City and County of Honolulu

THE EXECUTIVE PROGRAM AND BUDGET

FISCAL YEAR 2019

Volume 1 — Operating Program & Budget

Department of Transportation Services
South Street Bike Lane

Honolulu Emergency Services
Ocean Safety

Honolulu Police Department
Scientific Investigation Laboratory

Honolulu Fire Department
Rescue at Makapuu

Department of Facility Maintenance
Road Resurfacing

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CITY AND COUNTY OF HONOLULU

KIRK CALDWELL
MAYOR

ROY K. AMEMIYA, JR., MANAGING DIRECTOR

NELSON H. KOYANAGI, JR., DIRECTOR OF BUDGET AND FISCAL SERVICES

CITY COUNCIL

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DISTRICT IX (WAIKELE TO MAKAKILO AND MILILANI TOWN)

COUNCILMEMBERS:

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BRANDON ELEFANTE	DISTRICT VIII	(FORT SHAFTER TO WAIPIO GENTRY)

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CITY AND COUNTY OF HONOLULU

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KIRK CALDWELL
MAYOR

ROY K. AMEMIYA, JR.
MANAGING DIRECTOR

GEORGETTE T. DEEMER
DEPUTY MANAGING DIRECTOR

March 2, 2018

The Honorable Ron Menor
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Menor and Councilmembers:

In accordance with Section 9-102, Revised Charter of the City and County of Honolulu, I am pleased to transmit, herewith, for the City Council's consideration the Executive Operating and Capital Programs and Budgets for Fiscal Year 2019.

Also transmitted are the bills to implement the budgets:

- Operating Budget
- Capital Budget
- General Obligation Bond Issuance and Sale Authorization
- Bill to authorize fees for City-provided refuse collection service for residences and nonprofit organizations, and appointment-based bulky item collection.
- Bill to amend fees for building permits, nonconforming use certificates and subdivision applications.

In addition, the real property tax rates are transmitted in a bill in accordance with the requirements of the Charter.

A user fee report and the fare box recovery ratio report also are provided for your review, in accordance with Ordinance No. 93-01 and Resolution No. 00-29, CD1, respectively. Additionally, the calculation of the initial tax rate and the real property net revenue percent are provided pursuant to Ordinance No. 06-10 and Resolution No. 07-60, CD1, respectively.

Your favorable actions on the legislation for the Executive Operating and Capital Programs and Budgets for Fiscal Year 2019 will be appreciated. Should you have any questions, please feel free to contact Nelson H. Koyanagi, Jr., Director of the Department of Budget and Fiscal Services, at 768-3901.

Sincerely,

Kirk Caldwell
Mayor

Enclosures

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Executive Summary

Executive Summary

Strengthening the City's Financial Foundation

Section I - Executive Program and Budget at a Glance

The Fiscal Year 2019 (FY19) proposed executive program and budget balances the need to fund core City services and mandated requirements with strategic investments for the future. Although budget ceilings were imposed, the administration made every effort to provide the departments and agencies with the resources necessary to not only effectively perform their core functions but also to establish new initiatives.

Revenue estimates for FY19 are positive with real property taxes, the City's largest source of revenue, continuing to grow at a healthy pace. While there are no proposed rate adjustments in the budget, due to increases in assessed values and new construction, real property tax revenues are projected to rise by $99 million or 8.5% over the FY18 budgeted amount. In addition, multi-year rate increases to the motor vehicle weight tax passed by the City Council which became effective on January 1, 2018, are estimated to bring in $25 million or 17.9% more than the budgeted FY18 amount. Transient Accommodation Taxes (TAT) remain at $45 million while the Public Service Company tax is estimated to increase by $5 million over revised FY 18 revenues. Also included in the budget are revenues from a proposed refuse fee for residences and nonprofit organizations ($5.8 million) as well as additional amounts for planned increases in various permit fees ($2 million).

Expenditures on the other hand continue to increase. Employee fringe benefits, debt service, and collective bargaining costs are all rising. Unfunded pension and retiree healthcare benefits continue to be a heavy burden on the City's finances. The costs for these benefits continue to consume more and more of the City's operating resources. Scheduled increases for employer contributions to the Employee Retirement System (ERS), full funding of the other post-employment benefits (OPEB) annual required contribution (ARC) beginning in FY19 as well as increases in employee health care costs are projected to cost the City over $45 million. In addition, debt service costs on outstanding general obligation bonds paid for by the general and highway funds are projected to increase by approximately $12 million over the FY18 budgeted amount.

The FY19 operating budget is $2.61 billion, which is 6.4% higher than the FY18 adopted budget. In spite of the rising costs, the strong revenue projections provided for some flexibility in crafting the FY19 budget and allowed the administration to make decisions that will help to prepare for major cost increases that are anticipated in the coming years. The following summarizes some of the more significant items.

1. A transfer of $7 million to the Fiscal Stability Reserve is proposed. The purpose of the reserve is to accommodate economic and revenue downturns and emergency situations. The City's Debt and Financial Policies recommend that the fund balance in the Fiscal Stability Reserve be in the range of 5% to 8% of general and highway fund expenditures. This contribution will bring the fund balance to approximately 7.4% of general and highway fund expenditures which is at the upper end of the range.

2. A portion of the equipment acquisitions are funded with cash rather than bonds to minimize future debt service costs. For example, part of the proposed refuse collection fee revenues are used to fund ten (10) additional sideloader refuse trucks as part of the Department of Environmental Services vehicle replacement program.

3. Funding is included in the CIP budget to acquire up to ten (10) all electric buses. Although the initial cost of these buses is higher than the diesel buses that the City currently uses, the operating and maintenance cost of the electric buses is anticipated to be less, which will save taxpayers money in the long run.

4. A recent City Charter amendment places the responsibility for the operation and maintenance of the rail with the Department of Transportation Services (DTS). The proposed budget includes positions for DTS for start-up and implementation of rail operations and maintenance as well as staffing to develop revenue enhancement programs to help pay for rail operating costs.

5. An additional $1.5 million is budgeted for the pavement preservation program which helps to protect and extend the life of City roads and reduce maintenance costs.

The proposed FY19 Capital Program and Budget (CIP) is approximately $875 million as compared to the adopted FY18 CIP budget of $1.07 billion. The decrease of approximately $191.7 million is primarily due to major construction funding for planned wastewater consent decree projects in FY18 that is not required in FY19. FY19 funding for these projects are primarily for less costly planning and design phases. Unlike FY17 and FY18 where equipment was funded with short term bonds, much of the equipment to be acquired in FY19 is proposed to be paid for with cash to help control the City's future debt burden.

Section II – Mayor's Priorities

The Mayor remains steadfast in his commitment to the major priorities that he established in his first term in office that focus on providing essential City services, maintaining and enhancing the multitude of City assets, addressing mandated requirements and establishing the foundation for a better future for the residents of Oahu.

Maintaining and Improving Parks and Park Facilities

The Mayor refers to parks as the crown jewels of our City. As such, one of his top priorities is to ensure that park facilities are maintained and improved so that residents and visitors can thoroughly enjoy these valuable City treasures. Funding of $3.5 million is included in the FY19 operating budget to continue the successful initiative to restore comfort stations and refurbish play courts and play apparatus systems at parks throughout the island. In addition, four (4) park attendant positions are provided to assist with compliance of park rules and regulations. This is a pilot project that if successful will be expanded to parks islandwide.

The proposed CIP budget includes $27.4 million for park improvements throughout the City. Approximately $10.3 million of this amount is included in various bulk funds which provides the Parks Department with the needed flexibility to perform specific renovations as well as address unforeseen situations as they arise. In addition, $2.2 million of Community Development Block Grant (CDBG) funds are provided to fund various park improvements throughout the island.

Enhancing Bus and Handivan Services

The FY19 operating budget proposes $260.6 million for bus and handivan services which is an increase of $5.9 million over the previous year. The budget includes $2.3 million for handivan service improvements and to help meet the growing demand for paratransit services. The capital budget includes $26 million for the acquisition of buses and handivans. Approximately $16.8 million of this will be paid for with federal 5307 grant funds. It is anticipated that of the buses to be acquired, 10 will be all electric buses to help meet the Mayor's goal of transforming the City's fleet to utilize 100 percent renewable energy sources by the year 2035.

Integrating Bus, Rail and TOD

Integration of bus and rail service is an ongoing effort of the administration. The FY19 CIP budget includes $72.5 million for transit oriented development and bus and rail integration. Major projects include funding for the Ala Moana Transit Plaza ($64 million) and the Pearlridge Bus Transfer Center and Plaza ($3 million) as well as $5.5 million in bulk funds for rail station connectivity and bikeway improvements. In addition, the FY19 CIP budget includes $44 million as a subsidy to pay for administrative costs for the Honolulu Authority for Rapid Transportation (HART).

Meeting Mandated Sewer Improvement Deadlines

The FY19 proposed capital budget includes $401.5 million to fund wastewater and Global Consent Decree projects. This is a decrease of approximately $258.8 million over last year's budget. As previously mentioned, FY18 included major construction funding for wastewater consent decree projects while FY19 funding is primarily for the less costly planning and design project phases. Some of the larger projects are the Honouliuli Wastewater Treatment Plant Secondary Treatment ($101 million), Kailua Wastewater Treatment Plant Upgrade, Phase 2 ($29 million), Sand Island Wastewater Treatment Plant Energy Improvements ($24 million) and Sand Island Wastewater Treatment Plant Secondary Treatment ($31 million).

Continuing to Invest in Road Rehabilitation and Maintenance

Over the last five calendar years (CY), the City has paved over 1,700 lane miles of the roads that were in unsatisfactory condition surpassing the goal of 1,500 lane miles. Although the goal was achieved the City will continue to invest in the rehabilitation and maintenance of City streets. Consequently, the CIP budget proposes $60 million for road repaving and rehabilitation. In addition, $6.4 million is included in the operating budget for pothole and emergency road repairs, slurry seal and other types of pavement preservation. The pavement preservation program will help protect and extend the life of the roads that have been paved thereby reducing future costs and saving taxpayers money.

Addressing Chronic Homelessness

Dealing with Honolulu's homeless remains one of the top priorities of this administration. The City continues to invest in the Housing First program that focuses on housing people experiencing chronic homelessness. The City's successful launch of its Housing First, Increment I, program in FY15 was followed by Increments II and III. Collectively, the Housing First programs house approximately 450 individuals in 315 households. The operating budget includes $5.7 million to pay for rent and support services for all three increments. An additional $1.2 million of HOME funds is available to pay for housing vouchers for Increment III. The operating budget also includes approximately $1.4 million to cover operating and service provider costs at Hale Mauliola Housing Navigation Center at Sand Island and $1 million for the operations of a hygiene center for persons experiencing homelessness which is scheduled to open in FY19 at the City's Kuwili Street property. In FY19, the City is proposing to fund two new projects, a Landlord Engagement program ($400,000) and an Outreach Navigation program which will target service resistant persons ($500,000).

Section III – Performance Metrics for Customer Service

The City's Debt and Financial Policies (Resolution 06-222) require that "outcome measures which reflect each programs success in meeting established goals and objectives" be included in the annual operating budget "to the extent feasible." To meet this directive, performance metrics addressing customer service were first included in the FY16 operating budget.

Sixteen departments continue active participation in this effort. Over past fiscal years, the departments have adjusted their metrics to more accurately reflect program activities and to remain focused on customer service. They have adjusted their methodology for collecting data and staffing resources necessary to collect and monitor the data. Periodically reviewing the benchmark data has led to changes in specific metrics. The impact of performance metrics upon budget policy decision making is expected to evolve as program activities change. The metrics will also expand into other areas beyond customer service. As the process matures, more measurable and meaningful data will become available for the administration's and the city council's review.

Exhibit 1 summarizes the performance metrics for the selected departments with the FY17 results.

Section IV – Summary of the Operating Budget (All funds)

Projected Revenues and Resources

The projected operating resources for FY19 are $3.32 billion. Real property taxes are the largest revenue source, making up 37.84% of all operating resources. Real property taxes are estimated to increase by 8.5% to $1.27 billion, primarily due to increases in assessed valuation of properties and new inventory. The next largest operating resource at 23.86% ($792 million) is the carryover of restricted fund balances which is primarily made up of the sewer fund balance of $614 million. Chart 1 summarizes all of the projected resources available to meet the proposed operating budget expenditures.

Many of the resources are restricted in use and cannot be used for the general operations of the City. These restricted resources inflate and distort what funds are actually available to pay for City services. For example, sewer fees that are revenues of the sewer fund can only be used for wastewater related expenditures, costs associated with the Global Consent Decree and servicing of debt issued for sewer fund projects. Similarly, revenues generated from HPower and bus fare revenues can only be spent for HPower and the bus, respectively. State and federal grants are also restricted in use. While these restricted resources may pay for core City services, each source is limited to what it can fund. Conversely, the general and highway funds which make up approximately 62% of the operating budget pay for the remaining core services.

Where the City Gets Its Dollars
FY2019 Operating Resources
($3.32 Billion)

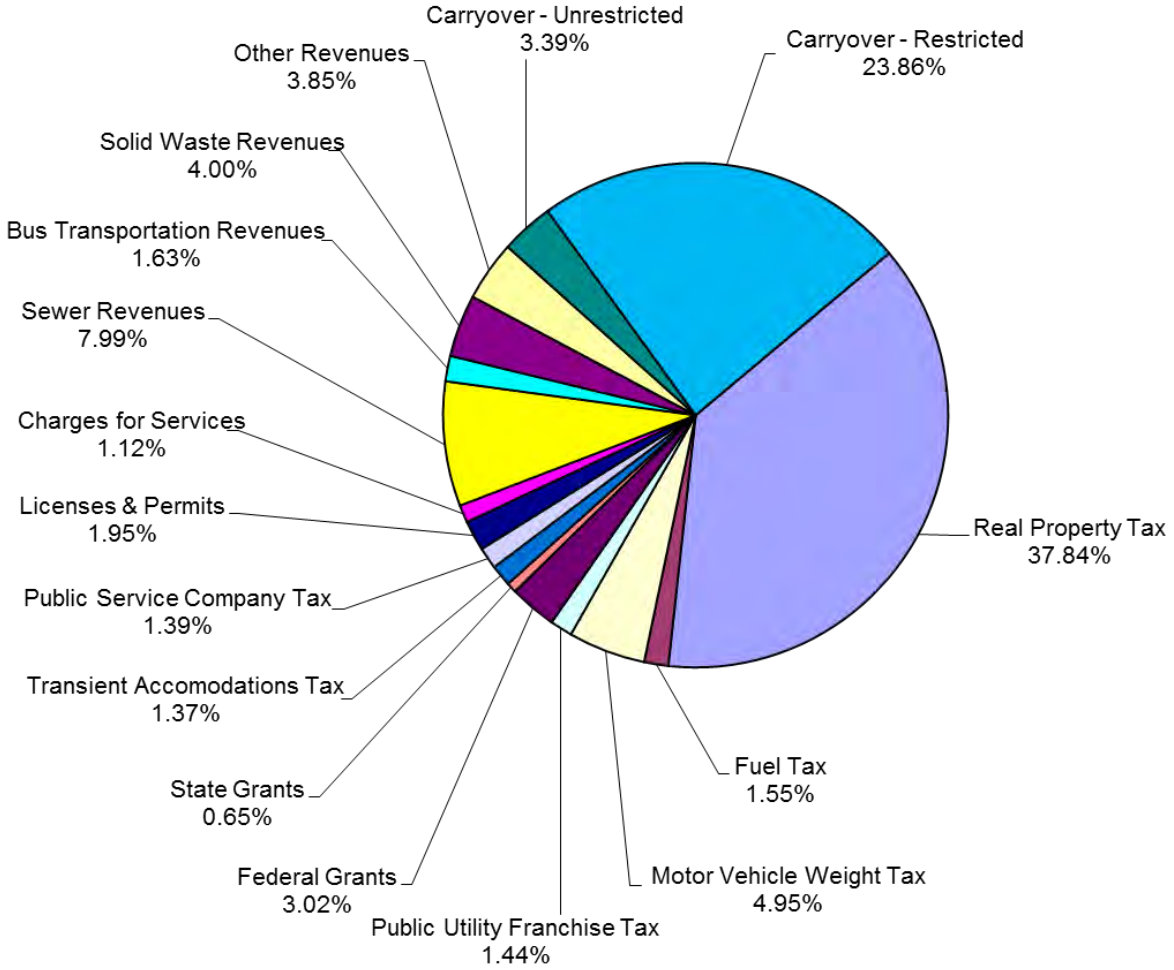

Chart 1

Highlights of the Expenditures in the Operating Budget

The FY19 proposed operating budget is $2.61 billion which is approximately $157 million or 6.4% higher than the FY18 adopted budget. The increase is primarily due to the rise in nondiscretionary fringe benefit costs such as retirement contributions, healthcare premiums and payments for other post-employment benefits (OPEB) as well as additional debt service obligations. Collective bargaining costs have also increased.

Exhibit 2 “Budget at a Glance” summarizes the expenses in the operating budget.

Chart 2 “Where the City Spends Its Dollars” displays the operating budget expenditures by function.

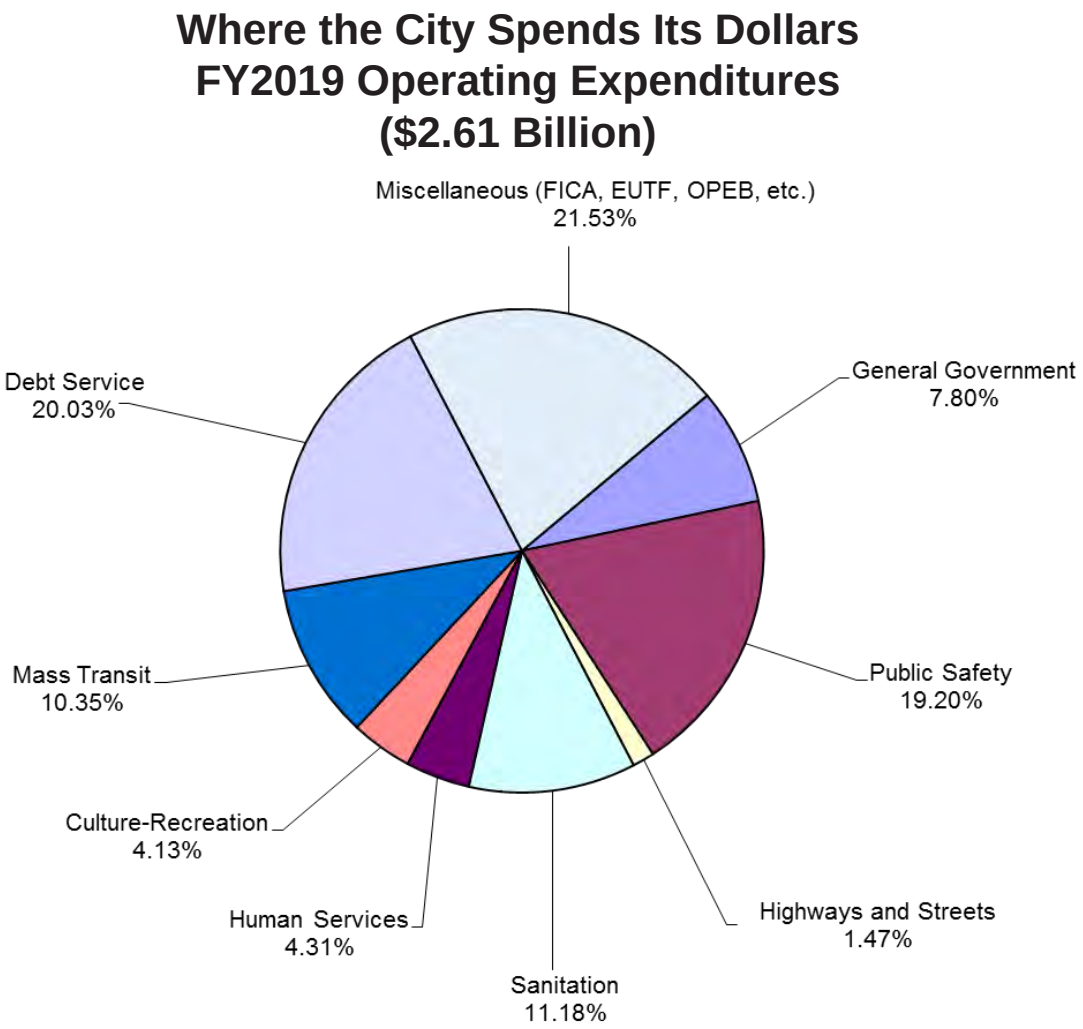

Chart 2

The largest category of expenditure at $561.1 million (21.53%) is the miscellaneous category which includes nondiscretionary costs such as employee retirement contributions, healthcare benefits and other post-employment benefits (OPEB). Debt service comprises 20.03% of the operating budget at $522.3 million. This includes principal and interest payments of $335.4 million for general obligation bonds and $186.9 million for sewer revenue bonds. Police, fire, ambulance, ocean safety and other public safety programs make up 19.20% of the budget at $500.6 million. Sewer and refuse collection costs are $291.4 million or 11.18% of operating expenditures. Mass transit, which is primarily for bus and handivan costs is at $270 million or 10.35%. The balance of the operating expenditures are for general government at $203.4 million (7.80%), human services at $112.5 million (4.31%), culture and recreation at $107.6 million (4.13%) and highways and streets at $38.2 million (1.47%).

For FY19, the executive agencies used the zero based budgeting method within an imposed ceiling to prepare their budget requests as a means of exercising fiscal prudence. Zero based budgeting is a method of budgeting in which all expenses must be justified for each new budget review period in contrast to incremental budgeting whereby incremental changes are considered based on need and justification. While the budget submittals were closely scrutinized, efforts were made to provide the departments and agencies with the resources necessary to improve their operations and provide better service to their customers.

Exhibit 3 provides a multiyear comparison of actual and budgeted amounts for each of the executive agencies.

Workforce. The administration continues to emphasize efficiency in staffing controls to right-size the City's workforce. To this end, the practice of deactivating positions to control the authorized position count is being continued. However, over the last few years, it has become apparent that more flexibility is needed to allow departments to carry out their mandated functions and be able to address issues as they arise. There are still 496 positions that are deactivated and removed from the departments' budgets. However, 71 full-time equivalent (FTE) positions are added or reactivated to address specific issues and to provide better customer service. Highlights include:

- Department of Transportation Services (DTS): 10 positions are added, of which 9 positions are for start-up and implementation of rail and planning and development of revenue enhancement programs and 1 reactivated position is for a Lead Traffic Signal Electrician to ensure adequate traffic signal services
- Department of Environmental Services (ENV): 12 engineering positions are reactivated to address wastewater Global Consent Decree issues
- Honolulu Emergency Services Department (HESD): 4 water safety officer positions are added for additional support of expanded ocean safety operations at Hanauma Bay
- Medical Examiner's (MED): 4 new positions are included to improve operations
- Department of Parks and Recreation (DPR): 5 new positions are added – 4 positions to enforce parks rules and regulations and 1 Safety Specialist to inspect equipment for compliance with State law
- Corporation Counsel: 2 additional Deputy Corp Counsel positions for transit related legal service and open records request
- Honolulu Police Department (HPD): an additional position to coordinate responses to public and government requests for department records.

As in prior years, funding for vacancies other than those for police and fire recruits and vacancies in special and grant funded programs are placed in a provisional account.

Spending to Make a Difference. The focus for FY19, as in prior years, is on improving core services and addressing mandated requirements. Consequently, spending was confined to these areas. The following highlights some of the major operating budget initiatives.

- $5.7 million in City and $1.2 million in HOME funds for the Housing First program providing permanent housing and related supportive services to 450 chronically homeless individual and 315 households.
- $1.4 million for transitional housing and services for O'ahu's homeless, $1 million for a hygiene center for the homeless and $900,000 for new programs to assist the homeless population.
- Beginning in FY2016 through FY2018, the Department of Parks and Recreation (DPR) received funding of approximately $8.8 million to support the Mayor's Kakou for the Parks initiative. In FY2019, approximately $3.5 million is included in the DPR budget to continue supporting the initiative to refurbish comfort stations and renovate play courts and play apparatus.
- $1 million for bike lane projects in urban Honolulu and $120,000 for road marking and street color enhancement projects for community revitalization in the Waikiki and Downtown/Chinatown areas.
- $2 million for a commercial ash reuse project at HPower.
- $2.5 million for the continuation of the Police body worn camera project.

Section V – Highlights of the Capital Program and Budget

The FY19 Capital Program and Budget (CIP) is proposed at $875 million, a reduction of 18% from the FY18 budget approved by council. The decrease is due to major construction funding in FY18 that was not necessary in FY19 for sanitation projects that are required by the Global Consent Decree. FY19 funding for these projects are primarily for less costly planning and design phases. The budget includes $326 million for general improvement bond and highway improvement bond funded projects, $45 million for solid waste funded programs, $204 million for sewer revenue bond funded projects, $197 million for sewer funded projects, $29 million in federal funded projects and $74 million for other funded projects. The administration focused its capital spending on core services, consistent with the operating budget.

In order to procure equipment needed to provide core City services, the administration proposes to fund $18.7 million of equipment, including matching funds for bus and handivan acquisitions, with short-term bonds to more closely match the useful lives of the assets in accordance with the requirements of the City's Debt and Financial Policies (Resolution 06-222). To minimize future debt service the balance of the equipment acquisitions will be funded with cash in the operating and capital budgets. Equipment for sewer projects will continue to be paid for by sewer fund cash revenues.

Chart 3 breaks down the types of capital projects by function. The largest category of expenditure is for the Sanitation Function – mostly for refuse and sewer projects mandated under the Global Consent Decree (51%), followed by General Government which includes $44 million for HART administrative costs (18.9%), Highways and Streets for road repaving and other transportation related projects (11.2%), Culture and Recreation (5.2%), Human Services (5.2%), Public Safety (5.1%) and Mass Transit (3.4%).

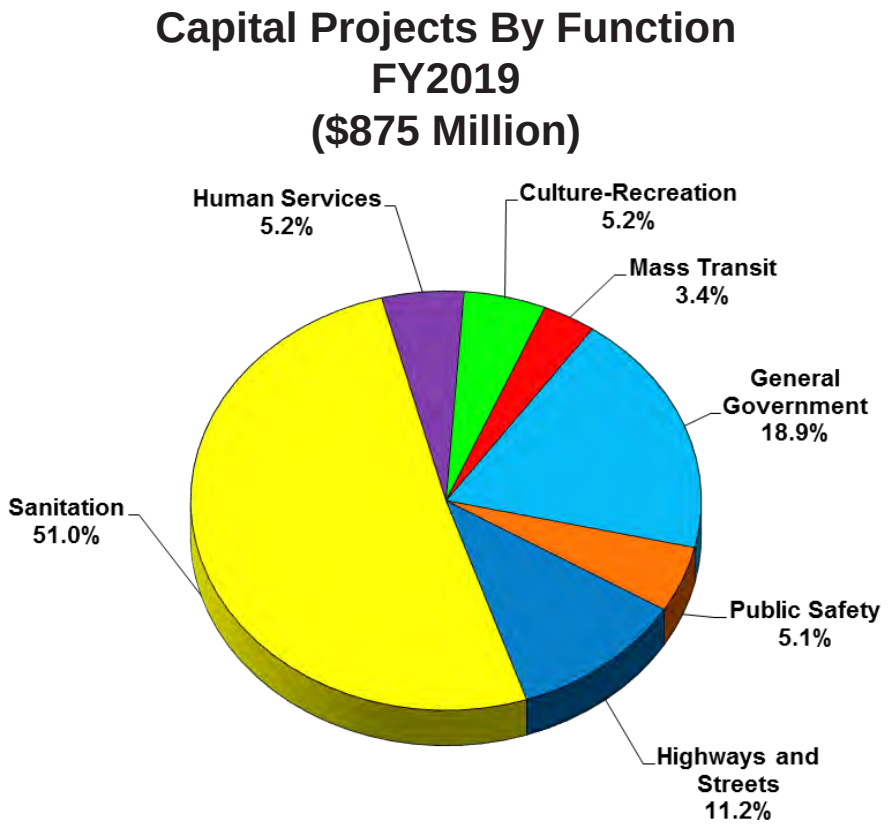

Chart 3

Much of the capital spending is included in bulk fund programs that provides flexibility to City agencies to make needed improvements to support core services or meet state and federal requirements. Some examples are,

- $2.3 million for Civic Center Improvements
- $900,000 for Energy Conservation Improvements
- $2 million for Public Building and Facilities Improvements
- $2 million for Municipal Facilities Improvements
- $3 million for Traffic Improvements
- $4.6 million for Traffic Signals
- $3.5 million for Flood Control Improvements
- $1.5 million for Bikeway Improvement
- $10.3 million for Parks Improvements
- $3 million for Police Station Building Improvements
- $2 million for Fire Station Building Improvements

Some of the noteworthy CIP projects not previously mentioned are:

- $26 million for Manana Corporation Yard Improvements
- $8 million for Ala Moana Park Improvements
- $13.3 million for HPower Conversion Technologies
- $2.6 million for improvements at the Honolulu Zoo
- $4.0 million for intermodal connectivity which includes pedestrian, bicycling and transit connections in areas surrounding the rail intermodal centers

Section VI – Looking Forward

Looking forward, the City will continue to face many challenges that could negatively impact the operating budget. The costs to address long-term liabilities for retiree health care and employee pension benefits as well as the combined bus and rail systems will weigh heavily on the future finances of the City. Furthermore, the rising interest rate environment could increase the costs of financing the City's capital projects.

Act 1 (2017) passed by the State Legislature and signed by the Governor on September 5, 2017, provides additional funding for construction of the rail project by extending the general excise tax surcharge (GET) through December 31, 2030 and increasing the State's Transient Accommodation Taxes (TAT) by 1% and making the additional amount available to the rail project for the period from January 1, 2018 to December 31, 2030. The Honolulu Authority for Rapid Transportation's (HART) projections however show that the funding may not be sufficient to pay for all of the costs to complete the project to Ala Moana. In addition, Act 1 (2017) prohibits the use of the GET and TAT to pay for HART's administrative and operating costs. This means that the City will likely need to fund a portion of the rail project costs.

We have been fortunate that the City's real property tax revenues have grown steadily over the last several years. However, we cannot become complacent and expect this positive trend to continue indefinitely. The real estate market is cyclical, and eventually the market will level off or decline. We need to prepare for this eventuality by strengthening the City's financial position.

We can act now to reduce fixed costs (nondiscretionary costs) and take steps to minimize future operating costs, diversify the City's revenue base and look for opportunities to leverage City resources. We can also save for the future. Some examples in the FY19 budget include:

- Contribute to the Fiscal Stability Reserve, the City's "Rainy Day Fund," which will support the City in case of an emergency or an economic downturn.
- Propose a refuse collection fee to help pay for the solid waste program and free general fund revenues to pay for other core City services.
- Invest in all electric buses to reduce future operating costs and to protect the environment.
- Provide funding for personnel to create programs for new revenue sources.
- Pay for equipment with cash to minimize future debt service costs.
- Increase the City's OPEB contribution in accordance with state law, to the full annual required contribution. This will decrease the City's unfunded OPEB liabilities and stabilize the growth of this expense.

Taking these steps will strengthen the City's financial foundation for the challenges that lie ahead.

PERFORMANCE METRICS

Results For Fiscal Year 2017

DEPARTMENT OF BUDGET AND FISCAL SERVICES		
Performance Metric	**Goal**	**FY2017 Results**
Real Property Assessment Division (RPAD): Reduce the response time for inquiries received through the Real Property Assessment Division's mailbox.	Respond to 90% of the inquiries within 2 days.	94% of inquiries were closed within 2 days.
RPAD: Reduce the processing time for Board of Review appeal cases.	Close 65% of appeals for residential properties valued at less than $1,500,000 within 6 months;	Closed 21% of the 2017 appeals in this category within 6 months.
	Close 50% of appeals for residential properties valued over $1,500,000 within 12 months;	Closed 65% of the 2017 appeals in this category within the first 9 months.
	Close 50% of appeal for non-residential properties within 6 months;	Closed 47% of the 2017 appeals in this category within 6 months.
	Close 90% of all categories within 18 months.	Closed 97% of all 2016 appeals within 18 months. Closed 61% of all 2017 appeals in the first 9 months.
RPAD: Home exemption review program and financial impact.	Set goals by June 30, 2015 with goals of removing fraudulent home owner exemption claims within one year after acquiring DOTAX information.	Submitted data file to DoTax and awaiting results to be filtered.
Purchasing: Strive for competitive solicitations.	Goods and Services solicitations to have > 2 bids.	Average 3.0 bids per solicitation.
Purchasing: Strive for competitive solicitations.	Construction solicitations to have > 3 bids.	Average 4.9 bids per solicitation.
***New FY2017 Metric:**		
Purchasing: Maintain approximately 250 active master agreements.	Meet goal of at least 250 master agreements per year.	260 master agreements as of 11/7/2017
Treasury: Maintain the rate of real property taxes collected during the same fiscal year as billed at 95% or higher.	Meet or exceed 95% target rate.	Collected $1.087 Billion or 98.6% of Real Property Tax Billed.

Exhibit 1

Performance Metrics

LIQUOR COMMISSION		
Performance Metric	**Goal**	**FY2017 Results**
Decrease the number of days to complete investigations and reports for new license and license transfer applications.	Complete 75% of new and transfer license applications in 50 days or less (intake to preliminary hearing).	Completed 72% of NEW license applications in 50 days or less. Completed 75% of TRANSFER license applications in 50 days or less.
1) Decrease unlicensed premises surveillance by referring unlicensed sales complaints to HPD and 2) increase frequency of Dispenser and Cabaret licensee inspections.	Reduce unlicensed premises surveillance by at least 50% by referring unlicensed sales complains to HPD, deter non-compliant behavior by increasing the frequency of Dispenser licensee inspections by 10% and Cabaret licensee inspections by 15%, and remove Brew Pubs from the "targeted" license class list.	Discontinued - investigations regarding private unlicensed premises are referred to HPD.
Decrease server training failure rate of first time test takers.	Reduce the failure rate of first time server training test takers by 0.5%.	Discontinued - metric attained for two consecutive years.
***New FY2017 Metric:**		
Increase regulatory and enforcement efforts in the field by decreasing the number of days it takes to investigate and close a public complaint.	Reduce the amount of days required to investigate and close a public complaint by 30%.	Average 10 working days; 0% reduction from prior fiscal year.
Decrease the number of late Gross Liquor Sales filings by licensees.	Decrease the number of annual late filings by 5%, through education and enforcement of rules.	Late filings: 66 54% decrease from prior fiscal year.

DEPARTMENT OF COMMUNITY SERVICES		
Performance Metric	**Goal**	**FY2017 Results**
Decrease payment processing time to grantee receiving a Grant in Aid.	Disburse 90% of grantee payments within 30 days if undisputed, and 90% of grantee payments within 60 days if there is a dispute.	40% of total payments were undisputed and paid within 30 days. 15% of disputed payments were made within 60 days. 26% of disputed payments were made after 60 days. 19% of disputed payments are still being negotiated.

Exhibit 1

DEPARTMENT OF CUSTOMER SERVICES		
Performance Metric	**Goal**	**FY2017 Results**
Division of Motor Vehicles (DMV): No. of customers processed for renewals and new driver licenses (DL)	Increase the # of customers serviced at the window.	54% increase in the number of customers processed for renewals and new driver licenses.
Division of Motor Vehicles (DMV): Road test failure rate	Decrease the % of road test failure rate of 53.8% through educational efforts.	No major change. Road test failures - 52.9%.
Division of Motor Vehicles (DMV): Road Test Exams	Increase the # of road test exams given.	Road test exams administered - decreased by 7% due to increased demand for staffing at counters.
DMV / SCH Motor Vehicle Registration Renewals	Reduce the number of customers coming into a satellite to do a Motor Vehicle Registration Renewal.	MV Registration Renewals - decreased by 1%.
Satellite City Hall Division (SCH): Increased # of DL renewals	With the increased # of customers with expiring driver licenses, efforts are to increase # of customers served.	DL Renewals processed increased by 38%.

