ 1,501,197**	**$ 0**	**$ 1,501,197**

Emergency Management Coordination

Program Description

This program formulates emergency plans and procedures; coordinates the use of all available resources for the protection of life and property in the event of disaster; provides for the continuity of government operations; coordinates operational capabilities required to sustain operations in an emergency; assesses damage to public and private property; coordinates recovery activities; provides emergency information and public education; and coordinates an active volunteer program.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	13.48	13.48	13.48	0.00	13.48
Temporary FTE	2.00	2.00	2.00	0.00	2.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**15.48**	**15.48**	**15.48**	**0.00**	**15.48**

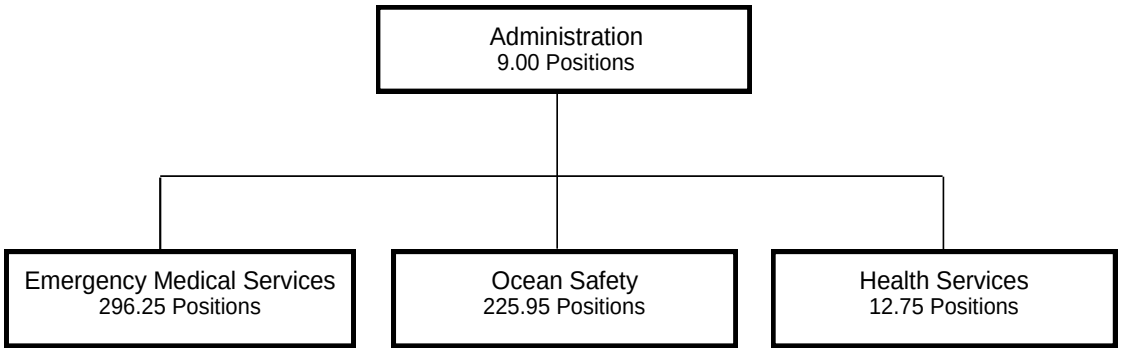
CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,508,398	$ 990,292	$ 966,797	$ 0	$ 966,797
Current Expenses	1,328,231	822,948	534,400	0	534,400
Equipment	779,204	0	0	0	0
Total	**$ 3,615,833**	**$ 1,813,240**	**$ 1,501,197**	**$ 0**	**$ 1,501,197**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 1,228,004	$ 1,675,226	$ 1,466,197	$ 0	$ 1,466,197
Special Projects Fund	31,130	35,000	35,000	0	35,000
Federal Grants Fund	2,356,699	103,014	0	0	0
Total	**$ 3,615,833**	**$ 1,813,240**	**$ 1,501,197**	**$ 0**	**$ 1,501,197**

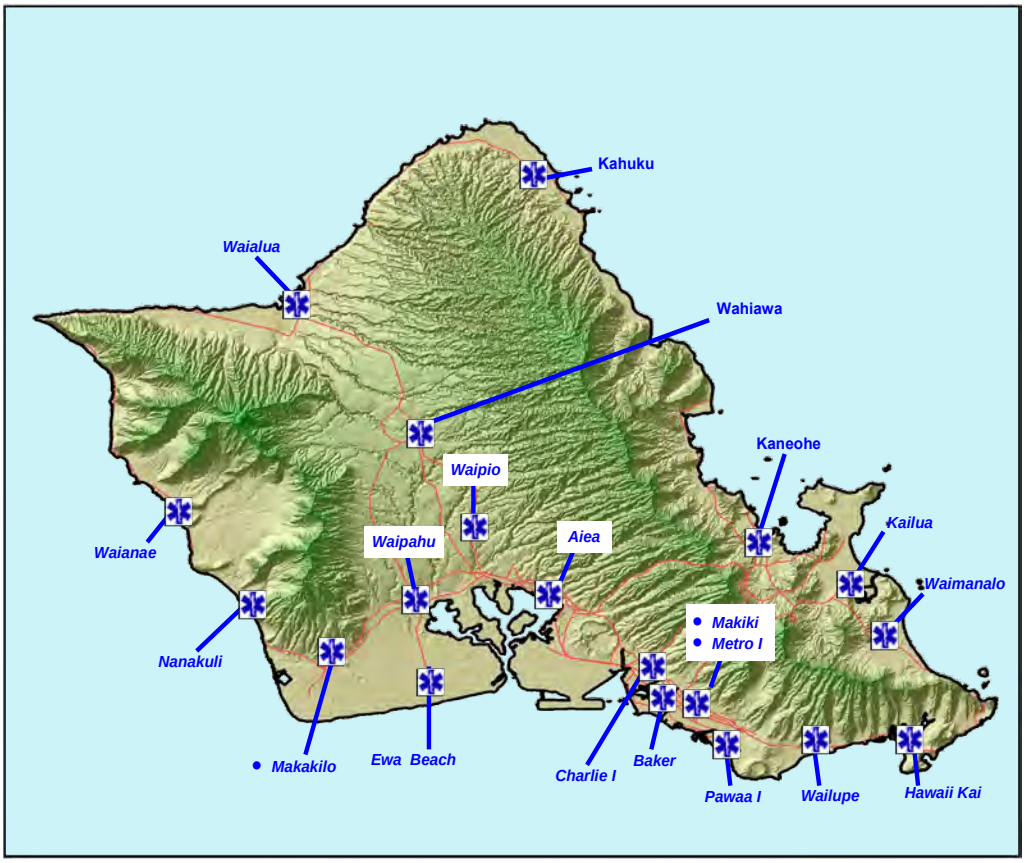
Department of Emergency Services

DEPARTMENT OF EMERGENCY SERVICES (ESD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.

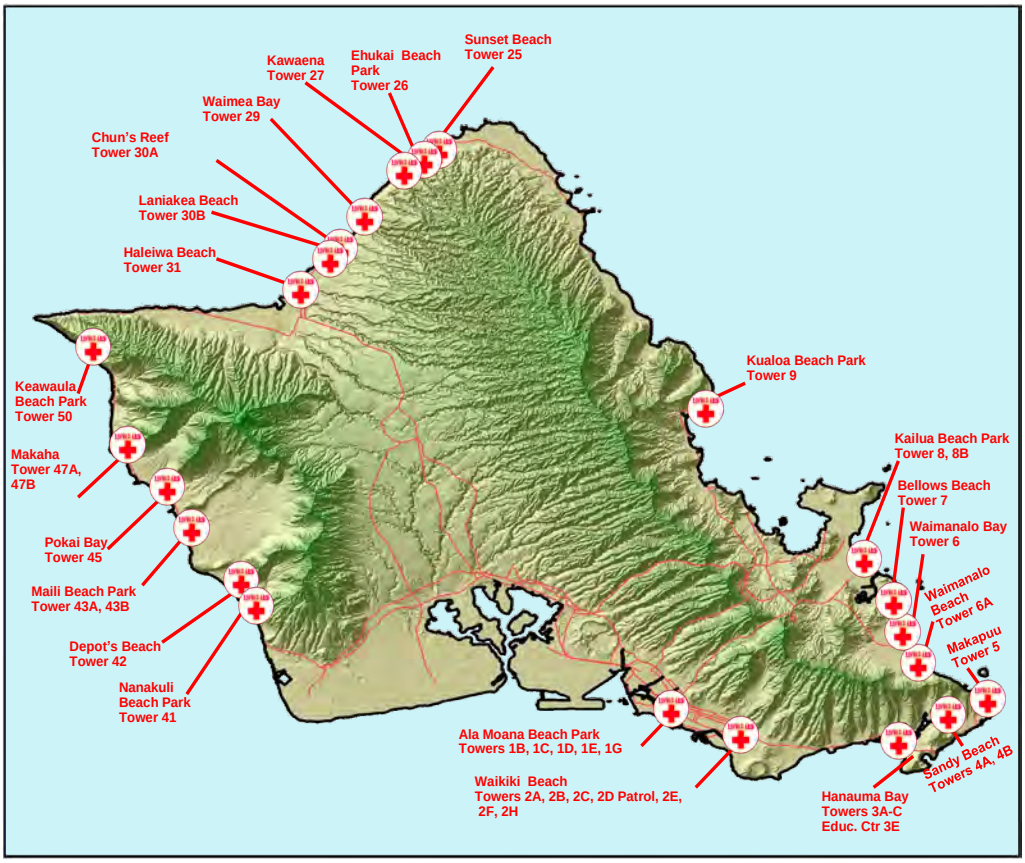


DEPARTMENT OF EMERGENCY SERVICES
(ESD)
EMERGENCY MEDICAL SERVICES UNIT LOCATIONS



Emergency Medical Services Stations

DEPARTMENT OF EMERGENCY SERVICES
(ESD)
OCEAN SAFETY—LIFEGUARD TOWERS



Lifeguard Towers

Department of Emergency Services

Roles and Responsibilities

The and Responsibilities

The Department of Emergency Services is responsible for providing an effective and efficient operation via the Emergency Medical Services (EMS) Division, the Ocean Safety (OS) and Lifeguard Services Division and the Health Services (HS) Branch. EMS provides advanced life support, pre-hospital medical response by 21 ambulance units. OS provides disaster planning and response, a comprehensive ocean safety program that includes lifeguard services at 42 towers located at various beach including selected City beach parks, and utilizes 17 mobile patrol and 911 dispatched response units to provide service to the remaining 156 identified beaches on Oahu. The Division also performs and participates in numerous ocean and drowning related education and injury prevention programs and campaigns. HS conducts pre-employment physical and medical evaluations for all City personnel as required for their positions and/or maintenance of licensure or physical fitness standards as mandated by the City and County of Honolulu, Hawaii Occupational Safety and Health Division (HIOSH), U. S. Department of Transportation, Federal Motor Carrier Safety Administration (FMCSA) or other regulating agencies, and provides other medical assistance to other City programs, including blood draws for DUI cases as requested by the Honolulu Police Department.

Spending to Make a Difference

- A Management Analyst position, funded through contract services, will assist in the management of multiple facility projects for the department.
- Twelve (12) new positions will be added to sustain the ambulance service started in fiscal year 2019 to service the urban core of Honolulu.
- Thirteen (13) regular fulltime Water Safety Officers will be added to stabilize the fulltime workforce for ocean safety field operations.
- The addition of four (4) Field Operations Supervisor positions in the EMS Division for the creation of a new District 4.

Budget Highlights

- Modest increase over FY 2019 because of salary increases due to negotiated collective bargaining increases and expansion of core services.
- Funding of $500,000 for Emergency Medical Services (EMS) to modernize existing facilities.
- Replacing all AED utilized by ocean safety field operations.
- Continued evaluation of the alternate work schedule and extended services hours for ocean safety field operations.

Department of Emergency Services

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	497.20	505.20	504.50	29.00	533.50
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	39.50	38.75	26.10	0.00	26.10
Total	**536.70**	**543.95**	**530.60**	**29.00**	**559.60**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Administration	$ 661,490	$ 735,564	$ 749,430	$ 0	$ 749,430
Emergency Medical Services	29,852,204	38,122,582	37,117,065	1,059,864	38,176,929
Ocean Safety	13,986,260	15,370,825	14,867,116	556,920	15,424,036
Health Services	814,585	1,031,599	955,413	0	955,413
Total	**$ 45,314,539**	**$ 55,260,570**	**$ 53,689,024**	**$ 1,616,784**	**$ 55,305,808**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 35,817,009	$ 42,456,324	$ 39,878,731	$ 1,616,784	$ 41,495,515
Current Expenses	7,746,411	8,574,101	9,902,351	0	9,902,351
Equipment	1,751,119	4,230,145	3,907,942	0	3,907,942
Total	**$ 45,314,539**	**$ 55,260,570**	**$ 53,689,024**	**$ 1,616,784**	**$ 55,305,808**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 44,101,115	$ 53,755,880	$ 51,593,502	$ 1,616,784	$ 53,210,286
Hanauma Bay Nature Preserve Fund	504,172	1,404,718	1,398,438	0	1,398,438
Special Projects Fund	709,252	99,972	697,084	0	697,084
Total	**$ 45,314,539**	**$ 55,260,570**	**$ 53,689,024**	**$ 1,616,784**	**$ 55,305,808**

Administration

Program Description

This program provides administrative support to the department in its delivery of pre-hospital emergency medical services, ocean safety and lifeguard services to the residents and visitors on the island of Oahu, and pre-employment, physical and medical evaluations for all City personnel as required for their position, maintenance of licensure, physical fitness, or other medical determination/assistance as needed.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	7.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	2.00	0.00	2.00
Total	**8.00**	**9.00**	**10.00**	**0.00**	**10.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 608,703	$ 679,014	$ 692,880	$ 0	$ 692,880
Current Expenses	52,787	56,550	56,550	0	56,550
Equipment	0	0	0	0	0
Total	**$ 661,490**	**$ 735,564**	**$ 749,430**	**$ 0**	**$ 749,430**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 661,490	$ 735,564	$ 749,430	$ 0	$ 749,430
Total	**$ 661,490**	**$ 735,564**	**$ 749,430**	**$ 0**	**$ 749,430**

Emergency Medical Services

Program Description

Pursuant to an annual contract between the City and County of Honolulu and the State Department of Health, this program provides all Advanced Life Support (ALS) pre-hospital emergency medical care and emergency ambulance services for the public 24-hours per day, in an expeditious and efficient manner. The Emergency Medical Services (EMS) program also promotes injury prevention, public education, and disaster planning activities.

The budget includes funding for the city's costs of performing this program, which is eligible for 100% state reimbursement. Staffing of ambulance stations and the scheduled replacement of existing equipment and ambulances are included in the proposed funding.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	285.75	285.75	285.75	16.00	301.75
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	11.00	10.50	10.50	0.00	10.50
Total	**296.75**	**296.25**	**296.25**	**16.00**	**312.25**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 21,960,113	$ 27,192,591	$ 25,200,523	$ 1,059,864	$ 26,260,387
Current Expenses	6,273,046	7,124,296	8,372,662	0	8,372,662
Equipment	1,619,045	3,805,695	3,543,880	0	3,543,880
Total	**$ 29,852,204**	**$ 38,122,582**	**$ 37,117,065**	**$ 1,059,864**	**$ 38,176,929**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 29,852,204	$ 38,122,582	$ 37,117,065	$ 1,059,864	$ 38,176,929
Total	**$ 29,852,204**	**$ 38,122,582**	**$ 37,117,065**	**$ 1,059,864**	**$ 38,176,929**

Ocean Safety

Program Description

This program provides comprehensive ocean safety programs; including ocean rescue, emergency medical response, prevention, and education services for the island of Oahu.

The division is the primary responder to emergencies arising on the beaches and near shore waters and has enhanced service functions.

The division continues to promote community awareness of best ocean safety practices through various programs, lectures, demonstrations, utilization of various media to disseminate educational information, and partnerships with Federal, State, non profit, for profit, and public safety agencies to ensure a comprehensive ocean safety program for the residents and visitors to the City and County of Honolulu.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	193.95	199.95	199.00	13.00	212.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	26.00	26.00	13.00	0.00	13.00
Total	**219.95**	**225.95**	**212.00**	**13.00**	**225.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 12,593,384	$ 13,867,893	$ 13,284,688	$ 556,920	$ 13,841,608
Current Expenses	1,262,249	1,138,482	1,218,366	0	1,218,366
Equipment	130,627	364,450	364,062	0	364,062
Total	**$ 13,986,260**	**$ 15,370,825**	**$ 14,867,116**	**$ 556,920**	**$ 15,424,036**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 12,772,836	$ 13,866,135	$ 12,771,594	$ 556,920	$ 13,328,514
Hanauma Bay Nature Preserve Fund	504,172	1,404,718	1,398,438	0	1,398,438
Special Projects Fund	709,252	99,972	697,084	0	697,084
Total	**$ 13,986,260**	**$ 15,370,825**	**$ 14,867,116**	**$ 556,920**	**$ 15,424,036**

Health Services

Program Description

This program conducts pre-employment and annual medical evaluations of current and prospective employees, including examinations mandated under the Hawaii Occupational Safety and Health Division (HIOSH) and U.S. Department of Transportation, Federal Motor Carrier Safety Administration (FMCSA) rules, and supports hearing conservation, respiratory protection, asbestos and blood borne pathogen programs; medically certifies commercial drivers and operators of crane and hoist equipment; and conducts and oversees programs that are designed to promote health, reduce risks and prevent injury.

Health Services is responsible for the physical health and safety of all safety sensitive workers, to include Fitness for Duty and Return to Work.

This program is responsible for the maintenance of City and County medical health services, as well as post-exposure incidents. Additionally, it administers a drug screening program for new hires and random testing for selected employees, including required medical review officer (MRO) services, and provides blood analysis for suspects arrested for driving under the influence of alcohol (DUI) for the Honolulu Police Department, including providing expert witness testimony in court.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	10.50	11.50	11.75	0.00	11.75
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.50	1.25	0.60	0.00	0.60
Total	**12.00**	**12.75**	**12.35**	**0.00**	**12.35**

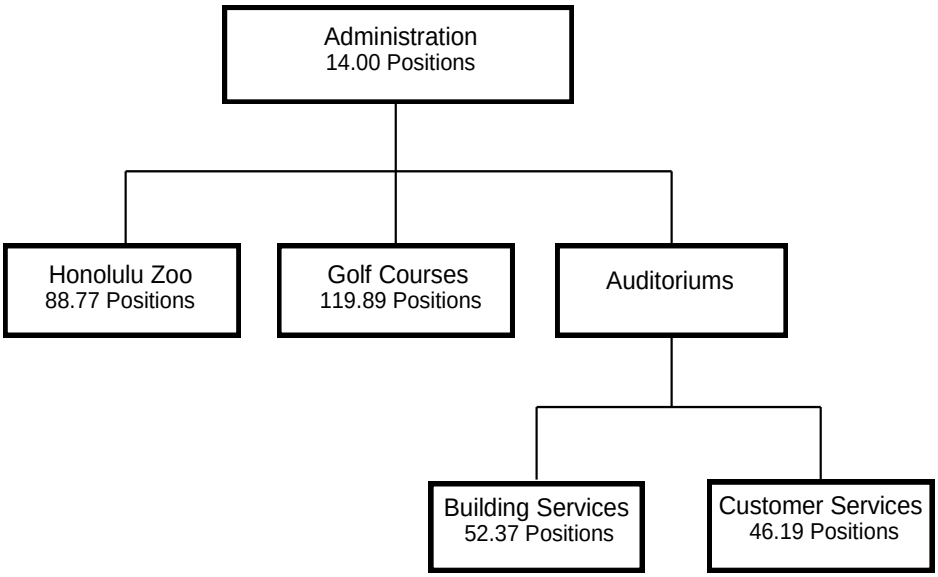
CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 654,809	$ 716,826	$ 700,640	$ 0	$ 700,640
Current Expenses	158,329	254,773	254,773	0	254,773
Equipment	1,447	60,000	0	0	0
Total	**$ 814,585**	**$ 1,031,599**	**$ 955,413**	**$ 0**	**$ 955,413**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 814,585	$ 1,031,599	$ 955,413	$ 0	$ 955,413
Total	**$ 814,585**	**$ 1,031,599**	**$ 955,413**	**$ 0**	**$ 955,413**

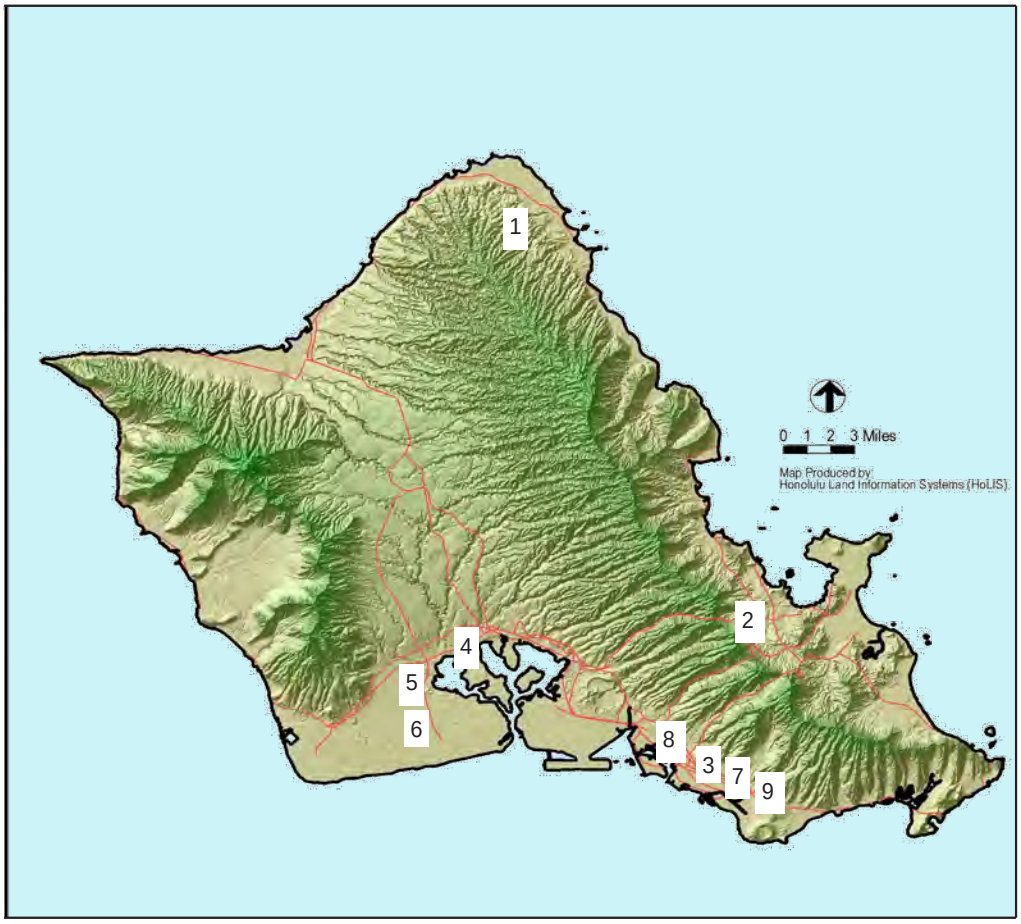
Department of Enterprise Services

DEPARTMENT OF ENTERPRISE SERVICES (DES) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.



DEPARTMENT OF ENTERPRISE SERVICES
(DES)



FACILITIES LOCATIONS

1	KAHUKU MUNICIPAL GOLF COURSE
2	PALI MUNICIPAL GOLF COURSE
3	ALA WAI MUNICIPAL GOLF COURSE
4	TED MAKALENA MUNICIPAL GOLF COURSE
5	WEST LOCH MUNICIPAL GOLF COURSE
6	EWA VILLAGES MUNICIPAL GOLF COURSE
7	HONOLULU ZOO
8	NEAL S. BLAISDELL CENTER
9	TOM MOFFATT WAIKIKI SHELL

Department of Enterprise Services

Roles and Responsibilities

The Department of Enterprise Services (DES) operates and maintains the Neal S. Blaisdell Center, Tom Moffatt Waikiki Shell, Honolulu Zoo, and six municipal golf courses. The Department prepares, administers, and enforces citywide concession contracts.

Spending to Make a Difference

- Upgrade and enhance Honolulu Zoo facilities to meet the Association of Zoos and Aquariums (AZA) accreditation standards.
- Review and contract private sector partners for the Neal S. Blaisdell Center to redevelop to the level of other noteworthy civic centers of the world, and increase the revenue-generation opportunities to be fiscally sustainable.

Budget Highlights

- Modest increases over FY2019 due to the need to provide expanded services in animal care at the Honolulu Zoo, and repair and maintenance of the facilities in preparation of the application for accreditation. Salary increases attributed to mandated collective bargaining contract terms.
- In FY2019, Golf cart rental fees at five municipal golf courses with riding golf carts were increased and currently into the 2nd year of a 3 year increase.
- A new season of Broadway in Hawaii, to include The Phantom of the Opera, The Illusionist, and Rent, will maximize the use of the Concert Hall and require additional staffing to serve the public at the multiple shows. The Tom Moffatt Waikiki Shell was refurbished and will be outfitted with new equipment in the dressing rooms and continued improvements to the stage and rigging system.

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	262.00	264.40	264.40	1.00	265.40
Temporary FTE	13.91	12.51	12.51	0.00	12.51
Contract FTE	43.31	44.31	51.79	0.00	51.79
Total	**319.22**	**321.22**	**328.70**	**1.00**	**329.70**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Administration	$ 909,309	$ 812,440	$ 902,703	$ 621,900	$ 1,524,603
Auditoriums	6,023,553	6,190,554	6,258,593	100,000	6,358,593
Honolulu Zoo	7,973,041	7,398,147	7,312,638	54,624	7,367,262
Golf Courses	9,878,410	10,553,380	10,408,186	0	10,408,186
Total	**$ 24,784,313**	**$ 24,954,521**	**$ 24,882,120**	**$ 776,524**	**$ 25,658,644**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 14,387,730	$ 14,654,611	$ 14,556,335	$ 76,524	$ 14,632,859
Current Expenses	10,206,590	10,005,910	10,182,585	700,000	10,882,585
Equipment	189,993	294,000	143,200	0	143,200
Total	**$ 24,784,313**	**$ 24,954,521**	**$ 24,882,120**	**$ 776,524**	**$ 25,658,644**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Hanauma Bay Nature Preserve Fund	$ 1,200	$ 0	$ 0	$ 0	$ 0
Honolulu Zoo Fund	7,851,161	7,455,797	7,312,638	54,624	7,367,262
Golf Fund	9,986,793	10,678,323	10,408,186	0	10,408,186
Special Events Fund	6,770,672	6,820,401	7,161,296	721,900	7,883,196
Special Projects Fund	174,487	0	0	0	0
Total	**$ 24,784,313**	**$ 24,954,521**	**$ 24,882,120**	**$ 776,524**	**$ 25,658,644**

Administration

Program Description

The Administration program directs and coordinates the programs and activities of the Neal S. Blaisdell Center, Tom Moffatt Waikiki Shell, Honolulu Zoo, and six municipal golf courses. In addition, the program coordinates the preparation, administration, and enforcement of citywide concession contracts. This program provides staff and clerical support services in personnel, budgetary, and organization management.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	13.00	13.00	13.00	0.00	13.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	1.00	0.00	0.00	0.00
Total	**13.00**	**14.00**	**13.00**	**0.00**	**13.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 877,963	$ 776,080	$ 874,013	$ 21,900	$ 895,913
Current Expenses	31,346	36,360	28,690	600,000	628,690
Equipment	0	0	0	0	0
Total	**$ 909,309**	**$ 812,440**	**$ 902,703**	**$ 621,900**	**$ 1,524,603**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Hanauma Bay Nature Preserve Fund	$ 1,200	$ 0	$ 0	$ 0	$ 0
Special Events Fund	908,109	812,440	902,703	621,900	1,524,603
Total	**$ 909,309**	**$ 812,440**	**$ 902,703**	**$ 621,900**	**$ 1,524,603**

Auditoriums

Program Description

The Auditoriums program manages and operates the Neal S. Blaisdell Center Arena, Concert Hall, Exhibition Hall, Arena, meeting rooms, and the Tom Moffatt Waikiki Shell to bring a diversity of entertainment, sports, expositions, cultural, and educational events to the citizens of Hawaii. The facilities are rented to individuals and groups at user fee rates set by Ordinance to cover the cost of operations. The program provides support services for these activities including: contracting, planning, marketing, preparing scaled drawings, ticketing, ushering, equipment rentals, security plans, set ups, and concession services. Some of the support services, equipment, and activities are chargeable to the tenants and those revenues contribute to covering the expenses of the operation of the facilities. The program provides overall maintenance and operation of the systems needed for the efficient use of buildings, equipment, and grounds at the Blaisdell Center and the Tom Moffatt Waikiki Shell. The program also provides trades and maintenance support to the Honolulu Zoo, some City concessions, the six municipal golf courses, and Thomas Square.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	59.00	60.00	60.00	0.00	60.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	38.56	38.56	47.04	0.00	47.04
Total	**97.56**	**98.56**	**107.04**	**0.00**	**107.04**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 3,942,987	$ 4,131,154	$ 4,128,648	$ 0	$ 4,128,648
Current Expenses	2,080,566	2,059,400	2,074,945	100,000	2,174,945
Equipment	0	0	55,000	0	55,000
Total	**$ 6,023,553**	**$ 6,190,554**	**$ 6,258,593**	**$ 100,000**	**$ 6,358,593**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Honolulu Zoo Fund	$ 52,607	$ 57,650	$ 0	$ 0	$ 0
Golf Fund	108,383	124,943	0	0	0
Special Events Fund	5,862,563	6,007,961	6,258,593	100,000	6,358,593
Total	**$ 6,023,553**	**$ 6,190,554**	**$ 6,258,593**	**$ 100,000**	**$ 6,358,593**

Honolulu Zoo

Program Description

The Honolulu Zoo program plans, operates, and maintains a 42-acre integrated zoological and botanical park within the boundaries of Kapiolani Park.

The mission of the Honolulu Zoo is to inspire stewardship of our living world by providing meaningful experiences for our guests. The Zoo emphasizes Pacific Tropical ecosystems and our values of malama (caring) and ho'okipa (hospitality).

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	83.00	84.00	84.00	1.00	85.00
Temporary FTE	1.42	0.42	0.42	0.00	0.42
Contract FTE	4.35	4.35	4.35	0.00	4.35
Total	**88.77**	**88.77**	**88.77**	**1.00**	**89.77**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 4,156,636	$ 4,296,147	$ 4,211,938	$ 54,624	$ 4,266,562
Current Expenses	3,626,412	3,023,000	3,052,500	0	3,052,500
Equipment	189,993	79,000	48,200	0	48,200
Total	**$ 7,973,041**	**$ 7,398,147**	**$ 7,312,638**	**$ 54,624**	**$ 7,367,262**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Honolulu Zoo Fund	$ 7,798,554	$ 7,398,147	$ 7,312,638	$ 54,624	$ 7,367,262
Special Projects Fund	174,487	0	0	0	0
Total	**$ 7,973,041**	**$ 7,398,147**	**$ 7,312,638**	**$ 54,624**	**$ 7,367,262**

Golf Courses

Program Description

The Golf Courses program operates and maintains six municipal golf courses–five eighteen-hole golf courses (Ala Wai, Pali, Ted Makalena, West Loch, and Ewa Villages) and one nine-hole golf course (Kahuku). The Golf Courses program schedules tournaments and accepts reservations for group and individual play via an automated reservation system; develops and enforces golf course rules and regulations; and collects and accounts for green, tournament, and golf cart rental fees. The Golf Courses program is also responsible for the operations of the power golf carts at the eighteen-hole courses and the rental of pull carts and golf club sets at Kahuku Golf Course. This program is responsible for renovating and maintaining the existing golf courses and for planning new municipal golf facilities. The program also monitors golf course related food and beverage, driving range, and pro shop concession contracts and makes recommendations for concession contract specifications.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	107.00	107.40	107.40	0.00	107.40
Temporary FTE	12.49	12.09	12.09	0.00	12.09
Contract FTE	0.40	0.40	0.40	0.00	0.40
Total	**119.89**	**119.89**	**119.89**	**0.00**	**119.89**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 5,410,144	$ 5,451,230	$ 5,341,736	$ 0	$ 5,341,736
Current Expenses	4,468,266	4,887,150	5,026,450	0	5,026,450
Equipment	0	215,000	40,000	0	40,000
Total	**$ 9,878,410**	**$ 10,553,380**	**$ 10,408,186**	**$ 0**	**$ 10,408,186**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Golf Fund	$ 9,878,410	$ 10,553,380	$ 10,408,186	$ 0	$ 10,408,186
Total	**$ 9,878,410**	**$ 10,553,380**	**$ 10,408,186**	**$ 0**	**$ 10,408,186**

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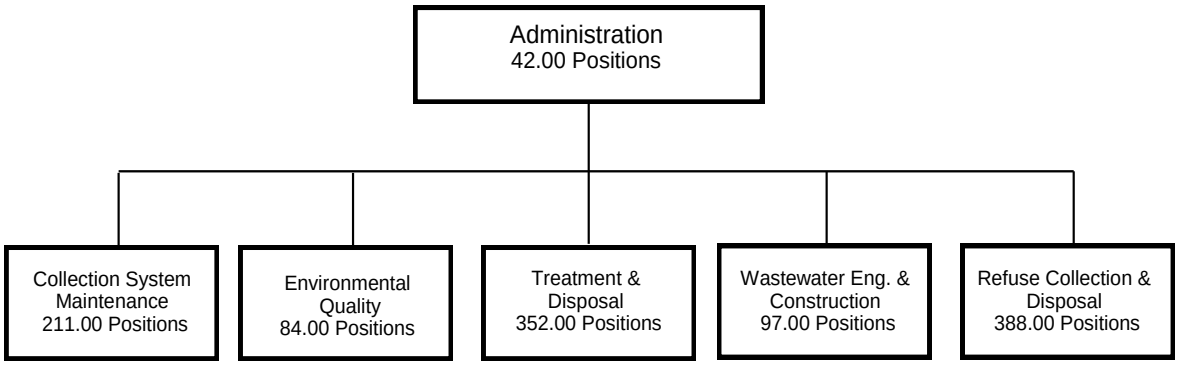
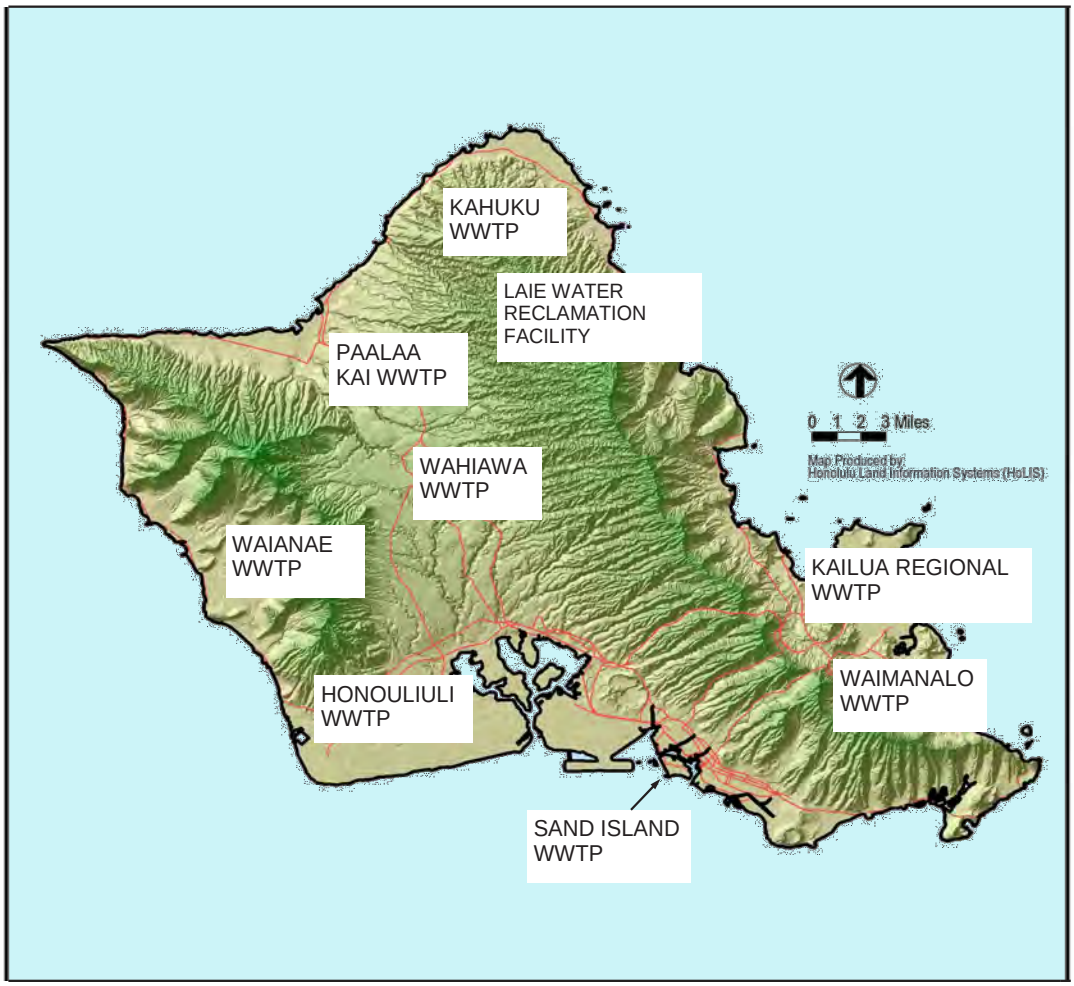
Department of Environmental Services

DEPARTMENT OF ENVIRONMENTAL SERVICES (ENV) ORGANIZATION CHART

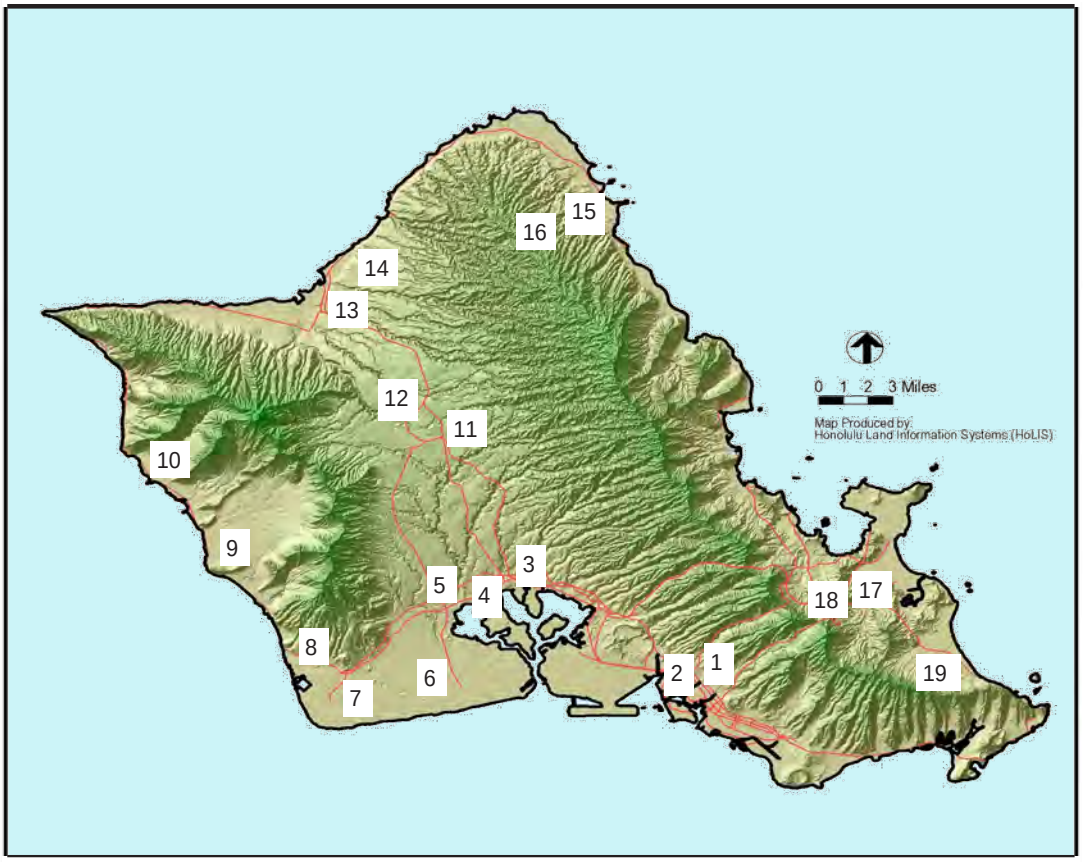
This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.



DEPARTMENT OF ENVIRONMENTAL SERVICES
(ENV)
WASTEWATER TREATMENT AND DISPOSAL FACILITIES



DEPARTMENT OF ENVIRONMENTAL SERVICES (ENV) REFUSE COLLECTION AND DISPOSAL FACILITIES



REFUSE COLLECTION AND DISPOSAL FACILITIES LOCATIONS

1. HONOLULU CORP. YARD
2. KEEHI TRANSFER STATION
3. PEARL CITY CORP. YARD
4. WAIPAHU MAINTENANCE FACILITY
5. WAIPAHU CONVENIENCE CENTER
6. EWA CONVENIENCE CENTER
7. H-POWER
8. WAIMANALO GULCH LANDFILL
9. WAIANAE CORP. YARD
10. WAIANAE CONVENIENCE CENTER
11. WAHIAWA CORP. YARD
12. WAHIAWA CONVENIENCE CENTER
13. WAIALUA CORP. YARD
14. KAWAILOA TRANSFER STATION
15. KOOLAULOA-LAIE CORP. YARD
16. LAIE CONVENIENCE CENTER
17. KAILUA CORP. YARD
18. KAPAA QUARRY TRANSFER STATION
19. WAIMANALO CONVENIENCE CENTER

Department of Environmental Services

Roles and Responsibilities

The Department of Environmental Services plans, directs, operates, and administers the City and County of Honolulu's wastewater and solid waste programs. This includes operation and maintenance of the wastewater collection, treatment and disposal system, and the management, collection, and disposal of solid waste.

Spending to Make a Difference

- Process Improvements - Continue to utilize streamlined procurement methods to provide cured-in-place pipe (CIPP) lining to upgrade the wastewater collection system and meet 2010 Consent Decree rehabilitation requirements ahead of schedule. Coordinating sewer rehabilitation work with other utilities and road improvement work, including prioritization based on closed-circuit television (CCTV) inspections.
- Sewer Enhancements - Enhanced sewer cleaning program maintained at levels above the requirements in the 2010 Consent Decree for improved minimization of spills, maintenance of capacity, and reduction of problems causing odors.
- Refuse Service Enhancements - Implemented route optimization software to streamline the route evaluations and modifications for residential solid waste pick up.

Budget Highlights

- Other salary and benefit increases primarily due to mandated collective bargaining contract terms.
- Increase in consultant expenses to address new wastewater permit requirements, and to develop the 10-year integrated solid waste management plan.
- Sixty positions have been deactivated to reflect a more accurate picture of the number of positions required by the department to deliver services.

Department of Environmental Services

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	1,076.00	1,173.00	1,173.00	0.00	1,173.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**1,077.00**	**1,174.00**	**1,174.00**	**0.00**	**1,174.00**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Administration	$ 9,740,666	$ 11,392,861	$ 11,431,888	$ 0	$ 11,431,888
Environmental Quality	8,723,873	9,603,085	10,074,206	0	10,074,206
Collection System Maintenance	18,544,568	26,544,832	25,668,036	0	25,668,036
Wastewater Engineering and Collection	0	2,314,291	1,767,364	0	1,767,364
Treatment and Disposal	61,373,029	75,834,113	78,676,052	0	78,676,052
Refuse Collection and Disposal	151,675,230	164,908,533	167,231,841	113,568	167,345,409
Total	**$ 250,057,366**	**$ 290,597,715**	**$ 294,849,387**	**$ 113,568**	**$ 294,962,955**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 59,670,269	$ 71,264,075	$ 73,132,376	$ 0	$ 73,132,376
Current Expenses	189,207,495	219,333,640	221,159,011	113,568	221,272,579
Equipment	1,179,602	0	558,000	0	558,000
Total	**$ 250,057,366**	**$ 290,597,715**	**$ 294,849,387**	**$ 113,568**	**$ 294,962,955**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Sewer Fund	$ 97,663,794	$ 125,370,562	$ 127,244,357	$ 0	$ 127,244,357
Refuse Genl Operating Acct -SWSF	58,322,205	63,530,931	64,115,650	113,568	64,229,218
Sld Wst Dis Fac Acct - SWSF	83,667,250	89,331,600	91,843,132	0	91,843,132
Glass Incentive Account - SWSF	517,980	700,000	700,000	0	700,000
Recycling Account - SWSF	9,886,137	11,664,622	10,946,248	0	10,946,248
Total	**$ 250,057,366**	**$ 290,597,715**	**$ 294,849,387**	**$ 113,568**	**$ 294,962,955**

Administration

Program Description

This program provides administrative services for the City's wastewater and solid waste programs. It provides overall development, coordination and management through program financial planning, capital program planning, scheduling and tracking, and the development and operation of the Department's enterprise asset management system. Centralized personnel, financial, information technology, asset management, employee and management training and administrative services for the Department are also provided.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	42.00	42.00	42.00	0.00	42.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**42.00**	**42.00**	**42.00**	**0.00**	**42.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 2,068,252	$ 2,580,361	$ 2,552,293	$ 0	$ 2,552,293
Current Expenses	7,672,414	8,812,500	8,879,595	0	8,879,595
Equipment	0	0	0	0	0
Total	**$ 9,740,666**	**$ 11,392,861**	**$ 11,431,888**	**$ 0**	**$ 11,431,888**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Sewer Fund	$ 9,022,324	$ 11,161,241	$ 11,216,468	$ 0	$ 11,216,468
Refuse Genl Operating Acct -SWSF	718,342	230,620	215,420	0	215,420
Sld Wst Dis Fac Acct - SWSF	0	1,000	0	0	0
Total	**$ 9,740,666**	**$ 11,392,861**	**$ 11,431,888**	**$ 0**	**$ 11,431,888**

Environmental Quality

Program Description

This division oversees compliance with wastewater environmental regulations, insures the environmental wastewater permits issued to the Department/division are technically valid, and utilizes risk assessment to establish effective and efficient environmental compliance programs.

The division manages a variety of programs that direct, coordinate, and manage activities relating to federal, state and local environmental requirements involving wastewater pre-treatment and discharge, industrial pre-treatment, discharge permits, and air, and water quality monitoring. The division develops programs and projects for discharges to our sewer collection system to prevent or minimize negative impacts to our treatment facilities and receiving body of waters. The division engages in public outreach and education to raise awareness of the impact of chemicals and products on our natural resources. The division also investigates and enforces against illegal discharges, reviews Environmental Assessments and Environmental Impact Statements for water quality impacts, and works with other agencies to update City standards to reflect local, state and federal requirements.

Support functions include water quality monitoring, air quality monitoring, laboratory analysis, oceanographic sampling, and biological monitoring.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	84.00	84.00	84.00	0.00	84.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**84.00**	**84.00**	**84.00**	**0.00**	**84.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 4,199,553	$ 5,330,060	$ 5,318,651	$ 0	$ 5,318,651
Current Expenses	4,524,320	4,273,025	4,755,555	0	4,755,555
Equipment	0	0	0	0	0
Total	**$ 8,723,873**	**$ 9,603,085**	**$ 10,074,206**	**$ 0**	**$ 10,074,206**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Sewer Fund	$ 8,723,873	$ 9,603,085	$ 10,074,206	$ 0	$ 10,074,206
Total	**$ 8,723,873**	**$ 9,603,085**	**$ 10,074,206**	**$ 0**	**$ 10,074,206**

Collection System Maintenance

Program Description

This program repairs, operates, and maintains the City's wastewater collection system which includes all of the gravity sewer lines, pump stations, and force mains.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	211.00	211.00	211.00	0.00	211.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**211.00**	**211.00**	**211.00**	**0.00**	**211.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 9,968,860	$ 12,965,832	$ 13,388,036	$ 0	$ 13,388,036
Current Expenses	8,575,708	13,579,000	12,280,000	0	12,280,000
Equipment	0	0	0	0	0
Total	**$ 18,544,568**	**$ 26,544,832**	**$ 25,668,036**	**$ 0**	**$ 25,668,036**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Sewer Fund	$ 18,544,568	$ 26,544,832	$ 25,668,036	$ 0	$ 25,668,036
Total	**$ 18,544,568**	**$ 26,544,832**	**$ 25,668,036**	**$ 0**	**$ 25,668,036**

Treatment and Disposal

Program Description

This program plans, directs, and coordinates the operation and maintenance of all City wastewater treatment plants in order to comply with State and Environmental Protection Agency's environmental permit standards. It also provides mechanical, electrical, building, and grounds support services for the repair of the nine wastewater facilities, four pre-treatment facilities, and seventy two pumping stations.

Maintenance activities include in-house preparation of architectural and engineering design plans as well as outsourcing professional design work to private consulting firms. Other activities include reviewing architectural and engineering design plans for the aforementioned facilities that were prepared by the Division of Wastewater Engineering and Construction. The program also manages and provides construction and inspection activities for the projects that were created by the program.

Electrical engineering, under the Technical Services Branch in the Division of Wastewater Treatment and Disposal continues to upgrade the division's Supervisory Control and Data Acquisition (SCADA) allowing communication to remote sites throughout all facilities.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	351.00	351.00	351.00	0.00	351.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**352.00**	**352.00**	**352.00**	**0.00**	**352.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 18,053,584	$ 23,560,158	$ 24,624,401	$ 0	$ 24,624,401
Current Expenses	43,319,445	52,273,955	54,051,651	0	54,051,651
Equipment	0	0	0	0	0
Total	**$ 61,373,029**	**$ 75,834,113**	**$ 78,676,052**	**$ 0**	**$ 78,676,052**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Sewer Fund	$ 61,373,029	$ 75,747,113	$ 78,518,283	$ 0	$ 78,518,283
Refuse Genl Operating Acct -SWSF	0	87,000	157,769	0	157,769
Total	**$ 61,373,029**	**$ 75,834,113**	**$ 78,676,052**	**$ 0**	**$ 78,676,052**

Refuse Collection and Disposal

Program Description

This program is responsible for the planning and administration of the City's solid waste management program. This includes the planning and implementation of municipal solid waste (MSW) reduction and recycling programs, the collection and transportation of MSW from single family households islandwide, the operation and maintenance of drop-off convenience centers, transfer stations, landfills, and collection operations yards, and the management of the City's H-POWER waste-to-energy facility and its Solar Building mixed material recycling center, which will begin operations in calendar year 2019.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	388.00	388.00	388.00	0.00	388.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**388.00**	**388.00**	**388.00**	**0.00**	**388.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 25,380,020	$ 25,434,473	$ 26,497,561	$ 0	$ 26,497,561
Current Expenses	125,115,608	139,474,060	140,176,280	113,568	140,289,848
Equipment	1,179,602	0	558,000	0	558,000
Total	**$ 151,675,230**	**$ 164,908,533**	**$ 167,231,841**	**$ 113,568**	**$ 167,345,409**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Refuse Genl Operating Acct -SWSF	$ 57,603,863	$ 63,213,311	$ 63,742,461	$ 113,568	$ 63,856,029
Sld Wst Dis Fac Acct - SWSF	83,667,250	89,330,600	91,843,132	0	91,843,132
Glass Incentive Account - SWSF	517,980	700,000	700,000	0	700,000
Recycling Account - SWSF	9,886,137	11,664,622	10,946,248	0	10,946,248
Total	**$ 151,675,230**	**$ 164,908,533**	**$ 167,231,841**	**$ 113,568**	**$ 167,345,409**

Wastewater Engineering and Construction

Program Description

This program is responsible for the execution of the City's wastewater Capital Improvement Program. This includes the project planning, design and construction management of Capital projects and the major repair, replacement and rehabilitation of wastewater assets. Also included are the engineering support of the Program's operating functions and the maintenance of project records.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	0.00	97.00	97.00	0.00	97.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**97.00**	**97.00**	**0.00**	**97.00**

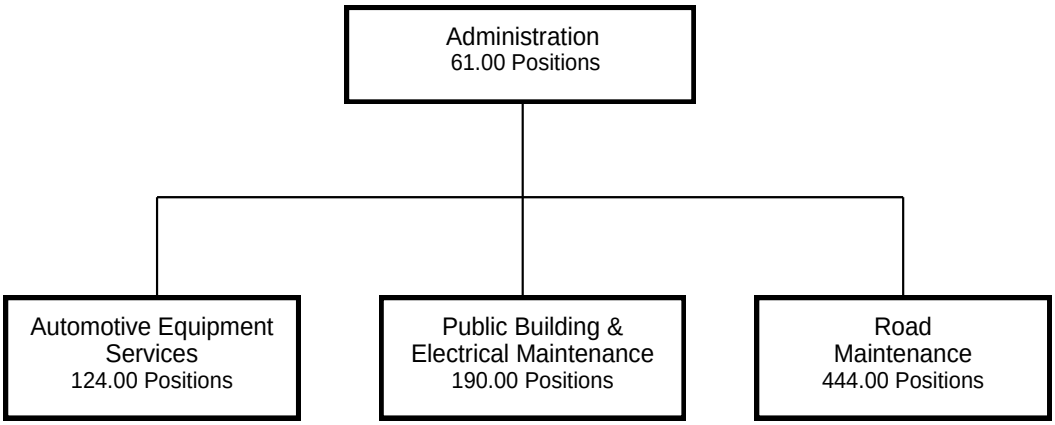
CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 0	$ 1,393,191	$ 751,434	$ 0	$ 751,434
Current Expenses	0	921,100	1,015,930	0	1,015,930
Equipment	0	0	0	0	0
Total	**$ 0**	**$ 2,314,291**	**$ 1,767,364**	**$ 0**	**$ 1,767,364**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Sewer Fund	$ 0	$ 2,314,291	$ 1,767,364	$ 0	$ 1,767,364
Total	**$ 0**	**$ 2,314,291**	**$ 1,767,364**	**$ 0**	**$ 1,767,364**

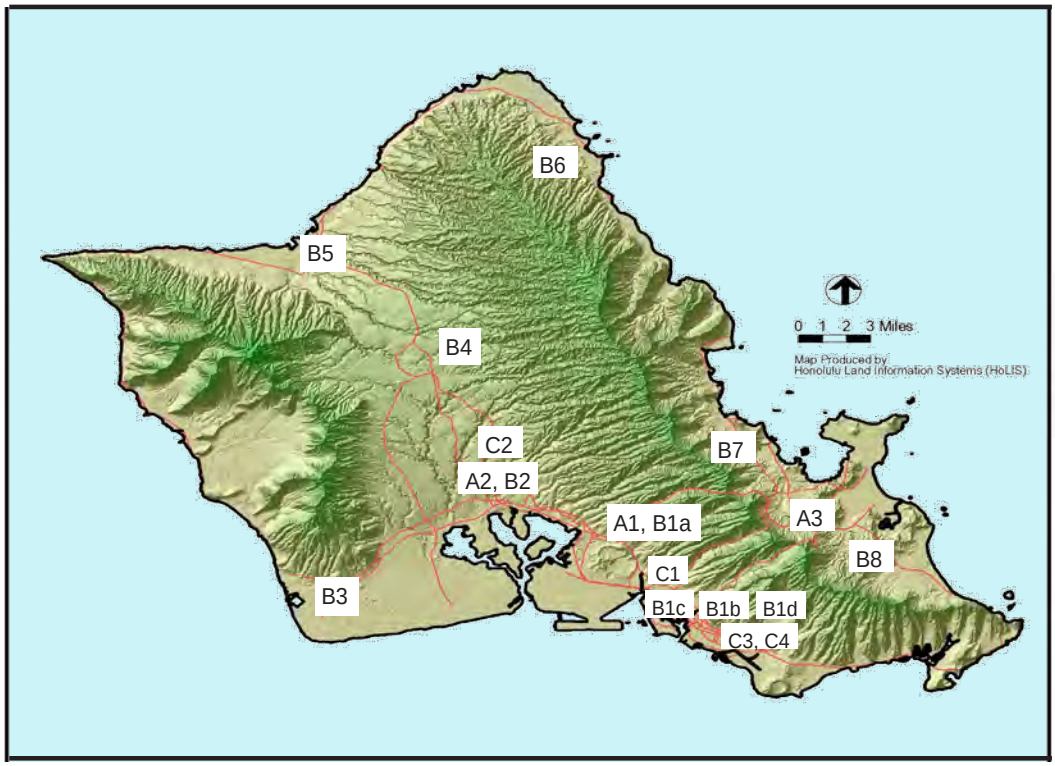
Department of Facility Maintenance

DEPARTMENT OF FACILITY MAINTENANCE (DFM) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.



DEPARTMENT OF FACILITY MAINTENANCE
(DFM)



AUTOMOTIVE EQUIPMENT SERVICE Repair and Maintenance Facilities	ROAD MAINTENANCE Baseyards
A1 HALAWA * Services all Honolulu based agencies from Aiea to Hawaii Kai * Services Keehi Transfer Station * Services DRM street sweeping * Services Waianae Refuse * Services Waialua Refuse * Services Kawailoa Transfer Station A2 PEARL CITY * Services Central/Leeward based agencies A3 KAPAA * Services Windward based agencies from Waimanalo to Laie	B1a HALAWA (Honolulu District) B1b HONOLULU Clean Team B1c HONOLULU Street Sweeping B1d HONOLULU Coning B2 PEARL CITY (EWA) B3 KAPOLEI (Waianae District) B4 WAHIAWA B5 WAIALUA B6 LAIE (KOOLAULOA) B7 KANEOHE (KOOLAUPOKO) B8 KAILUA

BUILDING AND ELECTRICAL MAINTENANCE
Baseyards

C1 PUBLIC BUILDING and ELECTRICAL MAINTENANCE (R&M)
C2 TRAFFIC and ELECTRICAL MAINTENANCE SERVICES (TEMS)
C3 CUSTODIAL and UTILITY SERVICES (CUS)
C4 SECURITY and EMPLOYEE PARKING OPERATIONS (SEOP)

Department of Facility Maintenance

Roles and Responsibilities

The Department of Facility Maintenance (DFM) plans and administers the City's repair, renovation, and maintenance programs for roads, bridges, streams, flood control systems, sidewalks, road medians and traffic islands, city public buildings, city vehicles and construction equipment (except for vehicles/equipment belonging to the Board of Water Supply, and the Police and Fire Departments), and for mechanical, electrical and electronic equipment and facilities, including those for parks, street lighting and communication sites. It also plans, directs, operates, and administers the City's storm water permit programs. Additionally, DFM provides heavy vehicle and equipment training, interdepartmental mail service, and enforces the City's Stored Property and Sidewalk Nuisance Ordinances (SPO/SNO).

Spending to Make a Difference

- Public Safety - Concentrate resources to improve public safety and quality of life by performing road reconstruction/repaving, sidewalk repairs, pothole patching, flood control maintenance, street lighting repairs/installations, road median and traffic island maintenance to minimize traffic hazards, and by removing improperly stored personal property from City property (which may result in impounding such property) in accordance with SPO/SNO.
- Public Buildings - Maintain and preserve the public buildings of the City and County of Honolulu to achieve the highest level of use and functionality of the buildings. Conduct preventive maintenance to maximize the life of the equipment and building while working to minimize unplanned repairs.
- Road Maintenance - Further implement the Pavement Management System (PMS) to help strategically plan the proper rehabilitation and reconstruction of roadway pavements and identify less costly treatments that will extend pavement life. Further develop the Pavement Preservation program designed to apply cost-effective treatments (such as slurry seal, seal coatings, crack sealing, and other less costly maintenance techniques) to prolong roadway life and reduce the rate of roadway deterioration. In addition, pursue a work order system to better organize and measure the performance of City road crews.
- Vehicle Maintenance - Continue ongoing implementation of improvements that align Automotive Equipment Service resources to achieve efficient delivery of vehicle repair, maintenance services and driver training for City agencies dependent on safe operable vehicles and equipment used to provide direct services to the public. Efforts are underway to advance the effectiveness of services provided by the Division of Automotive Equipment Service using available technology to implement fleet modernization practices that reduce the overall cost of vehicle ownership and improve vehicle safety, reliability and efficiency.
- Storm Water Quality Requirements - Increase public education in storm water quality programs to meet Municipal Separate Storm Sewer Systems (MS4) permit requirements and continue to develop programs related to catch basin inspection and cleaning, street cleaning, and trash reduction. Continue expansion of resources (personnel and equipment) to comply with an EPA (Environmental Protection Agency) audit report and NPDES (National Pollutant Discharge Elimination System) permit requirements to minimize pollutants reaching State waters.

Budget Highlights

- Increase over FY2019 salaries primarily due to negotiated collective bargaining increases.
- Increase over FY2019 current expenses due to additional costs for: parts & accessories, engineering and architectural services, janitorial and custodial services, utilities, repairs and maintenance, fuel, and other professional services.
- Increased salary expenses in the Chief Engineer's Office for five (5) new positions to establish an Architectural and Engineering Support Section to provide technical expertise/assistance to the Department so that DFM has the ability to perform in-house program planning for priority projects.
- One (1) Grounds Maintenance & Landscape Supervisor position and one (1) Laborer position in the Road Maintenance Division.
- One (1) Contracts Officer in the Storm Water Quality Branch.

- $351,800 for five new sedans for the (Kapalama Hale Motor Pool) for use by the Department of Community Services; four pick-up trucks (two for the Repair and Maintenance Section and two for Custodial Services); and replacement of two scissor lifts
- Additional $1,670,000 funding to replace aging vehicles including $1,095,000 for vehicles needed to continue support of the Stored Property Ordinance and the Sidewalk Nuisance Ordinance enforcement efforts to remove and dispose of materials and debris; and $575,000 for five utility crew cab trucks for corporation yards.
- $1,898,379 for bitumul used for pothole patching, in-house re-surfacing, and first aid pavement repairs.
- $4,500,000 for street resurfacing to perform pavement preservation projects to extend street life.
- $1,000,000 for a pavement condition survey.
- Increased funding of $220,000 for a computer software maintenance agreement.

