

DEPARTMENT OF ENTERPRISE SERVICES  
GOLF COURSE DIVISION \* HONOLULU ZOO \* NEAL S. BLAISDELL CENTER \* WAIKIKI SHELL  
**CITY AND COUNTY OF HONOLULU**  
777 WARD AVENUE · HONOLULU, HAWAII 96814-2166  
PHONE: (808) 768-5400 \* FAX: (808) 768-5433 \* INTERNET: [www.honolulu.gov/des](http://www.honolulu.gov/des)

KIRK CALDWELL  
MAYOR



GUY H. KAULUKUKUI  
DIRECTOR

TRACY S. KUBOTA  
DEPUTY DIRECTOR

July 12, 2018

The Honorable Ernest Y. Martin  
Chair and Presiding Officer  
and Members  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawaii 96813

Dear Chair Martin and Councilmembers:

SUBJECT: Quarterly Report of Gifts Valued at \$2,500  
or Less and Requested Acceptance

This report to Council enumerates all gifts taken into custody by the Department of Enterprise Services for the quarter ending June 30, 2018. This report is submitted under the provisions of Resolution No. 05-349, CD1, FD1. Information on each gift is set forth in the attached Exhibit A.

We respectfully request the acceptance of these gifts by the Council on behalf of the City and County of Honolulu.

Should you have any questions regarding this matter, please contact me at 768-5415.

Sincerely,

A handwritten signature in black ink, appearing to read "Tracy S. Kubota".

Tracy S. Kubota  
Deputy Director

Attachment

APPROVED:

A handwritten signature in black ink, appearing to read "Roy K. Amemiya, Jr.".

Roy K. Amemiya, Jr.  
Managing Director

DEPT. COM. 466

2018 JUL 12 8:29 CITY CLERK

QUARTERLY REPORT OF GIFTS RECEIVED VALUED AT  
\$2,500 OR LESS UNDER RESOLUTION NO. 05-349, CD1, FD1

CITY AGENCY: Department of Enterprise Services

QUARTER ENDING: June 30, 2018

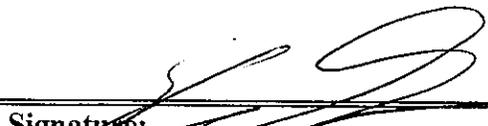
The following gifts were taken into custody by the agency in the previous quarter.

<u>Description of the Gift</u>	<u>Donor's Estimated Value of the Gift</u>	<u>Donor</u>
Monetary Donation to the Honolulu Zoo	\$700.00	Mr. Edward Gonzalez Service Systems Associates 151 Kapahulu Avenue Honolulu, Hawaii 96815
Monetary Donation to the Honolulu Zoo	\$24.00	Ms. Carrie Knebel Sacred Hearts Academy 3253 Waialae Avenue Honolulu, Hawaii 96816
Monetary Donation to the Honolulu Zoo	\$8.00	Ms. Sharon Tanaka He'eia Elementary School 46-202 Haiku Road Kaneohe, Hawaii 96744
Monetary Donation to the Honolulu Zoo	\$8.00	Mr. Ben Shimabuku Aiea High School 98-1276 Ulune Street Aiea, Hawaii 96701
Monetary Donation to the Honolulu Zoo	\$58.00	Ms. Leigh Okazaki Lehua Elementary School 791 Lehua Avenue Pearl City, Hawaii 96782
Monetary Donation to the Honolulu Zoo	\$14.00	Ms. Momi Kuahiwinui Island Pacific Academy 909 Haumea Street Kapolei, Hawaii 96707
Towels, blankets, sheets and Clothing to the Honolulu Zoo	No Value	Ms. Ann Watanabe Savers 1505 Dillingham Blvd. Honolulu, Hawaii 96817

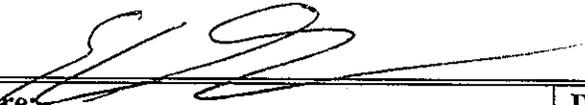
## City and County of Honolulu

DECLARATION OF GIFT	
<b>NAME OF DONOR</b>	Service Systems Associates
<b>DONOR'S ADDRESS</b>	151 Kapahulu Ave. Hon. HI 96815
<b>DONOR'S TELEPHONE</b>	
STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE	
<p>I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant, and convey the property to the City and County of Honolulu.</p>	
DESCRIPTION OF GIFT	VALUE
<p>Complete an accurate description of the gift in detail. Enclose a photo if available.</p> <p>Tour Donation for the month of June 2018 to go to the Honolulu Zoo</p>	<p>Actual or Estimated</p> <p>\$400.00</p>
<b>Signature:</b> 	<b>Date:</b> 6/15/18
<b>Print Name:</b> Edward Gonzalez	<b>Title:</b> Event Coordinator