DEPARTMENT OF DESIGN AND CONSTRUCTION		
Performance Metric	**Goal**	**FY2017 Results**
Spread out distribution of the number of projects submitted to Purchasing for competitive bidding in the fiscal year to avoid year end time deadlines and reduce potential for lapsed funds.	Submit one fourth of the projects scheduled for competitive bidding each quarter.	1st Quarter=1% 2nd Quarter=14% 3rd Quarter=19% 4th Quarter=66%
Minimize the percent of projects lapsing that are controllable by DDC.	Less than 1.5% of total projects will lapse per fiscal year.	1%
Minimize the percent of contracts with change orders greater than 10% of the contract amount.	Less than 20% of total projects completed per fiscal year will have change orders greater than 10% of the contract amount.	20%
Maximize the percent of projects completed on schedule.	At least 80% of projects will be completed on schedule per year.	52%
Maximize the number of City roadway lane miles paved per year.	Pave 300 City roadway lane miles per calendar year.	Lane miles paved from January 1, 2017 to Dec 31, 2017 is 462.
Replace all City street light fixtures to LED street light fixtures.	Replace 51,700 street light fixtures from FY 2015 to FY 2018 with LED street light fixtures.	In FY17, a contract was executed for the replacement of approximately 53,500 street light fixtures with LED street light fixtures. The Notice to Proceed with the work was issued on January 2, 2018 to be completed by December 31, 2019.
Meet the milestones assigned to DDC for the Global Consent Decree for ENV wastewater program.	Achieve 100% of assigned Global Consent Decree milestones for each fiscal year.	100% achieved

Exhibit 1

Performance Metrics

*NEW FY17 METRIC- DEPARTMENT OF EMERGENCY SERVICES		
Performance Metric	**Goal**	**FY2017 Results**
Ensure that information on ambulance response and patient care is provided to receiving hospitals.	Provide completed electronic patient care reports (ePCR) to receiving hospitals 90% of the time.	Achieved
Improve response time to emergency medical service calls.	Respond to calls in under 3 minutes, 90% of the time.	Achieved
Improve Emergency Medical Services provided to the public through the implementation of the “12 Hour” work schedule.	Decrease all leave usage by 30%;	Achieved
	Decrease sick leave usage by 20%;	Achieved
	Decrease all types of leave usage during observed holidays by 20%;	Achieved
	Decrease non-holiday overtime costs by 20%;	Achieved
	Reduce Unit closures to zero.	Achieved
Minimize the amount of time it takes for the Health Services Branch to process medical evaluations for current and prospective City employees.	Appointments for physicals, return to work and fitness for duty shall be made within one (1) week of request.	Achieved
	Physicals for pre-employments and employees are not to exceed one (1) hour from start to completion.	Achieved
	Chart review by the City Physician shall be made within two (2) business days.	Achieved
Minimize the amount of time it takes for the Health Services Branch to process medical evaluations for current and prospective City employees.	Employee notification shall be written and sent within two (2) business days.	Achieved
	Blood alcohol specimens for the Driving Under the Influence program shall be run and results within five (5) business days.	Achieved

Exhibit 1

DEPARTMENT OF ENTERPRISE SERVICES		
Performance Metric	**Goal**	**FY2017 Results**
Optimize the ability to view animals at the Honolulu Zoo.	Reduce the number of hours animals are off exhibit.	Tracking this Performance Metric did not provide any business advantage nor did it help to improve operations. DES discontinued this metric and is substituting a new metric that will help to improve business decisions going forward. Results will be reported in the next Fiscal Year's budget.
Improve way finding at the Honolulu Zoo through improved signage.	Reduce the number of complaints and questions received regarding way finding.	Tracking this Performance Metric did not provide any business advantage nor did it help to improve operations. DES discontinued this metric and is substituting a new metric that will help to improve business decisions going forward. Results will be reported in the next Fiscal Year's budget.
Maximize golfers' satisfaction.	Increase customer satisfaction by responding to complaints.	Tracking this Performance Metric did not provide any business advantage nor did it help to improve operations. DES discontinued this metric and is substituting a new metric that will help to improve business decisions going forward. Results will be reported in the next Fiscal Year's budget.
Maximize the auditorium users'/ promoters' satisfaction.	Increase customer satisfaction by responding to complaints.	Tracking this Performance Metric did not provide any business advantage nor did it help to improve operations. DES discontinued this metric and is substituting a new metric that will help to improve business decisions going forward. Results will be reported in the next Fiscal Year's budget.

DEPARTMENT OF ENVIRONMENTAL SERVICES		
Performance Metric	**Goal**	**FY2017 Results**
Effectively respond to service calls, minimizing response time.	Improve on-time close rate by 15%. Benchmark was 65% on-time response.	Improved on-time close rate to 88%
Maximize the volume and percentage of waste diverted from the landfill.	Increase diversion rate to 80%. Benchmark diversion rate was 74.5%.	Municipal Solid Waste Only: 81%
Evaluate the operational effectiveness of the City's refuse collection program to reduce overtime usage.	Reduce overtime usage by 25%.	8% decrease in OT hours from FY13 base year. OT is result of manpower shortages and increases in bulky collection and regular collection routes.

Exhibit 1

Performance Metrics

DEPARTMENT OF FACILITY MAINTENANCE		
Performance Metric	**Goal**	**FY2017 Results**
Minimize the time to patch a pothole.	Complete a pothole patch 75% of the time within five days, 85% of the time within seven days and 95% of the time within 14 days.	Within 5 days - 8 Month Average 23%
		Within 7 Days - 9 Month Average 30%
		Within 14 Days - 9 Month Average 47%
Minimize the time to repair a damaged sidewalk.	Complete 75% of interim sidewalk repairs within one month. Complete 75% of permanent sidewalk repairs within one year and 100% of sidewalk repairs within two years.	Unable to identify because the current record system could not be modified by DIT. Awaiting a Work Order system implementation to produce metrics reports and assess crew performance.
Collect weekly statistics on stored property ordinance and sidewalk nuisance ordinance.	Collect data on the number of enforcement actions, bins collected, administrative hearings conducted, public complaints received and impound tickets issued. Also, collect data on the amount (in tons) of trash disposed per location.	Total Enforcement Actions 7/1/16 to 6/30/17: 514
		Total Bins Collected 7/1/16 to 6/30/17: 570
		Total Administrative Hearings Conducted 7/1/16 to 6/30/17 : 0
		Total Public Complaints 7/1/16 to 6/30/17: 707
		Total Tons of Trash Disposed 7/1/16 to 6/30/17: 409.39
Minimize the time to begin servicing City vehicles.	Begin 90% of scheduled vehicle servicing within 24 hours and 80% of unscheduled vehicle servicing within 48 hours.	For period 7/1/16 to 6/30/17: Began servicing 45.3% of scheduled vehicles within 24 hours; began servicing 69.3% of scheduled vehicles within 48 hours.
Minimize the time to complete unscheduled servicing of City vehicles.	Complete 90% of unscheduled vehicle servicing within five days.	For period 7/1/16 to 6/30/17: Completed 56.7% of unscheduled servicing within five days.
Minimize the time to repair street lights.	Complete 75% of street light repairs within seven days. Contact 75% of the callers within seven days to inform them of the street light repair.	For period 7/1/16 to 6/30/17: Completed 86% of street light repairs within seven days. Contacted 25% of callers within seven days to inform them of repair.

HONOLULU FIRE DEPARTMENT		
Performance Metric	**Goal**	**FY2017 Results**
Maintain the minimal time it takes a fire company to arrive on scene for medical emergency calls.	Respond to 90% of suburban medical emergency calls within 9 minutes 30 seconds.	93%
Maintain the minimal time it takes a fire company to arrive on scene for fire emergency calls.	Respond to 90% of suburban fire emergency calls within 9 minutes 30 seconds.	82%
Maintain the minimal time it takes an effective fire fighting force to arrive on scene for fire emergency calls.	Respond to 90% of suburban fire emergency calls with an effective fire fighting force within 16 minutes.	55%
Maintain the minimal time it takes to process 911 telephone calls.	Process 90% of 911 calls within 90 seconds.	90%
Increase the number of commercial occupancy inspections annually.	Conduct 40% of commercial occupancy inspections annually.	36%

Exhibit 1

DEPARTMENT OF HUMAN RESOURCES		
Performance Metric	**Goal**	**FY2017 Results**
Decrease the time it takes to fill a vacancy when an appropriate list of eligible candidates exists.	At least 90% of the time, a list of eligible candidates will be provided within seven days.	91%
Decrease the time it takes to fill a vacancy when an appropriate list of eligible candidates does not exist and a new recruitment and examination program needs to be conducted.	At least 80% of the time, a list of eligible candidates will be provided within 90 days (excluding Police and Fire training programs).	91%

NEIGHBORHOOD COMMISSION OFFICE		
Performance Metric	**Goal**	**FY2017 Results**
Maintain the Neighborhood Board members' satisfaction with Neighborhood Assistants/staff services.	Conduct periodic surveys with a goal of achieving 95% satisfactory or better rating for NCO support services.	Survey conducted periodically. No survey in FY 2017.
Obtain all Neighborhood Board member compliance with Sunshine Law Training and Certification.	Obtain 90% of the members' compliant with Sunshine Law Training and Certification.	81% of Neighborhood Board members are currently in compliance.
Respond to and resolve community concerns transmitted to the Neighborhood Commission Office via Mayor's Representatives in a timely manner.	Respond and resolve 75% of the complaints received within 30 days.	303 subDarts created 929 tasks assigned to individual departments. 70% Mayor's Report subDarts closed within 30 days.
Increase Neighborhood Board voter participation	FY17: Increase Neighborhood Board return ballot rate to 12% this election year.	The 2017 election had a ballot return rate of 10%.

ROYAL HAWAIIAN BAND		
Performance Metric	**Goal**	**FY2017 Results**
Obtain a favorable rating from the Royal Hawaiian Band's clients and audiences to reveal the band's effectiveness, appreciation and impact on the community and the City and County of Honolulu.	Obtain a 75% favorable citizen survey rating this fiscal year.	Survey conducted periodically, No survey in FY 2017 conducted.
Obtain information from the band's requests, clients/audiences and schedules that will reveal the amount of services and the band's diverse contribution to the varied demographics, locations and cultures in the community and the City and County of Honolulu.	Perform 90% of all requests this fiscal year.	Achieved 95+% of all requests in FY 2017.

Exhibit 1

Performance Metrics

DEPARTMENT OF PARKS AND RECREATION		
Performance Metric	**Goal**	**FY2017 Results**
Decrease the amount of potable water used at City parks.	Decrease the amount of potable water used at City parks by 5% per year.	DPR exceeded its goal by decreasing water usage by 7% in FY17.
Identify public awareness and satisfaction with City parks facilities and recreational programs, and collect data to assist in developing medium and long-range plans.	Establish a strategic plan to identify public perception and develop a plan to address issues.	Currently working on a strategic plan to establish and identify public perception and develop plans to address issues. Draft strategic plan is completed. Final plan is anticipated by year-end 2018
***New FY2017 Metric**		
Create and fill positions requested in FY17.	Fill 29 positions by January 2018.	Goal of creating new positions budgeted in FY17 was obtained by March 2017. 23 positions have been filled and we hope to meet our goal of filling all positions by March 2018.
Attain a 90% fill rate for Park Maintenance and Recreation Service Division.	Attain a 90% fill rate by June 2017.	An 87% fill rate was achieved by Park Maintenance and Recreation Services for FY17.
Complete implementation of new registration and point-of-sale systems for class registration and use of facilities.	Complete by January 2020.	DPR is meeting with DIT monthly to give input and feedback on a reservation system that is being developed.
Complete implementation of new street and park tree inventory and work order program in FY17.	Establish a street and park tree inventory and work order program for the Division of Urban Forestry.	Citizen Foresters is completing inventory of street and park trees in Kailua. DUF is working with DIT on a tree inventory and work order program. A request for service was submitted to DIT to establish an e-form to track tree work orders that will be used in the interim.

DEPARTMENT OF PLANNING AND PERMITTING		
Performance Metric	**Goal**	**FY2017 Results**
Improve efficiency, effectiveness and output of building permits.	Set benchmarks by December 31, 2014 with goals of decreasing permitting approval time by 10%.	Commercial Permit Issuance time (07-01-16 through 06-30-17): -Time increased from 146 days to 185 days, a 27% increase. Residential Permit Issuance time (07-01-16 through 06-30-17): - Time decreased from 111 days to 100 days, an 11% decrease.
Increase the number of online permit issued.	Set benchmarks by December 31, 2014 with goal of issuing at least 50% of the total permits through the online system.	34% of all permits issued between 07-01-2016 and 6-30-2017 were issued online.

Exhibit 1

HONOLULU POLICE DEPARTMENT		
Performance Metric	**Goal**	**FY2017 Results**
Improve communication with victims of First Degree Burglary 1 complaints.	Personally contact 98% of the Burglary 1 victims at least once by the assigned detective or lieutenant.	99.1% of victims contacted.
Complaint ratio using the number of calls for service plus moving citations, in relation to the number of complaints filed against police officers.	Reduce the number of complaints to 1 per 10,000 police contacts (0.0001).	Actual achieved was 0.00020.
Minimize the crime rate and number of calls for service in the Downtown area.	Reduce the number of: 1) calls for service and 2) reported crimes by 5%.	Data collected for Fiscal Year 2017 used to develop a measure of comparison for Fiscal Year 2018 1) Calls for service = 5,433 2) Reported crimes = 674
Improve response time for 911 calls for police service.	Reduce the response time to Priority 1 and 2 cases this fiscal year to 7.18 (7m 11s) and 11.80 (11m 48s), respectively.	Priority 1 - 7.62 (7m 37s) Response Priority 2 - 9.95 (9m 57s) Response
Expedite the opening of roadways for critical and fatal car crashes on major thoroughfares.	Reopen roadways in less than two hours 75% of the time for critical and fatal car crashes on major thoroughfares.	37%

DEPARTMENT OF TRANSPORTATION SERVICES		
Performance Metric	**Goal**	**FY2017 Results**
Minimize the time it takes to review and comment on Traffic Impact Analysis Reports (TIAR).	Complete 90% of the reviews within 30 days of receipt of TIAR.	Achieved 100%
Respond to public inquiries regarding traffic engineering in a timely manner.	Follow-up on 90% of telephone calls and emails received regarding traffic engineering issues.	Achieved 100%
Minimize the time it takes to respond and issue work orders to traffic sign complaints.	Respond to 90% of the traffic sign complaints within eight weeks.	No requests received in FY2017.
Minimize the time it takes to respond to traffic light complaints.	Respond to 75% of the traffic light complaints within eight hours.	Achieved 92% response within eight hours.
Install a robust bike infrastructure system.	Install/implement 5 miles of bike infrastructure per year, subject to available funds.	Achieved 7.4 miles

*N/A = Not Available

Exhibit 1

BUDGET AT A GLANCE
OPERATING BUDGET EXPENDITURES BY COST ELEMENT
Fiscal Year 2019

Department / Agency	Salaries	Current Expenses	Equipment	Total
Budget & Fiscal Services	$ 21,133,597	$ 3,767,821	$ 450,000	$ 25,351,418
Community Services	12,765,915	99,675,601	20,000	112,461,516
Corporation Counsel	7,505,024	2,092,714	0	9,597,738
Customer Services	12,775,181	11,800,835	33,000	24,609,016
Design and Construction	11,609,528	4,882,041	163,875	16,655,444
Emergency Management	990,292	522,948	0	1,513,240
Emergency Services	39,906,324	8,574,101	4,230,145	52,710,570
Enterprise Services	14,654,611	10,005,910	294,000	24,954,521
Environmental Services	71,361,075	220,024,685	0	291,385,760
Facility Maintenance	31,692,191	56,161,412	1,119,725	88,973,328
Fire	119,931,629	14,677,699	490,000	135,099,328
Human Resources	6,470,803	642,167	0	7,112,970
Information Technology	9,393,041	9,189,248	400,000	18,982,289
Land Management	793,730	1,166,210	0	1,959,940
Mayor	658,758	102,680	0	761,438
Managing Director	2,693,982	1,188,361	0	3,882,343
Neighborhood Commission	601,935	291,470	0	893,405
Royal Hawaiian Band	2,220,326	130,500	13,000	2,363,826
Medical Examiner	1,665,586	484,950	63,500	2,214,036
Parks and Recreation	47,252,485	31,865,726	1,125,000	80,243,211
Planning and Permitting	18,666,093	5,889,370	0	24,555,463
Police	251,384,121	42,565,301	1,732,500	295,681,922
Prosecuting Attorney	18,347,864	4,956,734	0	23,304,598
Transportation Services	147,409,394	130,180,538	741,930	278,331,862
	$ 851,883,485	**$ 660,839,022**	**$ 10,876,675**	**$ 1,523,599,182**

Debt Service	$ 0	$ 522,295,000	$ 0	$ 522,295,000
Retirement System Contributions	0	190,125,000	0	190,125,000
FICA and Pension Costs	0	34,634,000	0	34,634,000
Health Benefits Contributions	0	66,805,000	0	66,805,000
Other Post-Employment Benefits	0	177,331,000	0	177,331,000
Provision for Vacant Positions	0	31,306,802	0	31,306,802
Miscellaneous	0	60,924,000	0	60,924,000
	$ 0	**$ 1,083,420,802**	**$ 0**	**$ 1,083,420,802**

TOTAL EXPENDITURES	**$ 851,883,485**	**$ 1,744,259,824**	**$ 10,876,675**	**$ 2,607,019,984**

Exhibit 2

EXECUTIVE AGENCY BUDGET AND FULL-TIME EQUIVALENT COMPARISON

Fiscal Years 2017, 2018 and 2019

Character of Expenditures	FY 2017 Actual	FY 2018 Appropriated	FY 2019 Proposed	No of positions (FTE) FY 2018	No of positions (FTE) FY 2019
Department of Budget and Fiscal Services					
Salaries	$ 18,317,674	$ 19,467,069	$ 21,133,597		
Current Expenses	2,909,910	5,567,348	3,767,821		
Equipment	142,494	450,000	450,000		
Total	**$ 21,370,078**	**$ 25,484,417**	**$ 25,351,418**	**365.00**	**373.00**
Department of the Corporation Counsel					
Salaries	$ 6,669,089	$ 6,882,941	$ 7,505,024		
Current Expenses	1,818,748	2,458,242	2,092,714		
Equipment	0	0	0		
Total	**$ 8,487,837**	**$ 9,341,183**	**$ 9,597,738**	**92.00**	**94.00**
Department of Community Services					
Salaries	$ 10,036,607	$ 12,262,280	$ 12,765,915		
Current Expenses	90,297,367	93,499,418	99,675,601		
Equipment	20,000	20,000	20,000		
Total	**$ 100,353,974**	**$ 105,781,698**	**$ 112,461,516**	**267.80**	**260.00**
Department of Design and Construction					
Salaries	$ 11,469,420	$ 11,465,885	$ 11,609,528		
Current Expenses	5,155,420	6,484,030	4,882,041		
Equipment	39,633	39,500	163,875		
Total	**$ 16,664,473**	**$ 17,989,415**	**$ 16,655,444**	**278.00**	**194.00**
Department of Enterprise Services					
Salaries	$ 13,856,602	$ 13,945,066	$ 14,654,611		
Current Expenses	10,261,063	10,773,289	10,005,910		
Equipment	80,209	205,000	294,000		
Total	**$ 24,197,874**	**$ 24,923,355**	**$ 24,954,521**	**319.22**	**321.22**
Department of Facility Maintenance					
Salaries	$ 30,936,146	$ 31,651,501	$ 31,692,191		
Current Expenses	50,196,993	56,533,055	56,161,412		
Equipment	6,702	227,000	1,119,725		
Total	**$ 81,139,841**	**$ 88,411,556**	**$ 88,973,328**	**789.00**	**799.00**
Department of Human Resources					
Salaries	$ 5,758,996	$ 5,947,885	$ 6,470,803		
Current Expenses	555,561	631,230	642,167		
Equipment	0	0	0		
Total	**$ 6,314,557**	**$ 6,579,115**	**$ 7,112,970**	**89.13**	**88.13**

Exhibit 3

Executive Agency Budget and Full-Time Equivalent Comparison

Character of Expenditures	FY 2017 Actual	FY 2018 Appropriated	FY 2019 Proposed	No of positions (FTE) FY 2018	No of positions (FTE) FY 2019
Department of Planning and Permitting					
Salaries	$ 17,224,057	$ 17,185,927	$ 18,666,093		
Current Expenses	3,773,381	4,880,859	5,889,370		
Equipment	0	0	0		
Total	**$ 20,997,438**	**$ 22,066,786**	**$ 24,555,463**	**338.00**	**342.00**
Department of Parks and Recreation					
Salaries	$ 43,787,712	$ 45,222,820	$ 47,252,485		
Current Expenses	29,267,173	31,383,676	31,865,726		
Equipment	236,037	321,000	1,125,000		
Total	**$ 73,290,922**	**$ 76,927,496**	**$ 80,243,211**	**1,156.15**	**1,154.15**
Department of Environmental Services					
Salaries	$ 58,731,640	$ 67,181,005	$ 71,361,075		
Current Expenses	195,072,309	215,892,460	220,024,685		
Equipment	0	1,450,000	0		
Total	**$ 253,803,949**	**$ 284,523,465**	**$ 291,385,760**	**1,077.00**	**1,174.00**
Department of Emergency Services					
Salaries	$ 34,590,350	$ 37,505,584	$ 39,906,324		
Current Expenses	7,275,515	7,283,250	8,574,101		
Equipment	1,982,059	3,474,000	4,230,145		
Total	**$ 43,847,924**	**$ 48,262,834**	**$ 52,710,570**	**536.70**	**542.95**
Honolulu Police Department					
Salaries	$ 234,023,181	$ 242,229,551	$ 251,384,121		
Current Expenses	39,539,105	38,820,427	42,565,301		
Equipment	218,689	350,000	1,732,500		
Total	**$ 273,780,975**	**$ 281,399,978**	**$ 295,681,922**	**2,709.00**	**2,715.00**
Office of the Mayor					
Salaries	$ 639,983	$ 621,060	$ 658,758		
Current Expenses	92,564	73,662	102,680		
Equipment	0	0	0		
Total	**$ 732,547**	**$ 694,722**	**$ 761,438**	**6.00**	**6.00**
Royal Hawaiian Band					
Salaries	$ 2,160,047	$ 2,094,803	$ 2,220,326		
Current Expenses	140,056	145,200	130,500		
Equipment	6,500	8,500	13,000		
Total	**$ 2,306,603**	**$ 2,248,503**	**$ 2,363,826**	**41.50**	**41.50**

Exhibit 3

Character of Expenditures	FY 2017 Actual	FY 2018 Appropriated	FY 2019 Proposed	No of positions (FTE) FY 2018	No of positions (FTE) FY 2019
Department of Customer Services					
Salaries	$ 12,047,745	$ 12,425,311	$ 12,775,181		
Current Expenses	11,322,557	11,612,858	11,800,835		
Equipment	0	0	33,000		
Total	**$ 23,370,302**	**$ 24,038,169**	**$ 24,609,016**	**289.25**	**294.25**
Department of Emergency Management					
Salaries	$ 1,569,440	$ 1,024,845	$ 990,292		
Current Expenses	2,140,701	418,646	522,948		
Equipment	1,398,140	0	0		
Total	**$ 5,108,281**	**$ 1,443,491**	**$ 1,513,240**	**15.48**	**15.48**
Office of the Managing Director					
Salaries	$ 2,238,795	$ 2,495,380	$ 2,693,982		
Current Expenses	1,359,981	866,466	1,188,361		
Equipment	0	0	0		
Total	**$ 3,598,776**	**$ 3,361,846**	**$ 3,882,343**	**37.50**	**37.50**
Department of Information Technology					
Salaries	$ 9,105,773	$ 9,062,509	$ 9,393,041		
Current Expenses	11,328,772	9,688,708	9,189,248		
Equipment	1,078,311	1,125,000	400,000		
Total	**$ 21,512,856**	**$ 19,876,217**	**$ 18,982,289**	**154.00**	**154.00**
Department of Transportation Services					
Salaries	$ 136,112,622	$ 140,668,701	$ 147,409,394		
Current Expenses	118,616,299	130,611,877	130,180,538		
Equipment	123,059	479,500	741,930		
Total	**$ 254,851,980**	**$ 271,760,078**	**$ 278,331,862**	**114.48**	**124.00**
Honolulu Fire Department					
Salaries	$ 109,402,336	$ 113,854,302	$ 119,931,629		
Current Expenses	14,026,975	12,673,470	14,677,699		
Equipment	1,009,929	259,000	490,000		
Total	**$ 124,439,240**	**$ 126,786,772**	**$ 135,099,328**	**1,169.50**	**1,171.50**
Department of the Medical Examiner					
Salaries	$ 1,561,312	$ 1,730,276	$ 1,665,586		
Current Expenses	375,848	446,085	484,950		
Equipment	21,739	0	63,500		
Total	**$ 1,958,899**	**$ 2,176,361**	**$ 2,214,036**	**21.00**	**25.00**

Exhibit 3

Executive Agency Budget and Full-Time Equivalent Comparison

Character of Expenditures	FY 2017 Actual	FY 2018 Appropriated	FY 2019 Proposed	No of positions (FTE) FY 2018	No of positions (FTE) FY 2019
Department of the Prosecuting Attorney					
Salaries	$ 17,327,457	$ 18,126,106	$ 18,347,864		
Current Expenses	6,321,159	5,243,728	4,956,734		
Equipment	0	0	0		
Total	**$ 23,648,616**	**$ 23,369,834**	**$ 23,304,598**	**303.50**	**307.50**
Neighborhood Commission					
Salaries	$ 556,160	$ 575,128	$ 601,935		
Current Expenses	443,629	146,300	291,470		
Equipment	0	0	0		
Total	**$ 999,789**	**$ 721,428**	**$ 893,405**	**16.00**	**16.00**
Department of Land Management					
Salaries	$ 0	$ 722,832	$ 793,730		
Current Expenses	0	7,780	1,166,210		
Equipment	0	0	0		
Total	**$ 0**	**$ 730,612**	**$ 1,959,940**	**22.00**	**28.00**
Executive Agencies Summary					
Salaries	**$ 778,123,144**	**$ 814,348,767**	**$ 851,883,485**		
Current Expenses	**$ 602,291,086**	**$ 646,142,064**	**$ 660,839,022**		
Equipment	**$ 6,363,501**	**$ 8,408,500**	**$ 10,876,675**		
Grand Total	**$ 1,386,777,731**	**$ 1,468,899,331**	**$ 1,523,599,182**	**10,207.21**	**10,278.18**

Exhibit 3

Departmental Budgets

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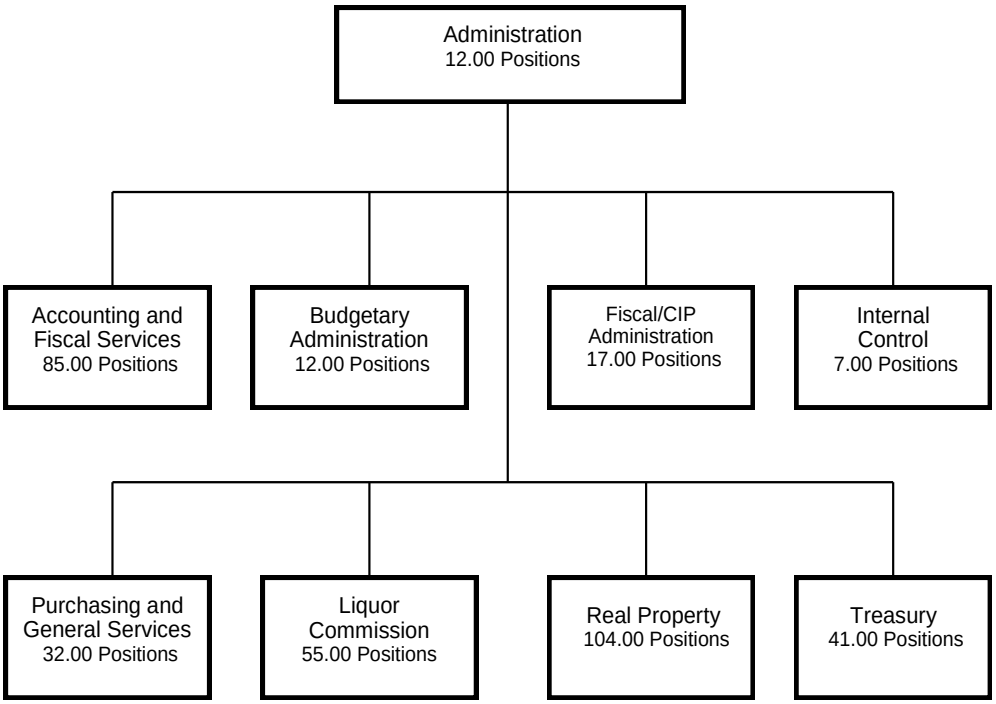
Department of Budget and Fiscal Services

DEPARTMENT OF BUDGET AND FISCAL SERVICES (BFS) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.



Department of Budget and Fiscal Services

Roles and Responsibilities

The Department of Budget and Fiscal Services is the City's central financial agency. It is responsible for all aspects of the City's finances, including billing, collection, keeping accurate and complete account of receipts and disbursements, management of the City's treasury and funds, and preparation and maintenance of a perpetual inventory of equipment owned or controlled by the City.

It provides long-range financial planning, prepares and manages the City's operating and capital program and budget, provides information pertaining to the financial affairs of the City, reviews the manner in which public funds are received and expended, and reports to the Mayor on the integrity with which public funds are accounted for and on the financial responsibility of officers and employees administering public funds.

It provides an assessment of all real property in the City, sells real property upon which taxes are not paid within the period prescribed, and disposes of personal property not needed by any City agency, pursuant to policies established by the City Council. It purchases materials, supplies and equipment and contracts for services of independent contractors for all City agencies.

It prepares the City's payrolls and pension rolls and administers the City's Risk Management Program. It also administratively supports the Liquor Commission, three Boards of Review, the Board of Trustees of the Police Officers, Fire Fighters and Bandmembers Pension Fund, the Pension Board of the City and County of Honolulu, and the Ethics Board of Appeals.

Spending to Make a Difference

- Post the adopted budget detail data to the City's Data Honolulu site. This will allow for greater insight to the adopted budget numbers and improve fiscal transparency.
- Budget and fiscal staff will work closely with key departments in monthly or quarterly meetings to address funding issues in a timely manner.
- Recommend efficiency improvements to management via audits and operational reviews and monitor and evaluate the controls and processes for recording financial transactions and safeguarding of City assets.
- Continues to work on a major review of the real property home exemption program in conjunction with the State Department of Taxation and the State Department of Health to verify and ensure compliance with City ordinances.
- Enterprise Resource Planning (ERP) Budget System optimization and ERP Financial System new feature implementation.

Budget Highlights

- The City continues to improve its investment strategy which is resulting in increased investment income. The investment income is expected to reach $23 million by the end of the fiscal year.
- Treasury reorganized existing positions at no additional cost, to create a receivables collection unit which focuses on collecting non-real property tax revenues. This will result in improved collection rates.
- The budget reflects the transfer of the Oahu Workforce Development Board from the Department of Community Services to the Department of Budget and Fiscal Services pursuant to a memorandum of agreement between the Mayor and the Oahu Workforce Development Board which designated the Director of the Department of Budget and Fiscal Services as his representative to act on his behalf in all matters relating to the Workforce Innovation and Opportunity Act.
- The salary budget reflects the transfer of one (1) Property Management Officer and two (2) Real & Personal Property Management Specialist permanent positions to the Department of Land Management as required to comply with Chapter 18 of the Revised Charter of the City and County of Honolulu.
- Budget issues include two (2) temporary and one (1) contract Planner IV positions in Fiscal/CIP Administration to assist with the monitoring of the U.S. Department of Housing and Urban Development grant.
- Twenty (20) positions have been deactivated to reflect a more accurate picture of the number of positions required by the department to deliver services.

- The equipment budget includes continued funding for the Liquor Commission to develop and implement the second phase of their new computerized liquor licensing information system, which will replace the current database system. This phase will include the major rollout of the licensing application, a report module, testing and evaluation, and staff training.

DEPARTMENT POSITIONS

	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	354.00	358.00	356.00	0.00	356.00
Temporary FTE	1.00	1.00	8.00	2.00	10.00
Contract FTE	6.00	6.00	6.00	1.00	7.00
Total	**361.00**	**365.00**	**370.00**	**3.00**	**373.00**

EXPENDITURES BY PROGRAM

	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Administration	$ 849,133	$ 2,836,479	$ 1,397,936	$ 0	$ 1,397,936
Accounting and Fiscal Services	4,316,164	4,839,609	4,854,216	0	4,854,216
Internal Control	481,025	475,017	543,342	0	543,342
Purchasing and General Services	1,812,923	1,929,617	2,047,498	0	2,047,498
Treasury	2,877,138	2,836,185	3,146,903	0	3,146,903
Real Property	5,942,090	6,177,655	6,435,656	0	6,435,656
Budgetary Administration	837,238	882,799	974,146	0	974,146
Fiscal/CIP Administration	1,253,927	1,247,185	1,335,377	216,840	1,552,217
Liquor Commission	3,000,440	4,259,871	4,399,504	0	4,399,504
Total	**$ 21,370,078**	**$ 25,484,417**	**$ 25,134,578**	**$ 216,840**	**$ 25,351,418**

CHARACTER OF EXPENDITURES

	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 18,317,674	$ 19,467,069	$ 20,974,729	$ 158,868	$ 21,133,597
Current Expenses	2,909,910	5,567,348	3,709,849	57,972	3,767,821
Equipment	142,494	450,000	450,000	0	450,000
Total	**$ 21,370,078**	**$ 25,484,417**	**$ 25,134,578**	**$ 216,840**	**$ 25,351,418**

SOURCE OF FUNDS

	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 17,081,798	$ 19,159,614	$ 18,281,866	$ 0	$ 18,281,866
Sewer Fund	204,786	467,520	488,669	0	488,669
Liquor Commission Fund	3,000,440	4,259,871	4,399,504	0	4,399,504
Grants in Aid Fund	44,631	96,268	72,179	0	72,179
Refuse Genl Operating Acct -SWSF	118,873	113,485	107,965	0	107,965
Community Development Fund	725,332	735,410	609,801	216,840	826,641
Special Events Fund	31,577	32,979	36,504	0	36,504
Federal Grants Fund	60,271	465,909	987,869	0	987,869
Housing & Comm Dev Sec 8 Fund	102,370	153,361	150,221	0	150,221
Total	**$ 21,370,078**	**$ 25,484,417**	**$ 25,134,578**	**$ 216,840**	**$ 25,351,418**

Administration

Program Description

The Administration program provides department-wide leadership and coordination of department activities. It also is responsible for citywide insurance and self-insurance programs; establishment and monitoring of insurance requirements for all City contracts; administration and coordination of claims adjusting services; and assistance to City departments in developing appropriate loss control programs and procedures. This program is also responsible for the administration of the Premium Conversion and Deferred Compensation Plans.