Department of Facility Maintenance

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	783.00	804.00	786.00	8.00	794.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	6.00	15.00	15.00	0.00	15.00
Total	**789.00**	**819.00**	**801.00**	**8.00**	**809.00**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Administration	$ 11,971,994	$ 11,131,249	$ 11,351,016	$ 394,908	$ 11,745,924
Public Building and Electrical Maintenance	32,292,525	33,799,561	33,344,283	60,000	33,404,283
Automotive Equipment Services	17,183,383	16,869,187	16,653,245	1,552,847	18,206,092
Road Maintenance	23,797,982	28,868,331	29,897,914	1,554,864	31,452,778
Total	**$ 85,245,884**	**$ 90,668,328**	**$ 91,246,458**	**$ 3,562,619**	**$ 94,809,077**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 31,855,665	$ 32,692,191	$ 33,430,609	$ 497,772	$ 33,928,381
Current Expenses	53,222,382	56,961,412	55,719,049	3,064,847	58,783,896
Equipment	167,837	1,014,725	2,096,800	0	2,096,800
Total	**$ 85,245,884**	**$ 90,668,328**	**$ 91,246,458**	**$ 3,562,619**	**$ 94,809,077**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 37,880,283	$ 40,568,012	$ 38,501,452	$ 1,906,908	$ 40,408,360
Highway Fund	35,603,024	37,605,708	39,685,829	43,392	39,729,221
Highway Beautification Fund	1,027,281	1,963,551	2,287,608	59,472	2,347,080
Bikeway Fund	31,596	35,316	35,316	0	35,316
Sewer Fund	1,570,215	1,681,077	1,732,188	0	1,732,188
Bus Transportation Fund	79,233	133,415	133,415	0	133,415
Refuse Genl Operating Acct -SWSF	4,702,755	4,340,624	4,435,325	776,424	5,211,749
Recycling Account - SWSF	4,219,654	4,340,625	4,435,325	776,423	5,211,748
Housing Development Special Fund	131,843	0	0	0	0
Total	**$ 85,245,884**	**$ 90,668,328**	**$ 91,246,458**	**$ 3,562,619**	**$ 94,809,077**

Administration

Program Description

The Administration program plans, directs, administers, and coordinates line and staff activities relating to facility maintenance functions and programs involving the maintenance of public roads, streets, bridges, streams, drainage and flood control systems, sidewalks, road medians and traffic islands, traffic signs and markings; street lighting and electrical systems of parks and other facilities; City public buildings; City vehicles and equipment except for Board of Water Supply, Honolulu Fire Department, Honolulu Police Department, and the Honolulu Authority for Rapid Transportation; and the enforcement of the City's Stored Property and Sidewalk Nuisances Ordinances. The program also administers the City's storm water permit programs, and provides interdepartmental mail services.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	55.00	55.00	55.00	6.00	61.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	6.00	6.00	0.00	6.00
Total	**55.00**	**61.00**	**61.00**	**6.00**	**67.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 2,511,034	$ 2,264,306	$ 2,568,091	$ 394,908	$ 2,962,999
Current Expenses	9,460,960	8,791,943	8,782,925	0	8,782,925
Equipment	0	75,000	0	0	0
Total	**$ 11,971,994**	**$ 11,131,249**	**$ 11,351,016**	**$ 394,908**	**$ 11,745,924**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 10,768,649	$ 10,038,837	$ 10,163,983	$ 394,908	$ 10,558,891
Highway Fund	1,071,502	1,092,412	1,187,033	0	1,187,033
Housing Development Special Fund	131,843	0	0	0	0
Total	**$ 11,971,994**	**$ 11,131,249**	**$ 11,351,016**	**$ 394,908**	**$ 11,745,924**

Public Building and Electrical Maintenance

Program Description

The Public Building and Electrical Maintenance programs, plans, directs, coordinates, and administers the repair and maintenance programs for public buildings and appurtenant structures; custodial and utility services programs; and repair and maintenance programs for street, park, mall, outdoor and other City lighting, electrical facilities, and communication facilities under the jurisdiction of the Department of Facility Maintenance. The program also administers activities including City employees' parking; motor pool; and security for Honolulu Hale, Kapolei Hale, the Frank F. Fasi Municipal Building and certain other facilities.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	183.00	184.00	184.00	0.00	184.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	6.00	6.00	6.00	0.00	6.00
Total	**189.00**	**190.00**	**190.00**	**0.00**	**190.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 7,016,075	$ 7,098,584	$ 7,496,162	$ 0	$ 7,496,162
Current Expenses	25,276,450	26,001,252	25,461,321	60,000	25,521,321
Equipment	0	699,725	386,800	0	386,800
Total	**$ 32,292,525**	**$ 33,799,561**	**$ 33,344,283**	**$ 60,000**	**$ 33,404,283**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 21,701,729	$ 22,761,159	$ 22,221,873	$ 60,000	$ 22,281,873
Highway Fund	10,492,747	10,886,171	10,970,179	0	10,970,179
Bikeway Fund	18,816	18,816	18,816	0	18,816
Bus Transportation Fund	79,233	133,415	133,415	0	133,415
Total	**$ 32,292,525**	**$ 33,799,561**	**$ 33,344,283**	**$ 60,000**	**$ 33,404,283**

Automotive Equipment Services

Program Description

The Automotive Equipment Service (AES) program plans, directs, coordinates, and administers the vehicle and equipment acquisition, disposal, repair, maintenance and operator training programs for the City with the exception of programs under the Board of Water Supply, Honolulu Police Department, Honolulu Fire Department, and Honolulu Authority for Rapid Transportation.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	124.00	124.00	124.00	0.00	124.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**124.00**	**124.00**	**124.00**	**0.00**	**124.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 6,774,170	$ 6,510,095	$ 6,864,336	$ 0	$ 6,864,336
Current Expenses	10,398,441	10,359,092	9,788,909	1,552,847	11,341,756
Equipment	10,772	0	0	0	0
Total	**$ 17,183,383**	**$ 16,869,187**	**$ 16,653,245**	**$ 1,552,847**	**$ 18,206,092**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 3,607,817	$ 3,436,455	$ 2,825,442	$ 0	$ 2,825,442
Highway Fund	3,082,942	3,070,406	3,224,965	0	3,224,965
Sewer Fund	1,570,215	1,681,077	1,732,188	0	1,732,188
Refuse Genl Operating Acct -SWSF	4,702,755	4,340,624	4,435,325	776,424	5,211,749
Recycling Account - SWSF	4,219,654	4,340,625	4,435,325	776,423	5,211,748
Total	**$ 17,183,383**	**$ 16,869,187**	**$ 16,653,245**	**$ 1,552,847**	**$ 18,206,092**

Road Maintenance

Program Description

The Road Maintenance program maintains city roadways, sidewalks, storm drains, bridges, striping, signs and markings, outdoor municipal parking lots, bike paths, bus stops/shelters, road medians and traffic islands, and remnant properties. It renders pavement maintenance to private roadways open to public use, pursuant to city ordinance. The division also has the responsibility of maintaining City-owned streams, channels, ditches and other flood control facilities as well as enforcing the maintenance of privately-owned streams. It also maintains litter containers at bus stops and some pedestrian mall areas in Waikiki, removes graffiti within City roadway and drainage facilities, and enforces Stored Property/Sidewalk Nuisance Ordinances. In the rural districts, it provides dead animal pickup and oversees refuse collection services at Wahiawa, Laie, and Waialua for the Department of Environmental Services.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	421.00	441.00	423.00	2.00	425.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	3.00	3.00	0.00	3.00
Total	**421.00**	**444.00**	**426.00**	**2.00**	**428.00**

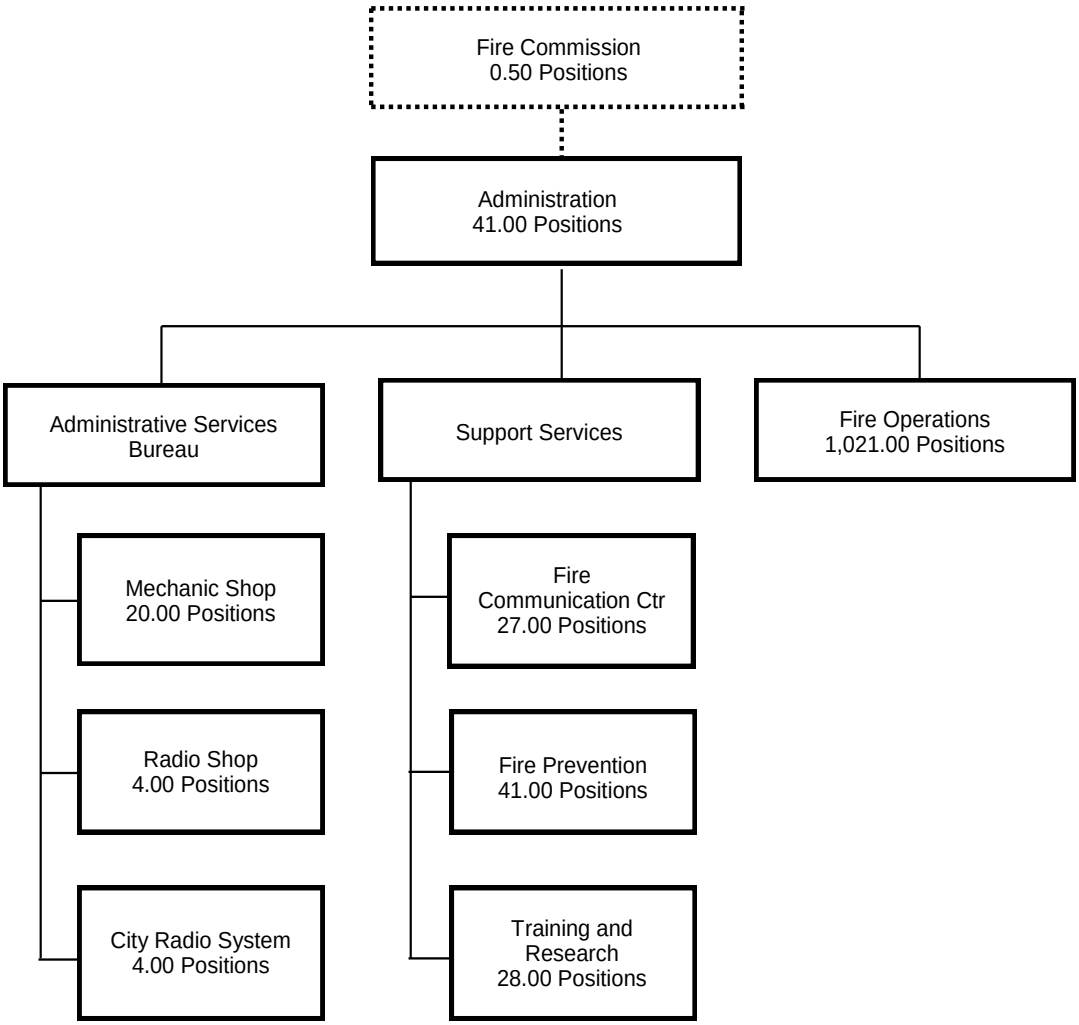
CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 15,554,386	$ 16,819,206	$ 16,502,020	$ 102,864	$ 16,604,884
Current Expenses	8,086,531	11,809,125	11,685,894	1,452,000	13,137,894
Equipment	157,065	240,000	1,710,000	0	1,710,000
Total	**$ 23,797,982**	**$ 28,868,331**	**$ 29,897,914**	**$ 1,554,864**	**$ 31,452,778**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 1,802,088	$ 4,331,561	$ 3,290,154	$ 1,452,000	$ 4,742,154
Highway Fund	20,955,833	22,556,719	24,303,652	43,392	24,347,044
Highway Beautification Fund	1,027,281	1,963,551	2,287,608	59,472	2,347,080
Bikeway Fund	12,780	16,500	16,500	0	16,500
Total	**$ 23,797,982**	**$ 28,868,331**	**$ 29,897,914**	**$ 1,554,864**	**$ 31,452,778**

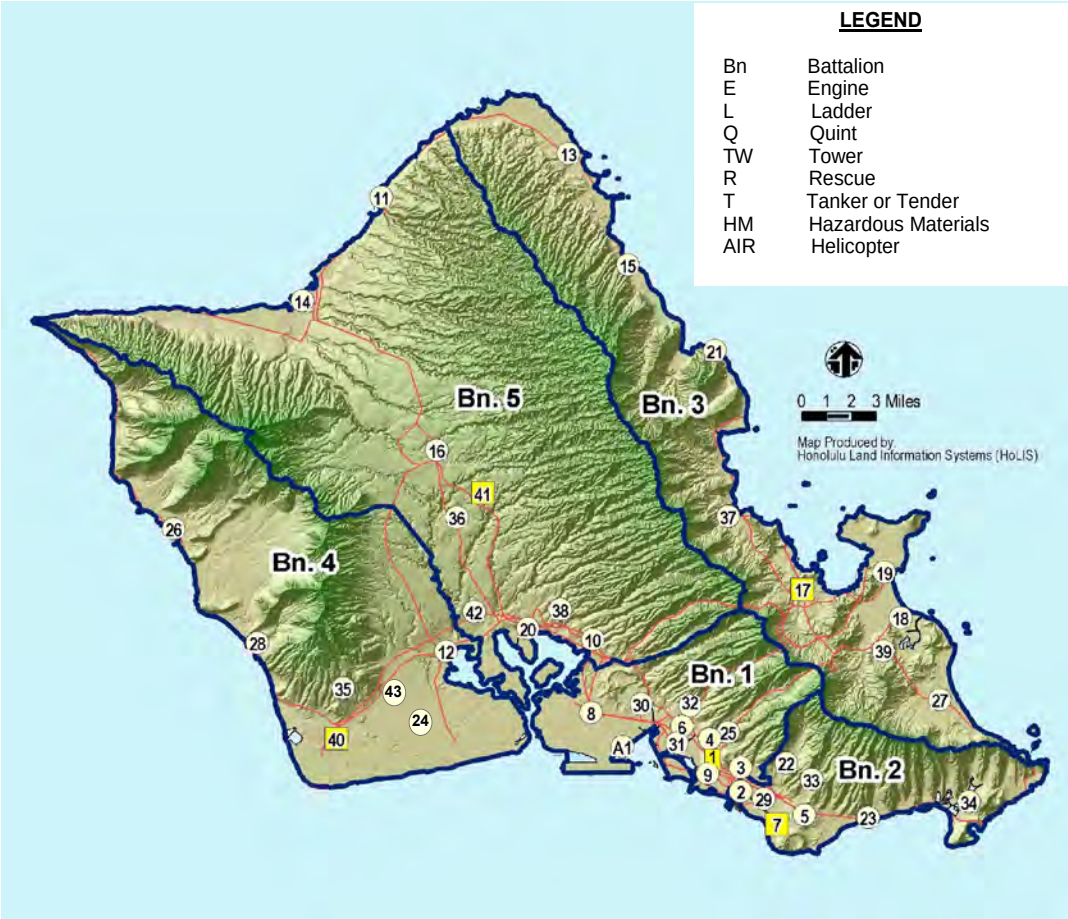
Honolulu Fire Department

HONOLULU FIRE DEPARTMENT (HFD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.



HONOLULU FIRE DEPARTMENT
(HFD)



Station	Name	Companies	Station	Name	Companies
1	Central	BN1, E1	23	Wailupe	E23
2	Pawaa	E2, L2, R1	24	Ewa Beach	E24
3	Makiki	E3	25	Nuuanu	E25
4	Kuakini	E4, L4	26	Waianae	E26, Q26, T26
5	Kaimuki	E5, L5	27	Waimanalo	E27
6	Kalihi	E6	28	Nanakuli	E28, T28
7	Waikiki	Bn2, E7, L7	29	McCully	E29, L29
8	Mokulele	E8	30	Moanalua	E30, Q30, T30
9	Kakaako	E9, TW9	31	Kalihi Kai	E31, Q31
10	Aiea	E10	32	Kalihi Uka	E32, HM1
11	Sunset	E11	33	Palolo	E33
12	Waipahu	E12, Q12, T12	34	Hawaii Kai	E34, Q34
13	Kahuku	E13	35	Makakilo	E35
14	Waialua	E14	36	Mililani	E36
15	Hauula	E15, T15	37	Kahaluu	E37
16	Wahiawa	E16, T16	38	Waiau	E38, Q38
17	Kaneohe	Bn3, E17, Q17	39	Olomana	E39
18	Kailua	E18, Q18	40	Kapolei	Bn4, E40, TW40, HM2
19	Aikahi	E19	41	Mililani Mauka	Bn5, E41, R2
20	Pearl City	E20	41	Waikele	E42
21	Kaaawa	E21	43	E Kapolei	E43, Q43
22	Manoa	E22	A1	Aircraft	Air1

Honolulu Fire Department

Roles and Responsibilities

The Honolulu Fire Department (HFD) provides for a safer community through prevention, preparation, and effective emergency response. The Department maintains a modern and technologically advanced force of firefighting and rescue personnel and equipment through its various activities, which are administered by qualified professional leadership.

The Department provides for community risk reduction through fire code adoption, plans review, fire code inspections, fire investigations, enforcement of fire regulations, a fire and life safety education program, public communication, and pre-emergency planning.

The HFD continues to conduct and improve its various programs, such as training and education of fire fighters (FF); reliable and efficient communication systems; fire apparatus maintenance and repair; research and evaluation of the fire service's best practices, procedures, and equipment; and coordination of the City Radio System.

The Department provides firefighting, search and rescue, emergency medical, and hazardous materials (HM) response for the City and County of Honolulu (City). These duties are performed on a wide variety of terrain that includes steep mountain ranges, wild lands, and agricultural fields, structures, which comprise a modern metropolitan city, including industrial complexes, business centers, government complexes, high-rise resorts, condominiums, and high-density urban residential dwellings, and the surrounding ocean.

Spending to Make a Difference

- The Fire Communication Center (FCC) will purchase one Project 25 (P25) radio system for the hybrid call-taking/radio operator console in the Joint Traffic Management Center (JTMC). In fiscal year (FY) 2020, the older 800 megahertz (MHz) radio system will be replaced by the new P25 radio system.
- The FCC will install an additional VIPER Next Generation (NG) 911 call-taking console in the JTMC. This will allow the call takers to handle the increased volume of 911 calls that are usually associated with large-scale incidents. During the 2017 Marco Polo fire, the FCC received more than 300 calls in one hour, 100 of which were received in the first 15 minutes.
- The HFD will transition to a new two-way radio system in 2019. Once the P25-compliant digital 700/800 MHz trunking radio system is complete, it will increase the critical communications capacity for City first responders and offer a more robust security protection for information transmitted over the air. The HFD will transition from the existing radio system after the Honolulu Emergency Services Department's (HESD) Ocean Safety and Lifeguard Services Division (Ocean Safety) and the Department of Emergency Management (DEM). Due to delays in the system installation, a majority of the HFD's current radios have reached its end-of-life status, and spare parts or factory support is not available. The HFD's transition will require new radios from Motorola, and budget requests to support this have been submitted. The new Motorola radios feature capabilities, e.g., Global Positioning System and FF accountability, which are not available on the current radios. These features will enhance operational effectiveness and FF safety.
- The Planning and Development section (P&D) executed grant funds to support the HFD's Rescue Program by procuring two dive propulsion vehicles. Grant funds were also used to support dive rescue, confined space, trench rescue, and rescue boat operations classes.
- The P&D executed grant funds to support the HFD's Hazardous Materials (HM) Program by procuring a state-of-the-art radiation detector and two chemical agent detectors. Grant funds were also used to support HM Incident Commander/Safety Officer and HM gas detection classes.
- The 106th Fire Fighter Recruit (FFR) Class of 40 is expected to start in May 2019 and continue in FY2020. This will address the HFD's current vacancies, which are due to large retirement numbers over the past two years.

Budget Highlights

- The FCC will continue to receive 100% reimbursement from the State of Hawaii's Enhanced 9-1-1 Board for costs associated with computer-aided dispatch system (CADS)-related hardware and software.

- The Radio Shop will soon acquire a new purpose-specific vehicle, which will enable radio technicians to provide services to HFD companies island wide. HFD companies will not have to be placed out of service and/or drive to the Waipahu Maintenance Facility (WMF) for majority of the necessary repairs/services, thus reducing fuel consumption and vehicle wear and tear and maintaining coverage in their first-in area and public safety.
- The non-holiday overtime budget costs are required to provide adequate staffing levels and deliver requisite training programs, i.e., Emergency Medical Technician recertification, Pumping Apparatus Driver Operator, Rapid Intervention Team, automobile extrication, communications vehicle operator, All-Hazards Incident Management Team, Relief Aircraft Pilot Program, Incident Command, and miscellaneous fire ground training.
- The HFD requested to establish a third rescue company in FY 2020. With the growth in population and tourism, a third rescue company would augment our current force, lessen the strain for the existing rescue companies, and decrease response times. The third rescue company will be stationed on the windward side of Oahu and provide an effective emergency response with search and rescue capabilities.

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	1,167.00	1,184.00	1,169.00	16.00	1,185.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	1.50	1.50	1.50	0.00	1.50
Total	**1,169.50**	**1,186.50**	**1,171.50**	**16.00**	**1,187.50**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Administration	$ 4,042,629	$ 4,035,695	$ 3,286,179	$ 59,616	$ 3,345,795
Fire Communication Center	3,339,500	3,708,422	4,036,126	0	4,036,126
Fire Prevention	5,514,479	5,307,476	5,328,590	0	5,328,590
Training and Research	3,084,000	3,592,287	3,591,427	0	3,591,427
Radio Shop	358,933	428,648	354,894	3,245,000	3,599,894
Fire Operations	106,897,146	116,545,975	113,640,229	1,033,344	114,673,573
Planning and Development	0	0	1,029,149	0	1,029,149
Fire Commission	6,797	20,508	21,626	0	21,626
City Radio System	296,328	305,800	306,507	0	306,507
Mechanic Shop	2,641,541	2,859,517	2,903,698	0	2,903,698
HFD Grants	358,760	0	0	0	0
Total	**$ 126,540,113**	**$ 136,804,328**	**$ 134,498,425**	**$ 4,337,960**	**$ 138,836,385**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 113,057,094	$ 121,627,629	$ 119,385,912	$ 1,092,960	$ 120,478,872
Current Expenses	12,855,444	14,686,699	14,677,513	3,245,000	17,922,513
Equipment	627,575	490,000	435,000	0	435,000
Total	**$ 126,540,113**	**$ 136,804,328**	**$ 134,498,425**	**$ 4,337,960**	**$ 138,836,385**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 125,616,550	$ 136,804,328	$ 134,498,425	$ 4,337,960	$ 138,836,385
Special Projects Fund	842,563	0	0	0	0
Federal Grants Fund	81,000	0	0	0	0
Total	**$ 126,540,113**	**$ 136,804,328**	**$ 134,498,425**	**$ 4,337,960**	**$ 138,836,385**

Administration

Program Description

This program plans, directs, and coordinates fiscal resources; administers personnel services and record keeping; ensures the appropriate purchase of goods and services for the Department to protect life and property by preventing and mitigating fires and emergencies; and coordinates fire fighting, first responder assistance, and rescue services with other agencies and organizations. Administration provides the Department with administrative support to include Operating and Capital Improvement Program (CIP) budget preparations; personnel and records management; administrative reports; CIP project coordination; and coordination of the maintenance, renovation, and repair of 51 fire stations and worksites. Administration also evaluates and purchases equipment and apparatuses needed by the Department; implements personnel functions; manages the activities of the Waipahu Maintenance Facility; plans, administers, and evaluates the analysis of data collection to develop programs; investigates and implements safety practices through the Occupational Safety and Health Office; and identifies national trends in order to recommend program direction.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	39.00	40.00	34.00	1.00	35.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	**40.00**	**41.00**	**35.00**	**1.00**	**36.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 3,179,582	$ 3,262,375	$ 2,747,560	$ 59,616	$ 2,807,176
Current Expenses	863,047	773,320	538,619	0	538,619
Equipment	0	0	0	0	0
Total	**$ 4,042,629**	**$ 4,035,695**	**$ 3,286,179**	**$ 59,616**	**$ 3,345,795**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 4,042,629	$ 4,035,695	$ 3,286,179	$ 59,616	$ 3,345,795
Total	**$ 4,042,629**	**$ 4,035,695**	**$ 3,286,179**	**$ 59,616**	**$ 3,345,795**

Fire Communication Center

Program Description

The Fire Communication Center (FCC) serves as the central communication and dispatch center for the Honolulu Fire Department (HFD) and is considered a secondary public-safety answering point (PSAP). All 911 calls are initially received by Oahu's primary PSAP, which is located at the Honolulu Police Department's (HPD) Headquarters (HQ). Each call is then transferred to the HFD's, the Honolulu Emergency Services Department's (HESD), or the HPD's dispatch center.

The FCC processes 911 calls and dispatches emergency response resources through an integrated system of primary and backup equipment. The VIPER NG911 call-taking system, the TriTech CADS, and 800 MHz radio system are primarily used to process 911 calls, dispatch emergency resources, and maintain radio communications with responding personnel. Four crews, each having six highly trained personnel (one Captain, one Fire Fighter III, and four Fire Fighter IIs) operate as call takers, dispatchers, and radio operators.

The primary PSAP transfers the initial 911 call to the HFD through the VIPER NG911 call-taking system. The system automatically provides the caller's telephone number and location to the 911 call taker, who confirms the emergency's address and nature. This information is entered into the CADS, which identifies the fastest and most capable emergency resource(s) for response. Dispatchers then alert the selected fire station(s) and broadcast the incident information using the 800 MHz radio system. In addition to receiving a verbal emergency dispatch, the responding company receives incident information directly from the CADS to their mobile data terminal on the apparatus and a text message on their cellular phone. Radio operators continuously monitor and facilitate radio communications between the HFD's, the HESD's, and the HPD's dispatch centers and other City, state, and federal agencies through the tactical interoperability communication plan. To maintain continuity of operations, the FCC has backup systems at alternate sites, which are located in the Central Fire Station and the HFD HQ.

The FCC also manages nonemergency telephone calls regarding community concerns, alarm system testing, cooking notifications, controlled agricultural burns, and school fire drills. In addition, the FCC works closely with the HFD's Information Specialist to release incident fire reports and audio recordings in accordance with the Uniform Information Practices Act.

In FY 2020, the FCC expects to transition from its current location in the Frank F. Fasi Municipal Building to the Joint Traffic Management Center. The 800 MHz radio system is also expected to be replaced by the P25 radio system.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	27.00	27.00	27.00	0.00	27.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**27.00**	**27.00**	**27.00**	**0.00**	**27.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 3,166,023	$ 3,175,742	$ 3,386,256	$ 0	$ 3,386,256
Current Expenses	173,477	532,680	604,870	0	604,870
Equipment	0	0	45,000	0	45,000
Total	**$ 3,339,500**	**$ 3,708,422**	**$ 4,036,126**	**$ 0**	**$ 4,036,126**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 3,339,500	$ 3,708,422	$ 4,036,126	$ 0	$ 4,036,126
Total	**$ 3,339,500**	**$ 3,708,422**	**$ 4,036,126**	**$ 0**	**$ 4,036,126**

Fire Prevention

Program Description

The Fire Prevention Bureau effectively promotes fire and life safety programs that assist the Department in accomplishing its mission of providing for a safer community. Responsibilities include reviewing and adopting fire codes, rules, and laws; conducting fire code compliance inspections; reviewing building construction plans; investigating fires to determine origin and cause; and providing fire and life safety education to the community.

The Fireworks License and Permits Program works to control the import, storage, wholesale, and retail of fireworks in the City. Collection of licenses and permits related to fireworks sales and use are managed by this office. By ordinance, this function is supported by the fees collected from these permits and licenses.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	40.00	40.00	40.00	0.00	40.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**41.00**	**41.00**	**41.00**	**0.00**	**41.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 4,621,171	$ 4,907,111	$ 4,890,825	$ 0	$ 4,890,825
Current Expenses	563,659	400,365	437,765	0	437,765
Equipment	329,649	0	0	0	0
Total	**$ 5,514,479**	**$ 5,307,476**	**$ 5,328,590**	**$ 0**	**$ 5,328,590**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 4,949,676	$ 5,307,476	$ 5,328,590	$ 0	$ 5,328,590
Special Projects Fund	564,803	0	0	0	0
Total	**$ 5,514,479**	**$ 5,307,476**	**$ 5,328,590**	**$ 0**	**$ 5,328,590**

Training and Research

Program Description

The Honolulu Fire Department strives to maintain a high-level of performance by constantly keeping pace with the latest innovative techniques and equipment. The Training and Research Bureau assists with planning, coordinating, and evaluating the Department's training activities, such as fire suppression and hazardous materials techniques; emergency medical instruction and evaluation; certification testing; apparatus operations; specifications of fire apparatuses and equipment; and current educational training programs for recruits and incumbents.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	29.00	28.00	28.00	0.00	28.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**29.00**	**28.00**	**28.00**	**0.00**	**28.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 2,811,799	$ 3,320,662	$ 3,316,154	$ 0	$ 3,316,154
Current Expenses	272,201	271,625	275,273	0	275,273
Equipment	0	0	0	0	0
Total	**$ 3,084,000**	**$ 3,592,287**	**$ 3,591,427**	**$ 0**	**$ 3,591,427**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 3,084,000	$ 3,592,287	$ 3,591,427	$ 0	$ 3,591,427
Total	**$ 3,084,000**	**$ 3,592,287**	**$ 3,591,427**	**$ 0**	**$ 3,591,427**

Radio Shop

Program Description

The Radio Shop supports island wide radio communications for dispatching and coordinating units responding to fire, medical, hazardous materials, and rescue incidents. Fire Fighters work in conjunction with other agencies, such as the Department of Emergency Management (DEM), the Honolulu Emergency Services Department (HESD), the Honolulu Police Department (HPD), the State Department of Land and Natural Resources, and the U.S. Coast Guard.

This activity plans and designs systems; identifies equipment specifications; performs installations, adjustments, testing, and upgrades; and maintains the HFD's main and alternate dispatch centers, public address systems, base radios, sirens, light bars, and Opticom® (traffic signal control) equipment. The Radio Shop is directly responsible for radio software configurations, programming, and updates for the Department and the transition to the City's new P25-compliant 700/800 MHz digital radio system.

The Radio Shop also assists the Department of Information Technology (DIT) by supporting mobile data terminals, which are located in fire suppression apparatuses, performing various maintenance tasks at remote radio sites, and developing individual radio programming utilized by the City's emergency support responders, who support the first responders' mission by providing manpower, equipment, and facilities during major disasters.

The Radio Shop is continuing its close working relationship with the DIT and other first responder agencies in coordinating the transition from the current trunking radio system to the new P25 radio system. The HESD's Ocean Safety and Emergency Medical Services Division (EMS) and the DEM will be the first to transition to P25 followed by the Honolulu Fire Department. Another major coordination effort is moving into the soon to be completed Joint Traffic Management Center, which will house first responders' main dispatch operations.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	4.00	4.00	4.00	0.00	4.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**4.00**	**4.00**	**4.00**	**0.00**	**4.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 244,240	$ 251,343	$ 252,465	$ 0	$ 252,465
Current Expenses	114,693	177,305	102,429	3,245,000	3,347,429
Equipment	0	0	0	0	0
Total	**$ 358,933**	**$ 428,648**	**$ 354,894**	**$ 3,245,000**	**$ 3,599,894**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 358,933	$ 428,648	$ 354,894	$ 3,245,000	$ 3,599,894
Total	**$ 358,933**	**$ 428,648**	**$ 354,894**	**$ 3,245,000**	**$ 3,599,894**

Fire Operations

Program Description

Fire Operations responds to incidents categorized into the following service types:

- Fire suppression
- Search and rescue
- Hazardous Materials (HM)
- Medical Response

Fire Operations is staffed with 996 uniformed response personnel. There are 43 fire stations and an aircraft station. The fire stations house 43 engines, 6 ladders, 7 quints, 2 towers, 1 helicopter tender, and 5 water tankers. Special Operations companies include two heavy rescue companies, two HM companies, and two helicopters to assist with fire fighting, rescues, and reconnaissance. There are also ten rescue watercrafts; two brush trucks; five rapid response vehicles; a mobile command center; a communications vehicle; a mass decontamination trailer; and a prime mover, which transports the rescue and HM trailers.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	1,006.00	1,021.00	1,006.00	15.00	1,021.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**1,006.00**	**1,021.00**	**1,006.00**	**15.00**	**1,021.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 97,294,927	$ 105,089,894	$ 102,492,773	$ 1,033,344	$ 103,526,117
Current Expenses	9,343,396	11,001,081	10,757,456	0	10,757,456
Equipment	258,823	455,000	390,000	0	390,000
Total	**$ 106,897,146**	**$ 116,545,975**	**$ 113,640,229**	**$ 1,033,344**	**$ 114,673,573**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 106,897,146	$ 116,545,975	$ 113,640,229	$ 1,033,344	$ 114,673,573
Total	**$ 106,897,146**	**$ 116,545,975**	**$ 113,640,229**	**$ 1,033,344**	**$ 114,673,573**

Planning and Development

Program Description

The Planning and Development (P&D) manages the Department's accreditation process, which includes building the Department's Strategic Plan, Standards of Cover, and Self-Assessment Manual. The Strategic Plan identifies the Department's goals and objectives. The Standards of Cover is a comprehensive look at community and operational risks, historical response times, and services provided. Self-Assessment Manual documents and appraises each aspect of the Department. The goal of accreditation is to continuously improve all divisions within the Department to provide exemplary service to the public.

The P&D also carries out the day-to-day functions of the Grant Management Program, including researching, applying for, and executing funds from the State Homeland Security Program; the Urban Area Security Initiative; the State of Hawaii Department of Transportation's Safe Highways Program; the Assistance to Firefighters Grant Program; the Hazard Mitigation Grant Program; the Pre-Disaster Mitigation Program; the Port Security Grant Program; and various other programs.

The Department uses a records management system (RMS) as a repository for incident data, which is furnished to the National Fire Incident Reporting System. P&D has direct oversight of the RMS' maintenance, customization, and quality assurance.

In addition, the P&D conducts sensitive internal investigations that require confidentiality. Its Assistant Chief serves as the Departmental Inspector General.

The P&D also oversees and monitors the Department's information technology and data processing systems and the Fire Communication Center and Radio Shop.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	0.00	0.00	6.00	0.00	6.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**6.00**	**0.00**	**6.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 0	$ 0	$ 674,954	$ 0	$ 674,954
Current Expenses	0	0	354,195	0	354,195
Equipment	0	0	0	0	0
Total	**$ 0**	**$ 0**	**$ 1,029,149**	**$ 0**	**$ 1,029,149**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 0	$ 0	$ 1,029,149	$ 0	$ 1,029,149
Total	**$ 0**	**$ 0**	**$ 1,029,149**	**$ 0**	**$ 1,029,149**

Fire Commission

Program Description

The Honolulu Fire Commission acts as a liaison between the HFD and the citizens of the City. It handles all complaints against the Department and assists the HFD with obtaining sufficient resources from the City administration to complete its mission.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.50	0.50	0.50	0.00	0.50
Total	**0.50**	**0.50**	**0.50**	**0.00**	**0.50**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 3,854	$ 17,238	$ 17,676	$ 0	$ 17,676
Current Expenses	2,943	3,270	3,950	0	3,950
Equipment	0	0	0	0	0
Total	**$ 6,797**	**$ 20,508**	**$ 21,626**	**$ 0**	**$ 21,626**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 6,797	$ 20,508	$ 21,626	$ 0	$ 21,626
Total	**$ 6,797**	**$ 20,508**	**$ 21,626**	**$ 0**	**$ 21,626**

City Radio System

Program Description

The Honolulu Fire Department's (HFD) Radio Shop administers and maintains communications for City departments and divisions under its City Radio System program. This activity supports local government radio users on the 800 MHz trunking system, including coordinating and supervising radio installations; developing department-specific software radio configurations and radio programming; and assisting the Department of Emergency Management (DEM) by training and developing training materials as needed. Support will continue to be focused on equipping and training divisions from the Department of Design and Construction, the Department of Enterprise Services, the Department of Environmental Services, the Department of Facility Maintenance, and the Department of Parks and Recreation, as they have been identified as emergency support responders and play a support role to first responders during emergencies.

Older radios, made available when the Honolulu Police Department (HPD) upgraded to newer radios, are reprogrammed and distributed to City users by the Radio Shop. Use, maintenance, programming, and repair of these radios are provided to the City at no cost to end-users. The City plans to move local government radio communications to the new P25-compliant 700/800 MHz digital radio system once first responders have completed their transition. The Honolulu Emergency Services Department's (HESD) Ocean Safety Division will be the first to transition to P25 in the first quarter of calendar year 2019 followed by the HESD's Emergency Medical Services and the DEM.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	4.00	4.00	4.00	0.00	4.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**4.00**	**4.00**	**4.00**	**0.00**	**4.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 251,346	$ 262,410	$ 264,672	$ 0	$ 264,672
Current Expenses	44,982	43,390	41,835	0	41,835
Equipment	0	0	0	0	0
Total	**$ 296,328**	**$ 305,800**	**$ 306,507**	**$ 0**	**$ 306,507**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 296,328	$ 305,800	$ 306,507	$ 0	$ 306,507
Total	**$ 296,328**	**$ 305,800**	**$ 306,507**	**$ 0**	**$ 306,507**

Mechanic Shop

Program Description

The Mechanic Shop repairs and maintains the HFD's fleet of 43 engines, 5 aerial ladders, 9 quints, 2 aerial towers, 2 rescue apparatuses, 2 hazardous materials response apparatuses, 6 tankers, 28 relief apparatuses, 1 tractor, 1 command vehicle, 1 communication vehicle, approximately 85 auxiliary vehicles, 41 trailers, and 17 auxiliary support equipment. Included for water rescues are 3 rescue boats, 2 ambulances, 24 jet skis/watercrafts, and 16 miscellaneous equipment. Other responsibilities include maintaining and repairing approximately 30,000 pieces of small equipment, firefighting equipment, lawn tools, office furniture, and rescue power tools.

The Mechanic Shop also repairs and maintains the HPD's fleet of heavy equipment diesel vehicles above 10,000 pounds gross vehicle weight. This group consists of one special weapons vehicles, one bomb truck, three tactical trucks, two tractor and trailer equipment trucks, one heavy mobile communication trailers, one emergency management command trucks, two equipment trailers, and one investigations vehicle.

The Mechanic Shop maintains all firefighting equipment to meet National Fire Protection Association, state, and federal motor vehicle carrier standards, which include annual fire pump, compressed air foam systems, and aerial and ground ladder testing and safety inspections.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	18.00	20.00	20.00	0.00	20.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**18.00**	**20.00**	**20.00**	**0.00**	**20.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,318,742	$ 1,340,854	$ 1,342,577	$ 0	$ 1,342,577
Current Expenses	1,322,799	1,483,663	1,561,121	0	1,561,121
Equipment	0	35,000	0	0	0
Total	**$ 2,641,541**	**$ 2,859,517**	**$ 2,903,698**	**$ 0**	**$ 2,903,698**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 2,641,541	$ 2,859,517	$ 2,903,698	$ 0	$ 2,903,698
Total	**$ 2,641,541**	**$ 2,859,517**	**$ 2,903,698**	**$ 0**	**$ 2,903,698**

HFD Grants

Program Description

This activity provides an accounting for all federal and state grants received and expended by the Department to supplement City funds to accomplish the Department's mission.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

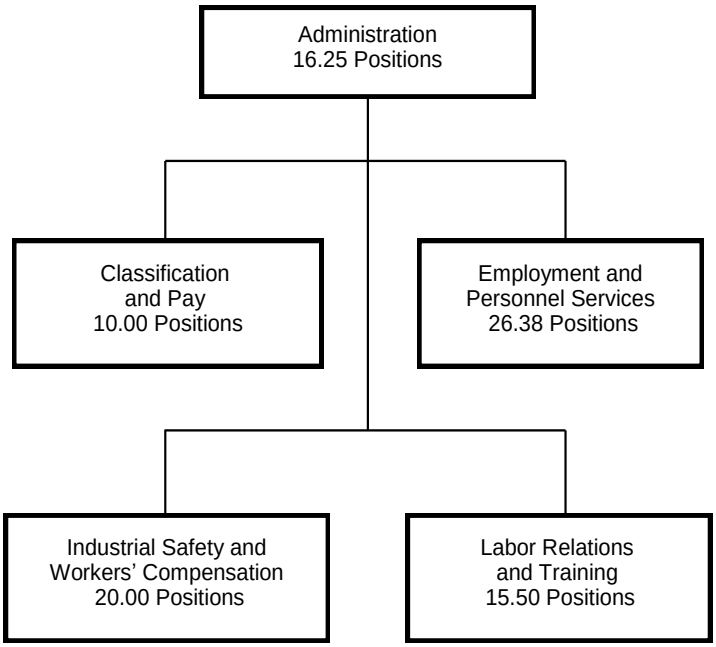
CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 165,410	$ 0	$ 0	$ 0	$ 0
Current Expenses	154,247	0	0	0	0
Equipment	39,103	0	0	0	0
Total	**$ 358,760**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Special Projects Fund	$ 277,760	$ 0	$ 0	$ 0	$ 0
Federal Grants Fund	81,000	0	0	0	0
Total	**$ 358,760**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

Department of Human Resources

DEPARTMENT OF HUMAN RESOURCES (DHR) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.



Department of Human Resources

Roles and Responsibilities

The Department of Human Resources (DHR) is the central personnel staff agency for the City and County of Honolulu. DHR's primary purpose, as reflected in the City Charter, is to establish a comprehensive personnel management program based on merit principles and generally accepted methods governing the classification of positions and the employment, conduct, movement and separation of public employees. The Department is charged with building a career service designed to attract, select and retain, on a merit basis, the best qualified civil servants. DHR negotiates and administers nine collective bargaining agreements covering city employees. The Department also administers programs in training, safety, workers' compensation, equal employment issues, and incentives and awards.

Spending to Make a Difference

- With a focus on succession planning and customer service, DHR continues to expand employee training and development opportunities to improve the delivery of services to the public.

Budget Highlights

- Department's budget remains relatively flat over FY2019 due to a continued focus on core services. Salary and benefit increases are due to mandated collective bargaining contract terms.

Department of Human Resources

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	82.00	81.00	81.00	0.00	81.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	7.13	7.13	6.88	0.00	6.88
Total	**89.13**	**88.13**	**87.88**	**0.00**	**87.88**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Administration	$ 1,237,919	$ 1,386,091	$ 1,464,765	$ 0	$ 1,464,765
Employment and Personnel Services	1,930,698	2,090,066	2,169,529	0	2,169,529
Classification and Pay	715,464	781,813	780,678	0	780,678
Industrial Safety and Workers' Compensation	1,342,567	1,366,115	1,376,492	0	1,376,492
Labor Relations and Training	1,402,905	1,471,885	1,395,907	0	1,395,907
Total	**$ 6,629,553**	**$ 7,095,970**	**$ 7,187,371**	**$ 0**	**$ 7,187,371**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 6,128,957	$ 6,460,803	$ 6,543,038	$ 0	$ 6,543,038
Current Expenses	500,596	635,167	644,333	0	644,333
Equipment	0	0	0	0	0
Total	**$ 6,629,553**	**$ 7,095,970**	**$ 7,187,371**	**$ 0**	**$ 7,187,371**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 6,629,553	$ 7,095,970	$ 7,187,371	$ 0	$ 7,187,371
Total	**$ 6,629,553**	**$ 7,095,970**	**$ 7,187,371**	**$ 0**	**$ 7,187,371**

Administration

Program Description

The Administration program provides department-wide leadership and coordination. Included in the Administration budget for the Department of Human Resources is the City's Equal Opportunity (EO) Program. The EO Program serves as a resource to the executive and legislative leadership of the City. While the EO Officer and staff positions are administratively assigned to the Department of Human Resources, the program operates independently across all organizational levels, activities and functions within the City. The EO Program responsibilities include monitoring compliance with federal, state and city laws dealing with employment discrimination as well as those addressing discrimination in the delivery of programs and services of the City. In addition to the EO Program, the Administration program includes the Enterprise Resource Planning (ERP) Branch that manages and executes the Human Resources functions of the City's ERP Project.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	13.00	13.00	13.00	0.00	13.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.25	3.25	3.00	0.00	3.00
Total	**16.25**	**16.25**	**16.00**	**0.00**	**16.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,190,785	$ 1,304,379	$ 1,359,381	$ 0	$ 1,359,381
Current Expenses	47,134	81,712	105,384	0	105,384
Equipment	0	0	0	0	0
Total	**$ 1,237,919**	**$ 1,386,091**	**$ 1,464,765**	**$ 0**	**$ 1,464,765**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 1,237,919	$ 1,386,091	$ 1,464,765	$ 0	$ 1,464,765
Total	**$ 1,237,919**	**$ 1,386,091**	**$ 1,464,765**	**$ 0**	**$ 1,464,765**

Employment and Personnel Services

Program Description

This program plans, develops and administers the City's recruitment, examination and employment services programs; recruits personnel for City jobs; evaluates candidates' qualifications and suitability for public employment; develops and administers examinations to establish eligible lists; refers names of qualified candidates to fill departmental personnel functions; researches and develops new personnel programs; supports, coordinates, and oversees compliance with the City's drug and alcohol testing programs; oversees compliance efforts related to Fair Labor Standards and information privacy; administers the City's employee recognition programs; administers audit and employee records management activities; coordinates the promulgation of personnel rules; and assists departments in resolving problems in recruitment, examinations, selection, placement, personnel transactions, benefits and related matters.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	26.00	26.00	26.00	0.00	26.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.38	0.38	0.38	0.00	0.38
Total	**26.38**	**26.38**	**26.38**	**0.00**	**26.38**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,819,412	$ 1,892,742	$ 1,987,321	$ 0	$ 1,987,321
Current Expenses	111,286	197,324	182,208	0	182,208
Equipment	0	0	0	0	0
Total	**$ 1,930,698**	**$ 2,090,066**	**$ 2,169,529**	**$ 0**	**$ 2,169,529**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 1,930,698	$ 2,090,066	$ 2,169,529	$ 0	$ 2,169,529
Total	**$ 1,930,698**	**$ 2,090,066**	**$ 2,169,529**	**$ 0**	**$ 2,169,529**

Classification and Pay

Program Description

This program plans, develops and administers classification and pay plans; conducts classification reviews and prepares and revises class specifications; recommends pricing for newly established classes; researches and recommends classification and pay practices; participates in state-wide meetings on repricing review activities and surveys, and in collective bargaining pay and repricing negotiations; develops salary and benefit adjustment recommendations for excluded managerial employees; and advises departments on personnel implications of reorganizations, reassignment of work, creation of new classes, and related matters.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	10.00	10.00	10.00	0.00	10.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**10.00**	**10.00**	**10.00**	**0.00**	**10.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 707,591	$ 769,572	$ 768,337	$ 0	$ 768,337
Current Expenses	7,873	12,241	12,341	0	12,341
Equipment	0	0	0	0	0
Total	**$ 715,464**	**$ 781,813**	**$ 780,678**	**$ 0**	**$ 780,678**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 715,464	$ 781,813	$ 780,678	$ 0	$ 780,678
Total	**$ 715,464**	**$ 781,813**	**$ 780,678**	**$ 0**	**$ 780,678**

Industrial Safety and Workers' Compensation

Program Description

This program is responsible for the administration of a City-wide safety and accident prevention program to comply with the Hawaii Occupational Safety and Health Law and the City's self-insured workers' compensation program which is managed in accordance with the Hawaii Workers' Compensation Law.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	20.00	20.00	20.00	0.00	20.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**20.00**	**20.00**	**20.00**	**0.00**	**20.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,322,361	$ 1,342,620	$ 1,352,487	$ 0	$ 1,352,487
Current Expenses	20,206	23,495	24,005	0	24,005
Equipment	0	0	0	0	0
Total	**$ 1,342,567**	**$ 1,366,115**	**$ 1,376,492**	**$ 0**	**$ 1,376,492**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 1,342,567	$ 1,366,115	$ 1,376,492	$ 0	$ 1,376,492
Total	**$ 1,342,567**	**$ 1,366,115**	**$ 1,376,492**	**$ 0**	**$ 1,376,492**

Labor Relations and Training

Program Description

This program plans, develops and administers the City's labor relations, personnel development and training programs; administers collective bargaining agreements; participates in collective bargaining negotiations; conducts Steps 2 and 3 grievance hearings; advocates arbitration cases; and assists departments with personnel management, contract administration, performance, discipline, and training issues.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	13.00	12.00	12.00	0.00	12.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.50	3.50	3.50	0.00	3.50
Total	**16.50**	**15.50**	**15.50**	**0.00**	**15.50**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,088,808	$ 1,151,490	$ 1,075,512	$ 0	$ 1,075,512
Current Expenses	314,097	320,395	320,395	0	320,395
Equipment	0	0	0	0	0
Total	**$ 1,402,905**	**$ 1,471,885**	**$ 1,395,907**	**$ 0**	**$ 1,395,907**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 1,402,905	$ 1,471,885	$ 1,395,907	$ 0	$ 1,395,907
Total	**$ 1,402,905**	**$ 1,471,885**	**$ 1,395,907**	**$ 0**	**$ 1,395,907**

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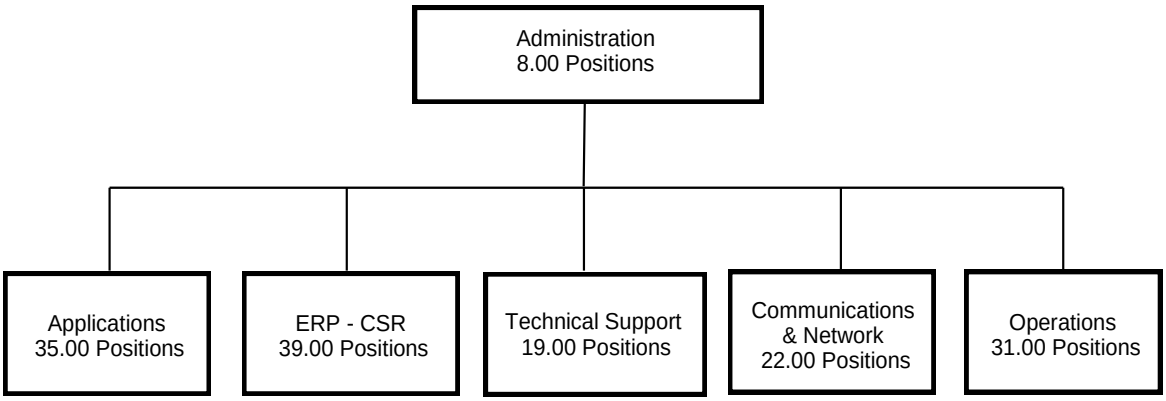
Department of Information Technology

DEPARTMENT OF INFORMATION TECHNOLOGY (DIT) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.



Department of Information Technology

Roles and Responsibilities

The Department of Information Technology (DIT) manages the City's information technology program, excluding those systems maintained by semi-autonomous agencies created by ordinance. DIT sets and enforces citywide technology and data security standards and policies. In addition, the department provides technical expertise in computer and communications technologies to all branches of city government and assists the Mayor with promoting a technology industry in the City and County of Honolulu.

Spending to Make a Difference

- The City continues to improve its information technology program through the deployment of:
  - Lōkahi, a centralized Intelligent Operations Center which provides integration of Workflows and Data across the Enterprise.
  - HIperCloud, a on-island, high-performance cloud providing highly resilient and scalable compute, network, and storage capacity for containers running across multiple data centers. FY2019 projects include substantial parallel computing resources for artificial intelligence and deep machine learning.
  - HNLpay, a centralized payment management system.
  - PROS, a new Lōkahi component to manage the Department of Parks and Recreation.
  - AM2, a new Lōkahi component to manage assets across the enterprise.
  - Extended features for the online training and testing component of Lōkahi.
  - The new Time and Attendance system, providing more comprehensive automation, better accuracy, and accountability.
- Occupancy of the new Joint Traffic Management Center, including a large data center.
- Live operation of the new electronic Fare Collection system for Bus and interim Rail operation.
- Integration of new Application Protocol Interface (API) management tools for application security, stability and agility.
- Complete the final phase of development on the new Motor Vehicle Registration system which will reduce manual processing and paperwork, resulting in significant savings.

Budget Highlights

- Department's current expenses budget for FY2020 reflects an increase as compared to FY2019. The biggest increase is due to a $7.5M request for a CHERPS System upgrade. Other Budget Issues reflect increases due to software maintenance costs, upgrades to various computer systems, the City-wide network, and consulting services required for the City's cyber security.
- The increase is also due to salary and benefit increases primarily due to mandated collective bargaining contract terms.

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	152.00	152.00	152.00	0.00	152.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.00	2.00	2.00	0.00	2.00
Total	**154.00**	**154.00**	**154.00**	**0.00**	**154.00**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Administration	$ 12,469,504	$ 9,953,374	$ 9,413,224	$ 10,731,248	$ 20,144,472
Applications	2,371,589	2,257,902	2,326,188	0	2,326,188
Operations	1,369,091	1,477,854	1,483,799	0	1,483,799
Technical Support	1,376,873	1,211,103	1,359,080	0	1,359,080
ERP-CSR	2,470,231	2,561,965	2,627,875	0	2,627,875
Communications and Network	1,296,147	1,242,091	1,303,015	0	1,303,015
Total	**$ 21,353,435**	**$ 18,704,289**	**$ 18,513,181**	**$ 10,731,248**	**$ 29,244,429**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 9,512,251	$ 9,373,041	$ 9,737,824	$ 0	$ 9,737,824
Current Expenses	10,753,164	9,031,248	8,775,357	8,575,648	17,351,005
Equipment	1,088,020	300,000	0	2,155,600	2,155,600
Total	**$ 21,353,435**	**$ 18,704,289**	**$ 18,513,181**	**$ 10,731,248**	**$ 29,244,429**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 19,678,842	$ 18,214,192	$ 18,017,710	$ 10,731,248	$ 28,748,958
Sewer Fund	290,354	303,395	306,338	0	306,338
Liquor Commission Fund	64,466	69,276	69,276	0	69,276
Refuse Genl Operating Acct -SWSF	58,281	59,616	61,009	0	61,009
Special Projects Fund	1,261,492	0	0	0	0
Federal Grants Fund	0	57,810	58,848	0	58,848
Total	**$ 21,353,435**	**$ 18,704,289**	**$ 18,513,181**	**$ 10,731,248**	**$ 29,244,429**

Administration

Program Description

The Administration program manages and directs the department's administrative policies, procedures and plans. The activity is responsible for managing and ensuring compliance with all policies in the acquisition of equipment, software and supplies; developing and monitoring contracts for purchases and the maintenance of computer equipment and software; coordinating the annual budget preparation and administration of approved budgets; billing for data processing services; vendor contract agreements; accounts payable; transacting all departmental personnel matters; and providing centralized clerical services for all divisions within the department; and other administrative matters.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**8.00**	**8.00**	**8.00**	**0.00**	**8.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 628,320	$ 640,462	$ 656,995	$ 0	$ 656,995
Current Expenses	10,753,164	9,012,912	8,756,229	8,575,648	17,331,877
Equipment	1,088,020	300,000	0	2,155,600	2,155,600
Total	**$ 12,469,504**	**$ 9,953,374**	**$ 9,413,224**	**$ 10,731,248**	**$ 20,144,472**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 11,208,012	$ 9,953,374	$ 9,413,224	$ 10,731,248	$ 20,144,472
Special Projects Fund	1,261,492	0	0	0	0
Total	**$ 12,469,504**	**$ 9,953,374**	**$ 9,413,224**	**$ 10,731,248**	**$ 20,144,472**

Applications

Program Description

The Applications program performs computer systems applications development and support, and coordinates the efforts between the department and user agencies as it relates to applications development, database administration, enterprise software license administration and contract negotiation, internet/intranet web content management, mobile computing, cloud computing, application quality and information services.

This activity conducts feasibility studies; performs system analysis, design and development; performs systems testing, user training and detailed documentation of the developed applications; maintains implemented systems; provides file conversion support; provides database administration; and assistance to city departments in the procurement and implementation of vendor application software; negotiates enterprise GIS software license contract; provide GIS server administration support and performs project management functions for information technology project integration and implementation.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	35.00	35.00	35.00	0.00	35.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**35.00**	**35.00**	**35.00**	**0.00**	**35.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 2,371,589	$ 2,257,902	$ 2,326,188	$ 0	$ 2,326,188
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 2,371,589**	**$ 2,257,902**	**$ 2,326,188**	**$ 0**	**$ 2,326,188**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 2,371,589	$ 2,257,902	$ 2,326,188	$ 0	$ 2,326,188
Total	**$ 2,371,589**	**$ 2,257,902**	**$ 2,326,188**	**$ 0**	**$ 2,326,188**

Operations

Program Description

The Operations program plans, administers, coordinates and executes the central and remote computer system operations of the City's computer facilities located islandwide. This is a 24 hour per day x 365 day per year operation.

This activity performs enterprise scanning and shredding; develops and maintains document controls to assure accuracy of data processed; develops computer schedules of production data processing tasks; routes documents and reports to and from users; coordinates software and hardware changes via a change management system; maintains offsite storage of all production datasets; develops and maintains disaster recovery planning for computer systems; manages a centralized help desk call center; coordinates the activities of support technicians; and operates, controls and maintains the computer equipment and network at the City's data centers.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	31.00	31.00	31.00	0.00	31.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**31.00**	**31.00**	**31.00**	**0.00**	**31.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,369,091	$ 1,459,518	$ 1,464,671	$ 0	$ 1,464,671
Current Expenses	0	18,336	19,128	0	19,128
Equipment	0	0	0	0	0
Total	**$ 1,369,091**	**$ 1,477,854**	**$ 1,483,799**	**$ 0**	**$ 1,483,799**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 1,369,091	$ 1,420,044	$ 1,424,951	$ 0	$ 1,424,951
Federal Grants Fund	0	57,810	58,848	0	58,848
Total	**$ 1,369,091**	**$ 1,477,854**	**$ 1,483,799**	**$ 0**	**$ 1,483,799**

Technical Support

Program Description

The Technical Support program serves as the technical advisor internal to the Department of Information Technology and external to all City's departments and agencies. It provides technical support for the planning, installation and operations of citywide computer services, storage devices, electronic mail, internet and intranet activities/transactions, access control and alarm monitoring systems (ACAMS).

The Technical Support program also plans, installs, administers, supports and maintains systems hardware and software for the mainframe, x86 servers and storage area networks; monitors capacity and manages upgrades; trains applications and operations staffs in the use of systems software; and prepares reports on systems usage and capacity requirements.

The Technical Support program is responsible to ensure the protection, security and integrity of the City's valuable information resources. To that end, the program formulates, implements, and enforces policies and procedures in the monitoring and prevention of intended and unintended attack of the City's information systems.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	19.00	19.00	19.00	0.00	19.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**19.00**	**19.00**	**19.00**	**0.00**	**19.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,376,873	$ 1,211,103	$ 1,359,080	$ 0	$ 1,359,080
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 1,376,873**	**$ 1,211,103**	**$ 1,359,080**	**$ 0**	**$ 1,359,080**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 1,376,873	$ 1,211,103	$ 1,359,080	$ 0	$ 1,359,080
Total	**$ 1,376,873**	**$ 1,211,103**	**$ 1,359,080**	**$ 0**	**$ 1,359,080**

ERP-CSR

Program Description

The Enterprise Resource Planning – Computer Service Representative (ERP-CSR) program performs computer systems ERP design and support, and coordinates the efforts between the department and user agencies as it relates to ERP design, Financial, Budget, Human Resource, Timekeeping and Payroll technology information services, City desktop computing support and management.

This activity conducts feasibility studies; performs system analysis, design and configuration; performs systems testing, user training and detailed documentation of the designed ERP applications; maintains implemented systems; provides interfaces and reports; provides assistance to city departments in the technical implementation of Budget, Financial, Human Resource, Timekeeping and Payroll application software; and performs project management functions for ERP IT project integration and implementation. This program also handles the City's desktop computer hardware and software deployment; assists the user agencies to plan and coordinate their data processing goals; develop forms and workflows for internal processing; and provides Computer Services Representative support services.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	37.00	37.00	37.00	0.00	37.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.00	2.00	2.00	0.00	2.00
Total	**39.00**	**39.00**	**39.00**	**0.00**	**39.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 2,470,231	$ 2,561,965	$ 2,627,875	$ 0	$ 2,627,875
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 2,470,231**	**$ 2,561,965**	**$ 2,627,875**	**$ 0**	**$ 2,627,875**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 2,057,130	$ 2,129,678	$ 2,191,252	$ 0	$ 2,191,252
Sewer Fund	290,354	303,395	306,338	0	306,338
Liquor Commission Fund	64,466	69,276	69,276	0	69,276
Refuse Genl Operating Acct -SWSF	58,281	59,616	61,009	0	61,009
Total	**$ 2,470,231**	**$ 2,561,965**	**$ 2,627,875**	**$ 0**	**$ 2,627,875**

Communications and Network

Program Description

Serves as the infrastructure support division for first responder communications including the City & County of Honolulu Networks (wired and wireless), telephone systems, 700 MHz and 800 MHz radio, microwave, and related systems; responsible for the management of related technology and facilities, including buildings and towers; oversees all security access both physical and electronic to the various technology systems supported by DIT. Participates in strategic and tactical planning for the efficient and effective use of information resources in overall City operations. Evaluates plans and proposals from other governmental agencies (e.g. Federal, State and County) and public or quasi-public organizations for compatibility with City network systems.

