

DEPARTMENT OF ENTERPRISE SERVICES
GOLF COURSE DIVISION * HONOLULU ZOO * NEAL S. BLAISDELL CENTER * WAIKIKI SHELL
CITY AND COUNTY OF HONOLULU
777 WARD AVENUE · HONOLULU, HAWAII 96814-2166
PHONE: (808) 768-5400 * FAX: (808) 768-5433 * INTERNET: www.honolulu.gov/des

KIRK CALDWELL
MAYOR



GUY H. KAULUKUKUI
DIRECTOR

TRACY S. KUBOTA
DEPUTY DIRECTOR

April 11, 2018

The Honorable Ernest Y. Martin
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Menor and Councilmembers:

SUBJECT: Quarterly Report of Gifts Valued at \$2,500
or Less and Requested Acceptance

This report to Council enumerates all gifts taken into custody by the Department of Enterprise Services for the quarter ending March 31, 2018. This report is submitted under the provisions of Resolution No. 05-349, CD1, FD1. Information on each gift is set forth in the attached Exhibit A.

We respectfully request the acceptance of these gifts by the Council on behalf of the City and County of Honolulu.

Should you have any questions regarding this matter, please contact me at 768-5415.

Sincerely,

Handwritten signature of Tracy S. Kubota in cursive.

Tracy S. Kubota
Deputy Director

Attachment

APPROVED:

Handwritten signature of Roy K. Amemiya, Jr. in cursive.

Roy K. Amemiya, Jr.
Managing Director

DEPT. COM. 193

18APR11 AM 8:24 CITY CLERK

QUARTERLY REPORT OF GIFTS RECEIVED VALUED AT
\$2,500 OR LESS UNDER RESOLUTION NO. 05-349, CD1, FD1

CITY AGENCY: Department of Enterprise Services

QUARTER ENDING: March, 2018

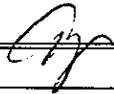
The following gifts were taken into custody by the agency in the previous quarter.

<u>Description of the Gift</u>	<u>Donor's Estimated Value of the Gift</u>	<u>Donor</u>
Monetary Donation to the Honolulu Zoo	\$650.00	Ms. Eryan Thurston Service Systems Associates 151 Kapahulu Avenue Honolulu, Hawaii 96815
Monetary Donation to the Honolulu Zoo	\$1,291.46	Mr. Marc Matsui Reynolds Recycling 1122 Mikole Street Honolulu, Hawaii 96819
Monetary Donation to the Honolulu Zoo	\$6.00	Ms. Michelle Johansen St. Joseph Parish School 94-651 Farrington Highway Waipahu, Hawaii 96797
Monetary Donation to the Honolulu Zoo	\$1.00	Ms. Renee Torres Wai'alaie Baptist Preschool 1047 21 st Avenue Honolulu, Hawaii 96816
Monetary Donation to the Honolulu Zoo	\$112.00	Ms. Sharon E. Kim 6875 Hawaii Kai Drive Honolulu, Hawaii 96825
Monetary Donation to the Honolulu Zoo	\$30.00	Ms. Ann Farrell Le Jardin Academy 917 Kalaniana'ole Highway Kailua, Hawaii 96734

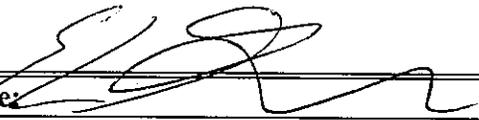
City and County of Honolulu

DECLARATION OF GIFT	
NAME OF DONOR	Service Systems Associates
DONOR'S ADDRESS	151 Kapahulu Ave. Hon. HI 96815
DONOR'S TELEPHONE	
STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE	
<p>I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant, and convey the property to the City and County of Honolulu.</p>	
DESCRIPTION OF GIFT	VALUE
<p>Complete an accurate description of the gift in detail. Enclose a photo if available.</p> <p>Tour Donation for the month of December 2017 to go to the reptile house renovation at the Honolulu Zoo</p>	<p>Actual or Estimated</p> <p>\$300.00</p>
Signature: 	Date: 12/31/17
Print Name: Eryan Thurston	Title: Director of Operations