Starting in FY19, the budget for the Oahu Workforce Development Board is organizationally placed in this program. Mandated and funded by the new federal Workforce Innovation and Opportunity Act (WIOA) of 2014 (and its predecessor, the Workforce Investment Act of 1998), the Oahu Workforce Development Board (OWDB) works in partnership with the Mayor to address workforce development, especially for those individuals with barriers to employment. The State of Hawaii is the recipient of federal funds that are then given to counties to increase collaborative approaches between businesses, government and job seekers to increase employment opportunities to those individuals with barriers to employment.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	12.00	12.00	12.00	0.00	12.00
Temporary FTE	0.00	0.00	7.00	0.00	7.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**12.00**	**12.00**	**19.00**	**0.00**	**19.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 800,273	$ 762,079	$ 1,066,456	$ 0	$ 1,066,456
Current Expenses	48,860	2,074,400	331,480	0	331,480
Equipment	0	0	0	0	0
Total	**$ 849,133**	**$ 2,836,479**	**$ 1,397,936**	**$ 0**	**$ 1,397,936**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 849,133	$ 2,836,479	$ 922,748	$ 0	$ 922,748
Federal Grants Fund	0	0	475,188	0	475,188
Total	**$ 849,133**	**$ 2,836,479**	**$ 1,397,936**	**$ 0**	**$ 1,397,936**

Accounting and Fiscal Services

Program Description

The Accounting and Fiscal Services program is responsible for the accounting of City funds and reviewing the manner in which public funds are received and expended. To accomplish these responsibilities, it prepares financial statements, administers the central preparation of payroll, and ensures that expenditures are in accordance with the City's budget ordinances, federal grant requirements, and allotment schedules.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	81.00	81.00	81.00	0.00	81.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	3.00	3.00	3.00	0.00	3.00
Total	**85.00**	**85.00**	**85.00**	**0.00**	**85.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 4,204,910	$ 4,649,885	$ 4,631,561	$ 0	$ 4,631,561
Current Expenses	111,254	189,724	222,655	0	222,655
Equipment	0	0	0	0	0
Total	**$ 4,316,164**	**$ 4,839,609**	**$ 4,854,216**	**$ 0**	**$ 4,854,216**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 3,736,893	$ 3,745,309	$ 3,810,376	$ 0	$ 3,810,376
Sewer Fund	204,786	232,958	241,246	0	241,246
Grants in Aid Fund	44,631	96,268	72,179	0	72,179
Refuse Genl Operating Acct -SWSF	117,197	108,485	102,965	0	102,965
Community Development Fund	83,778	93,864	0	0	0
Special Events Fund	31,577	32,979	36,504	0	36,504
Federal Grants Fund	0	391,385	455,725	0	455,725
Housing & Comm Dev Sec 8 Fund	97,302	138,361	135,221	0	135,221
Total	**$ 4,316,164**	**$ 4,839,609**	**$ 4,854,216**	**$ 0**	**$ 4,854,216**

Internal Control

Program Description

The Internal Control program is responsible for objectively examining and evaluating the financial activities of the City. This activity audits, reviews, monitors and evaluates the controls and processes for recording financial transactions and safeguarding city assets and recommends efficiency improvements to management. The function strives to adhere to the Standards for the Professional Practice of Internal Auditing.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	7.00	7.00	7.00	0.00	7.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**7.00**	**7.00**	**7.00**	**0.00**	**7.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 412,058	$ 396,107	$ 522,932	$ 0	$ 522,932
Current Expenses	68,967	78,910	20,410	0	20,410
Equipment	0	0	0	0	0
Total	**$ 481,025**	**$ 475,017**	**$ 543,342**	**$ 0**	**$ 543,342**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 481,025	$ 475,017	$ 543,342	$ 0	$ 543,342
Total	**$ 481,025**	**$ 475,017**	**$ 543,342**	**$ 0**	**$ 543,342**

Purchasing and General Services

Program Description

The Purchasing program is responsible for the centralized procurement of all materials, supplies, equipment, construction, and services, including consultant and professional services, for City departments and agencies; maintaining inventory of all City personal property; exchange, disposal, sale or transfer of surplus equipment.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	28.00	32.00	30.00	0.00	30.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**28.00**	**32.00**	**30.00**	**0.00**	**30.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,749,003	$ 1,848,992	$ 1,958,723	$ 0	$ 1,958,723
Current Expenses	63,920	80,625	88,775	0	88,775
Equipment	0	0	0	0	0
Total	**$ 1,812,923**	**$ 1,929,617**	**$ 2,047,498**	**$ 0**	**$ 2,047,498**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 1,812,923	$ 1,695,055	$ 1,800,075	$ 0	$ 1,800,075
Sewer Fund	0	234,562	247,423	0	247,423
Total	**$ 1,812,923**	**$ 1,929,617**	**$ 2,047,498**	**$ 0**	**$ 2,047,498**

Treasury

Program Description

This program administers the treasury cash and debt management program, general collections program, real property tax collection and tax relief programs, and special assessment programs.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	41.00	41.00	41.00	0.00	41.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**41.00**	**41.00**	**41.00**	**0.00**	**41.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,940,488	$ 1,891,785	$ 2,190,320	$ 0	$ 2,190,320
Current Expenses	936,650	944,400	956,583	0	956,583
Equipment	0	0	0	0	0
Total	**$ 2,877,138**	**$ 2,836,185**	**$ 3,146,903**	**$ 0**	**$ 3,146,903**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 2,870,394	$ 2,816,185	$ 3,126,903	$ 0	$ 3,126,903
Refuse Genl Operating Acct -SWSF	1,676	5,000	5,000	0	5,000
Housing & Comm Dev Sec 8 Fund	5,068	15,000	15,000	0	15,000
Total	**$ 2,877,138**	**$ 2,836,185**	**$ 3,146,903**	**$ 0**	**$ 3,146,903**

Real Property

Program Description

The Real Property Assessment Division annually updates all transactions of real property to ensure proper notification of all property assessments to the current owners. The Division processes all exemptions, dedications and assessment programs according to Chapter 8 of the Revised Ordinances of Honolulu. Subsequently approximately 300,000 assessments are validated and mailed, appeals taken and a certified list is then provided to the City Council to determine revenues for budgeting purposes.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	104.00	104.00	104.00	0.00	104.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**104.00**	**104.00**	**104.00**	**0.00**	**104.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 5,133,284	$ 5,116,930	$ 5,361,931	$ 0	$ 5,361,931
Current Expenses	808,806	1,060,725	1,073,725	0	1,073,725
Equipment	0	0	0	0	0
Total	**$ 5,942,090**	**$ 6,177,655**	**$ 6,435,656**	**$ 0**	**$ 6,435,656**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 5,942,090	$ 6,177,655	$ 6,435,656	$ 0	$ 6,435,656
Total	**$ 5,942,090**	**$ 6,177,655**	**$ 6,435,656**	**$ 0**	**$ 6,435,656**

Budgetary Administration

Program Description

The Budgetary Administration program provides centralized budgetary services, which include the preparation and administration of the annual operating budget. It formulates and administers budgetary policies consistent with administration objectives. It also evaluates the effectiveness of individual program activities in achieving its goals and mandates and provides organizational and budgetary reviews of City programs and activities.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	12.00	12.00	12.00	0.00	12.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**12.00**	**12.00**	**12.00**	**0.00**	**12.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 825,901	$ 864,369	$ 955,716	$ 0	$ 955,716
Current Expenses	11,337	18,430	18,430	0	18,430
Equipment	0	0	0	0	0
Total	**$ 837,238**	**$ 882,799**	**$ 974,146**	**$ 0**	**$ 974,146**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 837,238	$ 882,799	$ 974,146	$ 0	$ 974,146
Total	**$ 837,238**	**$ 882,799**	**$ 974,146**	**$ 0**	**$ 974,146**

Fiscal/CIP Administration

Program Description

The Fiscal/CIP Administration program is responsible for: 1) overseeing citywide financial planning and analysis, with a focus on revenues, debt and provisional costs; 2) formulation, review, preparation and implementation of the annual Capital Program and Budget; and 3) administration and monitoring of the U.S. Department of Housing and Urban Development's Community Development Block Grant (CDBG), HOME Investment Partnerships, Emergency Solutions Grant and Housing Opportunities for Persons with AIDS programs, and project oversight of CDBG or HOME funded City projects.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	17.00	17.00	17.00	0.00	17.00
Temporary FTE	0.00	0.00	0.00	2.00	2.00
Contract FTE	0.00	0.00	0.00	1.00	1.00
Total	**17.00**	**17.00**	**17.00**	**3.00**	**20.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,063,609	$ 1,116,201	$ 1,326,736	$ 158,868	$ 1,485,604
Current Expenses	190,318	130,984	8,641	57,972	66,613
Equipment	0	0	0	0	0
Total	**$ 1,253,927**	**$ 1,247,185**	**$ 1,335,377**	**$ 216,840**	**$ 1,552,217**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 552,102	$ 531,115	$ 668,620	$ 0	$ 668,620
Community Development Fund	641,554	641,546	609,801	216,840	826,641
Federal Grants Fund	60,271	74,524	56,956	0	56,956
Total	**$ 1,253,927**	**$ 1,247,185**	**$ 1,335,377**	**$ 216,840**	**$ 1,552,217**

Liquor Commission

Program Description

The Liquor Commission has the jurisdiction, power, authority and discretion to grant, suspend, and revoke any license for the manufacture, importation, or sale of liquor within the City and County of Honolulu. Its mission is to promote our community's health, safety, and welfare by effectively and fairly administering and enforcing Hawaii's liquor laws.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	52.00	52.00	52.00	0.00	52.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.00	3.00	3.00	0.00	3.00
Total	**55.00**	**55.00**	**55.00**	**0.00**	**55.00**

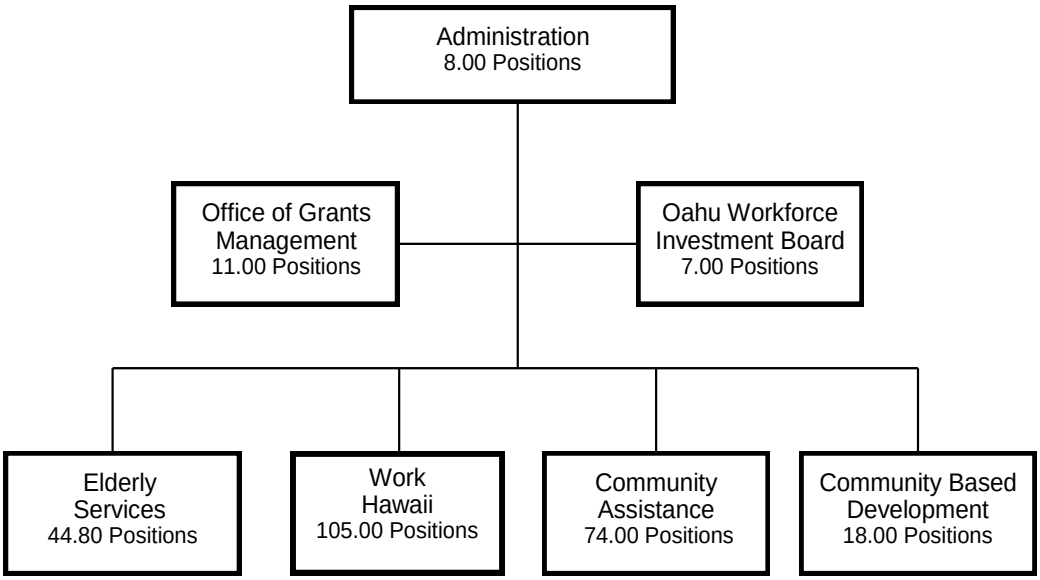
CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 2,188,148	$ 2,820,721	$ 2,960,354	$ 0	$ 2,960,354
Current Expenses	669,798	989,150	989,150	0	989,150
Equipment	142,494	450,000	450,000	0	450,000
Total	**$ 3,000,440**	**$ 4,259,871**	**$ 4,399,504**	**$ 0**	**$ 4,399,504**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Liquor Commission Fund	$ 3,000,440	$ 4,259,871	$ 4,399,504	$ 0	$ 4,399,504
Total	**$ 3,000,440**	**$ 4,259,871**	**$ 4,399,504**	**$ 0**	**$ 4,399,504**

Department of Community Services

DEPARTMENT OF COMMUNITY SERVICES (DCS) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.



Department of Community Services

Roles and Responsibilities

The Department of Community Services (DCS) administers programs to meet the human services, workforce and housing needs of economically challenged individuals and families with special needs in the City and County of Honolulu. The department also administers state and federal funds intended to facilitate community and economic development for economically challenged neighborhoods and communities.

Spending to Make a Difference

- The Elderly Affairs Division (EAD) has completed its transition into the Aging and Disability Resource Center (ADRC). As part of the Aging Network, we adhere to both the Federal Administration for Community Living (ACL) guidance as well as that set forth by the State Executive Office on Aging (EOA). We participate in a Statewide consolidated database, use person-centered planning, and serve as an active participant in the No Wrong Door Initiative. In partnership with other State and Governmental agencies, we are able to close the gap for seniors and people with disabilities, ensuring they are supported and guided to receive the information and assistance that best meets their needs.
- The Community Assistance Division Section 8 program will increase productivity by continuing its efforts in converting many customer notifications to electronic format, completing the conversion of City rent payments to electronic funds transfer, streamlining intake and unit inspection procedures, and improving leasing stability through project-based vouchers.
- The Community Based Development Division together with the homeless service providers continues the City's Housing First program to address chronic homelessness. Housing First is a national best practice focused on housing chronically homeless persons and families as a first step toward recovery. Working with partner agencies, the division continues to support the provision of outreach and assessment; housing placement and rental assistance payments; and case management and support services to unsheltered individuals.

Budget Highlights

The Department of Community Services receives approximately 82 percent of its operating budget from federal and state grants which are passed through to community nonprofit agencies. These mandates fund a group of programs that provide rental assistance to low-income households; emergency and transitional shelter to homeless people or persons with special needs; community based senior services, job training and referral services for adults and challenged youth to facilitate employment; community based economic development and neighborhood revitalization programs; and support for community based nonprofit organizations who serve economically challenged individuals in their communities.

- Overall, the department's salary and expenses to administer the state and federal grant programs are minimally increasing over FY2018 with increases in salaries attributed to mandated collective bargaining contract terms.
- The Community Based Development Division (CBDD) is continuing its Housing First Programs, funds are budgeted at $10.2 million. Housing First aims to provide permanent supportive housing for 315 chronically homeless households, transitional housing, and related supportive services. Of the $10.2 million, funding for two new programs include $400,000 for a landlord engagement program and $500,000 for an outreach navigation program.
- The Elderly Affairs Division continues to provide long-term services and support to seniors with the support of State and Federal funding. In the last fiscal year, $6,825,670.17 was awarded in State funding and $3,374,820.60 in Federal Title III Older American's Act funding. These funds provided much needed services such as meals, transportation, personal care, attendant care, caregiver, legal support and assistance services. These funds assist families to remain in the home and age in place for as long as possible.
- The budget reflects the transfer of the Oahu Workforce Development Board from the Department of Community Services to the Department of Budget and Fiscal Services pursuant to a memorandum of agreement between the Mayor and the Oahu Workforce Development Board which designates the Director of Budget and Fiscal Services as his representative to act on his behalf in all matters relating to the Workforce Innovation and Opportunity Act.

Department of Community Services

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	144.00	145.00	144.00	0.00	144.00
Temporary FTE	100.80	115.80	109.00	0.00	109.00
Contract FTE	6.80	7.00	7.00	0.00	7.00
Total	**251.60**	**267.80**	**260.00**	**0.00**	**260.00**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Administration	$ 1,327,054	$ 681,941	$ 561,850	$ 0	$ 561,850
Office of Grants Management	6,813,965	8,083,111	8,237,927	0	8,237,927
Oahu Workforce Investment Board	148,738	334,685	0	0	0
Elderly Services	11,786,705	9,810,825	14,642,146	0	14,642,146
WorkHawaii	7,569,152	11,053,422	11,535,865	0	11,535,865
Community Assistance	55,918,940	57,846,283	57,996,430	0	57,996,430
Community Based Development	16,789,420	17,971,431	19,487,298	0	19,487,298
Total	**$ 100,353,974**	**$ 105,781,698**	**$ 112,461,516**	**$ 0**	**$ 112,461,516**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 10,036,607	$ 12,262,280	$ 12,765,915	$ 0	$ 12,765,915
Current Expenses	90,297,367	93,499,418	99,675,601	0	99,675,601
Equipment	20,000	20,000	20,000	0	20,000
Total	**$ 100,353,974**	**$ 105,781,698**	**$ 112,461,516**	**$ 0**	**$ 112,461,516**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 11,421,271	$ 11,313,161	$ 11,812,732	$ 0	$ 11,812,732
Rental Assistance Fund	111,169	233,000	233,000	0	233,000
Grants in Aid Fund	6,276,103	7,821,753	7,970,929	0	7,970,929
Affordable Housing Fund	0	0	250,048	0	250,048
Community Development Fund	539,966	826,758	720,204	0	720,204
Special Projects Fund	10,277,913	6,595,122	10,982,147	0	10,982,147
Federal Grants Fund	16,883,020	22,159,419	23,951,054	0	23,951,054
Housing & Comm Dev Rehab Fund	1,479,101	3,000,000	2,500,000	0	2,500,000
Housing & Comm Dev Sec 8 Fund	53,365,431	53,782,485	54,041,402	0	54,041,402
Leasehold Conversion Fund	0	50,000	0	0	0
Total	**$ 100,353,974**	**$ 105,781,698**	**$ 112,461,516**	**$ 0**	**$ 112,461,516**

Administration

Program Description

The Administration program provides department-wide leadership and policy guidance and oversight to enhance the performance of all departmental activities. This includes both program and project development and direction, plans of action to achieve sound community development, and administrative support to the entire department. The department is comprised of the following divisions: Community Assistance Division, Community Based Development Division, Elderly Affairs Division, WorkHawaii Division, Office of Grants Management, and the administratively attached Oahu Workforce Development Board.

The Administration provides staff support for meetings of the Honolulu County Committee on the Status of Women and the Grants In Aid Advisory Commission.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	0.00	0.00	0.00	0.00
Total	**9.00**	**8.00**	**8.00**	**0.00**	**8.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 635,513	$ 615,142	$ 545,760	$ 0	$ 545,760
Current Expenses	691,541	66,799	16,090	0	16,090
Equipment	0	0	0	0	0
Total	**$ 1,327,054**	**$ 681,941**	**$ 561,850**	**$ 0**	**$ 561,850**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 1,327,054	$ 681,941	$ 561,850	$ 0	$ 561,850
Total	**$ 1,327,054**	**$ 681,941**	**$ 561,850**	**$ 0**	**$ 561,850**

Office of Grants Management

Program Description

The Office of Grants Management (OGM) focuses on administering the City's Grants In Aid (GIA) program to provide services to economically and/or socially disadvantaged populations or provide services for public benefit in the areas of the arts, culture, economic development or the environment, as further defined:

Public Services

Funds in this category must be used to support qualified public services and programs for the target populations deemed by the City to be most vulnerable including, but not limited to, seniors, persons with disabilities, children, and victims of domestic violence, homeless persons, and those suffering from the effects of substance abuse or poor mental health.

Arts, Culture, Community/Economic Development, and the Environment

Funds in this category must be used to support the sustainable improvement in the well-being and quality of life of local communities, especially low- to moderate-income areas. Projects could include, but are not limited to, the creation, development and empowerment of community based organizations, providing planning, organizational support, and technical assistance to organizations, supporting financial literacy programs and services, supporting micro-enterprise and business training, and supporting programs that promote cultural or environmental enhancement, protection, or awareness.

OGM also supports other projects such as the Honolulu County Committee on the Status of Women, the Mayor's Committee on Disabilities, and the Grants In Aid Advisory Commission. The staff initiates the granting process, oversees existing grants, develops contracts for new grants and monitors and ensures proper grants management.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	3.00	3.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**11.00**	**11.00**	**8.00**	**0.00**	**8.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 451,973	$ 398,597	$ 454,617	$ 0	$ 454,617
Current Expenses	6,361,992	7,684,514	7,783,310	0	7,783,310
Equipment	0	0	0	0	0
Total	**$ 6,813,965**	**$ 8,083,111**	**$ 8,237,927**	**$ 0**	**$ 8,237,927**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 537,862	$ 211,358	$ 266,998	$ 0	$ 266,998
Grants in Aid Fund	6,276,103	7,821,753	7,970,929	0	7,970,929
Leasehold Conversion Fund	0	50,000	0	0	0
Total	**$ 6,813,965**	**$ 8,083,111**	**$ 8,237,927**	**$ 0**	**$ 8,237,927**

Oahu Workforce Investment Board

Program Description

Mandated and funded by the new federal Workforce Innovation and Opportunity Act (WIOA) of 2014 (and its predecessor, the Workforce Investment Act of 1998), the Oahu Workforce Development Board (OWDB) works in partnership with the Mayor to address workforce development, especially for those individuals with barriers to employment. The State of Hawaii is the recipient of federal funds that are then given to counties to increase collaborative approaches between businesses, government and job seekers to increase employment opportunities to those individuals with barriers to employment.

The U.S. Departments of Labor and Education identify hallmarks of excellence for WIOA:

- The need of businesses and job seekers drive workforce solutions and local boards are responsive and accountable to community needs through implementation of state and local plans and agreed upon performance measures.
- One-Stop Centers (or American Job Centers) provide excellent customer service to jobseekers and employers and focus on continuous improvement.
- The workforce system supports strong regional economies and plays an active role in community and workforce development.

The board will be administratively attached to the City's Department of Budget and Fiscal Services in FY2019.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	7.00	7.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**7.00**	**7.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 90,019	$ 189,960	$ 0	$ 0	$ 0
Current Expenses	58,719	144,725	0	0	0
Equipment	0	0	0	0	0
Total	**$ 148,738**	**$ 334,685**	**$ 0**	**$ 0**	**$ 0**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Federal Grants Fund	$ 148,738	$ 334,685	$ 0	$ 0	$ 0
Total	**$ 148,738**	**$ 334,685**	**$ 0**	**$ 0**	**$ 0**

Elderly Services

Program Description

The Elderly Affairs Division (EAD) is the Area Agency on Aging (AAA) for the City and County of Honolulu designated under the Older Americans Act of 1965. EAD plans, coordinates, advocates for and develops community based programs and services to meet the needs of the growing population of non-institutionalized elderly individuals and their family caregivers. EAD provides information and referral services and public outreach, working with Oahu's network of providers to ensure easy access and availability of services, and to ultimately prevent or delay institutionalization.

EAD has implemented the Aging and Disability Resource Center (ADRC) in accordance with the Administration for Community Living (ACL) guidance. This model increases our ability to attend to the needs of consumers and their families, while serving as a single entry point for access to long term support services (LTSS).

EAD contracts with private nonprofit organizations to provide a wide range of supportive and long-term care services that help elders remain at home (which they prefer), enhance their quality of life, and permit aging with dignity. Services include group dining and home-delivered meals, nutrition counseling and education, transportation and assisted transportation, escort services, case management, personal care, attendant care, homemaker services, friendly visits, telephone reassurance, housing assistance, legal assistance, advocacy, counseling, interpretation and translation, caregiver respite and supplemental services, caregiver support groups, adult and caregiver education, training, recreation, and health maintenance and promotion classes.

PROGRAM POSITIONS

	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	11.00	11.00	11.00	0.00	11.00
Temporary FTE	17.80	33.80	34.00	0.00	34.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**28.80**	**44.80**	**45.00**	**0.00**	**45.00**

CHARACTER OF EXPENDITURES

	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,625,071	$ 1,728,202	$ 1,845,401	$ 0	$ 1,845,401
Current Expenses	10,161,634	8,082,623	12,796,745	0	12,796,745
Equipment	0	0	0	0	0
Total	**$ 11,786,705**	**$ 9,810,825**	**$ 14,642,146**	**$ 0**	**$ 14,642,146**

SOURCE OF FUNDS

	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 511,751	$ 494,081	$ 547,311	$ 0	$ 547,311
Special Projects Fund	7,581,888	5,485,969	10,365,413	0	10,365,413
Federal Grants Fund	3,693,066	3,830,775	3,729,422	0	3,729,422
Total	**$ 11,786,705**	**$ 9,810,825**	**$ 14,642,146**	**$ 0**	**$ 14,642,146**

WorkHawaii

Program Description

WorkHawaii's mission is to develop a quality workforce for businesses through the provision of trained candidates with appropriate skills and credentials. Training programs are driven to meet employer needs for talent in high growth industries and range from basic education, work readiness, and "soft" skills training to on-the-job training, apprenticeship, career advancement upgrading, as well as post-secondary certificate and degree programs.

WorkHawaii, through a competitive procurement process, was contracted by the Oahu Workforce Development Board to operate the American Job Center Network on Oahu. Formerly known as OahuWorkLinks under the federal Workforce Investment Act, the centers, now called American Job Center Hawaii under the new Workforce Innovation and Opportunity Act (WIOA) of 2014, deliver services in a coordinated network with at least 19 required partners under a customer-centered design framework.

WIOA provides local flexibility to accomplish a stronger alignment of the workforce, education and economic development systems; and an improvement of the structure and delivery to assist workers in achieving family-sustaining wages and businesses in obtaining the skilled talent to compete in a global market. WorkHawaii's target populations include people who face challenges such as those experiencing homelessness, individuals with disabilities, recipients of public assistance, and ex-offenders. Priority of service is given to veterans.

In addition, WorkHawaii's Youth Services handle young adults up to age 24. Programs aim to encourage healthy lifestyles, prevent involvement in justice system, and improve educational achievement and employment prospects for young people through alternate secondary education, job readiness and vocational training, pre-apprenticeship, tutoring, work based learning, adult mentoring and community services.

With support from HUD funds, the Rent To Work program plans to continue to provide temporary rental subsidies to homeless families while providing case management, financial literacy training, and work experience and vocational training for those who are unemployed.

State and Federal program funds come from the Department of Labor grants, as well as from grants from the State Department of Human Services: First to Work, Office of Youth Services, and Vocational Rehabilitation; and Department of Health.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	35.00	36.00	36.00	0.00	36.00
Temporary FTE	68.00	67.00	67.00	0.00	67.00
Contract FTE	1.00	2.00	1.00	0.00	1.00
Total	**104.00**	**105.00**	**104.00**	**0.00**	**104.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 3,434,874	$ 5,450,342	$ 5,628,023	$ 0	$ 5,628,023
Current Expenses	4,134,278	5,603,080	5,907,842	0	5,907,842
Equipment	0	0	0	0	0
Total	**$ 7,569,152**	**$ 11,053,422**	**$ 11,535,865**	**$ 0**	**$ 11,535,865**

Department of Community Services

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 375,356	$ 355,951	$ 356,000	$ 0	$ 356,000
Special Projects Fund	2,696,025	1,109,153	616,734	0	616,734
Federal Grants Fund	4,497,771	9,588,318	10,563,131	0	10,563,131
Total	**$ 7,569,152**	**$ 11,053,422**	**$ 11,535,865**	**$ 0**	**$ 11,535,865**

Community Assistance

Program Description

The Community Assistance Division (CAD) manages programs that provide rental assistance to lower income families; preserves decent, safe and sanitary housing for low, moderate and gap-group income households; and assists lower income families to achieve economic self-sufficiency and homeownership.

The Housing Choice Voucher program provides monthly rent subsidies to low income families renting dwelling units from private landlords. The Division also implements related programs including: (1) the Family Self-Sufficiency Program that promotes and encourages economic independence; (2) the Mainstream Program for Persons with Disabilities; (3) the Moderate Rehabilitation Program to assist families residing at the Academy Gardens Apartments; (4) the Project Based Assisted Housing Conversion Program which assists individuals being displaced by previously subsidized low-income housing projects whose owners discontinue assistance; (5) the Homeownership Option Program which provides Section 8 families with the opportunity to apply their rental subsidy toward mortgage payments for homeownership; (6) the Family Unification Program which assists certain youth 18-21 who have left foster care at age 16 or older and lack adequate housing and (7) the Veteran's Administration Supportive Housing Program with a goal of ending veteran homelessness.

The City Rental Assistance Program provides limited rent subsidies on behalf of eligible lower income families at City-assisted housing projects.

Current Loan Programs include: (1) home repair loans to income-qualified homeowners who bring their units up to basic housing quality standards; (2) down payment loans to income-qualified homebuyers; (3) loans to income-qualified homeowners for the installation of solar water heating and photovoltaic systems; and (4) home repair loans to assist income-qualified homeowners adversely affected by a declared disaster. New Initiatives include loans to cover the construction of Accessory Dwelling Units permitted by a 2015 ordinance; and assistance to eligible families to pay for fire sprinkler system retrofits in high rise structures.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	71.00	71.00	70.00	0.00	70.00
Temporary FTE	2.00	2.00	3.00	0.00	3.00
Contract FTE	1.80	1.00	2.00	0.00	2.00
Total	**74.80**	**74.00**	**75.00**	**0.00**	**75.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 3,024,916	$ 2,933,510	$ 3,280,918	$ 0	$ 3,280,918
Current Expenses	52,874,024	54,892,773	54,695,512	0	54,695,512
Equipment	20,000	20,000	20,000	0	20,000
Total	**$ 55,918,940**	**$ 57,846,283**	**$ 57,996,430**	**$ 0**	**$ 57,996,430**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 485,907	$ 463,466	$ 504,696	$ 0	$ 504,696
Rental Assistance Fund	111,169	233,000	233,000	0	233,000
Community Development Fund	117,332	117,332	117,332	0	117,332
Federal Grants Fund	360,000	250,000	600,000	0	600,000
Housing & Comm Dev Rehab Fund	1,479,101	3,000,000	2,500,000	0	2,500,000
Housing & Comm Dev Sec 8 Fund	53,365,431	53,782,485	54,041,402	0	54,041,402
Total	**$ 55,918,940**	**$ 57,846,283**	**$ 57,996,430**	**$ 0**	**$ 57,996,430**

Community Based Development

Program Description

The Community Based Development Division (CBDD) administers programs and implements projects designed to preserve and expand the supply of affordable housing for low and moderate income households, address the shelter and service needs of the City's residents who are homeless or have special needs, supports community development initiatives, and affirmatively furthers fair housing. Funding for these activities is provided through the U.S. Department of Housing and Urban Development's Community Development Block Grant (CDBG), HOME Investment Partnerships Act, Emergency Solutions Grants (ESG), Housing Opportunities for Persons with AIDS (HOPWA), Continuum of Care (CoC) programs, as well as City funds. Technical assistance, grants, and loans are provided to nonprofit agencies that acquire, construct, and/or renovate existing housing projects and community facilities that provide services, shelter, and housing to persons experiencing homelessness and other special needs populations, including battered spouses, elderly and disabled persons, troubled youth, and persons with HIV/AIDS. CBDD is also responsible for the City's Housing First program which is designed to assist chronically homeless persons and families find and maintain permanent housing in the community. CBDD's Fair Housing Program provides fair housing information and technical assistance to landlords, housing providers, housing consumers, and advocates, as well as advocacy and referrals to households confronting housing discrimination. CBDD also works in partnership with nonprofit agencies on the acquisition, renovation, and construction of new and existing rental housing projects serving low and moderate income families and seniors; and community development projects such as the construction and/or renovation of public facilities; and economic development activities. CBDD administers the leases of 54 City-owned properties to nonprofit organizations providing shelter and services to persons and families with special needs. CBDD provides Davis-Bacon labor standards support and monitoring for construction projects undertaken with federal CDBG and HOME funds.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	11.00	11.00	11.00	0.00	11.00
Temporary FTE	3.00	3.00	5.00	0.00	5.00
Contract FTE	3.00	4.00	4.00	0.00	4.00
Total	**17.00**	**18.00**	**20.00**	**0.00**	**20.00**

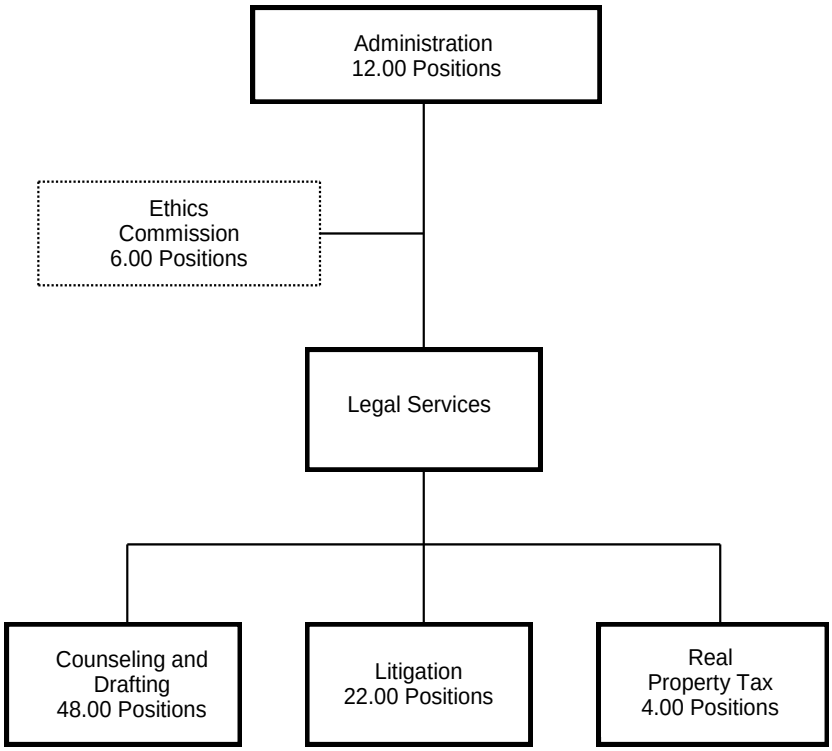
CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 774,241	$ 946,527	$ 1,011,196	$ 0	$ 1,011,196
Current Expenses	16,015,179	17,024,904	18,476,102	0	18,476,102
Equipment	0	0	0	0	0
Total	**$ 16,789,420**	**$ 17,971,431**	**$ 19,487,298**	**$ 0**	**$ 19,487,298**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 8,183,341	$ 9,106,364	$ 9,575,877	$ 0	$ 9,575,877
Affordable Housing Fund	0	0	250,048	0	250,048
Community Development Fund	422,634	709,426	602,872	0	602,872
Federal Grants Fund	8,183,445	8,155,641	9,058,501	0	9,058,501
Total	**$ 16,789,420**	**$ 17,971,431**	**$ 19,487,298**	**$ 0**	**$ 19,487,298**

Department of the Corporation Counsel

DEPARTMENT OF THE CORPORATION COUNSEL (COR) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.



Department of the Corporation Counsel

Roles and Responsibilities

The Corporation Counsel (COR) serves as the chief legal advisor to, and legal representative of, the Mayor, the City Council, all City agencies and departments, including its semi-autonomous agencies, and all City boards and commissions in matters relating to their official powers and duties. COR represents the City in all legal proceedings and performs all other legal services as required by the Revised Charter of Honolulu.

Spending to Make a Difference

COR Legal Services:

- Efficiency. Filling all authorized positions will promote expedient and efficient resolution of requests for legal services and legal proceedings. Hiring of experienced attorneys and participation by COR Deputies in training and development opportunities expands COR's knowledge base and allows COR to provide higher quality work-product on a consistent, cost-efficient basis.
- Cost Effective Engagement of Outside Legal Services. Recent complex litigation has highlighted the need for COR to engage external counsel in cases that are complex, including those with unique legal issues or that would consume significant amounts of time (for example, in responding to discovery requests).

Ethics Commission:

- Cost Effective Engagement of External Professional Services. Engage external professional services—such as special investigators, hearings officers, and court reporters—for complex Ethics Commission cases with unique legal issues and conflicts of interest.

Budget Highlights

The FY2019 Budget reflects a slight increase from FY2018 and includes needed funding for COR Legal Services:

- Staffing to satisfy workload increases resulting from:
  - Court mandated requirements for litigation holds and eDiscovery;
  - Real estate transactional work, including that related to transit oriented development, affordable housing and conservation easements; and
  - Procurement and bid challenges and protests, and contract administration claims and lawsuits (including those related to the City's semi-autonomous agencies); a new HART-funded Deputy Corporation Counsel position has been added to address HART construction contract issues.
  - Increasing open records subject to Chapter 92F Hawaii Revised Statutes (92F) requests which require COR review; a new unfunded position count has been added for a Deputy Corporation Counsel position to review the 92F requests associated with the HPD's new body cam program
- Merit pay increases to attract and retain qualified attorneys;
- Outside legal counsel and consultants required for litigation, complex or specialized cases and cases in which COR may have a conflict of interest; and
- Participation by COR Deputies in training and development opportunities to develop in-house expertise (e.g., federal grant programs, transit oriented development programs), to keep abreast of new legal developments (e.g., transportation network companies, online property rentals, sharing economies, small cell and distributed antenna systems, and litigation holds), and to improve professional skills through networking and seminars (e.g., International Municipal Attorneys Association Conferences and Seminars; Hawaii Municipal Lawyers Conference), which is offset by a decrease in online research costs resulting from the renegotiation of a multi-year contract and the elimination of less-used online legal research tools.

Ethics Commission

- Salary increases for the Commission's Executive Director and Legal Counsel (EDLC) and Associate Legal Counsel (ALC) for parity with other executive legal positions within the City, as decided by the Ethics Commission at its June 21, 2017 meeting;
- Retention of external professional services for complex Ethics Commission cases with unique legal issues or cases with conflicts of interest;
- Laptop equipment needed to support administration of Ethics Commission meetings and conduct ethics field investigations; and
- Participation by Ethics Commission staff in training and development opportunities to develop ethics expertise, keep abreast of best practices and ethics developments in local, state, and federal government and private industries, and improve professional skills through networking and seminars (e.g., Society of Corporate Compliance and Ethics conference and webinars; Council on Governmental Ethics Laws conference and webinars). Cost is offset by decrease in online research costs resulting from COR's renegotiation of a multi-year contract and inclusion of license seats for Ethics Commission staff in contract pricing.

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	92.00	92.00	92.00	2.00	94.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**92.00**	**92.00**	**92.00**	**2.00**	**94.00**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Legal Services	$ 8,058,347	$ 8,929,230	$ 9,043,815	$ 102,571	$ 9,146,386
Ethics Commission	429,490	411,953	422,721	28,631	451,352
Total	**$ 8,487,837**	**$ 9,341,183**	**$ 9,466,536**	**$ 131,202**	**$ 9,597,738**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 6,669,089	$ 6,882,941	$ 7,379,297	$ 125,727	$ 7,505,024
Current Expenses	1,818,748	2,458,242	2,087,239	5,475	2,092,714
Equipment	0	0	0	0	0
Total	**$ 8,487,837**	**$ 9,341,183**	**$ 9,466,536**	**$ 131,202**	**$ 9,597,738**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 7,965,482	$ 8,781,270	$ 8,899,027	$ 131,202	$ 9,030,229
Sewer Fund	364,152	379,714	374,889	0	374,889
Liquor Commission Fund	158,203	180,199	192,620	0	192,620
Total	**$ 8,487,837**	**$ 9,341,183**	**$ 9,466,536**	**$ 131,202**	**$ 9,597,738**

Legal Services

Program Description

This activity includes counseling and drafting and litigation support.

COUNSELING AND DRAFTING

The Counseling and Drafting Division (C&D):

- Drafts, reviews, and presents testimony for bills, ordinances and resolutions;
- Drafts and reviews legal documents;
- Provides legal advice to the Mayor, the City Council, all City agencies and departments, including its semi-autonomous agencies, and all City boards and commissions;
- Attends all City Council and committee meetings; meetings of the City's administration, including agencies and departments, upon request; and meetings of City boards and commissions; and
- Represents the City in court and administrative and other tribunal proceedings in the State of Hawaii with regard to certain matters involving the City, such as procurement challenges, environmental matters, labor and employment matters, real property tax appeals, eminent domain proceedings, administrative appeals (including land use proceedings), foreclosures, bankruptcy actions, and interpleader actions for the return of seized property.