Provides project management and directs project support staff of consultants and vendors who provide ongoing support to the 700 MHz, 800 MHz, Microwave, wireless, City-wide fiber network infrastructure and wireless systems. Functions include contract preparation and management to ensure compliance with the documented specific needs of the City related to networks, voice, servers and electronic storage components and systems.

Manages tower construction, fiber construction and wireless construction projects. Functions as technical advisor for fiber network infrastructure for the City's new construction projects.

Provides technical support and guidance to the City's public safety agencies in various operations and missions, such as Wireless Emergency 911.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	22.00	22.00	22.00	0.00	22.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**22.00**	**22.00**	**22.00**	**0.00**	**22.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,296,147	$ 1,242,091	$ 1,303,015	$ 0	$ 1,303,015
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 1,296,147**	**$ 1,242,091**	**$ 1,303,015**	**$ 0**	**$ 1,303,015**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 1,296,147	$ 1,242,091	$ 1,303,015	$ 0	$ 1,303,015
Total	**$ 1,296,147**	**$ 1,242,091**	**$ 1,303,015**	**$ 0**	**$ 1,303,015**

Department of Land Management

Department of Land Management

Roles and Responsibilities

The Department of Land Management (DLM) is responsible for protecting, developing, and managing city real property interests (except those under the jurisdiction of the Department of Parks and Recreation). These responsibilities include maintaining a perpetual inventory of all city real property interests, including all lands owned, leased, rented or controlled by the city. For property under the jurisdiction of other executive agencies, DLM acts in an advisory role to ensure best practices in land management are adhered to. For property not under the jurisdiction of other executive agencies, DLM will develop and implement land management plans, property management plans and conservation and stewardship plans. Most notably, DLM negotiates and reviews all real property transactions that would affect the city's inventory. This includes public-private partnership agreements, development agreements, purchase/sale agreements, leases, licenses, concessions and acquisitions funded by the Clean Water and Natural Lands (CWNL) fund.

Spending to Make a Difference

- To maximize revenues from city-controlled assets, a Five-Year Reserve Study and financial inventory of each of the city's affordable housing and commercial properties will be analyzed and financial baselines will be established from which future revenues will be determined along with formulating and implementing plans to clear up the current backlog of deferred maintenance and improvement projects.

Budget Highlights

- In FY20, DLM will activate 10.0 FTE staff, thereby increasing its authorized staffing level from 18.0 FTE (FY19) to its original full allocation of 28.0 FTE. Included in this staffing request are three (3) Project Manager positions and one (1) Planner position which, along with the four (4) Project Manager positions currently assigned to the Asset Development Division, will oversee the following:
  - Development of 1902 Young Street - This building will be developed into thirty (30) affordable studio apartments for individuals and couples who are experiencing homelessness or are at risk of becoming homeless. This interior renovation project is expected to be completed by Q3 FY20.
  - Renovation of 1936 Citron Street - This building was acquired fully constructed as a communal church housing property, and will be redeveloped into 30 affordable single-room occupancy (SRO) units for single mothers and their children. Construction on this project will commence by March 2019, and is expected to be completed by December 2019.
  - Development of a property on Iwilei Street - The ground floor of this two-story property will be developed into a commercial kitchen to provide food services for low income individuals and jobs for individuals at risk of becoming homeless. The second floor is planned for 15-16 affordable housing units with priority given to those participating in a workforce training program in food service.
  - Transfer of public school sites - DLM will work with the Department of Education to coordinate the transfer of public school sites to the state. Per Act 206 (SLH 2017), 14 public schools on 17 parcels will be transferred and, per Act 210 (SLH 2018), 83 public schools on 103 parcels will be transferred.
  - Transfer of certain Kakaako Waterfront parcels to the City - This transfer involves 17 parcels in Kakaako Makai and 53 roadway remnant parcels in Kakaako Mauka.
  - Development agreements - DLM will initiate development agreements for vacant city parcels at Varona Village (92 units) and Aiea Sugar Mill (140 units). A development agreement will also be initiated for Kapolei Parkway Lots 6 and 7, which are slated for affordable rental units targeting individuals and families at or below 100% AMI.
  - Development of City facilities - DLM will assist several City departments with their needs to acquire properties and subsequent development of facilities. Currently, many City facilities are outdated; therefore, DLM will seek new or renovated facility improvements to enhance productivity and efficiency in the provision of City services.

- Acquisition of CWNL conservation easements - In FY19, DLM will close the acquisition of a 3.5 acre CWNL conservation easement for Puukua, Waimea Valley, and the fee simple CWNL purchase of 9 acres of conservation land adjacent to the Aina Haina Nature Preserve. These properties are treasured for their archaeological and cultural significance. DLM will continue to pursue CWNL conservation goals in FY20 and will perform annual monitoring of all acquired CWNL properties.

- In FY20, the Asset Management Division will be fully staffed with four (4) property management specialists and two (2) property management officers, who will continue to oversee management of the City's permanent housing and commercial properties inventory.
  - DLM's active rental housing inventory currently consists of 15 residential projects for a total of 1270 permanent rental units, with an average occupancy rate of 93%.These properties house 2744 low income individuals (2205 adults and 539 children). By FY20, recently-acquired 436 Ena Road will be transferred from the Department of Community Services to DLM, thereby increasing DLM's rental housing inventory.

Department of Land Management

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	22.00	18.00	28.00	0.00	28.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**22.00**	**18.00**	**28.00**	**0.00**	**28.00**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Administration	$ 467,288	$ 1,810,077	$ 2,697,764	$ 526,000	$ 3,223,764
Total	**$ 467,288**	**$ 1,810,077**	**$ 2,697,764**	**$ 526,000**	**$ 3,223,764**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 450,635	$ 793,730	$ 507,472	$ 0	$ 507,472
Current Expenses	16,653	1,016,347	2,190,292	426,000	2,616,292
Equipment	0	0	0	100,000	100,000
Total	**$ 467,288**	**$ 1,810,077**	**$ 2,697,764**	**$ 526,000**	**$ 3,223,764**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 467,288	$ 1,445,601	$ 2,202,236	$ 526,000	$ 2,728,236
Clean Water and Natural Lands Fund	0	164,476	295,528	0	295,528
Housing Development Special Fund	0	200,000	200,000	0	200,000
Total	**$ 467,288**	**$ 1,810,077**	**$ 2,697,764**	**$ 526,000**	**$ 3,223,764**

Administration

Program Description

The Department of Land Management was created when the electorate of Honolulu voted to pass Charter Amendment 8 during the 2016 General Election. This charter amendment established a department to manage all of the City and County of Honolulu's real estate interests and to negotiate real property transactions for the City. The Administration activity oversees, manages and provides administrative support to the Department of Land Management.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	22.00	18.00	28.00	0.00	28.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**22.00**	**18.00**	**28.00**	**0.00**	**28.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 450,635	$ 793,730	$ 507,472	$ 0	$ 507,472
Current Expenses	16,653	1,016,347	2,190,292	426,000	2,616,292
Equipment	0	0	0	100,000	100,000
Total	**$ 467,288**	**$ 1,810,077**	**$ 2,697,764**	**$ 526,000**	**$ 3,223,764**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 467,288	$ 1,445,601	$ 2,202,236	$ 526,000	$ 2,728,236
Clean Water and Natural Lands Fund	0	164,476	295,528	0	295,528
Housing Development Special Fund	0	200,000	200,000	0	200,000
Total	**$ 467,288**	**$ 1,810,077**	**$ 2,697,764**	**$ 526,000**	**$ 3,223,764**

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Office of the Mayor

Office of the Mayor

Roles and Responsibilities

As the Chief Executive Officer of the City and County of Honolulu (City), the Mayor coordinates all administrative activities. The Mayor faithfully enforces the provisions of the Revised Charter of the City and County of Honolulu and all applicable laws and statutes; and provides leadership, vision and direction for City Administration.

Spending to Make a Difference

- Affordable Housing Strategy - Oahu is experiencing a housing crisis, and needs to build more than 24,000 housing units to address demand. The Mayor's Affordable Housing Strategy, in partnership with developers, builders, and other stakeholders, addresses these needs with new and revised policies, incentives, regulations, and investments,. Ongoing infrastructure investment in transit-oriented development (TOD) areas is critical to support affordable housing on city and state lands.
- Climate Mayor's Commitment - In an effort to secure a cleaner, safer and healthier environment and economy for the residents and businesses of Honolulu, the Mayor is working to ensure that zero emission transportation options are increasingly available, that new developments and buildings are more efficient and that energy and efficiency are maximized throughout Honolulu. Through Directive 18-02, the Mayor requires that all City Departments and Agencies view climate change and the need for both climate change mitigation and adaptation as an urgent matter, and take a proactive approach in both reducing greenhouse gas emissions and protect and prepare the city for the physical and economic impacts of climate change.
- Public Transportation - Public transportation is an important contributing factor to urban sustainability. Effective transportation networks that incorporate public transit help lower a city's carbon footprint, and make cities more livable by easing commute and transportation needs and increasing accessibility. With the successful progression of rail, and updates to TheBus and HandiVan. The implement of the new HOLO card program will play a vital role in the public transportation system. Riders will be able to load money or passes onto their HOLO Card and simply tap their HOLO Card upon boarding TheBus. HOLO will also be integrated with the new rail system as well as parking and other multimodal transportation options in the City.

Budget Highlights

- Flat over FY2019. The main expenditures for the office(s) are salaries, which remain relatively flat over the prior Fiscal Year.

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	6.00	6.00	6.00	0.00	6.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**6.00**	**6.00**	**6.00**	**0.00**	**6.00**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Administration	$ 664,801	$ 731,438	$ 740,676	$ 0	$ 740,676
Contingency Fund	16,473	30,000	30,000	0	30,000
Total	**$ 681,274**	**$ 761,438**	**$ 770,676**	**$ 0**	**$ 770,676**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 610,050	$ 658,758	$ 670,236	$ 0	$ 670,236
Current Expenses	71,224	102,680	100,440	0	100,440
Equipment	0	0	0	0	0
Total	**$ 681,274**	**$ 761,438**	**$ 770,676**	**$ 0**	**$ 770,676**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 681,274	$ 761,438	$ 770,676	$ 0	$ 770,676
Total	**$ 681,274**	**$ 761,438**	**$ 770,676**	**$ 0**	**$ 770,676**

Administration

Program Description

This activity oversees city agencies, establishes policies and provides management direction for all executive departments.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	6.00	6.00	6.00	0.00	6.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**6.00**	**6.00**	**6.00**	**0.00**	**6.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 610,050	$ 658,758	$ 670,236	$ 0	$ 670,236
Current Expenses	54,751	72,680	70,440	0	70,440
Equipment	0	0	0	0	0
Total	**$ 664,801**	**$ 731,438**	**$ 740,676**	**$ 0**	**$ 740,676**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 664,801	$ 731,438	$ 740,676	$ 0	$ 740,676
Total	**$ 664,801**	**$ 731,438**	**$ 740,676**	**$ 0**	**$ 740,676**

Contingency Fund

Program Description

This activity, as established by Section 5-105 of the Revised Charter of the City and County of Honolulu 1973 (2000 ed.), provides a contingency fund to be expended for such public purposes as the Mayor deems proper.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 0	$ 0	$ 0	$ 0	$ 0
Current Expenses	16,473	30,000	30,000	0	30,000
Equipment	0	0	0	0	0
Total	**$ 16,473**	**$ 30,000**	**$ 30,000**	**$ 0**	**$ 30,000**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 16,473	$ 30,000	$ 30,000	$ 0	$ 30,000
Total	**$ 16,473**	**$ 30,000**	**$ 30,000**	**$ 0**	**$ 30,000**

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Office of the Managing Director

Office of the Managing Director

Roles and Responsibilities

As the lead manager for the City and County of Honolulu (City), the Managing Director oversees and evaluates the management and performance of all executive departments and agencies and prescribes the standards of administrative practices to be followed.

The Managing Director performs all the duties and functions required by the City Charter and provides guidance to departments in maintaining a safe and vibrant community.

Spending to Make a Difference

- Leading a Vibrant City - Under the Mayor's leadership, the Office of the Managing Director (MDO) responds to and addresses community issues, works on policy issues with the City Council, creates economic development opportunities and cultural activities, engages in and monitors community feedback at neighborhood board meetings, manages the executive agencies to ensure collaboration, fiscal responsibility and efficient operations, with an emphasis in providing excellent customer service.
- Improving City Processes - The MDO is leading a transformation in modernizing practices to improve processes around the City in an effort to improve efficiency and drive productivity. Process workflows are being automated and revamped, and there is a concerted effort to migrate from paper-based to digital systems. These improvements are being implemented by cross departmental teams.
- Training Our Future Leaders - The City is fortunate to have an experienced workforce, but the boomer generation is retiring in large numbers and this creates a gap in managerial experience. The MDO is working to develop training opportunities focused on leadership development.
- Utilizing Technology to Improve Service and Communicate Results - Through innovative projects that focus on incorporating technology and customer service, like the Honolulu Dashboard, the MDO works to offer Honolulu residents a quick and easy way to review progress on key city services and issues.

Budget Highlights

- Flat over FY2019. The main expenditures for the office(s) are salaries which remain relatively flat over the prior Fiscal Year.

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	36.50	35.50	35.50	0.00	35.50
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	1.00	0.00	0.00	0.00
Total	**37.50**	**37.50**	**36.50**	**0.00**	**36.50**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
City Management	$ 1,907,169	$ 2,137,873	$ 2,040,344	$ 7,900	$ 2,048,244
Culture and the Arts	473,861	485,550	510,298	15,000	525,298
Office of Housing	151,606	182,924	176,560	0	176,560
Office of Climate Change, Sustainability and Resiliency	834,272	1,148,764	881,496	387,500	1,268,996
Total	**$ 3,366,908**	**$ 3,955,111**	**$ 3,608,698**	**$ 410,400**	**$ 4,019,098**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 2,525,717	$ 2,737,750	$ 2,792,688	$ 0	$ 2,792,688
Current Expenses	841,191	1,217,361	816,010	410,400	1,226,410
Equipment	0	0	0	0	0
Total	**$ 3,366,908**	**$ 3,955,111**	**$ 3,608,698**	**$ 410,400**	**$ 4,019,098**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 2,953,330	$ 3,757,375	$ 3,608,698	$ 410,400	$ 4,019,098
Special Projects Fund	410,391	197,736	0	0	0
Federal Grants Fund	3,187	0	0	0	0
Total	**$ 3,366,908**	**$ 3,955,111**	**$ 3,608,698**	**$ 410,400**	**$ 4,019,098**

City Management

Program Description

Provides funds for the Office of the Managing Director. Management and coordination of the executive agencies and the Office of Economic Development are funded through this program.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	21.50	21.50	21.50	0.00	21.50
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**22.50**	**22.50**	**22.50**	**0.00**	**22.50**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,626,485	$ 1,802,188	$ 1,752,864	$ 0	$ 1,752,864
Current Expenses	280,684	335,685	287,480	7,900	295,380
Equipment	0	0	0	0	0
Total	**$ 1,907,169**	**$ 2,137,873**	**$ 2,040,344**	**$ 7,900**	**$ 2,048,244**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 1,846,592	$ 2,137,873	$ 2,040,344	$ 7,900	$ 2,048,244
Special Projects Fund	57,390	0	0	0	0
Federal Grants Fund	3,187	0	0	0	0
Total	**$ 1,907,169**	**$ 2,137,873**	**$ 2,040,344**	**$ 7,900**	**$ 2,048,244**

Culture and the Arts

Program Description

The Mayor's Office of Culture and the Arts (MOCA) was created in 1971 after the passage of the Percent for Art law in 1967 that established the Art in City Buildings Program. MOCA promotes and increases awareness of the importance of arts and cultural heritages for the benefit of the people in the City and County of Honolulu. Through Culture and Arts Programs and a Collaborative Arts Program, MOCA provides opportunities for the development and exposure to culture and arts in all forms.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	6.00	5.00	5.00	0.00	5.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**6.00**	**5.00**	**5.00**	**0.00**	**5.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 282,613	$ 263,280	$ 300,528	$ 0	$ 300,528
Current Expenses	191,248	222,270	209,770	15,000	224,770
Equipment	0	0	0	0	0
Total	**$ 473,861**	**$ 485,550**	**$ 510,298**	**$ 15,000**	**$ 525,298**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 473,861	$ 485,550	$ 510,298	$ 15,000	$ 525,298
Total	**$ 473,861**	**$ 485,550**	**$ 510,298**	**$ 15,000**	**$ 525,298**

Office of Housing

Program Description

Established by the Council to ensure that agencies of the state and federal governments, private organizations, nonprofit groups, community organizations, and individuals will work in partnership to address issues regarding affordable housing, senior housing, special needs housing and homelessness.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	2.00	2.00	2.00	0.00	2.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**2.00**	**2.00**	**2.00**	**0.00**	**2.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 123,751	$ 126,474	$ 140,160	$ 0	$ 140,160
Current Expenses	27,855	56,450	36,400	0	36,400
Equipment	0	0	0	0	0
Total	**$ 151,606**	**$ 182,924**	**$ 176,560**	**$ 0**	**$ 176,560**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 151,606	$ 182,924	$ 176,560	$ 0	$ 176,560
Total	**$ 151,606**	**$ 182,924**	**$ 176,560**	**$ 0**	**$ 176,560**

Office of Climate Change, Sustainability and Resiliency

Program Description

The Office of Climate Change, Sustainability and Resiliency was created when the electorate of Honolulu voted to pass Charter Amendment 7 during the 2016 General Election. This charter amendment established an office whose purpose is to be the central point for gathering information and working with internal and external stakeholders on issues related to climate change, resiliency and sustainability. The office also serves the newly created, five member, Climate Change Commission.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	7.00	7.00	7.00	0.00	7.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	1.00	0.00	0.00	0.00
Total	**7.00**	**8.00**	**7.00**	**0.00**	**7.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 492,868	$ 545,808	$ 599,136	$ 0	$ 599,136
Current Expenses	341,404	602,956	282,360	387,500	669,860
Equipment	0	0	0	0	0
Total	**$ 834,272**	**$ 1,148,764**	**$ 881,496**	**$ 387,500**	**$ 1,268,996**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 481,271	$ 951,028	$ 881,496	$ 387,500	$ 1,268,996
Special Projects Fund	353,001	197,736	0	0	0
Total	**$ 834,272**	**$ 1,148,764**	**$ 881,496**	**$ 387,500**	**$ 1,268,996**

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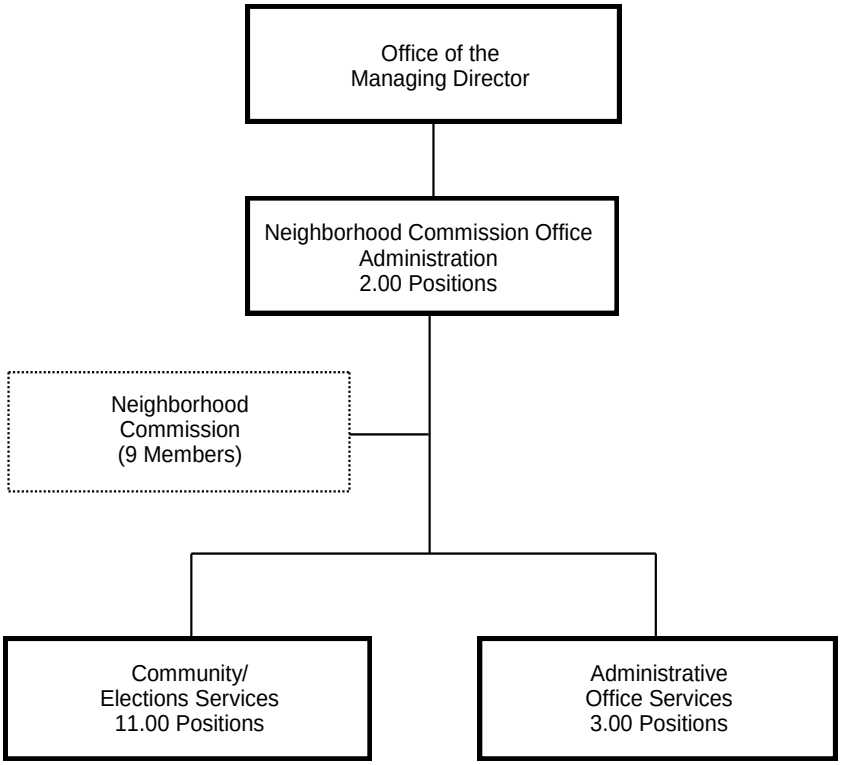
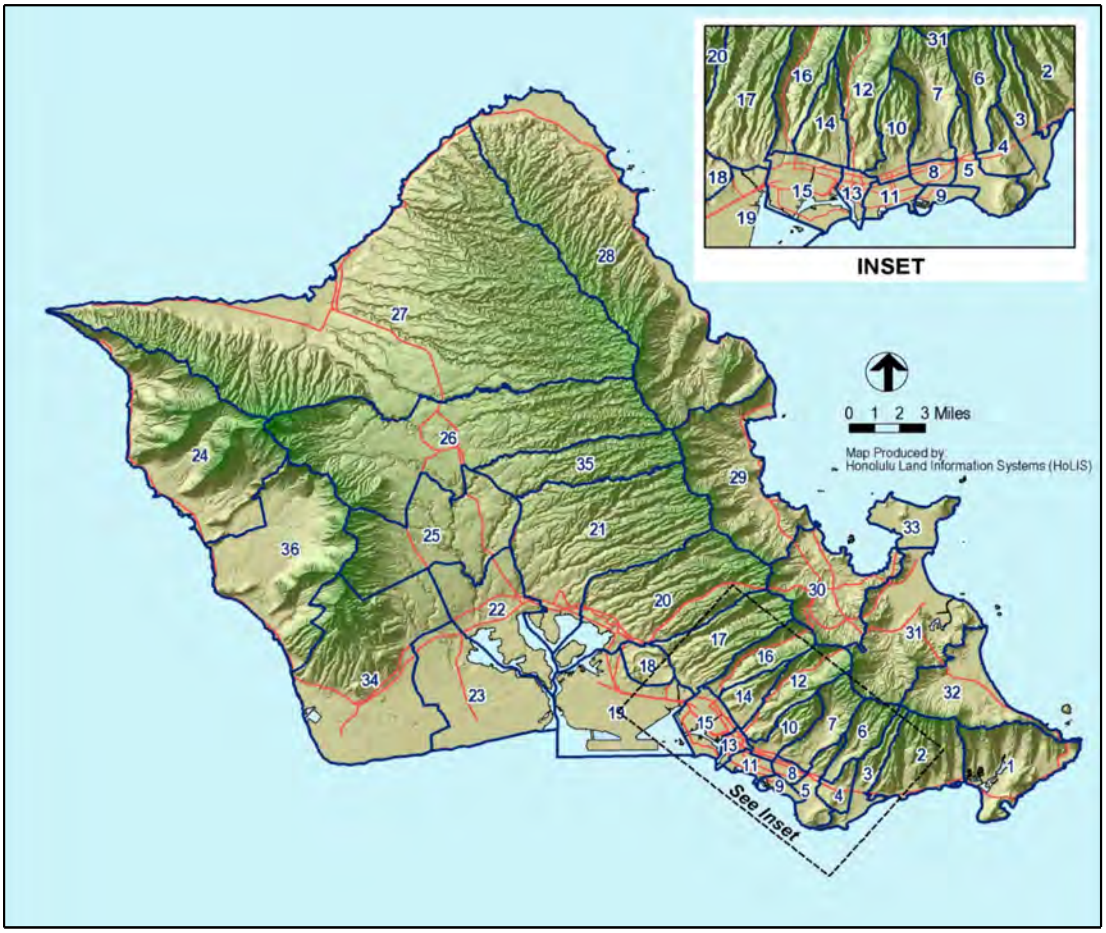
Neighborhood Commission

NEIGHBORHOOD COMMISSION OFFICE (NCO) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.



NEIGHBORHOOD COMMISSION OFFICE (NCO) NEIGHBORHOOD BOARDS BOUNDARIES



No.	NEIGHBORHOOD BOARD	No.	NEIGHBORHOOD BOARD	No.	NEIGHBORHOOD BOARD
1	HAWAII KAI	13	DOWNTOWN	25	MILILANI/WAIPIO/ MELEMANU
2	KULIOUOU-KALANI IKI	14	LILIHA/ALEWA/PUUNUI KAMEHAMEHA HEIGHTS	26	WAHIAWA-WHITMORE VILLAGE
3	WAIALAE-KAHALA	15	KALIHI-PALAMA	27	NORTH SHORE
4	KAIMUKI	16	KALIHI VALLEY	28	KOOLAULOA
5	DIAMOND HEAD/KAPAHULU/ ST. LOUIS HEIGHTS	17	MOANALUA (Not Formed)	29	KAHALUU
6	PALOLO	18	ALIAMANU/SALT LAKE/ FOSTER VILLAGE	30	KANEOHE
7	MANOA	19	AIRPORT (Not Formed)	31	KAILUA
8	MCCULLY/MOILIILI	20	AIEA	32	WAIMANALO
9	WAIKIKI	21	PEARL CITY	33	MOKAPU (Not Formed)
10	MAKIKI/LOWER PUNCHBOWL/ TANTALUS	22	WAIPAHU	34	MAKAKILO/KAPOLEI/ HONOKAI HALE
11	ALA MOANA/KAKAAKO	23	EWA	35	MILILANI MAUKA/ LAULANI VALLEY
12	NUUANU/PUNCHBOWL	24	WAIANAE COAST	36	NANAKULI-MAILI

Neighborhood Commission

Roles and Responsibilities

The Neighborhood Commission (the Commission), with assistance from the Neighborhood Commission Office (NCO), is responsible for the mandated ten-year review of the Neighborhood Plan. The Neighborhood Plan serves as the legal framework for the Neighborhood Board System. The mission of the Neighborhood Commission is to increase and assure effective citizen participation in government through the Neighborhood Board System.

The NCO provides staff support to the nine-member Neighborhood Commission and the Neighborhood Board System comprised of 33 neighborhood boards. NCO staff attends regular monthly meetings, produces meeting minutes, and provides proper public notice of all meetings of the Commission and the neighborhood boards.

Spending to Make a Difference

- Technology - Continually update and add to the Neighborhood Commission Office website to modernize digital interaction with citizens. The NCO website provides resources and info-graphics about the Neighborhood Board System as well as training resources for those interested in Sunshine Law and how meetings are run. The NCO will continue to improve communication and transparency by using social media tools.
- Community Outreach - Visit businesses, clubs and community groups to publicize the Neighborhood Board System with the goal of increasing citizen engagement. Host various community events to disseminate information, gain public input about the Neighborhood Board System, and to engage potential new board members. The NCO will also continue to participate at various community events island-wide to engage residents and other members of the public.
- Training - Develop training tools and informative memos for distribution to board members and make available to the public at-large. The NCO will continue to increase training & certification, by the National Association of Parliamentarians, for staff to improve the services provided to the boards.

Budget Highlights

- Substantial decrease from FY2019 due to Neighborhood Board Elections being held biennially in odd numbered years.

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	16.00	15.00	14.00	0.00	14.00
Temporary FTE	0.00	1.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**16.00**	**16.00**	**14.00**	**0.00**	**14.00**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Neighborhood Commission	$ 676,156	$ 893,405	$ 759,846	$ 0	$ 759,846
Total	**$ 676,156**	**$ 893,405**	**$ 759,846**	**$ 0**	**$ 759,846**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 556,432	$ 601,935	$ 615,596	$ 0	$ 615,596
Current Expenses	119,724	291,470	144,250	0	144,250
Equipment	0	0	0	0	0
Total	**$ 676,156**	**$ 893,405**	**$ 759,846**	**$ 0**	**$ 759,846**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 676,156	$ 893,405	$ 759,846	$ 0	$ 759,846
Total	**$ 676,156**	**$ 893,405**	**$ 759,846**	**$ 0**	**$ 759,846**

Neighborhood Commission

Program Description

The Neighborhood Commission Office (NCO) provides administrative and technical support services to the Neighborhood Commission, 33 neighborhood boards, and the city administration.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	16.00	15.00	14.00	0.00	14.00
Temporary FTE	0.00	1.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**16.00**	**16.00**	**14.00**	**0.00**	**14.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
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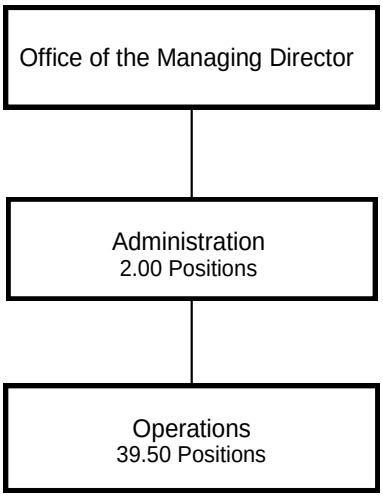
SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 676,156	$ 893,405	$ 759,846	$ 0	$ 759,846
Total	**$ 676,156**	**$ 893,405**	**$ 759,846**	**$ 0**	**$ 759,846**

Royal Hawaiian Band

ROYAL HAWAIIAN BAND (RHB) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.



Royal Hawaiian Band

Departmental Role and Responsibilities

The Royal Hawaiian Band represents the City at public events, including regular concerts, official ceremonies, special programs and parades with the music and dance of Hawaii.

Spending to Make a Difference

Maintain a high standard of musical performance and efficiently manage the resources of the band.

- Provide expanded musical services to different segments of the community through a variety of programs.
- Promote the City and County of Honolulu through concerts, tours and recordings, which feature the music and dance of Hawaii.
- Expanded performances for the elderly at hospitals, nursing homes, adult day care facilities, retirement facilities and community senior programs.
- Promote and perpetuate the Hawaiian culture through the performance of traditional Hawaiian music and dance.

Budget Highlights

- Increase over FY2019 due to the modest expansion of core services. Increases in service to the elderly in conjunction with the mayor's initiative of an age friendly city.
- Modest salary increase due to the current collective bargaining agreement.

Royal Hawaiian Band

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	40.00	40.00	40.00	0.00	40.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.50	1.50	1.50	0.00	1.50
Total	**41.50**	**41.50**	**41.50**	**0.00**	**41.50**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Royal Hawaiian Band	$ 2,269,570	$ 2,363,826	$ 2,514,644	$ 0	$ 2,514,644
Total	**$ 2,269,570**	**$ 2,363,826**	**$ 2,514,644**	**$ 0**	**$ 2,514,644**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 2,116,281	$ 2,220,326	$ 2,328,944	$ 0	$ 2,328,944
Current Expenses	144,790	130,500	163,700	0	163,700
Equipment	8,499	13,000	22,000	0	22,000
Total	**$ 2,269,570**	**$ 2,363,826**	**$ 2,514,644**	**$ 0**	**$ 2,514,644**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 2,269,570	$ 2,363,826	$ 2,514,644	$ 0	$ 2,514,644
Total	**$ 2,269,570**	**$ 2,363,826**	**$ 2,514,644**	**$ 0**	**$ 2,514,644**

Royal Hawaiian Band

Program Description

This activity provides music in concerts and parades for official governmental functions and at public venues for residents and visitors.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	40.00	40.00	40.00	0.00	40.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.50	1.50	1.50	0.00	1.50
Total	**41.50**	**41.50**	**41.50**	**0.00**	**41.50**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 2,116,281	$ 2,220,326	$ 2,328,944	$ 0	$ 2,328,944
Current Expenses	144,790	130,500	163,700	0	163,700
Equipment	8,499	13,000	22,000	0	22,000
Total	**$ 2,269,570**	**$ 2,363,826**	**$ 2,514,644**	**$ 0**	**$ 2,514,644**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 2,269,570	$ 2,363,826	$ 2,514,644	$ 0	$ 2,514,644
Total	**$ 2,269,570**	**$ 2,363,826**	**$ 2,514,644**	**$ 0**	**$ 2,514,644**

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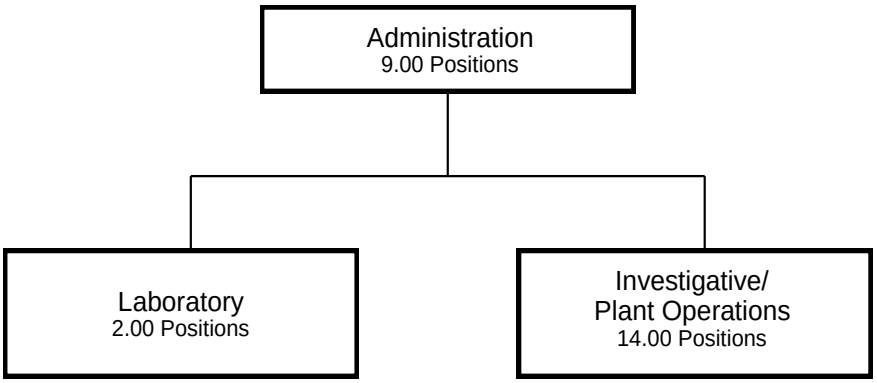
Department of the Medical Examiner

DEPARTMENT OF THE MEDICAL EXAMINER (MED) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.



Department of the Medical Examiner

Roles and Responsibilities

The Department of the Medical Examiner is responsible for investigating any death occurring on O'ahu by violence, accident or suicide, or suddenly when the decedent was in apparent good health or had not recently been treated by a physician, while in custody, within twenty-four hours of admission to a hospital, or in any suspicious or unusual manner. The purpose of such investigations is to discover, document and preserve the medical, anatomic and/or evidentiary findings that will allow the Department to determine the cause and manner of death, identify the deceased, help adjudicate an individual's guilt or innocence in courts of law, determine or exclude contributory or causative factors to the death, and provide expert testimony in criminal and civil litigation. The Department of the Medical Examiner also provides education and research assistance to local and national medical, legal, academic and law enforcement organizations and communities.

Spending to Make a Difference

New Initiatives.

- The Department is partnering with the Hawai'i Department of Health to enhance the collection of data pertaining to drug-related and drug-involved deaths, with special emphasis on opioid use and abuse.
- New Investment in Technology.
- The Department will significantly advance the efficiency and precision of data collection and analysis with an updated decedent case management system acquired in association with its partnership with the Hawai'i Department of Health.

Budget Highlights

- Salary increases in FY 2020 in accordance with collective bargaining agreements and other pay schedules.
- Current Expense increases in FY 2020 to keep pace with significant increases in the cost of medical consumables, equipment maintenance and out-sourced services.
- One contractual Administrative Services Officer is being converted to permanent in FY2020.

Department of the Medical Examiner

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	20.00	24.00	24.00	1.00	25.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	0.00	0.00	0.00
Total	**21.00**	**25.00**	**24.00**	**1.00**	**25.00**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Investigation of Deaths	$ 2,049,952	$ 2,197,036	$ 2,686,899	$ 75,744	$ 2,762,643
Total	**$ 2,049,952**	**$ 2,197,036**	**$ 2,686,899**	**$ 75,744**	**$ 2,762,643**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,544,499	$ 1,660,586	$ 1,893,160	$ 75,744	$ 1,968,904
Current Expenses	505,453	472,950	730,239	0	730,239
Equipment	0	63,500	63,500	0	63,500
Total	**$ 2,049,952**	**$ 2,197,036**	**$ 2,686,899**	**$ 75,744**	**$ 2,762,643**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 2,049,952	$ 2,197,036	$ 2,686,899	$ 75,744	$ 2,762,643
Total	**$ 2,049,952**	**$ 2,197,036**	**$ 2,686,899**	**$ 75,744**	**$ 2,762,643**

Investigation of Deaths

Program Description

This activity brings expert and independent medical evaluation to deaths that are of concern to the health, safety and welfare of the community as a whole by investigating the circumstances of any death within the jurisdiction of the Department. Jurisdictional deaths are those occurring by violence, accident or suicide, or suddenly when in apparent good health, or when not recently treated by a physician, while in custody, within twenty-four hours of admission to a hospital, or in any suspicious or unusual manner. This activity includes interview of witnesses, examination and documentation of the death scene, researching information in the field and in an office setting, and conducting postmortem and laboratory examinations that culminate in the issuance of a report setting forth the cause and manner of death.

Expert medicolegal testimony is provided in depositions, preliminary hearings, grand jury inquiries and at trial.

Identification of human remains and differentiation from non-human remains is also performed.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	20.00	24.00	24.00	1.00	25.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	0.00	0.00	0.00
Total	**21.00**	**25.00**	**24.00**	**1.00**	**25.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,544,499	$ 1,660,586	$ 1,893,160	$ 75,744	$ 1,968,904
Current Expenses	505,453	472,950	730,239	0	730,239
Equipment	0	63,500	63,500	0	63,500
Total	**$ 2,049,952**	**$ 2,197,036**	**$ 2,686,899**	**$ 75,744**	**$ 2,762,643**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 2,049,952	$ 2,197,036	$ 2,686,899	$ 75,744	$ 2,762,643
Total	**$ 2,049,952**	**$ 2,197,036**	**$ 2,686,899**	**$ 75,744**	**$ 2,762,643**

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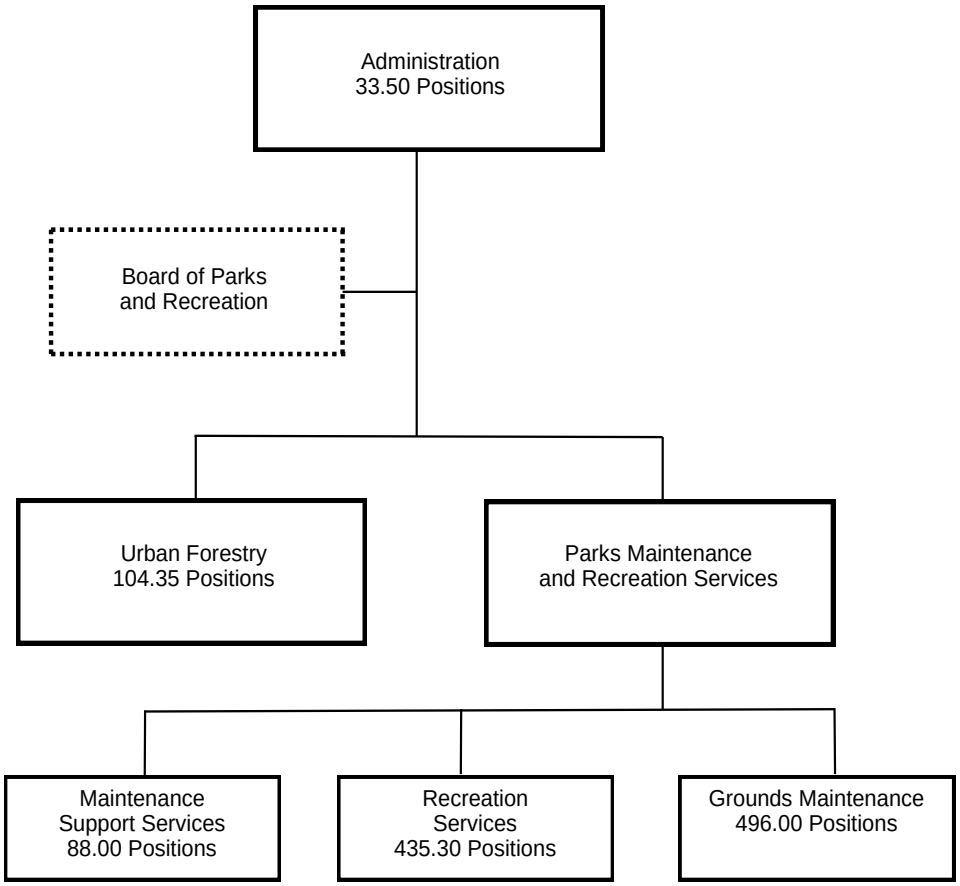
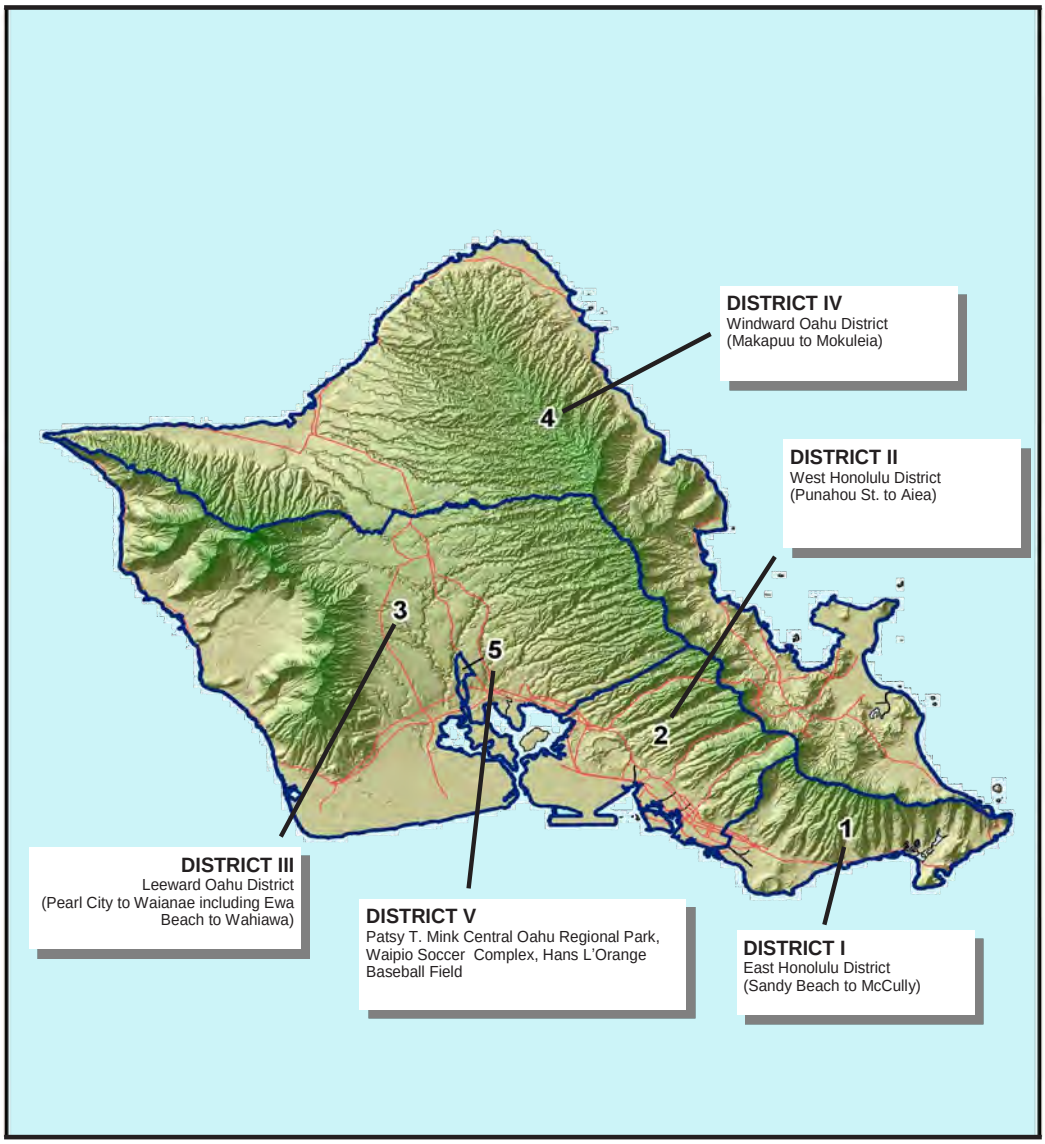
Department of Parks and Recreation

DEPARTMENT OF PARKS AND RECREATION (DPR) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.



DEPARTMENT OF PARKS AND RECREATION
(DPR)
ISLANDWIDE PARK SYSTEM



TOTAL NUMBER OF PARKS AND RECREATION AREAS: 393

Including:	36	Regional Parks and District Parks
	60	Beach Parks
	186	Mini, Urban, Neighborhood, Community, and Miscellaneous Parks
	2	Nature Parks and Preserves
	5	Botanical Gardens
	11	Community Gardens (1,265 plots)
	86	Beach Access Right-of-Ways
	7	Malls

Department of Parks and Recreation

Roles and Responsibilities

The Department of Parks and Recreation (DPR) maintains and operates parks and recreational facilities under city jurisdiction; develops and implements programs for cultural, recreational and other leisure-time activities; beautifies city streets, parks and recreational facilities, including planting, trimming, and maintenance of shade trees; and maintains and operates the City's botanical and community gardens.

The Department also provides a wide range of recreational facilities and services that are readily available to all ages, and promotes the history and the multi-ethnic culture of Hawaii; protects cultural, and archaeological resources on our properties; and fosters the visual and performing arts.

Spending to Make a Difference

- Continue with high impact maintenance projects renovating comfort stations, re-surfacing sports courts, refurbishment of play apparatus systems and exercise equipment.
- Complete and implement short and long range park and recreational program strategic plan based on completion of the park needs assessment survey.
- Expansion of core services to meet the demands of improving and maintaining park facilities.

Budget Highlights

- Salary and benefit increases primarily due to mandated collective bargaining contract terms.
- 59.8 FTE positions have been deactivated to reflect a more accurate picture of the number of positions the department has to deliver services.
- Twenty-Four (24) Positions and funding in current expense for operation and maintenance of Kakaako Parks.
- The addition of one (1) Recreation Specialist I to assist with programs at Ho'omaluhia Botanical Garden.
- The addition of one (1) Nursery Worker I Position to maintain services at Botanical Gardens.
- $10,000,000 for Ala Moana Regional Park beach erosion remediation.
- $1,200,000 for twenty four hours a day, seven days a week security guard service to ensure park users are safe and free from illegal activities at various parks throughout the island.
- $1,000,000 for repairs to Koko Head Stairs.
- $250,000 to reduce lead contamination in soil at Koko Head Shooting Range.
- $100,000 for security cameras and equipment to prevent and deter illegal activity and vandalism.
- $1,000,000 for the Patsy T. Mink Central Oahu Regional Park Field Lighting Upgrade.
- In addition, another $3.1 Million to support the Mayor's Kakou for the Parks Initiative.
- $726,060 for the Mayor's 100,000 Tree Initiative.

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	922.70	921.70	917.70	30.00	947.70
Temporary FTE	3.65	4.65	4.65	0.00	4.65
Contract FTE	229.80	230.80	230.78	1.00	231.78
Total	**1,156.15**	**1,157.15**	**1,153.13**	**31.00**	**1,184.13**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Administration	$ 2,200,433	$ 2,386,428	$ 2,349,927	$ 89,476	$ 2,439,403
Urban Forestry Program	11,176,280	10,939,659	10,984,937	1,255,556	12,240,493
Maintenance Support Services	7,779,474	8,295,022	8,427,380	11,250,000	19,677,380
Recreation Services	21,838,867	23,662,754	24,212,006	160,920	24,372,926
Grounds Maintenance	33,275,860	35,055,348	35,684,957	4,275,500	39,960,457
Total	**$ 76,270,914**	**$ 80,339,211**	**$ 81,659,207**	**$ 17,031,452**	**$ 98,690,659**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 45,640,602	$ 47,422,485	$ 49,392,052	$ 1,437,132	$ 50,829,184
Current Expenses	30,307,598	32,140,726	31,676,755	15,583,520	47,260,275
Equipment	322,714	776,000	590,400	10,800	601,200
Total	**$ 76,270,914**	**$ 80,339,211**	**$ 81,659,207**	**$ 17,031,452**	**$ 98,690,659**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 72,623,809	$ 75,663,100	$ 76,953,096	$ 16,531,452	$ 93,484,548
Highway Beautification Fund	609,999	610,000	610,000	0	610,000
Hanauma Bay Nature Preserve Fund	2,534,624	3,563,998	3,749,211	0	3,749,211
Patsy T. Mink Central Oahu Regional Park Fund	171,636	209,800	34,800	500,000	534,800
Waipio Peninsula Soccer Park Fund	46,423	112,100	112,100	0	112,100
Special Projects Fund	72,680	0	0	0	0
Federal Grants Fund	211,743	180,213	200,000	0	200,000
Total	**$ 76,270,914**	**$ 80,339,211**	**$ 81,659,207**	**$ 17,031,452**	**$ 98,690,659**

Administration

Program Description

The Administration directs the overall management, maintenance and operations of the City's park system and respective Division programs and services. It provides staff and clerical services in personnel, professional development, safety, planning, purchasing, budgetary and organizational management; conducts research relating to resolving management issues; administers the agency's property control, supply and equipment inventory; coordinates administrative reporting activities; monitors and submits correspondence to City Council and State Legislature on behalf of the Department, maintains the updates of Park Rules and Regulations as necessary and administers the issuance of permits for use of parks and recreational facilities and in coordination with the Honolulu Police Department enforces park rules and regulations.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	32.00	33.00	33.00	1.00	34.00
Temporary FTE	0.50	0.50	0.50	0.00	0.50
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**32.50**	**33.50**	**33.50**	**1.00**	**34.50**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,836,562	$ 1,711,443	$ 1,732,477	$ 64,476	$ 1,796,953
Current Expenses	363,871	605,985	617,450	25,000	642,450
Equipment	0	69,000	0	0	0
Total	**$ 2,200,433**	**$ 2,386,428**	**$ 2,349,927**	**$ 89,476**	**$ 2,439,403**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 2,148,886	$ 2,386,428	$ 2,349,927	$ 89,476	$ 2,439,403
Special Projects Fund	51,547	0	0	0	0
Total	**$ 2,200,433**	**$ 2,386,428**	**$ 2,349,927**	**$ 89,476**	**$ 2,439,403**

Urban Forestry Program

Program Description

The Urban Forestry program manages the botanical garden and horticulture programs. The Honolulu Botanical Gardens encompass 650 acres including the Foster, Lili`uokalani, Koko Crater, Ho`omaluhia, and Wahiawa Botanical Gardens. The Community Gardening Program and other gardening-related recreational, environmental, and cultural public programs are also part of this unit. The horticulture programs plant, prune, trim, water, and maintain shade trees, palms, and other plants along public roadways, parks and malls; keep street lights, power lines, traffic control devices, and right-of-ways free of imposing branches; grow plants for beautification projects and public gardens; grow and maintain ornamental plants for use in government offices and at city-sponsored events; and conduct a developmental and testing program for plant materials useful for the programs. The Exceptional Trees Program is also part of this unit.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	99.00	98.00	98.00	6.00	104.00
Temporary FTE	1.85	2.85	2.85	0.00	2.85
Contract FTE	1.50	3.50	2.50	0.00	2.50
Total	**102.35**	**104.35**	**103.35**	**6.00**	**109.35**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 4,649,263	$ 4,802,959	$ 4,729,537	$ 297,156	$ 5,026,693
Current Expenses	6,204,303	6,056,700	6,066,900	947,600	7,014,500
Equipment	322,714	80,000	188,500	10,800	199,300
Total	**$ 11,176,280**	**$ 10,939,659**	**$ 10,984,937**	**$ 1,255,556**	**$ 12,240,493**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 10,562,781	$ 10,309,659	$ 10,354,937	$ 1,255,556	$ 11,610,493
Highway Beautification Fund	609,999	610,000	610,000	0	610,000
Hanauma Bay Nature Preserve Fund	3,500	20,000	20,000	0	20,000
Total	**$ 11,176,280**	**$ 10,939,659**	**$ 10,984,937**	**$ 1,255,556**	**$ 12,240,493**

Maintenance Support Services

Program Description

The Maintenance Support Services (MSS) is responsible for providing minor repair and/or replacement services to department's park buildings, ground facilities and equipment island-wide. The trades program, the mainstay in maintaining and repairing an aging inventory of facilities, diligently works to maintain buildings to a safe acceptable level. The work program, which contracts out work projects, is an integral part of the maintenance program. MSS provides heavy construction equipment support, utility crew support and a chemical unit that provides fertilizing, herbicide, and vector control to all parks. MSS also responds to emergency repair calls on park properties (plumbing, carpentry).

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	88.00	88.00	88.00	0.00	88.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**88.00**	**88.00**	**88.00**	**0.00**	**88.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 4,131,025	$ 4,317,700	$ 4,748,060	$ 0	$ 4,748,060
Current Expenses	3,648,449	3,887,322	3,679,320	11,250,000	14,929,320
Equipment	0	90,000	0	0	0
Total	**$ 7,779,474**	**$ 8,295,022**	**$ 8,427,380**	**$ 11,250,000**	**$ 19,677,380**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 7,779,474	$ 8,235,022	$ 8,367,380	$ 11,250,000	$ 19,617,380
Hanauma Bay Nature Preserve Fund	0	60,000	60,000	0	60,000
Total	**$ 7,779,474**	**$ 8,295,022**	**$ 8,427,380**	**$ 11,250,000**	**$ 19,677,380**

Recreation Services

Program Description

Recreation Services plans, organizes, conducts, provides and promotes recreational and community services for all segments of the population on Oahu. This unit provides direct recreational services to the public through city-wide, district and community programs involving cultural, recreational and other leisure time activities and special events.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	212.50	210.50	208.50	0.00	208.50
Temporary FTE	0.50	0.50	0.50	0.00	0.50
Contract FTE	225.30	224.30	225.28	0.00	225.28
Total	**438.30**	**435.30**	**434.28**	**0.00**	**434.28**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 15,078,942	$ 16,339,208	$ 16,812,674	$ 0	$ 16,812,674
Current Expenses	6,759,925	7,323,546	7,361,332	160,920	7,522,252
Equipment	0	0	38,000	0	38,000
Total	**$ 21,838,867**	**$ 23,662,754**	**$ 24,212,006**	**$ 160,920**	**$ 24,372,926**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 19,660,658	$ 21,067,013	$ 21,540,311	$ 160,920	$ 21,701,231
Hanauma Bay Nature Preserve Fund	1,945,333	2,408,528	2,464,695	0	2,464,695
Patsy T. Mink Central Oahu Regional Park Fund	0	7,000	7,000	0	7,000
Special Projects Fund	21,133	0	0	0	0
Federal Grants Fund	211,743	180,213	200,000	0	200,000
Total	**$ 21,838,867**	**$ 23,662,754**	**$ 24,212,006**	**$ 160,920**	**$ 24,372,926**

Grounds Maintenance

Program Description

The Grounds Maintenance provides grounds keeping, custodial and maintenance services to all parks and recreation facilities on the island of Oahu.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	491.20	492.20	490.20	23.00	513.20
Temporary FTE	0.80	0.80	0.80	0.00	0.80
Contract FTE	3.00	3.00	3.00	1.00	4.00
Total	**495.00**	**496.00**	**494.00**	**24.00**	**518.00**

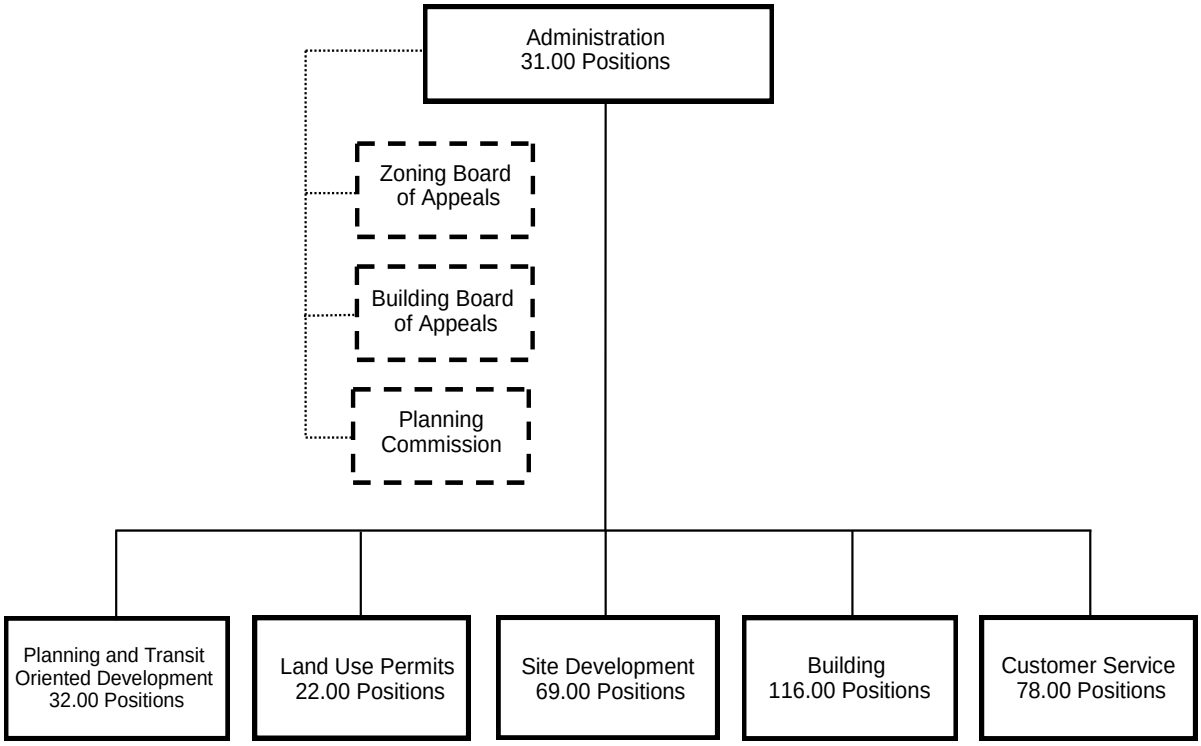
CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 19,944,810	$ 20,251,175	$ 21,369,304	$ 1,075,500	$ 22,444,804
Current Expenses	13,331,050	14,267,173	13,951,753	3,200,000	17,151,753
Equipment	0	537,000	363,900	0	363,900
Total	**$ 33,275,860**	**$ 35,055,348**	**$ 35,684,957**	**$ 4,275,500**	**$ 39,960,457**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 32,472,010	$ 33,664,978	$ 34,340,541	$ 3,775,500	$ 38,116,041
Hanauma Bay Nature Preserve Fund	585,791	1,075,470	1,204,516	0	1,204,516
Patsy T. Mink Central Oahu Regional Park Fund	171,636	202,800	27,800	500,000	527,800
Waipio Peninsula Soccer Park Fund	46,423	112,100	112,100	0	112,100
Total	**$ 33,275,860**	**$ 35,055,348**	**$ 35,684,957**	**$ 4,275,500**	**$ 39,960,457**

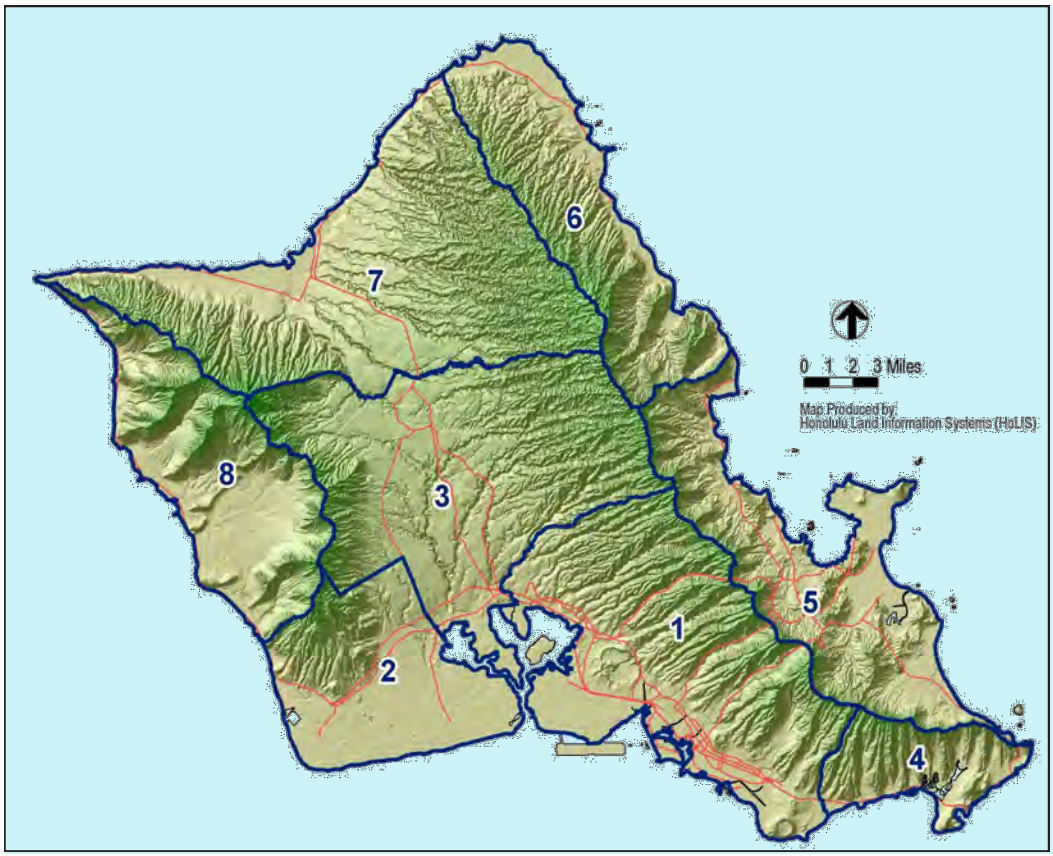
Department of Planning and Permitting

DEPARTMENT OF PLANNING AND PERMITTING (DPP) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.



