

**MAYOR'S OFFICE OF CULTURE AND THE ARTS
CITY AND COUNTY OF HONOLULU**

550 SOUTH KING STREET, SECOND FLOOR * HONOLULU, HAWAII 96813
PHONE: (808) 768-6622 * FAX: (808) 768-4215 * INTERNET: www.honolulu.gov/moca

KIRK CALDWELL
MAYOR



MISTY KELA'I
EXECUTIVE DIRECTOR

September 7, 2018

The Honorable Ernest Y. Martin
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Martin and Councilmembers:

SUBJECT: Quarterly Report of Gifts Valued at \$2,500 or Less and
Requested Acceptance

This report to the City Council enumerates gifts taken into custody by the Mayor's Office of Culture and the Arts for the fiscal quarter ending September 30, 2018. This report is submitted under the provisions of Resolution No. 05-348, CD1, FD1. The information on the gift is set forth in the attached Exhibit A.

MOCA respectfully requests the acceptance of the gift by the City Council on behalf of the City and County of Honolulu. Should you have any questions, please have a member of your staff call Tory Laitila at 768-4105.

Sincerely,

A handwritten signature in blue ink, appearing to read "Misty Kela'i".

Misty Kela'i
Executive Director

Attachment: Exhibit A
APPROVED:

A handwritten signature in blue ink, appearing to read "Roy K. Amemiya, Jr.".

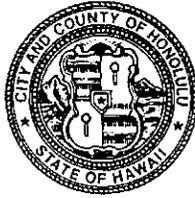
Roy K. Amemiya, Jr.
Managing Director

SEP 20 10:47 CITY CLERK

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EXECUTIVE DIRECTOR

**QUARTERLY REPORT OF GIFTS RECEIVED
AT \$2,500 OR LESS UNDER RESOLUTION NO. 05-349, CD1, FD1**

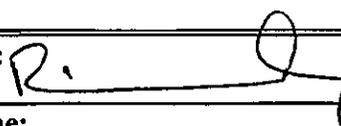
CITY AGENCY: MAYOR'S OFFICE OF CULTURE AND THE ARTS

QUARTER ENDING: September 30, 2018

The following gift was taken into custody by the Mayor's Office of Culture and the Arts in the previous quarter.

Description of Gift	Donor's Estimated Value of the Gift	Donor
Miscellaneous Holiday ornaments and decorations.	\$1.00	Marine Corps Community Services Distribution Center, Kaneohe Marine Corps Base, Kailua, Hawaii 96734

City and County of Honolulu

DECLARATION OF GIFT	
NAME OF DONOR	Richard McElroy
DONOR'S ADDRESS	MCCS Distribution Center
DONOR'S TELEPHONE	808-254-7536
STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE	
<p>I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant and convey the property to the City and County of Honolulu.</p>	
DESCRIPTION OF GIFT	VALUE
"Miscellaneous Holiday Ornaments and Decorations"	\$ 1.00
Signature: 	Date: 7/25/18
Print Name: Richard McElroy	Title: Warehouse Manager