LITIGATION

- The Litigation Division:
- Processes claims and represents the City, and its officers and employees acting in the course and scope of their employment, in personal injury, property damage, civil rights and certain contract and employment cases filed by or against the City, in court and other tribunal proceedings in the State of Hawaii;
- Prosecutes liquor law violations before the Liquor Commission; and
- Advises and represents the Honolulu Police Department with regard to subpoenas duces tecum.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	86.00	86.00	86.00	2.00	88.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**86.00**	**86.00**	**86.00**	**2.00**	**88.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 6,348,609	$ 6,532,925	$ 7,015,555	$ 99,996	$ 7,115,551
Current Expenses	1,709,738	2,396,305	2,028,260	2,575	2,030,835
Equipment	0	0	0	0	0
Total	**$ 8,058,347**	**$ 8,929,230**	**$ 9,043,815**	**$ 102,571**	**$ 9,146,386**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 7,535,992	$ 8,369,317	$ 8,476,306	$ 102,571	$ 8,578,877
Sewer Fund	364,152	379,714	374,889	0	374,889
Liquor Commission Fund	158,203	180,199	192,620	0	192,620
Total	**$ 8,058,347**	**$ 8,929,230**	**$ 9,043,815**	**$ 102,571**	**$ 9,146,386**

Ethics Commission

Program Description

This activity:

- Renders advice and publishes guidelines on the City's ethics laws for City officers and employees, including elected officials, managers and supervisors, and board and commission members;
- Investigates complaints alleging violations of the ethics laws, recommends discipline to appointing authorities for violations of the ethics law, and may impose civil fines for ethics violations by elected and appointed officers and employees;
- Develops and implements educational programs and mandatory training and retraining on the City's ethics laws for all City officers and employees, including elected officials, managers and supervisors, and board and commission members;
- Recommends legislation to the City Council and Hawai'i Legislature;
- Reviews and maintains financial disclosure statements of City officials with significant discretionary authority; and
- Regulates lobbying and lobbyists.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	6.00	6.00	6.00	0.00	6.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**6.00**	**6.00**	**6.00**	**0.00**	**6.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 320,480	$ 350,016	$ 363,742	$ 25,731	$ 389,473
Current Expenses	109,010	61,937	58,979	2,900	61,879
Equipment	0	0	0	0	0
Total	**$ 429,490**	**$ 411,953**	**$ 422,721**	**$ 28,631**	**$ 451,352**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 429,490	$ 411,953	$ 422,721	$ 28,631	$ 451,352
Total	**$ 429,490**	**$ 411,953**	**$ 422,721**	**$ 28,631**	**$ 451,352**

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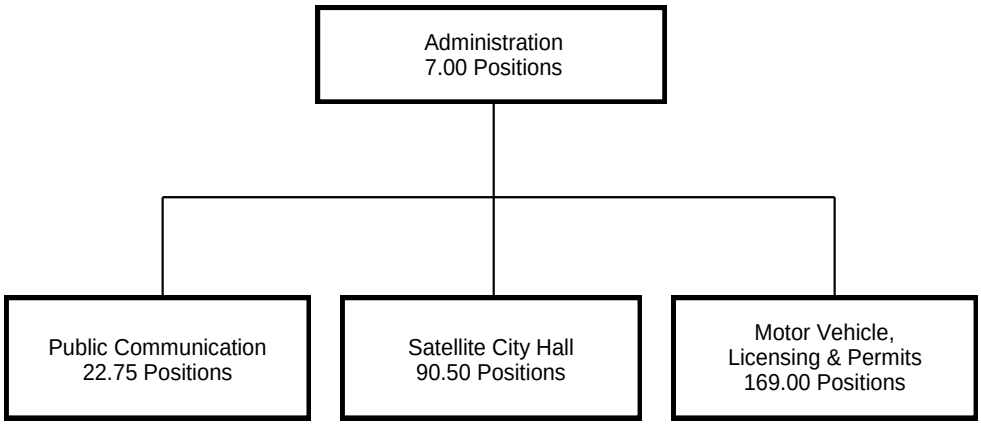
Department of Customer Services

DEPARTMENT OF CUSTOMER SERVICES (CSD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.



Department of Customer Services

Roles and Responsibilities

The Department of Customer Services (CSD) is responsible for providing the public with information about the City and County of Honolulu's programs and managing complaint intake; runs the City's Design and Print Center; administers the Motor Vehicle Licensing and Permit program, maintains the publication racks in Waikiki and manages the operations of Satellite City Halls and driver licensing stations island-wide. CSD also manages the contracts for various programs such as animal control, police-initiated tows and abandoned vehicles. CSD monitors Private Transportation Companies such as taxicabs and transportation companies such as Uber and Lyft.

Spending to Make a Difference

- Improve Services to the Public. Continue to manage the public's wait time by increasing our front line staffing, streamlining operations, expanding our Aloha Q systems to more sites, offering additional on-line service options, 24 hour kiosk service, and explore weekend service hours to eliminate long lines.
- Develop Public Information Program. Create and implement a public information program to assist the public in understanding the new rules and policies required to successfully complete their State ID application. Planned media include video, print, on-line, and social media portals
- Create Uniform Efficiency. Focus on consistent staff training to ensure proper application of procedures and uniform understanding of applicable rules and regulations.

Budget Highlights

- Modest increases over FY2018 in salaries due to mandated collective bargaining contract terms.
- Animal Care & Control and the Fowl Nuisance increase due to negotiated contract.
- Salary Increase in the Motor Vehicle Control Program for three contractual positions to help monitor and regulate transportation network companies (Uber,Lyft, etc.) and private companies; and one contractual position responsible for handling towing-related issues and regulations.
- Salary increase for a contractual Informational Affairs Specialist.
- Equipment increase in the Design and Print Center for acquisition of an Intec Color EPP System to transition operations away from ink-based offset printing to digital printing.
- Twenty-nine positions have been deactivated to reflect a more accurate picture of the number of positions required by the department to deliver services.

Department of Customer Services

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	279.00	279.00	279.00	0.00	279.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	10.75	10.25	10.25	5.00	15.25
Total	**289.75**	**289.25**	**289.25**	**5.00**	**294.25**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Administration	$ 594,905	$ 606,841	$ 624,075	$ 250,000	$ 874,075
Public Communication	1,351,666	1,256,360	1,396,538	64,476	1,461,014
Satellite City Hall	4,497,058	4,564,058	4,570,970	0	4,570,970
Motor Vehicle, Licensing and Permits	16,926,673	17,610,910	17,237,620	465,337	17,702,957
Total	**$ 23,370,302**	**$ 24,038,169**	**$ 23,829,203**	**$ 779,813**	**$ 24,609,016**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 12,047,745	$ 12,425,311	$ 12,526,661	$ 248,520	$ 12,775,181
Current Expenses	11,322,557	11,612,858	11,269,542	531,293	11,800,835
Equipment	0	0	33,000	0	33,000
Total	**$ 23,370,302**	**$ 24,038,169**	**$ 23,829,203**	**$ 779,813**	**$ 24,609,016**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 21,593,583	$ 21,139,920	$ 20,897,440	$ 595,769	$ 21,493,209
Highway Beautification Fund	1,745,919	2,851,289	2,884,619	184,044	3,068,663
Special Projects Fund	30,800	46,960	47,144	0	47,144
Total	**$ 23,370,302**	**$ 24,038,169**	**$ 23,829,203**	**$ 779,813**	**$ 24,609,016**

Administration

Program Description

The Director and the Department Administration provide policy guidance, direction, and administrative and personnel support to the Department's three divisions: Motor Vehicle Licensing and Permitting; the Satellite City Hall; and the Public Communication.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	7.00	7.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**7.00**	**7.00**	**8.00**	**0.00**	**8.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 546,412	$ 533,141	$ 552,300	$ 0	$ 552,300
Current Expenses	48,493	73,700	71,775	250,000	321,775
Equipment	0	0	0	0	0
Total	**$ 594,905**	**$ 606,841**	**$ 624,075**	**$ 250,000**	**$ 874,075**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 594,905	$ 606,841	$ 624,075	$ 250,000	$ 874,075
Total	**$ 594,905**	**$ 606,841**	**$ 624,075**	**$ 250,000**	**$ 874,075**

Public Communication

Program Description

The Public Communication Division is comprised of the Complaints and Information Branches, the Design and Print Center and the Municipal Reference Center. The division oversees departmental operations related to the communication and coordination of information regarding City programs, services, policies, and accomplishments to residents, visitors, internal stakeholders and the media. The division provides onsite and in-house print, layout, and graphic design services, manages the City's extensive collection of traditional and electronic publications and manages the long-term storage of City records.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	22.00	22.00	22.00	0.00	22.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.75	0.75	0.75	1.00	1.75
Total	**24.75**	**22.75**	**22.75**	**1.00**	**23.75**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,183,797	$ 1,089,925	$ 1,190,469	$ 64,476	$ 1,254,945
Current Expenses	167,869	166,435	173,069	0	173,069
Equipment	0	0	33,000	0	33,000
Total	**$ 1,351,666**	**$ 1,256,360**	**$ 1,396,538**	**$ 64,476**	**$ 1,461,014**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 1,320,866	$ 1,209,400	$ 1,349,394	$ 64,476	$ 1,413,870
Special Projects Fund	30,800	46,960	47,144	0	47,144
Total	**$ 1,351,666**	**$ 1,256,360**	**$ 1,396,538**	**$ 64,476**	**$ 1,461,014**

Satellite City Hall

Program Description

This program provides essential services and information via nine storefront offices on the island of Oahu. These offices are located at Ala Moana, Fort Street Mall, Hawaii Kai, Kapalama, Kapolei, Pearlridge, Wahiawa, Waianae and Windward City. The Pearl Harbor Vehicle Registration Office continued as a 5-day operation at the Joint Base Pearl Harbor-Hickam base.

While the Satellite City Hall offices (SCH) process motor vehicle registration and titling transactions as a primary function, the offices also offer an array of other services to the public. These services include the collection of water bill and real property tax payments; sale of monthly bus passes and Spay/Neuter certificates; and the issuance of dog, bicycle, and moped licenses. Permits issued by the SCH offices include disabled parking, picnic, loading zone, bus stop parking and fireworks. SCH also issue voter registration and certification forms, and provide information regarding various local government programs. Services specific to renewal and duplicate driver's license services are also provided at four locations: Fort Street Mall, Hawaii Kai, Windward City and Pearlridge.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	86.00	86.00	86.00	0.00	86.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	4.50	4.50	4.50	0.00	4.50
Total	**90.50**	**90.50**	**90.50**	**0.00**	**90.50**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 3,746,883	$ 3,981,312	$ 4,031,647	$ 0	$ 4,031,647
Current Expenses	750,175	582,746	539,323	0	539,323
Equipment	0	0	0	0	0
Total	**$ 4,497,058**	**$ 4,564,058**	**$ 4,570,970**	**$ 0**	**$ 4,570,970**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 4,497,058	$ 4,564,058	$ 4,570,970	$ 0	$ 4,570,970
Total	**$ 4,497,058**	**$ 4,564,058**	**$ 4,570,970**	**$ 0**	**$ 4,570,970**

Motor Vehicle, Licensing and Permits

Program Description

This program processes motor vehicle, trailer, bicycle, moped and animal registrations; issues driver and business licenses, and driving instruction permits; issues State of Hawaii identification cards; administers and enforces the periodic motor vehicle inspection program; administers the reconstructed vehicle program; investigates taxicab and vehicle inspection violations; administers the derelict and abandoned vehicle programs; issues other permits for such matters as disabled parking, general newsstands, and publication dispensing racks in the Waikiki area; and administers the Animal Care & Control and the Spay/Neuter Certificate contracts.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	164.00	164.00	163.00	0.00	163.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.50	5.00	5.00	4.00	9.00
Total	**167.50**	**169.00**	**168.00**	**4.00**	**172.00**

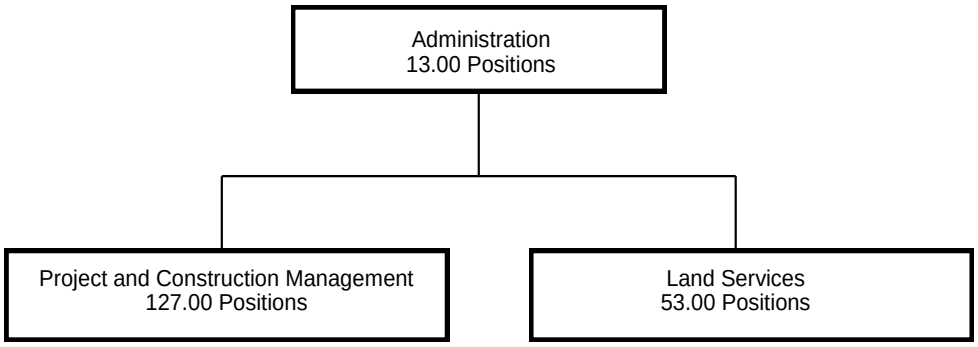
CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 6,570,653	$ 6,820,933	$ 6,752,245	$ 184,044	$ 6,936,289
Current Expenses	10,356,020	10,789,977	10,485,375	281,293	10,766,668
Equipment	0	0	0	0	0
Total	**$ 16,926,673**	**$ 17,610,910**	**$ 17,237,620**	**$ 465,337**	**$ 17,702,957**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 15,180,754	$ 14,759,621	$ 14,353,001	$ 281,293	$ 14,634,294
Highway Beautification Fund	1,745,919	2,851,289	2,884,619	184,044	3,068,663
Total	**$ 16,926,673**	**$ 17,610,910**	**$ 17,237,620**	**$ 465,337**	**$ 17,702,957**

Department of Design and Construction

DEPARTMENT OF DESIGN AND CONSTRUCTION (DDC) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.



Department of Design and Construction

Roles and Responsibilities

The Department of Design and Construction (DDC) is the central agency responsible for the execution of the City's Capital Improvement Program (CIP). It is responsible for coordinating the project planning, design, and construction management of CIP projects including roads; bridges; drainage; flood control; earth stabilization; and facilities supporting park, fire, police, emergency, civic, enterprise, and medical examiner operations, among others. The Department also performs land survey and land acquisition in support of all City agencies. In addition, it develops long-range energy conservation projects for general government office buildings.

Spending to Make a Difference

- Road Maintenance. The Department has met and exceeded the Mayor's initiative of repaving the City roads of 300 lane miles a year for a total of 1,500 lane miles over a 5 year period. From January 1, 2013 to December 31, 2017, the Department repaved a total of 1,785 lane miles. Going forward, the Department will be focusing its attention on continuing a timely road rehabilitation program as well as developing and executing Complete Streets projects.
- Transit Oriented Development. Coordinate with departments in acquisition of land and assist with planning for construction of catalytic projects and rail connectivity projects in transit oriented areas.
- Energy Conservation. Continue to focus on converting the City's streetlights to a managed network of LED streetlights, which will save the City millions of dollars annually in reduced electricity costs. The system will also be capable of additional active uses such as the ability to change the illumination intensity.

Budget Highlights

- Budget request of $150,000 to fund the renovation of the 15th floor of the Fasi Municipal Building. The renovation will result in the Department's ability to accommodate additional staff.
- Equipment request of $93,875 for replacement of two (2) vehicles. One vehicle is over 25 years old; and the Division of Automotive Equipment Services (AES) has determined the second vehicle is damaged beyond repair.

Department of Design and Construction

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	278.00	278.00	193.00	0.00	193.00
Temporary FTE	0.00	0.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**278.00**	**278.00**	**194.00**	**0.00**	**194.00**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Administration	$ 2,313,644	$ 2,176,115	$ 2,388,557	$ 0	$ 2,388,557
Project and Construction Management	11,657,608	12,981,510	11,360,238	0	11,360,238
Land Services	2,693,221	2,831,790	2,906,649	0	2,906,649
Total	**$ 16,664,473**	**$ 17,989,415**	**$ 16,655,444**	**$ 0**	**$ 16,655,444**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 11,469,420	$ 11,465,885	$ 11,609,528	$ 0	$ 11,609,528
Current Expenses	5,155,420	6,484,030	4,882,041	0	4,882,041
Equipment	39,633	39,500	163,875	0	163,875
Total	**$ 16,664,473**	**$ 17,989,415**	**$ 16,655,444**	**$ 0**	**$ 16,655,444**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 9,553,445	$ 10,056,082	$ 9,748,065	$ 0	$ 9,748,065
Highway Fund	5,858,837	5,569,596	6,071,603	0	6,071,603
Sewer Fund	1,252,191	1,643,737	115,776	0	115,776
Federal Grants Fund	0	720,000	720,000	0	720,000
Total	**$ 16,664,473**	**$ 17,989,415**	**$ 16,655,444**	**$ 0**	**$ 16,655,444**

Administration

Program Description

This program plans, directs and coordinates the activities of the Department of Design and Construction. It provides the Department with administrative services support, including personnel management, capital and operating budget preparation, administrative reports and records management, Council and legislative tracking, and project tracking and reporting.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	13.00	13.00	13.00	0.00	13.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**13.00**	**13.00**	**13.00**	**0.00**	**13.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 807,316	$ 826,215	$ 1,047,157	$ 0	$ 1,047,157
Current Expenses	1,506,328	1,349,900	1,341,400	0	1,341,400
Equipment	0	0	0	0	0
Total	**$ 2,313,644**	**$ 2,176,115**	**$ 2,388,557**	**$ 0**	**$ 2,388,557**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 2,308,441	$ 2,163,927	$ 2,388,557	$ 0	$ 2,388,557
Sewer Fund	5,203	12,188	0	0	0
Total	**$ 2,313,644**	**$ 2,176,115**	**$ 2,388,557**	**$ 0**	**$ 2,388,557**

Project and Construction Management

Program Description

This program oversees the activities relating to capital improvements to various city facilities to include roads, street lighting, bridges, municipal buildings, fire and police stations and facilities, emergency services facilities, parks facilities and enterprise facilities (such as the zoo, golf courses, Blaisdell Center and Waikiki Shell).

Activities include in-house preparation of architectural and engineering design plans as well as outsourcing professional design work to private consulting firms. Other activities include reviewing subdivision plans and plans for facilities to be dedicated to the City for compliance with City standards.

Also managed are construction and inspection activities for all programs within the Department.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	212.00	212.00	127.00	0.00	127.00
Temporary FTE	0.00	0.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**212.00**	**212.00**	**128.00**	**0.00**	**128.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 8,043,174	$ 7,929,795	$ 7,862,167	$ 0	$ 7,862,167
Current Expenses	3,613,801	5,037,215	3,460,096	0	3,460,096
Equipment	633	14,500	37,975	0	37,975
Total	**$ 11,657,608**	**$ 12,981,510**	**$ 11,360,238**	**$ 0**	**$ 11,360,238**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 4,724,786	$ 5,237,160	$ 4,665,331	$ 0	$ 4,665,331
Highway Fund	5,701,956	5,410,773	5,974,907	0	5,974,907
Sewer Fund	1,230,866	1,613,577	0	0	0
Federal Grants Fund	0	720,000	720,000	0	720,000
Total	**$ 11,657,608**	**$ 12,981,510**	**$ 11,360,238**	**$ 0**	**$ 11,360,238**

Land Services

Program Description

This program conducts land surveys, title searches, appraisals, negotiations and acquisition of real property and easements for all City projects.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	53.00	53.00	53.00	0.00	53.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**53.00**	**53.00**	**53.00**	**0.00**	**53.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 2,618,930	$ 2,709,875	$ 2,700,204	$ 0	$ 2,700,204
Current Expenses	35,291	96,915	80,545	0	80,545
Equipment	39,000	25,000	125,900	0	125,900
Total	**$ 2,693,221**	**$ 2,831,790**	**$ 2,906,649**	**$ 0**	**$ 2,906,649**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 2,520,218	$ 2,654,995	$ 2,694,177	$ 0	$ 2,694,177
Highway Fund	156,881	158,823	96,696	0	96,696
Sewer Fund	16,122	17,972	115,776	0	115,776
Total	**$ 2,693,221**	**$ 2,831,790**	**$ 2,906,649**	**$ 0**	**$ 2,906,649**

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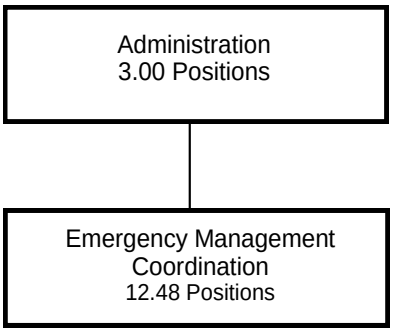
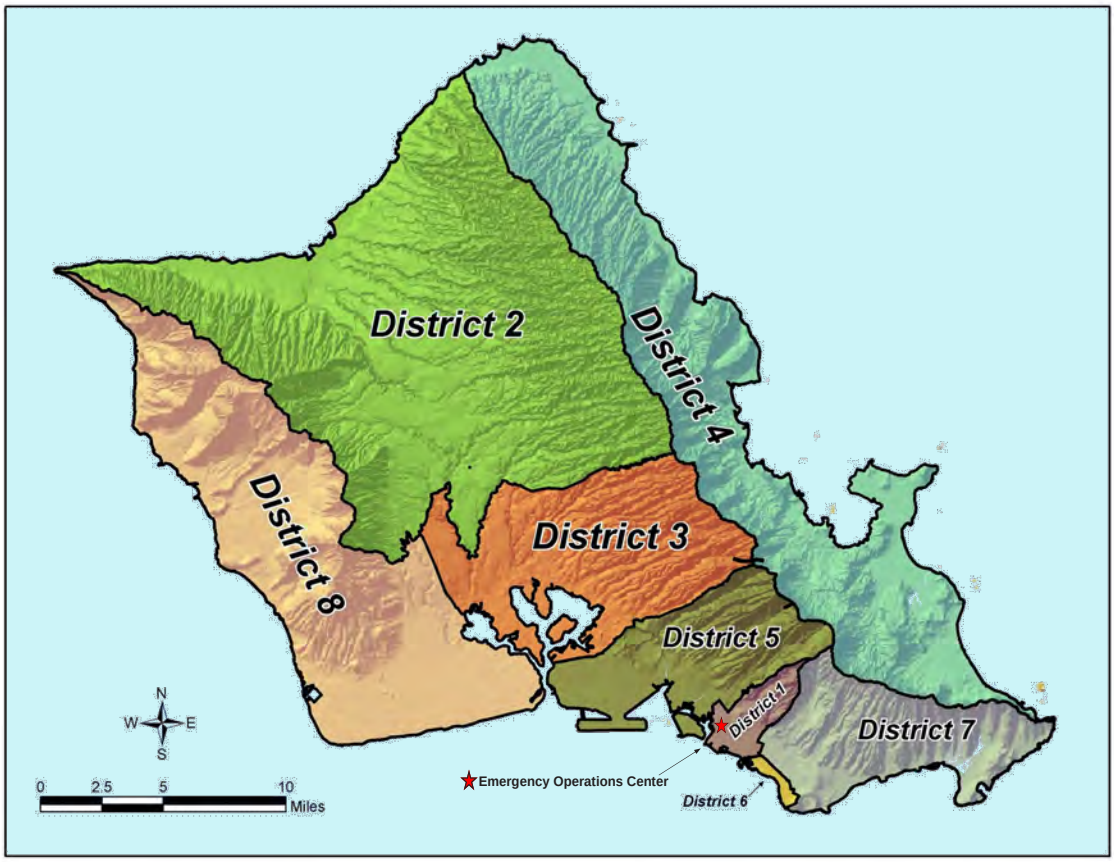
Department of Emergency Management

DEPARTMENT OF EMERGENCY MANAGEMENT (DEM) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.



DEPARTMENT OF EMERGENCY MANAGEMENT
(DEM)
EMERGENCY OPERATING DISTRICTS



EMERGENCY OPERATIONS CENTER (EOC)	FRANK F. FASI MUNICIPAL BUILDING
DISTRICT 1	CENTRAL HONOLULU
DISTRICT 2	WAHIAWA
DISTRICT 3	PEARL CITY
DISTRICT 4	KANEOHE
DISTRICT 5	KALIHI
DISTRICT 6	WAIKIKI
DISTRICT 7	EAST HONOLULU
DISTRICT 8	WAIANAE/KAPOLEI

Department of Emergency Management

Roles and Responsibilities

The Department of Emergency Management coordinates the City's emergency management operations with state, federal (including military), and non-government agencies to mitigate, prepare for, respond to, and recover from various types of peacetime, natural, or technological disasters, other emergencies, or war and acts of terrorism. The department maintains a high level of readiness, prepares and updates contingency plans, and expands awareness of response programs to meet emergency needs.

Spending to Make a Difference

- Support targeted community disaster preparedness education and outreach in high-hazard and coastal areas.
- Community Emergency Response Team (CERT) training and CERT Train-the-Trainer program to develop instructor base to train and better prepare our communities to sustain themselves after catastrophic events.
- Inclusive public information and education. Translating emergency preparedness brochures to not only meet Title VI compliance, but to also reach out and educate individuals in our communities that are Limited English Proficient.
- Install tsunami evacuation signs from Ewa Beach to Waimanalo to ensure the vulnerable population has direction to safe sites while optimizing traffic flow.
- Ensure DEM staff and Emergency Management Reserve Corps (EMRC) volunteers have appropriate supplies and communication equipment to conduct and sustain emergency operations.
- Maintain operational readiness of all communications and emergency systems, to include outdoor warning sirens.

Budget Highlights

- Increase over FY2018 due to increases in current expense expenditures.
- Disaster relief services of $150,000.

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	13.48	13.48	13.48	0.00	13.48
Temporary FTE	2.00	2.00	2.00	0.00	2.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**15.48**	**15.48**	**15.48**	**0.00**	**15.48**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Emergency Management Coordination	$ 5,108,281	$ 1,443,491	$ 1,513,240	$ 0	$ 1,513,240
Total	**$ 5,108,281**	**$ 1,443,491**	**$ 1,513,240**	**$ 0**	**$ 1,513,240**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,569,440	$ 1,024,845	$ 990,292	$ 0	$ 990,292
Current Expenses	2,140,701	418,646	522,948	0	522,948
Equipment	1,398,140	0	0	0	0
Total	**$ 5,108,281**	**$ 1,443,491**	**$ 1,513,240**	**$ 0**	**$ 1,513,240**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 1,460,436	$ 1,282,959	$ 1,375,226	$ 0	$ 1,375,226
Special Projects Fund	0	32,000	35,000	0	35,000
Federal Grants Fund	3,647,845	128,532	103,014	0	103,014
Total	**$ 5,108,281**	**$ 1,443,491**	**$ 1,513,240**	**$ 0**	**$ 1,513,240**

Emergency Management Coordination

Program Description

This program formulates emergency plans and procedures; coordinates the use of all available resources for the protection of life and property in the event of disaster; provides for the continuity of government operations; coordinates operational capabilities required to sustain operations in an emergency; assesses damage to public and private property; coordinates recovery activities; provides emergency information and public education; and coordinates an active volunteer program.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	13.48	13.48	13.48	0.00	13.48
Temporary FTE	2.00	2.00	2.00	0.00	2.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**15.48**	**15.48**	**15.48**	**0.00**	**15.48**

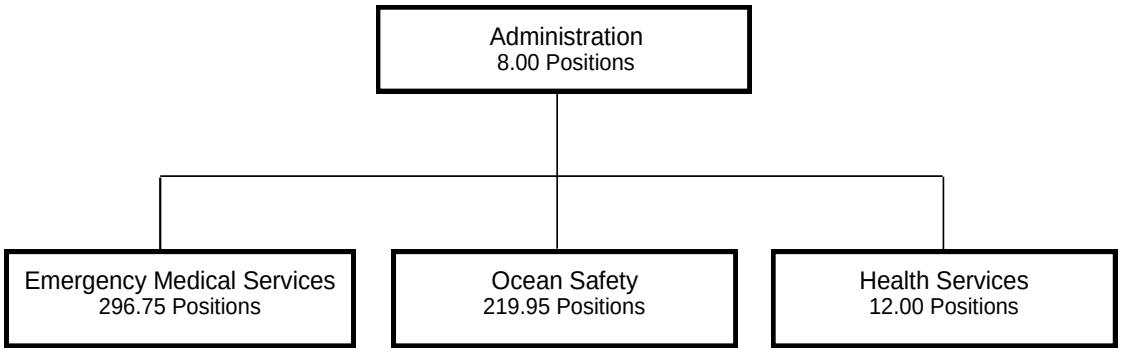
CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,569,440	$ 1,024,845	$ 990,292	$ 0	$ 990,292
Current Expenses	2,140,701	418,646	522,948	0	522,948
Equipment	1,398,140	0	0	0	0
Total	**$ 5,108,281**	**$ 1,443,491**	**$ 1,513,240**	**$ 0**	**$ 1,513,240**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 1,460,436	$ 1,282,959	$ 1,375,226	$ 0	$ 1,375,226
Special Projects Fund	0	32,000	35,000	0	35,000
Federal Grants Fund	3,647,845	128,532	103,014	0	103,014
Total	**$ 5,108,281**	**$ 1,443,491**	**$ 1,513,240**	**$ 0**	**$ 1,513,240**

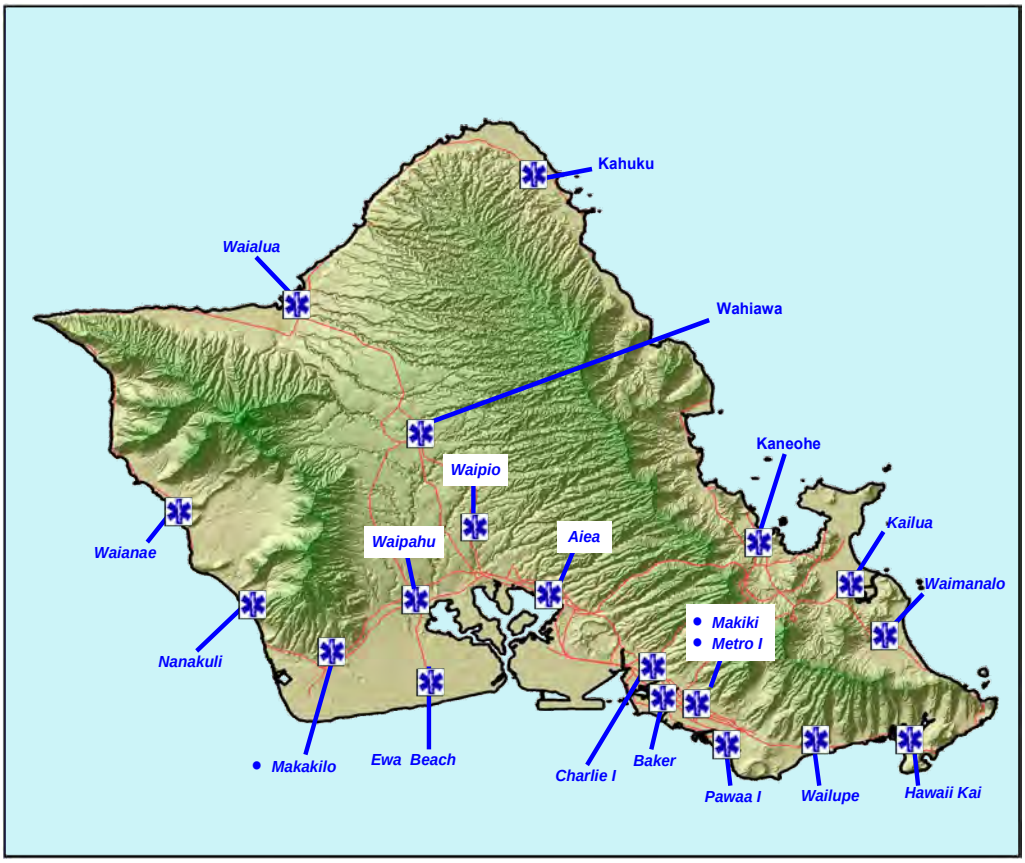
Department of Emergency Services

DEPARTMENT OF EMERGENCY SERVICES (ESD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.

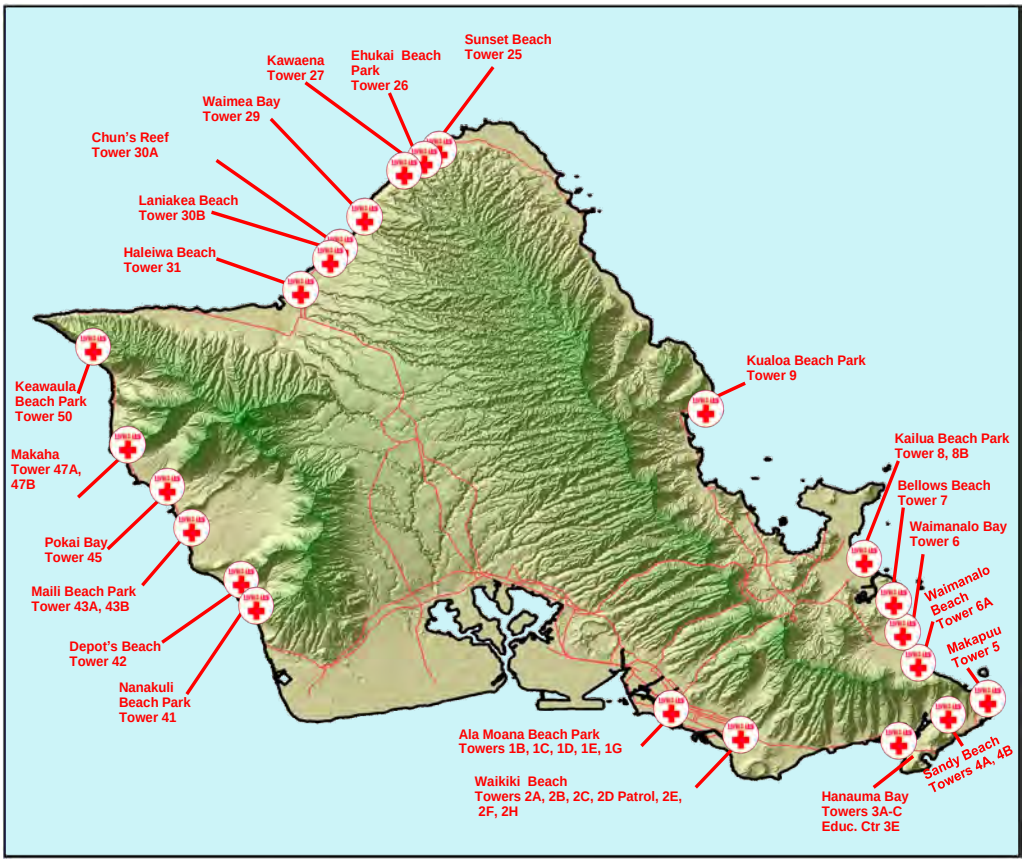


DEPARTMENT OF EMERGENCY SERVICES
(ESD)
EMERGENCY MEDICAL SERVICES UNIT LOCATIONS



Emergency Medical Services Stations

DEPARTMENT OF EMERGENCY SERVICES
(ESD)
OCEAN SAFETY—LIFEGUARD TOWERS



Lifeguard Towers

Department of Emergency Services

Roles and Responsibilities

The Department of Emergency Services is responsible for providing an effective and efficient operation via the Emergency Medical Services (EMS) Division, the Ocean Safety (OS) and Lifeguard Services Division and the Health Services (HS) Branch. EMS provides advanced life support, pre-hospital medical response by 20 ambulance units. OS provides disaster planning and response, a comprehensive ocean safety program that includes lifeguard services at 42 towers located at various beaches including selected City beach parks, and utilizes 17 mobile patrol and 911 dispatched response units to provide service to the remaining 156 identified beaches on Oahu. The Division also performs and participates in numerous ocean and drowning related education and injury prevention programs and campaigns. HS conducts pre-employment physical and medical evaluations for all City personnel as required for their positions and/or maintenance of licensure or physical fitness standards as mandated by the City and County of Honolulu, Hawaii Occupational Safety and Health Division (HIOSH), U. S. Department of Transportation, Federal Motor Carrier Safety Administration (FMCSA) or other regulating agencies, and provides other medical assistance to other City programs, including blood draws for DUI cases as requested by the Honolulu Police Department.

Spending to Make a Difference

- Support targeted community disaster preparedness education and outreach in high-hazard and coastal areas.
- The addition of five (5) new positions for the Ocean Safety Division includes four additional Water Safety Officer positions at Hanauma Bay Nature park. These positions will ensure full ocean safety services are available to the public during all hours that the area is open to the public. This will also allow the Division to pilot a program to allow extended work schedules from 8 hours daily to 10 hours daily with no use of overtime. The addition of one (1) fulltime Storekeeper to maintain and track supplies and equipment, maintain fiscal accountability, and allow for the delivery of supplies and equipment to field operations allowing field operations mobile assets to remain on station and available for patrol and 911 dispatched emergency responses during all operational hours.
- The addition of one (1) Administrative Specialist II position to Administration will assist the Administrative Services Officer with the administrative demands of the department which has increased significantly with the creation of a new bargaining unit 14 for Ocean Safety and Emergency Medical Services.
- The proposed transfer of the unfunded Employee Assistance Counselor position currently in the Department of Human Resources to the Health Services Branch will help support and supplement the need for mental health services for the City.

Budget Highlights

- A new contract has been negotiated for the City wide Employment Assistance Program with Work-Life Hawaii to provide substance abuse counseling and referral services and employee assistance program services to City employees.
- The 10-hour shift program for the Ocean Safety Communications Center resulted in a decrease in non-holiday overtime. The program will be renewed with consideration of expanding to rescue ski operations.
- Modest increase over FY2018 because of salary increases due to negotiated collective bargaining increases and expansion of core services.
- The pilot program to convert to 12 hour shifts for all of the ambulance crews in order to reduce non holiday overtime costs, increase employee morale and retention, enhance employee, patient and public safety by avoiding double shifts, and stabilizing EMS staffing was renewed with United Public Workers Union (UPW) for a third year.
- Funding of $1,651,929 for Emergency Medical Services (EMS) medical supplies allow the purchase of various medical supplies necessary to provide pre-hospital patient care.
- $1,047,024 in funding provide for the rent and leasing space for EMS operational units.
- Funding of $732,588 will provide EMS with radio accessories for a new radio system, antennas, and dispatch accessories.

Department of Emergency Services

- $270,000 in funding provide Ocean Safety and Lifeguard Services with computer aided communications equipment for the new dispatch system.
- The Health Services Branch is funded $80,000 in various medical services to support their operations.