DEPARTMENT OF PLANNING AND PERMITTING
(DPP)
DEVELOPMENT PLAN AREAS



1 PRIMARY URBAN CENTER

2 EWA

3 CENTRAL OAHU

4 EAST HONOLULU

5 KOOLAUPOKO

6 KOOLAULOA

7 NORTH SHORE

8 WAIANAE

Department of Planning and Permitting

Role and Responsibilities

The Department of Planning and Permitting is responsible for the City's long-range and community planning efforts and for the administration and enforcement of various permits required for the development and use of land and structures. It also is involved in affordable housing and transportation policies.

Spending to Make a Difference

- Transit Oriented Development (TOD) – Public and private investment in TOD will result in increased development throughout the rail corridor, increasing the affordable and workforce housing supply and property tax revenues. On-going tasks include business and community outreach; finalizing and adopting Neighborhood TOD Plans and zoning; leading catalytic project implementation; creating a TOD financial toolkit; coordinating targeted infrastructure investments; assisting in implementing the island-wide affordable housing strategy; collaborating with state and federal agencies; and developing TOD supportive policies and projects.
- Planning – Updates to the City's Development Plans and Sustainable Communities Plans (SCP), as required by City Charter, are ongoing with the next revision to be either the North Shore or Waianae SCP. With approximately 1,400 affordable housing units anticipated to be developed in the next five years, it is essential that the City contract with a third party administrator to increase efficiencies in administering the City's affordable housing program.
- Land Use Permits – Phase I of the Land Use Ordinance (LUO) Update - Outreach has been completed. The extensive public input will serve as the basis for amendments. Planned text amendments will include revisions include clarifying definitions and development standards and streamlining permitting. The LUO will be modernized to generate development called for in the Development Plans and Sustainable Community Plans. TOD zoning for new station areas will support creative, catalytic redevelopment along the rail corridor. Amendments to the shoreline regulations will better protect beaches from sea level rise.
- Building – Updating the Building Code for building, electrical, plumbing, housing, and energy. Positions are being filled to review and inspect building permits for requirements mandated by the City's National Pollutant Discharge Elimination System (NPDES) Permit.
- Customer Service – Develop residential permit procedures within the Permit Issuance branch regarding permit reviews, issuance of Accessory Dwelling Units, along with the implementation of One Time Reviews. Increase the types of permits that can be issued online. Updating and improving electronic plan service to applicants. Reduce vacancies within the Permit Issuance Branch by adding Residential Plans Reviewers.
- Site Development Division – Improving the subdivision dedication process. Implementing plan review options including electronic plan submittals. Also filling positions to review plans and inspect permits for trenching and grading projects to comply with requirements mandated by the City's National Pollutant Discharge Elimination System (NPDES) Permit.
- Honolulu Land Information System (HOLIS) – Continuing to steadily invest in expanding use of digital data to more efficiently meet department responsibilities and goals. Transfer of databases to "the cloud" underway. Scanning of historic drawings and maps is ongoing.

Budget Highlights

- Salary and benefit increases primarily due to mandated collective bargaining contracts.
- Adding funds to implement the City's Affordable Housing Initiative program and reporting software.
- Increased funding in Land Use Permits for Phase III of the City's Land Use Ordinance review and revision.

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	334.00	335.00	338.00	6.00	344.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	4.00	13.00	7.00	2.00	9.00
Total	**338.00**	**348.00**	**345.00**	**8.00**	**353.00**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Administration	$ 4,313,088	$ 6,227,045	$ 6,604,631	$ 552,956	$ 7,157,587
Site Development	3,935,168	4,282,889	3,839,452	45,288	3,884,740
Land Use Permits	1,446,939	1,596,512	1,668,499	32,664	1,701,163
Planning	2,772,865	2,690,858	2,972,394	605,912	3,578,306
Customer Service	3,337,873	4,162,802	3,681,870	165,084	3,846,954
Building	5,761,915	6,083,357	5,631,420	36,732	5,668,152
Total	**$ 21,567,848**	**$ 25,043,463**	**$ 24,398,266**	**$ 1,438,636**	**$ 25,836,902**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 17,668,147	$ 19,060,093	$ 17,679,196	$ 374,160	$ 18,053,356
Current Expenses	3,899,701	5,983,370	6,649,070	1,064,476	7,713,546
Equipment	0	0	70,000	0	70,000
Total	**$ 21,567,848**	**$ 25,043,463**	**$ 24,398,266**	**$ 1,438,636**	**$ 25,836,902**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 17,667,029	$ 20,994,818	$ 20,848,188	$ 1,438,636	$ 22,286,824
Highway Fund	2,613,702	2,822,319	2,265,182	0	2,265,182
Sewer Fund	1,117,813	1,226,326	1,284,896	0	1,284,896
Special Projects Fund	41,304	0	0	0	0
Federal Grants Fund	128,000	0	0	0	0
Total	**$ 21,567,848**	**$ 25,043,463**	**$ 24,398,266**	**$ 1,438,636**	**$ 25,836,902**

Administration

Program Description

This program plans, directs, and coordinates the activities of the Department of Planning and Permitting (DPP). It provides administrative service activities for the department, including personnel management, budget preparation, and fiscal management. The Honolulu Land Information System (HoLIS), which is part of the administration program, is responsible for the management of the City's Geographic Information System (GIS) and the associated tabular data bases. It oversees the operations that maintain, protect, store and utilize geospatial data in support of citywide programs and projects. HoLIS maintains, edits, and updates the City's multipurpose cadastre and land records base maps. It produces maps and other geo-spatial data products for city departments and programs. HoLIS provides coordination and technical support in the development and design of GIS applications and software programs. It also coordinates GIS data distribution and public access programs.

HoLIS is also responsible for managing and supporting the technical operations of the department's Automated Permit Tracking and Management System (AutoPermits). The AutoPermits program, commonly referred to as POSSE, enhances methods for processing development permits, and effectively identifies the status of permit applications in the review process. This includes services to modify and update permit tracking work flows, to modify application information content, and to generate permit production reports. Integration of scanned documents and the development of the department's internet customer services are also being managed by HoLIS. The department also continues to enhance and expand the use of the ePlans program to replace or minimize the submittal of paper plans with the permit applications that will allow for the review and approval of the plans electronically.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	30.00	31.00	31.00	1.00	32.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**30.00**	**31.00**	**31.00**	**1.00**	**32.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,944,537	$ 1,989,245	$ 2,004,131	$ 52,956	$ 2,057,087
Current Expenses	2,368,551	4,237,800	4,600,500	500,000	5,100,500
Equipment	0	0	0	0	0
Total	**$ 4,313,088**	**$ 6,227,045**	**$ 6,604,631**	**$ 552,956**	**$ 7,157,587**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 4,072,698	$ 5,967,981	$ 6,341,152	$ 552,956	$ 6,894,108
Sewer Fund	231,086	259,064	263,479	0	263,479
Special Projects Fund	9,304	0	0	0	0
Total	**$ 4,313,088**	**$ 6,227,045**	**$ 6,604,631**	**$ 552,956**	**$ 7,157,587**

Site Development

Program Description

The Site Development Division administers and enforces subdivision and grading ordinances, drainage regulations, and the National Flood Insurance Program on Oahu, and sets standards and regulates infrastructure requirements for site development. It also processes applications for subdivisions, reviews construction plans for subdivisions and improvements by private developers within City right-of-ways and easements, and conducts site inspections to ensure compliance with approved plans and City standards. The Division's responsibilities extend to new development of roads, drainage and sewer systems, street lights and signs, traffic signals, and pavement markings. The Division also processes and issues permits for both public and private projects for grading, excavation in City streets, and sewer and storm drain connections, and reviews various land development and building permit applications for adequacy of infrastructure. The Division is tasked with a portion of the City's National Pollutant Discharge Elimination System (NPDES) permit responsibilities.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	69.00	69.00	70.00	1.00	71.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**69.00**	**69.00**	**70.00**	**1.00**	**71.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 3,710,865	$ 4,017,739	$ 3,561,302	$ 45,288	$ 3,606,590
Current Expenses	224,303	265,150	278,150	0	278,150
Equipment	0	0	0	0	0
Total	**$ 3,935,168**	**$ 4,282,889**	**$ 3,839,452**	**$ 45,288**	**$ 3,884,740**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 434,739	$ 493,308	$ 552,853	$ 45,288	$ 598,141
Highway Fund	2,613,702	2,822,319	2,265,182	0	2,265,182
Sewer Fund	886,727	967,262	1,021,417	0	1,021,417
Total	**$ 3,935,168**	**$ 4,282,889**	**$ 3,839,452**	**$ 45,288**	**$ 3,884,740**

Land Use Permits

Program Description

The Land Use Permits Division (LUPD) administers the Land Use Ordinance (LUO) and all regulations pertaining to land use within the City and County of Honolulu. It reviews and prepares amendments to the LUO as required, coordinates interpretations of the LUO, and reviews and processes all LUO regulated land use permits. In addition, the division administers the Special Management Area (SMA) and Shoreline Setback Ordinances for the City, and processes all required SMA Permits, shoreline setback variances and permits for minor shoreline structures. It also processes requests for affordable housing exemptions under HRS Chapter 201H-38.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	21.00	21.00	22.00	1.00	23.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	**22.00**	**22.00**	**23.00**	**1.00**	**24.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,337,888	$ 1,434,412	$ 1,453,499	$ 32,664	$ 1,486,163
Current Expenses	109,051	162,100	215,000	0	215,000
Equipment	0	0	0	0	0
Total	**$ 1,446,939**	**$ 1,596,512**	**$ 1,668,499**	**$ 32,664**	**$ 1,701,163**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 1,446,939	$ 1,596,512	$ 1,668,499	$ 32,664	$ 1,701,163
Total	**$ 1,446,939**	**$ 1,596,512**	**$ 1,668,499**	**$ 32,664**	**$ 1,701,163**

Planning

Program Description

The Planning Division is responsible for the preparation, evaluation and revision of the Oahu General Plan and long-range regional development plans. It processes applications for State land use boundary amendments for parcels equal to or less than 15 acres, and represents the City before the Land Use Commission for amendments larger than 15 acres. It also processes applications for Public Infrastructure Map amendments, zone changes, zoning district boundary amendments, and State Special Use Permits. The division monitors compliance with unilateral agreement conditions associated with zone changes, including affordable housing requirements. In addition, it develops community-based special area plans, prepares an annual report on current status of land use; and provides projections of population, housing, visitor units and employment for City and State land use and infrastructure planning. It provides land use and population planning assistance to the Oahu Metropolitan Planning Organization (OMPO). The division partners with the Census Bureau in revising Census geography for the county and in improving data coverage for national census purposes. The division provides special tabulations of the decennial census data as well as data from the annual American Community Survey to assist with local planning and grant application purposes. It assists infrastructure agencies in the preparation of functional plans consistent with land use plans and adopted population growth benchmark figures.

The Transit Oriented Development (TOD) Division is responsible for guiding the development around the City's proposed rail stations and route that is being built by the Honolulu Authority for Rapid Transportation (HART). TOD is also responsible for working with the City's legacy communities to promote their development consistent with their historical foundation.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	31.00	31.00	31.00	2.00	33.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	**32.00**	**32.00**	**32.00**	**2.00**	**34.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 2,040,150	$ 2,051,158	$ 2,107,794	$ 105,912	$ 2,213,706
Current Expenses	732,715	639,700	864,600	500,000	1,364,600
Equipment	0	0	0	0	0
Total	**$ 2,772,865**	**$ 2,690,858**	**$ 2,972,394**	**$ 605,912**	**$ 3,578,306**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 2,612,865	$ 2,690,858	$ 2,972,394	$ 605,912	$ 3,578,306
Special Projects Fund	32,000	0	0	0	0
Federal Grants Fund	128,000	0	0	0	0
Total	**$ 2,772,865**	**$ 2,690,858**	**$ 2,972,394**	**$ 605,912**	**$ 3,578,306**

Customer Service

Program Description

The Customer Service division is responsible for various services and functions that involve “front line” interaction with the public. It operates the consolidated permit counter which is responsible for handling customer inquiries, processing minor permits over the counter, receiving permit applications for review and collecting permit fees. It also operates a consolidated permit records center which maintains the department’s various historical and current property and permit records. The Customer Service Division receives and processes all complaints, and inspects to ensure the compliance of existing buildings, structures, vacant lots, and sidewalks for the purpose of eliminating unsafe and substandard conditions, and to administer the civil fine program.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	68.00	68.00	68.00	0.00	68.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.00	10.00	4.00	2.00	6.00
Total	**70.00**	**78.00**	**72.00**	**2.00**	**74.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 3,212,557	$ 3,902,302	$ 3,360,870	$ 100,608	$ 3,461,478
Current Expenses	125,316	260,500	251,000	64,476	315,476
Equipment	0	0	70,000	0	70,000
Total	**$ 3,337,873**	**$ 4,162,802**	**$ 3,681,870**	**$ 165,084**	**$ 3,846,954**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 3,337,873	$ 4,162,802	$ 3,681,870	$ 165,084	$ 3,846,954
Total	**$ 3,337,873**	**$ 4,162,802**	**$ 3,681,870**	**$ 165,084**	**$ 3,846,954**

Building

Program Description

The Building Program is responsible for the administration and enforcement of the building, electrical, plumbing, building energy efficiency and housing codes. It reviews permit applications, plans, specifications, and calculations in conjunction with the issuance of building, relocation, and sign permits. The division inspects buildings, structures, sidewalks, and driveways under construction for compliance with approved plans and pertinent codes.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	115.00	115.00	116.00	1.00	117.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	1.00	1.00	0.00	1.00
Total	**115.00**	**116.00**	**117.00**	**1.00**	**118.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 5,422,150	$ 5,665,237	$ 5,191,600	$ 36,732	$ 5,228,332
Current Expenses	339,765	418,120	439,820	0	439,820
Equipment	0	0	0	0	0
Total	**$ 5,761,915**	**$ 6,083,357**	**$ 5,631,420**	**$ 36,732**	**$ 5,668,152**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 5,761,915	$ 6,083,357	$ 5,631,420	$ 36,732	$ 5,668,152
Total	**$ 5,761,915**	**$ 6,083,357**	**$ 5,631,420**	**$ 36,732**	**$ 5,668,152**

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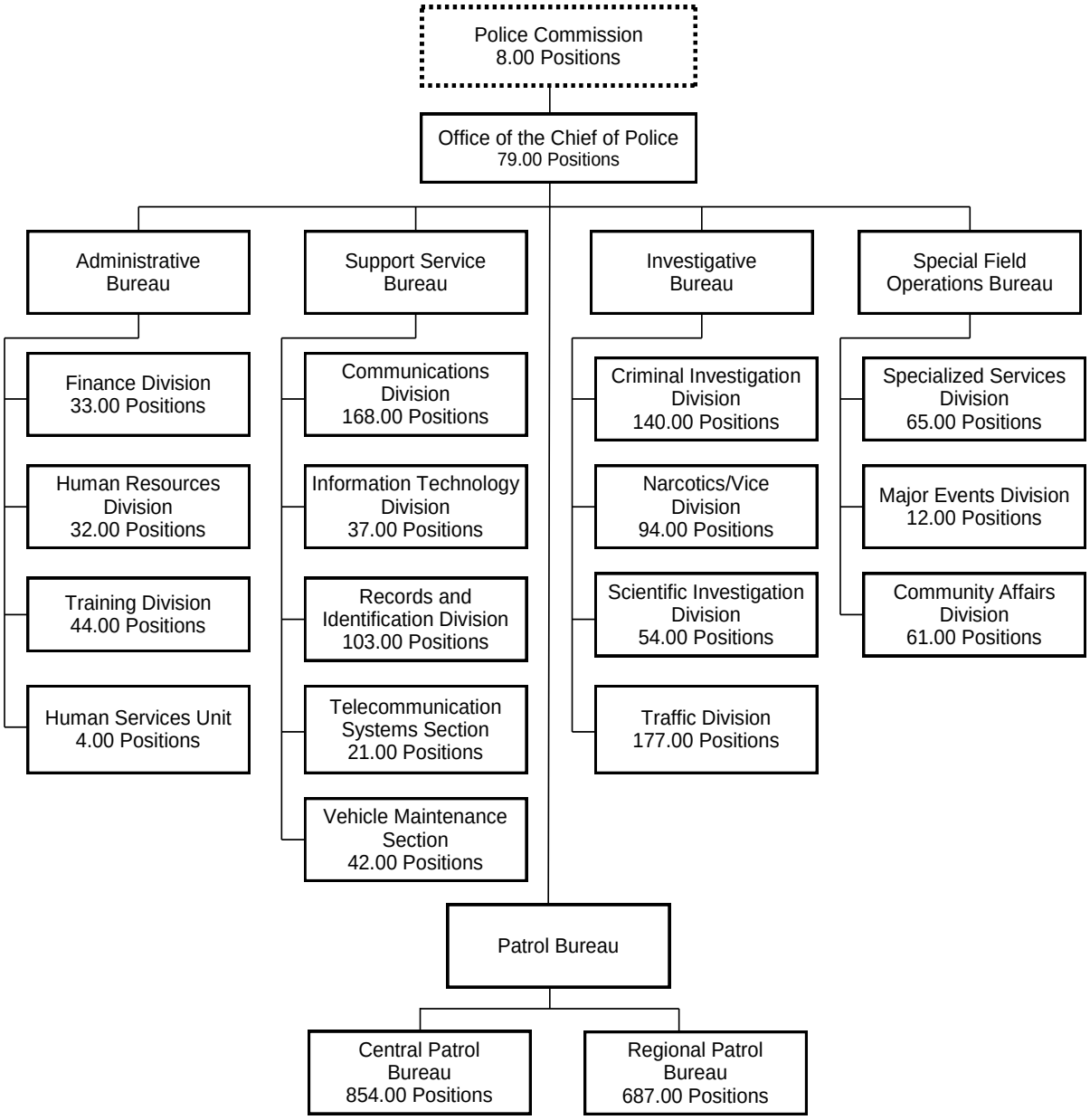
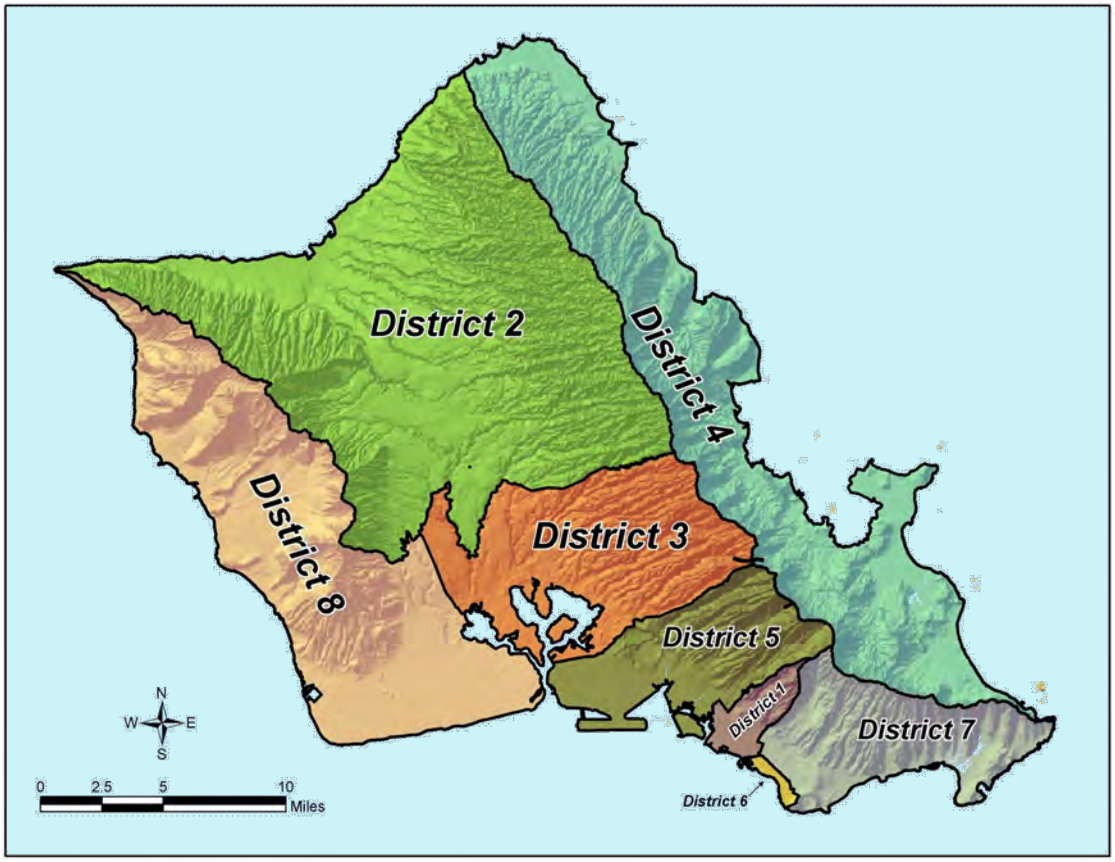
Honolulu Police Department

HONOLULU POLICE DEPARTMENT (HPD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.



HONOLULU POLICE DEPARTMENT
(HPD)
PATROL DISTRICTS



	DISTRICT	POPULATION	% OF TOTAL	SQ. MILES	OFFICERS AUTHORIZED	BEATS
1	CENTRAL HONOLULU	84,300	8%	7.6	244	24
2	WAHIAWA	118,800	12%	204	129	13
3	PEARL CITY	169,600	17%	64.8	151	17
4	KANEOHE	138,400	14%	126.9	187	22
5	KALIHI	143,300	14%	39.7	197	23
6	WAIKIKI	26,600	3%	1.3	144	13
7	EAST HONOLULU	161,200	16%	40.4	151	26
8	WAIANAE/KAPOLEI	157,400	16%	114.7	207	20

Honolulu Police Department

Roles and Responsibilities

The Honolulu Police Department is responsible for the preservation of the public peace, prevention of crime, detection and apprehension of law offenders, protection of the rights of persons and property, and enforcement of federal and state laws and city ordinances and regulations.

Spending to Make a Difference

The Honolulu Police Department has identified specific strategic outcomes for the Fiscal Year 2020. The Honolulu Police Department goals are commensurate with Mayor Caldwell's vision of providing a higher level of customer service to the public. The areas of focus include, but are not limited to:

- Reduction of Property Crimes (Especially Burglary 1st Cases) - Continuing to enhance the partnership between detectives, crime reduction units, and patrol officers through the active investigation of property crimes. This includes follow-up contact with the victims to possibly obtain additional leads on their cases and improve customer service by assuring victims that their case is being thoroughly investigated. The Crime Analysis Unit (Criminal Investigation Division) continues to provide intelligence reports regarding burglary, unauthorized entry into a motor vehicle, and theft incidents. Greater emphasis is placed on burglary in the first degree offenses due to the invasive nature of these cases.
- Traffic Safety Initiatives - Working together, the patrol districts and the Traffic Division will continue to increase traffic enforcement and safety efforts. Through the adoption of technology, the road closure times when investigating critical and fatal motor vehicle collisions will be further reduced. Recently the prevalence of pedestrian fatal collisions as well as that of drug impaired drivers has been increasing at a significant rate. The HPD will continue to partner with the DTS and HIDOT and "Walk Wise Hawaii" in spreading the pedestrian safety message to pedestrians and motorists alike through the use of positive reinforcement, educational materials, and enforcement action. In response to the recent increase in drug impaired driving, the HPD will train more officers to recognize the signs and symptoms associated with drug impairment.
- Improve Family and Domestic Violence Awareness - The Child and Family Violence Detail (Criminal Investigation Division) will implement improvements in their training. They will also continue to build upon partnerships with current domestic violence providers, nonprofit organizations, and government working groups to strengthen domestic violence laws, provide a timely and comprehensive response to domestic violence incidents and support the needs of domestic violence survivors.
- Executive Management Training and Review - Train upper management on administrative responsibilities and duties, leadership and management principles, and current law enforcement issues. In-service presentations will be given during the Commanders' Meetings.
- Fiscally Responsible Use of Overtime - Commanders will evaluate current practices on how overtime hours are being expended. The categories with the highest percentages of overtime usage will be recognized and changes to the current practices will be implemented to show a significant reduction where possible. The recording and reporting of overtime will be done regularly to identify focus areas.

Budget Highlights

- The FY2020 budget reflects an increase over FY2019 due to mandated collective bargaining contract terms. The increase also reflects the continuation of the body worn camera project.
- The reactivation of 10 sworn positions, with funding, to create the HELP (Health Efficiency and Long-term Planning) Detail. HELP is being created as a stand-alone unit to coordinate outreach and enforcement efforts and improve the way that HPD officers interact with the homeless community while assisting area social service providers in their mission to offer housing, substance counseling, mental health referrals, and medical care.
- The reactivation of 37 sworn positions, without funding, to increase staffing in patrol districts.

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	2,650.00	2,651.00	2,701.00	0.00	2,701.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	59.00	64.00	64.00	0.00	64.00
Total	**2,709.00**	**2,715.00**	**2,765.00**	**0.00**	**2,765.00**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Police Commission	$ 541,872	$ 556,780	$ 508,030	$ 0	$ 508,030
Office of the Chief of Police	7,581,341	8,044,249	8,250,026	257,700	8,507,726
Patrol	154,271,180	157,984,603	164,888,344	0	164,888,344
Special Field Operations	14,307,599	14,715,742	13,917,125	77,000	13,994,125
Investigations	42,018,905	43,518,050	43,194,701	0	43,194,701
Support Services	32,854,155	40,444,391	33,844,258	1,373,800	35,218,058
Administrative Services	23,673,478	32,123,107	35,383,821	6,500	35,390,321
HPD Grants	10,852,994	0	0	0	0
Total	**$ 286,101,524**	**$ 297,386,922**	**$ 299,986,305**	**$ 1,715,000**	**$ 301,701,305**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 240,510,661	$ 253,059,121	$ 259,735,810	$ 0	$ 259,735,810
Current Expenses	39,617,634	42,595,301	40,201,495	1,715,000	41,916,495
Equipment	5,973,229	1,732,500	49,000	0	49,000
Total	**$ 286,101,524**	**$ 297,386,922**	**$ 299,986,305**	**$ 1,715,000**	**$ 301,701,305**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 248,098,194	$ 268,128,307	$ 272,798,838	$ 1,715,000	$ 274,513,838
Highway Fund	27,150,336	29,258,615	27,187,467	0	27,187,467
Special Projects Fund	6,421,135	0	0	0	0
Federal Grants Fund	4,431,859	0	0	0	0
Total	**$ 286,101,524**	**$ 297,386,922**	**$ 299,986,305**	**$ 1,715,000**	**$ 301,701,305**

Police Commission

Program Description

The Honolulu Police Commission appoints and may remove the Chief of Police; reviews the departmental budget and makes recommendations to the Mayor; submits an annual report to the Mayor and the City Council; receives, considers, and investigates charges brought by the public against the department or any of its members, and reports its findings to the Chief of Police; and reviews requests for legal counsel for police officers.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**8.00**	**8.00**	**8.00**	**0.00**	**8.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 426,449	$ 386,075	$ 360,756	$ 0	$ 360,756
Current Expenses	115,423	170,705	147,274	0	147,274
Equipment	0	0	0	0	0
Total	**$ 541,872**	**$ 556,780**	**$ 508,030**	**$ 0**	**$ 508,030**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 541,872	$ 556,780	$ 508,030	$ 0	$ 508,030
Total	**$ 541,872**	**$ 556,780**	**$ 508,030**	**$ 0**	**$ 508,030**

Office of the Chief of Police

Program Description

The Office of the Chief of Police provides the overall administration of the Honolulu Police Department. It is responsible for the control, management and direction of its officers and civilian employees. It ensures that the department's operations are directed toward the preservation of the public peace, prevention of crime, detection and arrest of offenders of the law, protection of the rights of persons and property, and the enforcement of all state laws and city ordinances.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	78.00	79.00	89.00	0.00	89.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**78.00**	**79.00**	**89.00**	**0.00**	**89.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 6,993,367	$ 7,389,670	$ 7,434,699	$ 0	$ 7,434,699
Current Expenses	587,974	654,579	815,327	257,700	1,073,027
Equipment	0	0	0	0	0
Total	**$ 7,581,341**	**$ 8,044,249**	**$ 8,250,026**	**$ 257,700**	**$ 8,507,726**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 7,581,341	$ 8,044,249	$ 8,250,026	$ 257,700	$ 8,507,726
Total	**$ 7,581,341**	**$ 8,044,249**	**$ 8,250,026**	**$ 257,700**	**$ 8,507,726**

Patrol

Program Description

The Patrol Bureau plans, directs and coordinates the operations of all field uniformed police units. The Patrol Bureau is responsible for all operations related to the prevention of crime, enforcement of the laws of the State of Hawaii and City and County of Honolulu, and the apprehension and custody of violators.

The Central Receiving Division (CRD) provides support for the patrol and investigative units through efficient processing, custodial care, and security for all persons arrested in Central and East Honolulu. The division also provides custodial care and processing for those arrestees from the regional patrol divisions who are under investigation or unable to make bail. The CRD provides for the transportation of custodial arrestees to the Honolulu District Court, Circuit Court, Family Court and the various detention facilities in Honolulu.

The CRD is also responsible for the security of the Alapai police headquarters building. This includes monitoring of all closed circuit cameras and responding to all alarms within the building, as well as screening all building visitors and coordinating their visits.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	1,519.00	1,518.00	1,555.00	0.00	1,555.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	23.00	23.00	23.00	0.00	23.00
Total	**1,542.00**	**1,541.00**	**1,578.00**	**0.00**	**1,578.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 143,799,512	$ 146,599,545	$ 153,458,022	$ 0	$ 153,458,022
Current Expenses	10,446,696	11,385,058	11,430,322	0	11,430,322
Equipment	24,972	0	0	0	0
Total	**$ 154,271,180**	**$ 157,984,603**	**$ 164,888,344**	**$ 0**	**$ 164,888,344**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 139,820,650	$ 142,765,883	$ 151,022,845	$ 0	$ 151,022,845
Highway Fund	14,450,530	15,218,720	13,865,499	0	13,865,499
Total	**$ 154,271,180**	**$ 157,984,603**	**$ 164,888,344**	**$ 0**	**$ 164,888,344**

Special Field Operations

Program Description

The Special Field Operations Bureau is comprised of the Specialized Services, Community Affairs, and Major Events Divisions and the Legislative Liaison Office.

The Specialized Services Division (SSD) is responsible for providing a coordinated tactical response to exceptionally hazardous situations such as barricaded suspects, hostage taking, and active-shooter incidents. Additional duties include dignitary and witness protection, high-risk warrant and restraining order service, fugitive searches, violent offender apprehension, operating the bomb detail, and helicopter and canine services.

The mission of the Community Affairs Division (CAD) is to reduce unlawful activities by juvenile offenders through prevention, intervention and education programs. It is the liaison between HPD, Hawaii State Judiciary's Family Court, the State Department of Health's Alcohol and Drug Abuse Division, the City's Department of Community Services' Oahu Workforce Investment Board Youth Council, and the Coalition for a Tobacco Free Hawaii. This Division also runs the Drug Abuse Resistance Education (DARE) and the Police Activities League (PAL) programs.

The Major Events Division (MED) is responsible for preparing the department to prevent, respond to, and recover from acts or potential acts of terrorism or other hazardous events. Other duties include command or support at major events; interagency communications; coordination of threat assessments to critical infrastructure sites; and intelligence gathering, evaluation, and dissemination as appropriate.

The Legislative Liaison Office (LLO) is concerned with legislative matters at all levels of government, in particular, matters concerning the Hawaii State Legislature and Honolulu City Council. The LLO reviews and determines if there is a departmental interest in proposed legislation and resolutions that are introduced in the legislature and council. If the proposed legislation and resolutions are deemed viable, it is referred to the appropriate element concerned for information and action.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	139.00	138.00	138.00	0.00	138.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**139.00**	**138.00**	**138.00**	**0.00**	**138.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 12,696,508	$ 12,916,844	$ 11,947,126	$ 0	$ 11,947,126
Current Expenses	1,611,091	1,798,898	1,969,999	77,000	2,046,999
Equipment	0	0	0	0	0
Total	**$ 14,307,599**	**$ 14,715,742**	**$ 13,917,125**	**$ 77,000**	**$ 13,994,125**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 14,307,599	$ 14,715,742	$ 13,917,125	$ 77,000	$ 13,994,125
Total	**$ 14,307,599**	**$ 14,715,742**	**$ 13,917,125**	**$ 77,000**	**$ 13,994,125**

Investigations

Program Description

The Investigative Bureau includes the Criminal Investigation, Narcotics/Vice, and Traffic Divisions, and the Scientific Investigation Section.

The Criminal Investigation Division (CID) investigates cases involving murder, robbery, sexual assault, assault, domestic violence and child abuse, financial fraud and forgery, auto theft, and white collar crimes. The division increases community involvement through programs such as CrimeStoppers and the Business Police Academy, and fosters partnerships with other law enforcement agencies.

The Narcotics/Vice Division (NVD) enforces the laws relating to gambling, prostitution, pornography, intoxicants, and narcotics. Programs include marijuana eradication, seizure of the assets of major drug dealers, efforts to close and disrupt illegal gambling operations, addressing complaints of prostitution and narcotics violations, and investigating money laundering schemes and computer crimes against children.

The Scientific Investigation Section (SIS) operates the only full-service forensic laboratory in the State of Hawaii and provides services to Maui, Kauai and Hawaii and other city, state, federal and external jurisdictional law enforcement agencies. The SIS includes units in forensic biology, drug analysis, trace evidence, firearms and toolmark identification, questioned documents, crime scene response, facial reconstruction, composite drawings, and digital image processing. Accreditation has become nationally recognized as the standard for all forensic laboratories. To date, the Forensic Biology, Drug Analysis, Firearm and Toolmark, Questioned Documents and Trace Evidence Units in SIS have been accredited.

The Traffic Division is responsible for promoting the safe and efficient movement of traffic on the public roadways through educational programs, traffic management, and enforcement of traffic laws; investigating death and critical injury collisions and felony traffic crimes; and overseeing the investigation and completion of Category A traffic collision cases. The Traffic Division provides highway traffic management through visible presence to deter traffic violations and prompt response to address traffic problems as they occur.

PROGRAM POSITIONS

	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	426.00	425.00	426.00	0.00	426.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	35.00	40.00	40.00	0.00	40.00
Total	**461.00**	**465.00**	**466.00**	**0.00**	**466.00**

CHARACTER OF EXPENDITURES

	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 38,585,808	$ 39,734,918	$ 39,357,904	$ 0	$ 39,357,904
Current Expenses	3,411,175	3,783,132	3,796,797	0	3,796,797
Equipment	21,922	0	40,000	0	40,000
Total	**$ 42,018,905**	**$ 43,518,050**	**$ 43,194,701**	**$ 0**	**$ 43,194,701**

SOURCE OF FUNDS

	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 29,319,099	$ 29,478,155	$ 29,872,733	$ 0	$ 29,872,733
Highway Fund	12,699,806	14,039,895	13,321,968	0	13,321,968
Total	**$ 42,018,905**	**$ 43,518,050**	**$ 43,194,701**	**$ 0**	**$ 43,194,701**

Support Services

Program Description

The Support Services Bureau is responsible for functions that support the HPD's overall operations and assist with the daily functions of the department. The bureau consists of the Communications, Records and Identification, and Information Technology Divisions, and Telecommunications Systems and Vehicle Maintenance Sections.

The Communications Division is the largest Public Safety Answering Point (PSAP) in the State of Hawaii and serves as the PSAP for all 9-1-1 calls placed in the City and County of Honolulu. The division also serves as the Oahu Warning Point and the alternate Hawaii State Warning Point for civil defense emergencies.

The Records and Identification Division provides a variety of functions that include centralized recordkeeping, fingerprint identification and comparisons, criminal history checks, evidence storage and disposal, firearms permit applications and registrations, legislative testimony, control and service of legal documents, sex offender registration, alarm registration, and tracking and billing of false alarms.

The Information Technology Division (ITD) provides primary information technology and research and statistical services for the department and other law enforcement agencies and supports all police operations during times of emergency and disaster.

The Telecommunications Systems Section (TSS) is responsible for the support for the City's public safety digital voice and digital microwave communication systems infrastructure. The TSS is also responsible for the maintenance of the police mobile and portable radios, emergency blue lights, and electronic sirens in the officers' subsidized and departmental fleet vehicles.

The Vehicle Maintenance Section (VMS) is responsible for the repair and maintenance of the department's fleet of police vehicles as well as motorcycles, support vehicles, trailers, and off-road gear. The section also includes a dispatch section and a service station that runs 24 hours a day, 7 days a week. The VMS has repair facilities located at the Alapai headquarters and the Police Training Acadmy in Waipahu.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	370.00	371.00	372.00	0.00	372.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**370.00**	**371.00**	**372.00**	**0.00**	**372.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 20,216,776	$ 22,788,858	$ 20,255,725	$ 0	$ 20,255,725
Current Expenses	12,357,221	16,155,533	13,588,533	1,373,800	14,962,333
Equipment	280,158	1,500,000	0	0	0
Total	**$ 32,854,155**	**$ 40,444,391**	**$ 33,844,258**	**$ 1,373,800**	**$ 35,218,058**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 32,854,155	$ 40,444,391	$ 33,844,258	$ 1,373,800	$ 35,218,058
Total	**$ 32,854,155**	**$ 40,444,391**	**$ 33,844,258**	**$ 1,373,800**	**$ 35,218,058**

Administrative Services

Program Description

The Administrative Bureau consists of the Finance, Human Resources, and Training Divisions, and the Human Services Unit.

The Finance Division is responsible for the overall management and administration of the department's fiscal program. Primary responsibilities include the processing of all cash receipts and disbursements, budget and special project funds, and payroll and deductions. The division also administers, coordinates, develops, manages, and monitors approximately 42 federal and state grant awards totaling $13 million. The grants focus on reducing crime, drug and gambling enforcement, predictive policing, traffic safety, domestic violence, community policing strategies, and forensic laboratory enhancement.

The Human Resources Division is responsible for the administration of all personnel matters within the Honolulu Police Department, working in conjunction with the city's Department of Human Resources. The staff is responsible for the entire employee hiring process, personnel transfers and promotions, labor relations and Equal Employment Opportunity related issues, coordinating the drug screening program, and maintaining the department's official personnel records.

The Training Division maintains and conducts a full-scale training program with modern police methods and practices. It focuses on three main areas: recruit training, annual recall training, and specialized training for officers in units requiring specific skills, and serves as one of the primary training centers for law enforcement in the State of Hawaii. The division also maintains a training academy with multi-purpose classroom facilities, a gymnasium, outdoor training areas, buildings for training and simulations, driving and shooting simulators, and a canine facility.

The Human Services Unit (HSU) provides assessment, intervention, operational support and consultative services to the Police Department and its employees. The HSU's major function is to conduct pre-conditional offer of employment screenings, non-medical suitability screenings and post offer psychological evaluations of all applicants considered for employment for metropolitan police officer recruits and dispatchers.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	110.00	112.00	113.00	0.00	113.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	**111.00**	**113.00**	**114.00**	**0.00**	**114.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 16,051,945	$ 23,243,211	$ 26,921,578	$ 0	$ 26,921,578
Current Expenses	7,621,533	8,647,396	8,453,243	6,500	8,459,743
Equipment	0	232,500	9,000	0	9,000
Total	**$ 23,673,478**	**$ 32,123,107**	**$ 35,383,821**	**$ 6,500**	**$ 35,390,321**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 23,673,478	$ 32,123,107	$ 35,383,821	$ 6,500	$ 35,390,321
Total	**$ 23,673,478**	**$ 32,123,107**	**$ 35,383,821**	**$ 6,500**	**$ 35,390,321**

HPD Grants

Program Description

This activity provides an accounting for all federal and state grants received and expended by the department to supplement city funds in the accomplishment of the department's mission.

It administers, coordinates, develops, manages, and monitors approximately 42 federal and state grant awards totaling $13 million. The grant projects range from reducing crime in targeted areas of drug and gambling enforcement, traffic safety, and domestic violence; to community building, community policing, enhanced professional training, and forensic laboratory improvements.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,740,296	$ 0	$ 0	$ 0	$ 0
Current Expenses	3,466,521	0	0	0	0
Equipment	5,646,177	0	0	0	0
Total	**$ 10,852,994**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Special Projects Fund	$ 6,421,135	$ 0	$ 0	$ 0	$ 0
Federal Grants Fund	4,431,859	0	0	0	0
Total	**$ 10,852,994**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

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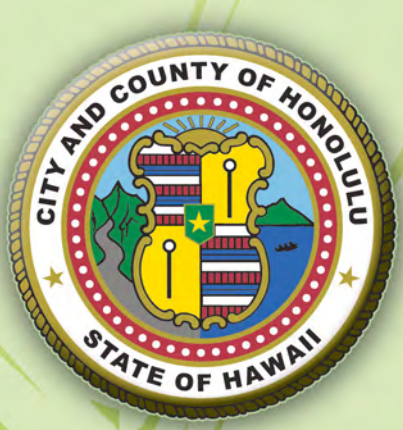
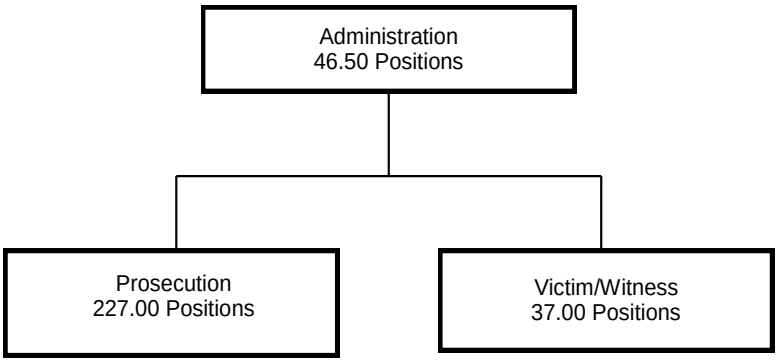
Department of the Prosecuting Attorney



DEPARTMENT OF THE PROSECUTING ATTORNEY (PAT) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.



Department of the Prosecuting Attorney

Roles and Responsibilities

The Department of the Prosecuting Attorney (PAT) investigates and prosecutes violations of statutes, ordinances and regulations for which there are criminal sanctions. PAT represents the people in criminal proceedings in District, Circuit and Family courts. The Department handles appeals and other matters heard by the Hawai‘i Intermediate Court of Appeals and Hawai‘i Supreme Court, as well as the federal courts to include the United States District Court of Hawai‘i, the 9th Circuit Court of Appeals and the United States Supreme Court. PAT also provides services to victims of crime. The Department established the following mission statement: To promote and ensure public safety and order through effective, efficient and just prosecution.

Spending to Make a Difference

- Prosecutor by Karpel (PbK) - Browser-based case management stores all events in a single database and can cross-reference a defendant’s entire criminal history in a single search. PbK also allows deputy prosecutors to review their cases from laptops in court via the internet rather than having to transport bulky paper files.

Budget Highlights

- The FY2020 salary budget includes an additional $325,705 in funding for Deputy Prosecuting Attorney merit raises, to allow the agency to recruit and retain highly-skilled and experienced attorneys.
- The current expense budget includes funding for the PbK Case Management System multi-year contract to cover annual support services and software license costs.

Department of the Prosecuting Attorney

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	260.00	260.00	260.00	0.00	260.00
Temporary FTE	29.00	29.00	29.00	0.00	29.00
Contract FTE	14.50	21.50	20.50	0.00	20.50
Total	**303.50**	**310.50**	**309.50**	**0.00**	**309.50**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Administration	$ 6,437,346	$ 6,910,102	$ 6,466,627	$ 0	$ 6,466,627
Prosecution	13,626,049	14,657,454	14,335,468	0	14,335,468
Victim/Witness Assistance	2,817,256	2,161,042	2,115,157	0	2,115,157
Total	**$ 22,880,651**	**$ 23,728,598**	**$ 22,917,252**	**$ 0**	**$ 22,917,252**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 17,789,854	$ 18,522,864	$ 18,157,988	$ 0	$ 18,157,988
Current Expenses	5,090,797	5,205,734	4,759,264	0	4,759,264
Equipment	0	0	0	0	0
Total	**$ 22,880,651**	**$ 23,728,598**	**$ 22,917,252**	**$ 0**	**$ 22,917,252**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 20,086,006	$ 20,856,826	$ 20,087,301	$ 0	$ 20,087,301
Special Projects Fund	1,395,960	1,866,685	1,898,352	0	1,898,352
Federal Grants Fund	1,398,685	1,005,087	931,599	0	931,599
Total	**$ 22,880,651**	**$ 23,728,598**	**$ 22,917,252**	**$ 0**	**$ 22,917,252**

Administration

Program Description

Provides overall direction over programs and activities of the department; performs fiscal budgeting, personnel, planning, legislative audio/visual, and investigative services in support of departmental programs. Establishes policies and priority programs aimed at enhancing public safety. Champions victims' rights. Engages and informs community about initiatives.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	22.00	22.00	22.00	0.00	22.00
Temporary FTE	3.00	3.00	3.00	0.00	3.00
Contract FTE	14.50	21.50	20.50	0.00	20.50
Total	**39.50**	**46.50**	**45.50**	**0.00**	**45.50**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 2,398,166	$ 2,615,309	$ 2,627,232	$ 0	$ 2,627,232
Current Expenses	4,039,180	4,294,793	3,839,395	0	3,839,395
Equipment	0	0	0	0	0
Total	**$ 6,437,346**	**$ 6,910,102**	**$ 6,466,627**	**$ 0**	**$ 6,466,627**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 6,437,346	$ 6,910,102	$ 6,466,627	$ 0	$ 6,466,627
Total	**$ 6,437,346**	**$ 6,910,102**	**$ 6,466,627**	**$ 0**	**$ 6,466,627**

Prosecution

Program Description

Investigates and prosecutes violations of statutes, ordinances, and regulations within the City and County of Honolulu for which there are criminal sanctions.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	209.00	209.00	209.00	0.00	209.00
Temporary FTE	20.00	18.00	16.00	0.00	16.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**229.00**	**227.00**	**225.00**	**0.00**	**225.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 13,264,828	$ 14,126,856	$ 13,832,824	$ 0	$ 13,832,824
Current Expenses	361,221	530,598	502,644	0	502,644
Equipment	0	0	0	0	0
Total	**$ 13,626,049**	**$ 14,657,454**	**$ 14,335,468**	**$ 0**	**$ 14,335,468**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 12,704,496	$ 12,984,732	$ 12,789,112	$ 0	$ 12,789,112
Special Projects Fund	778,420	1,250,298	1,202,208	0	1,202,208
Federal Grants Fund	143,133	422,424	344,148	0	344,148
Total	**$ 13,626,049**	**$ 14,657,454**	**$ 14,335,468**	**$ 0**	**$ 14,335,468**

Victim/Witness Assistance

Program Description

Provides support services for crime victims and witnesses, with emphasis on victims of violent crimes. Counselors assist victims and witnesses in obtaining help from social service agencies, help guide them through the criminal justice system, and serve as liaisons with deputy prosecutors.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	29.00	29.00	29.00	0.00	29.00
Temporary FTE	6.00	8.00	10.00	0.00	10.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**35.00**	**37.00**	**39.00**	**0.00**	**39.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 2,126,860	$ 1,780,699	$ 1,697,932	$ 0	$ 1,697,932
Current Expenses	690,396	380,343	417,225	0	417,225
Equipment	0	0	0	0	0
Total	**$ 2,817,256**	**$ 2,161,042**	**$ 2,115,157**	**$ 0**	**$ 2,115,157**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 944,164	$ 961,992	$ 831,562	$ 0	$ 831,562
Special Projects Fund	617,540	616,387	696,144	0	696,144
Federal Grants Fund	1,255,552	582,663	587,451	0	587,451
Total	**$ 2,817,256**	**$ 2,161,042**	**$ 2,115,157**	**$ 0**	**$ 2,115,157**

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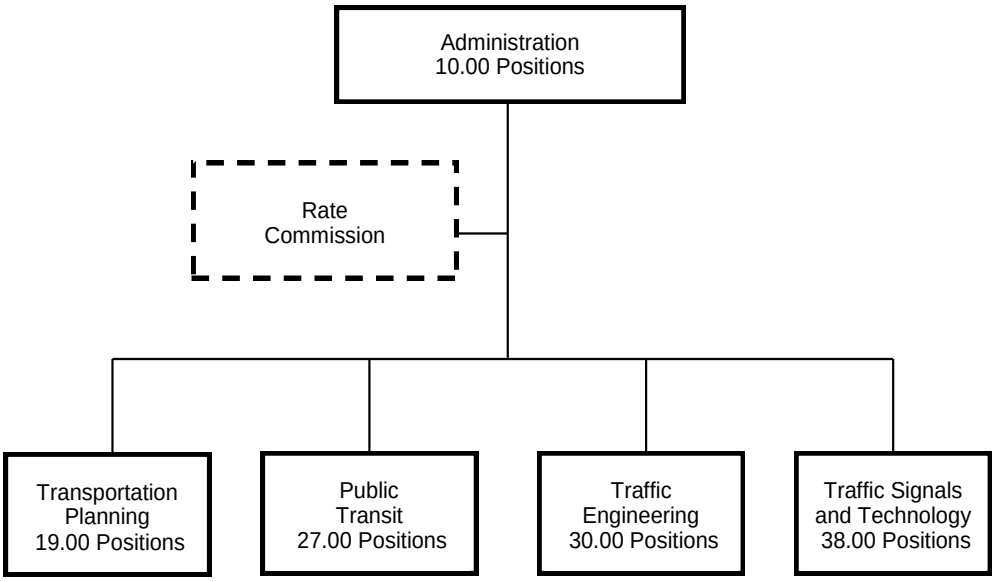
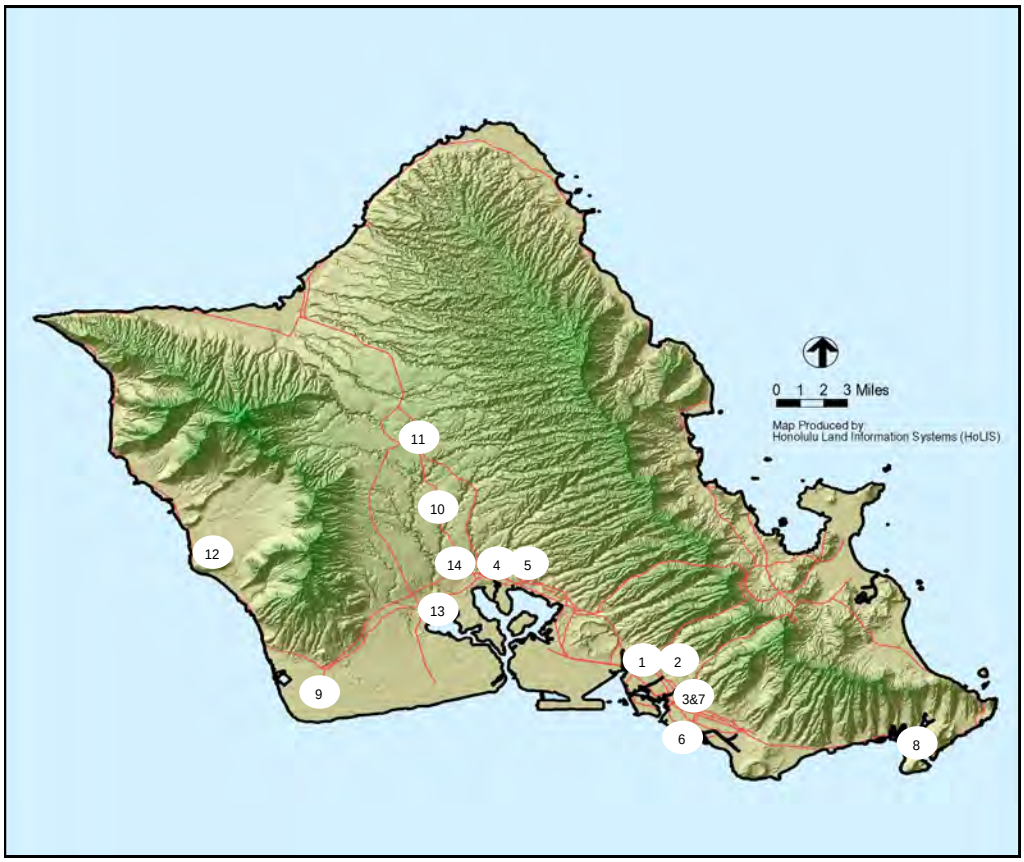
Department of Transportation Services

DEPARTMENT OF TRANSPORTATION SERVICES (DTS) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2019.



DEPARTMENT OF TRANSPORTATION SERVICES
(DTS)
MAJOR TRANSPORTATION FACILITIES



1	MIDDLE STREET TRANSIT CENTER AND KALIHI-PALAMA BUS FACILITY
2	TRAFFIC CONTROL CENTER
3	JOINT TRAFFIC MANAGEMENT CENTER
4	TRAFFIC SIGNAL FIELD OPERATION BRANCH
5	PEARL CITY BUS FACILITY
6	ALA MOANA CENTER BUS STOPS
7	ALAPAI TRANSIT CENTER
8	HAWAII KAI TRANSIT CENTER
9	KAPOLEI TRANSIT CENTER
10	MILILANI TRANSIT CENTER
11	WAHIAWA TRANSIT CENTER
12	WAIANAE TRANSIT CENTER
13	WAIPAHU TRANSIT CENTER
14	RAIL OPERATIONS CENTER (ROC)

Department of Transportation Services

Roles and Responsibilities

The Department of Transportation Services (DTS) plans, operates and maintains the City and County of Honolulu's (City) multi-modal transportation systems including, but not limited to: transit, roadway and bikeway systems. DTS facilitates the movement of people and goods within the City, and responsibilities concern not only roadways, but public transit systems, inter-modal/multi-modal connections with rail, bicycle and pedestrian systems, traffic control facilities and systems, traffic signals, parking meters, traffic engineering of roadways and intersections, rules and regulations of City-owned streets, planning and design of Complete Streets and the design and construction of transportation and transit facilities. The Department prioritizes the safe and efficient movement of vehicles, bicycles, pedestrians and other modes of transportation through the City's transportation infrastructure. It oversees the provision of public transit on Oahu through its contract with the Oahu Transit Service (OTS), the operator of TheBus and TheHandi-Van. DTS also coordinates with the Honolulu Authority for Rapid Transportation (HART) and Department of Planning and Permitting (DPP) in the implementation of the fixed rail system, transit-oriented development (TOD) and multi-modal connections with rail. DTS provides a venue for interaction between other governmental agencies and the public on transportation and transit issues concerning the City. Additionally, the Department proposal includes Rail Operations and Maintenance to address and fully respond to future integrated bus, rail, and paratransit transportation and transit needs of the City as required by the CityCharter.

Spending to Make a Difference

- Bus-Rail Integration and TOD - Continue planning and implementation of access-related and TOD-supportive projects to create a seamless multi-modal transportation system that supports vibrant neighborhoods, expands housing options, and boosts economic development near transit.
- Electronic Multimodal Fare Collection System - Plan and coordinate implementation of electronic transit fare collection system for TheBus to support intermodal connection with rail and other modes such as parking and bike share.
- Protected Bike Lanes - Continue the planning, design, and construction of a protected bikeway network in the urban core. This includes the construction of protected bike facility extensions into downtown as well as adding mauka-makai routes to support demand demonstrated through results of the King Street bikeway, South Street bikeway, and the successful launch of bike share.
- Bicycle Infrastructure - In addition to the protected bike lane effort, DTS will continue to install sharrows, bike lanes and protected bike lanes on City streets, as stand-alone contracted projects or in conjunction with the City's road repaving program.
- Bike Share - Continue support of Bikeshare Hawaii while managing street usage permits required for on-street bike share stations. This partnership with the State of Hawaii and private interests to implement Bikeshare Hawaii has been a success in providing short-trip transportation alternatives for Oahu residents and tourists and as a first mile, last mile for rail.
- Complete Streets Program - Continue to implement the City's Complete Streets Ordinance as it relates to DTS by updating plans, policies and programs, and by planning, designing, and installing certain projects in accordance with said ordinance. Establish a Complete Streets Program to coordinate efforts between DDC, DTS, DFM, and DPP to install pedestrian, bicycle and traffic calming improvements with pavement rehabilitation or resurfacing projects.
- Multimodal Transportation Planning - Continue with the update to the 2012 O`ahu Bike Plans to be used by the Complete Streets Team, with the goal of creating a robust bike network while adding protected bike lanes, a new type of bike facility. Continue with the creation of the first City and County of Honolulu Pedestrian Plan for the entire island that is tasked with completing an inventory of existing facilities and the prioritization of construction projects to improve safety and accessibility for pedestrians.
- Joint Traffic Management Center - Operate the Joint Traffic Management Center, a facility that will provide comprehensive and coordinated transportation management by co-locating City transportation functions (active traffic management), transit monitoring systems (rail and TheBus), emergency response agencies (police, fire and emergency services) and state transportation elements (Hawaii Department of Transportation).

- Traffic Cameras - Continue to expand the City's traffic camera program geographically with the goal of achieving island-wide coverage thereby increasing the effectiveness of the existing DTS Traffic Management Center.
- Ala Wai Bicycle and Pedestrian Bridge Project - Provides funding to identify and develop connectivity between Waikiki and Moiliili/McCully for bicyclists and pedestrians over the Ala Wai Canal.

Budget Highlights

- The Public Transit program budget includes $282.2 million in funding for contractual services for the operation of the City's bus and paratransit services.
- The DTS FY2020 budget includes substantial increases in funding and start-up costs associated with the anticipated implementation of Rail operations and the interim opening of the Rail system in December 2020.
- Budget issues of $21.03 million is included in the agency's budget to meet current and future operational requirements.
- Significant budget issues include the following:
  - The budget includes $988,020 in funding for fourteen (14) permanent positions for the start-up and implementation of Rail operations and maintenance along with positions needed to pursue revenue enhancement opportunities and optimization for the City.
  - The Transportation Planning budget includes $6.77 million for the 1st year cost of a multi-year consultant services contract to hire outside transportation professionals to guide and assist the agency in the implementation, activation, operation and maintenance of the Rail system.
  - The Public Transit budget includes $2.7 million in consultant services for the Multi-modal Electronic Fare Collection System to implement the new HOLO electronic card system.
- Other significant issues include the following.
  - The Traffic Signals and Technology budget includes:
    - $800,000 for building rental to provide storage of city property and a workplace for the maintenance staff during the renovation of the Manana Corporate Base yard.
    - $656,000 in start-up costs for the operations and maintenance of the Joint Traffic Management Center (JTMC). This amount includes $450,000 for anticipated Electricity costs.
    - One (1) contract Transition Director for the JTMC.
  - The Public Transit, Oahu Transit Services (OTS), budget includes an additional $7.35 million for collective bargaining cost increases for TheBus and TheHandi-Van. This includes $4.27 million for salaries and $3.08 million for current expense (fringe benefit) costs.
  - The Public Transit, OTS, budget includes an added $1 million (17,633 service hours) for TheHandi-Van to implement additional service improvements to meet the growing demand for service and provide the necessary resources to address the anticipated increase in TheHandi-Van fleet.
  - The Public Transit, OTS, budget includes an additional $7.8 million (90,102 additional service hours) to address rail mitigation, overcrowding and improvements in bus service. This includes an additional:
    - $3.38 million (39,000 service hours) to address Rail construction/mitigation and traffic congestion issues,
    - $692,733 (8,000 service hours) to increase service capacity during peak hours and relieve overcrowding issues for Routes 13 and 20,
    - $3.73 million (43,102 service hours) to improve and enhance bus service in Windward Oahu.