## City and County of Honolulu

DECLARATION OF GIFT	
<b>NAME OF DONOR</b>	Service Systems Associates
<b>DONOR'S ADDRESS</b>	151 Kapahulu Ave. Hon. HI 96815
<b>DONOR'S TELEPHONE</b>	
STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE	
<p>I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant, and convey the property to the City and County of Honolulu.</p>	
DESCRIPTION OF GIFT	VALUE
<p>Complete an accurate description of the gift in detail. Enclose a photo if available.</p> <p>Tour Donation for the month of April 2018</p>	<p>Actual or Estimated</p> <p>\$150.00</p>
<p><b>Signature:</b> </p>	<p><b>Date:</b> 4/30/18</p>
<p><b>Print Name:</b> Eddii Gonzalez</p>	<p><b>Title:</b> Event Coordinator</p>

## City and County of Honolulu

DECLARATION OF GIFT	
<b>NAME OF DONOR</b>	Service Systems Associates
<b>DONOR'S ADDRESS</b>	151 Kapahulu Ave. Hon. HI 96815
<b>DONOR'S TELEPHONE</b>	
STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE	
<p>I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant, and convey the property to the City and County of Honolulu.</p>	
DESCRIPTION OF GIFT	VALUE
<p>Complete an accurate description of the gift in detail. Enclose a photo if available.</p> <p>Tour Donation for the month of March 2018</p>	<p>Actual or Estimated</p> <p>\$150.00</p>
<p><b>Signature:</b> </p>	<b>Date:</b> 3/31/18
<b>Print Name:</b> Eddii Gonzalez	<b>Title:</b> Event Coordinator

## City and County of Honolulu

### DECLARATION OF GIFT

Name of Donor	Sacred Hearts
Donor's Address	3253 Waialae Ave.
Donor's Telephone	541-729-1703

#### STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant and convey the property to the City and County of Honolulu.

	VALUE																
<p>Complete and accurate description of gift in detail. Enclose a photo if available.</p> <div style="text-align: center; font-family: monospace;"> <p>HONOLULU ZOO 151 KAPAHULU AVE PHONE: 971-7171</p> <p>04-11-2018 MED #2</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td>38x 2,000</td> <td style="text-align: right;">76.00</td> </tr> <tr> <td>00E GRADE K-6</td> <td></td> </tr> <tr> <td>20x 8,000</td> <td></td> </tr> <tr> <td>00E TEACHERS</td> <td style="text-align: right;">160.00</td> </tr> <tr> <td>SUBTL</td> <td style="text-align: right;">236.00</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right; border-bottom: 1px solid black;">236.00</td> </tr> <tr> <td>CATEND</td> <td style="text-align: right;">260.00</td> </tr> <tr> <td>CHANGE</td> <td style="text-align: right; border-bottom: 1px solid black;">24.00</td> </tr> </table> <p>ITEM 58      DONATION ANNETTE      4060 09:51TH</p> </div>	38x 2,000	76.00	00E GRADE K-6		20x 8,000		00E TEACHERS	160.00	SUBTL	236.00	TOTAL	236.00	CATEND	260.00	CHANGE	24.00	24.00
38x 2,000	76.00																
00E GRADE K-6																	
20x 8,000																	
00E TEACHERS	160.00																
SUBTL	236.00																
TOTAL	236.00																
CATEND	260.00																
CHANGE	24.00																

Signature: <i>Cornie Knebel</i>	Date: 4/11/18
Print Name: <i>Cornie Knebel</i>	Title: <i>Teacher</i>

## City and County of Honolulu

### DECLARATION OF GIFT

Name of Donor	He'eia Elementary School
Donor's Address	46-202 Haiku Road
Donor's Telephone	(808) <del>028-6118</del> 233-5677

#### STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant and convey the property to the City and County of Honolulu.

	VALUE
<p>Complete and accurate description of gift in detail. Enclose a photo if available.</p> <div style="text-align: center; margin-top: 20px;"> <p>HONOLULU ZOO 151 KAPAHULU AVE PHONE: 971-7171</p> <p>04-18-2018 MED #2</p> <p><b>**COPY**</b></p> <p>52x 2,000</p> <p>DOE GRADE K-6 104.00</p> <p>17x 8,000</p> <p>DOE TEACHERS 136.00</p> <p>SUBTL 240.00</p> <p>TOTAL 240.00</p> <p>CATEND 208.00</p> <p>CHANGE 8.00</p> <p>ITEM 69</p> <p>ANNETTE 5444 09:18TM</p> <p style="font-size: 2em; font-weight: bold; transform: rotate(-15deg);">DONATION</p> </div>	<p>Actual or Estimated</p> <p style="font-size: 1.5em; font-weight: bold;">8.00</p>

Signature: <i>Sharon Tanaka</i>	Date: 4-18-18
Print Name: Sharon Tanaka	Title: K Teacher

# City and County of Honolulu

## DECLARATION OF GIFT

Name of Donor	Good Friends Club (Aiea HS) <sup>Ben</sup> Shimabuku
Donor's Address	AHS = 98-1276 Ulukou St Aiea 96201
Donor's Telephone	305 6535

### STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant and convey the property to the City and County of Honolulu.