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	486.20	497.20	497.20	7.00	504.20
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	39.75	39.50	38.75	0.00	38.75
Total	**525.95**	**536.70**	**535.95**	**7.00**	**542.95**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Administration	$ 630,974	$ 628,834	$ 682,608	$ 52,956	$ 735,564
Emergency Medical Services	29,262,850	32,500,040	35,622,582	0	35,622,582
Ocean Safety	12,975,112	14,323,045	15,115,655	205,170	15,320,825
Health Services	978,988	810,915	971,983	59,616	1,031,599
Total	**$ 43,847,924**	**$ 48,262,834**	**$ 52,392,828**	**$ 317,742**	**$ 52,710,570**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 34,590,350	$ 37,505,584	$ 39,588,582	$ 317,742	$ 39,906,324
Current Expenses	7,275,515	7,283,250	8,574,101	0	8,574,101
Equipment	1,982,059	3,474,000	4,230,145	0	4,230,145
Total	**$ 43,847,924**	**$ 48,262,834**	**$ 52,392,828**	**$ 317,742**	**$ 52,710,570**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 41,517,521	$ 47,000,670	$ 51,059,498	$ 146,382	$ 51,205,880
Hanauma Bay Nature Preserve Fund	843,610	1,166,320	1,233,358	171,360	1,404,718
Special Projects Fund	603,156	95,844	99,972	0	99,972
Federal Grants Fund	883,637	0	0	0	0
Total	**$ 43,847,924**	**$ 48,262,834**	**$ 52,392,828**	**$ 317,742**	**$ 52,710,570**

Administration

Program Description

This program provides administrative support to the department in its delivery of pre-hospital emergency medical services, ocean safety and lifeguard services to the residents and visitors on the island of Oahu, and pre-employment, physical and medical evaluations for all City personnel as required for their position, maintenance of licensure, physical fitness, or other medical determination/assistance as needed.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	7.00	7.00	7.00	1.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	**8.00**	**8.00**	**8.00**	**1.00**	**9.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 580,519	$ 574,284	$ 626,058	$ 52,956	$ 679,014
Current Expenses	50,455	54,550	56,550	0	56,550
Equipment	0	0	0	0	0
Total	**$ 630,974**	**$ 628,834**	**$ 682,608**	**$ 52,956**	**$ 735,564**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 630,974	$ 628,834	$ 682,608	$ 52,956	$ 735,564
Total	**$ 630,974**	**$ 628,834**	**$ 682,608**	**$ 52,956**	**$ 735,564**

Emergency Medical Services

Program Description

Pursuant to an annual contract between the City and County of Honolulu and the State Department of Health, this program provides all Advanced Life Support (ALS) pre-hospital emergency medical care and emergency ambulance services for the public 24-hours per day, in an expeditious and efficient manner. The Emergency Medical Services (EMS) program also promotes injury prevention, public education, and disaster planning activities.

The budget includes funding for the city's costs of performing this program, which is eligible for 100% state reimbursement. Staffing of ambulance stations and the scheduled replacement of existing equipment and ambulances are included in the proposed funding.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	283.75	285.75	285.75	0.00	285.75
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	13.00	11.00	10.50	0.00	10.50
Total	**296.75**	**296.75**	**296.25**	**0.00**	**296.25**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 21,549,712	$ 23,137,345	$ 24,692,591	$ 0	$ 24,692,591
Current Expenses	5,764,227	5,982,695	7,124,296	0	7,124,296
Equipment	1,948,911	3,380,000	3,805,695	0	3,805,695
Total	**$ 29,262,850**	**$ 32,500,040**	**$ 35,622,582**	**$ 0**	**$ 35,622,582**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 28,379,213	$ 32,500,040	$ 35,622,582	$ 0	$ 35,622,582
Federal Grants Fund	883,637	0	0	0	0
Total	**$ 29,262,850**	**$ 32,500,040**	**$ 35,622,582**	**$ 0**	**$ 35,622,582**

Ocean Safety

Program Description

This program provides comprehensive ocean safety programs; including ocean rescue, emergency medical response, prevention, and education services for the island of Oahu.

The division is the primary responder to emergencies arising on the beaches and near shore waters and has enhanced service functions.

The division continues to promote community awareness of best ocean safety practices through various programs, lectures, demonstrations, utilization of various media to disseminate educational information, and partnerships with Federal, State, non profit, for profit, and public safety agencies to ensure a comprehensive ocean safety program for the residents and visitors to the City and County of Honolulu.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	184.95	193.95	193.95	5.00	198.95
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	25.00	26.00	26.00	0.00	26.00
Total	**209.95**	**219.95**	**219.95**	**5.00**	**224.95**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 11,863,886	$ 13,133,125	$ 13,612,723	$ 205,170	$ 13,817,893
Current Expenses	1,078,078	1,095,920	1,138,482	0	1,138,482
Equipment	33,148	94,000	364,450	0	364,450
Total	**$ 12,975,112**	**$ 14,323,045**	**$ 15,115,655**	**$ 205,170**	**$ 15,320,825**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 11,528,346	$ 13,060,881	$ 13,782,325	$ 33,810	$ 13,816,135
Hanauma Bay Nature Preserve Fund	843,610	1,166,320	1,233,358	171,360	1,404,718
Special Projects Fund	603,156	95,844	99,972	0	99,972
Total	**$ 12,975,112**	**$ 14,323,045**	**$ 15,115,655**	**$ 205,170**	**$ 15,320,825**

Health Services

Program Description

This program conducts pre-employment and annual medical evaluations of current and prospective employees, including examinations mandated under the Hawaii Occupational Safety and Health Division (HIOSH) and U.S. Department of Transportation, Federal Motor Carrier Safety Administration (FMCSA) rules, and supports hearing conservation, respiratory protection, asbestos and blood borne pathogen programs; medically certifies commercial drivers and operators of crane and hoist equipment; and conducts and oversees programs that are designed to promote health, reduce risks and prevent injury.

Health Services is responsible for the physical health and safety of all safety sensitive workers, to include Fitness for Duty and Return to Work.

This program is responsible for the maintenance of City and County medical health services, as well as post-exposure incidents. Additionally, it administers a drug screening program for new hires and random testing for selected employees, including required medical review officer (MRO) services, and provides blood analysis for suspects arrested for driving under the influence of alcohol (DUI) for the Honolulu Police Department, including providing expert witness testimony in court.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	10.50	10.50	10.50	1.00	11.50
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.75	1.50	1.25	0.00	1.25
Total	**11.25**	**12.00**	**11.75**	**1.00**	**12.75**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 596,233	$ 660,830	$ 657,210	$ 59,616	$ 716,826
Current Expenses	382,755	150,085	254,773	0	254,773
Equipment	0	0	60,000	0	60,000
Total	**$ 978,988**	**$ 810,915**	**$ 971,983**	**$ 59,616**	**$ 1,031,599**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 978,988	$ 810,915	$ 971,983	$ 59,616	$ 1,031,599
Total	**$ 978,988**	**$ 810,915**	**$ 971,983**	**$ 59,616**	**$ 1,031,599**

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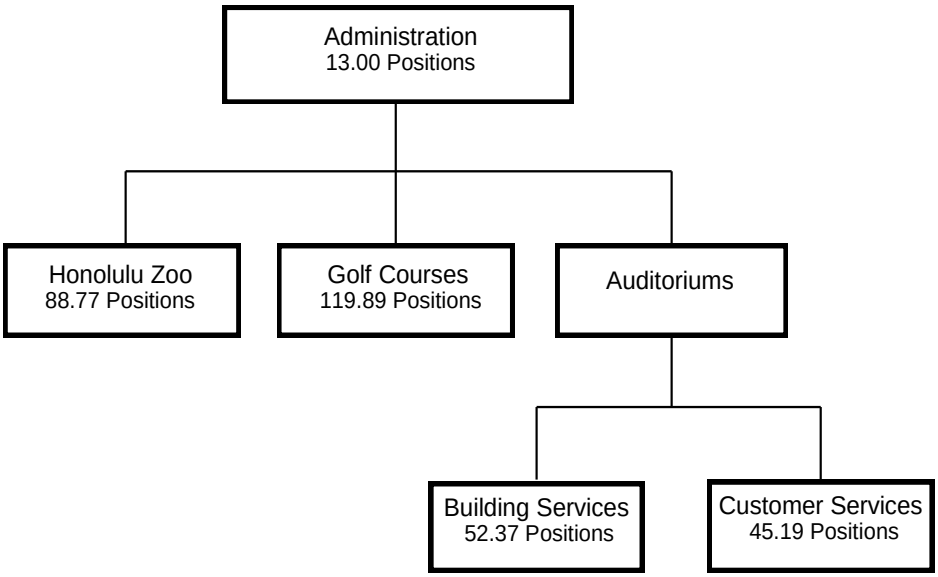
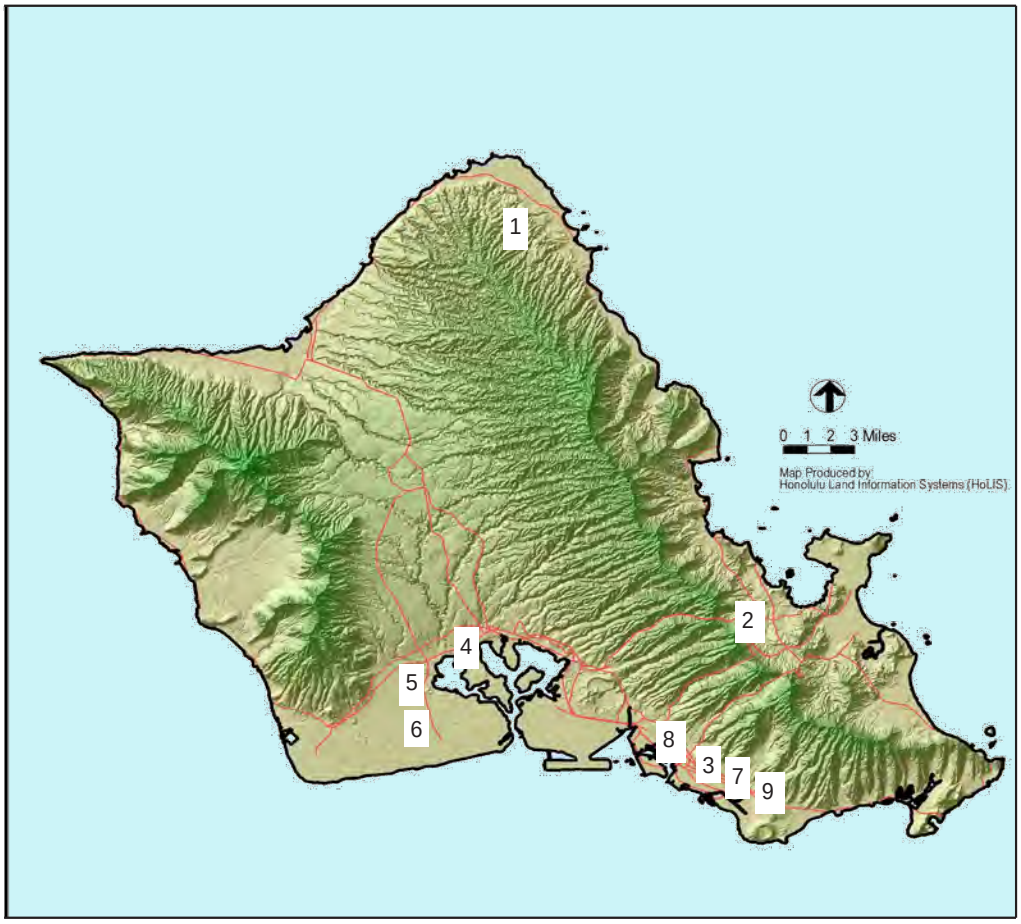
Department of Enterprise Services

DEPARTMENT OF ENTERPRISE SERVICES (DES) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.



DEPARTMENT OF ENTERPRISE SERVICES
(DES)



FACILITIES LOCATIONS

1	KAHUKU MUNICIPAL GOLF COURSE
2	PALI MUNICIPAL GOLF COURSE
3	ALA WAI MUNICIPAL GOLF COURSE
4	TED MAKALENA MUNICIPAL GOLF COURSE
5	WEST LOCH MUNICIPAL GOLF COURSE
6	EWA VILLAGES MUNICIPAL GOLF COURSE
7	HONOLULU ZOO
8	NEAL S. BLAISDELL CENTER
9	WAIKIKI SHELL

Department of Enterprise Services

Roles and Responsibilities

The Department of Enterprise Services (DES) operates and maintains the Neal S. Blaisdell Center, Waikiki Shell, Honolulu Zoo, and six municipal golf courses. The Department prepares, administers, and enforces citywide concession contracts.

Spending to Make a Difference

- Upgrade and enhance Honolulu Zoo facilities to meet the Association of Zoos and Aquariums (AZA) accreditation standards. This includes completing deferred maintenance projects and investing in capital project improvements to exhibits, such as upgrades to the water system, Spider Monkey Exhibit relocation, new Bird Facility design, and Hawaii Islands Exhibit design.
- Enhance the tee-to-green experience for golfers at all six golf courses and complete the golf cart path at the Ted Makalena Golf Course.
- Improve the Neal S. Blaisdell Center to the level of other noteworthy civic centers of the world, improve the performer and audience experiences at the Waikiki Shell, and increase revenue-generation opportunities to enhance the fiscal sustainability of both venues.

Budget Highlights

- Modest increases over FY2018 due to the need to provide expanded services in animal care at the Honolulu Zoo and repair and maintenance of the facilities in preparation of the application for accreditation. Salary increases attributed to mandated collective bargaining contract terms.
- Proposing a twilight or nine-hole fee increase at Kahuku Golf Course only for golfers without a Golf ID card. Also proposing to increase golf cart rental fees at the five municipal golf courses with riding golf carts which will be phased in over three years.

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	262.00	262.00	263.40	1.00	264.40
Temporary FTE	13.06	13.91	12.51	0.00	12.51
Contract FTE	41.51	43.31	44.31	0.00	44.31
Total	**316.57**	**319.22**	**320.22**	**1.00**	**321.22**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Administration	$ 925,939	$ 895,568	$ 812,440	$ 0	$ 812,440
Auditoriums	6,514,385	6,119,348	6,190,554	0	6,190,554
Honolulu Zoo	7,100,374	7,833,016	7,348,821	49,326	7,398,147
Golf Courses	9,657,176	10,075,423	10,553,380	0	10,553,380
Total	**$ 24,197,874**	**$ 24,923,355**	**$ 24,905,195**	**$ 49,326**	**$ 24,954,521**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 13,856,602	$ 13,945,066	$ 14,605,285	$ 49,326	$ 14,654,611
Current Expenses	10,261,063	10,773,289	10,005,910	0	10,005,910
Equipment	80,209	205,000	294,000	0	294,000
Total	**$ 24,197,874**	**$ 24,923,355**	**$ 24,905,195**	**$ 49,326**	**$ 24,954,521**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Hanauma Bay Nature Preserve Fund	$ 2,645	$ 5,000	$ 0	$ 0	$ 0
Honolulu Zoo Fund	0	7,889,666	7,406,471	49,326	7,455,797
Golf Fund	9,684,445	10,197,666	10,678,323	0	10,678,323
Special Events Fund	14,424,899	6,831,023	6,820,401	0	6,820,401
Special Projects Fund	85,885	0	0	0	0
Total	**$ 24,197,874**	**$ 24,923,355**	**$ 24,905,195**	**$ 49,326**	**$ 24,954,521**

Administration

Program Description

The Administration program directs and coordinates the programs and activities of the Neal S. Blaisdell Center, Waikiki Shell, Honolulu Zoo, and six municipal golf courses. In addition, the program coordinates the preparation, administration, and enforcement of citywide concession contracts. This program provides staff and clerical support services in personnel, budgetary, and organization management.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	13.00	13.00	13.00	0.00	13.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	0.00	1.00	0.00	1.00
Total	**14.00**	**13.00**	**14.00**	**0.00**	**14.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 895,690	$ 852,098	$ 776,080	$ 0	$ 776,080
Current Expenses	30,249	43,470	36,360	0	36,360
Equipment	0	0	0	0	0
Total	**$ 925,939**	**$ 895,568**	**$ 812,440**	**$ 0**	**$ 812,440**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Hanauma Bay Nature Preserve Fund	$ 2,645	$ 5,000	$ 0	$ 0	$ 0
Special Events Fund	923,294	890,568	812,440	0	812,440
Total	**$ 925,939**	**$ 895,568**	**$ 812,440**	**$ 0**	**$ 812,440**

Auditoriums

Program Description

The Auditoriums program manages and operates the Neal S. Blaisdell Center Concert Hall, Exhibition Hall, Arena, meeting rooms, and the Waikiki Shell to bring a diversity of entertainment, sports, expositions, cultural, and education events to the citizens of Hawaii. The facilities are rented to individuals and groups at user fee rates set by Ordinance to cover the cost of operations. The program provides support services for these activities including: contracting, planning, marketing, preparing drawings, ticketing, ushering, equipment rentals, security plans, set ups, and concession services. Some of the support services, equipment, and activities are chargeable to the tenants and those revenues contribute to covering the expenses of the operation of the facilities. The program provides overall maintenance and operation of the systems needed for the efficient use of buildings, equipment, and grounds at the Blaisdell Center and the Waikiki Shell. The program also provides trades and maintenance support to the Honolulu Zoo, some City concessions, the six municipal golf courses, and Thomas Square.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	59.00	59.00	60.00	0.00	60.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	37.26	38.56	38.56	0.00	38.56
Total	**96.26**	**97.56**	**98.56**	**0.00**	**98.56**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 3,676,218	$ 3,914,473	$ 4,131,154	$ 0	$ 4,131,154
Current Expenses	2,808,767	2,204,875	2,059,400	0	2,059,400
Equipment	29,400	0	0	0	0
Total	**$ 6,514,385**	**$ 6,119,348**	**$ 6,190,554**	**$ 0**	**$ 6,190,554**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Honolulu Zoo Fund	$ 0	$ 56,650	$ 57,650	$ 0	$ 57,650
Golf Fund	27,269	122,243	124,943	0	124,943
Special Events Fund	6,487,116	5,940,455	6,007,961	0	6,007,961
Total	**$ 6,514,385**	**$ 6,119,348**	**$ 6,190,554**	**$ 0**	**$ 6,190,554**

Honolulu Zoo

Program Description

The Honolulu Zoo program plans, operates, and maintains a 42-acre integrated zoological and botanical park within the boundaries of Kapiolani Park.

The mission of the Honolulu Zoo is to inspire stewardship of our living world by providing meaningful experiences for our guests. The Zoo emphasizes Pacific Tropical ecosystems and our values of malama (caring) and ho'okipa (hospitality).

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	83.00	83.00	83.00	1.00	84.00
Temporary FTE	0.43	1.42	0.42	0.00	0.42
Contract FTE	2.85	4.35	4.35	0.00	4.35
Total	**86.28**	**88.77**	**87.77**	**1.00**	**88.77**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 4,083,299	$ 3,973,117	$ 4,246,821	$ 49,326	$ 4,296,147
Current Expenses	2,966,266	3,654,899	3,023,000	0	3,023,000
Equipment	50,809	205,000	79,000	0	79,000
Total	**$ 7,100,374**	**$ 7,833,016**	**$ 7,348,821**	**$ 49,326**	**$ 7,398,147**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Honolulu Zoo Fund	$ 0	$ 7,833,016	$ 7,348,821	$ 49,326	$ 7,398,147
Special Events Fund	7,014,489	0	0	0	0
Special Projects Fund	85,885	0	0	0	0
Total	**$ 7,100,374**	**$ 7,833,016**	**$ 7,348,821**	**$ 49,326**	**$ 7,398,147**

Golf Courses

Program Description

The Golf Courses program operates and maintains six municipal golf courses–five eighteen-hole golf courses (Ala Wai, Pali, Ted Makalena, West Loch, and Ewa Villages) and one nine-hole golf course (Kahuku). The Golf Courses program schedules tournaments and accepts reservations for group and individual play via an automated reservation system; develops and enforces golf course rules and regulations; and collects and accounts for green, tournament, and golf cart rental fees. The Golf Courses program is also responsible for the operations of the power golf carts at the eighteen-hole courses and the rental of pull carts and golf club sets at Kahuku Golf Course. This program is responsible for renovating and maintaining the existing golf courses and for planning new municipal golf facilities. The program also monitors golf course related food and beverage, driving range, and pro shop concession contracts and makes recommendations for concession contract specifications.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	107.00	107.00	107.40	0.00	107.40
Temporary FTE	12.63	12.49	12.09	0.00	12.09
Contract FTE	0.40	0.40	0.40	0.00	0.40
Total	**120.03**	**119.89**	**119.89**	**0.00**	**119.89**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 5,201,395	$ 5,205,378	$ 5,451,230	$ 0	$ 5,451,230
Current Expenses	4,455,781	4,870,045	4,887,150	0	4,887,150
Equipment	0	0	215,000	0	215,000
Total	**$ 9,657,176**	**$ 10,075,423**	**$ 10,553,380**	**$ 0**	**$ 10,553,380**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Golf Fund	$ 9,657,176	$ 10,075,423	$ 10,553,380	$ 0	$ 10,553,380
Total	**$ 9,657,176**	**$ 10,075,423**	**$ 10,553,380**	**$ 0**	**$ 10,553,380**

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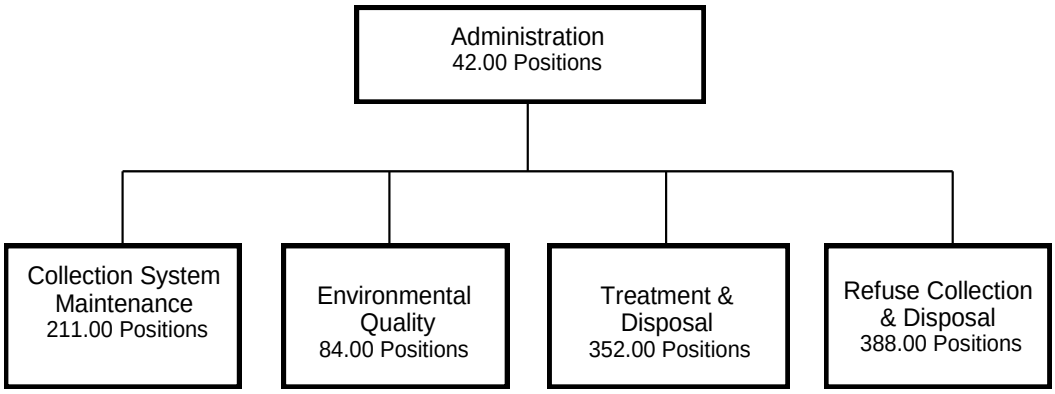
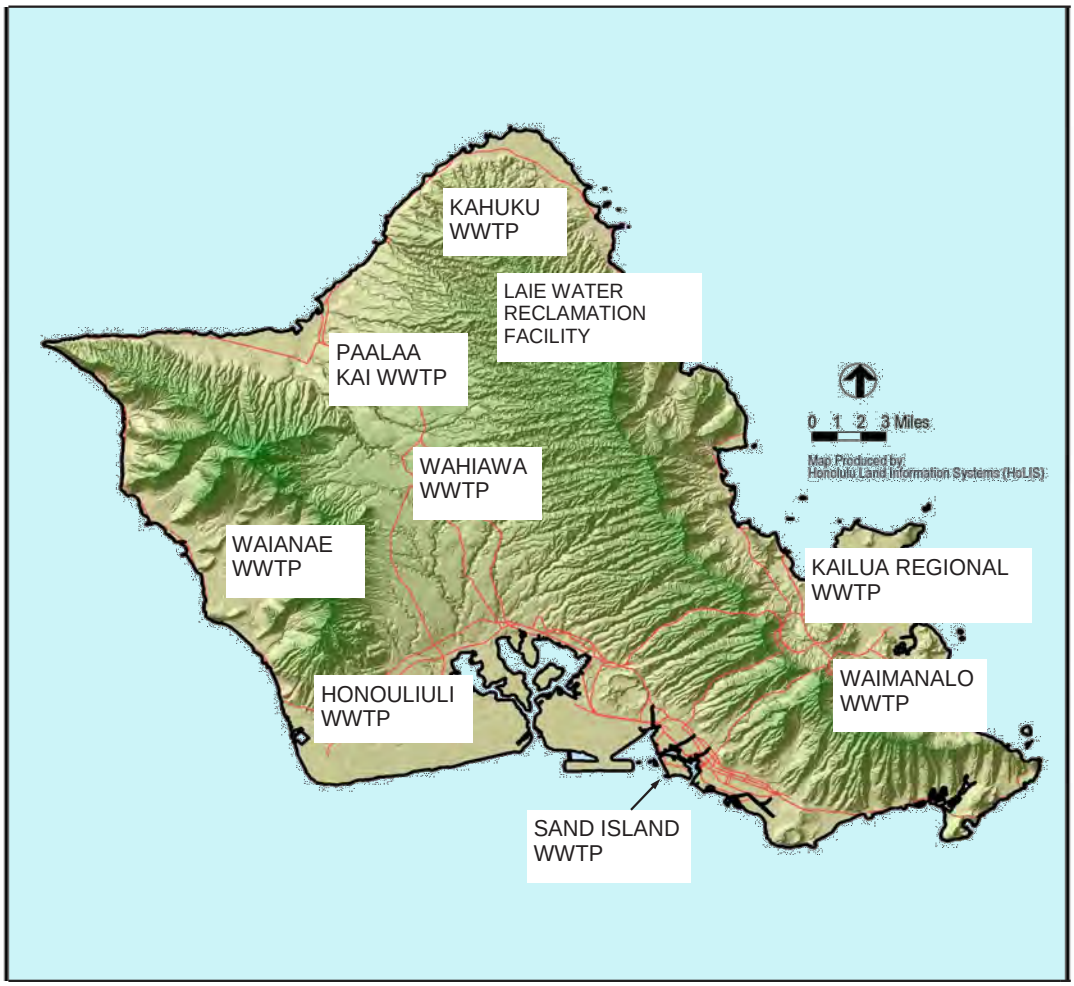
Department of Environmental Services

DEPARTMENT OF ENVIRONMENTAL SERVICES (ENV) ORGANIZATION CHART

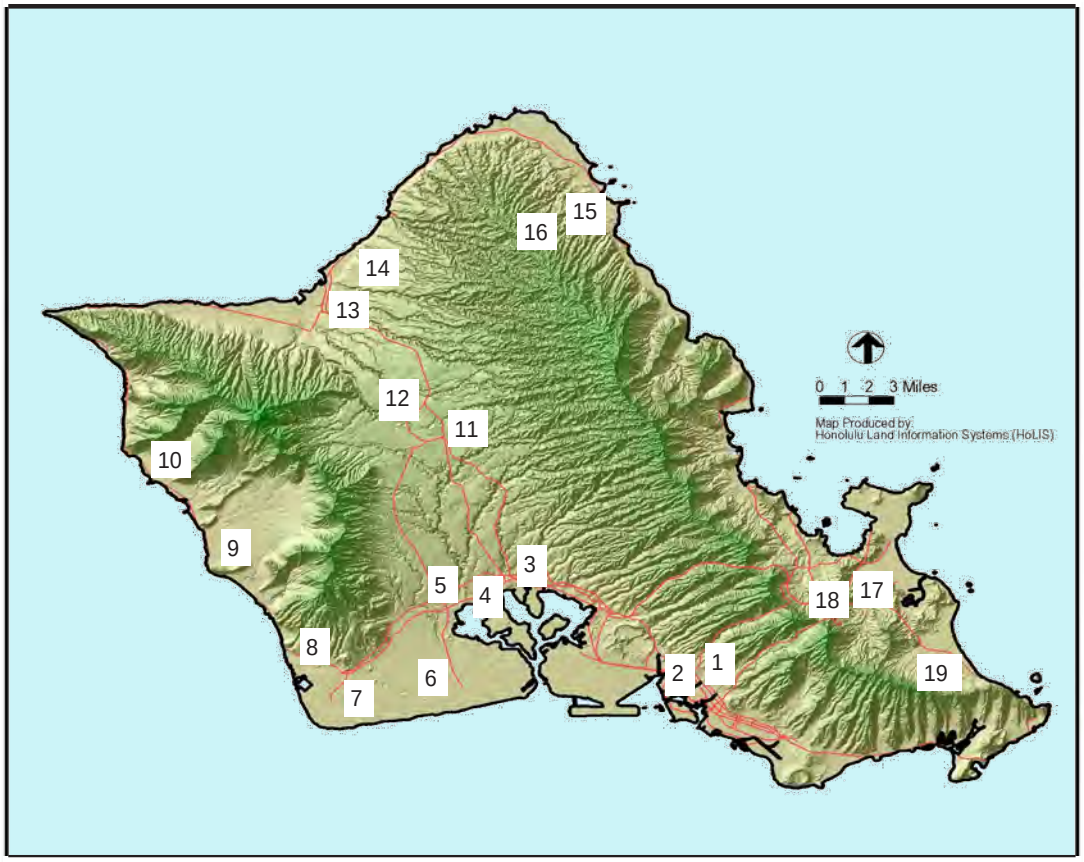
This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.



DEPARTMENT OF ENVIRONMENTAL SERVICES
(ENV)
WASTEWATER TREATMENT AND DISPOSAL FACILITIES



DEPARTMENT OF ENVIRONMENTAL SERVICES
(ENV)
REFUSE COLLECTION AND DISPOSAL FACILITIES



REFUSE COLLECTION AND DISPOSAL FACILITIES LOCATIONS

1. HONOLULU CORP. YARD
2. KEEHI TRANSFER STATION
3. PEARL CITY CORP. YARD
4. WAIPAHU MAINTENANCE FACILITY
5. WAIPAHU CONVENIENCE CENTER
6. EWA CONVENIENCE CENTER
7. H-POWER
8. WAIMANALO GULCH LANDFILL
9. WAIANAE CORP. YARD
10. WAIANAE CONVENIENCE CENTER
11. WAHIAWA CORP. YARD
12. WAHIAWA CONVENIENCE CENTER
13. WAIALUA CORP. YARD
14. KAWAILOA TRANSFER STATION
15. KOOLAULOA-LAIE CORP. YARD
16. LAIE CONVENIENCE CENTER
17. KAILUA CORP. YARD
18. KAPAA QUARRY TRANSFER STATION
19. WAIMANALO CONVENIENCE CENTER

Department of Environmental Services

Roles and Responsibilities

The Department of Environmental Services plans, directs, operates, and administers the City and County of Honolulu's wastewater and solid waste programs. This includes operation and maintenance of the wastewater collection, treatment and disposal system, and the management, collection, and disposal of solid waste.

Spending to Make a Difference

- Process Improvements. Continue to utilize streamlined procurement methods to provide cured-in-place pipe (CIPP) lining to upgrade the wastewater collection system and meet 2010 Consent Decree rehabilitation requirements ahead of schedule. Coordinating sewer rehabilitation work with other utilities and road improvement work, including prioritization based on closed-circuit television (CCTV) inspections.
- Sewer Enhancements. Enhanced sewer cleaning program maintained at levels above the requirements in the 2010 Consent Decree for improved minimization of spills, maintenance of capacity, and reduction of problems causing odors.
- Refuse Service Enhancements. Implemented route optimization software to streamline the route evaluations and modifications for residential solid waste pick up.

Budget Highlights

- This budget includes the addition of eighty-five positions and twelve reactivated positions for the newly established Division of Wastewater Engineering and Construction, formerly the Wastewater Division of the Department of Design and Construction. The transfer was mandated by Charter Amendment in 2016.
- Other salary and benefit increases primarily due to mandated collective bargaining contract terms.
- Increase in consultant expenses to address new wastewater permit requirements, and to develop the 10-year integrated solid waste management plan.
- Sixty positions have been deactivated to reflect a more accurate picture of the number of positions required by the department to deliver services.

Department of Environmental Services

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	1,041.00	1,076.00	1,173.00	0.00	1,173.00
Temporary FTE	0.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**1,041.00**	**1,077.00**	**1,174.00**	**0.00**	**1,174.00**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Administration	$ 10,075,513	$ 11,333,149	$ 11,497,656	$ 0	$ 11,497,656
Environmental Quality	7,581,650	9,901,243	9,631,085	0	9,631,085
Collection System Maintenance	20,991,642	25,668,792	26,864,832	0	26,864,832
Wastewater Engineering and Collection	0	0	2,403,791	0	2,403,791
Treatment and Disposal	62,331,887	73,921,132	75,703,863	200,000	75,903,863
Refuse Collection and Disposal	152,823,257	163,699,149	161,419,583	3,664,950	165,084,533
Total	**$ 253,803,949**	**$ 284,523,465**	**$ 287,520,810**	**$ 3,864,950**	**$ 291,385,760**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 58,731,640	$ 67,181,005	$ 71,361,075	$ 0	$ 71,361,075
Current Expenses	195,072,309	215,892,460	216,159,735	3,864,950	220,024,685
Equipment	0	1,450,000	0	0	0
Total	**$ 253,803,949**	**$ 284,523,465**	**$ 287,520,810**	**$ 3,864,950**	**$ 291,385,760**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Sewer Fund	$ 100,297,291	$ 120,022,727	$ 125,728,607	$ 200,000	$ 125,928,607
Refuse Genl Operating Acct -SWSF	62,236,268	62,902,330	62,936,981	823,950	63,760,931
Sld Wst Dis Fac Acct - SWSF	81,256,158	89,441,368	87,331,600	2,000,000	89,331,600
Glass Incentive Account - SWSF	559,350	845,000	700,000	0	700,000
Recycling Account - SWSF	9,454,882	11,312,040	10,823,622	841,000	11,664,622
Total	**$ 253,803,949**	**$ 284,523,465**	**$ 287,520,810**	**$ 3,864,950**	**$ 291,385,760**

Administration

Program Description

This program provides administrative services for the City's wastewater and solid waste programs. It provides overall development, coordination and management through program financial planning, capital program planning, scheduling and tracking, and the development and operation of the Department's enterprise asset management system. Centralized personnel, financial, information technology, asset management, employee and management training and administrative services for the Department are also provided.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	47.00	42.00	42.00	0.00	42.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**47.00**	**42.00**	**42.00**	**0.00**	**42.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 2,309,956	$ 2,531,149	$ 2,587,361	$ 0	$ 2,587,361
Current Expenses	7,765,557	8,802,000	8,910,295	0	8,910,295
Equipment	0	0	0	0	0
Total	**$ 10,075,513**	**$ 11,333,149**	**$ 11,497,656**	**$ 0**	**$ 11,497,656**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Sewer Fund	$ 9,392,112	$ 10,591,560	$ 11,232,036	$ 0	$ 11,232,036
Refuse Genl Operating Acct -SWSF	683,401	741,589	264,620	0	264,620
Sld Wst Dis Fac Acct - SWSF	0	0	1,000	0	1,000
Total	**$ 10,075,513**	**$ 11,333,149**	**$ 11,497,656**	**$ 0**	**$ 11,497,656**

Environmental Quality

Program Description

This division oversees wastewater environmental regulations, insures that regulations are technically valid, and utilizes risk assessment to establish effective and efficient environmental compliance programs.

The division manages a variety of programs that direct, coordinate, and manage activities relating to state and federal environmental requirements involving wastewater pre-treatment and discharge, industrial pre-treatment, permits, and water quality. The division develops programs and projects for facilities to prevent or minimize negative impacts on our treatment facilities, watersheds, and ocean. The division handles public outreach and education to raise awareness of the impact of chemicals and products on our natural resources. The division also investigates and enforces against illegal discharges, reviews Environmental Assessments and Environmental Impact Statements for water quality impacts, and works with other agencies to update City standards to reflect state and federal requirements.

Support functions include water quality monitoring, laboratory analysis, oceanographic sampling, and biological monitoring.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	84.00	84.00	84.00	0.00	84.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**84.00**	**84.00**	**84.00**	**0.00**	**84.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 4,088,269	$ 5,095,483	$ 5,330,060	$ 0	$ 5,330,060
Current Expenses	3,493,381	4,805,760	4,301,025	0	4,301,025
Equipment	0	0	0	0	0
Total	**$ 7,581,650**	**$ 9,901,243**	**$ 9,631,085**	**$ 0**	**$ 9,631,085**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Sewer Fund	$ 7,581,650	$ 9,901,243	$ 9,631,085	$ 0	$ 9,631,085
Total	**$ 7,581,650**	**$ 9,901,243**	**$ 9,631,085**	**$ 0**	**$ 9,631,085**

Collection System Maintenance

Program Description

This program repairs, operates, and maintains the City's wastewater collection system which includes all of the gravity sewer lines, pump stations, and force mains.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	211.00	211.00	211.00	0.00	211.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**211.00**	**211.00**	**211.00**	**0.00**	**211.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 9,818,341	$ 12,475,342	$ 13,055,832	$ 0	$ 13,055,832
Current Expenses	11,173,301	13,193,450	13,809,000	0	13,809,000
Equipment	0	0	0	0	0
Total	**$ 20,991,642**	**$ 25,668,792**	**$ 26,864,832**	**$ 0**	**$ 26,864,832**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Sewer Fund	$ 20,991,642	$ 25,668,792	$ 26,864,832	$ 0	$ 26,864,832
Total	**$ 20,991,642**	**$ 25,668,792**	**$ 26,864,832**	**$ 0**	**$ 26,864,832**

Treatment and Disposal

Program Description

This program plans, directs, and coordinates the operation and maintenance of all the City's wastewater treatment plants in order to comply with State and Environmental Protection Agency's environmental permit standards. It also provides mechanical, electrical, building, and grounds support services for the repair of the nine wastewater facilities, four pre-treatment facilities, and seventy two pumping stations.

Maintenance activities include in-house preparation of architectural and engineering design plans as well as outsourcing professional design work to private consulting firms. Other activities include reviewing architectural and engineering design plans for the aforementioned facilities that were prepared by the Division of Wastewater Engineering and Construction. The program also manages and provides construction and inspection activities for the projects that were created by the program.