Department of Transportation Services

DEPARTMENT POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	111.00	120.00	121.00	13.00	134.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.48	4.00	4.00	1.00	5.00
Total	**114.48**	**124.00**	**125.00**	**14.00**	**139.00**

EXPENDITURES BY PROGRAM	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Administration	$ 861,856	$ 812,572	$ 1,154,665	$ 120,000	$ 1,274,665
Traffic Engineering	4,990,682	3,909,280	3,879,602	337,004	4,216,606
Transportation Planning	2,172,095	1,801,571	1,484,964	7,164,833	8,649,797
Traffic Signals and Technology	4,109,259	4,662,637	5,224,117	1,275,396	6,499,513
Public Transit	257,313,868	267,002,371	279,512,978	12,134,952	291,647,930
Total	**$ 269,447,760**	**$ 278,188,431**	**$ 291,256,326**	**$ 21,032,185**	**$ 312,288,511**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 142,290,614	$ 147,409,394	$ 151,123,673	$ 5,851,210	$ 156,974,883
Current Expenses	126,060,994	130,067,107	139,369,503	15,180,975	154,550,478
Equipment	1,096,152	711,930	763,150	0	763,150
Total	**$ 269,447,760**	**$ 278,188,431**	**$ 291,256,326**	**$ 21,032,185**	**$ 312,288,511**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 423,342	$ 1,374,036	$ 1,100,000	$ 4,199,080	$ 5,299,080
Highway Fund	7,974,742	9,007,017	9,758,600	7,977,233	17,735,833
Bikeway Fund	576,912	651,341	602,813	0	602,813
Bus Transportation Fund	236,313,868	245,828,335	258,512,978	8,855,872	267,368,850
Special Projects Fund	741,044	125,000	133,000	0	133,000
Federal Grants Fund	23,417,852	21,202,702	21,148,935	0	21,148,935
Total	**$ 269,447,760**	**$ 278,188,431**	**$ 291,256,326**	**$ 21,032,185**	**$ 312,288,511**

Administration

Program Description

This program plans, directs, and coordinates the activities of DTS in accordance with the provisions of the City Charter and the guidance of the Mayor and Managing Director. It provides administrative service activities for the department, including personnel management, budget preparation, and fiscal management. It provides complete streets administration for City infrastructure departments, traffic and transit related media information and liaison services to the Honolulu Rate Commission. The Administration program provides oversight of rail operations and maintenance including possible public-private partnership concession agreement management and entering into other innovative business relationships.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	8.00	10.00	12.00	0.00	12.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**8.00**	**10.00**	**12.00**	**0.00**	**12.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 604,538	$ 762,932	$ 766,735	$ 0	$ 766,735
Current Expenses	247,318	49,640	387,930	120,000	507,930
Equipment	10,000	0	0	0	0
Total	**$ 861,856**	**$ 812,572**	**$ 1,154,665**	**$ 120,000**	**$ 1,274,665**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 184,700	$ 0	$ 300,000	$ 120,000	$ 420,000
Highway Fund	677,156	812,572	854,665	0	854,665
Total	**$ 861,856**	**$ 812,572**	**$ 1,154,665**	**$ 120,000**	**$ 1,274,665**

Traffic Engineering

Program Description

This program has oversight over two main aspects concerning the roads and streets of the City. The first is to provide for the safe and efficient operations of all the City's roads and streets as it relates to the movement of people and freight via both public and private vehicles, bicycles and walking. In concert with this, the division is responsible to maintain striping and signing plans; recommend and implement standards for signs, pavement markings and warning devices; receive, investigate, analyze and resolve queries from the public and government agencies regarding the operation of vehicular, pedestrian and bicycle traffic; maintain, review and revise the City's Traffic Code Ordinance; analyze and determine warrants for traffic signals; maintain worksheets of traffic control devices; operate and maintain certain municipal parking lots and on-street parking; manage the City's general street curb area in regards to freight and passenger loading zones; and administer the School Traffic Safety Committee. This division also oversees implementation of the City's Complete Streets ordinance for the department in coordination with other City, State and Federal agencies.

The second main aspect of the division is to provide, administer, promote and implement various traffic improvement, safety and bikeway programs via the Capital Improvement Program, by working with consultants, community organizations, contractors and government officials. In addition, the division administers various educational promotions related to traffic and pedestrian safety (such as the Walk Wise Hawaii, Be Safe Be Seen, Ped Man, Safe Routes to School, and the production of public service media announcements); and participates in the Oahu Fleet Safety Organization.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	28.00	30.00	30.00	2.00	32.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**28.00**	**30.00**	**30.00**	**2.00**	**32.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,821,893	$ 2,015,614	$ 1,862,297	$ 137,004	$ 1,999,301
Current Expenses	2,752,873	1,893,666	2,017,305	200,000	2,217,305
Equipment	415,916	0	0	0	0
Total	**$ 4,990,682**	**$ 3,909,280**	**$ 3,879,602**	**$ 337,004**	**$ 4,216,606**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 41,000	$ 1,200,000	$ 800,000	$ 0	$ 800,000
Highway Fund	1,638,374	1,932,939	2,313,789	337,004	2,650,793
Bikeway Fund	576,912	651,341	602,813	0	602,813
Special Projects Fund	741,044	125,000	133,000	0	133,000
Federal Grants Fund	1,993,352	0	30,000	0	30,000
Total	**$ 4,990,682**	**$ 3,909,280**	**$ 3,879,602**	**$ 337,004**	**$ 4,216,606**

Transportation Planning

Program Description

The Transportation Planning Division provides transportation planning and coordinates federal financial funding resources; is responsible for supporting Oahu's data-driven regional modal plans that inform the City's transportation improvement project selection; represents the City and coordinates with the Oahu Metropolitan Planning Organization regarding the Oahu Regional Transportation Plan, Transportation Improvement Program, and Overall Work Program; serves as the department's clearinghouse for the review of and comment on environmental assessment and transportation impact submittals to ensure consistency with the application of national best practice multimodal principles, traffic congestion mitigation, and roadway safety elements; administers, programs, and manages the City's federal-aid transportation funding for multi-modal and complete-street initiatives including roadway, intersection, pedestrian, bikeway, and transit improvements; monitors, oversees, and regulates mandatory State and Federal funding certifications and assurances to insure and maintain compliance as a grant recipient; regulates federal-aid compliance of the Disadvantaged Business Enterprise and Equal Employment Opportunity Programs for the City; coordinates, budgets, and programs the department's Capital Improvement Program and incorporates Federal Transit Administration (FTA) and Federal Highway Administration (FHWA) federal funding; conducts, analyzes, and organizes transportation data necessary to conduct traffic analysis, formulate capacity demands, and initiate safety measures such as traffic signals, crosswalks, and speed limits; and coordinates and implements short and long-range parking master plans, financials, and technology to maximize non-fare revenue.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	18.00	18.00	17.00	3.00	20.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.48	1.00	0.00	0.00	0.00
Total	**18.48**	**19.00**	**17.00**	**3.00**	**20.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 1,137,242	$ 1,022,871	$ 899,054	$ 228,228	$ 1,127,282
Current Expenses	1,034,644	778,700	585,910	6,936,605	7,522,515
Equipment	209	0	0	0	0
Total	**$ 2,172,095**	**$ 1,801,571**	**$ 1,484,964**	**$ 7,164,833**	**$ 8,649,797**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 197,642	$ 0	$ 0	$ 0	$ 0
Highway Fund	1,549,953	1,801,571	1,484,964	7,164,833	8,649,797
Federal Grants Fund	424,500	0	0	0	0
Total	**$ 2,172,095**	**$ 1,801,571**	**$ 1,484,964**	**$ 7,164,833**	**$ 8,649,797**

Traffic Signals and Technology

Program Description

This program's goals are to effectively and efficiently manage, operate, develop, and implement Honolulu's traffic signal systems operations, Traffic Management Center activities and expansion, traffic camera coverage, traveler information program, Intelligent Transportation Systems (ITS) projects and transit applications, and management of street use permits and its related traffic management. The division is developing and establishing the next generation of smart traffic technology and ITS projects. The division optimizes the existing traffic signal operation for maximum throughput volumes with minimum delays while addressing safety, maintenance, and operational considerations. The division provides and researches real time traveler information to drivers, commuters, transit vehicles, and news media on current traffic conditions. The information is networked to the internet, Police, Civil Defense, Fire, local television and radio stations, and other transportation-related agencies.

The division includes the Street Usage Section, which reviews and issues traffic control permits for parades, special events, construction and other street usage. The section monitors the permits issued. It also coordinates and utilizes the Traffic Management Center functions and special duty police, signs, barricades, cones and changeable-message displays to reroute or warn commuters and to maintain a safe construction, special event, or parade travel area.

The division will also provide oversight of the operations and management of the soon to be completed Joint Traffic Management Center (JTMC); in coordination with other City, State and Federal agencies.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	35.00	37.00	37.00	1.00	38.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	2.00	1.00	3.00
Total	**36.00**	**38.00**	**39.00**	**2.00**	**41.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 2,200,183	$ 2,301,372	$ 2,335,150	$ 225,396	$ 2,560,546
Current Expenses	1,882,685	2,336,265	2,809,967	1,050,000	3,859,967
Equipment	26,391	25,000	79,000	0	79,000
Total	**$ 4,109,259**	**$ 4,662,637**	**$ 5,224,117**	**$ 1,275,396**	**$ 6,499,513**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 0	$ 0	$ 0	$ 800,000	$ 800,000
Highway Fund	4,109,259	4,459,935	5,105,182	475,396	5,580,578
Federal Grants Fund	0	202,702	118,935	0	118,935
Total	**$ 4,109,259**	**$ 4,662,637**	**$ 5,224,117**	**$ 1,275,396**	**$ 6,499,513**

Public Transit

Program Description

This program is responsible for planning and directing the City's island wide public transit system, including establishing policies for the operation of the fixed route and paratransit services; conducting appropriate reviews of established routes and determining adjustments required; providing equipment; procuring new buses and paratransit vans; overseeing the planning, design, construction and maintenance of transit centers, installing and maintaining bus shelters and bus stops; and reviewing and overseeing the contractor conducting the in-person functional assessments used for determining eligibility for paratransit services in accordance with the Americans with Disabilities Act of 1990. This division oversees the contractors operating the City's public transit system and responds to recommendations, complaints and questions received from the community and public officials. The division also actively engages in planning and coordination activities to facilitate the integration of bus and rail operations, in anticipation of the projected interim opening of the rail system in December 2020.

PROGRAM POSITIONS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Permanent FTE	22.00	25.00	25.00	7.00	32.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.00	2.00	2.00	0.00	2.00
Total	**24.00**	**27.00**	**27.00**	**7.00**	**34.00**

CHARACTER OF EXPENDITURES	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
Salaries	$ 136,526,758	$ 141,306,605	$ 145,260,437	$ 5,260,582	$ 150,521,019
Current Expenses	120,143,474	125,008,836	133,568,391	6,874,370	140,442,761
Equipment	643,636	686,930	684,150	0	684,150
Total	**$ 257,313,868**	**$ 267,002,371**	**$ 279,512,978**	**$ 12,134,952**	**$ 291,647,930**

SOURCE OF FUNDS	FY 2018 Actual	FY 2019 Appropriated	Current Svcs	Budget Issues	FY 2020 Total Budget
General Fund	$ 0	$ 174,036	$ 0	$ 3,279,080	$ 3,279,080
Bus Transportation Fund	236,313,868	245,828,335	258,512,978	8,855,872	267,368,850
Federal Grants Fund	21,000,000	21,000,000	21,000,000	0	21,000,000
Total	**$ 257,313,868**	**$ 267,002,371**	**$ 279,512,978**	**$ 12,134,952**	**$ 291,647,930**

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Revenues

Detailed Statement of Revenues and Surplus

Budget Basis

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which the resources are to be spent and the means by which spending activities are controlled. The City's accounting records for the governmental funds and expendable trust and agency funds are maintained on a modified accrual basis.

Budgeted Revenues

Budgeted revenues are based on estimates of the financial resources used for financing operations and development of new facilities. Tax revenues are relatively stable and predictable. Fee schedules, historical trends, and economic and demographic patterns largely determine levels of other revenues. The comparative revenue schedules that follow generally reflect prior years' trends even though some may be irregular. In large part, revenue projections are a continuation of these trends.

Detailed Statement of Revenues and Surplus

Detailed Statement of Revenues and Surplus

General Fund (110)

This fund accounts for all financial resources except those required to be accounted for in another fund. The major revenue source in the General Fund is the real property tax.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Taxes			
Real Property Taxes - Current Year	$ 357,716,410	$ 1,265,445,400	$ 1,404,724,000
Real Property Taxes - Prior Year	16,657,068	3,000,000	3,000,000
R P T - Lock Box	384,246,201	0	0
R P T Mortgage Company	411,510,114	0	0
RPT - Epay	18,466,360	0	0
Public Svc Company Tax	35,234,402	36,645,000	37,980,000
Total - Taxes	**$ 1,223,830,555**	**$ 1,305,090,400**	**$ 1,445,704,000**
Licenses and Permits			
Auctioneer & Pawn Broker	$ 6,508	$ 6,300	$ 6,300
Firearms	1,654	1,650	1,650
Second-Hand & Junk Dealer	10,275	8,500	8,500
Used Mtr Veh Part Dealer	797	680	680
Wreck Salv Rebld Mtr Veh	637	580	580
Peddler/Itinerant Vendor	1,746	1,600	1,600
Tear Gas/Othr Noxious Sub	200	110	110
Scrap Dealers	2,183	2,000	2,000
Pedicab License Fees	58	50	50
HPD Alarm Permits	199,397	189,400	189,400
Regis-Third Party Reviewr	2,700	3,000	3,000
Building Permits	16,508,966	18,000,000	18,000,000
NPDES fee	30,100	600,000	1,000,000
Signs	31,207	35,000	35,000
Motor Vehicle Plate Fees	620,259	623,690	623,690
Mtr Veh Spc No Plate Fee	826,597	828,150	828,150
Motor Vehicle Tag Fees	388,176	392,650	692,650
Motor Veh Trfr Fee & Pen	2,793,157	2,796,800	2,796,800
Dupl Regis/Ownership Cert	199,360	199,600	199,600
Correction Fees	13,130	7,800	7,800
Mvr-Annual Fee	14,786,378	14,870,200	14,870,200
Reconstr Inspec Fees	39,405	39,660	39,660
Moped Annual License Fee	148,544	148,210	148,210
Nonresident Vehicle Prmt	21,660	21,900	21,900
Private Trans Reg Fees	54,760	54,700	54,700
Motor Vehicle Drivers Lic	5,196,317	6,076,310	5,706,190
Dog Licenses	160,987	161,180	161,180
Dog Tag Fees	6,842	6,890	6,890
Easement Grants	88,307	80,000	80,000
Newsstands	9,465	9,470	9,470
Telephone Enclosures	0	100	100
Dispensing Rack	184,848	173,900	173,900

General Fund (110)

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Fire Code Permit & Lic	726,659	720,000	720,000
Fireworks License Fees	60,007	58,502	58,502
Camping Permits	340,076	315,500	318,600
Total - Licenses and Permits	**$ 43,461,362**	**$ 46,434,082**	**$ 46,767,062**
Intergovernmental Revenue			
Transient Accomdtn Tax	$ 45,423,000	$ 45,423,000	$ 45,423,000
Fish and Wildlife Svcs	71,225	67,116	67,116
Total - Intergovernmental Revenue	**$ 45,494,225**	**$ 45,490,116**	**$ 45,490,116**
Charges for Services			
Duplication-Master Tapes	$ 69,044	$ 52,000	$ 52,000
Data Proc Svc-State	761,333	730,000	730,000
Data Proc Svc-US Govt	2,187	1,000	1,000
Data Proc Svc-Othr County	907,096	400,000	400,000
Legal Services (BWS)	165,000	201,300	209,200
Svc Fee-Dishonored Checks	18,666	17,450	17,450
Service Fee for Card Payment	62,817	58,680	58,680
Band Collection	1,200	0	0
Sale of Gasoline and Oil	132,421	100,000	100,000
Subdivision Fees	89,350	100,000	100,000
Zoning Reg Applcn Fees	247,568	250,000	250,000
Nomination Fees	2,375	0	0
Witness Fees	84	0	0
Nonconform Certi Renewal	0	260,000	0
Plan Review Fee	1,904,097	1,800,000	1,800,000
Adm Fee-Mult-Fam Hsg Prgm	19,049	29,000	27,000
Exam Fees-Spec Inspectors	685	700	700
Reg Fees-Spec Inspectors	108	100	100
Military Hsg Fee-Lieu Rpt	960,748	967,000	970,000
Zoning/Flood Clear Fee	108,978	110,000	110,000
Duplicate Copy-Any Record	141,563	132,219	132,070
Abstract of Information	2,231	2,250	2,250
Typewrtn Copy-Any Record	65	0	0
Copy-Map, Plan, Diagram	805	800	800
Cert Voter Registration	453	0	0
Voter Registration Lists	6,366	0	0
Medical Examiner's Report	2,840	4,000	4,000
Cert-Correctness of Info	342	50	50
Prop Tax Record Search	3,554	3,800	3,800
HPD Alarm Service Charges	112,165	106,600	106,600
Attendant Services	483,646	445,000	449,500
Spay-Neuter Service	325,515	318,150	318,150
Kitchen & Facility Usage	11,455	10,700	10,800
Taxi/Pedicab Drivers Cert	85	80	80
HPD Special Duty Fees	311,033	306,000	306,000

General Fund (110)

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Electrical Inspection	0	100	100
Bldg Code Variance/Appeal	2,800	2,800	2,800
City Employees Parking	721,712	720,712	720,712
Kapalama Hale Parking Facility	40,676	40,676	68,250
HPD Parking Lot	127,340	125,000	125,000
Scuba and Snorkeling	25,270	25,300	25,500
Commercial Filming	71,086	63,800	64,400
Summer Fun Program	233,872	220,000	222,200
Fall and Spring Programs	29,000	0	0
Parks District V Fees	5,016	0	0
Foster Botanic Garden	136,064	132,000	133,300
Fees for Community Garden	33,808	45,000	45,000
Total - Charges for Services	**$ 8,281,568**	**$ 7,782,267**	**$ 7,567,492**
Fines and Forfeits			
HPD Alarm Fines	$ 232,479	$ 220,900	$ 220,900
Fines-Violat Land Use Ord	10,470	0	0
Fines-Viol Bldg Elec Etc	442,846	525,000	525,000
Liquidated Contr Damages	25,497	0	0
Forfeiture of Seized Prop	51,076	25,000	25,000
Total - Fines and Forfeits	**$ 762,368**	**$ 770,900**	**$ 770,900**
Miscellaneous Revenues			
Investments	$ 1,008,166	$ 0	$ 0
Investments-Pool	6,865,573	8,914,000	14,564,000
Other Sources-Interest Earnings	2,607	0	0
Rental Units (City Prop)	176,428	134,155	134,155
Rental Units (Hcd Prop)	223,214	205,613	205,613
Rental-Amb Facil-Fire Stn	63,900	63,900	63,900
Other Rents Recreat Facil	2,385	2,500	2,500
Perquisite Housing	11,562	10,852	10,852
Rental of Equipment	3,074	14,000	14,000
Rental for Use of Land	434,567	530,332	306,532
Telecom Facilities Rental	32,000	0	0
Other Escheats	38,976	50,000	50,000
Police Department	14,250	19,000	19,000
Develop Prem-Royal Kunia	41,864	0	0
Recov of Utility Charges	8,975	8,980	8,980
Recov-Workers' Comp Paymt	460,631	460,000	460,000
Recov-Crt Odr Restitution	1,773	0	300
Misc Recov,Collect,Etc	22,654	0	0
Recov State-Emerg Amb Svc	37,791,820	41,204,261	45,429,456
Recov State-Hawaii State ID	680,860	748,050	754,920
Recov State-Motor Vehicle	1,026,283	1,052,540	1,097,030
Recov Work Comp-3Rd Party	319,091	350,000	350,000
Recov-State-Comml Drv Lic	377,300	631,160	639,620

General Fund (110)

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Recovery-Interest-Federal Subsidy	1,193,003	1,170,310	976,697
Recov-Direct Costs HART	849,089	1,025,854	1,025,800
Recoveries - Others	7,303	0	0
Reimb State-HPD Civil Def	0	29,200	29,200
Reimb State-MV Insp Prgm	687,656	784,770	784,770
Reimb of Admin Cost-Ewa	40,465	40,000	40,000
Reimb State - DPP Placard	149,904	148,800	148,800
Reimb From Org. Plates	23,080	23,000	23,000
Towing Service Premiums	120,000	120,000	120,000
Disposal of Derelict Vehicles	766	0	0
Other Sundry Realization	4,584	0	0
Sund Refunds-Prior Expend	3,657,709	479,500	454,500
Sund Refunds-Curr Exp	289,645	80,000	80,000
Sundry Ref-Pcard Rebate	362,709	360,000	360,000
Vacation Accum Deposits	331,595	41,700	41,700
Misc Rev/Cash Over/Short	(311)	0	0
Misc Deposit Adjustments	10,397	0	0
Auction Sale-Impound Veh	289,615	289,600	289,600
Auction Sale-Unclaim Prop	172	33,000	33,000
Sale-Other Mtls & Suppl	189,961	189,210	189,210
Sale of Scrap Materials	16,880	16,000	16,000
Total - Miscellaneous Revenues	**$ 57,832,175**	**$ 59,230,287**	**$ 68,723,135**
Revolving Fund Revenues			
Late Charge	$ 35,854	$ 34,100	$ 34,100
Repay Dchd Loans-Others	7,168	0	0
Total - Revolving Fund Revenues	**$ 43,022**	**$ 34,100**	**$ 34,100**
Utilities or Other Enterprises			
Interest Earnings-Others	$ 148	$ 0	$ 0
Total - Utilities or Other Enterprises	**$ 148**	**$ 0**	**$ 0**
Non-Revenue Receipts			
Recov-Debt Svc Wf/Refuse	$ 14,285,387	$ 15,361,700	$ 15,844,848
Recov Debt Sv-Swdf Sp Fd	26,560,339	27,361,549	28,014,601
Recov Debt Svc-Hsg Sp Fd	5,433,451	7,425,725	5,337,580
Recov Debt Svc-Swr Fund	2,115,209	1,046,684	86,669
Recov Debt Svc-HART	0	27,000,000	53,000,000
Recov Swr Fd(Wwm Radio)	35,000	35,000	35,000
Recov-Debt Svc Golf Fd	950,366	1,871,906	2,069,152
Recov D/S-Spec Events Fd	2,451,332	2,461,600	2,761,614
Recov D/S-Hanauma Bay Fd	1,630,595	1,136,849	1,179,170
Recov Debt Svc-Zoo Fund	3,284,515	3,330,645	3,425,357
Recov Debt Svc-Hwy Fund	104,772,051	117,612,309	132,897,632
Recov Case - Zoo Fund	690,300	725,900	738,200
Recov CASE-Spec Events Fd	659,900	705,800	787,600
Recov CASE-Hanauma Bay Fd	378,300	389,000	501,600

General Fund (110)

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Recov CASE - Hwy Beaut Fd	355,533	377,600	416,000
Recov CASE - Sw Sp Fd	11,944,200	12,609,200	12,755,800
Recov CASE-Golf Fund	0	872,500	885,500
Recov CASE-Hwy Fund	12,655,800	13,852,700	15,084,600
Recov CASE-Sewer Fund	17,663,100	19,895,700	18,586,000
Recov CASE-Liquor Comm Fd	317,500	338,100	359,000
Recov CASE-Patsy T Mink Central Oahu Reg Pk Fd	10,500	10,500	26,700
Recov CASE - Bikeway Fd	86,100	92,200	80,600
Recov CASE-Waipio Peninsula Soccer Park Fund	4,400	5,600	5,600
Recov CASE-Hsg Dev Sp Fd	282,200	381,800	312,100
Recovery CASE-BWS	3,300,000	3,300,000	3,300,000
Recov CASE-HART	840,841	1,150,990	1,144,200
Trans Fr Ref Gnl Ac-Rent	263,500	263,500	263,500
Trf-Sewer Fund for Rent	472,500	472,500	472,500
RECO Unposted	2,444	0	0
Total - Non-Revenue Receipts	**$ 211,445,363**	**$ 260,087,557**	**$ 300,371,123**
Unreserved Fund Balance	**$ 139,924,938**	**$ 172,375,778**	**$ 111,209,899**
Interfund Transfer	**$ (276,342,812)**	**$ (339,701,105)**	**$ (363,636,133)**
Total - General Fund	**$ 1,454,732,912**	**$ 1,557,594,382**	**$ 1,663,001,694**

Highway Fund (120)

This fund accounts for the disposition of proceeds from special revenues earmarked by law for highway and related activities. Major revenue sources include the City fuel tax, vehicle weight tax, and public utility franchise tax.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Taxes			
Franchise Tax - HECO	$ 39,822,719	$ 44,123,161	$ 44,123,000
Franchise Tax - GASCO	2,462,752	2,924,274	2,925,000
Fuel Tax - Current Year	51,789,800	51,526,000	51,784,000
Total - Taxes	**$ 94,075,271**	**$ 98,573,435**	**$ 98,832,000**
Licenses and Permits			
Storm Drain Conn Fee	$ 17,020	$ 17,000	$ 17,000
Non-Storm Wtr Dischg Pmt	0	200	2,500
Grading Excavation & Fill	476,748	500,000	500,000
Motor Vehicle Weight Tax	146,197,527	169,590,380	182,480,380
Dlnqt Mtr Veh Wt Tax Pen	1,153,133	1,138,700	1,138,700
Other Vehicle Weight Tax	4,671,834	5,375,770	5,759,760
Dlnqt Othr Veh Wt Tax Pen	39,708	39,800	39,800
Taxi Stand Permit Fee	14,120	12,500	12,500
Taxi Stand Decals	144	150	150
Frt Curb Load Zone-Permit	243,557	243,770	243,770
Frt Curb Load Zone-Decals	10,823	10,990	10,990
Pass Loading Zone-Permit	17,937	17,970	17,970
Pass Loading Zone-Decals	789	790	790
Excav/Rep-St & Sidewalk	268,062	280,000	280,000
Total - Licenses and Permits	**$ 153,111,402**	**$ 177,228,020**	**$ 190,504,310**
Charges for Services			
Witness Fees	$ 0	$ 15	$ 15
Plan Review Fee	200	0	0
Sidewalk Specs File Fee	48,600	50,000	50,000
Driveway Specs File Fee	3,600	4,000	4,000
Duplicate Copy-Any Record	53	0	0
Sidewalk Repair	21,324	47,705	47,705
Parking Placards	2,500	2,400	2,400
Street Parking Meter	3,635,274	3,676,119	4,042,950
Frm Damaged Parking Meter	1,829	2,500	2,500
Kaimuki Parking Lot #2	224,478	250,000	250,000
Kailua Parking Lot	227,472	250,000	250,000
Kalakaua Parking Lot	222,864	250,000	250,000
Civic Center Parking Lot	55,926	62,000	62,000
Parking Chgs - Salt Lake-	45,751	53,000	53,000
Parking Charges-Palace Sq	70,758	75,000	75,000
HPD Parking Lot	16,925	17,000	17,000
Kailua Elderly Hsg P/Lot	149,852	165,000	165,000
Kaimuki Parking Lot Concession	585,013	540,000	540,000
Lamppost Banner Display	42,575	30,000	30,000

Highway Fund (120)

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Total - Charges for Services	**$ 5,354,994**	**$ 5,474,739**	**$ 5,841,570**
Fines and Forfeits			
Fines-Storm Water	$ 14,500	$ 19,000	$ 15,000
Total - Fines and Forfeits	**$ 14,500**	**$ 19,000**	**$ 15,000**
Miscellaneous Revenues			
Kekaulike Dia Hd Blk Pkg	$ 5,287	$ 0	$ 0
Marin Tower Pkg Garage	410,264	410,000	410,000
Harbor Court Garage	437,979	438,000	434,250
Other Sources-Interest Earnings	402	0	0
Rental for Use of Land	238,853	118,800	118,800
Kukui Plaza Garage	245,756	245,000	200,000
Smith-Beretania Parking	284,956	284,000	284,000
Recov-Damaged St Lights	228,588	45,000	45,000
Recov-Damaged Traf Signal	253,754	125,000	150,000
Recovery of Traffic Signs	3,717	10,951	10,951
Other Comp-Loss of Fixed Asset	7,390	6,500	6,500
Recov-Overhead Charges	1,029	4,000	4,000
Recov-Crt Odr Restitution	548	350	350
Recovery-Interest-Federal Subsidy	2,212,143	2,170,464	1,869,542
Reimb State-Traf Sig Main	709,907	500,000	550,000
Sund Refunds-Prior Expend	451,718	300,000	250,000
Vacation Accum Deposits	29,165	12,000	12,000
Misc Rev/Cash Over/Short	(1,414)	0	0
Sale-Other Mtls & Suppl	4,624	4,000	4,000
Total - Miscellaneous Revenues	**$ 5,524,666**	**$ 4,674,065**	**$ 4,349,393**
Unreserved Fund Balance	**$ 29,922,417**	**$ 15,473,775**	**$ 17,235,216**
Interfund Transfer	**$ (158,078,210)**	**$ (154,084,064)**	**$ (166,424,972)**
Total - Highway Fund	**$ 129,925,040**	**$ 147,358,970**	**$ 150,352,517**

Highway Beautification Fund (130)

The Highway Beautification and Disposal of Abandoned Vehicles Revolving Fund accounts for receipts ($7.00 per vehicle) collected for each certificate of registration. These monies are expended primarily for the beautification of highways under the jurisdiction of the City and the disposition of abandoned vehicles.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Charges for Services			
Hwy Beautification Fees	$ 4,726,218	$ 4,678,650	$ 4,678,650
Total - Charges for Services	**$ 4,726,218**	**$ 4,678,650**	**$ 4,678,650**
Miscellaneous Revenues			
Vacation Accum Deposits	$ 765	$ 0	$ 0
Total - Miscellaneous Revenues	**$ 765**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 10,304,277**	**$ 8,986,689**	**$ 6,226,914**
Interfund Transfer	**$ (355,700)**	**$ (377,600)**	**$ (416,000)**
Total - Highway Beautification Fund	**$ 14,675,560**	**$ 13,287,739**	**$ 10,489,564**

Bikeway Fund Fund (140)

This fund accounts for receipts from bicycle and moped registration fees, which are earmarked for operating costs and acquisition, design, construction, improvement, repair and maintenance costs related to bikeways, including the installation and repair of storm drains and bridges.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Licenses and Permits			
Bicycle Licenses	$ 334,860	$ 331,250	$ 331,250
Moped Annual License Fee	86,803	87,450	87,450
Total - Licenses and Permits	**$ 421,663**	**$ 418,700**	**$ 418,700**
Miscellaneous Revenues			
Sund Refunds-Curr Exp	$ 83	$ 0	$ 0
Total - Miscellaneous Revenues	**$ 83**	**$ 0**	**$ 0**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 1,168,864	$ 1,448,727	$ 1,273,749
Total - Non-Revenue Receipts	**$ 1,168,864**	**$ 1,448,727**	**$ 1,273,749**
Unreserved Fund Balance	**$ 102,759**	**$ 937,597**	**$ 0**
Interfund Transfer	**$ (86,100)**	**$ (92,200)**	**$ (80,600)**
Total - Bikeway Fund	**$ 1,607,269**	**$ 2,712,824**	**$ 1,611,849**

Parks and Playgrounds Fund (150)

This fund accounts for all monies received in lieu of providing land in perpetuity or dedicating land, together with facilities for park and playground purposes. These monies must be expended for the purchase of land for parks and playgrounds, purchase of park and playground equipment, and/or other improvement of existing parks and playgrounds.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Miscellaneous Revenues			
Subdividers-Park/Playgrnd	$ 1,565,722	$ 956,667	$ 0
Total - Miscellaneous Revenues	**$ 1,565,722**	**$ 956,667**	**$ 0**
Unreserved Fund Balance	**$ 2,801,261**	**$ 3,890,397**	**$ 3,071,653**
Total - Parks and Playgrounds Fund	**$ 4,366,983**	**$ 4,847,064**	**$ 3,071,653**

Sewer Fund (170)

This fund accounts for all monies received pursuant to the provisions of the Federal Water Pollution Control Act amendments of 1972 and the Hawaii Revised Statutes and expended for the purposes authorized.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Charges for Services			
Duplicate Copy-Any Record	$ 146	$ 100	$ 100
Sewer Lateral Instal	125,884	126,573	127,273
Sewer Service Charges	445,417,028	451,041,100	453,430,350
Other Sewer Chgs	65,144	174,354	174,354
Wstwtr Sys Facil Chgs	4,411,314	10,902,400	10,902,400
Miscellaneous-Sanitation	82,167	0	0
Total - Charges for Services	**$ 450,101,683**	**$ 462,244,527**	**$ 464,634,477**
Fines and Forfeits			
Fines-Indust Ww Discharge	$ 25,000	$ 15,000	$ 15,000
Total - Fines and Forfeits	**$ 25,000**	**$ 15,000**	**$ 15,000**
Miscellaneous Revenues			
Investments	$ 1,660,213	$ 0	$ 0
Investments-Pool	9,613,855	12,918,000	21,113,000
Rental for Use of Land	116,888	0	0
Recov-Overtime Inspection	39,963	0	0
Recovery-Interest-Federal Subsidy	5,012,892	5,034,360	4,616,083
Other Sundry Realization	31,274	0	0
Sund Refunds-Prior Expend	592,711	0	0
Vacation Accum Deposits	77,896	0	0
Sale of Scrap Materials	264	0	0
Total - Miscellaneous Revenues	**$ 17,145,956**	**$ 17,952,360**	**$ 25,729,083**
Unreserved Fund Balance	**$ 754,967,574**	**$ 696,174,703**	**$ 463,444,057**
Interfund Transfer	**$ (20,285,809)**	**$ (21,449,884)**	**$ (19,180,169)**
Total - Sewer Fund	**$ 1,201,954,404**	**$ 1,154,936,706**	**$ 934,642,448**

Bus Transportation Fund (180)

This fund was created for the management, operation, and maintenance of the bus transportation system. All revenues generated or received for these purposes, including City appropriations, are deposited in this fund and expended for such purposes.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Charges for Services			
Witness Fees	$ 162	$ 0	$ 0
City Employees Parking	2,450	0	0
JTMC Parking	271,264	173,600	25,000
Spc Handicap Transp Fares	1,861,274	1,800,000	1,800,000
Total - Charges for Services	**$ 2,135,150**	**$ 1,973,600**	**$ 1,825,000**
Miscellaneous Revenues			
Other Sources-Interest Earnings	$ 26	$ 0	$ 0
Rental Units (City Prop)	21,300	21,300	21,300
Other Sundry Realization	100	0	0
Sund Refunds-Prior Expend	14,141	0	0
Vacation Accum Deposits	8,628	0	0
Misc Rev/Cash Over/Short	(17)	0	0
Total - Miscellaneous Revenues	**$ 44,178**	**$ 21,300**	**$ 21,300**
Utilities or Other Enterprises			
Bus Fare	$ 51,569,890	$ 51,400,000	$ 51,400,000
U-Pass	2,645,200	2,700,000	2,700,000
Recovery of Damages	155,222	0	0
Bus Advertising	154,837	168,000	168,000
Ots-Emplee Parking Chge	161,170	160,000	160,000
Other Bus Transportation	27,681	0	0
Total - Utilities or Other Enterprises	**$ 54,714,000**	**$ 54,428,000**	**$ 54,428,000**
Non-Revenue Receipts			
Bus Subsidy-General Fund	$ 127,670,483	$ 166,031,641	$ 189,611,425
Bus Subsidy-Highway Fund	40,236,787	22,619,055	18,442,740
Total - Non-Revenue Receipts	**$ 167,907,270**	**$ 188,650,696**	**$ 208,054,165**
Unreserved Fund Balance	**$ 17,136,448**	**$ 5,395,611**	**$ 5,647,725**
Total - Bus Transportation Fund	**$ 241,937,046**	**$ 250,469,207**	**$ 269,976,190**

Liquor Commission Fund (190)

This fund accounts for all monies collected by as well as received on behalf of the Liquor Commission and used for the operational and administrative costs of the Liquor Commission.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Licenses and Permits			
Direct Wine Shipper	$ 54,790	$ 75,000	$ 75,000
Personal Shipment Permit	1,560	2,250	2,250
Basic Liquor Lic(New Lic)	153,965	225,000	225,000
Liquor Applcn Filing Fee	2,800	6,000	6,000
Addtl Liqr Lic (Gr Sale)	3,279,218	3,000,000	3,000,000
Renewal Liquor License	1,968,540	2,880,000	2,880,000
Total - Licenses and Permits	**$ 5,460,873**	**$ 6,188,250**	**$ 6,188,250**
Charges for Services			
Service Fee for Card Payment	$ (60)	$ 0	$ 0
Witness Fees	4	0	0
Liqr Licensee Change Name	3,015	4,500	4,500
Charge for Photo Id	122,490	130,000	130,000
Charges for Publications	3,330	3,000	3,000
Duplicate Copy-Any Record	3,856	3,000	3,000
City Employees Parking	6,400	6,400	6,400
Total - Charges for Services	**$ 139,035**	**$ 146,900**	**$ 146,900**
Fines and Forfeits			
Fines-Liquor Commission	$ 191,740	$ 150,000	$ 150,000
Total - Fines and Forfeits	**$ 191,740**	**$ 150,000**	**$ 150,000**
Miscellaneous Revenues			
Sund Refunds-Prior Expend	$ 304	$ 0	$ 0
Vacation Accum Deposits	3,795	0	0
Misc Rev/Cash Over/Short	47	0	0
Total - Miscellaneous Revenues	**$ 4,146**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 1,931,863**	**$ 2,212,768**	**$ 2,039,049**
Interfund Transfer	**$ (317,500)**	**$ (338,100)**	**$ (359,000)**
Total - Liquor Commission Fund	**$ 7,410,157**	**$ 8,359,818**	**$ 8,165,199**

Rental Assistance Fund (203)

This fund accounts for all net receipts from the Hale Pauahi parking structure which are expended for monthly rental assistance payments to landlords on behalf of an eligible applicant.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Miscellaneous Revenues			
Parking Stalls	$ 233,592	$ 233,000	$ 233,000
Total - Miscellaneous Revenues	**$ 233,592**	**$ 233,000**	**$ 233,000**
Unreserved Fund Balance	**$ 1,660,524**	**$ 1,768,653**	**$ 1,782,633**
Total - Rental Assistance Fund	**$ 1,894,116**	**$ 2,001,653**	**$ 2,015,633**

Zoo Animal Purchase Fund (207)

This fund accounts for the proceeds from the sale of surplus animals from the Honolulu Zoo and all donations made specifically for the purchase of animals. Funds in this account shall be expended for the acquisition on zoo animals to include shipping, insurance, travel, and other related costs.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Unreserved Fund Balance	$ 2,305	$ 0	$ 0
Interfund Transfer	$ (2,305)	$ 0	$ 0
Total - Zoo Animal Purchase Fund	$ 0	$ 0	$ 0

Grants in Aid Fund (220)

This fund shall be used by the City to award grants in aid to federal income tax exempt non-profit organizations that provide services to economically and/or socially disadvantaged populations or provide services for public benefit in the areas of the arts, culture, economic development or the environment.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Miscellaneous Revenues			
Investments-Pool	$ 59,753	$ 81,000	$ 132,000
Total - Miscellaneous Revenues	**$ 59,753**	**$ 81,000**	**$ 132,000**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 7,365,093	$ 8,313,555	$ 8,070,155
Total - Non-Revenue Receipts	**$ 7,365,093**	**$ 8,313,555**	**$ 8,070,155**
Unreserved Fund Balance	**$ 945,763**	**$ 1,553,333**	**$ 1,526,942**
Total - Grants in Aid Fund	**$ 8,370,609**	**$ 9,947,888**	**$ 9,729,097**

Hanauma Bay Nature Preserve Fund (230)

This fund accounts for receipts from the entrance and vehicle admission fees to Hanauma Bay Nature Preserve and is earmarked primarily for the operation, maintenance, and improvement of the Nature Preserve.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Charges for Services			
Hanauma Bay Parking	$ 194,727	$ 181,500	$ 183,300
Hanauma Bay-Admission	4,963,022	4,407,000	4,451,000
Total - Charges for Services	**$ 5,157,749**	**$ 4,588,500**	**$ 4,634,300**
Miscellaneous Revenues			
Investments-Pool	$ 64,986	$ 85,000	$ 139,000
Perquisite Housing	8,862	9,500	9,500
Hanauma Beach Park Conces	381,537	360,000	360,000
Hanauma Shuttle Bus Svc	47,549	45,000	45,000
Hanauma Snorkling Rental	1,882,560	1,872,000	1,872,000
Hanauma Gift Shop Concess	263,375	230,000	250,000
Automatic Teller Machines	825	900	900
Misc Rev/Cash Over/Short	(98)	0	0
Total - Miscellaneous Revenues	**$ 2,649,596**	**$ 2,602,400**	**$ 2,676,400**
Unreserved Fund Balance	**$ 3,667,959**	**$ 5,428,791**	**$ 4,577,796**
Interfund Transfer	**$ (2,051,797)**	**$ (1,525,849)**	**$ (1,680,770)**
Total - Hanauma Bay Nature Preserve Fund	**$ 9,423,507**	**$ 11,093,842**	**$ 10,207,726**

Reserve for Fiscal Stability Fund (240)

This fund is designated as a reserve for economic and revenue downturns and emergency situations.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Licenses and Permits			
Easement Grants	$ 0	$ 1,867,530	$ 2,784,620
Total - Licenses and Permits	**$ 0**	**$ 1,867,530**	**$ 2,784,620**
Miscellaneous Revenues			
Investments-Pool	$ 972,711	$ 1,303,000	$ 2,130,000
Land	0	350,000	538,500
Total - Miscellaneous Revenues	**$ 972,711**	**$ 1,653,000**	**$ 2,668,500**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 7,000,000	$ 7,000,000	$ 15,000,000
Total - Non-Revenue Receipts	**$ 7,000,000**	**$ 7,000,000**	**$ 15,000,000**
Unreserved Fund Balance	**$ 103,642,377**	**$ 111,615,088**	**$ 122,135,618**
Total - Reserve for Fiscal Stability Fund	**$ 111,615,088**	**$ 122,135,618**	**$ 142,588,738**

Solid Waste Special Fund (250)

This fund accounts for all revenues derived from the operation of the City's Refuse Division, solid waste disposal programs, glass recycling program, and other recycling programs. All monies placed in this fund are maintained in separate accounts identified with, and expended for, the intended purpose.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Licenses and Permits			
Refuse Collector-Lic	$ 6,500	$ 3,500	$ 3,500
Refuse Collector-Decal	916	900	900
Glass Recycler	200	300	300
Total - Licenses and Permits	**$ 7,616**	**$ 4,700**	**$ 4,700**
Intergovernmental Revenue			
Pymt Fr St-Glass Disp Fee	$ 539,219	$ 550,000	$ 500,000
Total - Intergovernmental Revenue	**$ 539,219**	**$ 550,000**	**$ 500,000**
Charges for Services			
Bus. Automated Refuse Pu	$ 40	$ 0	$ 0
Pre-Paid Coll/Disp Chgs	56,404	0	0
Business Premises	459,340	450,000	450,000
Residential Refuse Collection Fee	0	0	5,800,000
Disposal Charges	6,207,128	2,900,000	2,900,000
Disp Chgs Surcharge-Other	4,595,857	4,000,000	5,254,248
Disp Chgs Surcharge - C&C	2,243,661	2,500,000	3,673,500
Total - Charges for Services	**$ 13,562,430**	**$ 9,850,000**	**$ 18,077,748**
Fines and Forfeits			
Fines-Unpaid Civil	$ 6,750	$ 0	$ 0
Fines Miscellaneous	250	0	0
Total - Fines and Forfeits	**$ 7,000**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Investments	$ 139,550	$ 0	$ 0
Investments-Pool	935,601	1,252,000	2,047,000
Recovery-Damaged Refuse Carts	1,500	0	0
Sund Refunds-Prior Expend	187	0	0
Vacation Accum Deposits	104,759	0	0
Total - Miscellaneous Revenues	**$ 1,181,597**	**$ 1,252,000**	**$ 2,047,000**
Utilities or Other Enterprises			
Tip Fees-Private Direct	$ 29,623,414	$ 31,000,000	$ 31,000,000
Electrical Energy Revenue	66,909,833	70,000,000	70,000,000
Tip Fees-Other	20,942,930	21,900,000	21,500,000
Total - Utilities or Other Enterprises	**$ 117,476,177**	**$ 122,900,000**	**$ 122,500,000**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 101,037,837	$ 112,735,620	$ 106,532,844
Total - Non-Revenue Receipts	**$ 101,037,837**	**$ 112,735,620**	**$ 106,532,844**
Unreserved Fund Balance	**$ 47,860,828**	**$ 50,918,315**	**$ 54,574,195**

Solid Waste Special Fund (250)

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Interfund Transfer	$ (53,350,680)	$ (55,595,948)	$ (56,878,749)
Total - Refuse Genl Operating Acct -SWSF	$ 228,322,024	$ 242,614,687	$ 247,357,738

Land Conservation Fund (260)

The fund accounts for all gifts, voluntary contributions to the city, and all revenues designated by ordinance or resolution for deposit into the fund. All monies deposited into this fund shall be used to purchase or otherwise acquire lands or property entitlements for natural resource land conservation purposes of the city.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Unreserved Fund Balance	$ 220	$ 220	$ 220
Total - Land Conservation Fund	$ 220	$ 220	$ 220

Clean Water and Natural Lands Fund (270)

This fund accounts for monies transferred from real property tax revenues to be used to purchase or otherwise acquire real estate or any interest therein for land conservation in the city. The monies may be used for the purposes of: protection of watershed lands to preserve water quality and water supply; preservation of forests, beaches, coastal areas and agricultural lands; public outdoor recreation and education, including access to beaches and mountains; preservation of historic or cultural important land areas and sites; protection of significant habitats or ecosystems, including buffer zones; conservation of land in order to reduce erosion, floods, landslides, and runoff; and acquisition of public access to public land and open spaces.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Miscellaneous Revenues			
Investments-Pool	$ 175,838	$ 238,000	$ 389,000
Total - Miscellaneous Revenues	**$ 175,838**	**$ 238,000**	**$ 389,000**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 5,863,415	$ 0	$ 0
Transfer Fr General Fd-RPT	0	6,327,227	7,023,620
Total - Non-Revenue Receipts	**$ 5,863,415**	**$ 6,327,227**	**$ 7,023,620**
Unreserved Fund Balance	**$ 17,462,842**	**$ 19,251,096**	**$ 4,615,520**
Total - Clean Water and Natural Lands Fund	**$ 23,502,095**	**$ 25,816,323**	**$ 12,028,140**

Affordable Housing Fund (280)

This fund accounts for monies transferred from real property tax revenues to provide for and maintain affordable rental housing for persons earning sixty percent or less of the median household income in the city. Monies may be used for: the provision and expansion of affordable rental housing and suitable living environments in projects, which may include mixed-use, mixed-income projects, having residential units that are principally for persons of low and moderate income through land acquisition for, development of, construction of, and/or capital improvements or rehabilitation to such housing, provided that the funded housing remains affordable for at least sixty years.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Miscellaneous Revenues			
Investments-Pool	$ 376,146	$ 500,000	$ 817,000
Total - Miscellaneous Revenues	**$ 376,146**	**$ 500,000**	**$ 817,000**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 5,863,415	$ 0	$ 0
Transfer Fr General Fd-RPT	0	6,327,227	7,023,620
Total - Non-Revenue Receipts	**$ 5,863,415**	**$ 6,327,227**	**$ 7,023,620**
Unreserved Fund Balance	**$ 22,667,152**	**$ 31,017,712**	**$ 0**
Total - Affordable Housing Fund	**$ 28,906,713**	**$ 37,844,939**	**$ 7,840,620**

Community Development Fund (310)

This fund accounts for monies provided by the Federal government under the Housing and Community Development Act of 1974, as amended; the National Affordable Housing Act of 1990, as amended; monies generated as program income; and monies carried over from prior years. Funds are expended to carry out the objectives of the Acts. Funds under the HOME program are funded under the Federal Grants Projects Fund beginning in fiscal year 1977.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Intergovernmental Revenue			
CDBG, PI-93-383	$ 0	$ 8,035,248	$ 8,035,248
CDBG-Program Income	69,190	525,000	1,577,574
US Dept of Housing and Urban Development	11,754,107	0	0
Total - Intergovernmental Revenue	**$ 11,823,297**	**$ 8,560,248**	**$ 9,612,822**
Miscellaneous Revenues			
Sund Refunds-Prior Expend	$ 33,254	$ 0	$ 0
Total - Miscellaneous Revenues	**$ 33,254**	**$ 0**	**$ 0**
Interfund Transfer	**$ 0**	**$ 0**	**$ (400,000)**
Total - Community Development Fund	**$ 11,856,551**	**$ 8,560,248**	**$ 9,212,822**

Patsy T. Mink Central Oahu Regional Park Fund (321)

This fund accounts for monies generated from the Patsy T. Mink Central Oahu Regional Park. Funds are expended for the improvement, maintenance and repair of the Park. All appropriations from this fund must be used to supplement, and not supplant, other city fund appropriations for the Patsy T. Mink Central Oahu Regional Park.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Charges for Services			
Custodial Services	$ 24,209	$ 20,200	$ 20,200
Attendant Services	2,888	5,000	5,000
Parks District V Fees	168,799	165,000	165,000
Total - Charges for Services	**$ 195,896**	**$ 190,200**	**$ 190,200**
Miscellaneous Revenues			
Aquatics Ctr Food Concess	$ 13,935	$ 28,800	$ 28,800
Total - Miscellaneous Revenues	**$ 13,935**	**$ 28,800**	**$ 28,800**
Unreserved Fund Balance	**$ 311,226**	**$ 338,921**	**$ 369,709**
Interfund Transfer	**$ (10,500)**	**$ (10,500)**	**$ (26,700)**
Total - Patsy T. Mink Central Oahu Regional Park Fund	**$ 510,557**	**$ 547,421**	**$ 562,009**

Waipio Peninsula Soccer Park Fund (322)

This fund accounts for monies generated from the Waipio Peninsula Soccer Park. Funds are expended for the improvement, maintenance and repair of the Park. All appropriations from this fund must be used to supplement, and not supplant, other city fund appropriations for the Waipio Peninsula Soccer Park.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Charges for Services			
Parks District V Fees	$ 70,568	$ 70,400	$ 70,400
Total - Charges for Services	**$ 70,568**	**$ 70,400**	**$ 70,400**
Unreserved Fund Balance	**$ 122,584**	**$ 142,329**	**$ 101,755**
Interfund Transfer	**$ (4,400)**	**$ (5,600)**	**$ (5,600)**
Total - Waipio Peninsula Soccer Park Fund	**$ 188,752**	**$ 207,129**	**$ 166,555**

Honolulu Zoo Fund (323)

This fund accounts for monies generated by operations of the Honolulu Zoo and monies transferred from real property tax revenues. The monies may be used for the operations, repair, maintenance, and improvement of the Honolulu Zoo, salaries of persons employed at the Zoo and related expenses, acquisition of zoo animals, and debt service for capital improvements at the Zoo.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Charges for Services			
Zoo Parking Lot	$ 1,159,122	$ 1,000,000	$ 1,100,000
Honolulu Zoo	4,709,727	4,000,000	4,000,000
Total - Charges for Services	**$ 5,868,849**	**$ 5,000,000**	**$ 5,100,000**
Miscellaneous Revenues			
Investments-Pool	$ 15,029	$ 27,000	$ 44,000
Honolulu Zoo Food Conces	285,203	250,000	250,000
Recov-Crt Odr Restitution	240	0	0
Sund Refunds-Prior Expend	830	0	0
Misc Rev/Cash Over/Short	177	0	0
Sale of Animals	1,500	0	0
Total - Miscellaneous Revenues	**$ 302,979**	**$ 277,000**	**$ 294,000**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 5,863,415	$ 2,087,458	$ 2,841,176
Transfer Fr General Fd-RPT	0	6,327,227	7,023,620
Transfer from Other Fund	2,304	0	0
Total - Non-Revenue Receipts	**$ 5,865,719**	**$ 8,414,685**	**$ 9,864,796**
Unreserved Fund Balance	**$ 3,327,310**	**$ 1,111,045**	**$ 243,752**
Interfund Transfer	**$ (3,974,815)**	**$ (4,056,545)**	**$ (4,163,557)**
Total - Honolulu Zoo Fund	**$ 11,390,042**	**$ 10,746,185**	**$ 11,338,991**

Golf Fund (350)

This fund accounts for all receipts derived from the operation of the City's golf facilities. All funds are expended for the management, operation and maintenance of the municipal golf courses.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Charges for Services			
Golf Course Fees	$ 6,304,861	$ 6,374,443	$ 6,469,246
Total - Charges for Services	**$ 6,304,861**	**$ 6,374,443**	**$ 6,469,246**
Miscellaneous Revenues			
Golf Course Cart Rentals	$ 2,124,938	$ 2,263,104	$ 2,544,811
Rental for Use of Land	6,000	0	0
Golf Course-Pro Shops	7,000	14,400	14,400
Golf Course Food Conces	95,372	93,200	111,200
Golf Course Driving Range	570,706	550,000	575,000
Sund Refunds-Prior Expend	359	0	0
Sund Refunds-Curr Exp	256	0	0
Misc Rev/Cash Over/Short	208	0	0
Total - Miscellaneous Revenues	**$ 2,804,839**	**$ 2,920,704**	**$ 3,245,411**
Utilities or Other Enterprises			
Miscellaneous Revenues	$ 7,980	$ 0	$ 0
Total - Utilities or Other Enterprises	**$ 7,980**	**$ 0**	**$ 0**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 6,760,514	$ 9,111,289	$ 7,537,205
Total - Non-Revenue Receipts	**$ 6,760,514**	**$ 9,111,289**	**$ 7,537,205**
Unreserved Fund Balance	**$ 133,782**	**$ 1,198,822**	**$ 1,344,023**
Interfund Transfer	**$ (2,684,132)**	**$ (2,744,406)**	**$ (2,954,652)**
Total - Golf Fund	**$ 13,327,844**	**$ 16,860,852**	**$ 15,641,233**

Special Events Fund (360)

This fund accounts for all revenues derived from the operation of the City's auditorium facilities, Waikiki Shell and Honolulu Zoo. All funds are expended for the operation of the Department of Enterprise Services.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Charges for Services			
Surcharge On Tickets	$ 67,003	$ 105,000	$ 90,000
Duplicate Copy-Any Record	4	0	0
Other Misc Services	2,400	8,400	8,400
Total - Charges for Services	**$ 69,407**	**$ 113,400**	**$ 98,400**
Miscellaneous Revenues			
Investments-Pool	$ 43,004	$ 51,000	$ 83,000
Rental for Use of Land	22,856	13,000	13,000
Arena	628,597	620,000	650,000
Assembly Hall (Pikake Room)	83,166	110,000	80,000
Meeting Room	187,816	100,000	105,000
Exhibition Pavilion	570,262	530,000	530,000
Theater-Concert Hall	473,819	400,000	500,000
Waikiki Shell	184,354	100,000	115,000
Galleria (Other Area)	25,524	20,000	20,000
Riser and Chair Setup	5,200	10,000	7,500
Chair and Table Setup	183,650	160,000	160,000
Stage Setup	102,405	95,000	100,000
Moving Equipment	2,000	1,500	2,000
Ushering Service	255,615	250,000	266,000
Spotlight and Sound Setup	179,968	150,000	150,000
Excessive Cleanup	27,174	20,000	25,000
Piano	18,113	13,000	15,000
Box Office Service	672,822	550,000	675,000
Other Personal Services	132,385	130,000	130,000
Food Conces-Auditoriums	472,367	600,000	500,000
Parking-Auditoriums	2,541,818	2,400,000	2,400,000
Other-Auditoriums	1,630	12,000	1,500
Novelty Sales Concess-Aud	42,633	50,000	30,000
Ala Moana Conces-Waikiki	59,637	55,000	60,000
Kapiolani Beach Conces	157,235	130,000	140,000
Waikiki Beach Food Conces	187,853	140,000	150,000
Waikiki Surfbd Lockr Conc	162,210	160,000	160,000
Pouring Rts-Vending Mach	60,026	60,000	50,000
Koko Head Stables Conces	12,307	10,000	10,000
Waikiki Beach Conces-Othr	739,519	1,250,000	1,490,000
Automatic Teller Machines	41,350	1,800	1,800
Vacation Accum Deposits	28,760	0	0
Total - Miscellaneous Revenues	**$ 8,306,075**	**$ 8,192,300**	**$ 8,619,800**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 3,167,897	$ 6,899,507	$ 7,078,869

Special Events Fund (360)

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Total - Non-Revenue Receipts	$ 3,167,897	$ 6,899,507	$ 7,078,869
Unreserved Fund Balance	$ 1,804,341	$ 303,300	$ 743,469
Interfund Transfer	$ (3,111,232)	$ (3,167,400)	$ (3,549,214)
Total - Special Events Fund	$ 10,236,488	$ 12,341,107	$ 12,991,324

Special Projects Fund (380)

This fund accounts for all monies received under special contracts entered into, by and between the City and the State. Monies received from various sources for operating and capital improvement expenditures for which no financing has been provided in other funds, such as contributions from property owners exclusive of improvement district assessment collections, are also accounted for in this fund.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Intergovernmental Revenue			
Mayor's Lei Day Program	$ 21,133	$ 0	$ 0
Hawaii Tourism Authority	60,000	0	0
Program On Aging-State Sh	0	11,193,972	11,193,972
LEPC Emergency Planning	31,130	35,000	35,000
Wireless Enhanced 911	1,584,761	2,000,000	1,300,000
AFC Admin Assist's Pay	253,350	245,400	201,400
State Department of Transportation	291,318	291,000	291,000
State Department of Health	5,267,368	0	0
State Department of Human Services	1,774,736	0	0
State Dept of Land & Natural Resources	697,084	697,084	697,084
State Dept of the Attorney General	1,346,262	1,306,327	2,093,316
State Department of Budget and Finance	165,404	165,404	165,404
Total - Intergovernmental Revenue	**$ 11,492,546**	**$ 15,934,187**	**$ 15,977,176**
Charges for Services			
Plan Review Fee	$ 533,369	$ 530,000	$ 530,000
Total - Charges for Services	**$ 533,369**	**$ 530,000**	**$ 530,000**
Miscellaneous Revenues			
Contributions to The City	$ 766,463	$ 50,000	$ 50,000
Private Grants to The City	359,516	0	0
Recov-Crt Odr Restitution	806	0	0
Sund Refunds-Prior Expend	206,873	0	0
Total - Miscellaneous Revenues	**$ 1,333,658**	**$ 50,000**	**$ 50,000**
Revolving Fund Revenues			
Principal	$ 0	$ 155,136	$ 155,136
Total - Revolving Fund Revenues	**$ 0**	**$ 155,136**	**$ 155,136**
Utilities or Other Enterprises			
Miscellaneous Revenues	$ 33,500	$ 0	$ 0
Total - Utilities or Other Enterprises	**$ 33,500**	**$ 0**	**$ 0**
Non-Revenue Receipts			
State Grants	$ 0	$ 1,940,200	$ 1,940,200
Total - Non-Revenue Receipts	**$ 0**	**$ 1,940,200**	**$ 1,940,200**
Unreserved Fund Balance	**$ 8,684**	**$ 0**	**$ 0**
Total - Special Projects Fund	**$ 13,401,757**	**$ 18,609,523**	**$ 18,652,512**

Federal Grants Fund (390)

This fund accounts for all monies received from the Federal government as grants for specific projects as well as supporting monies from other sources, where such monies are not accountable in any other fund. All monies placed in this fund are maintained in separate accounts identified with, and expended for, the intended purpose.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Federal Grants Fund - Operating			
Intergovernmental Revenue			
HOME Grant	$ 442,870	$ 2,351,105	$ 3,141,694
Workforce Investment Act	0	1,569,450	1,590,073
Housing Opportunity-HOPWA	13,605	1,996	17,029
First to Work Program	0	2,340,542	2,340,542
Program On Aging	0	4,267,780	4,267,780
HOME Grant-Program Income	0	628,064	78,000
FTA-49 USC Chapter 53	21,000,000	21,000,000	21,000,000
FHWA Traffic Ctrl Ctr Ops	0	126,500	122,000
US Dept of Transportation-FHWA	565	0	0
Emerg Shelter Grants Prgm	46,801	13,110	45,429
Community Prosecution	62,391	0	0
US Dept of Agriculture	156,743	200,000	202,000
US Dept of Commerce	134,567	0	0
US Dept of Health & Human Services	1,752,250	0	0
US Dept of Justice	2,136,360	1,768,977	1,566,338
US Dept of Labor	3,499,523	0	0
US Dept of Transportation	1,753,791	0	0
US Dept of Education	1,064,328	25,000	20,000
Dea Marijuana Grant	55,000	0	0
US Dept of Housing and Urban Development	553,088	1,425,000	1,425,000
HIDTA Program	1,459,781	0	0
Homeland Security Grants	1,532,447	103,014	0
Total - Intergovernmental Revenue	**$ 35,664,110**	**$ 35,820,538**	**$ 35,815,885**
Miscellaneous Revenues			
Investments	$ 1,958	$ 0	$ 0
Sund Refunds-Prior Expend	104,937	0	0
Total - Miscellaneous Revenues	**$ 106,895**	**$ 0**	**$ 0**
Non-Revenue Receipts			
State Grants	$ 0	$ 6,342,007	$ 6,341,987
Federal Grants	0	77,568	77,568
Total - Non-Revenue Receipts	**$ 0**	**$ 6,419,575**	**$ 6,419,555**
Total - Federal Grants Fund - Operating	**$ 35,771,005**	**$ 42,240,113**	**$ 42,235,440**