City and County of Honolulu

DECLARATION OF GIFT	
NAME OF DONOR	Service Systems Associates
DONOR'S ADDRESS	151 Kapahulu Ave. Hon. HI 96815
DONOR'S TELEPHONE	
STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE	
<p>I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant, and convey the property to the City and County of Honolulu.</p>	
DESCRIPTION OF GIFT	VALUE
<p>Complete an accurate description of the gift in detail. Enclose a photo if available.</p> <p>Tour Donation for the month of January 2018 to go to the reptile house renovation at the Honolulu Zoo</p>	<p>Actual or Estimated</p> <p>\$150.00</p>
Signature: 	Date: 1/31/18
Print Name: Eryan Thurston	Title: Director of Operations

City and County of Honolulu

DECLARATION OF GIFT	
NAME OF DONOR	Service Systems Associates
DONOR'S ADDRESS	151 Kapahulu Ave. Hon. HI 96815
DONOR'S TELEPHONE	
STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE	
<p>I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant, and convey the property to the City and County of Honolulu.</p>	
DESCRIPTION OF GIFT	VALUE
<p>Complete an accurate description of the gift in detail. Enclose a photo if available.</p> <p>Tour Donation for the month of February 2018 to go to the reptile house renovation at the Honolulu Zoo</p>	<p>Actual or Estimated</p> <p>\$200.00</p>
Signature: 	Date: 2/28/18
Print Name: Edward Gonzalez	Title: Event Coordinator

City and County of Honolulu

DECLARATION OF GIFT	
NAME OF DONOR	
DONOR'S ADDRESS	
DONOR'S TELEPHONE	
STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE	
<p>I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grand and convey the property to the City and County of Honolulu.</p> <div style="text-align: center; margin-top: 20px;"> <p>Reynolds Recycling 1122 Minkole St. Honolulu, HI 96819</p> </div>	
DESCRIPTION OF GIFT	VALUE
<p>Complete and accurate description of gift in detail. Enclose a photo if possible.</p> <div style="text-align: center; margin-top: 20px;"> <p>Hi5 Recyclables</p> </div>	<p>Actual or Estimated.</p> <div style="text-align: center; margin-top: 20px;"> <p>\$1,291.46</p> </div>
Signature: <i>Marc Matsui</i>	Date: <i>3-29-18</i>
Print Name: <i>Marc Matsui</i>	Title: <i>Scrap Manager</i>

City and County of Honolulu

DECLARATION OF GIFT

Name of Donor	Wawa St Joseph Parish School
Donor's Address	Farrington Hwy Waipahu, HI
Donor's Telephone	

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant and convey the property to the City and County of Honolulu.

	VALUE																								
<p>Complete and accurate description of gift in detail. Enclose a photo if available.</p> <div style="text-align: center;"> <p>HONOLULU ZOO 151 KAPAHULU AVE PHONE: 971-7171</p> <p>01-29-2018 MON #2</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td>48x</td> <td>2,000</td> <td>96.00</td> </tr> <tr> <td>JOE GRADE K-6</td> <td></td> <td></td> </tr> <tr> <td>4x</td> <td>8,000</td> <td>32.00</td> </tr> <tr> <td>DOE TEACHERS</td> <td></td> <td>128.00</td> </tr> <tr> <td>SUBTL.</td> <td></td> <td>128.00</td> </tr> <tr> <td>TOTAL</td> <td></td> <td>134.00</td> </tr> <tr> <td>CATEND</td> <td></td> <td>6.00</td> </tr> <tr> <td>CHANGE <i>Donation</i></td> <td></td> <td></td> </tr> </table> <p>ITEM 52 9386 09:39TM JULIET</p> </div>	48x	2,000	96.00	JOE GRADE K-6			4x	8,000	32.00	DOE TEACHERS		128.00	SUBTL.		128.00	TOTAL		134.00	CATEND		6.00	CHANGE <i>Donation</i>			<p>Actual or Estimated</p> <p style="font-size: 2em;">\$6</p>
48x	2,000	96.00																							
JOE GRADE K-6																									
4x	8,000	32.00																							
DOE TEACHERS		128.00																							
SUBTL.		128.00																							
TOTAL		134.00																							
CATEND		6.00																							
CHANGE <i>Donation</i>																									