Electrical engineering continues to upgrade the division's Supervisory Control and Data Acquisition (SCADA) allowing communication to remote sites throughout all facilities.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	311.00	351.00	351.00	0.00	351.00
Temporary FTE	0.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**311.00**	**352.00**	**352.00**	**0.00**	**352.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 17,877,975	$ 22,781,274	$ 23,560,158	$ 0	$ 23,560,158
Current Expenses	44,453,912	51,139,858	52,143,705	200,000	52,343,705
Equipment	0	0	0	0	0
Total	**$ 62,331,887**	**$ 73,921,132**	**$ 75,703,863**	**$ 200,000**	**$ 75,903,863**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Sewer Fund	$ 62,331,887	$ 73,861,132	$ 75,596,863	$ 200,000	$ 75,796,863
Refuse Genl Operating Acct -SWSF	0	60,000	107,000	0	107,000
Total	**$ 62,331,887**	**$ 73,921,132**	**$ 75,703,863**	**$ 200,000**	**$ 75,903,863**

Refuse Collection and Disposal

Program Description

This program is responsible for the planning and administration of the City's solid waste management program. This includes the planning and implementation of municipal solid waste (MSW) reduction and recycling programs, the collection and transportation of MSW from single family households islandwide, the operation and maintenance of drop-off convenience centers, transfer stations, landfills, and collection operations yards, and the management of the City's H-POWER waste-to-energy facility and its Solar Building mixed material recycling center, which will begin operations in fiscal year 2019.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	388.00	388.00	388.00	0.00	388.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**388.00**	**388.00**	**388.00**	**0.00**	**388.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 24,637,099	$ 24,297,757	$ 25,434,473	$ 0	$ 25,434,473
Current Expenses	128,186,158	137,951,392	135,985,110	3,664,950	139,650,060
Equipment	0	1,450,000	0	0	0
Total	**$ 152,823,257**	**$ 163,699,149**	**$ 161,419,583**	**$ 3,664,950**	**$ 165,084,533**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Refuse Genl Operating Acct -SWSF	$ 61,552,867	$ 62,100,741	$ 62,565,361	$ 823,950	$ 63,389,311
Sld Wst Dis Fac Acct - SWSF	81,256,158	89,441,368	87,330,600	2,000,000	89,330,600
Glass Incentive Account - SWSF	559,350	845,000	700,000	0	700,000
Recycling Account - SWSF	9,454,882	11,312,040	10,823,622	841,000	11,664,622
Total	**$ 152,823,257**	**$ 163,699,149**	**$ 161,419,583**	**$ 3,664,950**	**$ 165,084,533**

Wastewater Engineering and Collection

Program Description

This program is responsible for the execution of the City's wastewater Capital Improvement Program. This includes the project planning, design and construction management of Capital projects and the major repair, replacement and rehabilitation of wastewater assets. Also included are the engineering support of the Program's operating functions and the maintenance of project records.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	0.00	0.00	97.00	0.00	97.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**97.00**	**0.00**	**97.00**

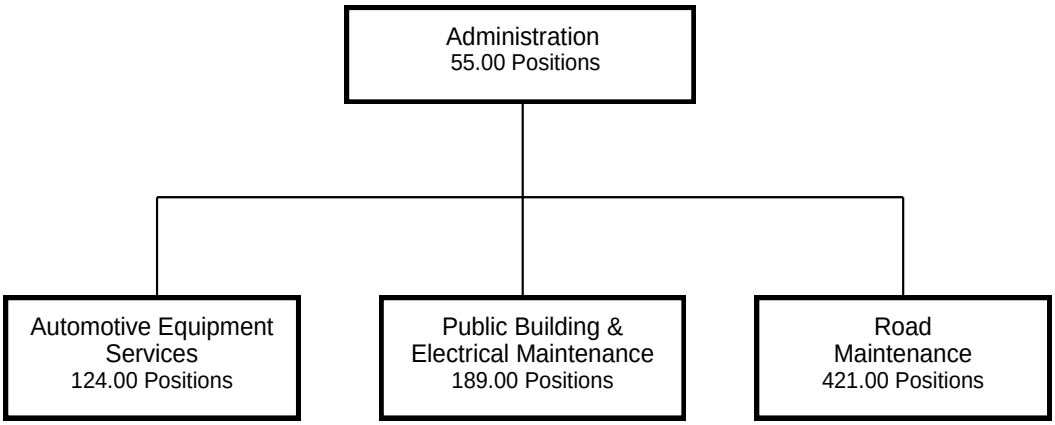
CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 0	$ 0	$ 1,393,191	$ 0	$ 1,393,191
Current Expenses	0	0	1,010,600	0	1,010,600
Equipment	0	0	0	0	0
Total	**$ 0**	**$ 0**	**$ 2,403,791**	**$ 0**	**$ 2,403,791**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Sewer Fund	$ 0	$ 0	$ 2,403,791	$ 0	$ 2,403,791
Total	**$ 0**	**$ 0**	**$ 2,403,791**	**$ 0**	**$ 2,403,791**

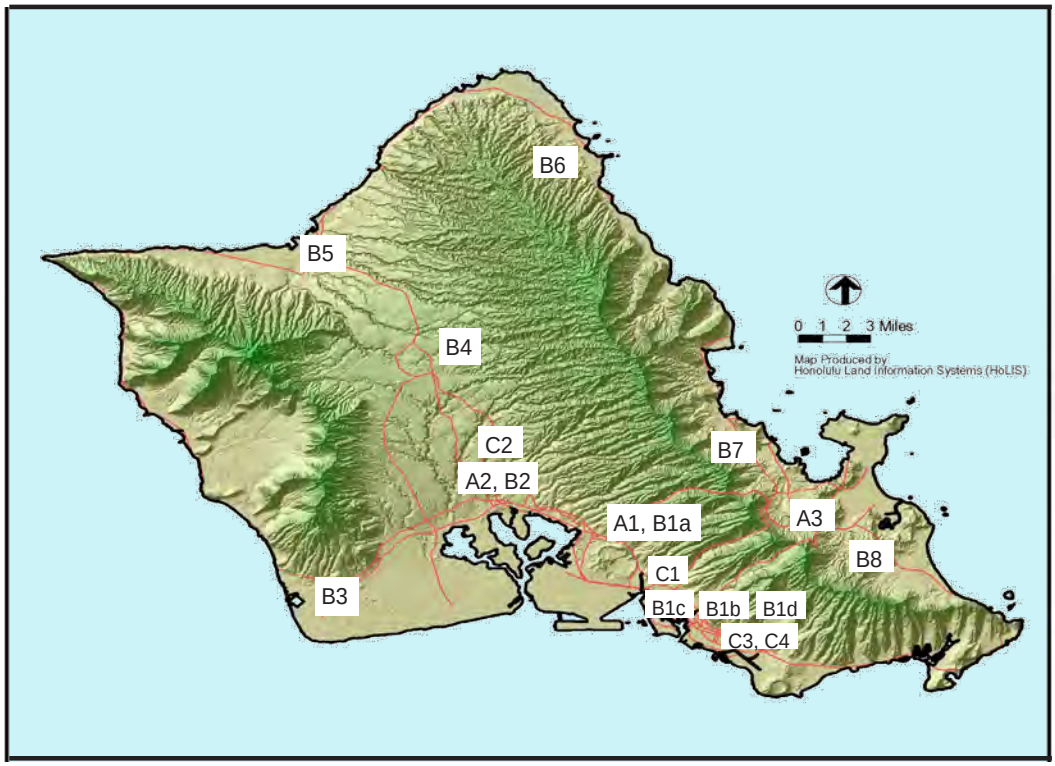
Department of Facility Maintenance

DEPARTMENT OF FACILITY MAINTENANCE (DFM) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.



DEPARTMENT OF FACILITY MAINTENANCE
(DFM)



AUTOMOTIVE EQUIPMENT SERVICE Repair and Maintenance Facilities	ROAD MAINTENANCE Baseyards
A1 HALAWA * Services all Honolulu based agencies from Aiea to Hawaii Kai * Services Keehi Transfer Station * Services DRM street sweeping * Services Waianae Refuse * Services Waialua Refuse * Services Kawailoa Transfer Station A2 PEARL CITY * Services Central/Leeward based agencies A3 KAPAA * Services Windward based agencies from Waimanalo to Laie	B1a HALAWA (Honolulu District) B1b HONOLULU Clean Team B1c HONOLULU Street Sweeping B1d HONOLULU Coning B2 PEARL CITY (EWA) B3 KAPOLEI (Waianae District) B4 WAHIAWA B5 WAIALUA B6 LAIE (KOOLAULOA) B7 KANEOHE (KOOLAUPOKO) B8 KAILUA

BUILDING AND ELECTRICAL MAINTENANCE
Baseyards

C1 PUBLIC BUILDING and ELECTRICAL MAINTENANCE (R&M)
C2 TRAFFIC and ELECTRICAL MAINTENANCE SERVICES (TEMS)
C3 CUSTODIAL and UTILITY SERVICES (CUS)
C4 SECURITY and EMPLOYEE PARKING OPERATIONS (SEOP)

Department of Facility Maintenance

Roles and Responsibilities

The Department of Facility Maintenance (DFM) plans and administers the City's repair, renovation, and maintenance programs for roads, bridges, streams, flood control systems, sidewalks, road medians and traffic islands, city public buildings, city vehicles and construction equipment (except for vehicles/equipment belonging to the Board of Water Supply, Police and Fire Departments, and the Honolulu Authority for Rapid Transportation), and for mechanical, electrical and electronic equipment and facilities, including those for parks, street lighting and communication sites. It also plans, directs, operates, and administers the City's storm water permit programs. Additionally, DFM provides heavy vehicle and equipment training, interdepartmental mail service, and enforces the City's Stored Property and Sidewalk Nuisance Ordinances (SPO/SNO).

Spending to Make a Difference

- Public Safety. Concentrate resources to improve public safety and quality of life by performing road reconstruction/repaving, sidewalk repairs, pothole patching, flood control maintenance, street lighting repairs/installations, road median and traffic island maintenance to minimize traffic hazards, and by removing improperly stored personal property from City property (which may result in impounding such property) in accordance with SPO/SNO.
- Road Maintenance. Further implement the Pavement Management System (PMS) to help strategically plan the proper rehabilitation and reconstruction of roadway pavements and identify less costly treatments that will extend pavement life. Further develop the Pavement Preservation program designed to apply cost-effective treatments (such as slurry seal, seal coatings, crack sealing, and other less costly maintenance techniques) to prolong roadway life and reduce the rate of roadway deterioration. In addition, pursue a work order system to better organize and measure the performance of City road crews.
- Vehicle Maintenance. Continue ongoing implementation of improvements that align Automotive Equipment Service resources to achieve efficient delivery of vehicle repair, maintenance services and driver training for City agencies dependent on safe operable vehicles and equipment used to provide direct services to the public. Efforts are underway to advance the effectiveness of services provided by the Division of Automotive Equipment Service using available technology to implement fleet modernization practices that reduce the overall cost of vehicle ownership and improve vehicle safety, reliability and efficiency.
- Storm Water Quality Requirements. Increase public education in storm water quality programs to meet Municipal Separate Storm Sewer Systems (MS4) permit requirements and continue to develop programs related to catch basin inspection and cleaning, street cleaning, and trash reduction. Continue expansion of resources (personnel and equipment) to comply with an EPA (Environmental Protection Agency) audit report and NPDES (National Pollutant Discharge Elimination System) permit requirements to minimize pollutants reaching State waters.

Budget Highlights

- Increase over FY2018 salaries primarily due to negotiated collective bargaining increases.
- Additional two (2) Environmental Technician positions and one (1) Administrative Specialist II position along with six (6) Student Aides for the summer internship program to assist the Storm Water Quality Branch implement various functions as it relates to the City's NPDES (National Pollutant Discharge Elimination System) municipal separate storm sewer system (MS4) permit requirements.
- Transfer of three (3) Property Management positions to the Department of Land Management.
- Three (3) contractual positions for a "Hit Squad" work crew to perform a variety of priority tasks.
- 116 positions remain deactivated.

- Increase over FY2018 in current expenses due to additional costs for consultant expenses related to new permit requirements for water quality pollutant standards, solid waste disposal, electricity, other professional services, other electrical supplies/materials, as well as, janitorial and custodial services, equipment, telephone, travel expense out-of-state, advertising, publication of notices, computer software, unleaded gas, diesel, tires (recap), batteries, cylinder block engines, tools, implements, small utensils, other repairs and maintenance for motor vehicles, uniform expense, cleaning and toilet supplies, grounds maintenance, other communication services, and street resurfacing.
- $4,500,000 for pavement preservation projects to maintain and extend the life of streets island-wide. The FY2019 budget reflects an increase of $1,500,000 over FY2018.
- $1,898,379 for bitumul used for pothole patching, in-house re-surfacing, and first aid pavement repairs.
- Funding of $500,000 to update pavement condition survey last done in 2014 to assess priority and type of required road repairs to sustain roadways.
- Provide funding of $613,600 to enable the City to continue SPO/SNO enforcement of homeless encampments on City property in disposing of debris.
- Provide funding for the replacement and acquisition needed vehicles and equipment to maintain public safety, health, and welfare.
- Provide funding of $75,000 for annual licensing costs of computer software and maintenance agreement to track all Storm Water Quality Branch inspections, monitoring, and enforcement.

Department of Facility Maintenance

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	737.00	783.00	781.00	3.00	784.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	12.00	6.00	6.00	9.00	15.00
Total	**749.00**	**789.00**	**787.00**	**12.00**	**799.00**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Administration	$ 10,676,016	$ 12,022,830	$ 10,956,961	$ 174,288	$ 11,131,249
Public Building and Electrical Maintenance	30,295,946	33,715,788	33,799,561	0	33,799,561
Automotive Equipment Services	17,681,895	17,097,094	16,974,187	0	16,974,187
Road Maintenance	22,485,984	25,575,844	24,864,952	2,203,379	27,068,331
Total	**$ 81,139,841**	**$ 88,411,556**	**$ 86,595,661**	**$ 2,377,667**	**$ 88,973,328**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 30,936,146	$ 31,651,501	$ 31,517,903	$ 174,288	$ 31,692,191
Current Expenses	50,196,993	56,533,055	53,958,033	2,203,379	56,161,412
Equipment	6,702	227,000	1,119,725	0	1,119,725
Total	**$ 81,139,841**	**$ 88,411,556**	**$ 86,595,661**	**$ 2,377,667**	**$ 88,973,328**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 36,195,967	$ 40,609,899	$ 38,623,724	$ 249,288	$ 38,873,012
Highway Fund	33,226,217	35,013,019	35,477,329	2,128,379	37,605,708
Highway Beautification Fund	722,966	2,072,943	1,963,551	0	1,963,551
Bikeway Fund	22,307	35,316	35,316	0	35,316
Sewer Fund	1,490,155	1,508,601	1,681,077	0	1,681,077
Bus Transportation Fund	100,711	133,415	133,415	0	133,415
Refuse Genl Operating Acct -SWSF	4,671,041	4,630,936	4,340,624	0	4,340,624
Recycling Account - SWSF	4,616,790	4,207,427	4,340,625	0	4,340,625
Housing Development Special Fund	93,687	200,000	0	0	0
Total	**$ 81,139,841**	**$ 88,411,556**	**$ 86,595,661**	**$ 2,377,667**	**$ 88,973,328**

Administration

Program Description

The Administration program plans, directs, administers, and coordinates line and staff activities relating to facility maintenance functions and programs involving the maintenance of public roads, streets, bridges, streams, drainage and flood control systems, sidewalks, road medians and traffic islands, traffic signs and markings; street lighting and electrical systems of parks and other facilities; City public buildings; City vehicles and equipment except for Board of Water Supply, Honolulu Fire Department, Honolulu Police Department, and the Honolulu Authority for Rapid Transportation; and the enforcement of the City's Stored Property and Sidewalk Nuisances Ordinances. The program also administers the City's storm water permit programs, and provides interdepartmental mail services.

In fiscal year 2019, the property management activities that are under the Department of Facility Maintenance will be transferred to the Department of Land Management.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	52.00	55.00	52.00	3.00	55.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	7.00	0.00	0.00	6.00	6.00
Total	**59.00**	**55.00**	**52.00**	**9.00**	**61.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 2,429,111	$ 2,186,261	$ 2,090,018	$ 174,288	$ 2,264,306
Current Expenses	8,246,905	9,836,569	8,791,943	0	8,791,943
Equipment	0	0	75,000	0	75,000
Total	**$ 10,676,016**	**$ 12,022,830**	**$ 10,956,961**	**$ 174,288**	**$ 11,131,249**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 9,474,328	$ 10,816,652	$ 9,864,549	$ 174,288	$ 10,038,837
Highway Fund	1,108,001	1,006,178	1,092,412	0	1,092,412
Housing Development Special Fund	93,687	200,000	0	0	0
Total	**$ 10,676,016**	**$ 12,022,830**	**$ 10,956,961**	**$ 174,288**	**$ 11,131,249**

Public Building and Electrical Maintenance

Program Description

The Public Building and Electrical Maintenance programs, plans, directs, coordinates, and administers the repair and maintenance programs for public buildings and appurtenant structures; custodial and utility services programs; and repair and maintenance programs for street, park, mall, outdoor and other City lighting, electrical facilities, and communication facilities under the jurisdiction of the Department of Facility Maintenance. The program also administers activities including City employees' parking; motor pool; and security for Honolulu Hale, Kapolei Hale, the Frank F. Fasi Municipal Building and certain other facilities.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	175.00	183.00	184.00	0.00	184.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	5.00	6.00	6.00	0.00	6.00
Total	**180.00**	**189.00**	**190.00**	**0.00**	**190.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 6,868,715	$ 7,226,638	$ 7,098,584	$ 0	$ 7,098,584
Current Expenses	23,427,231	26,489,150	26,001,252	0	26,001,252
Equipment	0	0	699,725	0	699,725
Total	**$ 30,295,946**	**$ 33,715,788**	**$ 33,799,561**	**$ 0**	**$ 33,799,561**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 20,700,487	$ 22,917,041	$ 22,761,159	$ 0	$ 22,761,159
Highway Fund	9,475,933	10,646,516	10,886,171	0	10,886,171
Bikeway Fund	18,815	18,816	18,816	0	18,816
Bus Transportation Fund	100,711	133,415	133,415	0	133,415
Total	**$ 30,295,946**	**$ 33,715,788**	**$ 33,799,561**	**$ 0**	**$ 33,799,561**

Automotive Equipment Services

Program Description

The Automotive Equipment Service (AES) program plans, directs, coordinates, and administers the vehicle and equipment acquisition, disposal, repair, maintenance and operator training programs for the City with the exception of programs under the Board of Water Supply, Honolulu Police Department, Honolulu Fire Department, and Honolulu Authority for Rapid Transportation.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	123.00	124.00	124.00	0.00	124.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**123.00**	**124.00**	**124.00**	**0.00**	**124.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 6,548,693	$ 6,661,033	$ 6,510,095	$ 0	$ 6,510,095
Current Expenses	11,133,202	10,406,061	10,359,092	0	10,359,092
Equipment	0	30,000	105,000	0	105,000
Total	**$ 17,681,895**	**$ 17,097,094**	**$ 16,974,187**	**$ 0**	**$ 16,974,187**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 4,156,316	$ 3,650,682	$ 3,541,455	$ 0	$ 3,541,455
Highway Fund	2,747,593	3,099,448	3,070,406	0	3,070,406
Sewer Fund	1,490,155	1,508,601	1,681,077	0	1,681,077
Refuse Genl Operating Acct -SWSF	4,671,041	4,630,936	4,340,624	0	4,340,624
Recycling Account - SWSF	4,616,790	4,207,427	4,340,625	0	4,340,625
Total	**$ 17,681,895**	**$ 17,097,094**	**$ 16,974,187**	**$ 0**	**$ 16,974,187**

Road Maintenance

Program Description

The Road Maintenance program maintains city roadways, sidewalks, storm drains, bridges, striping, signs and markings, outdoor municipal parking lots, bike paths, bus stops/shelters, road medians and traffic islands, and remnant properties. It renders pavement maintenance to private roadways open to public use, pursuant to city ordinance. The division also has the responsibility of maintaining City-owned streams, channels, ditches and other flood control facilities as well as enforcing the maintenance of privately-owned streams. It also maintains litter containers at bus stops and some pedestrian mall areas in Waikiki, removes graffiti within City roadway and drainage facilities, and enforces Stored Property/Sidewalk Nuisance Ordinances. In the rural districts, it provides dead animal pickup and oversees refuse collection services at Wahiawa, Laie, and Waialua for the Department of Environmental Services.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	387.00	421.00	421.00	0.00	421.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	3.00	3.00
Total	**387.00**	**421.00**	**421.00**	**3.00**	**424.00**

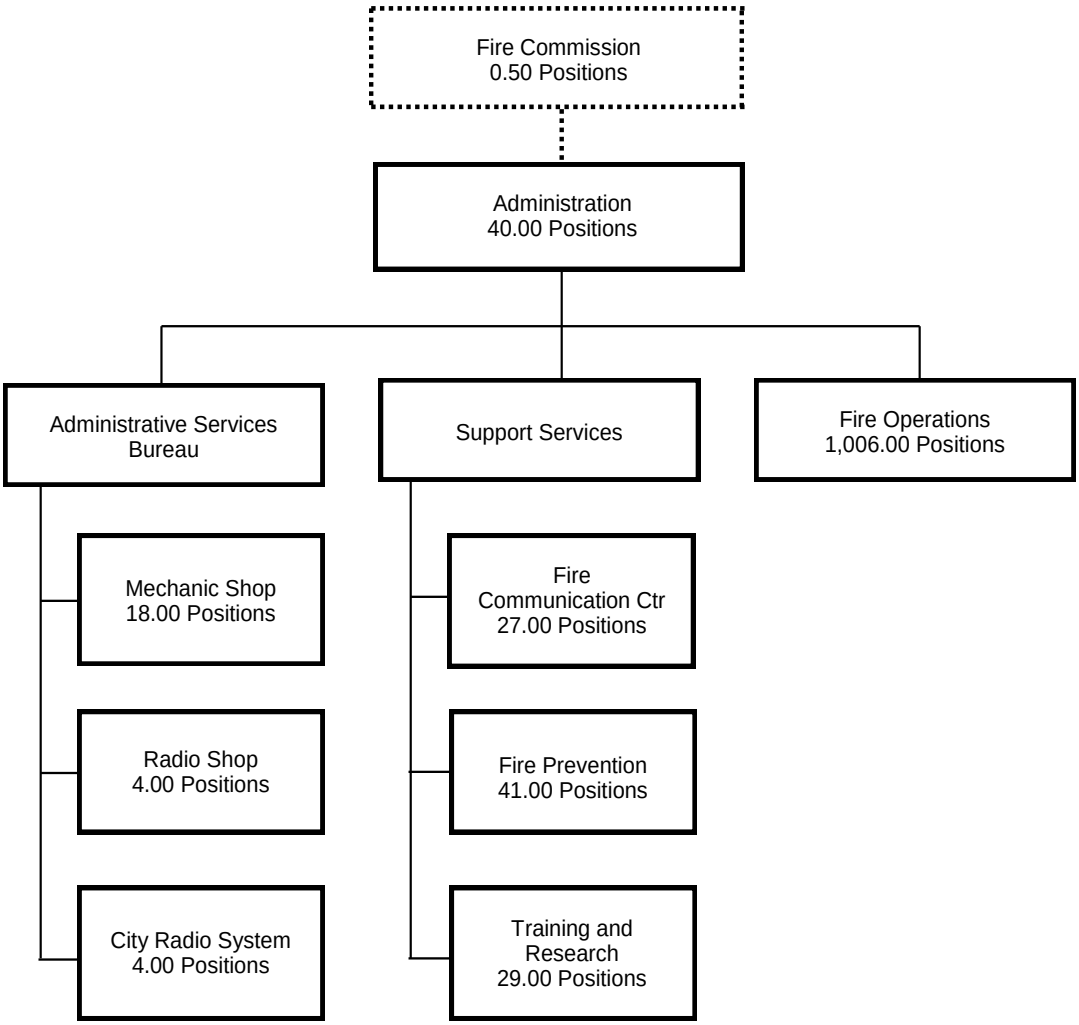
CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 15,089,627	$ 15,577,569	$ 15,819,206	$ 0	$ 15,819,206
Current Expenses	7,389,655	9,801,275	8,805,746	2,203,379	11,009,125
Equipment	6,702	197,000	240,000	0	240,000
Total	**$ 22,485,984**	**$ 25,575,844**	**$ 24,864,952**	**$ 2,203,379**	**$ 27,068,331**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 1,864,836	$ 3,225,524	$ 2,456,561	$ 75,000	$ 2,531,561
Highway Fund	19,894,690	20,260,877	20,428,340	2,128,379	22,556,719
Highway Beautification Fund	722,966	2,072,943	1,963,551	0	1,963,551
Bikeway Fund	3,492	16,500	16,500	0	16,500
Total	**$ 22,485,984**	**$ 25,575,844**	**$ 24,864,952**	**$ 2,203,379**	**$ 27,068,331**

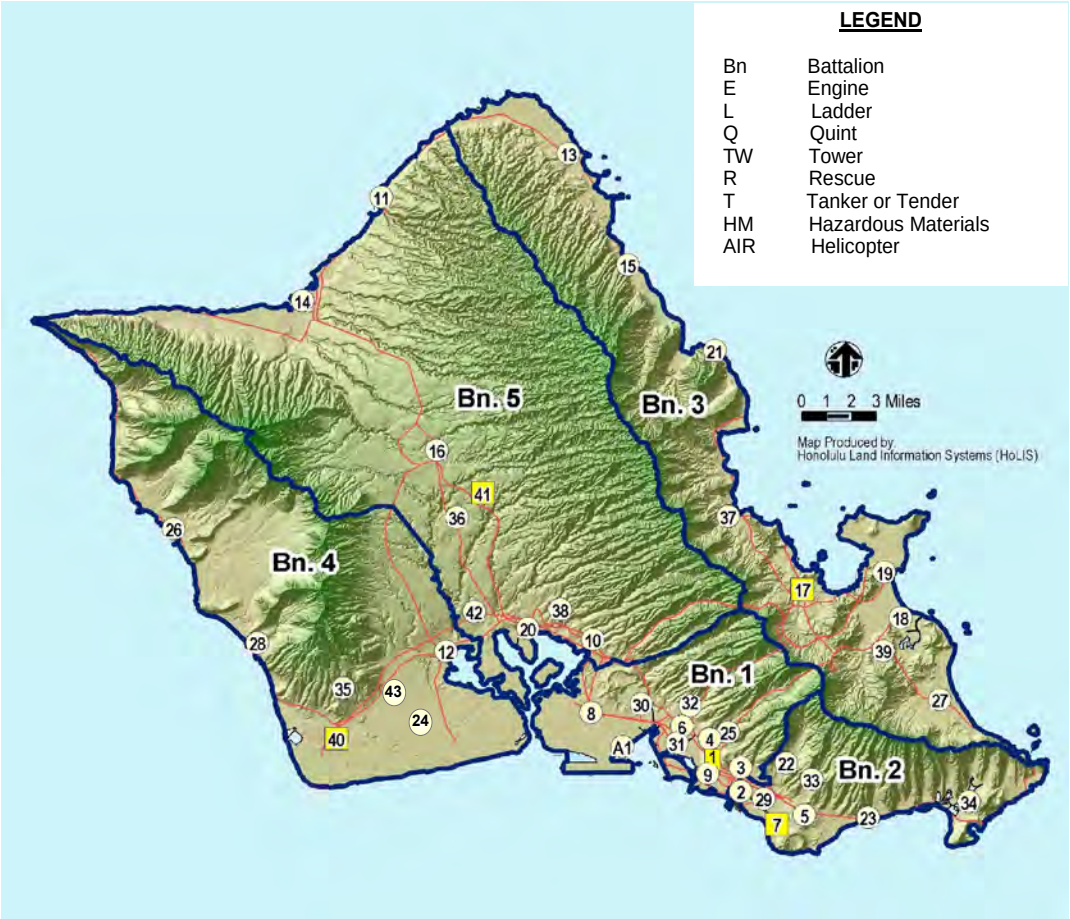
Honolulu Fire Department

HONOLULU FIRE DEPARTMENT (HFD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.



HONOLULU FIRE DEPARTMENT
(HFD)



Station	Name	Companies	Station	Name	Companies
1	Central	BN1, E1	23	Wailupe	E23
2	Pawaa	E2, L2, R1	24	Ewa Beach	E24
3	Makiki	E3	25	Nuuanu	E25
4	Kuakini	E4, L4	26	Waianae	E26, Q26, T26
5	Kaimuki	E5, L5	27	Waimanalo	E27
6	Kalihi	E6	28	Nanakuli	E28, T28
7	Waikiki	Bn2, E7, L7	29	McCully	E29, L29
8	Mokulele	E8	30	Moanalua	E30, Q30, T30
9	Kakaako	E9, TW9	31	Kalihi Kai	E31, Q31
10	Aiea	E10	32	Kalihi Uka	E32, HM1
11	Sunset	E11	33	Palolo	E33
12	Waipahu	E12, Q12, T12	34	Hawaii Kai	E34, Q34
13	Kahuku	E13	35	Makakilo	E35
14	Waialua	E14	36	Mililani	E36
15	Hauula	E15, T15	37	Kahaluu	E37
16	Wahiawa	E16, T16	38	Waiau	E38, Q38
17	Kaneohe	Bn3, E17, Q17	39	Olomana	E39
18	Kailua	E18, Q18	40	Kapolei	Bn4, E40, TW40, HM2
19	Aikahi	E19	41	Mililani Mauka	Bn5, E41, R2
20	Pearl City	E20	41	Waikele	E42
21	Kaaawa	E21	43	E Kapolei	E43, Q43
22	Manoa	E22	A1	Aircraft	Air1

Honolulu Fire Department

Roles and Responsibilities

The Honolulu Fire Department (HFD) provides for a safer community through prevention, preparation, and effective emergency response. The Department maintains a modern and technologically advanced force of fire fighting and rescue personnel and equipment through its various activities, which are administered by qualified professional leadership.

The Department provides for community risk reduction through fire code adoption, plans review, fire code inspections, fire investigations, enforcement of fire regulations, a fire and life safety education program, public communication, and preemergency planning.

The HFD continues to conduct and improve its various programs, such as training and education of fire fighters; reliable and efficient communication systems; fire apparatus maintenance and repair; research and evaluation of the fire service's best practices, procedures, and equipment; and coordination of the City Radio System.

The Department provides fire fighting, search and rescue, emergency medical, and hazardous materials (HazMat) response for the City and County of Honolulu (City). These duties are performed on a wide variety of terrain that includes steep mountain ranges, wildlands, and agricultural fields; structures, which comprise a modern metropolitan city, including industrial complexes, business centers, government complexes, high-rise resorts, condominiums, and high-density urban residential dwellings; and the surrounding ocean.

Spending to Make a Difference

- Through the City's initiative to increase connectivity between city agencies, the HFD will be installing Fiber Optics Communication at the Waiau Fire Station. The installation will improve communication efficiency for HFD with other city agencies.
- The HFD will continue to procure Personal Protective Equipment (PPE) for its personnel. The goal is to outfit every firefighter with two sets of structural firefighting ensemble to minimize hazard exposure during their work shift. In prior Fiscal Years, the HFD initiated the process of outfitting personnel with two sets of PPE. Funding in FY2019 will assist the HFD to accomplish its goal.
- The HFD will be revising firefighting hoses specifications. The revision of firefighting hoses specifications will provide increased firefighting efficiency and safety for firefighting personnel at the fire scene. The FY2019 Budget will allow HFD to initiate the purchase of new firefighting hoses, with the revised specification changes, to all firefighting companies.

Budget Highlights

- The HFD realized an increase in repairs at all of its facilities. As such, the HFD must often contract repair work to ensure the repairs, which are necessary to maintain operational capabilities, are conducted in a timely manner. The repairs include: asbestos abatement, station renovation due to aging facilities and emergency repairs.
- The HFD is planning a transition to a new two-way radio system in FY2018. The Project 25 (P25)-compliant digital 700/800 megahertz (MHz) trunking radio system will increase critical communications capacity for City first responders and offer a more robust security protection for information transmitted over the air. According to the plans, the HFD will be the lead agency for first responders transitioning from the existing radio system, which was installed in 1995. In addition to secure voice communications, the Motorola P25 system will also have text and Global Positioning System (GPS) capabilities. The HFD will be able to transition utilizing existing Department radios, as they are all P25-compliant and compatible with the new system.

- The HFD is planning to add two new positions to the HFD Mechanic Shop.
  - The Mechanical Repairer will be required to maintain a fleet increase of light and small equipment such as, rescue crafts, trailers, and firefighting equipment. The additional position will reduce backlogged repairs by 50% thus returning critical firefighting equipment back to service, improving the operational efficiency and safety for the firefighters and the community.
  - The Automotive Store Clerk will be responsible for supporting the parts ordering, inventory, issuance, and management of 150 auxiliary vehicles and frontline apparatuses and equipment, 30,000 pieces of small equipment (firefighting, lawn, rescue, office, testing equipment, etc.), rescue watercrafts, trailers, generators, Honolulu Police Department (HPD) specialized equipment, and facility equipment. The additional position will reduce apparatus “out of service” time by approximately 40%, minimize backlogged repairs, thus improving emergency coverage and service to the community.

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	1,167.00	1,167.00	1,167.00	2.00	1,169.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	1.50	1.50	1.50	0.00	1.50
Total	**1,169.50**	**1,169.50**	**1,169.50**	**2.00**	**1,171.50**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Administration	$ 3,891,468	$ 4,129,153	$ 4,044,695	$ 0	$ 4,044,695
Fire Communication Center	3,209,573	3,371,630	3,735,422	0	3,735,422
Fire Prevention	5,609,497	5,153,824	5,307,476	0	5,307,476
Training and Research	3,230,560	3,597,980	3,612,287	0	3,612,287
Radio Shop	349,260	363,265	432,648	0	432,648
Fire Operations	104,775,647	107,364,423	114,750,975	0	114,750,975
Fire Commission	3,216	19,146	20,508	0	20,508
City Radio System	277,404	236,394	305,800	0	305,800
Mechanic Shop	2,620,275	2,550,957	2,802,115	87,402	2,889,517
HFD Grants	472,340	0	0	0	0
Total	**$ 124,439,240**	**$ 126,786,772**	**$ 135,011,926**	**$ 87,402**	**$ 135,099,328**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 109,402,336	$ 113,854,302	$ 119,844,227	$ 87,402	$ 119,931,629
Current Expenses	14,026,975	12,673,470	14,677,699	0	14,677,699
Equipment	1,009,929	259,000	490,000	0	490,000
Total	**$ 124,439,240**	**$ 126,786,772**	**$ 135,011,926**	**$ 87,402**	**$ 135,099,328**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 123,250,784	$ 126,786,772	$ 135,011,926	$ 87,402	$ 135,099,328
Special Projects Fund	851,375	0	0	0	0
Federal Grants Fund	337,081	0	0	0	0
Total	**$ 124,439,240**	**$ 126,786,772**	**$ 135,011,926**	**$ 87,402**	**$ 135,099,328**

Administration

Program Description

This program plans, directs, and coordinates fiscal resources; administers personnel services and record keeping; ensures the appropriate purchase of goods and services for the Department to protect life and property by preventing and mitigating fires and emergencies; and coordinates fire fighting, first responder assistance, and rescue services with other agencies and organizations. Administration provides the Department with administrative support to include Operating and Capital Improvement Program (CIP) budget preparations; personnel and records management; administrative reports; CIP project coordination; and coordination of the maintenance, renovation, and repair of 51 fire stations and worksites. Administration also evaluates and purchases equipment and apparatuses needed by the Department; implements personnel functions; manages the activities of the Waipahu Maintenance Facility; plans, administers, and evaluates the analysis of data collection to develop programs; investigates and implements safety practices through the Occupational Safety and Health Office; and identifies national trends in order to recommend program direction.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	39.00	39.00	40.00	0.00	40.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	**40.00**	**40.00**	**41.00**	**0.00**	**41.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 3,041,455	$ 3,184,667	$ 3,262,375	$ 0	$ 3,262,375
Current Expenses	842,882	944,486	782,320	0	782,320
Equipment	7,131	0	0	0	0
Total	**$ 3,891,468**	**$ 4,129,153**	**$ 4,044,695**	**$ 0**	**$ 4,044,695**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 3,891,468	$ 4,129,153	$ 4,044,695	$ 0	$ 4,044,695
Total	**$ 3,891,468**	**$ 4,129,153**	**$ 4,044,695**	**$ 0**	**$ 4,044,695**

Fire Communication Center

Program Description

The Fire Communication Center (FCC) operates a central communication center and is a secondary Public-Safety Answering Point (PSAP). All 911 calls are initially received by Oahu's primary PSAP, which is located at the HPD Headquarters. Each call is then transferred to the HFD's, the Honolulu Emergency Services Department's (HESD), or the HPD's dispatch center.

The FCC processes emergency response calls through specific call-processing equipment. The appropriate type and number of resources are dispatched via the TriTech computer-aided dispatch system (CADS) and an 800 MHz radio system. Incident information, which is stored in the CADS, is available to first responders through mobile data terminals (MDT). Text messages containing essential information related to emergency incidents are also facilitated through the CADS to mobile cellular phones.