Federal Grants Fund (390)

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Federal Grants Fund - CIP			
Intergovernmental Revenue			
HOME Grant	$ 420,102	$ 0	$ 0
CDBG-Program Income	24,882	0	0
Housing Opportunity-HOPWA	126,491	550,601	550,601
HOME Grant-Program Income	1,223,365	430,000	472,000
FTA-49 USC Chapter 53	0	33,000,000	33,000,000
FHWA Traffic Ctrl Ctr Ops	0	0	5,300,000
US Dept of Transportation-FHWA	2,939	0	25,000,000
Emerg Shelter Grants Prgm	20,229	622,775	601,008
Total - Intergovernmental Revenue	**$ 1,818,008**	**$ 34,603,376**	**$ 64,923,609**
Total - Federal Grants Fund - CIP	**$ 1,818,008**	**$ 34,603,376**	**$ 64,923,609**
Total - Federal Grants Fund - (390)	**$ 37,589,013**	**$ 76,843,489**	**$ 107,159,049**

Housing & Comm Dev Rehab Fund (410)

This fund makes loan monies available-primarily to low and moderate income applicants unable to secure or qualify for funds-under the Rehabilitation Loan Program sponsored by the Federal government.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Miscellaneous Revenues			
Investments	$ 72,271	$ 0	$ 0
Other Sources-Interest Earnings	361	0	0
Total - Miscellaneous Revenues	**$ 72,632**	**$ 0**	**$ 0**
Revolving Fund Revenues			
Principal	$ 776,179	$ 3,004,300	$ 3,004,300
Interest	19,731	0	0
Late Charge	1,236	0	0
Total - Revolving Fund Revenues	**$ 797,146**	**$ 3,004,300**	**$ 3,004,300**
Non-Revenue Receipts			
Trf-Com Dev to Rehab Loan	$ 0	$ 0	$ 400,000
Total - Non-Revenue Receipts	**$ 0**	**$ 0**	**$ 400,000**
Unreserved Fund Balance	**$ 3,000,000**	**$ 3,000,000**	**$ 504,300**
Total - Housing & Comm Dev Rehab Fund	**$ 3,869,778**	**$ 6,004,300**	**$ 3,908,600**

Pauahi Project Expend, HI R-15 Fund (430)

This fund was created to facilitate financing of the Pauahi Project redevelopment plan providing for the acquisition, clearance, construction of site improvements, and sale or lease of home, apartment, and commercial sites to private parties for development in accordance with said plans.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Miscellaneous Revenues			
Investments	$ 8,417	$ 0	$ 0
Total - Miscellaneous Revenues	**$ 8,417**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 964,087**	**$ 972,503**	**$ 972,503**
Total - Pauahi Project Expend, HI R-15 Fund	**$ 972,504**	**$ 972,503**	**$ 972,503**

Housing & Comm Dev Sec 8 Fund (470)

This fund accounts for all monies received from the Federal government under the Housing and Community Development Act of 1974 for the purpose set forth under Title II of the Act.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Intergovernmental Revenue			
Sec 8 Mainstream Voucher	$ 1,575,793	$ 1,360,564	$ 1,360,564
Sec 8 Mod Rehab (001)	102,344	176,810	176,810
Sec 8 Exstg Hsg Vou Prgm	52,576,097	57,579,111	57,808,052
Total - Intergovernmental Revenue	**$ 54,254,234**	**$ 59,116,485**	**$ 59,345,426**
Miscellaneous Revenues			
Investments	$ 60,246	$ 0	$ 0
Other Sources-Interest Earnings	39,766	0	0
Other Escheats	11,277	0	0
Total - Miscellaneous Revenues	**$ 111,289**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 697,745**	**$ 0**	**$ 0**
Total - Housing & Comm Dev Sec 8 Fund	**$ 55,063,268**	**$ 59,116,485**	**$ 59,345,426**

Leasehold Conversion Fund (490)

This fund accounts for all monies to assist lessees of land upon which are situated either residential condominium, cooperative housing, or residential planned development to purchase those lands at fair and reasonable prices.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Miscellaneous Revenues			
Investments	$ 2,086	$ 0	$ 0
Other Sources-Interest Earnings	29	0	0
Total - Miscellaneous Revenues	**$ 2,115**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 171,251**	**$ 123,366**	**$ 123,366**
Total - Leasehold Conversion Fund	**$ 173,366**	**$ 123,366**	**$ 123,366**

General Improvement Bond Fund (610)

This fund accounts for proceeds of general obligation bonds issued to pay all or part of those appropriations for public improvements specified to be expended from this fund.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Non-Revenue Receipts			
General Obligation Bonds	$ 76,004,744	$ 217,027,000	$ 163,368,832
Total - Non-Revenue Receipts	**$ 76,004,744**	**$ 217,027,000**	**$ 163,368,832**
Total - General Improvement Bond Fund	**$ 76,004,744**	**$ 217,027,000**	**$ 163,368,832**

Highway Improvement Bond Fund (620)

This fund accounts for proceeds of general obligation bonds issued to pay all or part of those appropriations for highway and related public improvements specified to be expended from this fund.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Fines and Forfeits			
Liquidated Contr Damages	$ 600	$ 0	$ 0
Total - Fines and Forfeits	**$ 600**	**$ 0**	**$ 0**
Non-Revenue Receipts			
General Obligation Bonds	$ 174,008,542	$ 108,531,000	$ 112,551,000
Total - Non-Revenue Receipts	**$ 174,008,542**	**$ 108,531,000**	**$ 112,551,000**
Total - Highway Improvement Bond Fund	**$ 174,009,142**	**$ 108,531,000**	**$ 112,551,000**

Capital Projects Fund (640)

This fund accounts for monies received from sources other than the federal government, in form of grants, entitlements, shared revenues or payments in lieu of taxes, to fund capital projects, and city monies appropriated for capital projects.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Intergovernmental Revenue			
State Department of Transportation	$ 291,318	$ 0	$ 0
Total - Intergovernmental Revenue	**$ 291,318**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Othr Share of Constr Cost	$ 0	$ 100,000	$ 2,600,000
Total - Miscellaneous Revenues	**$ 0**	**$ 100,000**	**$ 2,600,000**
Non-Revenue Receipts			
Id B&I Rdmptn Fund	$ 1,285	$ 0	$ 0
State Grants	0	0	9,750,000
Total - Non-Revenue Receipts	**$ 1,285**	**$ 0**	**$ 9,750,000**
Total - Capital Projects Fund	**$ 292,603**	**$ 100,000**	**$ 12,350,000**

Detailed Statement of Revenues and Surplus

Housing Development Special Fund (655)

This fund accounts for the proceeds of general obligation bonds and bond anticipation notes authorized and issued for the purpose of developing housing for sale or for rental and for the proceeds from the sale or rental of housing.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Licenses and Permits			
Easement Grants	$ 71,690	$ 60,000	$ 60,000
Total - Licenses and Permits	**$ 71,690**	**$ 60,000**	**$ 60,000**
Charges for Services			
Chinatown Gateway-Parking	$ 251,133	$ 324,000	$ 219,800
River-Nimitz-Parking	69,735	85,000	85,000
Total - Charges for Services	**$ 320,868**	**$ 409,000**	**$ 304,800**
Miscellaneous Revenues			
Investments	$ 1	$ 0	$ 0
Rental Units (Hcd Prop)	26,987	0	0
Manoa Elderly-Res	14,947	0	0
Hsg Buyback-Shared Equity	1,435,518	0	0
Total - Miscellaneous Revenues	**$ 1,477,453**	**$ 0**	**$ 0**
Revolving Fund Revenues			
Repay Dchd Loans-Others	$ 37,069	$ 0	$ 0
Total - Revolving Fund Revenues	**$ 37,069**	**$ 0**	**$ 0**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 4,581,879	$ 6,341,627	$ 4,619,849
Total - Non-Revenue Receipts	**$ 4,581,879**	**$ 6,341,627**	**$ 4,619,849**
Unreserved Fund Balance	**$ 2,091,477**	**$ 2,724,289**	**$ 1,570,031**
Interfund Transfer	**$ (5,715,655)**	**$ (7,807,525)**	**$ (5,649,680)**
Total - Housing Development Special Fund	**$ 2,864,781**	**$ 1,727,391**	**$ 905,000**

Sewer Revenue Bond (670)

This fund accounts for proceeds of revenue bonds issued to pay all or part of those appropriations for improvements, repairs, and maintenance of the wastewater system.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Miscellaneous Revenues			
Investments	$ 1,213,075	$ 0	$ 0
Investments-Pool	1,948,541	2,767,000	4,522,000
Sund Refunds-Prior Expend	12,635	0	0
Total - Miscellaneous Revenues	**$ 3,174,251**	**$ 2,767,000**	**$ 4,522,000**
Non-Revenue Receipts			
Sale of Sewer Rev Bonds	$ 260,020,952	$ 204,250,000	$ 253,729,000
State Revolving Fund	221,758	0	0
Total - Non-Revenue Receipts	**$ 260,242,710**	**$ 204,250,000**	**$ 253,729,000**
Total - Sewer Revenue Bond	**$ 263,416,961**	**$ 207,017,000**	**$ 258,251,000**

Sld Wst Improvement Bond Fund (680)

This fund accounts for proceeds of general obligation bonds issued to pay all or part of those appropriations for solid waste disposal and related public improvements specified to be expended from this fund.

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Miscellaneous Revenues			
Other Sundry Realization	$ 250	$ 0	$ 0
Total - Miscellaneous Revenues	**$ 250**	**$ 0**	**$ 0**
Non-Revenue Receipts			
General Obligation Bonds-Taxable	$ 20,004,973	$ 0	$ 0
General Obligation Bonds	291	45,311,000	58,043,106
Total - Non-Revenue Receipts	**$ 20,005,264**	**$ 45,311,000**	**$ 58,043,106**
Total - Sld Wst Improvement Bond Fund	**$ 20,005,514**	**$ 45,311,000**	**$ 58,043,106**

Departmental Revenue Summary

Department of Budget and Fiscal Services

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Taxes			
Real Property Taxes - Current Year	$ 357,716,410	$ 1,265,445,400	$ 1,404,724,000
Real Property Taxes - Prior Year	16,657,068	3,000,000	3,000,000
R P T - Lock Box	384,246,201	0	0
R P T Mortgage Company	411,510,114	0	0
RPT - Epay	18,466,360	0	0
Public Svc Company Tax	35,234,402	36,645,000	37,980,000
Franchise Tax - HECO	39,822,719	44,123,161	44,123,000
Franchise Tax - GASCO	2,462,752	2,924,274	2,925,000
Fuel Tax - Current Year	51,789,800	51,526,000	51,784,000
Total - Taxes	**$ 1,317,905,826**	**$ 1,403,663,835**	**$ 1,544,536,000**
Licenses and Permits			
Direct Wine Shipper	$ 54,790	$ 75,000	$ 75,000
Personal Shipment Permit	1,560	2,250	2,250
Basic Liquor Lic(New Lic)	153,965	225,000	225,000
Liquor Applcn Filing Fee	2,800	6,000	6,000
Addtl Liqr Lic (Gr Sale)	3,279,218	3,000,000	3,000,000
Renewal Liquor License	1,968,540	2,880,000	2,880,000
Easement Grants	5,000	1,867,530	2,784,620
Telephone Enclosures	0	100	100
Total - Licenses and Permits	**$ 5,465,873**	**$ 8,055,880**	**$ 8,972,970**
Intergovernmental Revenue			
Sec 8 Mainstream Voucher	$ 24,555	$ 0	$ 0
Sec 8 Mod Rehab (001)	1,099	0	0
HOME Grant	40,028	2,351,105	3,141,694
CDBG, PI-93-383	0	8,035,248	8,035,248
Workforce Investment Act	0	475,188	495,811
Sec 8 Exstg Hsg Vou Prgm	119,117	0	0
CDBG-Program Income	15,900	525,000	1,577,574
Housing Opportunity-HOPWA	0	552,597	567,630
HOME Grant-Program Income	0	1,058,064	550,000
Emerg Shelter Grants Prgm	0	635,885	646,437
US Dept of Housing and Urban Development	564,444	0	0
Transient Accomdtn Tax	45,423,000	45,423,000	45,423,000
Fish and Wildlife Svcs	71,225	67,116	67,116
Total - Intergovernmental Revenue	**$ 46,259,368**	**$ 59,123,203**	**$ 60,504,510**
Charges for Services			
Duplication-Master Tapes	$ 56,044	$ 39,000	$ 39,000
Svc Fee-Dishonored Checks	941	600	600
Service Fee for Card Payment	283	0	0
Witness Fees	4	0	0
Liqr Licensee Change Name	3,015	4,500	4,500
Charge for Photo Id	122,490	130,000	130,000

Department of Budget and Fiscal Services

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Adm Fee-Mult-Fam Hsg Prgm	0	29,000	27,000
Military Hsg Fee-Lieu Rpt	960,748	967,000	970,000
Charges for Publications	3,330	3,000	3,000
Duplicate Copy-Any Record	9,286	7,825	7,825
Typewrtn Copy-Any Record	65	0	0
Copy-Map, Plan, Diagram	805	800	800
Cert-Correctness of Info	61	50	50
Prop Tax Record Search	3,554	3,800	3,800
City Employees Parking	6,400	6,400	6,400
Pre-Paid Coll/Disp Chgs	56,404	0	0
Total - Charges for Services	**$ 1,223,430**	**$ 1,191,975**	**$ 1,192,975**
Fines and Forfeits			
Fines-Liquor Commission	$ 191,740	$ 150,000	$ 150,000
Total - Fines and Forfeits	**$ 191,740**	**$ 150,000**	**$ 150,000**
Miscellaneous Revenues			
Investments	$ 4,433,593	$ 0	$ 0
Investments-Pool	22,170,442	29,649,000	48,452,000
Rental Units (City Prop)	32,159	134,155	134,155
Rental Units (Hcd Prop)	205,613	205,613	205,613
Rental for Use of Land	639,365	622,132	398,332
Land	0	350,000	538,500
Other Escheats	38,976	50,000	50,000
Othr Share of Constr Cost	0	100,000	2,600,000
Subdividers-Park/Playgrnd	1,565,722	956,667	0
Recovery-Interest-Federal Subsidy	8,418,038	8,375,134	7,462,322
Recov-Direct Costs HART	849,089	1,025,854	1,025,800
Recoveries - Others	7,303	0	0
Other Sundry Realization	4,484	0	0
Sund Refunds-Prior Expend	27,149	0	0
Sundry Ref-Pcard Rebate	362,709	360,000	360,000
Vacation Accum Deposits	98,464	800	800
Misc Rev/Cash Over/Short	49	0	0
Sale-Other Mtls & Suppl	189,756	189,000	189,000
Sale of Scrap Materials	16,817	16,000	16,000
Misc Deposit Adjustments	10	0	0
Total - Miscellaneous Revenues	**$ 39,059,738**	**$ 42,034,355**	**$ 61,432,522**
Non-Revenue Receipts			
Recov-Debt Svc Wf/Refuse	$ 14,285,387	$ 15,361,700	$ 15,844,848
Recov Debt Sv-Swdf Sp Fd	26,560,339	27,361,549	28,014,601
Recov Debt Svc-Hsg Sp Fd	5,433,451	7,425,725	5,337,580
Recov Debt Svc-Swr Fund	2,115,209	1,046,684	86,669
Recov Debt Svc-HART	0	27,000,000	53,000,000
Recov Swr Fd(Wwm Radio)	35,000	35,000	35,000
Recov-Debt Svc Golf Fd	950,366	1,871,906	2,069,152

Department of Budget and Fiscal Services

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Recov D/S-Spec Events Fd	2,451,332	2,461,600	2,761,614
Recov D/S-Hanauma Bay Fd	1,630,595	1,136,849	1,179,170
Recov Debt Svc-Hwy Fund	104,772,051	117,612,309	132,897,632
Recov Case - Zoo Fund	690,300	725,900	738,200
Recov Debt Svc-Zoo Fund	3,284,515	3,330,645	3,425,357
Recov CASE-Spec Events Fd	659,900	705,800	787,600
Recov CASE-Hanauma Bay Fd	378,300	389,000	501,600
Recov CASE - Hwy Beaut Fd	355,700	377,600	416,000
Recov CASE - Sw Sp Fd	11,944,200	12,609,200	12,755,800
Recov CASE-Golf Fund	0	872,500	885,500
Recov CASE-Hwy Fund	12,655,800	13,852,700	15,084,600
Recov CASE-Sewer Fund	17,663,100	19,895,700	18,586,000
Recov CASE-Liquor Comm Fd	317,500	338,100	359,000
Recov CASE-Patsy T Mink Central Oahu Reg Pk Fd	10,500	10,500	26,700
Recov CASE - Bikeway Fd	86,100	92,200	80,600
Recov CASE-Waipio Peninsula Soccer Park Fund	4,400	5,600	5,600
Recov CASE-Hsg Dev Sp Fd	282,200	381,800	312,100
Recovery CASE-BWS	3,300,000	3,300,000	3,300,000
Recov CASE-HART	840,841	1,150,990	1,144,200
Transfer Fr General Fd	148,672,329	154,687,783	152,953,847
Transfer Fr General Fd-RPT	0	18,981,681	21,070,860
Bus Subsidy-General Fund	127,670,483	166,031,641	189,611,425
Bus Subsidy-Highway Fund	40,236,787	22,619,055	18,442,740
Trans Fr Ref Gnl Ac-Rent	263,500	263,500	263,500
Id B&I Rdmptn Fund	1,285	0	0
Trf-Sewer Fund for Rent	472,500	472,500	472,500
Trf-Com Dev to Rehab Loan	0	0	400,000
Transfer from Other Fund	2,304	0	0
General Obligation Bonds-Taxable	20,004,973	0	0
General Obligation Bonds	250,013,577	370,869,000	333,962,938
Sale of Sewer Rev Bonds	260,020,952	204,250,000	253,729,000
RECO Unposted	2,444	0	0
State Grants	0	0	9,750,000
Total - Non-Revenue Receipts	**$ 1,058,068,220**	**$ 1,197,526,717**	**$ 1,280,291,933**
Total - Department of Budget and Fiscal Services	**$ 2,468,174,195**	**$ 2,711,745,965**	**$ 2,957,080,910**

Department of Community Services

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Intergovernmental Revenue			
Sec 8 Mainstream Voucher	$ 1,551,238	$ 1,360,564	$ 1,360,564
Sec 8 Mod Rehab (001)	101,245	176,810	176,810
HOME Grant	822,944	0	0
Workforce Investment Act	0	1,094,262	1,094,262
Sec 8 Exstg Hsg Vou Prgm	52,456,980	57,579,111	57,808,052
CDBG-Program Income	78,172	0	0
Housing Opportunity-HOPWA	140,096	0	0
First to Work Program	0	2,340,542	2,340,542
Program On Aging	0	4,267,780	4,267,780
HOME Grant-Program Income	1,223,365	0	0
Emerg Shelter Grants Prgm	67,030	0	0
Community Prosecution	62,391	0	0
US Dept of Health & Human Services	1,112,114	0	0
US Dept of Justice	151,233	0	0
US Dept of Labor	3,496,337	0	0
US Dept of Education	1,009,328	0	0
US Dept of Housing and Urban Development	11,742,751	1,425,000	1,425,000
Program On Aging-State Sh	0	11,193,972	11,193,972
State Department of Human Services	1,774,736	0	0
State Department of Health	5,232,251	0	0
Total - Intergovernmental Revenue	**$ 81,022,211**	**$ 79,438,041**	**$ 79,666,982**
Charges for Services			
Adm Fee-Mult-Fam Hsg Prgm	$ 19,049	$ 0	$ 0
Chinatown Gateway-Parking	31,340	0	0
Total - Charges for Services	**$ 50,389**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Investments	$ 144,991	$ 0	$ 0
Other Sources-Interest Earnings	42,763	0	0
Rental Units (City Prop)	144,269	0	0
Rental Units (Hcd Prop)	44,588	0	0
Rental for Use of Land	2,100	0	0
Parking Stalls	233,592	233,000	233,000
Other Escheats	11,277	0	0
Sund Refunds-Prior Expend	141,504	0	0
Vacation Accum Deposits	3,130	0	0
Hsg Buyback-Shared Equity	1,435,518	0	0
Total - Miscellaneous Revenues	**$ 2,203,732**	**$ 233,000**	**$ 233,000**
Revolving Fund Revenues			
Principal	$ 776,179	$ 3,159,436	$ 3,159,436
Interest	19,731	0	0
Late Charge	1,236	0	0
Repay Dchd Loans-Others	44,237	0	0

Department of Community Services

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Total - Revolving Fund Revenues	**$ 841,383**	**$ 3,159,436**	**$ 3,159,436**
Utilities or Other Enterprises			
Miscellaneous Revenues	$ 33,500	$ 0	$ 0
Total - Utilities or Other Enterprises	**$ 33,500**	**$ 0**	**$ 0**
Non-Revenue Receipts			
State Grants	$ 0	$ 8,223,207	$ 8,223,187
Federal Grants	0	77,568	77,568
Total - Non-Revenue Receipts	**$ 0**	**$ 8,300,775**	**$ 8,300,755**
Total - Department of Community Services	**$ 84,151,215**	**$ 91,131,252**	**$ 91,360,173**

Department of the Corporation Counsel

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Charges for Services			
Legal Services (BWS)	$ 165,000	$ 201,300	$ 209,200
Duplicate Copy-Any Record	221	100	100
Total - Charges for Services	**$ 165,221**	**$ 201,400**	**$ 209,300**
Miscellaneous Revenues			
Misc Recov,Collect,Etc	$ 21,991	$ 0	$ 0
Sund Refunds-Prior Expend	399	0	0
Total - Miscellaneous Revenues	**$ 22,390**	**$ 0**	**$ 0**
Total - Department of the Corporation Counsel	**$ 187,611**	**$ 201,400**	**$ 209,300**

Department of Customer Services

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Licenses and Permits			
Auctioneer & Pawn Broker	$ 6,508	$ 6,300	$ 6,300
Firearms	384	350	350
Second-Hand & Junk Dealer	10,275	8,500	8,500
Used Mtr Veh Part Dealer	797	680	680
Wreck Salv Rebld Mtr Veh	637	580	580
Peddler/Itinerant Vendor	1,746	1,600	1,600
Tear Gas/Othr Noxious Sub	200	110	110
Scrap Dealers	2,183	2,000	2,000
Pedicab License Fees	58	50	50
Refuse Collector-Lic	6,500	3,500	3,500
Glass Recycler	200	300	300
Motor Vehicle Weight Tax	146,197,527	169,590,380	182,480,380
Motor Vehicle Plate Fees	620,259	623,690	623,690
Mtr Veh Spc No Plate Fee	826,597	828,150	828,150
Motor Vehicle Tag Fees	388,176	392,650	692,650
Motor Veh Trfr Fee & Pen	2,793,157	2,796,800	2,796,800
Dupl Regis/Ownership Cert	199,360	199,600	199,600
Dlnqt Mtr Veh Wt Tax Pen	1,153,133	1,138,700	1,138,700
Correction Fees	13,130	7,800	7,800
Mvr-Annual Fee	14,786,378	14,870,200	14,870,200
Reconstr Inspec Fees	39,405	39,660	39,660
Other Vehicle Weight Tax	4,671,834	5,375,770	5,759,760
Dlnqt Othr Veh Wt Tax Pen	39,708	39,800	39,800
Bicycle Licenses	334,860	331,250	331,250
Moped Annual License Fee	235,347	235,660	235,660
Nonresident Vehicle Prmt	21,660	21,900	21,900
Motor Vehicle Drivers Lic	5,196,317	6,076,310	5,706,190
Private Trans Reg Fees	54,760	54,700	54,700
Dog Licenses	160,987	161,180	161,180
Dog Tag Fees	6,842	6,890	6,890
Newsstands	9,465	9,470	9,470
Taxi Stand Permit Fee	14,120	12,500	12,500
Taxi Stand Decals	144	150	150
Dispensing Rack	184,848	173,900	173,900
Frt Curb Load Zone-Permit	243,557	243,770	243,770
Frt Curb Load Zone-Decals	10,823	10,990	10,990
Pass Loading Zone-Permit	17,937	17,970	17,970
Pass Loading Zone-Decals	789	790	790
Total - Licenses and Permits	**$ 178,250,608**	**$ 203,284,600**	**$ 216,488,470**
Charges for Services			
Svc Fee-Dishonored Checks	$ 16,520	$ 16,500	$ 16,500
Service Fee for Card Payment	62,474	58,680	58,680
Witness Fees	78	0	0

Department of Customer Services

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Duplicate Copy-Any Record	77	80	80
Spay-Neuter Service	325,515	318,150	318,150
Taxi/Pedicab Drivers Cert	85	80	80
Hwy Beautification Fees	4,726,218	4,678,650	4,678,650
Total - Charges for Services	**$ 5,130,967**	**$ 5,072,140**	**$ 5,072,140**
Miscellaneous Revenues			
Recov of Utility Charges	$ 8,975	$ 8,980	$ 8,980
Recov State-Motor Vehicle	1,026,283	1,052,540	1,097,030
Recov State-Hawaii State ID	666,868	748,050	754,920
Recov-State-Comml Drv Lic	377,300	631,160	639,620
Reimb State-MV Insp Prgm	687,656	784,770	784,770
Reimb State - DPP Placard	149,904	148,800	148,800
Reimb From Org. Plates	23,080	23,000	23,000
Towing Service Premiums	120,000	120,000	120,000
Disposal of Derelict Vehicles	766	0	0
Sund Refunds-Prior Expend	66,970	0	0
Vacation Accum Deposits	14,308	0	0
Misc Rev/Cash Over/Short	(1,727)	0	0
Auction Sale-Impound Veh	289,615	289,600	289,600
Sale-Other Mtls & Suppl	205	210	210
Misc Deposit Adjustments	10	0	0
Total - Miscellaneous Revenues	**$ 3,430,213**	**$ 3,807,110**	**$ 3,866,930**
Total - Department of Customer Services	**$ 186,811,788**	**$ 212,163,850**	**$ 225,427,540**

Department of Design and Construction

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Charges for Services			
Duplicate Copy-Any Record	$ 483	$ 0	$ 0
Total - Charges for Services	**$ 483**	**$ 0**	**$ 0**
Fines and Forfeits			
Liquidated Contr Damages	$ 12,500	$ 0	$ 0
Total - Fines and Forfeits	**$ 12,500**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Recov-Overtime Inspection	$ 39,963	$ 0	$ 0
Other Sundry Realization	100	0	0
Sund Refunds-Prior Expend	52,526	0	0
Total - Miscellaneous Revenues	**$ 92,589**	**$ 0**	**$ 0**
Total - Department of Design and Construction	**$ 105,572**	**$ 0**	**$ 0**

Department of Emergency Management

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Intergovernmental Revenue			
US Dept of Commerce	$ 134,567	$ 0	$ 0
Homeland Security Grants	1,492,447	103,014	0
LEPC Emergency Planning	31,130	35,000	35,000
Total - Intergovernmental Revenue	**$ 1,658,144**	**$ 138,014**	**$ 35,000**
Charges for Services			
Abstract of Information	$ 45	$ 0	$ 0
Total - Charges for Services	**$ 45**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Reimb State-HPD Civil Def	$ 0	$ 29,200	$ 29,200
Sund Refunds-Prior Expend	587,163	0	0
Sund Refunds-Curr Exp	189,531	0	0
Total - Miscellaneous Revenues	**$ 776,694**	**$ 29,200**	**$ 29,200**
Total - Department of Emergency Management	**$ 2,434,883**	**$ 167,214**	**$ 64,200**

Department of Emergency Services

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Intergovernmental Revenue			
State Dept of Land & Natural Resources	$ 697,084	$ 697,084	$ 697,084
Total - Intergovernmental Revenue	**$ 697,084**	**$ 697,084**	**$ 697,084**
Charges for Services			
Abstract of Information	$ 2,186	$ 2,250	$ 2,250
Total - Charges for Services	**$ 2,186**	**$ 2,250**	**$ 2,250**
Miscellaneous Revenues			
Contributions to The City	$ 25,000	$ 0	$ 0
Recov State-Emerg Amb Svc	37,791,820	41,204,261	45,429,456
Sund Refunds-Prior Expend	105,598	0	0
Sund Refunds-Curr Exp	44,367	0	0
Total - Miscellaneous Revenues	**$ 37,966,785**	**$ 41,204,261**	**$ 45,429,456**
Total - Department of Emergency Services	**$ 38,666,055**	**$ 41,903,595**	**$ 46,128,790**

Department of Enterprise Services

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Charges for Services			
Surcharge On Tickets	$ 67,003	$ 105,000	$ 90,000
Duplicate Copy-Any Record	4	0	0
Other Misc Services	2,400	8,400	8,400
Zoo Parking Lot	1,159,122	1,000,000	1,100,000
Golf Course Fees	6,304,861	6,374,443	6,469,246
Honolulu Zoo	4,709,727	4,000,000	4,000,000
Total - Charges for Services	**$ 12,243,117**	**$ 11,487,843**	**$ 11,667,646**
Miscellaneous Revenues			
Golf Course Cart Rentals	$ 2,124,938	$ 2,263,104	$ 2,544,811
Rental for Use of Land	28,856	13,000	13,000
Arena	628,597	620,000	650,000
Assembly Hall (Pikake Room)	83,166	110,000	80,000
Meeting Room	187,816	100,000	105,000
Exhibition Pavilion	570,262	530,000	530,000
Theater-Concert Hall	473,819	400,000	500,000
Waikiki Shell	184,354	100,000	115,000
Galleria (Other Area)	25,524	20,000	20,000
Riser and Chair Setup	5,200	10,000	7,500
Chair and Table Setup	183,650	160,000	160,000
Stage Setup	102,405	95,000	100,000
Moving Equipment	2,000	1,500	2,000
Ushering Service	255,615	250,000	266,000
Spotlight and Sound Setup	179,968	150,000	150,000
Excessive Cleanup	27,174	20,000	25,000
Piano	18,113	13,000	15,000
Box Office Service	672,822	550,000	675,000
Other Personal Services	132,385	130,000	130,000
Food Conces-Auditoriums	472,367	600,000	500,000
Golf Course-Pro Shops	7,000	14,400	14,400
Parking-Auditoriums	2,541,818	2,400,000	2,400,000
Other-Auditoriums	1,630	12,000	1,500
Novelty Sales Concess-Aud	42,633	50,000	30,000
Ala Moana Conces-Waikiki	59,637	55,000	60,000
Hanauma Beach Park Conces	381,537	360,000	360,000
Honolulu Zoo Food Conces	285,203	250,000	250,000
Kapiolani Beach Conces	157,235	130,000	140,000
Waikiki Beach Food Conces	187,853	140,000	150,000
Waikiki Surfbd Lockr Conc	162,210	160,000	160,000
Pouring Rts-Vending Mach	60,026	60,000	50,000
Hanauma Shuttle Bus Svc	47,549	45,000	45,000
Koko Head Stables Conces	12,307	10,000	10,000
Hanauma Snorkling Rental	1,882,560	1,872,000	1,872,000
Waikiki Beach Conces-Othr	739,519	1,250,000	1,490,000

Department of Enterprise Services

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Hanauma Gift Shop Concess	263,375	230,000	250,000
Golf Course Food Conces	95,372	93,200	111,200
Golf Course Driving Range	570,706	550,000	575,000
Aquatics Ctr Food Concess	0	14,400	14,400
Automatic Teller Machines	41,350	1,800	1,800
Contributions to The City	9,420	0	0
Develop Prem-Royal Kunia	41,864	0	0
Recov-Crt Odr Restitution	240	0	0
Sund Refunds-Prior Expend	1,189	0	0
Sund Refunds-Curr Exp	256	0	0
Vacation Accum Deposits	28,760	0	0
Misc Rev/Cash Over/Short	385	0	0
Sale of Animals	1,500	0	0
Misc Deposit Adjustments	3	0	0
Total - Miscellaneous Revenues	**$ 13,982,168**	**$ 13,833,404**	**$ 14,573,611**
Utilities or Other Enterprises			
Miscellaneous Revenues	$ 7,980	$ 0	$ 0
Total - Utilities or Other Enterprises	**$ 7,980**	**$ 0**	**$ 0**
Total - Department of Enterprise Services	**$ 26,233,265**	**$ 25,321,247**	**$ 26,241,257**

Department of Environmental Services

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Licenses and Permits			
Refuse Collector-Decal	$ 916	$ 900	$ 900
Total - Licenses and Permits	**$ 916**	**$ 900**	**$ 900**
Intergovernmental Revenue			
Pymt Fr St-Glass Disp Fee	$ 539,219	$ 550,000	$ 500,000
Total - Intergovernmental Revenue	**$ 539,219**	**$ 550,000**	**$ 500,000**
Charges for Services			
Svc Fee-Dishonored Checks	$ 25	$ 0	$ 0
Duplicate Copy-Any Record	146	100	100
Bus. Automated Refuse Pu	40	0	0
Sewer Lateral Instal	125,884	126,573	127,273
Sewer Service Charges	445,417,028	451,041,100	453,430,350
Other Sewer Chgs	65,144	174,354	174,354
Wstwtr Sys Facil Chgs	4,411,314	10,902,400	10,902,400
Business Premises	459,340	450,000	450,000
Residential Refuse Collection Fee	0	0	5,800,000
Disposal Charges	6,207,128	2,900,000	2,900,000
Disp Chgs Surcharge-Other	4,595,857	4,000,000	5,254,248
Disp Chgs Surcharge - C&C	2,243,661	2,500,000	3,673,500
Miscellaneous-Sanitation	82,167	0	0
Total - Charges for Services	**$ 463,607,734**	**$ 472,094,527**	**$ 482,712,225**
Fines and Forfeits			
Fines-Unpaid Civil	$ 6,750	$ 0	$ 0
Fines-Indust Ww Discharge	25,000	15,000	15,000
Fines Miscellaneous	250	0	0
Total - Fines and Forfeits	**$ 32,000**	**$ 15,000**	**$ 15,000**
Miscellaneous Revenues			
Rental for Use of Land	$ 116,888	$ 0	$ 0
Recovery-Damaged Refuse Carts	1,500	0	0
Other Sundry Realization	31,424	0	0
Sund Refunds-Prior Expend	553,007	0	0
Vacation Accum Deposits	168,726	0	0
Sale of Scrap Materials	264	0	0
Misc Deposit Adjustments	7	0	0
Total - Miscellaneous Revenues	**$ 871,816**	**$ 0**	**$ 0**
Utilities or Other Enterprises			
Tip Fees-Private Direct	$ 29,623,414	$ 31,000,000	$ 31,000,000
Electrical Energy Revenue	66,909,833	70,000,000	70,000,000
Tip Fees-Other	20,942,930	21,900,000	21,500,000
Total - Utilities or Other Enterprises	**$ 117,476,177**	**$ 122,900,000**	**$ 122,500,000**
Non-Revenue Receipts			
State Revolving Fund	$ 221,758	$ 0	$ 0

Department of Environmental Services

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Total - Non-Revenue Receipts	$ 221,758	$ 0	$ 0
Total - Department of Environmental Services	$ 582,749,620	$ 595,560,427	$ 605,728,125

Department of Facility Maintenance

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Licenses and Permits			
Non-Storm Wtr Dischg Pmt	$ 0	$ 200	$ 2,500
Total - Licenses and Permits	**$ 0**	**$ 200**	**$ 2,500**
Charges for Services			
Sale of Gasoline and Oil	$ 132,421	$ 100,000	$ 100,000
Duplicate Copy-Any Record	1,208	0	0
Sidewalk Repair	21,324	47,705	47,705
City Employees Parking	723,162	720,712	720,712
JTMC Parking	0	173,600	25,000
Kapalama Hale Parking Facility	40,676	40,676	68,250
Lamppost Banner Display	42,575	30,000	30,000
Total - Charges for Services	**$ 961,366**	**$ 1,112,693**	**$ 991,667**
Fines and Forfeits			
Fines-Storm Water	$ 14,500	$ 19,000	$ 15,000
Total - Fines and Forfeits	**$ 14,500**	**$ 19,000**	**$ 15,000**
Miscellaneous Revenues			
Manoa Elderly-Res	$ 14,947	$ 0	$ 0
Perquisite Housing	7,692	7,692	7,692
Telecom Facilities Rental	32,000	0	0
Kekaulike Dia Hd Blk Pkg	5,287	0	0
Recov-Damaged St Lights	228,588	45,000	45,000
Recovery of Traffic Signs	3,717	10,951	10,951
Other Comp-Loss of Fixed Asset	7,390	6,500	6,500
Contributions to The City	28,900	50,000	50,000
Recov-Overhead Charges	1,029	4,000	4,000
Recov-Crt Odr Restitution	1,052	350	650
Recov State-Hawaii State ID	13,992	0	0
Sund Refunds-Prior Expend	32,841	4,500	4,500
Vacation Accum Deposits	35,043	12,900	12,900
Sale-Other Mtls & Suppl	4,624	4,000	4,000
Total - Miscellaneous Revenues	**$ 417,102**	**$ 145,893**	**$ 146,193**
Total - Department of Facility Maintenance	**$ 1,392,968**	**$ 1,277,786**	**$ 1,155,360**

Honolulu Fire Department

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Licenses and Permits			
Fire Code Permit & Lic	$ 726,659	$ 720,000	$ 720,000
Fireworks License Fees	60,007	58,502	58,502
Total - Licenses and Permits	**$ 786,666**	**$ 778,502**	**$ 778,502**
Intergovernmental Revenue			
US Dept of Transportation	$ 41,000	$ 0	$ 0
Homeland Security Grants	40,000	0	0
AFC Admin Assist's Pay	253,350	245,400	201,400
Total - Intergovernmental Revenue	**$ 334,350**	**$ 245,400**	**$ 201,400**
Charges for Services			
Svc Fee-Dishonored Checks	$ 50	$ 0	$ 0
Plan Review Fee	599,790	530,000	530,000
Duplicate Copy-Any Record	571	914	765
Total - Charges for Services	**$ 600,411**	**$ 530,914**	**$ 530,765**
Miscellaneous Revenues			
Rental-Amb Facil-Fire Stn	$ 63,900	$ 63,900	$ 63,900
Rental of Equipment	0	10,000	10,000
Contributions to The City	29,123	0	0
Recov-Crt Odr Restitution	806	0	0
Misc Recov,Collect,Etc	663	0	0
Sund Refunds-Prior Expend	372,490	0	0
Vacation Accum Deposits	32,700	0	0
Total - Miscellaneous Revenues	**$ 499,682**	**$ 73,900**	**$ 73,900**
Total - Honolulu Fire Department	**$ 2,221,109**	**$ 1,628,716**	**$ 1,584,567**

Department of Human Resources

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Charges for Services			
Duplicate Copy-Any Record	$ 67	$ 0	$ 0
Total - Charges for Services	**$ 67**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Recov-Workers' Comp Paymt	$ 460,631	$ 460,000	$ 460,000
Recov Work Comp-3Rd Party	319,091	350,000	350,000
Vacation Accum Deposits	4,223	0	0
Total - Miscellaneous Revenues	**$ 783,945**	**$ 810,000**	**$ 810,000**
Total - Department of Human Resources	**$ 784,012**	**$ 810,000**	**$ 810,000**

Department of Information Technology

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Licenses and Permits			
Easement Grants	$ 154,997	$ 140,000	$ 140,000
Total - Licenses and Permits	**$ 154,997**	**$ 140,000**	**$ 140,000**
Intergovernmental Revenue			
Wireless Enhanced 911	$ 1,044,745	$ 2,000,000	$ 1,300,000
Total - Intergovernmental Revenue	**$ 1,044,745**	**$ 2,000,000**	**$ 1,300,000**
Charges for Services			
Duplication-Master Tapes	$ 13,000	$ 13,000	$ 13,000
Data Proc Svc-State	761,333	730,000	730,000
Data Proc Svc-US Govt	2,187	1,000	1,000
Data Proc Svc-Othr County	907,096	400,000	400,000
Total - Charges for Services	**$ 1,683,616**	**$ 1,144,000**	**$ 1,144,000**
Miscellaneous Revenues			
Rental for Use of Land	$ 31,355	$ 27,000	$ 27,000
Sund Refunds-Prior Expend	23,527	0	0
Total - Miscellaneous Revenues	**$ 54,882**	**$ 27,000**	**$ 27,000**
Non-Revenue Receipts			
State Grants	$ 0	$ 59,000	$ 59,000
Total - Non-Revenue Receipts	**$ 0**	**$ 59,000**	**$ 59,000**
Total - Department of Information Technology	**$ 2,938,240**	**$ 3,370,000**	**$ 2,670,000**

Department of Land Management

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Total - Department of Land Management	$ 0	$ 0	$ 0

Office of the Mayor

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Charges for Services			
Duplicate Copy-Any Record	$ 512	$ 0	$ 0
Total - Charges for Services	**$ 512**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Rental for Use of Land	$ 600	$ 0	$ 0
Sund Refunds-Prior Expend	32,737	0	0
Vacation Accum Deposits	7,279	0	0
Total - Miscellaneous Revenues	**$ 40,616**	**$ 0**	**$ 0**
Total - Office of the Mayor	**$ 41,128**	**$ 0**	**$ 0**

Office of the Managing Director

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Intergovernmental Revenue			
US Dept of Labor	$ 3,186	$ 0	$ 0
Hawaii Tourism Authority	60,000	0	0
Total - Intergovernmental Revenue	**$ 63,186**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Contributions to The City	$ 6,250	$ 0	$ 0
Private Grants to The City	359,516	0	0
Total - Miscellaneous Revenues	**$ 365,766**	**$ 0**	**$ 0**
Total - Office of the Managing Director	**$ 428,952**	**$ 0**	**$ 0**

Neighborhood Commission

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Total - Neighborhood Commission	$ 0	$ 0	$ 0

Royal Hawaiian Band

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Charges for Services			
Band Collection	$ 1,200	$ 0	$ 0
Total - Charges for Services	**$ 1,200**	**$ 0**	**$ 0**
Total - Royal Hawaiian Band	**$ 1,200**	**$ 0**	**$ 0**

Department of the Medical Examiner

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Charges for Services			
Medical Examiner's Report	$ 2,840	$ 4,000	$ 4,000
Total - Charges for Services	**$ 2,840**	**$ 4,000**	**$ 4,000**
Total - Department of the Medical Examiner	**$ 2,840**	**$ 4,000**	**$ 4,000**

Department of Parks and Recreation

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Licenses and Permits			
Camping Permits	$ 340,076	$ 315,500	$ 318,600
Total - Licenses and Permits	**$ 340,076**	**$ 315,500**	**$ 318,600**
Intergovernmental Revenue			
US Dept of Agriculture	$ 156,743	$ 200,000	$ 202,000
US Dept of Education	55,000	25,000	20,000
Mayor's Lei Day Program	21,133	0	0
Total - Intergovernmental Revenue	**$ 232,876**	**$ 225,000**	**$ 222,000**
Charges for Services			
Svc Fee-Dishonored Checks	$ 575	$ 0	$ 0
Duplicate Copy-Any Record	37	0	0
Custodial Services	24,209	20,200	20,200
Attendant Services	486,534	450,000	454,500
Kitchen & Facility Usage	11,455	10,700	10,800
Hanauma Bay Parking	194,727	181,500	183,300
Scuba and Snorkeling	25,270	25,300	25,500
Commercial Filming	71,086	63,800	64,400
Summer Fun Program	233,872	220,000	222,200
Fall and Spring Programs	29,000	0	0
Parks District V Fees	244,383	235,400	235,400
Foster Botanic Garden	136,064	132,000	133,300
Hanauma Bay-Admission	4,963,022	4,407,000	4,451,000
Fees for Community Garden	33,808	45,000	45,000
Total - Charges for Services	**$ 6,454,042**	**$ 5,790,900**	**$ 5,845,600**
Miscellaneous Revenues			
Other Rents Recreat Facil	$ 2,385	$ 2,500	$ 2,500
Perquisite Housing	12,732	12,660	12,660
Aquatics Ctr Food Concess	13,935	14,400	14,400
Automatic Teller Machines	825	900	900
Contributions to The City	127,970	0	0
Sund Refunds-Prior Expend	15,275	0	0
Sund Refunds-Curr Exp	16	0	0
Vacation Accum Deposits	41,240	0	0
Misc Rev/Cash Over/Short	(98)	0	0
Sale of Scrap Materials	41	0	0
Misc Deposit Adjustments	(9)	0	0
Total - Miscellaneous Revenues	**$ 214,312**	**$ 30,460**	**$ 30,460**
Total - Department of Parks and Recreation	**$ 7,241,306**	**$ 6,361,860**	**$ 6,416,660**

Department of Planning and Permitting

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Licenses and Permits			
Regis-Third Party Reviewr	$ 2,700	$ 3,000	$ 3,000
Building Permits	16,508,966	18,000,000	18,000,000
Storm Drain Conn Fee	17,020	17,000	17,000
NPDES fee	30,100	600,000	1,000,000
Signs	31,207	35,000	35,000
Grading Excavation & Fill	476,748	500,000	500,000
Excav/Rep-St & Sidewalk	268,062	280,000	280,000
Total - Licenses and Permits	**$ 17,334,803**	**$ 19,435,000**	**$ 19,835,000**
Intergovernmental Revenue			
US Dept of Transportation-FHWA	$ 115	$ 0	$ 0
Total - Intergovernmental Revenue	**$ 115**	**$ 0**	**$ 0**
Charges for Services			
Svc Fee-Dishonored Checks	$ 100	$ 150	$ 150
Subdivision Fees	89,350	100,000	100,000
Zoning Reg Applcn Fees	247,568	250,000	250,000
Witness Fees	6	0	0
Nonconform Certi Renewal	0	260,000	0
Plan Review Fee	1,837,876	1,800,000	1,800,000
Exam Fees-Spec Inspectors	685	700	700
Reg Fees-Spec Inspectors	108	100	100
Zoning/Flood Clear Fee	108,978	110,000	110,000
Sidewalk Specs File Fee	48,600	50,000	50,000
Driveway Specs File Fee	3,600	4,000	4,000
Duplicate Copy-Any Record	49,028	50,000	50,000
Electrical Inspection	0	100	100
Bldg Code Variance/Appeal	2,800	2,800	2,800
Total - Charges for Services	**$ 2,388,699**	**$ 2,627,850**	**$ 2,367,850**
Fines and Forfeits			
Fines-Violat Land Use Ord	$ 10,470	$ 0	$ 0
Fines-Viol Bldg Elec Etc	442,846	525,000	525,000
Liquidated Contr Damages	12,997	0	0
Total - Fines and Forfeits	**$ 466,313**	**$ 525,000**	**$ 525,000**
Miscellaneous Revenues			
Reimb of Admin Cost-Ewa	$ 40,465	$ 40,000	$ 40,000
Other Sundry Realization	100	0	0
Sund Refunds-Curr Exp	356	0	0
Vacation Accum Deposits	26,428	0	0
Total - Miscellaneous Revenues	**$ 67,349**	**$ 40,000**	**$ 40,000**
Non-Revenue Receipts			
Recov CASE - Hwy Beaut Fd	$ (167)	$ 0	$ 0
Total - Non-Revenue Receipts	**$ (167)**	**$ 0**	**$ 0**

Department of Planning and Permitting

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Total - Department of Planning and Permitting	$ 20,257,112	$ 22,627,850	$ 22,767,850

Honolulu Police Department

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Licenses and Permits			
Firearms	$ 1,270	$ 1,300	$ 1,300
HPD Alarm Permits	199,397	189,400	189,400
Total - Licenses and Permits	**$ 200,667**	**$ 190,700**	**$ 190,700**
Intergovernmental Revenue			
US Dept of Health & Human Services	$ 615,636	$ 0	$ 0
US Dept of Justice	608,901	0	0
US Dept of Transportation	1,703,515	0	0
Dea Marijuana Grant	55,000	0	0
HIDTA Program	1,459,781	0	0
Wireless Enhanced 911	540,016	0	0
State Dept of the Attorney General	153,689	0	0
State Department of Health	35,117	0	0
Total - Intergovernmental Revenue	**$ 5,171,655**	**$ 0**	**$ 0**
Charges for Services			
Svc Fee-Dishonored Checks	$ 280	$ 200	$ 200
Duplicate Copy-Any Record	80,352	76,300	76,300
HPD Alarm Service Charges	112,165	106,600	106,600
HPD Special Duty Fees	311,033	306,000	306,000
Street Parking Meter	2,940,023	3,000,000	3,000,000
Frm Damaged Parking Meter	1,829	2,500	2,500
Kaimuki Parking Lot #2	224,478	250,000	250,000
Kailua Parking Lot	227,472	250,000	250,000
Kalakaua Parking Lot	222,864	250,000	250,000
Civic Center Parking Lot	55,926	62,000	62,000
River-Nimitz-Parking	69,735	85,000	85,000
Parking Chgs - Salt Lake-	45,751	53,000	53,000
Parking Charges-Palace Sq	70,758	75,000	75,000
HPD Parking Lot	144,265	142,000	142,000
Kailua Elderly Hsg P/Lot	149,852	165,000	165,000
Total - Charges for Services	**$ 4,656,783**	**$ 4,823,600**	**$ 4,823,600**
Fines and Forfeits			
HPD Alarm Fines	$ 232,479	$ 220,900	$ 220,900
Forfeiture of Seized Prop	51,076	25,000	25,000
Total - Fines and Forfeits	**$ 283,555**	**$ 245,900**	**$ 245,900**
Miscellaneous Revenues			
Investments	$ 1,882	$ 0	$ 0
Rental of Equipment	3,074	4,000	4,000
Contributions to The City	85,000	0	0
Police Department	14,250	19,000	19,000
Sund Refunds-Prior Expend	1,365,478	775,000	700,000
Sund Refunds-Curr Exp	52,549	80,000	80,000
Vacation Accum Deposits	40,635	40,000	40,000

Honolulu Police Department

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Auction Sale-Unclaim Prop	172	33,000	33,000
Sale of Scrap Materials	22	0	0
Misc Deposit Adjustments	10,376	0	0
Total - Miscellaneous Revenues	**$ 1,573,438**	**$ 951,000**	**$ 876,000**
Revolving Fund Revenues			
Late Charge	$ 35,854	$ 34,100	$ 34,100
Total - Revolving Fund Revenues	**$ 35,854**	**$ 34,100**	**$ 34,100**
Utilities or Other Enterprises			
Interest Earnings-Others	$ 78	$ 0	$ 0
Total - Utilities or Other Enterprises	**$ 78**	**$ 0**	**$ 0**
Total - Honolulu Police Department	**$ 11,922,030**	**$ 6,245,300**	**$ 6,170,300**

Department of the Prosecuting Attorney

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Intergovernmental Revenue			
US Dept of Justice	$ 1,376,226	$ 1,768,977	$ 1,566,338
State Dept of the Attorney General	1,192,573	1,306,327	2,093,316
State Department of Budget and Finance	165,404	165,404	165,404
Total - Intergovernmental Revenue	**$ 2,734,203**	**$ 3,240,708**	**$ 3,825,058**
Charges for Services			
Duplicate Copy-Any Record	$ 3,397	$ 0	$ 0
Total - Charges for Services	**$ 3,397**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Investments	$ 76	$ 0	$ 0
Recov-Crt Odr Restitution	1,269	0	0
Sund Refunds-Prior Expend	12,238	0	0
Sund Refunds-Curr Exp	2,678	0	0
Vacation Accum Deposits	62,454	0	0
Total - Miscellaneous Revenues	**$ 78,715**	**$ 0**	**$ 0**
Total - Department of the Prosecuting Attorney	**$ 2,816,315**	**$ 3,240,708**	**$ 3,825,058**

Department of Transportation Services

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Intergovernmental Revenue			
FTA-49 USC Chapter 53	$ 21,000,000	$ 54,000,000	$ 54,000,000
FHWA Traffic Ctrl Ctr Ops	0	126,500	5,422,000
US Dept of Transportation-FHWA	3,389	0	25,000,000
US Dept of Health & Human Services	24,500	0	0
US Dept of Transportation	9,276	0	0
State Department of Transportation	291,318	291,000	291,000
Total - Intergovernmental Revenue	**$ 21,328,483**	**$ 54,417,500**	**$ 84,713,000**
Charges for Services			
Svc Fee-Dishonored Checks	$ 175	$ 0	$ 0
Witness Fees	162	15	15
Duplicate Copy-Any Record	10	0	0
JTMC Parking	271,264	0	0
Parking Placards	2,500	2,400	2,400
Street Parking Meter	695,251	676,119	1,042,950
Chinatown Gateway-Parking	219,793	324,000	219,800
Spc Handicap Transp Fares	1,861,274	1,800,000	1,800,000
Kaimuki Parking Lot Concession	585,013	540,000	540,000
Total - Charges for Services	**$ 3,635,442**	**$ 3,342,534**	**$ 3,605,165**
Miscellaneous Revenues			
Other Sources-Interest Earnings	$ 428	$ 0	$ 0
Rental Units (City Prop)	21,300	21,300	21,300
Marin Tower Pkg Garage	410,264	410,000	410,000
Harbor Court Garage	437,979	438,000	434,250
Kukui Plaza Garage	245,756	245,000	200,000
Smith-Beretania Parking	284,956	284,000	284,000
Recov-Damaged Traf Signal	253,754	125,000	150,000
Contributions to The City	454,800	0	0
Reimb State-Traf Sig Main	709,907	500,000	550,000
Other Sundry Realization	100	0	0
Sund Refunds-Prior Expend	201,418	0	0
Sund Refunds-Curr Exp	83	0	0
Vacation Accum Deposits	11,239	0	0
Misc Rev/Cash Over/Short	(17)	0	0
Total - Miscellaneous Revenues	**$ 3,031,967**	**$ 2,023,300**	**$ 2,049,550**
Utilities or Other Enterprises			
Interest Earnings-Others	$ 70	$ 0	$ 0
Bus Fare	51,569,890	51,400,000	51,400,000
U-Pass	2,645,200	2,700,000	2,700,000
Recovery of Damages	155,222	0	0
Bus Advertising	154,837	168,000	168,000
Ots-Emplee Parking Chge	161,170	160,000	160,000
Other Bus Transportation	27,681	0	0

Department of Transportation Services

Source of Receipts	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimated
Total - Utilities or Other Enterprises	$ 54,714,070	$ 54,428,000	$ 54,428,000
Total - Department of Transportation Services	$ 82,709,962	$ 114,211,334	$ 144,795,715

Cash Projections for Trust Funds, Debt Service Funds, and Revolving Funds

FUNDS	Cash Balance (inc cash in transit) 6/30/2017	ACTUAL FY 2018 Receipts	Disbursements	Cash Balance 6/30/2018	ESTIMATED FY2019 Receipts	Disbursements	ESTIMATED FY2020 Receipts	Disbursements	Estimated Cash Balance 6/30/2020
TRUST FUNDS									
General Trust Fund	$ 51,238,396	$ 128,827,382	$ 115,301,487	$ 64,764,291	$ 76,435,744	$ 99,291,002	$ 107,107,505	$ 109,575,789	$ 39,440,749
Treasury Trust Fund	2,752,533	19,160,824	16,361,368	5,551,989	18,177,464	16,975,708	19,337,847	17,921,952	8,169,640
Real Property Tax Trust Fund	15,922,523	3,965,915	4,861,488	15,026,950	6,882,087	7,174,166	2,831,225	4,420,359	13,145,737
Total	**$ 69,913,452**	**$ 151,954,121**	**$ 136,524,343**	**$ 85,343,230**	**$ 101,495,295**	**$ 123,440,876**	**$ 129,276,577**	**$ 131,918,100**	**$ 60,756,126**
DEBT SERVICE FUNDS									
General Obligation Bond and Interest Redemption Fund	$ 347,973	$ 339,603,030	$ 309,757,884	$ 30,193,119	$ 298,010,432	$ 298,010,432	$ 318,706,500	$ 318,706,500	$ 30,193,119
Improvement District Bond and Interest Redemption Fund	171,489	1,285	1,285	171,489	5,310	0	3,221	1,451	178,569
Total	$ 519,462	$ 339,604,315	$ 309,759,169	$ 30,364,608	$ 298,015,742	$ 298,010,432	$ 318,709,721	$ 318,707,951	$ 30,371,688
REVOLVING FUNDS									
Improvement District Revolving Fund	$ 1,962,572	$ -	$ -	$ 1,962,572	$ -	$ -	$ -	$ -	$ 1,962,572
Housing and Community Development Revolving Fund	225,729	1,971	0	227,700	3,168	0	1,939	0	232,807
Total	$ 2,188,301	$ 1,971	$ -	$ 2,190,272	$ 3,168	$ -	$ 1,939	$ -	$ 2,195,379

Fund Definitions

General Trust Fund — This fund accounts for monies received by the various agencies of the City for specific purposes, as trustee, donee, escrow agent, beneficiary, custodian or security holder, for which no special trust fund exists. This fund is distinguished from the Treasury Trust Fund in that all disbursements are made through claims vouchers.

Treasury Trust Fund — Monies of the same nature as are accounted for in the General Trust Fund but which require expeditious disbursements are deposited in this fund. In contrast with the General Trust Fund, disbursements are made from this fund through commercial checking accounts authorized by the Director of Budget and Fiscal Services instead of by claims vouchers.

Real Property Tax Trust Fund — This fund is used for the purpose of making refunds and adjustments relating to real property taxes.

General Obligation Bond and Interest Redemption Fund — This fund accounts for the payment of principal and interest on general obligation serial bonds issued by the City.

Improvement District Bond and Interest Redemption Fund — This fund accounts for the redemption of maturing City improvement district assessment bonds and collections of special assessments.

Improvement District Revolving Fund — Monies in this revolving fund are available to cover deficiencies, advance interest due, reimburse the General Fund in the event the payment of assessments are late or insufficient, and pay all expenses in connection with the sale of delinquent lots as bid for and purchased for the City by the Director of Budget and Fiscal Services.

Housing and Community Development Revolving Fund — This fund serves as a working capital fund to facilitate the expenditure of joint costs.