Signature: <i>Michelle Johansen</i>	Date: <i>1/29/18</i>
Print Name: <i>Michelle Johansen</i>	Title: <i>teacher</i>

City and County of Honolulu

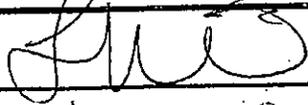
DECLARATION OF GIFT

Name of Donor	Sharon Kim
Donor's Address	6875 Hawaii Kai Dr. Honolulu HI 96825
Donor's Telephone	808 291-2632

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant and convey the property to the City and County of Honolulu.

	VALUE																
<p>Complete and accurate description of gift in detail. Enclose a photo if available.</p> <div style="text-align: center; margin-top: 20px;"> <p>HONOLULU ZOO 151 KAPAHULU AVE PHONE: 971-7171</p> <p>03-29-2018 THU #2</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td>95x 2,000</td> <td>190.00</td> </tr> <tr> <td>DOE GRADE K-6</td> <td>152.00</td> </tr> <tr> <td>19x 8,000</td> <td>342.00</td> </tr> <tr> <td>DOE TEACHERS</td> <td>342.00</td> </tr> <tr> <td>SUBTL</td> <td>454.00</td> </tr> <tr> <td>TOTAL</td> <td>112.00</td> </tr> <tr> <td>CATEND</td> <td></td> </tr> <tr> <td>CHANGE</td> <td></td> </tr> </table> <p>ITEM 114 ANNETTE 1586 09:31PM</p> </div>	95x 2,000	190.00	DOE GRADE K-6	152.00	19x 8,000	342.00	DOE TEACHERS	342.00	SUBTL	454.00	TOTAL	112.00	CATEND		CHANGE		112.00
95x 2,000	190.00																
DOE GRADE K-6	152.00																
19x 8,000	342.00																
DOE TEACHERS	342.00																
SUBTL	454.00																
TOTAL	112.00																
CATEND																	
CHANGE																	

Signature: 	Date: 3/29/18
Print Name: Sharon E. Kim	Title: Teacher

City and County of Honolulu

DECLARATION OF GIFT

Name of Donor	LE JARDIN ACADEMY
Donor's Address	917 KALANIANA'OLE HWY 96134
Donor's Telephone	261 0707

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant and convey the property to the City and County of Honolulu.

	VALUE
<p>Complete and accurate description of gift in detail. Enclose a photo if available.</p> <div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 45%;"> <p style="text-align: center;">HONOLULU ZOO 151 KAPAHULU AVE PHONE: 971-7171</p> <p style="text-align: center;">03-30-2018 FRI #2</p> <p>24x 2,000 DOE GRADE K-6 48.00</p> <p>4x 8,000 DOE TEACHERS 32.00</p> <p>SUBTL 80.00</p> <p>TOTAL 80.00</p> <p>CATENO 110.00</p> <p>CHANGE 30.00</p> <p>ITEM 28 ANNETTE 1766 09:33TH</p> </div> <div style="width: 45%; text-align: center;"> <p>Actual or Estimated</p> <p style="font-size: 24px; margin-top: 20px;">30.00</p> </div> </div>	

Signature:	Date: 3/30/2018
Print Name: ANN FARRELL	Title: GROUP LEADER