The FCC operates a Catalyst Radio over Internet Protocol (RoIP) backup radio system; monitors and coordinates communications with other City, state, and federal agencies through interoperable communications; and maintains street maps, files, and other pertinent information for rapid and accurate dispatching of companies. The FCC also receives telephone calls regarding community concerns, alarm system testing, cooking fire notifications, and school fire drills.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	27.00	27.00	27.00	0.00	27.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**27.00**	**27.00**	**27.00**	**0.00**	**27.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 3,034,891	$ 3,082,180	$ 3,175,742	$ 0	$ 3,175,742
Current Expenses	174,682	289,450	559,680	0	559,680
Equipment	0	0	0	0	0
Total	**$ 3,209,573**	**$ 3,371,630**	**$ 3,735,422**	**$ 0**	**$ 3,735,422**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 3,209,573	$ 3,371,630	$ 3,735,422	$ 0	$ 3,735,422
Total	**$ 3,209,573**	**$ 3,371,630**	**$ 3,735,422**	**$ 0**	**$ 3,735,422**

Fire Prevention

Program Description

The Fire Prevention Bureau effectively promotes fire and life safety programs that assist the Department in accomplishing its mission of providing for a safer community. Responsibilities include reviewing and adopting fire codes, rules, and laws; conducting fire code compliance inspections; reviewing building construction plans; investigating fires to determine origin and cause; and providing fire and life safety education to the community.

The Fireworks License and Permits Program works to control the import, storage, wholesale, and retail of fireworks in the City. Collection of licenses and permits related to fireworks sales and use are managed by this office. By ordinance, this function is supported by the fees collected from these permits and licenses.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	40.00	40.00	40.00	0.00	40.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**41.00**	**41.00**	**41.00**	**0.00**	**41.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 4,580,443	$ 4,763,559	$ 4,907,111	$ 0	$ 4,907,111
Current Expenses	686,741	390,265	400,365	0	400,365
Equipment	342,313	0	0	0	0
Total	**$ 5,609,497**	**$ 5,153,824**	**$ 5,307,476**	**$ 0**	**$ 5,307,476**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 4,893,381	$ 5,153,824	$ 5,307,476	$ 0	$ 5,307,476
Special Projects Fund	716,116	0	0	0	0
Total	**$ 5,609,497**	**$ 5,153,824**	**$ 5,307,476**	**$ 0**	**$ 5,307,476**

Training and Research

Program Description

The HFD strives to maintain a high-level of performance by constantly keeping pace with the latest innovative techniques and equipment. The Training and Research Bureau assists with planning, coordinating, and evaluating the Department's training activities, such as fire suppression and HazMat techniques; emergency medical instructions and evaluations; certification testing; apparatus operations; specifications of fire apparatuses and equipment; and current educational training programs for recruits and incumbents.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	29.00	29.00	28.00	0.00	28.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**29.00**	**29.00**	**28.00**	**0.00**	**28.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 2,958,362	$ 3,324,225	$ 3,320,662	$ 0	$ 3,320,662
Current Expenses	272,198	273,755	291,625	0	291,625
Equipment	0	0	0	0	0
Total	**$ 3,230,560**	**$ 3,597,980**	**$ 3,612,287**	**$ 0**	**$ 3,612,287**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 3,230,560	$ 3,597,980	$ 3,612,287	$ 0	$ 3,612,287
Total	**$ 3,230,560**	**$ 3,597,980**	**$ 3,612,287**	**$ 0**	**$ 3,612,287**

Radio Shop

Program Description

The Radio Shop supports island-wide radio communications for dispatching and coordinating units responding to fire, medical, HazMat, and rescue incidents. Fire fighters work in conjunction with other agencies, such as the Department of Emergency Management (DEM), the Honolulu Emergency Services Department's Ocean Safety and Lifeguard Services Division, the HPD, the State of Hawaii's Department of Land and Natural Resources' Division of Conservation and Resources Enforcement, and the United States Coast Guard.

This activity plans and designs systems; identifies equipment specifications; performs installations, adjustments, testing, and upgrades; and maintains the HFD's main and alternate dispatch centers, public address systems, base radios, sirens, light bars, and Opticom® (traffic signal control) equipment. The Radio Shop is directly responsible for radio software development, programming, and updates for the Department and investigating emerging technologies as they apply to fire fighting missions.

The Radio Shop also assists the Department of Information Technology (DIT) by supporting MDTs, which are located in fire suppression apparatus; performing various maintenance tasks at remote radio sites; and developing individual radio personalities utilized by the City's emergency support responders, who support the first responders' mission by providing manpower, equipment, and facilities during major disasters.

The Radio Shop is continuing its close working relationship with the DIT as the City prepares to transition to a new radio communications system. The Motorola P25-compliant 700/800 MHz digital trunking radio communications system will eventually support all critical communications for Honolulu's first responders. The HFD will be the first major group to move to the new system in mid-2018.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	4.00	4.00	4.00	0.00	4.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**4.00**	**4.00**	**4.00**	**0.00**	**4.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 232,404	$ 239,759	$ 255,343	$ 0	$ 255,343
Current Expenses	116,856	123,506	177,305	0	177,305
Equipment	0	0	0	0	0
Total	**$ 349,260**	**$ 363,265**	**$ 432,648**	**$ 0**	**$ 432,648**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 349,260	$ 363,265	$ 432,648	$ 0	$ 432,648
Total	**$ 349,260**	**$ 363,265**	**$ 432,648**	**$ 0**	**$ 432,648**

Fire Operations

Program Description

Fire Operations provides fire suppression; responds to search and rescue, HazMat, and medical emergency incidents; conducts dwelling and commercial building inspections; and provides commercial and industrial prefire planning for the island of Oahu, which is approximately 604 square miles.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	1,006.00	1,006.00	1,006.00	0.00	1,006.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**1,006.00**	**1,006.00**	**1,006.00**	**0.00**	**1,006.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 93,982,642	$ 97,840,929	$ 103,389,894	$ 0	$ 103,389,894
Current Expenses	10,449,151	9,264,494	10,906,081	0	10,906,081
Equipment	343,854	259,000	455,000	0	455,000
Total	**$ 104,775,647**	**$ 107,364,423**	**$ 114,750,975**	**$ 0**	**$ 114,750,975**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 104,775,647	$ 107,364,423	$ 114,750,975	$ 0	$ 114,750,975
Total	**$ 104,775,647**	**$ 107,364,423**	**$ 114,750,975**	**$ 0**	**$ 114,750,975**

Fire Commission

Program Description

The Honolulu Fire Commission acts as a liaison between the HFD and the citizens of the City. It handles all complaints against the Department and assists the HFD with obtaining sufficient resources from the City administration to complete its mission.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.50	0.50	0.50	0.00	0.50
Total	**0.50**	**0.50**	**0.50**	**0.00**	**0.50**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 3,089	$ 15,876	$ 17,238	$ 0	$ 17,238
Current Expenses	127	3,270	3,270	0	3,270
Equipment	0	0	0	0	0
Total	**$ 3,216**	**$ 19,146**	**$ 20,508**	**$ 0**	**$ 20,508**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 3,216	$ 19,146	$ 20,508	$ 0	$ 20,508
Total	**$ 3,216**	**$ 19,146**	**$ 20,508**	**$ 0**	**$ 20,508**

City Radio System

Program Description

The HFD's Radio Shop administers and maintains communications for City departments and divisions under its City Radio System program. This activity supports all local government radio users on the 800 MHz trunking system, including coordinating and supervising radio installations; developing software and individual radio programming; and assisting the DEM by training and developing training materials as needed. Support will continue to be focused on equipping and training divisions from the Department of Design and Construction, the Department of Enterprise Services, the Department of Environmental Services, the Department of Facility Maintenance, and the Department of Parks and Recreation, as they have been identified as emergency support responders and play a support role to first responders during emergencies.

Older radios, which were made available when the HPD upgraded to newer radios, were reprogrammed and distributed to City users by the Radio Shop. Use, maintenance, programming, and repair of these radios are provided to the City at no additional cost to end users.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	4.00	4.00	4.00	0.00	4.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**4.00**	**4.00**	**4.00**	**0.00**	**4.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 240,761	$ 193,004	$ 262,410	$ 0	$ 262,410
Current Expenses	36,643	43,390	43,390	0	43,390
Equipment	0	0	0	0	0
Total	**$ 277,404**	**$ 236,394**	**$ 305,800**	**$ 0**	**$ 305,800**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 277,404	$ 236,394	$ 305,800	$ 0	$ 305,800
Total	**$ 277,404**	**$ 236,394**	**$ 305,800**	**$ 0**	**$ 305,800**

Mechanic Shop

Program Description

The Mechanic Shop repairs and maintains the HFD's fleet of 43 engines, 5 aerial ladders, 9 quints, 2 aerial towers, 2 rescue apparatuses, 2 HM response apparatuses, 6 tankers, 28 relief apparatuses, 1 tractor, 1 command vehicle, 1 communications vehicle, approximately 82 auxiliary vehicles, 39 trailers, and 17 auxiliary support equipment. Included for water rescues are 3 rescue boats, 2 ambulances, 21 jet skis/watercrafts, and 19 miscellaneous equipment. Other responsibilities include maintaining and repairing approximately 30,000 pieces of small equipment, fire fighting equipment, lawn tools, office furniture, and rescue power tools.

The Mechanic Shop also repairs and maintains the HPD's fleet of heavy equipment diesel vehicles above 10,000 pounds gross vehicle weight. This group consists of: one special weapons vehicle, one bomb truck, three tactical trucks, two tractor and trailer equipment trucks, one heavy mobile communication trailer, one emergency management command truck, two equipment trailers, and one investigations vehicle.

The Mechanic Shop maintains all fire fighting equipment to meet National Fire Protection Association, state, and federal motor vehicle carrier standards, which include annual fire pump, Compressed Air Foam System, and aerial and ground ladder testing and safety inspections.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	18.00	18.00	18.00	2.00	20.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**18.00**	**18.00**	**18.00**	**2.00**	**20.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,237,666	$ 1,210,103	$ 1,253,452	$ 87,402	$ 1,340,854
Current Expenses	1,367,614	1,340,854	1,513,663	0	1,513,663
Equipment	14,995	0	35,000	0	35,000
Total	**$ 2,620,275**	**$ 2,550,957**	**$ 2,802,115**	**$ 87,402**	**$ 2,889,517**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 2,620,275	$ 2,550,957	$ 2,802,115	$ 87,402	$ 2,889,517
Total	**$ 2,620,275**	**$ 2,550,957**	**$ 2,802,115**	**$ 87,402**	**$ 2,889,517**

HFD Grants

Program Description

This activity provides an accounting for all federal and state grants received and expended by the Department to supplement City funds to accomplish the Department's mission.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

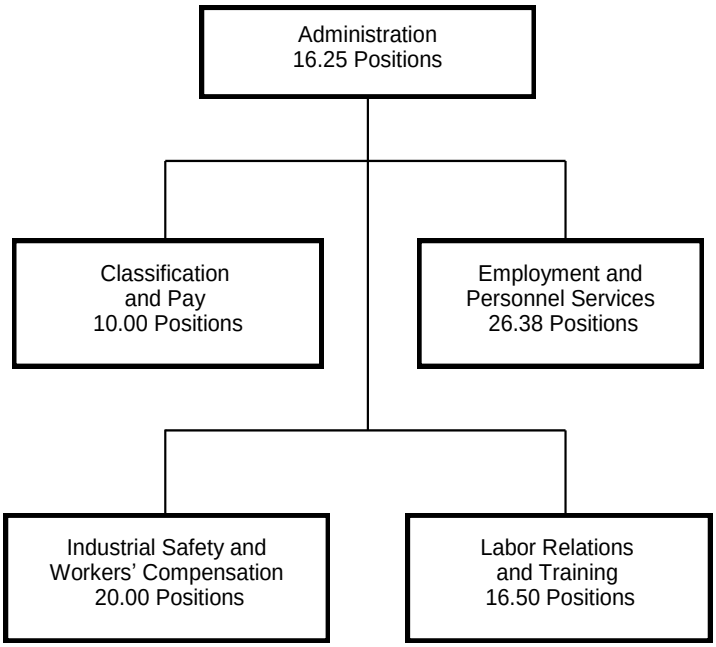
CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 90,623	$ 0	$ 0	$ 0	$ 0
Current Expenses	80,081	0	0	0	0
Equipment	301,636	0	0	0	0
Total	**$ 472,340**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Special Projects Fund	$ 135,259	$ 0	$ 0	$ 0	$ 0
Federal Grants Fund	337,081	0	0	0	0
Total	**$ 472,340**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

Department of Human Resources

DEPARTMENT OF HUMAN RESOURCES (DHR) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.



Department of Human Resources

Roles and Responsibilities

The Department of Human Resources (DHR) is the central personnel staff agency for the City and County of Honolulu. DHR's primary purpose, as reflected in the City Charter, is to establish a comprehensive personnel management program based on merit principles and generally accepted methods governing the classification of positions and the employment, conduct, movement and separation of public employees. The Department is charged with building a career service designed to attract, select and retain, on a merit basis, the best qualified civil servants. DHR negotiates and administers nine collective bargaining agreements covering city employees. The Department also administers programs in training, safety, workers' compensation, equal employment issues, and incentives and awards.

Spending to Make a Difference

- With a focus on succession planning and customer service, DHR continues to expand employee training and development opportunities to improve the delivery of services to the public.

Budget Highlights

- Department's budget remains relatively flat over FY2018 due to a continued focus on core services. Salary and benefit increases are due to mandated collective bargaining contract terms.

Department of Human Resources

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	82.00	82.00	81.00	0.00	81.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	7.13	7.13	7.13	0.00	7.13
Total	**89.13**	**89.13**	**88.13**	**0.00**	**88.13**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Administration	$ 1,243,843	$ 1,242,403	$ 1,390,091	$ 0	$ 1,390,091
Employment and Personnel Services	1,848,700	1,974,041	2,103,066	0	2,103,066
Classification and Pay	662,121	704,066	781,813	0	781,813
Industrial Safety and Workers' Compensation	1,289,331	1,266,294	1,366,115	0	1,366,115
Labor Relations and Training	1,270,562	1,392,311	1,471,885	0	1,471,885
Total	**$ 6,314,557**	**$ 6,579,115**	**$ 7,112,970**	**$ 0**	**$ 7,112,970**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 5,758,996	$ 5,947,885	$ 6,470,803	$ 0	$ 6,470,803
Current Expenses	555,561	631,230	642,167	0	642,167
Equipment	0	0	0	0	0
Total	**$ 6,314,557**	**$ 6,579,115**	**$ 7,112,970**	**$ 0**	**$ 7,112,970**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 6,314,557	$ 6,579,115	$ 7,112,970	$ 0	$ 7,112,970
Total	**$ 6,314,557**	**$ 6,579,115**	**$ 7,112,970**	**$ 0**	**$ 7,112,970**

Administration

Program Description

The Administration program provides department-wide leadership and coordination. Included in the Administration budget for the Department of Human Resources is the City's Equal Opportunity (EO) Program. The EO Program serves as a resource to the executive and legislative leadership of the City. While the EO Officer and staff positions are administratively assigned to the Department of Human Resources, the program operates independently across all organizational levels, activities and functions within the City. The EO Program responsibilities include monitoring compliance with federal, state and city laws dealing with employment discrimination as well as those addressing discrimination in the delivery of programs and services of the City. In addition to the EO Program, the Administration program includes the Enterprise Resource Planning (ERP) Branch that manages and executes the Human Resources functions of the City's ERP Project.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	13.00	13.00	13.00	0.00	13.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.25	3.25	3.25	0.00	3.25
Total	**16.25**	**16.25**	**16.25**	**0.00**	**16.25**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,109,642	$ 1,158,662	$ 1,304,379	$ 0	$ 1,304,379
Current Expenses	134,201	83,741	85,712	0	85,712
Equipment	0	0	0	0	0
Total	**$ 1,243,843**	**$ 1,242,403**	**$ 1,390,091**	**$ 0**	**$ 1,390,091**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 1,243,843	$ 1,242,403	$ 1,390,091	$ 0	$ 1,390,091
Total	**$ 1,243,843**	**$ 1,242,403**	**$ 1,390,091**	**$ 0**	**$ 1,390,091**

Employment and Personnel Services

Program Description

This program plans, develops and administers the City's recruitment, examination and employment services programs; recruits personnel for City jobs; evaluates candidates' qualifications and suitability for public employment; develops and administers examinations to establish eligible lists; refers names of qualified candidates to fill departmental personnel functions; researches and develops new personnel programs; supports, coordinates, and oversees compliance with the City's drug and alcohol testing programs; oversees compliance efforts related to Fair Labor Standards and information privacy; administers the City's employee recognition programs; administers audit and employee records management activities; coordinates the promulgation of personnel rules; and assists departments in resolving problems in recruitment, examinations, selection, placement, personnel transactions, benefits and related matters.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	26.00	26.00	26.00	0.00	26.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.38	0.38	0.38	0.00	0.38
Total	**26.38**	**26.38**	**26.38**	**0.00**	**26.38**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,724,810	$ 1,773,717	$ 1,902,742	$ 0	$ 1,902,742
Current Expenses	123,890	200,324	200,324	0	200,324
Equipment	0	0	0	0	0
Total	**$ 1,848,700**	**$ 1,974,041**	**$ 2,103,066**	**$ 0**	**$ 2,103,066**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 1,848,700	$ 1,974,041	$ 2,103,066	$ 0	$ 2,103,066
Total	**$ 1,848,700**	**$ 1,974,041**	**$ 2,103,066**	**$ 0**	**$ 2,103,066**

Classification and Pay

Program Description

This program plans, develops and administers classification and pay plans; conducts classification reviews and prepares and revises class specifications; recommends pricing for newly established classes; researches and recommends classification and pay practices; participates in state-wide meetings on repricing review activities and surveys, and in collective bargaining pay and repricing negotiations; develops salary and benefit adjustment recommendations for excluded managerial employees; and advises departments on personnel implications of reorganizations, reassignment of work, creation of new classes, and related matters.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	10.00	10.00	10.00	0.00	10.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**10.00**	**10.00**	**10.00**	**0.00**	**10.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 654,706	$ 693,096	$ 769,572	$ 0	$ 769,572
Current Expenses	7,415	10,970	12,241	0	12,241
Equipment	0	0	0	0	0
Total	**$ 662,121**	**$ 704,066**	**$ 781,813**	**$ 0**	**$ 781,813**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 662,121	$ 704,066	$ 781,813	$ 0	$ 781,813
Total	**$ 662,121**	**$ 704,066**	**$ 781,813**	**$ 0**	**$ 781,813**

Industrial Safety and Workers' Compensation

Program Description

This program is responsible for the administration of a City-wide safety and accident prevention program to comply with the Hawaii Occupational Safety and Health Law and the City's self-insured workers' compensation program which is managed in accordance with the Hawaii Workers' Compensation Law.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	20.00	20.00	20.00	0.00	20.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**20.00**	**20.00**	**20.00**	**0.00**	**20.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,269,665	$ 1,244,894	$ 1,342,620	$ 0	$ 1,342,620
Current Expenses	19,666	21,400	23,495	0	23,495
Equipment	0	0	0	0	0
Total	**$ 1,289,331**	**$ 1,266,294**	**$ 1,366,115**	**$ 0**	**$ 1,366,115**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 1,289,331	$ 1,266,294	$ 1,366,115	$ 0	$ 1,366,115
Total	**$ 1,289,331**	**$ 1,266,294**	**$ 1,366,115**	**$ 0**	**$ 1,366,115**

Labor Relations and Training

Program Description

This program plans, develops and administers the City's labor relations, personnel development and training programs; administers collective bargaining agreements; participates in collective bargaining negotiations; conducts Steps 2 and 3 grievance hearings; advocates arbitration cases; and assists departments with personnel management, contract administration, performance, discipline, and training issues.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	13.00	13.00	12.00	0.00	12.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.50	3.50	3.50	0.00	3.50
Total	**16.50**	**16.50**	**15.50**	**0.00**	**15.50**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,000,173	$ 1,077,516	$ 1,151,490	$ 0	$ 1,151,490
Current Expenses	270,389	314,795	320,395	0	320,395
Equipment	0	0	0	0	0
Total	**$ 1,270,562**	**$ 1,392,311**	**$ 1,471,885**	**$ 0**	**$ 1,471,885**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 1,270,562	$ 1,392,311	$ 1,471,885	$ 0	$ 1,471,885
Total	**$ 1,270,562**	**$ 1,392,311**	**$ 1,471,885**	**$ 0**	**$ 1,471,885**

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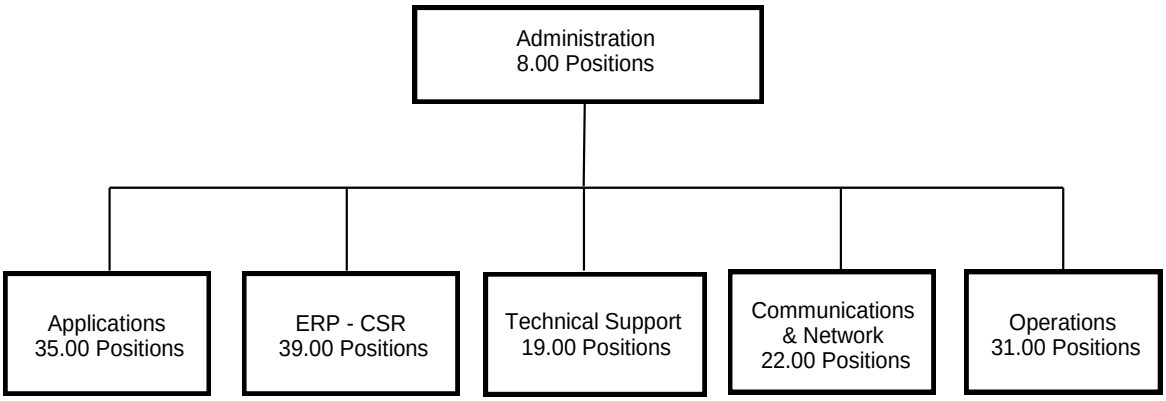
Department of Information Technology

DEPARTMENT OF INFORMATION TECHNOLOGY (DIT) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.



Department of Information Technology

Roles and Responsibilities

The Department of Information Technology (DIT) plans, directs and coordinates the implementation of the City's information technology program, excluding those systems maintained by semi-autonomous agencies created by ordinance. DIT sets and enforces citywide technology and data security standards and policies. In addition, the department provides technical expertise in computer and communications technologies to all branches of city government and assists the Mayor with promoting a technology industry in the City and County of Honolulu.

Spending to Make a Difference

- Deployment of Lokahi, a centralized Intelligent Operations Center which provides integration of Workflows and Data across the Enterprise. The system coordinates activities in the Public Realm, Tracks Assets and Infrastructure, and provides Public Safety agencies with visibility to Public Safety information with video in 2D and 3D. Lokahi provides real time monitoring and is a powerful Policy and Research tool. It provides Performance Management and can ingest data from External sources.
- Continue to deploy New P-25 Radio System to increase reliability, performance, and resiliency to the City's Radio system while cutting cost to operate dual radio systems.
- Deploy New Fare Collection system for Bus and Rail.
- Deploy new Application Protocol Interface (API) Management tools for Application Security, Stability and Agility.
- Continue to deploy new Time and Attendance system to replace outdated system for better accuracy and documentation.
- Develop new Motor Vehicle and Driver's License system.

Budget Highlights

- Department's current expenses budget for FY2019 reflects a modest decrease as compared to FY2018. However, the overall budget shows an increase primarily due to increased software maintenance costs, upgrades to various computer systems, Citywide network, and consulting services required for our CHERPS and computer security areas. Salary and benefit increases primarily due to mandated collective bargaining contract terms.

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	150.00	152.00	152.00	0.00	152.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	5.00	2.00	2.00	0.00	2.00
Total	**155.00**	**154.00**	**154.00**	**0.00**	**154.00**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Administration	$ 12,994,112	$ 11,396,768	$ 9,570,632	$ 640,742	$ 10,211,374
Applications	2,379,011	2,175,670	2,257,902	0	2,257,902
Operations	1,308,442	1,328,795	1,477,854	0	1,477,854
Technical Support	1,521,158	1,358,828	1,211,103	0	1,211,103
ERP-CSR	2,360,455	2,470,321	2,574,813	7,152	2,581,965
Communications and Network	949,678	1,145,835	1,242,091	0	1,242,091
Total	**$ 21,512,856**	**$ 19,876,217**	**$ 18,334,395**	**$ 647,894**	**$ 18,982,289**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 9,105,773	$ 9,062,509	$ 9,385,889	$ 7,152	$ 9,393,041
Current Expenses	11,328,772	9,688,708	8,948,506	240,742	9,189,248
Equipment	1,078,311	1,125,000	0	400,000	400,000
Total	**$ 21,512,856**	**$ 19,876,217**	**$ 18,334,395**	**$ 647,894**	**$ 18,982,289**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 19,978,384	$ 19,416,047	$ 17,844,298	$ 647,894	$ 18,492,192
Sewer Fund	250,033	286,228	303,395	0	303,395
Liquor Commission Fund	63,012	64,466	69,276	0	69,276
Refuse Genl Operating Acct -SWSF	55,312	57,168	59,616	0	59,616
Special Projects Fund	1,166,115	0	0	0	0
Federal Grants Fund	0	52,308	57,810	0	57,810
Total	**$ 21,512,856**	**$ 19,876,217**	**$ 18,334,395**	**$ 647,894**	**$ 18,982,289**

Administration

Program Description

The Administration program manages and directs the department's administrative policies, procedures and plans. The activity is responsible for managing and ensuring compliance with all policies in the acquisition of equipment, software and supplies; developing and monitoring contracts for purchases and the maintenance of computer equipment and software; coordinating the annual budget preparation and administration of approved budgets; billing for data processing services; vendor contract agreements; accounts payable; transacting all departmental personnel matters; and providing centralized clerical services for all divisions within the department; and other administrative matters.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**8.00**	**8.00**	**8.00**	**0.00**	**8.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 587,029	$ 599,692	$ 640,462	$ 0	$ 640,462
Current Expenses	11,328,772	9,672,076	8,930,170	240,742	9,170,912
Equipment	1,078,311	1,125,000	0	400,000	400,000
Total	**$ 12,994,112**	**$ 11,396,768**	**$ 9,570,632**	**$ 640,742**	**$ 10,211,374**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 11,827,997	$ 11,396,768	$ 9,570,632	$ 640,742	$ 10,211,374
Special Projects Fund	1,166,115	0	0	0	0
Total	**$ 12,994,112**	**$ 11,396,768**	**$ 9,570,632**	**$ 640,742**	**$ 10,211,374**

Applications

Program Description

The Applications program performs computer systems applications development and support, and coordinates the efforts between the department and user agencies as it relates to applications development, database administration, enterprise software license administration and contract negotiation, internet/intranet web content management, mobile computing, cloud computing, application quality and information services.

This activity conducts feasibility studies; performs system analysis, design and development; performs systems testing, user training and detailed documentation of the developed applications; maintains implemented systems; provides file conversion support; provides database administration; and assistance to city departments in the procurement and implementation of vendor application software; negotiates enterprise GIS software license contract; provide GIS server administration support and performs project management functions for information technology project integration and implementation.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	35.00	35.00	35.00	0.00	35.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.00	0.00	0.00	0.00	0.00
Total	**37.00**	**35.00**	**35.00**	**0.00**	**35.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 2,379,011	$ 2,175,670	$ 2,257,902	$ 0	$ 2,257,902
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 2,379,011**	**$ 2,175,670**	**$ 2,257,902**	**$ 0**	**$ 2,257,902**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 2,379,011	$ 2,175,670	$ 2,257,902	$ 0	$ 2,257,902
Total	**$ 2,379,011**	**$ 2,175,670**	**$ 2,257,902**	**$ 0**	**$ 2,257,902**

Operations

Program Description

The Operations program plans, administers, coordinates and executes the central and remote computer system operations of the City's computer facilities located islandwide. This is a 24 hour per day x 365 day per year operation.

This activity performs enterprise scanning and shredding; develops and maintains document controls to assure accuracy of data processed; develops computer schedules of production data processing tasks; routes documents and reports to and from users; coordinates software and hardware changes via a change management system; maintains offsite storage of all production datasets; develops and maintains disaster recovery planning for computer systems; manages a centralized help desk call center; coordinates the activities of support technicians; and operates, controls and maintains the computer equipment and network at the City's data centers.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	31.00	31.00	31.00	0.00	31.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**31.00**	**31.00**	**31.00**	**0.00**	**31.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,308,442	$ 1,312,163	$ 1,459,518	$ 0	$ 1,459,518
Current Expenses	0	16,632	18,336	0	18,336
Equipment	0	0	0	0	0
Total	**$ 1,308,442**	**$ 1,328,795**	**$ 1,477,854**	**$ 0**	**$ 1,477,854**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 1,308,442	$ 1,276,487	$ 1,420,044	$ 0	$ 1,420,044
Federal Grants Fund	0	52,308	57,810	0	57,810
Total	**$ 1,308,442**	**$ 1,328,795**	**$ 1,477,854**	**$ 0**	**$ 1,477,854**

Technical Support

Program Description

The Technical Support program serves as the technical advisor internal to the Department of Information Technology and external to all City's departments and agencies. It provides technical support for the planning, installation and operations of citywide computer services, storage devices, electronic mail, internet and intranet activities/transactions, access control and alarm monitoring systems (ACAMS).

The Technical Support program also plans, installs, administers, supports and maintains systems hardware and software for the mainframe, x86 servers and storage area networks; monitors capacity and manages upgrades; trains applications and operations staffs in the use of systems software; and prepares reports on systems usage and capacity requirements.

The Technical Support program is responsible to ensure the protection, security and integrity of the City's valuable information resources. To that end, the program formulates, implements, and enforces policies and procedures in the monitoring and prevention of intended and unintended attack of the City's information systems.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	22.00	19.00	19.00	0.00	19.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	0.00	0.00	0.00	0.00
Total	**23.00**	**19.00**	**19.00**	**0.00**	**19.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,521,158	$ 1,358,828	$ 1,211,103	$ 0	$ 1,211,103
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 1,521,158**	**$ 1,358,828**	**$ 1,211,103**	**$ 0**	**$ 1,211,103**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 1,521,158	$ 1,358,828	$ 1,211,103	$ 0	$ 1,211,103
Total	**$ 1,521,158**	**$ 1,358,828**	**$ 1,211,103**	**$ 0**	**$ 1,211,103**

ERP-CSR

Program Description

The Enterprise Resource Planning – Computer Service Representative (ERP-CSR) program performs computer systems ERP design and support, and coordinates the efforts between the department and user agencies as it relates to ERP design, Financial, Budget, Human Resource, Timekeeping and Payroll technology information services, City desktop computing support and management.

This activity conducts feasibility studies; performs system analysis, design and configuration; performs systems testing, user training and detailed documentation of the designed ERP applications; maintains implemented systems; provides interfaces and reports; provides assistance to city departments in the technical implementation of Budget, Financial, Human Resource, Timekeeping and Payroll application software; and performs project management functions for ERP IT project integration and implementation. This program also handles the City's desktop computer hardware and software deployment; assists the user agencies to plan and coordinate their data processing goals; develop forms and workflows for internal processing; and provides Computer Services Representative support services.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	37.00	37.00	37.00	0.00	37.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.00	2.00	2.00	0.00	2.00
Total	**39.00**	**39.00**	**39.00**	**0.00**	**39.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 2,360,455	$ 2,470,321	$ 2,574,813	$ 7,152	$ 2,581,965
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 2,360,455**	**$ 2,470,321**	**$ 2,574,813**	**$ 7,152**	**$ 2,581,965**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 1,992,098	$ 2,062,459	$ 2,142,526	$ 7,152	$ 2,149,678
Sewer Fund	250,033	286,228	303,395	0	303,395
Liquor Commission Fund	63,012	64,466	69,276	0	69,276
Refuse Genl Operating Acct -SWSF	55,312	57,168	59,616	0	59,616
Total	**$ 2,360,455**	**$ 2,470,321**	**$ 2,574,813**	**$ 7,152**	**$ 2,581,965**

Communications and Network

Program Description

Serves as the infrastructure support division for first responder communications including the City & County of Honolulu Networks (wired and wireless), telephone systems, 700 MHz and 800 MHz radio, microwave, and related systems; responsible for the management of related technology and facilities, including buildings and towers; oversees all security access both physical and electronic to the various technology systems supported by DIT. Participates in strategic and tactical planning for the efficient and effective use of information resources in overall City operations. Evaluates plans and proposals from other governmental agencies (e.g. Federal, State and County) and public or quasi-public organizations for compatibility with City network systems.

Provides project management and directs project support staff of consultants and vendors who provide ongoing support to the 700 MHz, 800 MHz, Microwave, wireless, City-wide fiber network infrastructure and wireless systems. Functions include contract preparation and management to ensure compliance with the documented specific needs of the City related to networks, voice, servers and electronic storage components and systems.

Manages tower construction, fiber construction and wireless construction projects. Functions as technical advisor for fiber network infrastructure for the City's new construction projects.

Provides technical support and guidance to the City's public safety agencies in various operations and missions, such as Wireless Emergency 911.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	17.00	22.00	22.00	0.00	22.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**17.00**	**22.00**	**22.00**	**0.00**	**22.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 949,678	$ 1,145,835	$ 1,242,091	$ 0	$ 1,242,091
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 949,678**	**$ 1,145,835**	**$ 1,242,091**	**$ 0**	**$ 1,242,091**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 949,678	$ 1,145,835	$ 1,242,091	$ 0	$ 1,242,091
Total	**$ 949,678**	**$ 1,145,835**	**$ 1,242,091**	**$ 0**	**$ 1,242,091**

Department of Land Management

Department of Land Management

Roles and Responsibilities

The Department of Land Management (DLM) is responsible for protecting, developing, and managing City real property interests (except those under the jurisdiction of the Department of Parks and Recreation). These responsibilities include maintaining a perpetual inventory of all City real property interests, including all lands owned, leased, rented or controlled by the City. For property under the jurisdiction of other executive agencies, DLM acts in an advisory role to ensure best practices in land management are adhered to. For property not under the jurisdiction of other executive agencies, DLM will develop and implement land management plans, property management plans and conservation and stewardship plans. Most notably, DLM negotiates and reviews all real property transactions that would affect the City's inventory. This includes public-private partnership agreements, development agreements, purchase/sale agreements, leases, licenses, concessions and acquisitions funded by the Clean Water and Natural lands fund.

Spending to Make a Difference

- The Department of Land Management has been created to address the new responsibilities added by Chapter 18 of the Revised Charter of the City and County of Honolulu. Under the direction of the Director of the Department of Land Management, in FY2019, DLM will continue to develop and implement land and property management plans, and conservation and stewardship plans.

Budget Highlights

- Transfer of three positions from the Property Management Branch of the Department of Facility Maintenance, and the transfer of three positions from the Purchasing Division, Property Management and Disposal Branch of the Department of Budget and Fiscal Services, into the Department of Land Management. The transfer of positions will be effective at the beginning of FY2019.
- In FY2019 the interior renovation of 1902 Young Street will be completed. The completed interior will be developed into thirty (30) affordable studio apartments for individuals and couples who are experiencing homelessness or are at risk of becoming homeless.
- In FY2019 DLM will assume management of sixteen (16) modular units for the Farrington Highway Modular Homes Project in Waianae, Hawaii. These units will provide housing for families experiencing homeless or are on the verge of becoming homeless, with priority given to families with children attending area schools.
- In FY2019 DLM will complete the build-out of staff workspaces in the Municipal Reference Center building.
- In FY2019 DLM will assume management responsibility of 1506 Pi'ikoi St., 1727 S. Beretania St., 86-537 Halona Road, and Winston Hale in Chinatown in FY2019. These properties house a total of one hundred and eighty-seven (187) low income individuals (110 adults and 77 children).

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	0.00	22.00	28.00	0.00	28.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**22.00**	**28.00**	**0.00**	**28.00**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Administration	$ 0	$ 730,612	$ 1,285,386	$ 674,554	$ 1,959,940
Total	**$ 0**	**$ 730,612**	**$ 1,285,386**	**$ 674,554**	**$ 1,959,940**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 0	$ 722,832	$ 791,730	$ 2,000	$ 793,730
Current Expenses	0	7,780	493,656	672,554	1,166,210
Equipment	0	0	0	0	0
Total	**$ 0**	**$ 730,612**	**$ 1,285,386**	**$ 674,554**	**$ 1,959,940**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 0	$ 730,612	$ 1,120,910	$ 474,554	$ 1,595,464
Clean Water and Natural Lands Fund	0	0	164,476	0	164,476
Housing Development Special Fund	0	0	0	200,000	200,000
Total	**$ 0**	**$ 730,612**	**$ 1,285,386**	**$ 674,554**	**$ 1,959,940**

Administration

Program Description

The Department of Land Management was created when the electorate of Honolulu voted to pass Charter Amendment 8 during the 2016 General Election. This charter amendment established a department to manage all of the City and County of Honolulu's real estate interests and to negotiate real property transactions for the City. The Administration activity oversees, manages and provides administrative support to the Department of Land Management.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	0.00	22.00	28.00	0.00	28.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**22.00**	**28.00**	**0.00**	**28.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 0	$ 722,832	$ 791,730	$ 2,000	$ 793,730
Current Expenses	0	7,780	493,656	672,554	1,166,210
Equipment	0	0	0	0	0
Total	**$ 0**	**$ 730,612**	**$ 1,285,386**	**$ 674,554**	**$ 1,959,940**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 0	$ 730,612	$ 1,120,910	$ 474,554	$ 1,595,464
Clean Water and Natural Lands Fund	0	0	164,476	0	164,476
Housing Development Special Fund	0	0	0	200,000	200,000
Total	**$ 0**	**$ 730,612**	**$ 1,285,386**	**$ 674,554**	**$ 1,959,940**

Office of the Mayor

Office of the Mayor

Roles and Responsibilities

As the Chief Executive Officer of the City and County of Honolulu (City), the Mayor coordinates all administrative activities. The Mayor faithfully enforces the provisions of the Revised Charter of the City and County of Honolulu and all applicable laws and statutes; and provides leadership, vision and direction for City Administration.