Overview of Budgeted Funds

Major Funds

Governmental Funds

General Funds

Sewer Revenue Bond Fund

Proprietary Funds

Sewer Fund

NON Major Funds

Governmental Funds

Highway Fund

Liquor Commission Fund

Bikeway Fund

Parks and Playground Fund

Highway Beautification and Disposal of Abandoned Vehicles Revolving Fund

Special Event Fund

Honolulu Zoo Fund

Golf Fund

Hanauma Bay Nature Preserve Fund

Rental Assistance Fund

Leasehold Conversion Fund

Land Conservation Fund

Clean Water and Natural Lands Fund

Affordable Housing Fund

Transit Fund

Patsy T. Mink Central Oahu Regional Park Fund

Waipio Peninsula Soccer Park Fund

Grants in Aid Fund

Community Development Fund

Housing and Community Development Rehabilitation Loan Fund

Pauahi Project Expend. HI R-15 Fund

Housing and Community Development Section 8 Contract Fund

Federal Grants Fund

Special Projects Fund

Capital Projects Fund

General Improvement Bond Fund

Highway Improvement Bond Fund

Proprietary Funds

Bus Transportation Fund

Solid Waste Special Fund

Housing Development Special Fund

NON Major Funds (Continued)

Fiduciary Funds (Not Used For Budget Purposes)

General Trust Fund

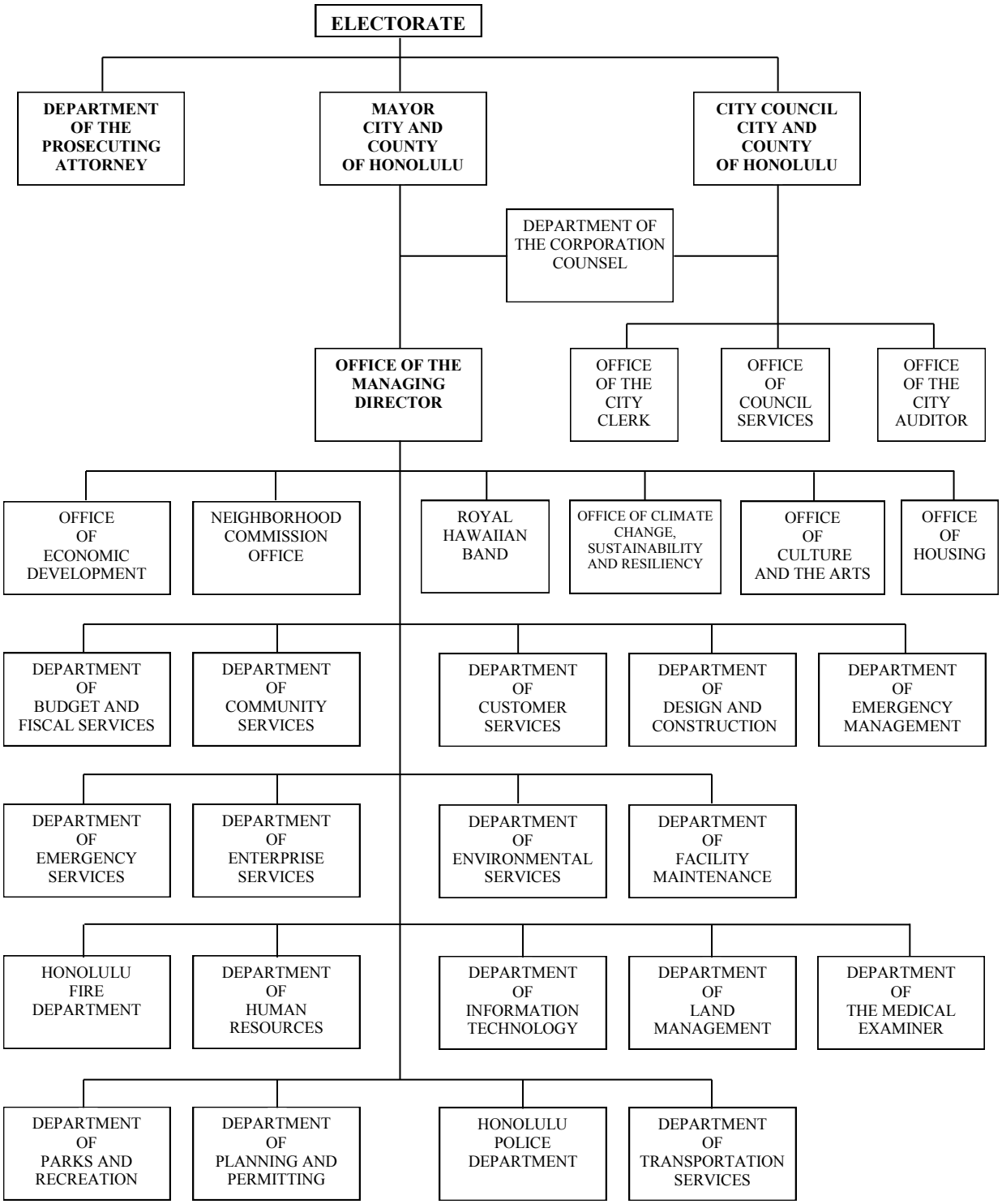
Treasury Trust Fund

Real Property Tax Trust Fund

Payroll Clearance Fund

Appendix

CITY AND COUNTY OF HONOLULU
ORGANIZATION CHART



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City & County of Honolulu

Hawaii

For the Fiscal Year Beginning

July 1, 2018

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to the City and County of Honolulu for its annual budget for the fiscal year beginning July 1, 2018.

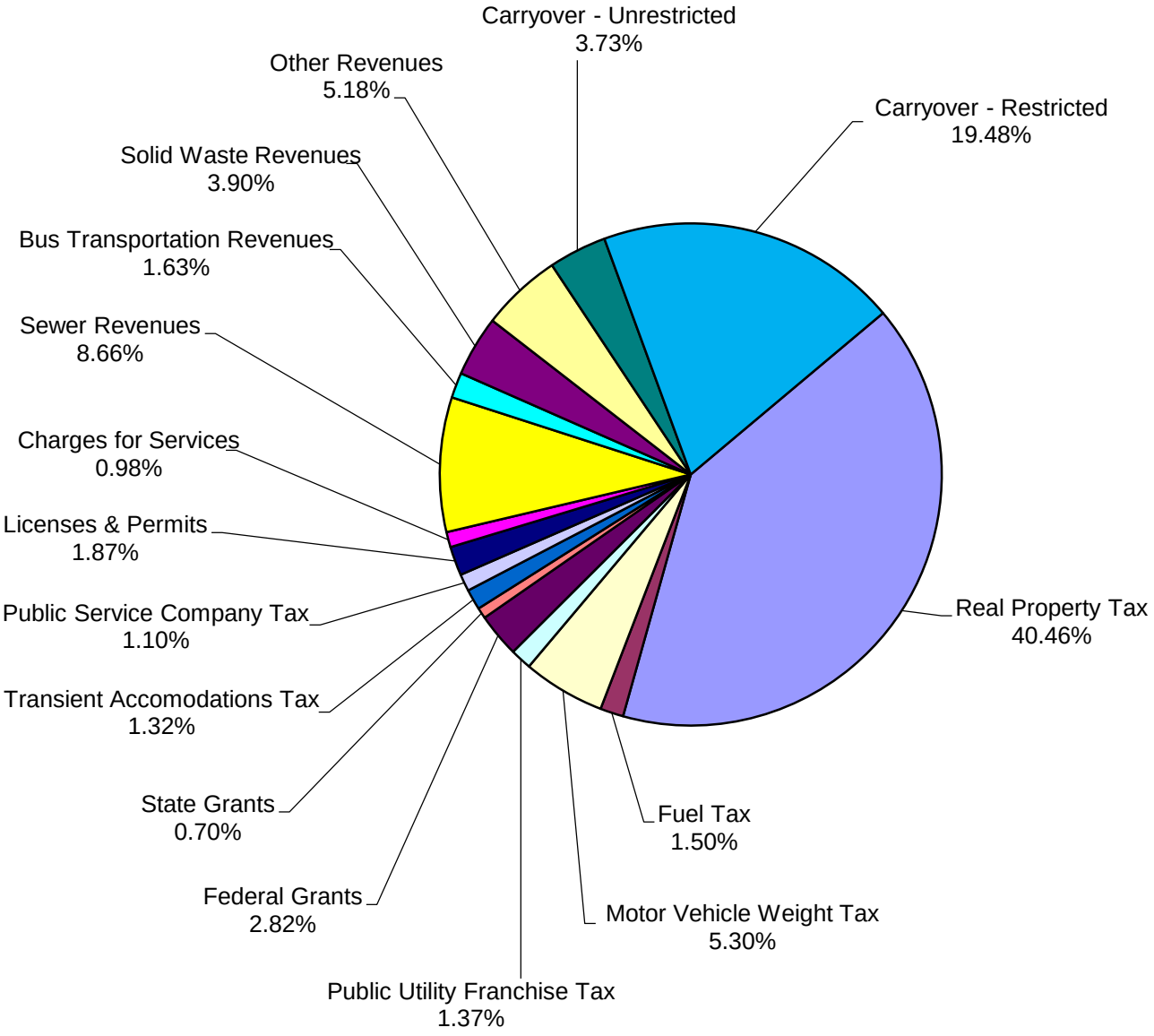
In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Where the City Gets Its Dollars

FY2020 Operating Resources

($3.44 Billion)

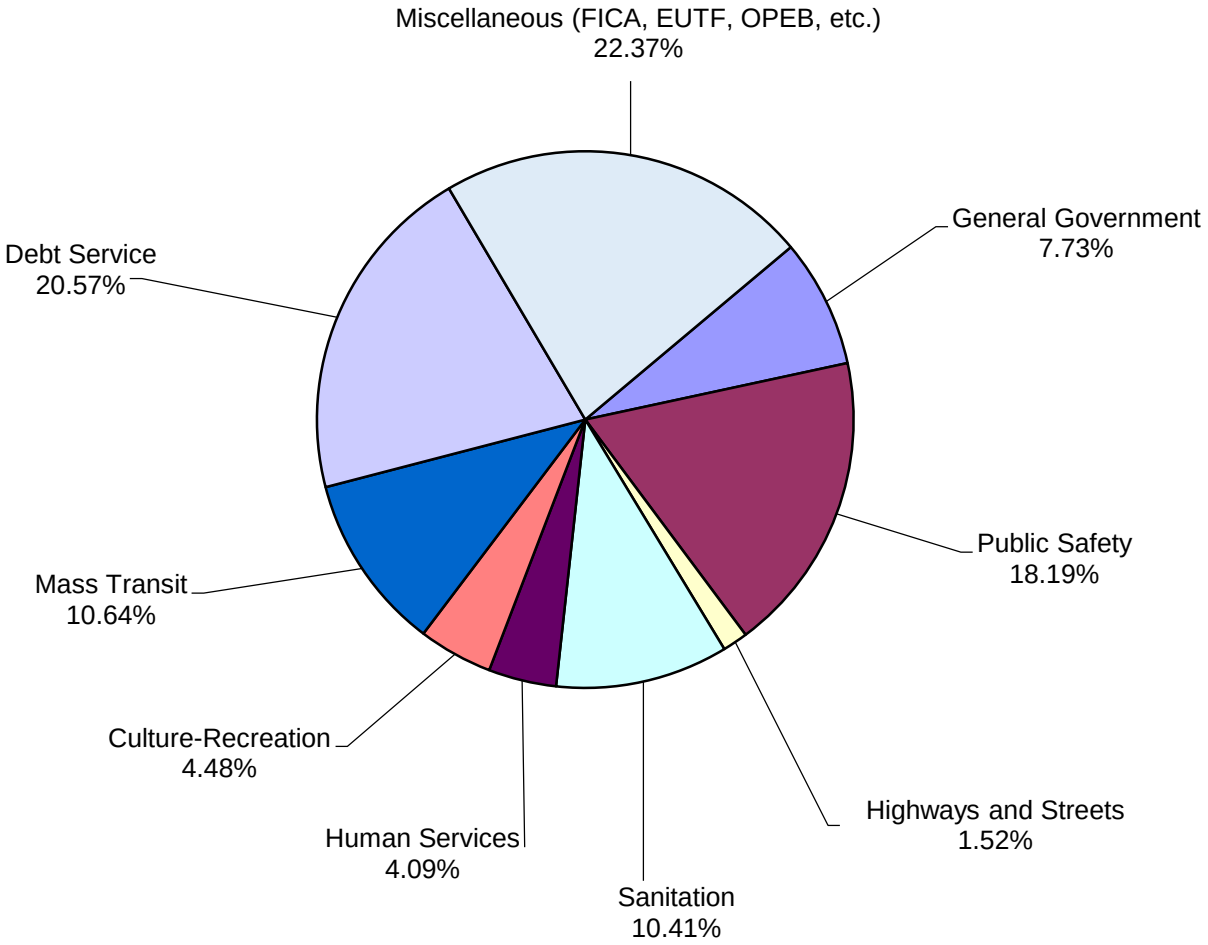


Note: This pie chart shows the different sources of funding for the City's operations. Carryover includes unappropriated and restricted fund balances.

Where the City Spends Its Dollars

FY2020 Operating Expenditures

($2.83 Billion)

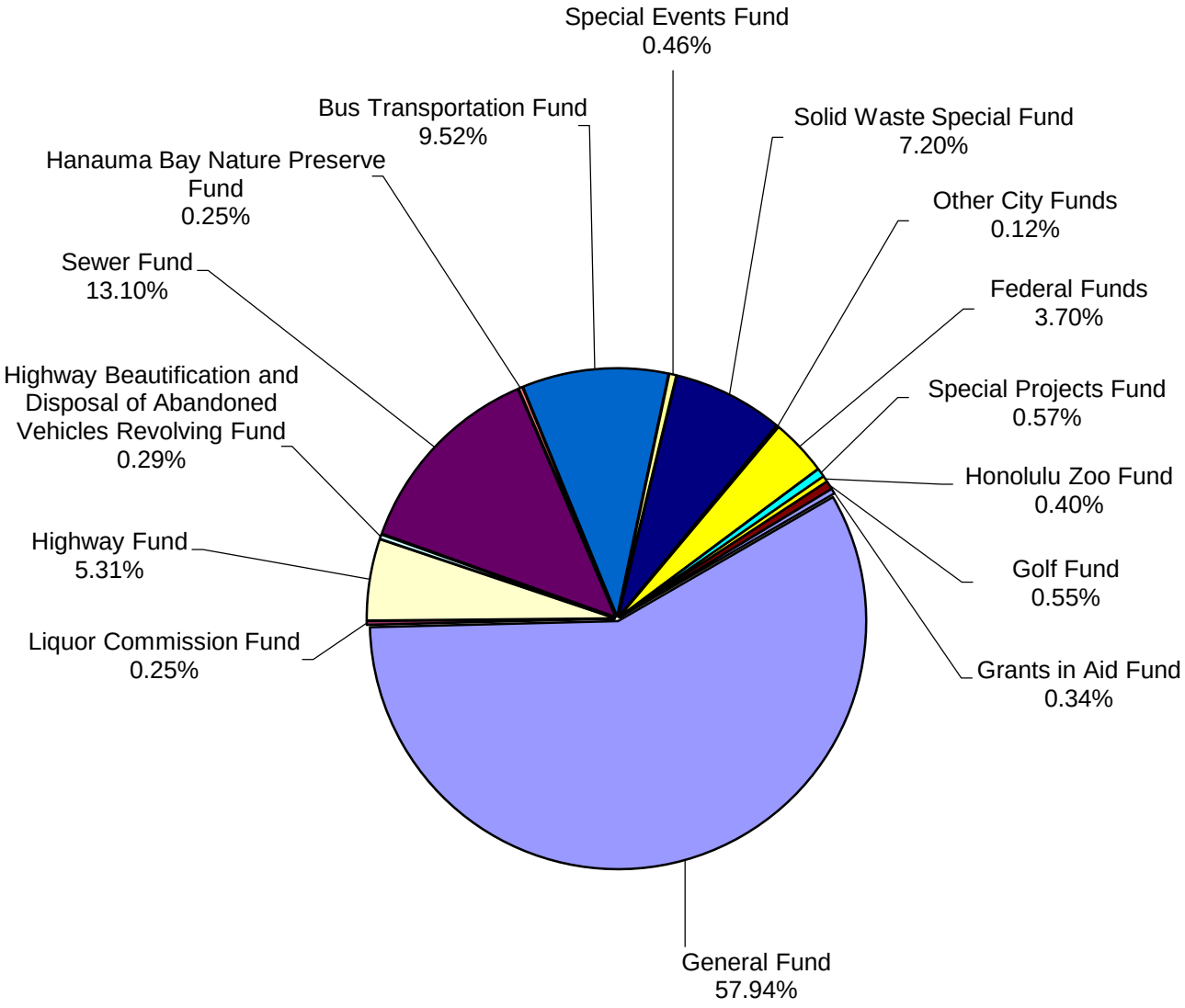


Note: This pie chart shows the amount spent on different types of City operations.

General and Special Funds

FY2020 Operating Budget

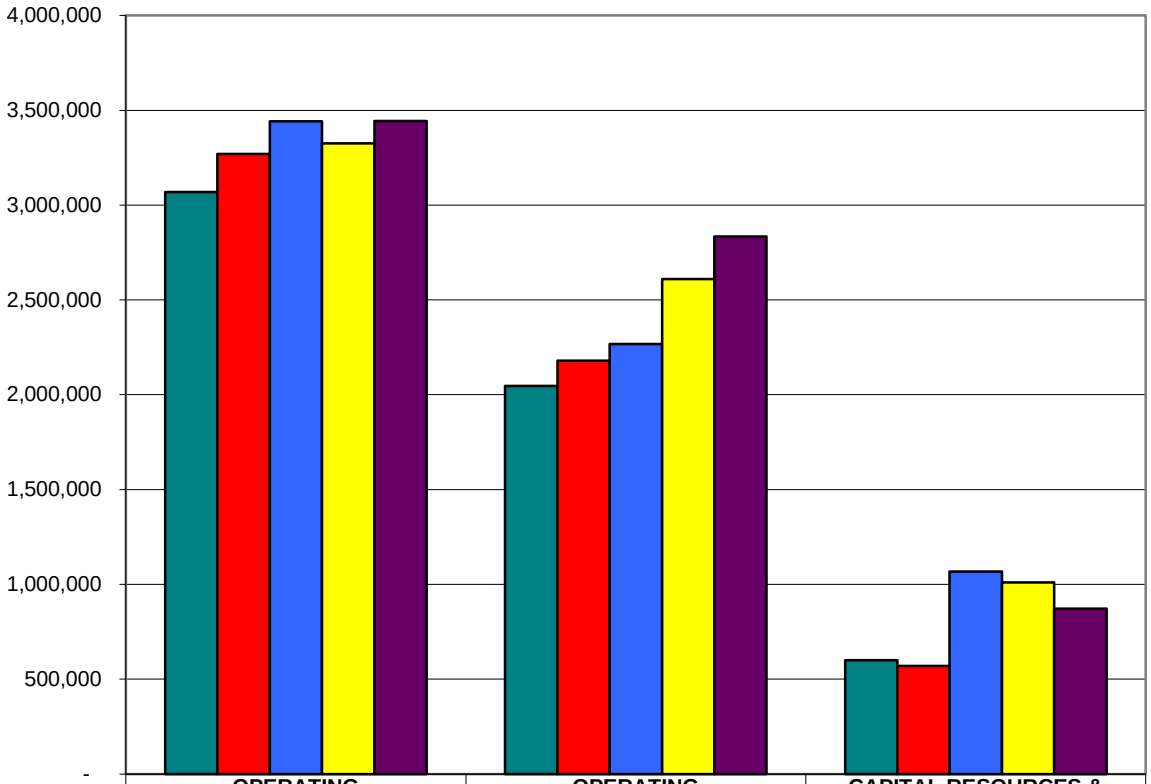
($2.83 Billion)



Note: This pie chart shows the different sources of funding for the City's operations.

Five Year History of Resources and Expenditures

(Dollars in Thousands)



	OPERATING RESOURCES	OPERATING EXPENDITURES	CAPITAL RESOURCES & EXPENDITURES
2016 Actual	3,069,081	2,045,635	600,527
2017 Actual	3,268,916	2,180,242	569,175
2018 Actual	3,441,067	2,266,664	1,066,772
2019 Appropriated	3,324,949	2,610,588	1,009,774
2020 Proposed	3,444,220	2,833,912	871,190

Note: 2018 Capital Resources and Expenditures reflect appropriated amounts. The 2018 Capital Budget begins on July 1, 2017 and ends on June 30, 2019

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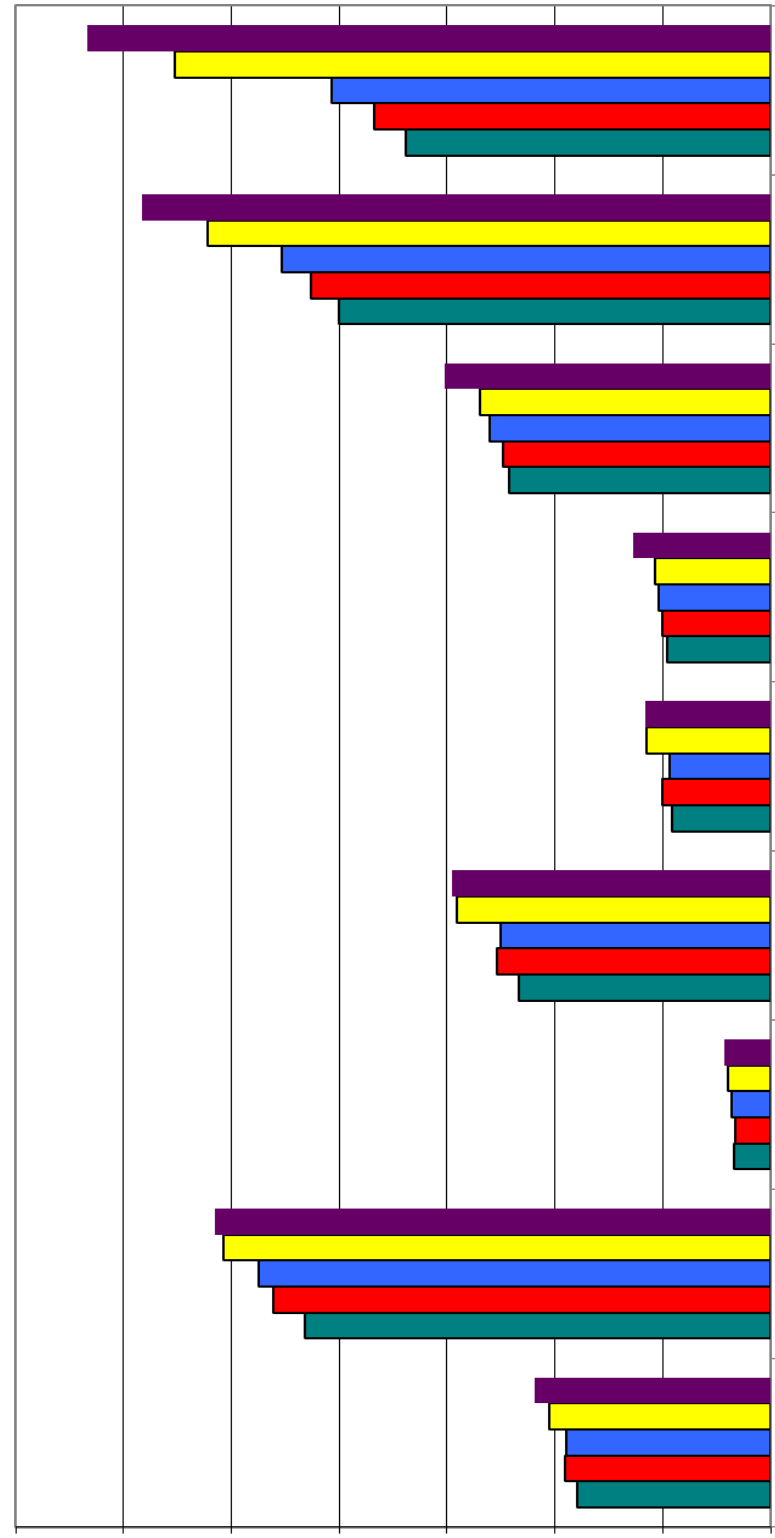
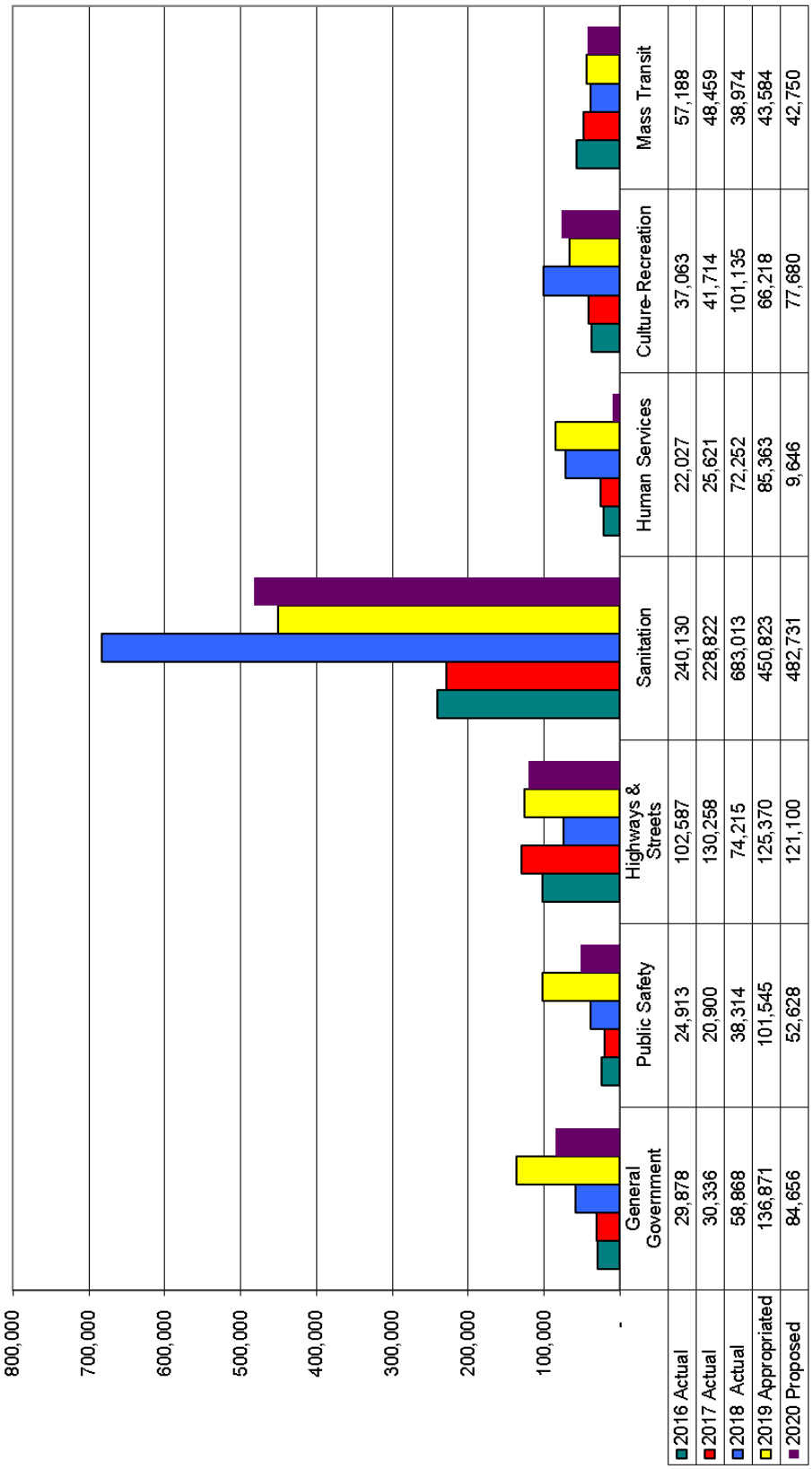
Five Year History of Executive Operating Expenditures by Function
(Dollars in Thousands)
ALL FUNDS



	General Government	Public Safety	Highways & Streets	Sanitation	Human Services	Culture-Recreation	Mass Transit	Debt Service	Miscellaneous*
2016 Actual	179,048	431,198	33,284	233,485	91,624	95,900	242,866	400,534	337,695
2017 Actual	190,944	461,047	33,162	253,804	100,354	99,794	247,673	425,993	367,471
2018 Actual	189,936	474,304	35,770	250,057	93,449	103,301	259,948	452,729	407,170
2019 Appropriated	205,552	507,086	40,000	290,598	114,972	107,658	269,617	522,295	552,812
2020 Proposed	218,966	515,536	43,199	294,963	115,951	126,864	301,572	582,958	633,903

*Miscellaneous function includes 1) Provisional appropriations such as Retirement System Contributions, and 2) Transfers between funds.

Five Year History of Executive Capital Expenditures by Function
(Dollars in Thousands)
ALL FUNDS



	General Government	Public Safety	Highways & Streets	Sanitation	Human Services	Culture-Recreation	Mass Transit
2016 Actual	29,878	24,913	102,587	240,130	22,027	37,063	57,188
2017 Actual	30,336	20,900	130,258	228,822	25,621	41,714	48,459
2018 Actual	58,868	38,314	74,215	683,013	72,252	101,135	38,974
2019 Appropriated	136,871	101,545	125,370	450,823	85,363	66,218	43,584
2020 Proposed	84,656	52,628	121,100	482,731	9,646	77,680	42,750

BUDGET AT A GLANCE
OPERATING BUDGET EXPENDITURES BY COST ELEMENT
Fiscal Year 2020

Department / Agency	Salaries	Current Expenses	Equipment	Total
Budget & Fiscal Services	$ 20,564,768	$ 3,828,376	$ 1,104,200	$ 25,497,344
Community Services	13,011,495	102,884,347	55,400	115,951,242
Corporation Counsel	7,446,705	2,789,004	-	10,235,709
Customer Services	13,009,914	12,135,152	35,400	25,180,466
Design and Construction	11,422,260	5,701,645	71,600	17,195,505
Emergency Management	966,797	534,400	-	1,501,197
Emergency Services	41,495,515	9,902,351	3,907,942	55,305,808
Enterprise Services	14,632,859	10,882,585	143,200	25,658,644
Environmental Services	73,132,376	221,272,579	558,000	294,962,955
Facility Maintenance	33,928,381	58,783,896	2,096,800	94,809,077
Fire	120,478,872	17,922,513	435,000	138,836,385
Human Resources	6,543,038	644,333	-	7,187,371
Information Technology	9,737,824	17,351,005	2,155,600	29,244,429
Land Management	507,472	2,616,292	100,000	3,223,764
Mayor	670,236	100,440	-	770,676
Managing Director	2,792,688	1,226,410	-	4,019,098
Neighborhood Commission	615,596	144,250	-	759,846
Royal Hawaiian Band	2,328,944	163,700	22,000	2,514,644
Medical Examiner	1,968,904	730,239	63,500	2,762,643
Parks and Recreation	50,829,184	47,260,275	601,200	98,690,659
Planning and Permitting	18,053,356	7,713,546	70,000	25,836,902
Police	259,735,810	41,916,495	49,000	301,701,305
Prosecuting Attorney	18,157,988	4,759,264	-	22,917,252
Transportation Services	156,974,883	154,550,478	763,150	312,288,511
	$ 879,005,865	**$ 725,813,575**	**$ 12,231,992**	**$ 1,617,051,432**
Debt Service	$ -	$ 582,958,000	$ -	$ 582,958,000
Retirement System Contributions	-	234,381,000	-	234,381,000
FICA and Pension Costs	-	35,862,000	-	35,862,000
Health Benefits Contributions	-	75,813,000	-	75,813,000
Other Post-Employment Benefits	-	183,677,000	-	183,677,000
Provision for Vacant Positions	-	34,758,381	-	34,758,381
Miscellaneous	-	69,411,558	-	69,411,558
	$ -	**$ 1,216,860,939**	**$ -**	**$ 1,216,860,939**
TOTAL EXPENDITURES	**$ 879,005,865**	**$ 1,942,674,514**	**$ 12,231,992**	**$ 2,833,912,371**

AT A GLANCE FY 2020
SUMMARY OF OPERATING AND CAPITAL BUDGET

Revenue, Expenditures and Unreserved Fund Balance

	General Fund	Special Revenue Funds	Enterprise Funds	Total Funds
REVENUES				
Operating Revenue	$ 1,672,301,005	$ 449,762,781	$ 521,308,108	$ 2,643,371,894
Capital Revenue	200,000	385,857,010	485,133,106	871,190,116
TOTAL REVENUE	**$ 1,672,501,005**	**$ 835,619,791**	**$ 1,006,441,214**	**$ 3,514,562,010**
EXPENDITURES				
Executive Operating Budget	$ 1,641,864,260	$ 345,993,711	$ 846,054,400	$ 2,833,912,371
Legislative Operating Budget	20,937,434	-	132,000	21,069,434
Executive Capital Budget	200,000	385,857,010	485,133,106	871,190,116
TOTAL EXPENDITURES	**$ 1,663,001,694**	**$ 731,850,721**	**$ 1,331,319,506**	**$ 3,726,171,921**
REVENUE OVER/(UNDER) EXPENDITURES	**$ 9,499,311**	**$ 103,769,070**	**$ (324,878,292)**	**$ (211,609,911)**
NET INTERFUND TRANSFERS	$ (120,709,209)	$ (116,789,051)	$ 237,498,260	$ -
NET CHANGE IN FUND BALANCE	**$ (111,209,898)**	**$ (13,019,981)**	**$ (87,380,032)**	**$ (211,609,911)**
UNRESERVED FUND BALANCE				
Beginning	$ 111,209,899	$ 167,614,438	$ 525,236,008	$ 804,060,345
Net Change	(111,209,898)	(13,019,981)	(87,380,032)	(211,609,911)
Ending	**$ 1**	**$ 154,594,457**	**$ 437,855,976**	**$ 592,450,434**

STRATEGIC PLANNING SIX-YEAR PROJECTION BY FUNCTION

(Dollars in Millions)

	ESTIMATED					
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
OPERATING EXPENDITURES						
Executive						
General Government	$ 219.0	$ 220.6	$ 227.1	$ 232.2	$ 236.7	$ 241.3
Public Safety	515.5	535.1	547.1	559.0	570.3	588.0
Highways and Streets	43.2	43.2	45.0	44.7	46.6	46.3
Sanitation	295.0	305.0	312.2	319.7	327.3	334.1
Human Services	116.0	117.5	119.3	121.2	123.1	125.0
Culture-Recreation	126.9	128.0	129.0	133.0	137.9	141.2
Utilities or Other Enterprises (Mass Transit)	301.6	310.0	354.9	390.4	420.5	425.0
Debt Service	530.0	543.8	577.4	612.4	658.0	676.8
Retirement System Contributions	234.4	271.2	278.8	285.0	291.6	307.1
FICA and Pension Costs	35.9	37.1	38.1	39.0	39.9	40.8
Health Benefits Contributions	75.8	80.4	85.2	90.3	95.7	101.5
Other Post-Employment Benefits	183.7	190.1	196.2	203.1	210.4	217.9
Provision for Vacant Positions	34.8	35.5	36.2	36.9	37.6	38.4
Miscellaneous	69.4	69.9	70.5	71.0	71.5	72.1
Legislative						
General Government	21.1	21.4	21.7	22.0	22.4	22.7
TOTAL OPERATING EXPENDITURES	$ 2,802.3	$ 2,908.8	$ 3,038.7	$ 3,159.9	$ 3,289.5	$ 3,378.2
HART Related Debt Service	$ 53.0	$ 73.0	$ 125.0	$ 163.0	$ 236.0	$ 321.0

STRATEGIC PLANNING SIX-YEAR PROJECTION BY FUNCTION

(Dollars in Millions)

	ESTIMATED					
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
CAPITAL EXPENDITURES						
General Government	$ 84.7	$ 67.9	$ 44.3	$ 31.1	$ 32.3	$ 32.5
Public Safety	52.6	36.0	69.1	35.5	18.1	76.6
Highways and Streets	121.1	133.5	117.0	148.7	126.1	86.0
Sanitation	482.7	919.8	607.2	329.2	530.5	391.0
Human Services	9.6	8.6	8.6	8.6	8.7	8.6
Culture-Recreation	77.7	51.0	40.3	37.2	59.1	28.8
Utilities or Other Enterprises (Mass Transit)	42.8	60.6	59.4	64.8	75.3	85.3
TOTAL CAPITAL EXPENDITURES	**$ 871.2**	**$ 1,277.4**	**$ 945.9**	**$ 655.1**	**$ 850.1**	**$ 708.8**

Operating Expenditure Assumptions:

- Annual increase in salaries of 2%
- Annual increase in current expense & equipment 1.5%
- Debt service projections are based on prior year debt issuances and estimated future year debt issuances in the 6-Year CIP.
- HART General Obligation Bond debt service amounts are from the HART
- ERS – Rates in State law
- Health Benefits - 6% annual increase
- OPEB - Based on state law funding requirement
- Risk Management - 1.5% annual increase
- Other provisionals - 0% increase

SIX-YEAR PROJECTION OF RESOURCES

(Dollars in Millions)

	ESTIMATED					
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
OPERATING RESOURCES						
Real Property Tax	$ 1,393.7	$ 1,478.0	$ 1,551.7	$ 1,629.1	$ 1,710.5	$ 1,795.8
Fuel Tax	51.8	52.0	52.3	52.6	52.8	53.1
Motor Vehicle Weight Tax	182.5	182.5	182.5	182.5	182.5	182.5
Public Utility Franchise Tax	47.0	48.9	50.9	52.9	55.0	57.2
Federal Grants	97.0	104.9	104.9	104.9	104.9	104.9
State Grants	24.3	24.4	24.4	24.4	24.5	24.5
Transient Accommodations Tax	45.4	45.4	45.4	45.4	45.4	45.4
Public Service Company Tax	38.0	39.5	41.1	42.7	44.4	46.2
Licenses and Permits	64.2	64.1	62.6	61.6	61.0	61.4
Charges for Services	33.9	35.9	35.4	36.0	35.8	36.5
Sewer Revenues	298.1	241.4	252.1	276.7	215.1	256.9
Bus Transportation Revenues	56.2	56.2	56.2	56.2	56.2	56.2
Solid Waste Disposal Revenues	134.2	146.6	146.9	146.3	146.3	146.3
Other Revenues	125.4	115.8	114.6	117.5	120.9	126.4
Subtotal-Operating Resources	2,591.7	2,635.6	2,721.0	2,828.8	2,855.3	2,993.3
Carry-Over	799.4	851.5	778.3	712.2	665.7	675.2
TOTAL OPERATING RESOURCES	$ 3,391.1	$ 3,487.1	$ 3,499.3	$ 3,541.0	$ 3,521.0	$ 3,668.5
HART Reimbursement for Debt Service	$ 53.0	$ 73.0	$ 125.0	$ 163.0	$ 236.0	$ 321.0

SIX-YEAR PROJECTION OF RESOURCES

(Dollars in Millions)

	ESTIMATED					
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
CAPITAL RESOURCES						
General Obligation Bonds	$ 334.0	$ 310.4	$ 313.8	$ 299.8	$ 321.6	$ 292.9
General Fund	0.2	0.2	0.2	0.2	0.2	0.2
Solid Waste Special Fund	6.9	-	-	-	-	-
Bikeway Fund	0.7	0.6	0.5	0.6	0.6	0.5
Hanauma Bay Nature Preserve Fund	1.8	-	-	-	-	-
Parks and Playgrounds Fund	2.0	-	-	-	-	-
Sewer Fund	166.5	225.6	557.3	195.1	259.1	219.7
Sewer Revenue Bond Improvement Fund	253.6	664.4	16.5	115.3	231.1	157.9
Federal Grants Fund	66.2	55.9	25.0	25.4	23.4	23.5
Community Development Fund	7.5	6.2	6.5	4.6	-	-
State Funds	9.8	-	12.0	-	-	-
Utilities' Share	2.6	0.1	0.1	0.1	0.1	0.1
Clean Water and Natural Lands Fund	11.7	7.0	7.0	7.0	7.0	7.0
Affordable Housing Fund	7.3	7.0	7.0	7.0	7.0	7.0
HCD Rehabilitation Loan Fund	0.4	-	-	-	-	-
TOTAL CAPITAL RESOURCES	$ 871.2	$ 1,277.4	$ 945.9	$ 655.1	$ 850.1	$ 708.8

Resource Assumptions:

- Real Property Tax annual increases due to increased valuation of 5% per year.
- FY20 Real Property Tax includes $1,394 M. Operating Resources and $14 M. Capital Resources amounting to $1,408 M
- The future year projections for the Public Service Company, Franchise and Fuel Taxes are based on the Council of Revenues projections.
- The Transient Accommodations Tax for Years 1 to 5 is recorded at the capped amount of 44.1% ($45,423,000) of the $103,000,000 permanently allocated to the four counties by recent state legislation.
- All remaining multi-year projections were made by the City agencies based on their historical experience.
- Reimbursements from HART for debt service equals the amount of HART debt service for general obligation bonds.

SUMMARY OF SIX-YEAR PROJECTION OF EXPENDITURES AND RESOURCES

(Dollars in Millions)

	ESTIMATED					
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
EXPENDITURES						
OPERATING	$ 2,802.3	$ 2,908.8	$ 3,038.7	$ 3,159.9	$ 3,289.5	$ 3,378.2
CAPITAL	871.2	1,277.4	945.9	655.1	850.1	708.8
TOTAL EXPENDITURES	**$ 3,673.5**	**$ 4,186.2**	**$ 3,984.6**	**$ 3,815.0**	**$ 4,139.6**	**$ 4,087.0**
RESOURCES						
OPERATING	$ 3,391.1	$ 3,487.1	$ 3,499.3	$ 3,541.0	$ 3,521.0	$ 3,668.5
CAPITAL	871.2	1,277.4	945.9	655.1	850.1	708.8
TOTAL RESOURCES	$ 4,262.3	$ 4,764.5	$ 4,445.2	$ 4,196.1	$ 4,371.1	$ 4,377.3
DIFFERENCE	$ 588.8	$ 578.3	$ 460.6	$ 381.1	$ 231.5	$ 290.3
HART Related Debt Service	$ 53.0	$ 73.0	$ 125.0	$ 163.0	$ 236.0	$ 321.0
HART Reimbursement for Debt Service	$ 53.0	$ 73.0	$ 125.0	$ 163.0	$ 236.0	$ 321.0

FUNDING SOURCES BY DEPARTMENT

Funds	Departments																							
	BFS	DCS	COR	CSD	DDC	DEM	ESD	DES	ENV	DFM	HFD	DHR	DIT	DLM	MAY	MDO	NCO	RHB	MED	DPR	DPP	HPD	PAT	DTS
GN	●	●	●	●	●	●	●			●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
HW					●					●											●	●		●
SW	●		●		●				●	●			●								●			
BT										●														●
LC	●		●										●											
BK										●														●
HB				●						●										●				
SV								●																
PD								●																
ZO																								
GC								●																
WF	●								●	●			●											
HN							●													●				
RA		●																						
LE																								
HD	●													●										
CF														●										
AF		●																						
PB																				●				
PC																				●				
GR	●	●																						
CD	●	●																						
RL		●																						
SE	●	●																						
FG	●	●			●								●							●			●	●
SP		●				●	●																●	●

Funding Sources by Department – Legends

Departments:

BFS	Budget and Fiscal Services
COR	Corporation Counsel
CSD	Customer Services
DCS	Community Services
DDC	Design and Construction
DEM	Emergency Management
DES	Environmental Services
DFM	Facility Maintenance
DHR	Human Resources
DIT	Information Technology
DLM	Land Management
DPP	Planning and Permitting
DPR	Parks and Recreation
DTS	Transportation Services
ENV	Environmental Services
ESD	Emergency Services
HFD	Honolulu Fire
HPD	Honolulu Police
MAY	Mayor
MDO	Managing Director
MED	Medical Examiner
NCO	Neighborhood Commission
PAT	Prosecuting Attorney
RHB	Royal Hawaiian Band

Funds:

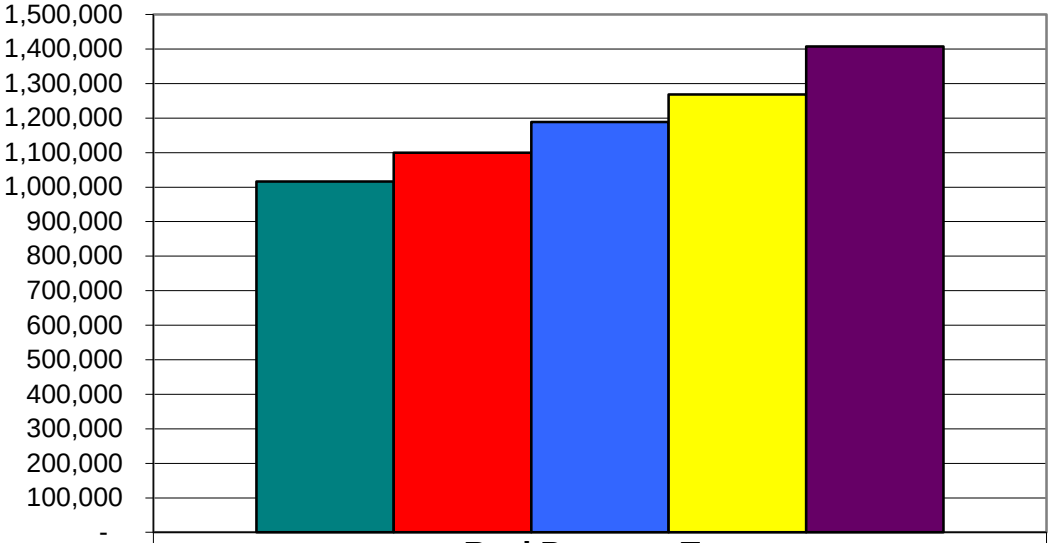
AF	Affordable Housing Fund
BK	Bikeway Fund
BT	Bus Transportation Fund
CF	Clean Water and Natural Lands Fund
GC	Golf Fund
GN	General Funds
GR	Grants in Aid Fund
HB	Highway Beautification and Disposal of Abandoned Vehicles Revolving Fund
HD	Housing Development Special Fund
HN	Hanauma Bay Nature Preserve Fund
HW	Highway Fund
LC	Liquor Commission Fund
LE	Leasehold Conversion Fund
PB	Patsy T. Mink Central Oahu Regional Park Fund
PC	Waipio Peninsula Soccer Park Fund
PD	Honolulu Zoo Fund
RA	Rental Assistance Fund
SV	Special Event Fund
SW	Sewer Fund
WF	Solid Waste Special Fund

Federal Funds:

CD	Community Development Fund
FG	Federal Grants Fund
RL	Housing and Community Development Rehabilitation Loan Fund
SE	Housing and Community Development Section 8 Contract Fund
SP	Special Projects Fund

Real Property Tax

(Dollars in Thousands)



	Real Property Tax
2016 Actual	1,016,210
2017 Actual	1,099,913
2018 Actual	1,188,596
2019 Appropriated	1,268,445
2020 Proposed	1,407,724

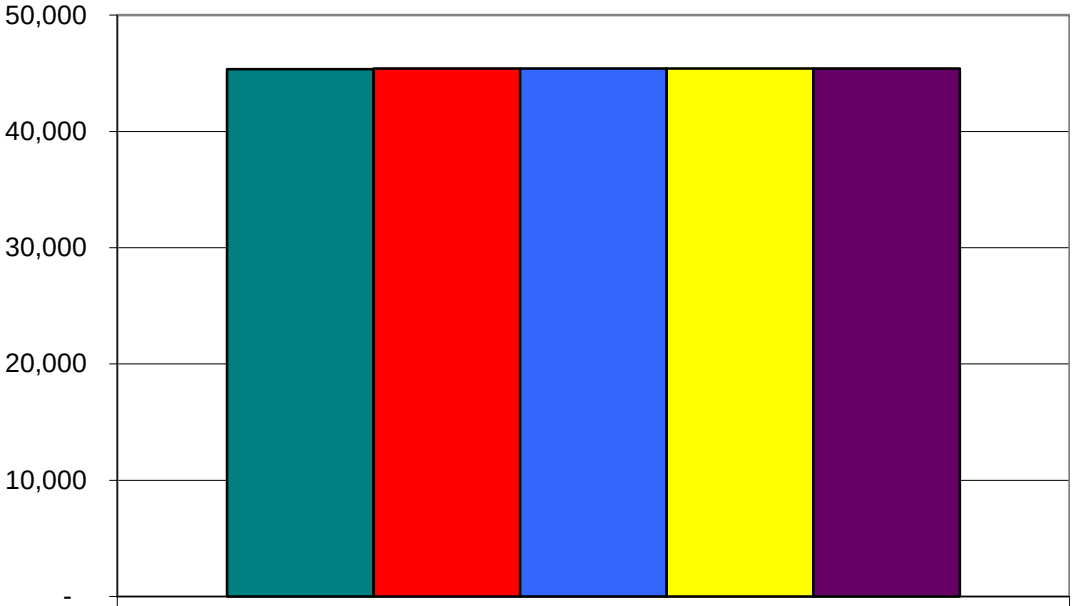
The Real Property Tax is a tax on real property (land and improvements) based on the assessed valuation at 100% of fair market value in its entirety. The exemption for owner-occupied homes is $80,000 with a higher exemption of $120,000 allowed for those 65 years of age and older. Rates are set for various classes of property.

The 2020 proposed revenue is based upon estimates of the assessed values by the City's Real Property Tax Division, for all classes, at proposed rates of real property.

Revenue from Real Property Tax is reflected in the General Fund.

Transient Accommodations Tax

(Dollars in Thousands)



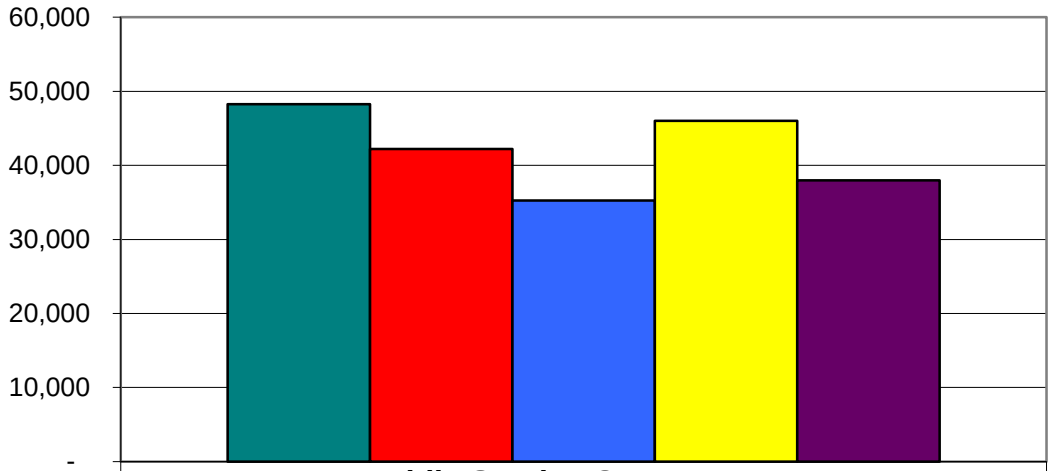
	Transient Accommodations Tax
2016 Actual	45,350
2017 Actual	45,423
2018 Actual	45,423
2019 Appropriated	45,423
2020 Proposed	45,423

Act 1 (2017) raised the TAT rate to 10.25% of gross proceeds received as a compensation for the furnishing of transient accommodations. The Act also increased the allocation to the counties to up to $103 million with the City and County of Honolulu receiving up to $45,423,000 for its 44.1% share.

Revenue from the Transient Accommodations Tax is reflected in the General Fund.

Public Service Company Tax

(Dollars in Thousands)



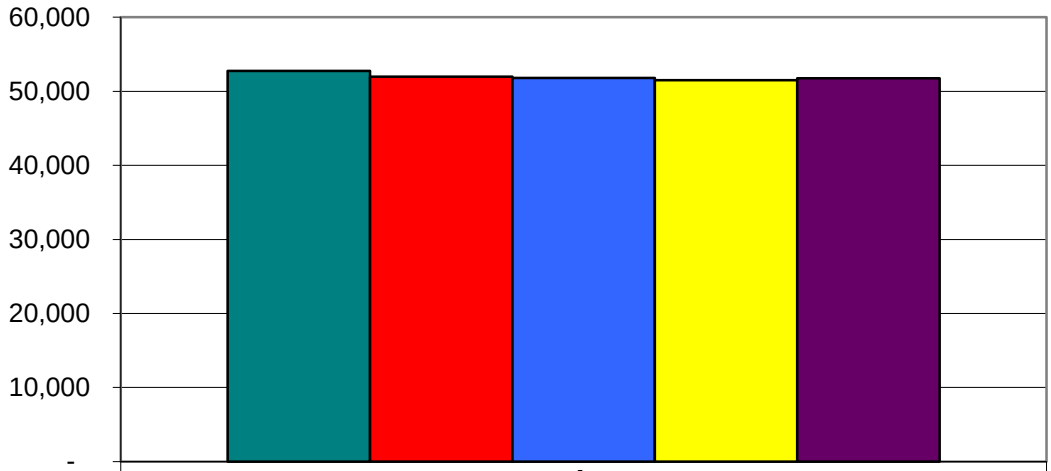
	Public Service Company Tax
2016 Actual	48,273
2017 Actual	42,225
2018 Actual	35,234
2019 Appropriated	46,007
2020 Proposed	37,980

Revenue from the Public Service Company Tax reflects a 1.885 percent tax on the gross income of public service companies, as defined by Chapter 239 of the Hawaii Revised Statutes. The 2020 proposed estimate is based upon estimates provided by these companies.

Public Service Company Tax revenues is reflected in the General Fund.

Fuel Taxes

(Dollars in Thousands)



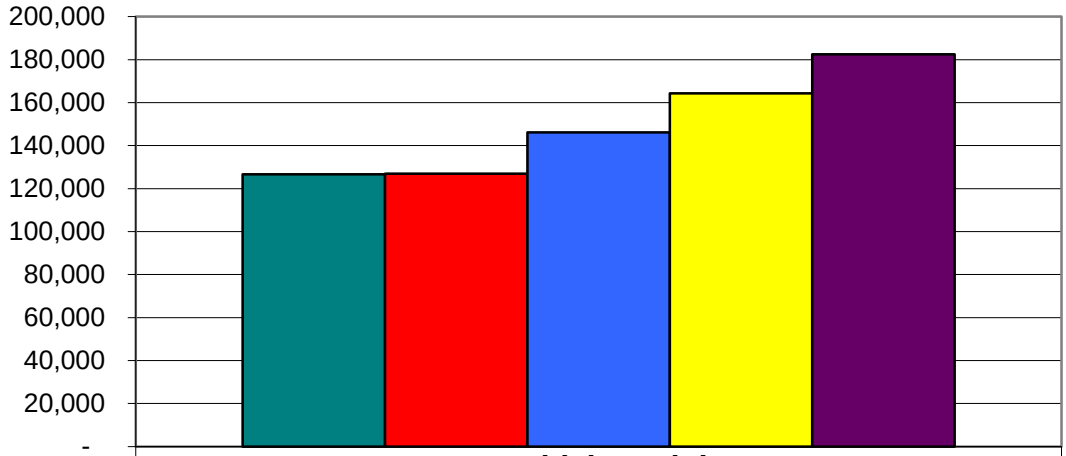
	Fuel Tax
2016 Actual	52,765
2017 Actual	51,992
2018 Actual	51,790
2019 Appropriated	51,526
2020 Proposed	51,784

The Fuel Tax reflects a tax imposed on liquid fuels sold or used within the City's jurisdiction. The tax does not apply to aviation fuel nor diesel fuel used on non-public highways.

Revenue from Fuel Taxes is reflected in the Highway Fund.

Motor Vehicle Weight Tax

(Dollars in Thousands)



	Motor Vehicle Weight Tax
2016 Actual	126,573
2017 Actual	126,880
2018 Actual	146,198
2019 Appropriated	164,347
2020 Proposed	182,480

The Motor Vehicle Weight Tax is a tax imposed on the net weight of all vehicles used on the public highways. The following tax rates have been in effect since January 1, 2019:

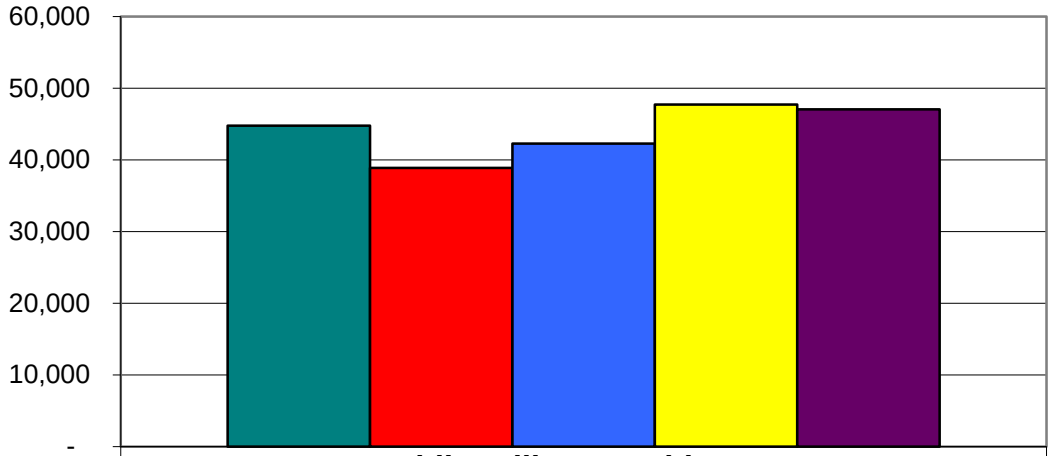
Passenger vehicles and noncommercial vehicles not exceeding 6,500 pounds (automobiles, buses and ambulances) - tax rate currently at 7cents per pound (net weight).

Motor vehicles and other vehicles designed for other than carrying passengers (trucks, truck-tractors, road tractors, trailers and semi-trailers) - tax rate currently at 7.5 cents per pound (net weight).

Motor Vehicle Weight Tax revenue is reflected in the Highway Fund.

Public Utility Franchise Tax

(Dollars in Thousands)



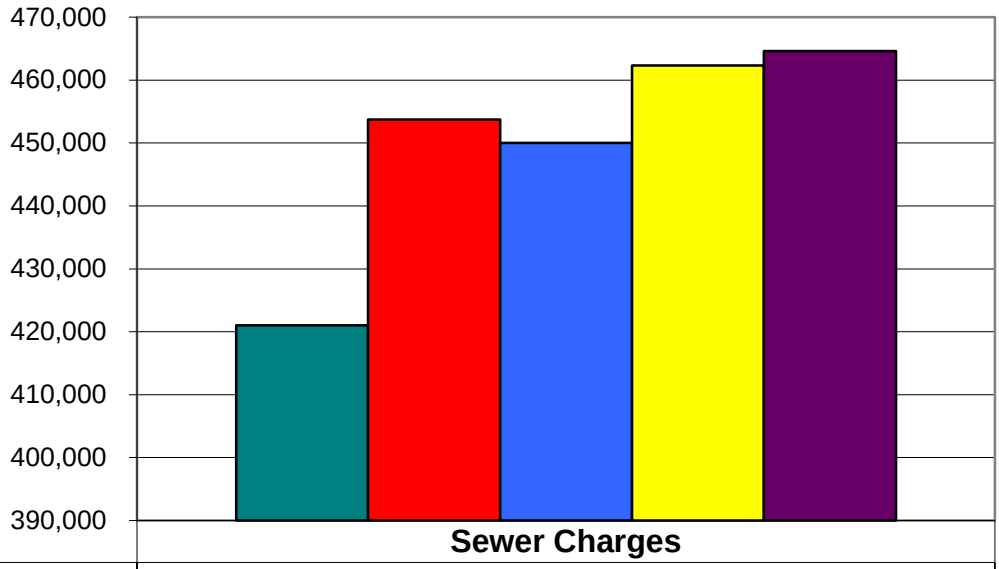
	Public Utility Franchise Tax
2016 Actual	44,774
2017 Actual	38,900
2018 Actual	42,285
2019 Appropriated	47,708
2020 Proposed	47,048

Revenue from the Public Utility Franchise Tax reflects a 2.5% tax on the gross receipts for sales of electric power and gas companies (but not telephone or cable television companies). The 2020 proposed estimate is based on actual revenues collected.

Public Utility Franchise Tax revenues are reflected in the Highway Fund.

Sewer Service Charges

(Dollars in Thousands)



	Sewer Charges
2016 Actual	421,018
2017 Actual	453,750
2018 Actual	450,019
2019 Appropriated	462,356
2020 Proposed	464,634

Sewer Service Charges reflect charges primarily related to the discharge of wastewater from residential dwellings and non-residential facilities. The 2020 proposed estimate is developed by the City's Department of Environmental Services and takes into account historical data, and certain additional demand requirements.

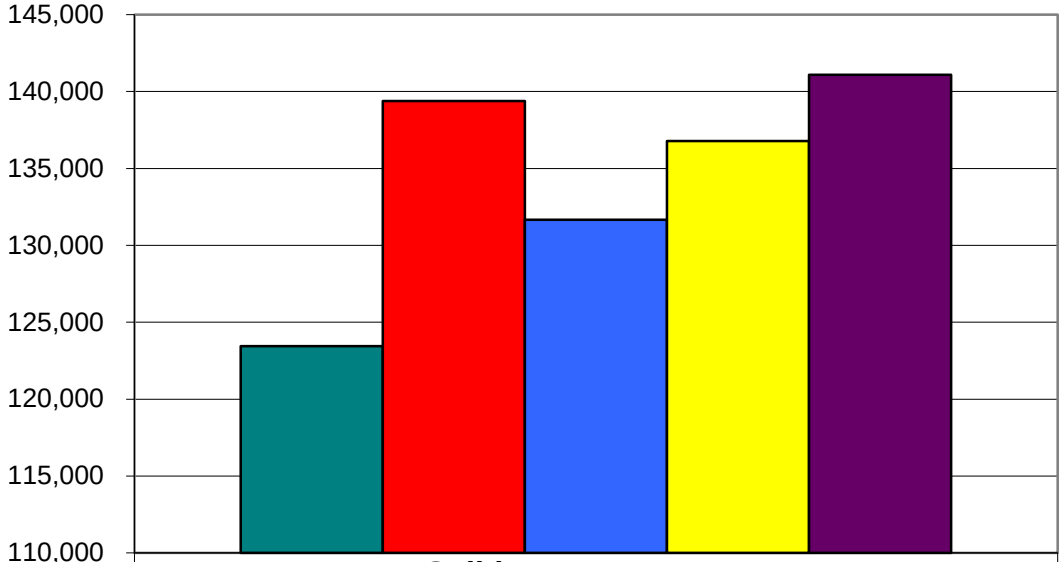
Sewer Service Charges are reflected in the Sewer Fund.

The following are the current basic Sewer Service Charges, effective July 1, 2016.