VALUE

Complete and accurate description of gift in detail. Enclose a photo if available.

Actual or  
Estimated

Aiea High Sch.

HONOLULU ZOO  
151 KAPAHULU AVE  
PHONE: 971-7171

04-25-2018 WED #2

11x 4,000	44.00				
DOE GRADE 7-12					
8x 8,000	64.00				
DOE TEACHERS					
SUBTL	108.00				
TOTAL	108.00				
CATEND	108.00				
CHANGE	0.00				

ITEM 19  
JULIET  
6953 09:15TH

\$ 8.00

Signature:	Date: 4/25/18
Print Name: Ben Shimabuku	Title: Counselor

## City and County of Honolulu

### DECLARATION OF GIFT

Name of Donor	Lehua Elementary School
Donor's Address	791 Lehua Ave
Donor's Telephone	(808) 307-3700

### STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant and convey the property to the City and County of Honolulu.

<p style="text-align: center;">*****                  HONOLULU ZOO                  151 KAPAHULU AVE                  PH: (808) 971-7171                  *****</p> <p>1 ANNETTE</p> <p>Check: 153      Guests: 1                  05/03/2018 09:13AM</p> <p>64 GRADE K-6      128.00                  26 TEACHER      208.00                  CASH      394.00</p> <p>SUBTOTAL      336.00                  Tax      0.00                  PAYMENT      336.00                  Change Due      <b>\$58.00</b></p> <p style="text-align: right;">----- Check Closed -----                  05/03/2018 09:14:24AM</p> <p style="text-align: right;">Maha Ioi!                  Please come again.                  Order Number: 153</p>	<p>VALUE</p> <hr/> <p>Actual or Estimated</p> <p style="font-size: 2em; font-weight: bold;">58.00</p>
--	---

Signature: <i>Leigh Okazaki</i>	Date: 5/3/18
Print Name: Leigh Okazaki	Title: Teacher

## City and County of Honolulu

### DECLARATION OF GIFT

Name of Donor	Island Pacific Academy
Donor's Address	909 Hauamea St Kapolei
Donor's Telephone	674-3580

#### STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant and convey the property to the City and County of Honolulu.

	VALUE
	Actual or Estimated
<p>*****  <b>HONOLULU ZOO</b>                      151 KAPAHULU AVE                      PH: (808) 971-7171                      *****</p> <p>1 ANNETTE</p> <p>Check: 104      05/22/2018 09:23AM                      *****                      *** REPRINT ***</p> <p>31 GRADE K-6      62.00                      41 GRADE 7-12      164.00                      5 TEACHER      40.00                      CASH      280.00</p> <p>SUBTOTAL      266.00                      Tax      0.00                      PAYMENT      266.00                      Change Due      \$0.00</p> <p>----- Check Closed -----                      05/22/2018 09:24:23AM</p> <p style="text-align: right;">Mahalo! Please come again.</p> <p style="text-align: right;">Order Number: 104</p>	<p style="font-size: 2em; font-weight: bold;">\$14 -</p>

Signature: <i>Momi Kuahiwinui</i>	Date: <i>May 22, 2018</i>
Print Name: <i>Momi Kuahiwinui</i>	Title: <i>Kindergarten Teacher</i>

## City and County of Honolulu

### DECLARATION OF GIFT

<b>NAME OF DONOR</b>	Savers c/o Ann Watanabe
<b>DONOR'S ADDRESS</b>	1505 Dillingham Blvd. Honolulu, HI 96817
<b>DONOR'S TELEPHONE</b>	808-842-0061
<b>STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE</b>	
<p>I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant and convey the property to the City and County of Honolulu.</p>	
<b>DESCRIPTION OF GIFT</b>	<b>VALUE</b>
<p>Complete and accurate description of gift in detail. Enclose a photo if possible</p> <p>Six (6) garbage sized bags of unsellable towels, blankets, sheets and some clothing</p>	<p>Actual or Estimated</p> <p><b>No Value</b></p>
<b>Signature:</b> <i>Ann Watanabe</i>	<b>Date:</b> 6/19/18
<b>Print Name:</b> Ann Watanabe	<b>Title:</b> Community Donation Manager