

CITY AND COUNTY OF HONOLULU

777 WARD AVENUE · HONOLULU, HAWAII 96814-2166
PHONE: (808) 768-5400 * FAX: (808) 768-5433 * INTERNET: www.honolulu.gov/des

KIRK CALDWELL
MAYOR



GUY H. KAULUKUKUI
DIRECTOR

TRACY S. KUBOTA
DEPUTY DIRECTOR

October 12, 2018

The Honorable Ernest Y. Martin
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Martin and Councilmembers:

SUBJECT: Quarterly Report of Gifts Valued at \$2,500
or Less and Requested Acceptance

This report to Council enumerates all gifts taken into custody by the Department of Enterprise Services for the quarter ending September 30, 2018. This report is submitted under the provisions of Resolution No. 05-349, CD1, FD1. Information on each gift is set forth in the attached Exhibit A.

We respectfully request the acceptance of these gifts by the Council on behalf of the City and County of Honolulu.

Should you have any questions regarding this matter, please contact me at 768-5415.

Sincerely,

Handwritten signature of Tracy S. Kubota in blue ink.

Tracy S. Kubota
Deputy Director

Attachment

APPROVED:

Handwritten signature of Roy K. Amemiya, Jr. in blue ink.

Roy K. Amemiya, Jr.
Managing Director

DEPT. COM. 657

18OCT12 AM 11:33 CITY CLERK

QUARTERLY REPORT OF GIFTS RECEIVED VALUED AT
\$2,500 OR LESS UNDER RESOLUTION NO. 05-349, CD1, FD1

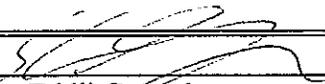
CITY AGENCY: Department of Enterprise Services

QUARTER ENDING: September 30, 2018

The following gifts were taken into custody by the agency in the previous quarter.

| <u>Description of the Gift</u> | <u>Donor's Estimated Value of the Gift</u> | <u>Donor</u> |
|------------------------------------------|------------------------------------------------|----------------------------------------------------------------------------------------------------|
| Monetary Donation to the Honolulu Zoo | \$450.00 | Mr. Edward Gonzalez Service Systems Associates 151 Kapahulu Avenue Honolulu, Hawaii 96815 |
| Monetary Donation to the Honolulu Zoo | \$18.00 | Ms. Elyssa Knight Pali View Baptist Preschool 45-510 Halekou Road Kaneohe, Hawaii 96744 |
| Monetary Donation to the Honolulu Zoo | \$1,154.20 | Mr. Marc Matsui Reynolds Recycling Inc. 1122 Mikole Street Honolulu, Hawaii 96819 |

City and County of Honolulu

| DECLARATION OF GIFT | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| NAME OF DONOR | Service Systems Associates |
| DONOR'S ADDRESS | 151 Kapahulu Ave. Hon. HI 96815 |
| DONOR'S TELEPHONE | |
| STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE | |
| <p>I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant, and convey the property to the City and County of Honolulu.</p> | |
| DESCRIPTION OF GIFT | VALUE |
| <p>Complete an accurate description of the gift in detail. Enclose a photo if available.</p> <p>Tour Donation for the month of July 2018</p> | <p>Actual or Estimated</p> <p>\$250</p> |
| Signature:  | Date: 8/22/18 |
| Print Name: Eddii Gonzalez | Title: Event Coordinator |

City and County of Honolulu

| DECLARATION OF GIFT | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| NAME OF DONOR | Service Systems Associates |
| DONOR'S ADDRESS | 151 Kapahulu Ave. Hon. HI 96815 |
| DONOR'S TELEPHONE | |
| STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE | |
| <p>I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant, and convey the property to the City and County of Honolulu.</p> | |
| DESCRIPTION OF GIFT | VALUE |
| <p>Complete an accurate description of the gift in detail. Enclose a photo if available.</p> <p>Tour Donation for the month of July 2018 to go to the Honolulu Zoo</p> | <p>Actual or Estimated</p> <p>\$200.00</p> |
| Signature:  | Date: 6/30/18 |
| Print Name: Edward Gonzalez | Title: Event Coordinator |

City and County of Honolulu

DECLARATION OF GIFT

| | |
|-------------------|------------------------------------|
| Name of Donor | Pail View Baptist Preschool |
| Donor's Address | 45-504 Halekua Rd Kaneohe HI 96744 |
| Donor's Telephone | 235-2271 |

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant and convey the property to the City and County of Honolulu.

HONOLULU ZOO
 151 KAPAHULU AVE
 PH: (808) 971-7171

1 ANNETTE
 Check: 144 Guests: 1
 07/13/2018 09:19AM
 *** REPRINT ***

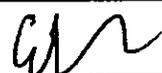
| | |
|-------------------|---------------|
| 37 GRADE K-5 | 74.00 |
| 21 TEACHER | 168.00 |
| CASH | 260.00 |
| SUBTOTAL | 242.00 |
| Tax | 0.00 |
| PAYMENT | 242.00 |
| Change Due | \$0.00 |

----- Check Closed -----
 07/13/2018 09:19:41AM
 Maha Iol
 Please come again.
 Order Number: 144

VALUE

Actual or
Estimated

18 —

| | |
|------------------------------------------------------------------------------------------------|-----------------|
| Signature:  | Date: 7-13-18 |
| Print Name: Elyssa Knight | Title: Director |

City and County of Honolulu

| DECLARATION OF GIFT | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| NAME OF DONOR | |
| DONOR'S ADDRESS | |
| DONOR'S TELEPHONE | |
| STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE | |
| <p>I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grand and convey the property to the City and County of Honolulu.</p> <p style="text-align: center; font-size: 1.2em;">Reynolds Recycling 1122 Mikole St. Honolulu, HI 96819</p> | |
| DESCRIPTION OF GIFT | VALUE |
| <p>Complete and accurate description of gift in detail. Enclose a photo if possible.</p> <p style="text-align: center; font-size: 1.2em;">HI-5 Recyclables</p> | <p>Actual or Estimated.</p> <p style="text-align: center; font-size: 1.2em;">\$1,154.20</p> |
| <p>Signature: <i>Marc Matsui</i></p> <p>Print Name: Marc Matsui</p> | <p>Date: 10-2-18</p> <p>Title: Scrap Manager</p> |