Residential - 7/1/2016	
Single family & duplex dwellings per dwelling unit per month:	
Monthly base charge	$77.55
Monthly usage charge per 1,000 gallons of metered water consumed	$4.63
Multiple unit dwellings per dwelling unit per month:	
Monthly base charge	$53.32
Monthly usage charge per 1,000 gallons of metered water consumed	$4.63
Non-Residential:	
Various rates based on water usage or wastewater discharge	

Solid Waste Revenues

(Dollars in Thousands)



	Solid Waste Revenues
2016 Actual	123,442
2017 Actual	139,376
2018 Actual	131,661
2019 Appropriated	136,787
2020 Proposed	141,079

Solid Waste revenues are primarily fees charged for the disposal of refuse and other solid wastes delivered to disposal facilities by any business or any federal or state agency. The FY20 budget includes revenues from a proposed residential refuse collection fee of $5 per month per dwelling unit. The 2020 proposed estimate is based upon estimates from the Department of Environmental Services.

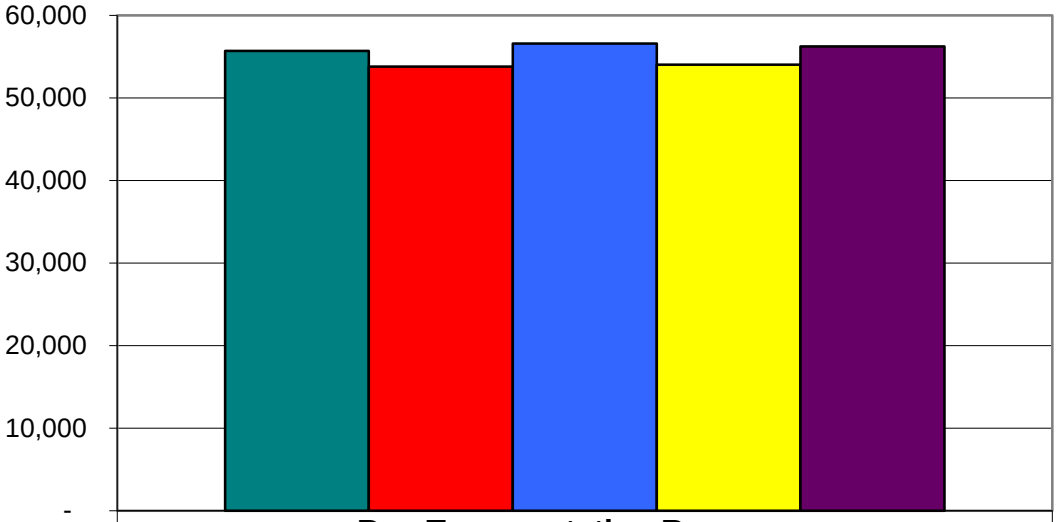
The rates below for disposal of refuse delivered to disposal facilities have been in effect since January 1, 2005:

- H-Power Facility - $81.00 per ton
- Transfer Stations - $110.60 per ton
- Landfills - $81.00 per ton

Solid Waste revenues are reflected in the Solid Waste Special Fund.

Bus Transportation Revenues

(Dollars in Thousands)



	Bus Transportation Revenues
2016 Actual	55,683
2017 Actual	53,787
2018 Actual	56,575
2019 Appropriated	54,030
2020 Proposed	56,228

Bus Transportation Revenues reflect revenues collected primarily from the City's island wide public transit system. The 2020 proposed estimate is based upon estimates from the Department of Transportation Services.

Bus Transportation revenues are reflected in the Bus Transportation Fund.

Summarized below are the authorized fares:

Adult cash fare	$2.75
Youth cash fare	1.25
Senior cash fare	1.00
Disabled cash fare	1.00
Adult monthly pass	70.00
Youth monthly pass	35.00
Senior monthly pass	6.00
Disabled monthly pass	6.00
Adult annual pass	770.00
Youth annual pass	385.00
Senior annual pass / biennial pass	35.00 / 70.00
Disabled annual pass / biennial pass	35.00 / 70.00
Senior/Disabled ID Card	10.00

SUMMARY OF RESOURCES BY SOURCE

Source	FY 2018 Actual*	FY 2019 Appropriated	FY 2020 Proposed
OPERATING RESOURCES			
Real Property Tax	$ 1,178,596,153	$ 1,255,790,946	$ 1,393,676,760
Fuel Tax	51,789,800	51,526,000	51,784,000
Motor Vehicle Weight Tax	146,197,527	164,347,327	182,480,380
Public Utility Franchise Tax	42,285,471	47,707,700	47,048,000
Federal Grants	95,492,971	100,315,894	97,000,929
State Grants	11,492,546	21,658,956	24,259,363
Transient Accommodations Tax	45,423,000	45,423,000	45,423,000
Public Service Company Tax	35,234,402	46,007,251	37,980,000
Licenses and Permits	56,336,163	64,856,795	64,246,362
Charges for Services	37,297,414	36,909,461	33,857,058
Sewer Charges	284,119,430	265,094,408	298,133,377
Bus Transportation Revenues	56,575,274	54,030,000	56,228,000
Solid Waste Revenues	131,660,909	136,786,900	134,218,648
Other Revenues	106,465,307	130,223,243	178,438,936
Carry-Over	1,162,100,994	904,271,553	799,444,825
TOTAL OPERATING RESOURCES	**$ 3,441,067,361**	**$ 3,324,949,434**	**$ 3,444,219,638**
CAPITAL RESOURCES			
General Obligation Bonds			
General Obligation Bonds	$ 350,577,373	$ 516,301,126	$ 333,962,938
General Fund			
Other Revenues	200,000	472,000	200,000
Highway Fund			
Other Revenues	-	366,099	-
Solid Waste Special Fund			
Solid Waste Revenues	-	-	6,860,000
Bus Transportation Fund			
Bus Transportation Revenues	-	-	-
Special Events Fund			
Other Revenues	-	-	-
Golf Fund			
Other Revenues	-	-	-
Bikeway Fund			
Other Revenues	920,000	990,000	730,000
Hanauma Bay Nature Preserve Fund			
Charges for Services	-	66,000	1,800,000
Parks and Playgrounds Fund			
Other Revenues	891,112	2,029,429	2,013,398
Sewer Fund			
Sewer Charges	165,899,940	197,261,690	166,501,000

Source	FY 2018 Actual*	FY 2019 Appropriated	FY 2020 Proposed
Sewer Revenue Bond Improvement Fund			
Revenue Bonds	494,372,000	204,250,000	253,729,000
Other Revenues - Investments	-	-	-
Federal Grants Fund			
Federal Grants	32,029,689	29,742,975	66,233,008
Community Development Fund			
Federal Grants	6,248,670	6,848,198	7,450,772
State Funds			
State Grants	-	-	9,750,000
Developer	-	-	-
Other Revenues	-	-	-
Housing Development Special Fund			
Other Revenues	-	-	-
Utilities' Share			
Other Revenues	100,000	100,000	2,600,000
Clean Water and Natural Lands Fund			
Real Property Tax	5,000,000	6,327,227	7,023,620
Other Revenues	-	176,456	60,860
Carry-Over	5,533,000	3,999,644	4,615,520
Affordable Housing Fund			
Real Property Tax	5,000,000	6,327,227	7,023,620
Other Revenues	-	390,248	236,380
Carry-Over	-	34,125,994	-
Ewa Highway Impact Fee			
Other Revenues	-	-	-
HCD Rehabilitation Loan Fund			
Federal Grants	-	-	400,000
General Trust Fund			
Other Revenues	-	-	-
TOTAL CAPITAL RESOURCES	**$ 1,066,771,784**	**$ 1,009,774,313**	**$ 871,190,116**
TOTAL RESOURCES	$ 4,507,839,145	$ 4,334,723,747	$ 4,315,409,754

*The capital budget for fiscal year 2018 ends on June 30, 2019.

The actuals reported for Capital Resources reflect the appropriated amounts.

Debt and Financial Policies of the City

The Debt and Financial Policies of the City and County of Honolulu is guided by Resolution No. 06-222, adopted on July 19, 2006. The policies state:

I. OPERATING BUDGET

A. OVERALL

1. The operating budget details a financing and spending program to meet the goals and objectives of the City which have been established by the City administration, the City Council and the public. It contains information and data regarding expected revenues, expected expenditures and expected service and performance outcomes. To the extent feasible, the budget also should include outcome measures which reflect each programs' success in meeting established goals and objectives.
2. Operating expenses are the costs for personnel, materials, equipment required for a government entity to function. Operating expenses are expenditures for day to day operations and exclude expenditures for capital purposes, as defined herein. Operating expenses include the cost of paying salaries and benefits to civil service employees except that salaries for employees funded with cash from the sewer fund may be included in the capital budget.
3. The City administration shall have written policies with respect to the preparation and implementation of the City's operating budget that incorporate the guidelines and definitions contained herein.
4. As a comprehensive business plan, the budget includes the following elements as recommended by the Government Finance Officers Association: public policies, financial plan, operations plan, and communications device.
5. The City's annual budget presentation should display the City's service delivery/performance plan in a public friendly format.
6. Under the Mayor's direction, the Department Directors have primary responsibility to formulate budget proposals and implement the budgets appropriated by the City Council and allotted by the Mayor.

B. FISCAL INTEGRITY

1. The City will maintain the fiscal integrity of its operating and capital budgets by maximizing its level of public services while minimizing its level of debt.
2. Cash balances in excess of the amount required to maintain a long-term contingency reserve shall be used to fund one-time or non-recurring costs.

C. RESERVE FOR FISCAL STABILITY FUND

1. The City shall maintain the reserve for fiscal stability fund to accommodate economic and revenue downturns and emergency situations.
2. The City shall make every effort to attain a minimal fund balance of five percent and an optimal fund balance of eight percent of annual General Fund and Highway Fund operating expenditures.
3. The City shall make every effort to replenish monies expended from the fund when conditions that necessitated the expenditure cease to exist.

D. REVENUES

1. The City shall make every effort to maintain a very high tax collection rate (over 98.5 percent) to the extent consistent with the marginal costs of collection.
2. The City shall place increased emphasis on user fees to finance municipal services.
3. The City shall seek to diversify its revenue mix to be less dependent on property tax revenues and temporary revenues.

4. The City annually shall review all revenue schedules, including taxes, rates, licenses, user fees, and other charges to determine the appropriate level of each revenue source required for the operating and capital costs of the programs they finance. Multi-year rate schedules shall be established whenever feasible.

5. The City shall maintain a sewer fee rate structure which is adequate to insure that the programs the sewer funds finance remain firmly and separately self-supporting, including the costs of operations, maintenance, and debt service; provided that this shall not preclude the use of community facilities districts, benefit districts, unilateral agreements, development agreements, user fees and impact fees to pay for sewer capital improvements.

6. The City shall make every effort to maximize investment income by achieving and maintaining a high level of prudent and legally appropriate cash investments.

7. The City diligently shall seek Federal, State and other revenues to fund its current and new programs. However, the City shall ensure that its long-term financial planning considers the eventual loss of these temporary financing sources.

8. No monies from the sale of any city property shall be budgeted as revenue in the executive operating budget unless the City has an executed contract with a realtor concerning the listing of the property and public notice of the listing of the property has been given.

E. SELF-INSURANCE PROGRAM

1. The City shall continue to set aside funding in the City's risk management account. As the City's mix and level of liabilities increase, the City should implement a cost-effective program to mitigate the expense of commercial insurance.

F. MINIMIZATION OF ADMINISTRATIVE COSTS

1. Administrative costs should reflect an appropriate balance between resources allocated for direct services to the public and resources allocated to ensure sound management, internal controls, and legal compliance.

G. MULTI-YEAR ESTIMATES

1. With every annual budget, the Mayor shall propose a six-year operating and capital expenditure and revenue plan for the City which shall include estimated operating costs for future capital project proposals that are included in the Capital Program. The plan for the operating and capital components shall detail the six-year projections according to the categories of expenditures and revenues shown in tables A and B, made a part hereof, and shall show how future expenditures are to be met by existing or new revenue sources.

2. This budget data shall be presented to elected officials in a form that will facilitate annual budget decisions, based on a multi-year strategic planning perspective.

H. CITIZEN INVOLVEMENT

1. Citizen involvement shall be encouraged in the annual budget decision making process through public hearings and community meetings. Such involvement shall include assistance in establishing program and budget priorities for the City.

2. Involvement shall also be facilitated through City boards, task forces and commissions, which shall serve in advisory capacities to the City Council and the Mayor.

I. USER FEES

1. Whenever the City charges user fees, those fees shall be phased toward covering 100 percent of the cost of service delivery, including debt service costs, unless such amount prevents an individual from obtaining an essential service.

2. Fees may be less than 100 percent if certain factors (e.g., market forces, competitive position, etc.) need to be considered.

J. NON-PROFIT ORGANIZATIONS

1. All grants of public funds to private organizations shall be based on standards established in ordinance.

II. CAPITAL BUDGET

A. OVERALL

1. Capital costs funded in the capital budget shall be limited to costs that do not recur annually. These include equipment having a unit cost of $5,000 or more and estimated service life of 5 years or more, except for equipment funded with cash from the sewer fund. Items such as light poles and playground equipment whose individual cost is less than $5,000 may be funded in the capital budget if aggregated and made an integral part of a project costing $25,000 or more and the estimated service life of every major component of the project is 5 years or more, such as a project to replace all of the light poles in neighborhood or a project to replace a park's facilities including playground equipment. To be included, improvement and replacement costs of public infrastructure must substantially expand the capacity or extend the life of the public infrastructure. Eligible capital costs would include the repaving of parking lots but not painting and slurry sealing of parking lots. It would include the installation of a new roofing surface but not spot patching of a roof. Contracts to hire engineering and design professionals under a personal services contract with a definite termination date may also be included. Costs associated with paying the salaries of civil service employees shall not be included except for salaries funded with cash from the sewer fund. Major renovations costing more than $5,000 to existing facilities may qualify as a capital project. Routine maintenance of existing facilities, however, shall not qualify; instead, such costs shall be included in the operating budget. All other necessary costs that do not qualify for funding in the capital budget shall be included in the operating budget and deemed operational costs.

2. The City administration shall have written policies with respect to the preparation and implementation of the City's capital budget that incorporate the guidelines and definitions contained herein.

3. The preparation and adoption of the capital budget shall be coordinated with the operating budget so that the City may ensure that sufficient resources are available to operate and maintain its facilities.

B. FISCAL POLICIES

1. Capital project proposals should include as complete, reliable, and attainable cost estimates as possible. Project cost estimates for the capital budget should be based on a thorough analysis of each project and be as reliable as the level of detail known about the project. Project cost estimates for the six-year Capital Program may vary in reliability depending on when they are to be undertaken during the first through sixth year of the Program.

2. Capital project proposals should include a comprehensive resource plan. This plan should include the amount and type of resources required, and the funding and financing strategies to be employed. The specific fund and timing should be outlined. The plan should indicate resources needed to complete any given phase of a project in addition to the total project.

3. All proposals for the expenditure of capital funds shall be formulated and presented to the City Council within the framework of the capital budget.

4. Project proposals will include the project's impact on the operating budget including, but not limited to, additional personnel requirements and long-term maintenance costs necessary to support the project.

5. At the time of a contract award, each project shall include a reasonable provision for contingencies. The amount set aside for contingencies shall correspond with industry standards and should not exceed ten percent of the estimated project costs.

6. The City administration shall minimize administrative costs of the Capital Program.

7. The annual capital budget shall include those projects which can reasonably be accomplished in the time frame indicated. The capital budget shall include a projected time schedule for each project.

C. CAPITAL PROGRAM POLICIES

1. Citizen participation in the Capital Program formulation is a priority for the City. Among the activities which shall be conducted to address this need are the following:

   a) Community meetings shall be held in a timely manner to receive community input to the Capital Program before it is submitted to the City Council.

   b) Council deliberations on the Capital Program shall be open to the public and advertised sufficiently in advance of the meetings to allow for the attendance of interested citizens.

   c) Prior to the adoption of the Capital Program, the Council shall hold noticed public hearings to provide opportunities for citizens to express their opinions on the proposed Capital Program.

2. All projects included in the Capital Program shall be consistent with the City's General Plan and Development Plans. The goals and policies for services, facilities, and transportation should serve as guidelines for the development of the Capital Program.

3. Capital projects shall be financed when possible through user fees, impact fees, community facilities districts, benefit districts, unilateral agreements and development agreements.

4. Projects that involve intergovernmental cooperation in planning and funding shall be established by an agreement that sets forth the basic responsibilities of the parties involved.

5. The City annually shall review and establish criteria to evaluate capital project proposals. Factors to be considered for priority-ranking include the following:

   a) Projects required to meet public health and safety needs;

   b) Projects mandated by federal or state law;

   c) Projects which have a positive impact on the operating budget (i.e., reduces expenditures, increases revenues);

   d) Projects which are programmed in the operating budget multi-year estimates;

   e) Projects which can be completed or significantly advanced during the six-year Capital Program; and

   f) Projects which realistically can be initiated during the year they are scheduled.

III. DEBT POLICIES

A. Debt shall not be used to finance ongoing operational costs as defined herein.

B. Whenever possible, the City shall pursue alternative sources of funding in order to minimize the level of debt.

C. When feasible, the City shall use special assessment, revenue, or reimbursable bonds in lieu of general obligation debt.

D. Long-term general obligation debt may be incurred when necessary, based on the City's ability to pay. This debt shall be limited to those capital projects that cannot be financed from existing revenues and when there is an existing or near-term need for the project. The project also should be integrated with the City's long-term financial plan and Capital Program.

E. The maturity date for any debt shall not exceed the reasonable expected useful life of the project so financed.

F. The City shall encourage and maintain good relations with financial and bond rating agencies and will follow a policy of full and open disclosure on every financial report and bond prospectus. A rating agency presentation/update shall be conducted at least once annually.

G. The City shall establish affordability guidelines in order to preserve credit quality. Guidelines, which may be suspended for emergency purposes or because of unusual circumstances, are as follows:

   1. Debt service for general obligation bonds including self-supported bonds as a percentage of the City's total Operating budget, including enterprise and special revenue funds, should not exceed 20 percent.

   2. Debt service on direct debt, excluding self-supported bonds, as a percentage of General Fund revenues should not exceed 20 percent.

H. The total outstanding principal of the City's variable rate debt should not exceed 120% of the City's total short-term investments.

I. Variable rate debt should be used only as a source of interim or construction financing, financing of equipment with a useful life of five years, and short-term financing of debt service. In the event variable rate debt is used to finance debt service, the variable rate debt shall be refunded as a part of the next long-term bond issuance.

J. Whenever possible, the City shall seek State funding for financing of qualified wastewater projects.

K. The City continually shall review outstanding City debt and initiate refinancing when feasible.

L. Unless the refunding of bonds is for the purpose of restructuring existing debt service on outstanding bonds or to refund outstanding bonds which bear interest at a rate or rates which shall vary from time to time, the City shall refund callable fixed rate bonds only if the present value savings which shall inure to the City as a result of the refunding shall not be less than 2%.

FACT SHEET ON BUDGET TRENDS

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Budgeted FY 2019	Budgeted FY 2020
REAL PROPERTY TAX:					
Net Assessed Value [a,b].	$ 187,718,834	$ 199,626,580	$ 211,569,917	$ 226,641,985	$ 242,256,423
Average Rate [c]	5.41	5.41	5.62	5.60	5.81
Collections [a]	$ 1,016,210	$ 1,099,913	$ 1,188,596	$ 1,268,445	$ 1,407,724
EXECUTIVE AND LEGISLATIVE					
OPERATING BUDGETS:					
Appropriations [a]	$ 2,285,754	$ 2,352,556	$ 2,467,861	$ 2,631,138	$ 2,854,982
CAPITAL BUDGET:					
Appropriations [a]	$ 569,174	$ 940,036	$ 1,066,772	$ 1,009,774	$ 871,190
LONG-TERM DEBT:					
Debt Service Charges [a]	$ 400,534	$ 427,671	$ 473,964	$ 522,295	$ 582,958
NUMBER OF POSITIONS: [d]					
Police	2,694	2,706	2,709	2,715	2,765
Fire	1,157	1,170	1,170	1,172	1,188
Environmental Services	1,041	1,041	1,077	1,174	1,174
Parks and Recreation	1,100	1,133	1,156	1,154	1,184
Prosecuting Attorney	303	304	304	308	310
Other Executive Agencies	3,646	3,670	3,769	3,755	3,826
Total Executive Branch	**9,941**	**10,024**	**10,185**	**10,278**	**10,447**
MOTOR VEHICLE REGISTRATIONS [e,f,g]	**776,653**	**791,739**	**780,909**	**780,909**	**780,909**
RESIDENT POPULATION (July 1st) [f,g]	**992,605**	**988,650**	**988,650**	**988,650**	**988,650**

a) Dollars in thousands

b) Valuation 100% of fair market value

c) Per thousand dollars

d) Rounded; temporary and contract positions included; authorized full-time equivalent positions

e) Calendar year

f) Source: State of Hawaii Data Book 2017

g) 2018 - 2020 based on estimates

CITY AND COUNTY PROFILE

Features		[unit]
Land Area *	596.7	square miles
Racial Composition based on Hawaii State Department of Health survey *		
Mixed (except Hawaiian)	26.1	percent
Hawaiian/Part Hawaiian	21.7	percent
Caucasian	14.8	percent
Japanese	21.2	percent
Filipino.	9.4	percent
Chinese	4.6	percent
Korean	1.1	percent
Other	1.1	percent
Median Age *	37.8	years
Age Composition *		
Under 18 years	21.2	percent
18 - 64 years	61.6	percent
65 years and over	17.2	percent
Elections ***		
Registered Voters, Primary Election 2018	490,408	
Votes Cast, Primary Election 2018	189,421	
Registered Voters, General Election 2018	500,163	
Votes Cast, General Election 2018	262,700	
Educational Attainment of Persons 25 Years Old and Over *		
Less than High School Diploma	8.4	percent
High School Graduate or Higher	91.6	percent
Bachelor's Degree or Higher	34.4	percent
Median Household Income **	77,161	
Number of Housing Units (7/1/2017) *	350,786	
Building Permits Issued (Fiscal 2017) ****		
Number Issued	15,739	
Estimated Value (dollars in thousands)	2,942,700	
Unemployment Rate (2017) ******	2.2	percent

* 2017 State of Hawaii Data Book
** U. S. Census Bureau
*** Office of Elections
**** Honolulu Department of Planning and Permitting
***** Hawaii State Department of Labor and Industrial Relations

The Budget Process

Introduction

At first exposure, the annual budget may appear to be complicated and difficult to understand. This section describes the many facets of the budget process so that it is easier for our readers to use.

Each year, the City adopts three budgets:

- The **Executive Operating Budget** explains where the City gets its money and how it will be spent to pay for day-to-day operations of the executive branch.
- The **Legislative Budget** describes how the City Council and its activities will be funded.
- The **Capital Budget** lists and describes long-lived projects, such as highways, parks and buildings, which the City will undertake during the next six years as well as identifying in what years appropriations will be required. The Capital Budget is commonly referred to as the "CIP" for Capital Improvement Program.

The following sections explains how the budget share put together and what they contain.

The Annual Budget

The annual budget of the City and County of Honolulu establishes the City's policies and fulfils the legal requirement that a balanced financial plan be adopted to set the spending limits of the City. The budget also estimates the revenues and other financial resources that will be used to pay for the City's operations during the fiscal year. Honolulu's fiscal year begins on the first day of July and ends on the last day of June of the following year.

The Mayor's budget message identifies the City's major goals and objectives and explains how the administration plans to achieve them.

The budget ensures that executive and legislative policies will be followed by detailing costs, making historical comparisons, and establishing performance measures against which City agencies can be evaluated throughout the year.

The budget process includes many open meetings and public hearings in order to ensure the public's participation and input. The budget itself is a public information document providing readers with an overview of the City and its workings.

The budget is based on guidelines and restrictions established by the Hawaii Constitution, State statutes, Honolulu's City Charter and City ordinances.

The Revised Charter of the City and County of Honolulu provides for an annual executive budget consisting of an operating budget and a capital budget including a statement of relationships between operating and capital items for the executive branch. Section 9 of the Revised Charter sets forth the contents of the budgets, the officers or agencies responsible for their preparation, and the manner and timetable of the Council's review process. To comply with these requirements, the City administration prepares an Executive Program and Operating Budget (Volume I) and an Executive Program and Capital Budget (Volume II). The budget documents must be submitted to the City Council by March 2, 120 days before the start of the fiscal year, as required by the Charter.

In addition to the two Budget Volumes, the City administration also prepares and submits to the City Council a bill for an Operating Budget ordinance and a bill for a Capital Budget ordinance. These proposed ordinances provide for appropriations to fund the activities of the executive branch. Requirements and presentation details of the budget ordinances are set forth in Articles 17 and 18 of Section 2, Revised Ordinances of Honolulu.

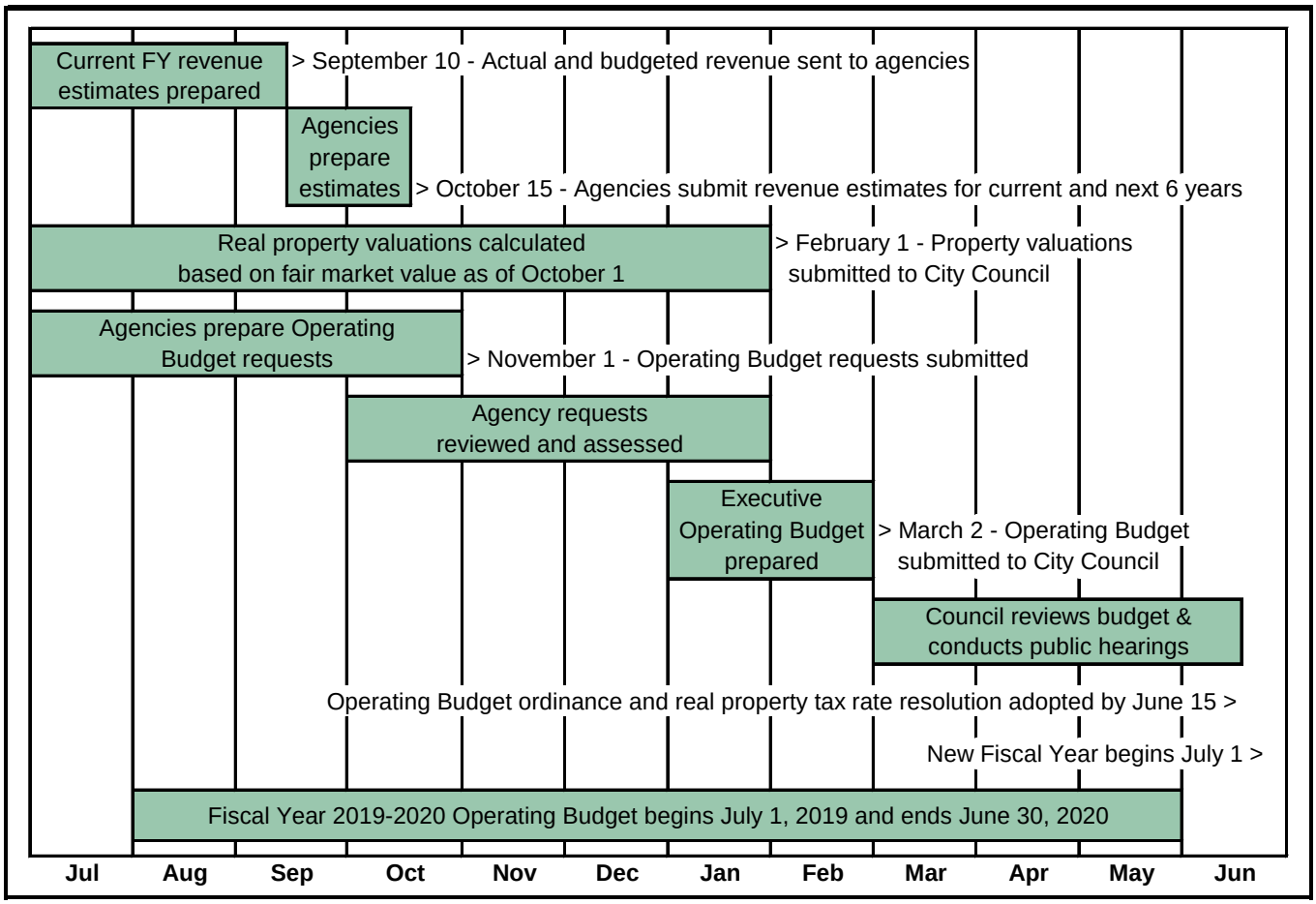
The Revised City Charter can be found on-line at www.honolulu.gov/cor/rch. The Revised Ordinances of Honolulu can be accessed at www.honolulu.gov/ocs/roh/rohonline. Additional information concerning public hearings, a synopsis of the budget ordinance, City Council actions and the budget ordinances' status can be found at www.honolulu.gov/council. The site is maintained by the Department of Information Technology, City and County of Honolulu. To report problems, contact www.honolulu.gov/form/website-support-form.html?view=form.

The Operating Budget

Appropriations contained in the executive operating budget ordinances are valid only for the fiscal year for which they were made.

Any part of the appropriations which is not spent or reserved to pay for expenses lapses after June 30, the end of the fiscal year.

OPERATING BUDGET CALENDAR



Revenue Estimating Process

The revenue estimating process determines how much money will be available to pay for City services during the following fiscal year. The process begins in July with an analysis of current revenue collections, Oahu's economic trends, projections of the State of Hawaii's Council on Revenues and other data. Revenue estimates for the current year are forward d to the executive agencies in September. Based on their past experience and knowledge of factors which may affect future collections, the agencies respond in October with their estimate of revenues for the next six years.

Real property assessments are calculated throughout the year. For the purpose of determining the following fiscal year's real property tax revenues, valuations are calculated based on the fair market value as of October 1. The valuations are submitted to the City Council by February 1 in accordance with Ordinance 8-11.1(e).

The Operating Budget Preparation Process

Guidelines for the preparation of the operating budget are forwarded to the executive agencies in September. Agencies respond in November with details of expenditure proposals and their justifications. Agency requests are reviewed, assessed and weighed against anticipated revenues and the requirements of non-agency expenditures such as debt service, employees' health benefit costs

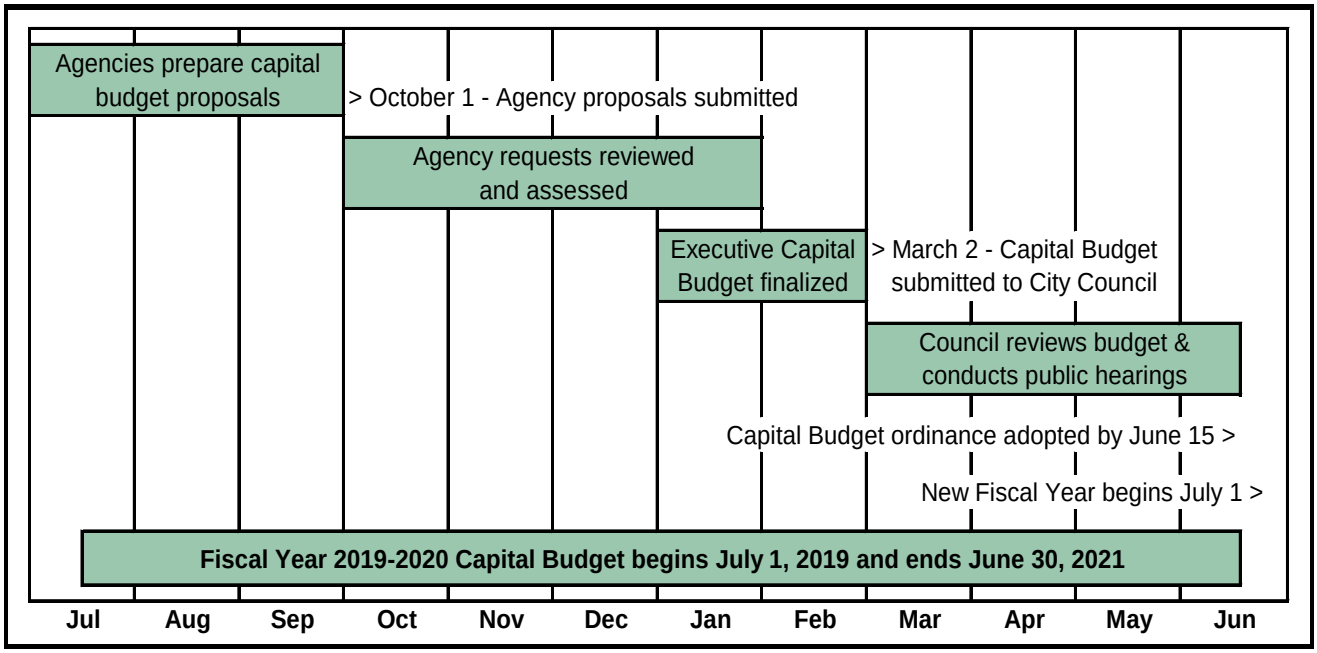
and retirement benefit contributions. The Mayor makes the final program decisions and submits the operating budget proposal to the City Council by March 2 in accordance with City Charter Section 9-102.1.

The Capital Budget

Appropriations in the executive capital budget ordinance are valid only for the fiscal year for which they were made and for 12 months thereafter.

Any part of the appropriations not spent or encumbered to pay expenses lapses 12 months after the end of the fiscal year. Capital budget appropriations are available for a 24 month period beginning from the first day of July until the last day of June of the succeeding fiscal year.

CAPITAL BUDGET CALENDAR



The Capital Budget Preparation Process

Budget preparation instructions are forwarded to executive agencies in July. Upon receipt, agencies prepare project proposals and submit them by October 1.

All proposed projects are reviewed and assessed by the Mayor and his staff, with the finalized proposed Capital Budget submitted to the City Council by March 2 in accordance with City Charter Section 9-102.1.

The Legislative Budget

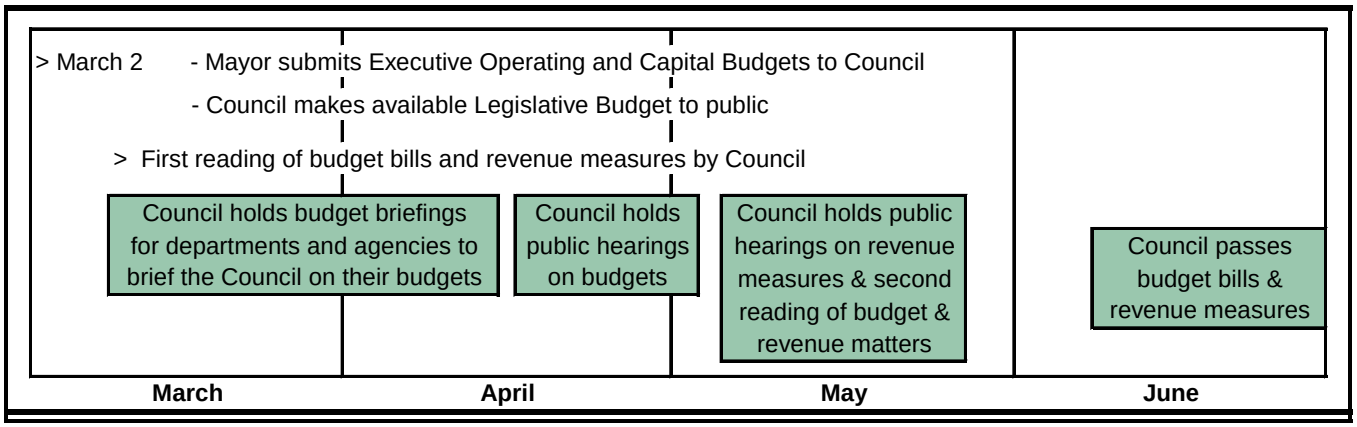
As with the executive operating budget, legislative budget appropriations are valid only for the fiscal year for which they are made. Any part of the appropriation that has not been spent or reserved to pay expenses lapses at the end of the fiscal year. The fiscal year begins on the first day of July and ends on the last day of June of the following year.

The legislative budget must be prepared and available for public review by March 2. The City Council conducts hearings and must pass the legislative budget ordinance by June 15.

Consideration and Adoption by the City Council

Upon receipt of the executive program, annual budget and proposed ordinances from the Mayor, the Council immediately notifies the public of its intention to hold public hearing on the executive submissions and also on the legislative annual budget and ordinance. Upon the conclusion of the hearings, the Council may add new items to, delete or amend any item in the executive and legislative proposals. Like other bills, the Council adopts the executive and legislative programs and budget ordinances by majority vote after three readings on separate days. The Council must pass legislation establishing the real property tax rates and all budget ordinances by June 15. If final action is not taken on or prior to that day, the executive budget ordinances as submitted by the Mayor go into effect

COUNCIL DELIBERATION CALENDAR



The Mayor has 10 working days in which to (1) sign the ordinances, (2) veto the measures or (3) to return the measures unsigned, in which case the measures become law as if he had approved them.

For information about how bills become law or the Council's procedures and schedules, see www.honolulu.gov/status-and-text.

Amendments to the Budget and Other Appropriations

Amendments to the executive budget ordinances and program may be submitted by the Mayor and considered by the Council under the same procedures prescribed for the enactment of the annual executive budget ordinances and program, and amendments to the legislative budget ordinance may be initiated and considered by the Council under the same procedures prescribed for the adoption of the annual legislative budget ordinance, provided that:

a) No amendment shall increase the aggregate of authorized expenditures to an amount greater than the estimate of available resources for the fiscal year.

b) Amendments to the capital budget ordinance shall conform to the operating and capital program, as amended.

Appropriations for items not included in the annual executive or legislative budget ordinances may be proposed by the Council or by the Mayor and enacted for the following purposes only:

a) To meet contingencies which could not be anticipated when the budget ordinances were passed.

b) To pay the expenses of holding special elections and elections on proposals to amend the charter.

No part of the budget ordinances can be amended, revised or repealed by the Council except by another ordinance.

Budget and Budgetary Accounting

The budgets are on a basis consistent with GAAP (generally accepted accounting practices, see GLOSSARY OF TERMS) except that encumbrances are treated as budgeted expenditures in the year the commitments are made.

Formal budgetary integration is employed (i.e., annual operating budgets are legally adopted) for the general fund and special revenue funds (except the revolving funds). Effective budgetary control for debt service, trust and agency, and revolving funds is achieved through bond indentures, contractual provisions and legislation. Formal budgetary integration is not employed for capital projects because effective budgetary control is achieved through contractual provisions and project oversight. Flexible budgeting (i.e., the relationship of costs to revenues) is employed for enterprise funds.

The Mayor is authorized to transfer appropriations between activities within a department. To transfer appropriations between departments, the legal level of budgeting, amendment must be made to the enacted budget ordinance. Amendments to the enacted budget ordinance may be proposed only by the Mayor.

Glossary of Terms

Administration — The Executive branch of the City and County of Honolulu headed by an elected Mayor.

Activity — The smallest unit of budgetary accountability and control that encompasses specific and distinguishable lines of work performed by an organizational unit to accomplish a function for which the City is responsible.

Agency — Any department, office, board, commission or other governmental unit of the City.

Allotment — An agency's plan of estimated expenditures, revenues, cash disbursements, and cash receipts for each quarter of the fiscal year.

Appropriation — Authorization granted by the City Council to make expenditures and incur obligations for purposes specified in the appropriation ordinance.

Assessed Valuation — The value of real estate or other property used as a basis for levying real property taxes.

Authorized Positions — The maximum number of positions approved in the adopted operating budget.

Bond — A written instrument to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond resolution or ordinance. The most common types of bonds are general obligation and revenue bonds that are most frequently used for construction of large capital projects such as buildings, streets and sewers.

Bond Funds — Monies derived from the issuance of bonds used to finance authorized capital expenditures.

Budget (Proposed and Adopted) — The Mayor submits to the City Council a proposed budget reflecting the expenditure and revenue level for the coming fiscal year. When the Mayor and City Council have formally endorsed the expenditure and revenue level, the proposed budget becomes the adopted budget, appropriating funds and establishing legal expenditure limits.

Budget Issue — Items that require special management attention, including, but not limited to, proposed new programs or projects, expansion of current services, items to be delineated as an issue such as new equipment, or drastically increased costs for continuation of programs or items as they currently exist.

Budget Message — A document included with the budget through which the Mayor provides the City Council and the public with a general summary of the most important budget issues, changes from recent fiscal years, and recommendations regarding the financial policy for the coming fiscal year(s).

Budget Ordinance — The official enactment by the City Council creating an adopted budget to establish legal authority for City officials to expend and obligate resources.

CAFR — The Comprehensive Annual Financial Report which is an audited and printed copy of the City's financial statement at the end of each fiscal year.

Capital Budget — A plan for capital expenditures to be incurred during the budget year (see “fiscal year”) from funds appropriated for projects scheduled in the capital program for the first year thereof.

Capital Improvement Program (CIP) — A plan for capital expenditures to be incurred each year over a fixed period of years, specifying the full resources estimated to be available to finance the projected expenditures.

Carry-over — See Fund Balance, Unreserved.

Character of Expenditure — A classification identifying the purpose of the expenditures. The operating budget classifies expenditures as salaries, current expenses, and equipment.

City — Refers to the City and County of Honolulu.

City Council — The Legislative branch of the City consisting of nine councilmembers, each elected from one of Oahu's nine separate geographic districts; for a term of two or four years.

Contingency — Funds reserved to cover unforeseen expenditures that occur during the fiscal year.

Collective Bargaining Unit — An organized group of employees represented by a labor union for the purpose of collective decision making with public employers.

Contingency — A budgetary reserve set aside for unforeseen or large, shared expenditures that require flexibility in its allotment.

Cost Elements — See “Character of Expenditure.”

Current Expenses — A Character of Expenditure. Expenditures for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not classified as capitalized assets.

Current Services — The amount of budgetary resources needed to provide the existing level of services based on the current workload.

Debt Service — The principal and interest payments on an obligation resulting from the issuance of bonds and notes.

Employees' Retirement System (ERS), State of Hawaii — A statewide entity that provides retirement allowances and other benefits to State and County government employees.

Employer-Union Trust Fund (EUTF), Hawaii — A statewide entity that provides health and other benefit plans to State and County government employees and retirees.

Encumbrance — Commitments to incur obligations in the form of purchase orders, contracts, or other commitments that are chargeable to an appropriation and for which part of the appropriation is reserved. They cease to be encumbrances when expended.

Enterprise Fund — A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business (a) where the intent of the governing body is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Funds included are sewer fund, solid waste special fund, housing development special fund and bus transportation fund. User fees are established and revised to ensure that revenues are adequate to meet all necessary expenditures.

Equipment — A Character of Expenditure. Expenditures to acquire new or replacement assets that are less than $5,000 with a useful life of more than five years or more than $5,000 with a useful life of less than five years.

Expenditures — Cost of goods delivered or services rendered, whether paid or unpaid, including expenses and capital outlays. Expenditures are distinguished from encumbrances in that expenditures relate to goods delivered or services rendered, whereas encumbrances represent commitments or obligations for goods to be delivered or services to be rendered in the future and for which no actual liability has yet been incurred.

Federal Aid — Funds received from the Federal Government.

FICA — Federal Insurance Contributions Act, a payroll expenditure representing social security tax.

Fiscal Year — The fiscal year of the City begins on the first day of July and ends on the last day of June of the succeeding year. (Appropriations in the capital budget ordinance are valid for the fiscal year for which they are made and continue for 12 months thereafter.)

Fringe Benefits — Payments made by the City to cover social security, retirement, health insurance, workers' compensation, and other benefits for its employees and retirees.

Full-Time Equivalent Position — A number representing a part-time position converted to the decimal equivalent of a full-time position. Most full-time employees (1.00 FTE) are paid for 2,080 hours in a year . A position budgeted to work half-time for a full year, or full-time for only six months, is 0.50 FTE.

Fund — An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with regulations, restrictions or limitations.

Fund Balance, Unreserved — Actual or estimated unreserved fund balance carried over from the prior fiscal year and available for appropriation. The estimated fund balance together with the estimated revenues and inter-fund transfers for the upcoming year determine the maximum amount available for appropriation in the proposed year's budget.

General Fund — The general fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. General Fund revenues include all General Fund resources, excluding non-revenue receipts and unreserved fund balance.

General Obligation Bonds — Bonds for which the full faith and credit of the City are pledged for the payment of debt service.

Generally Accepted Accounting Principles (GAAP) — GAAP are the uniform minimum standards of and guidelines to financial accounting and reporting. GAAP provide a standard by which to measure financial presentations.

Goal — A broad statement of a desired end result.

Grant — A funding source that includes State, Federal and private subsidies received in aid of a public undertaking.

Honolulu, City and County — The consolidated city-county was incorporated in 1907 and consists of the entire island of Oahu. Honolulu is the 10th largest City in the United States and has a population of over 900,000. The City and County of Honolulu consists of 24 agencies and departments.

Inter-Fund Transfer — Legally authorized transfer from a fund receiving revenues to a fund through which the resources are to be expended.

Lapse — The automatic termination of the authority to expend money or incur obligations granted earlier by an appropriation. Except for continuing or indefinite appropriations, an appropriation is made for a certain period of time. At the end of that period, any unexpended or unencumbered balance thereof lapses unless otherwise provided by law.

Line-item — See “Object Code”.

Means of Financing — The source of funds from which appropriations are made.

Modified Accrual Basis of Accounting — Under this system of accounting, recommended for use by governmental funds, revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred except for inventories, prepaid insurance, certain employee benefits, and principal and interest.

Multi-Year Financial Outlook — A six-year forecast of expenditures and revenues of both the operating and capital budgets.

Object Code — A numeric code that is used to categorize the expense or revenue type of a transaction.

O'ahu — Known as “The Gathering Place”, O'ahu is the third largest of the Hawaiian Islands and most populous island in the State of Hawaii. The state capital Honolulu is located on the southeast coast. In the greatest dimension, the island is 44 miles long and 30 miles across.

Objective — A statement of the end result, product, or condition desired, for the accomplishment of which a course of action is to be taken.

Operating Budget — A financial plan for the operation of government and the provision of services for the fiscal year. Excluded from the operating budget are funds appropriated in the capital budget.

Operating Costs — The recurring costs of operating, supporting and maintaining authorized programs, including costs for salaries, employee fringe benefits, current expenses (supplies and materials) and equipment (including motor vehicles).

Operating Funds — Resources derived from recurring revenue sources that are used to finance ongoing operating expenditures and pay-as-you-go capital projects and are reflected in the appropriation ordinances.

Ordinance — A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries unless it is in conflict with any higher form of law, such as a State statute or constitutional provision. An ordinance has higher legal standing than a resolution.

Other Post-Employment Benefits (OPEB) — The Governmental Accounting Standards Board adopted Statements 43 and 45 which require state and local governments to account for the value of liabilities accrued over an employee's working lifetime and for the values of those benefits to be reported annually on the CAFR. OPEB includes medical, prescription drug, dental, vision and life insurance benefits.

Positions — The full-time equivalent of salaried personnel. Positions are categorized as Permanent, Temporary, or Contract.

Program — A group of related activities performed by one or more organizational units for the purpose of accomplishing a specific function of the City.

Program Measures — The numerical means (such as the number of persons serviced by a program) of expressing the magnitude of a program or the degree to which the program's objective is attained.

Provisional Accounts — An amount that is budgeted centrally that allows for flexibility in expenditure when an allocation by department is indeterminable.

Proviso — A condition, stipulation, or limitation inserted in a budget ordinance.

Real Property — All land and the improvements upon it including buildings, other structures, fences and any fixtures attached to them that cannot be removed without substantial damage to such land and improvements.

Real Property, Net Taxable Valuation — The fair market value of property less exemptions provided by ordinances.

Real Property Tax Rate — A value, which when used to multiply the net taxable real property valuation, yields real property tax revenues for the City. The tax rate for Honolulu is expressed as dollars per $1,000 of property value and is set by the City Council by adoption of a resolution.

Reserve — An account used to earmark a portion of the fund balance as legally segregated for a specific use.

Resolution — A special order of the City Council that requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval.

Resources — Amount available for appropriation including estimated revenues, inter-fund transfers and unreserved fund balances.

Revenue Bonds — A debt instrument whereby the debt service is payable solely from the revenues generated by the operations of the facilities being financed by the bonds or by other non-tax sources.

Revolving Fund — A fund used to finance certain goods and services provided by City agencies on a self-supporting basis. It is used to pay for the cost of goods and services and is replenished through charges made for those goods or services or through transfers from other accounts or funds.

Salaries — A Character of Expenditure. The amount budgeted or paid to City employees. The amounts may include regular pay, overtime and other premium pays as required by statute and collective bargaining agreements.

Special Revenue Funds — Resources which are dedicated or set aside by law for a specified object or purpose, but excluding the general fund, enterprise funds and revolving and trust funds.

Special Assessment — A charge made against certain properties to help pay for all or part of the cost of a specific capital improvement project. Also park land or a monetary assessment fee received from new developments.

Subsidized Funds — Funds that have dedicated sources that are to be used for specific purposes or functions, but are not able to cover all operating expenses with only their dedicated sources of revenue. Subsidies from other funds such as the General Fund is required.

Supplemental Budget — An amendment to the original budget ordinance.

Tax Exempt Commercial Paper (TECP) — A short-term promissory note supported by a bank line or letter of credit used as bridge financing for bond financed projects.

Tax Revenues — The amounts collected from compulsory charges, in the form of taxes, levied by the City for the purpose of financing services performed for the public benefit. Sources of City tax revenues are the real property tax, fuel tax, vehicle weight tax, public service company tax, public utility franchise tax and excise surcharge tax-transit.

Transient Accommodations Tax (TAT) — Also known as the “hotel room tax,” the TAT is a tax on transient accommodation gross proceeds received as compensation for the furnishing of public improvements and services. The portion of TAT distributed to the counties is $103 million, with the City receiving 44.1% of the counties’ share.

Trust Fund — A fund used to account for assets held by the City as a trustee or agent for individuals, private organizations, other governmental units, and/or other funds and which was created or established by a gift, grant, contribution, devise, or bequest that limits the use of the fund to designated objects or purposes.

Unreserved Fund Balance — See “Fund Balance, Unreserved”.

User Fees — Fees for a public service paid by the user of the service.

Valuation — See “Real Property, Net Taxable Valuation”.

Vacancy Cutback — An amount that is deducted from an agency's salary budget that is attributable to delays in hiring, employee turnover, or attrition.

Summary of Provisionals

Executive Program

The Miscellaneous Function consists of centralized accounts that cover operational costs attributable to several or all City agencies. These accounts for the FY 2020 budget and their purposes are outlined below.

Account	Purpose
Retirement System Contributions	Funds mandatory employer's share of contributions to the State Employees' Retirement System.
Pension Contributions	Funds mandatory employer's share of pension contributions.
FICA Tax	Funds mandatory employer's share of contributions to the FICA tax.
Workers' Compensation	Funds medical, disability, and other benefits, and claims handling expenses for employees' work-related injuries and illnesses.
Unemployment Compensation	Funds mandatory employer's contribution to the State Unemployment Compensation Fund.
Health Benefits Contributions	Funds mandatory employer's contributions to the Hawaii Employer-Union Benefits Trust Fund.
Provision for Salary Adjustments and Accrued Vacation Pay	Funds salary, fringe benefit, and collective bargaining related requirements that have not been budgeted in agencies' accounts; and funds lump-sum payments for accrued vacation requirements for individuals who leave City employment.
Provision for Judgments, Settlements and Losses	Funds the City's legal liability for judgments, settlements and losses not covered by insurance.
Provision for Risk Management	Funds the City's insurance costs including premiums and deductible, and risk management information, claims adjustment, actuarial and other services required for the sound administration of the City's risk financing program.
Provision for Grants, Partnerships and Security	Funds City advances and matching funding requirements of Federal and State grants, City's participation in public-private partnerships and security services and needs for international events.
Provision for Energy Costs	Funds energy costs that exceed amounts appropriated in departmental budgets.
Provision for Other Post-Employment Benefits (OPEB)	Funds the City's costs to provide health care, life insurance and other post-employment benefits to retirees and their dependents.
Provision for Vacant Positions	Funds expenditures associated with any position vacancy and unbudgeted salary expenses incurred during the fiscal year.

Highlights of FY 2020 Provisionals

Provision for Energy Costs — The City's projected energy budget is increased in FY 2020 due to increases in crude oil prices and in the cost of fuel. National trends indicate steady increases in both oil and fuel in 2019. We have increased this provisional in FY2020 to allow for fluctuations in fuel & utility costs of an additional 4-5% to avoid adverse impacts on city operations should prices increase significantly.

Provision for Vacant Positions — Funding of vacant positions funded by the General, Highway, and subsidized funds is transferred to this provisional account. Funding for Special funds, Federal and State grants, State-reimbursed, and uniformed fire and police funded vacancies are provided within the salaries of each agency. The FY 2020 budget proposes an increase to this provisional to provide for increased vacant positions of 930 for FY 2020 in comparison to 844 in FY 2019.

Provision for Salary Adjustments and Accrued Vacation Pay — Funding in this provisional proposed for FY 2020 includes collective bargaining related costs for bargaining units currently under negotiation that will be settled and ratified. Also includes funds for a potential increase in the minimum wage from $10.10 to $15.00 for City staff who are subject to the minimum wage law.

Retirement System Contributions — The FY 2020 budget for retirement system contributions uses rates from Act 17 (2017), which included multi-year increases in the rates used to calculate the employer's share of payments for active members in order to address growing unfunded liabilities. The budget also includes additional payments to the Employee Retirement System for employees whose increased pay in the period prior to retirement resulted in increased retirement payments, commonly known as spiking.

Health Benefits Contributions — Consistent with FY 2019, the FY 2020 budget for health benefits contributions includes only the employer's contribution to the EUTF Trust Fund for active members. The employer's pay-as-you-go contribution for retirees is included in the Other Post-Employment Benefits appropriation.

Other Post-Employment Benefits — Consistent with FY 2019, the FY 2020 budget for Other Post-Employment Benefits includes the full amount of the City's costs of providing health care, life insurance and other post-employment benefits to retirees and their dependents, including the employer's pay-as-you-go contribution for retirees.

Highlights of FY 2020 Provisionals

Executive Budget

	Expended FY 2018	Appropriated FY 2019	Proposed Budget for Fiscal Year 2020 Current Services	Budget Issues	Total
Activity					
Retirement System Contributions	$ 148,568,931	$ 190,125,000	$ 234,381,000	$ -	$ 234,381,000
Pension Contributions	6,016	10,000	5,000	-	5,000
FICA Tax	28,503,802	34,624,000	35,857,000	-	35,857,000
Workers' Compensation	17,126,454	18,960,000	18,530,000	-	18,530,000
Unemployment Compensation	264,155	800,000	800,000	-	800,000
Health Benefits Contributions	129,015,112	66,805,000	75,813,000	-	75,813,000
Provision for Salary Adjustments and Accrued Vacation Pay	-	9,197,500	16,148,855	-	16,148,855
Provision for Judgments, Settlements & Losses	11,063,132	14,200,000	14,200,000	-	14,200,000
Provision for Risk Management	9,512,150	10,000,000	12,932,703	-	12,932,703
Provision for Grants, Partnerships and Security	-	1,500,000	2,000,000	-	2,000,000
Provision for Energy Costs	-	3,600,000	4,800,000	-	4,800,000
Provision for Other Post-Employment Benefits	63,110,000	177,331,000	183,677,000	-	183,677,000
Provision for Vacant Positions	-	25,659,921	34,758,381	-	34,758,381
Total	**$ 407,169,752**	**$ 552,812,421**	**$ 633,902,939**	**$ -**	**$ 633,902,939**

Summary of Miscellaneous Function by Fund

	Expended FY 2018	Appropriated FY 2019	Proposed Budget for Fiscal Year 2020 Current Services	Budget Issues	Total
Source of Funds					
General Fund	$ 315,416,232	$ 424,219,329	$ 489,918,143	$ -	$ 489,918,143
Highway Fund	37,032,327	49,182,281	57,386,561	-	57,386,561
Highway Beautification and Disposal of Abandoned Vehicles Revolving Fund	1,410,241	1,909,000	2,163,025	-	2,163,025
Bikeway Fund	103,206	168,000	243,720	-	243,720
Sewer Fund	22,122,668	34,071,250	37,251,470	-	37,251,470
Bus Transportation Fund	768,195	2,229,024	2,423,925	-	2,423,925
Liquor Commission Fund	1,697,322	2,100,000	2,434,731	-	2,434,731
Honolulu Zoo Fund	2,427,839	3,730,858	3,971,729	-	3,971,729
Special Events Fund	3,983,405	4,796,626	5,108,128	-	5,108,128
Hanauma Bay Nature Preserve Fund	893,490	1,609,000	1,905,702	-	1,905,702
Solid Waste Special Fund	18,166,070	23,897,946	25,862,758	-	25,862,758
Golf Fund	3,148,757	4,899,107	5,233,047	-	5,233,047
Total	**$ 407,169,752**	**$ 552,812,421**	**$ 633,902,939**	**$ -**	**$ 633,902,939**

Debt Service

The City issues various types of bonds to finance long term capital projects and improvements. General obligation bonds are issued for projects funded by the General, Highway and certain special funds. The City's full faith and credit is pledged for payment of these bonds. Revenue bonds are issued for wastewater projects, and the repayment for these bonds is paid solely from the Sewer Fund, which collects fees from users of the wastewater system. Clean Water State Revolving Fund loans provide a low-interest rate alternative to bond funding for some wastewater projects. Tax exempt commercial paper is issued for bridge financing for bond financed projects.

Debt service is the payment of principal and interest on the debt issued by the City. The calculation of debt service is based on the actual amortization schedules of outstanding debt as well as projections for future debt issuances. Projected debt service costs beyond fiscal year 2019 relate to the City's six-year Capital Program and Budget and are reflected in the Multi-Year Financial Outlook. Debt service expenses are included in the operating budget.

Executive Program Highlights for the Fiscal Year 2020

One general obligation bond issue totaling $255 million, one sewer revenue bond issue totaling $310 million, and Clean Water State Revolving Fund loans relating to sewer projects totaling $10 million are programmed for fiscal year 2020.

In addition, during fiscal year 2020, the City anticipates issuing approximately $671 million in fixed rate debt to meet the cash flow requirements of the Honolulu Authority for Rapid Transportation (HART) which functions as a semi-autonomous unit of the City.

Approximately $5.9 billion in general obligation bonds and $1.0 billion in sewer revenue bonds are authorized and unissued as of December 31, 2018.

Executive Budget

			Proposed Budget for Fiscal Year 2020		
	Expended FY 2018	Appropriated FY 2019	Current Services	Budget Issues	Total
General Fund					
Bond Principal and Interest	$ 284,196,313	$ 304,555,000	$ 327,609,000	$ -	$ 327,609,000
HART Related Principal and Interest*	3,777,822	30,800,000	51,000,000	-	51,000,000
Other Debt Principal and Interest	-	-	-	-	0
Tax Exempt Commercial Paper (TECP)	-	-	-	-	0
HART Related TECP	1,783,748	-	2,000,000	-	2,000,000
Total (General Fund)	**$ 289,757,883**	**$ 335,355,000**	**$ 380,609,000**	**-**	**$ 380,609,000**
Sewer Fund					
Sewer Revenue Bond Principal and Interest	$ 168,532,922	$ 186,940,000	$ 202,349,000	-	$ 202,349,000
Total Debt Service	**$ 458,290,805**	**$ 522,295,000**	**$ 582,958,000**	**$ -**	**$ 582,958,000**

*HART related principal, interest and TECP are from HART projections.

Statement of Legal Debt Margin

December 31, 2018

Statement of Legal Debt Margin, December 31, 2018	
Gross Assessed Valuation of Real Property, January 29, 2019	**$ 275,377,551,700**
Less Exempt Valuation	31,279,485,400
Assessor's Net Taxable Valuation	**$ 244,098,066,300**
Less Valuation on Appeal	3,683,286,000
Taxpayers' Valuation	**$ 240,414,780,300**
Add 50 percent of Valuations on Appeal	1,841,643,000
Net Assessed Valuation of Taxable Real Property for Rate Purposes	**$ 242,256,423,300**
Debt Limit -- 15 percent of Net Assessed Valuation of Taxable Real Property	**$ 36,338,463,495**
Less Net Funded and Other Indebtedness	2,954,120,044
Legal Debt Margin	**$ 33,384,343,451**
Less Bonds Authorized and Unissued	5,915,071,166
Net Legal Debt Margin	**$ 27,469,272,285**

The State Constitution limits the City's funded debt to 15 percent of the net assessed valuation of taxable real property. Based on the above figures, the ratio of net funded debt to net assessed valuation is 1.22 percent.

The City's ability to pay its debt is determined by comparing net funded and other debt to net assessed valuation of taxable real property. Funded debt is debt for which the City has pledged its full faith and credit. Net funded debt is debt minus self-supporting debt, such as revenue bonds. Bond rating agencies recommend that net funded and other debt not exceed 5 percent of net assessed valuation. The current ratio is less than 2 percent.