Spending to Make a Difference

- Rail: 20 Miles, 21 Stations. Despite the rising costs, the construction of the rail system continues to progress and now spans from East Kapolei to Aloha Stadium; more than halfway of the minimum operating segment to Ala Moana. Increased funding for the project has been secured and the third of four legs is being constructed along with nine rail stations in the two completed legs. Testing of the rail cars has commenced, and transit-oriented development (TOD) plans have been completed around several rail stations.
- Investment in Infrastructure. In addition to the transformational rail project, the City is committed to improving existing infrastructure. The iconic Thomas Square and Ala Moana Beach Park are undergoing much needed improvements, as are other parks around the island. Massive road repaving continues in every part of Oahu along with a program to convert street lights to energy efficient LED fixtures. Plans have begun to convert all City buses from diesel to electric and a multi-year, massive upgrade of our wastewater system continues.
- Housing First. The City's Housing First initiative launched in 2015 has demonstrated continued positive results. The Housing First model places people experiencing homelessness directly into permanent housing and provides the supportive services necessary to help each individual remain housed. With an overall housing retention rate of 89%, the City continues to see the program's effectiveness in transforming lives of the chronic homeless.

Budget Highlights

- Moderate increase over FY2018 due to salary and current expense increases. Salary increases were granted in parity with collective bargaining and the Salary Commission resolutions. The Mayor's current expense budget is increasing to enable additional travel and contingency spending to further develop public and private sector relationships and encourage investment in Honolulu.

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	6.00	6.00	6.00	0.00	6.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**6.00**	**6.00**	**6.00**	**0.00**	**6.00**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Administration	$ 710,100	$ 676,722	$ 731,438	$ 0	$ 731,438
Contingency Fund	22,447	18,000	30,000	0	30,000
Total	**$ 732,547**	**$ 694,722**	**$ 761,438**	**$ 0**	**$ 761,438**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 639,983	$ 621,060	$ 658,758	$ 0	$ 658,758
Current Expenses	92,564	73,662	102,680	0	102,680
Equipment	0	0	0	0	0
Total	**$ 732,547**	**$ 694,722**	**$ 761,438**	**$ 0**	**$ 761,438**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 732,547	$ 694,722	$ 761,438	$ 0	$ 761,438
Total	**$ 732,547**	**$ 694,722**	**$ 761,438**	**$ 0**	**$ 761,438**

Administration

Program Description

This activity oversees city agencies, establishes policies and provides management direction for all executive departments.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	6.00	6.00	6.00	0.00	6.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**6.00**	**6.00**	**6.00**	**0.00**	**6.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 639,983	$ 621,060	$ 658,758	$ 0	$ 658,758
Current Expenses	70,117	55,662	72,680	0	72,680
Equipment	0	0	0	0	0
Total	**$ 710,100**	**$ 676,722**	**$ 731,438**	**$ 0**	**$ 731,438**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 710,100	$ 676,722	$ 731,438	$ 0	$ 731,438
Total	**$ 710,100**	**$ 676,722**	**$ 731,438**	**$ 0**	**$ 731,438**

Contingency Fund

Program Description

This activity, as established by Section 5-105 of the Revised Charter of the City and County of Honolulu 1973 (2000 ed.), provides a contingency fund to be expended for such public purposes as the Mayor deems proper.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 0	$ 0	$ 0	$ 0	$ 0
Current Expenses	22,447	18,000	30,000	0	30,000
Equipment	0	0	0	0	0
Total	**$ 22,447**	**$ 18,000**	**$ 30,000**	**$ 0**	**$ 30,000**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 22,447	$ 18,000	$ 30,000	$ 0	$ 30,000
Total	**$ 22,447**	**$ 18,000**	**$ 30,000**	**$ 0**	**$ 30,000**

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Office of the Managing Director

Office of the Managing Director

Roles and Responsibilities

As the lead manager for the City and County of Honolulu (City), the Managing Director oversees and evaluates the management and performance of all executive departments and agencies and prescribes the standards of administrative practices to be followed.

The Managing Director performs all the duties and functions required by the City Charter and provides guidance to departments in maintaining a safe and vibrant community.

Spending to Make a Difference

- Leading a Vibrant City. Under the Mayor's leadership, the Office of the Managing Director (MDO) responds to and addresses community issues, works on policy issues with the City Council, creates economic development opportunities and cultural activities, engages in and monitors community feedback at neighborhood board meetings, manages the executive agencies to ensure collaboration, fiscal responsibility and efficient operations, with an emphasis in providing excellent customer service.
- Improving City Processes. The MDO is leading a transformation in modernizing practices to improve processes around the City in an effort to improve efficiency and drive productivity. Process workflows are being automated and revamped, and there is a concerted effort to migrate from paper-based to digital systems. These improvements are being implemented by cross departmental teams.
- Training Our Future Leaders. The City is fortunate to have an experienced workforce, but the boomer generation is retiring in large numbers and this creates a gap in managerial experience. The MDO is working to develop training opportunities focused on leadership development.
- Planning for a Sustainable Future. With a focus on resilience and capacity building, while respecting and maintaining the cultural heritage of Honolulu, the MDO stimulates economic development opportunities for local businesses wishing to expand existing businesses, develop local and export markets and create new business opportunities. The goal is to improve the lives of Honolulu's residents through economic opportunities and community resilience while strengthening the unique character of Oahu's diverse communities.

Budget Highlights

- Increase over FY2018 due to staffing and current expense increases as the Managing Director's Office continues to implement Charter Amendment #7, which created the Office of Climate Change, Sustainability and Resiliency.

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	29.50	36.50	35.50	0.00	35.50
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	1.00	1.00
Total	**30.50**	**37.50**	**36.50**	**1.00**	**37.50**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
City Management	$ 2,230,010	$ 2,005,102	$ 1,994,105	$ 100,000	$ 2,094,105
Culture and the Arts	610,137	478,114	455,550	0	455,550
Office of Housing	531,613	161,242	183,924	0	183,924
Office of Climate Change, Sustainability and Resiliency	227,016	717,388	723,764	425,000	1,148,764
Total	**$ 3,598,776**	**$ 3,361,846**	**$ 3,357,343**	**$ 525,000**	**$ 3,882,343**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 2,238,795	$ 2,495,380	$ 2,693,982	$ 0	$ 2,693,982
Current Expenses	1,359,981	866,466	663,361	525,000	1,188,361
Equipment	0	0	0	0	0
Total	**$ 3,598,776**	**$ 3,361,846**	**$ 3,357,343**	**$ 525,000**	**$ 3,882,343**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 3,216,760	$ 3,163,846	$ 3,159,607	$ 525,000	$ 3,684,607
Special Projects Fund	382,016	198,000	197,736	0	197,736
Total	**$ 3,598,776**	**$ 3,361,846**	**$ 3,357,343**	**$ 525,000**	**$ 3,882,343**

City Management

Program Description

Provides funds for the Office of the Managing Director. Management and coordination of the executive agencies and the Office of Economic Development are funded through this program.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	21.50	21.50	21.50	0.00	21.50
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**22.50**	**22.50**	**22.50**	**0.00**	**22.50**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,702,110	$ 1,687,176	$ 1,758,420	$ 0	$ 1,758,420
Current Expenses	527,900	317,926	235,685	100,000	335,685
Equipment	0	0	0	0	0
Total	**$ 2,230,010**	**$ 2,005,102**	**$ 1,994,105**	**$ 100,000**	**$ 2,094,105**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 2,075,010	$ 2,005,102	$ 1,994,105	$ 100,000	$ 2,094,105
Special Projects Fund	155,000	0	0	0	0
Total	**$ 2,230,010**	**$ 2,005,102**	**$ 1,994,105**	**$ 100,000**	**$ 2,094,105**

Culture and the Arts

Program Description

The Mayor's Office of Culture and the Arts (MOCA) was created in 1971 after the passage of the Percent for Art law in 1967 that established the Art in City Buildings Program. MOCA promotes and increases awareness of the importance of arts and cultural heritages for the benefit of the people in the City and County of Honolulu. Through Culture and Arts Programs and a Collaborative Arts Program, MOCA provides opportunities for the development and exposure to culture and arts in all forms.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	6.00	6.00	5.00	0.00	5.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**6.00**	**6.00**	**5.00**	**0.00**	**5.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 255,913	$ 282,724	$ 263,280	$ 0	$ 263,280
Current Expenses	354,224	195,390	192,270	0	192,270
Equipment	0	0	0	0	0
Total	**$ 610,137**	**$ 478,114**	**$ 455,550**	**$ 0**	**$ 455,550**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 610,137	$ 478,114	$ 455,550	$ 0	$ 455,550
Total	**$ 610,137**	**$ 478,114**	**$ 455,550**	**$ 0**	**$ 455,550**

Office of Housing

Program Description

Established by the Council to ensure that agencies of the state and federal governments, private organizations, nonprofit groups, community organizations, and individuals will work in partnership to address issues regarding affordable housing, senior housing, special needs housing and homelessness.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	2.00	2.00	2.00	0.00	2.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**2.00**	**2.00**	**2.00**	**0.00**	**2.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 123,272	$ 121,092	$ 126,474	$ 0	$ 126,474
Current Expenses	408,341	40,150	57,450	0	57,450
Equipment	0	0	0	0	0
Total	**$ 531,613**	**$ 161,242**	**$ 183,924**	**$ 0**	**$ 183,924**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 531,613	$ 161,242	$ 183,924	$ 0	$ 183,924
Total	**$ 531,613**	**$ 161,242**	**$ 183,924**	**$ 0**	**$ 183,924**

Office of Climate Change, Sustainability and Resiliency

Program Description

The Office of Climate Change, Sustainability and Resiliency was created when the electorate of Honolulu voted to pass Charter Amendment 7 during the 2016 General Election. This charter amendment established an office whose purpose is to be the central point for gathering information and working with internal and external stakeholders on issues related to climate change, resiliency and sustainability. The office also serves the newly created, five member, Climate Change Commission.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	0.00	7.00	7.00	0.00	7.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	1.00	1.00
Total	**0.00**	**7.00**	**7.00**	**1.00**	**8.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 157,500	$ 404,388	$ 545,808	$ 0	$ 545,808
Current Expenses	69,516	313,000	177,956	425,000	602,956
Equipment	0	0	0	0	0
Total	**$ 227,016**	**$ 717,388**	**$ 723,764**	**$ 425,000**	**$ 1,148,764**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 0	$ 519,388	$ 526,028	$ 425,000	$ 951,028
Special Projects Fund	227,016	198,000	197,736	0	197,736
Total	**$ 227,016**	**$ 717,388**	**$ 723,764**	**$ 425,000**	**$ 1,148,764**

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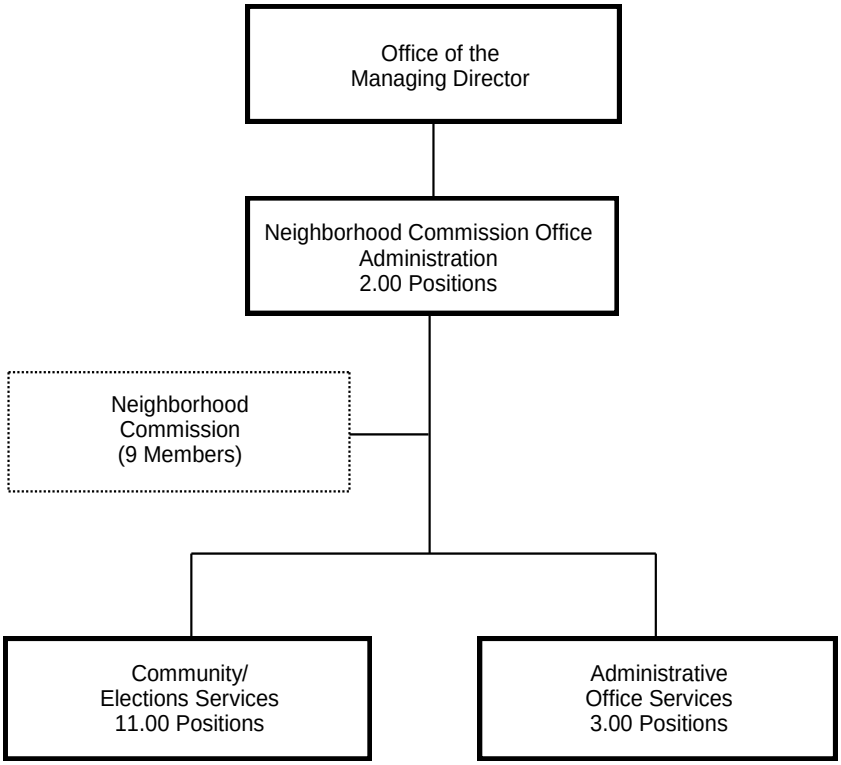
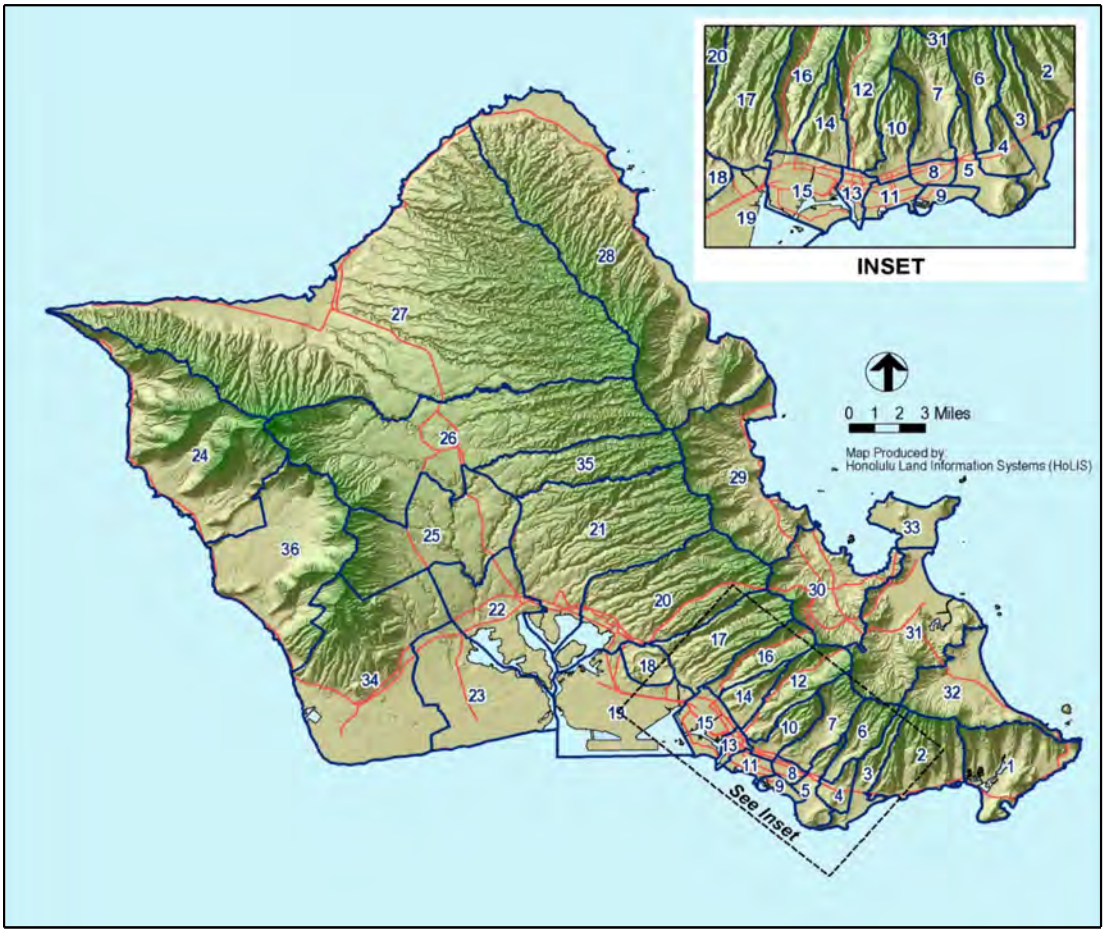
Neighborhood Commission

NEIGHBORHOOD COMMISSION OFFICE (NCO) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.



NEIGHBORHOOD COMMISSION OFFICE (NCO) NEIGHBORHOOD BOARDS BOUNDARIES



No.	NEIGHBORHOOD BOARD	No.	NEIGHBORHOOD BOARD	No.	NEIGHBORHOOD BOARD
1	HAWAII KAI	13	DOWNTOWN	25	MILILANI/WAIPIO/ MELEMANU
2	KULIOUOU-KALANI IKI	14	LILIHA/ALEWA/PUUNUI KAMEHAMEHA HEIGHTS	26	WAHIAWA-WHITMORE VILLAGE
3	WAIALAE-KAHALA	15	KALIHI-PALAMA	27	NORTH SHORE
4	KAIMUKI	16	KALIHI VALLEY	28	KOOLAULOA
5	DIAMOND HEAD/KAPAHULU/ ST. LOUIS HEIGHTS	17	MOANALUA (Not Formed)	29	KAHALUU
6	PALOLO	18	ALIAMANU/SALT LAKE/ FOSTER VILLAGE	30	KANEOHE
7	MANOA	19	AIRPORT (Not Formed)	31	KAILUA
8	MCCULLY/MOILIILI	20	AIEA	32	WAIMANALO
9	WAIKIKI	21	PEARL CITY	33	MOKAPU (Not Formed)
10	MAKIKI/LOWER PUNCHBOWL/ TANTALUS	22	WAIPAHU	34	MAKAKILO/KAPOLEI/ HONOKAI HALE
11	ALA MOANA/KAKAAKO	23	EWA	35	MILILANI MAUKA/ LAULANI VALLEY
12	NUUANU/PUNCHBOWL	24	WAIANAE COAST	36	NANAKULI-MAILI

Neighborhood Commission

Roles and Responsibilities

The Neighborhood Commission (the Commission), with assistance from the Neighborhood Commission Office (NCO), is responsible for the mandated ten-year review of the Neighborhood Plan. The Neighborhood Plan serves as the legal framework for the Neighborhood Board System. The mission of the Neighborhood Commission is to increase and assure effective citizen participation in government through the Neighborhood Board System.

The NCO provides staff support to the nine-member Neighborhood Commission and the Neighborhood Board System comprised of 33 neighborhood boards. NCO staff attends regular monthly meetings, produces meeting minutes, and provides proper public notice of all meetings of the Commission and the neighborhood boards.

Spending to Make a Difference

- Increase Participation in the Neighborhood Board Elections. Increase participation in the bi-annual Neighborhood Board Elections by creating creative advertising campaigns to reach all age groups and demographics. The Neighborhood Board System provides communities the unique ability to assure effective citizen participation in the decisions of government. The NCO will capitalize and improve the “on-line” voting system to increase voter turnout.
- Technology. Continually update and add to the Neighborhood Commission Office website to modernize digital interaction with citizens. The NCO website provides resources and info-graphics about the Neighborhood Board System as well as training resources for those interested in Sunshine Law and how meetings are run. The NCO will continue to improve communication and transparency by using social media tools.
- Community Outreach. Visit businesses, clubs and community groups to publicize the Neighborhood Board System with the goal of increasing citizen engagement. Host various community events to disseminate information, gain public input about the Neighborhood Board System, and to engage potential new board members. The NCO will also continue to participate at various community events island-wide to engage residents and other members of the public.
- Training. Develop training tools and informative memos for distribution to board members and make available to the public at-large. The NCO will continue to increase training & certification, by the National Association of Parliamentarians, for staff to improve the services provided to the boards.

Budget Highlights

- Substantial increase from FY2018 due to Neighborhood Board Elections being held biennially in odd numbered years.

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	16.00	16.00	15.00	0.00	15.00
Temporary FTE	0.00	0.00	1.00	0.00	1.00
Contract FTE	1.00	0.00	0.00	0.00	0.00
Total	**17.00**	**16.00**	**16.00**	**0.00**	**16.00**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Neighborhood Commission	$ 999,789	$ 721,428	$ 893,405	$ 0	$ 893,405
Total	**$ 999,789**	**$ 721,428**	**$ 893,405**	**$ 0**	**$ 893,405**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 556,160	$ 575,128	$ 601,935	$ 0	$ 601,935
Current Expenses	443,629	146,300	291,470	0	291,470
Equipment	0	0	0	0	0
Total	**$ 999,789**	**$ 721,428**	**$ 893,405**	**$ 0**	**$ 893,405**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 999,789	$ 721,428	$ 893,405	$ 0	$ 893,405
Total	**$ 999,789**	**$ 721,428**	**$ 893,405**	**$ 0**	**$ 893,405**

Neighborhood Commission

Program Description

The Neighborhood Commission Office (NCO) provides administrative and technical support services to the Neighborhood Commission, 33 neighborhood boards, and the city administration.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	16.00	16.00	15.00	0.00	15.00
Temporary FTE	0.00	0.00	1.00	0.00	1.00
Contract FTE	1.00	0.00	0.00	0.00	0.00
Total	**17.00**	**16.00**	**16.00**	**0.00**	**16.00**

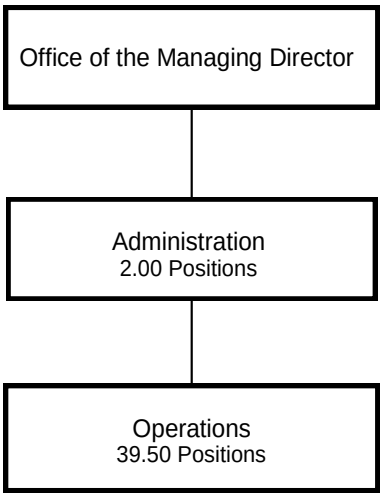
CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 556,160	$ 575,128	$ 601,935	$ 0	$ 601,935
Current Expenses	443,629	146,300	291,470	0	291,470
Equipment	0	0	0	0	0
Total	**$ 999,789**	**$ 721,428**	**$ 893,405**	**$ 0**	**$ 893,405**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 999,789	$ 721,428	$ 893,405	$ 0	$ 893,405
Total	**$ 999,789**	**$ 721,428**	**$ 893,405**	**$ 0**	**$ 893,405**

Royal Hawaiian Band

ROYAL HAWAIIAN BAND (RHB) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.



Royal Hawaiian Band

Departmental Role and Responsibilities

The Royal Hawaiian Band represents the City at public events, including regular concerts, official ceremonies, special programs and parades with the music and dance of Hawaii.

Spending to Make a Difference

Maintain a high standard of musical performance and efficiently manage the resources of the band.

- Provide expanded musical services to different segments of the community through a variety of programs.
- Promote the City and County of Honolulu through concerts, tours and recordings, which feature the music and dance of Hawaii.
- Expanded performances for the elderly at hospitals, nursing homes, adult day care facilities, retirement facilities and community senior programs.
- Promote and perpetuate the Hawaiian culture through the performance of traditional Hawaiian music and dance.
- Continuation of an annual Holiday season show production featuring guest artists and dancers.

Budget Highlights

- Increase over FY2018 due to the modest expansion of core services. Increases in service to the elderly in conjunction with the mayor's initiative of an age friendly city.
- Modest salary increase due to the current collective bargaining agreement.

Royal Hawaiian Band

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	40.00	40.00	40.00	0.00	40.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.50	1.50	1.50	0.00	1.50
Total	**41.50**	**41.50**	**41.50**	**0.00**	**41.50**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Royal Hawaiian Band	$ 2,306,603	$ 2,248,503	$ 2,363,826	$ 0	$ 2,363,826
Total	**$ 2,306,603**	**$ 2,248,503**	**$ 2,363,826**	**$ 0**	**$ 2,363,826**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 2,160,047	$ 2,094,803	$ 2,220,326	$ 0	$ 2,220,326
Current Expenses	140,056	145,200	130,500	0	130,500
Equipment	6,500	8,500	13,000	0	13,000
Total	**$ 2,306,603**	**$ 2,248,503**	**$ 2,363,826**	**$ 0**	**$ 2,363,826**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 2,305,403	$ 2,248,503	$ 2,363,826	$ 0	$ 2,363,826
Special Projects Fund	1,200	0	0	0	0
Total	**$ 2,306,603**	**$ 2,248,503**	**$ 2,363,826**	**$ 0**	**$ 2,363,826**

Royal Hawaiian Band

Program Description

This activity provides music in concerts and parades for official governmental functions and at public venues for residents and visitors.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	40.00	40.00	40.00	0.00	40.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.50	1.50	1.50	0.00	1.50
Total	**41.50**	**41.50**	**41.50**	**0.00**	**41.50**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 2,160,047	$ 2,094,803	$ 2,220,326	$ 0	$ 2,220,326
Current Expenses	140,056	145,200	130,500	0	130,500
Equipment	6,500	8,500	13,000	0	13,000
Total	**$ 2,306,603**	**$ 2,248,503**	**$ 2,363,826**	**$ 0**	**$ 2,363,826**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 2,305,403	$ 2,248,503	$ 2,363,826	$ 0	$ 2,363,826
Special Projects Fund	1,200	0	0	0	0
Total	**$ 2,306,603**	**$ 2,248,503**	**$ 2,363,826**	**$ 0**	**$ 2,363,826**

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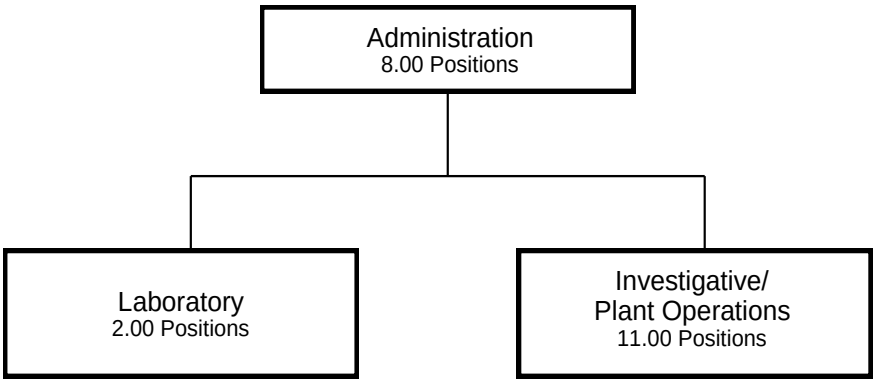
Department of the Medical Examiner

DEPARTMENT OF THE MEDICAL EXAMINER (MED) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.



Department of the Medical Examiner

Roles and Responsibilities

The Department of the Medical Examiner (MED) is responsible for investigating any death occurring on O'ahu by violence, accident or suicide, or suddenly when the decedent was in apparent good health or had not recently been treated by a physician, while in custody, within twenty-four hours of admission to a hospital, or in any suspicious or unusual manner. The purpose of such investigations is to discover, document and preserve the medical, anatomic and/or evidentiary findings that will allow the Department to determine the cause and manner of death, identify the deceased, help adjudicate an individual's guilt or innocence in courts of law, determine or exclude contributory or causative factors to the death, and provide expert testimony in criminal and civil litigation. MED also provides education and research assistance to local and national medical, legal, academic and law enforcement organizations and communities.

Spending to Make a Difference

- The movement of eight Investigator positions and one supervisor position from Bargaining Units 3 and 4, respectively, to Bargaining Unit 13 and associated reorganization of the Investigator section will improve work efficiency and effectiveness with reduced turn-around time for completed autopsy work.

Budget Highlights

- Four additional positions: two Medico Legal Investigators, a Prosector Assistant, and a Medical Records Technician, are being proposed to improve overall operations and reduce public complaints.
- The reclassification of the Medical Examiner's Investigator positions to Medico Legal Investigators will result in salary and benefit increases commensurate with training, experience, and job performance.
- Procurement of priority equipment including the replacement of a microscope is proposed.

Department of the Medical Examiner

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	19.00	20.00	20.00	4.00	24.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.50	1.00	1.00	0.00	1.00
Total	**19.50**	**21.00**	**21.00**	**4.00**	**25.00**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Investigation of Deaths	$ 1,958,899	$ 2,176,361	$ 2,041,638	$ 172,398	$ 2,214,036
Total	**$ 1,958,899**	**$ 2,176,361**	**$ 2,041,638**	**$ 172,398**	**$ 2,214,036**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,561,312	$ 1,730,276	$ 1,493,188	$ 172,398	$ 1,665,586
Current Expenses	375,848	446,085	484,950	0	484,950
Equipment	21,739	0	63,500	0	63,500
Total	**$ 1,958,899**	**$ 2,176,361**	**$ 2,041,638**	**$ 172,398**	**$ 2,214,036**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 1,958,899	$ 2,176,361	$ 2,041,638	$ 172,398	$ 2,214,036
Total	**$ 1,958,899**	**$ 2,176,361**	**$ 2,041,638**	**$ 172,398**	**$ 2,214,036**

Investigation of Deaths

Program Description

This activity brings expert and independent medical evaluation to deaths that are of concern to the health, safety and welfare of the community as a whole by investigating the circumstances of any death within the jurisdiction of the Department. Jurisdictional deaths are those occurring by violence, accident or suicide, or suddenly when in apparent good health, or when not recently treated by a physician, while in custody, within twenty-four hours of admission to a hospital, or in any suspicious or unusual manner. This activity includes interview of witnesses, examination and documentation of the death scene, researching information in the field and in an office setting, and conducting postmortem and laboratory examinations that culminate in the issuance of a report setting forth the cause and manner of death.

Expert medicolegal testimony is provided in depositions, preliminary hearings, grand jury inquiries and at trial.

Identification of human remains and differentiation from non-human remains is also performed.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	19.00	20.00	20.00	4.00	24.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.50	1.00	1.00	0.00	1.00
Total	**19.50**	**21.00**	**21.00**	**4.00**	**25.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,561,312	$ 1,730,276	$ 1,493,188	$ 172,398	$ 1,665,586
Current Expenses	375,848	446,085	484,950	0	484,950
Equipment	21,739	0	63,500	0	63,500
Total	**$ 1,958,899**	**$ 2,176,361**	**$ 2,041,638**	**$ 172,398**	**$ 2,214,036**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 1,958,899	$ 2,176,361	$ 2,041,638	$ 172,398	$ 2,214,036
Total	**$ 1,958,899**	**$ 2,176,361**	**$ 2,041,638**	**$ 172,398**	**$ 2,214,036**

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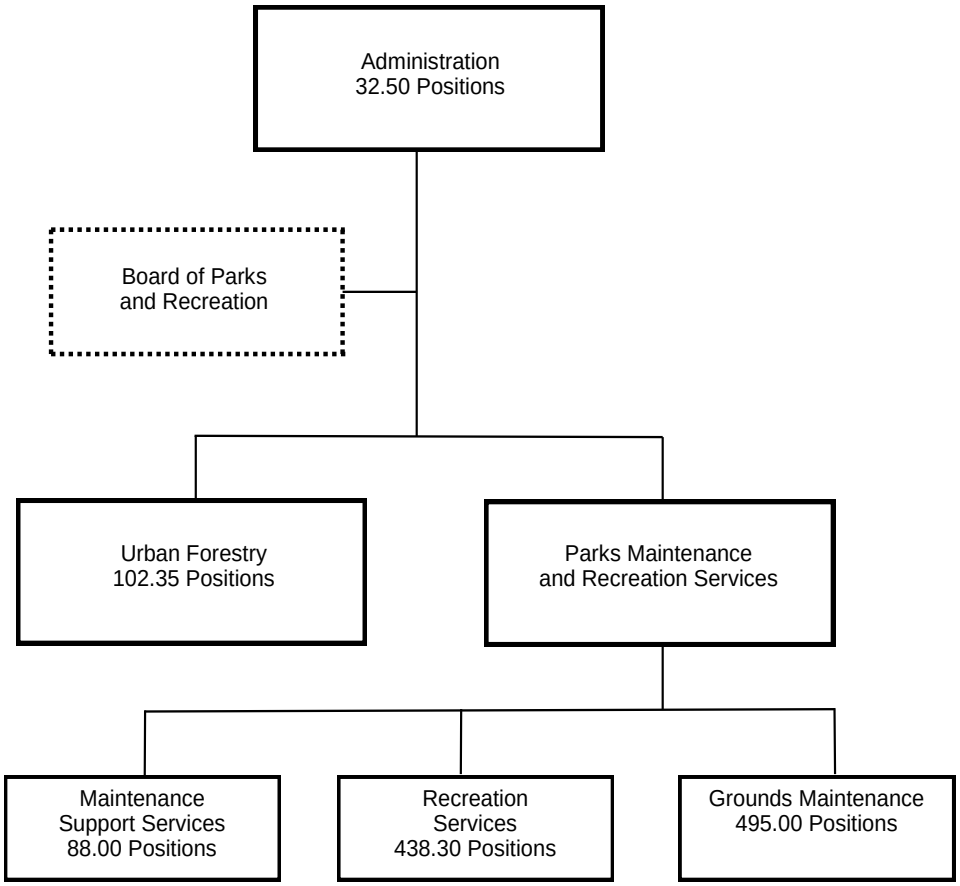
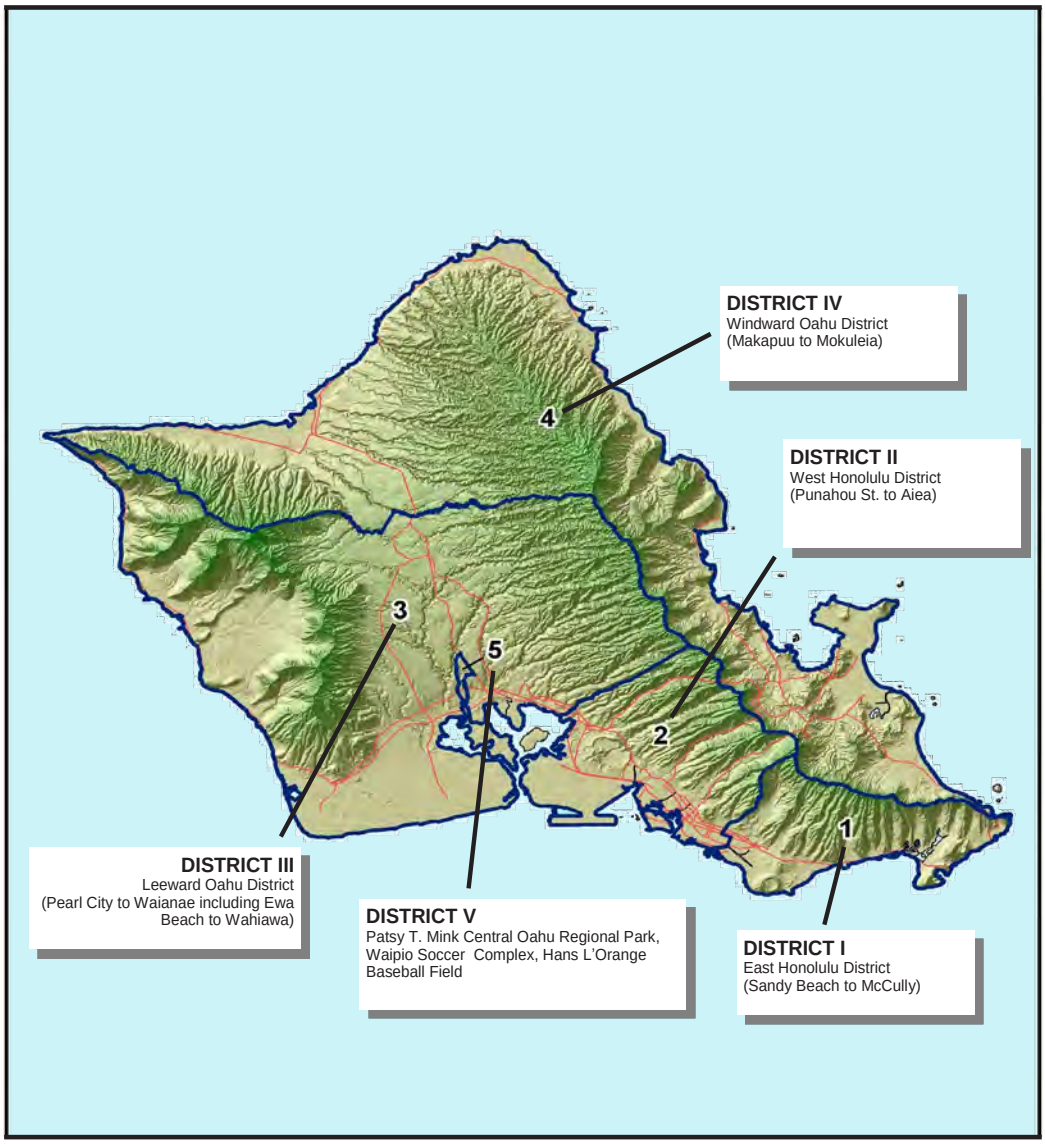
Department of Parks and Recreation

DEPARTMENT OF PARKS AND RECREATION (DPR) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.



DEPARTMENT OF PARKS AND RECREATION
(DPR)
ISLANDWIDE PARK SYSTEM



TOTAL NUMBER OF PARKS AND RECREATION AREAS: 396

Including:	36	Regional Parks and District Parks
	60	Beach Parks
	185	Mini, Urban, Neighborhood, Community, and Miscellaneous Parks
	2	Nature Parks and Preserves
	5	Botanical Gardens
	11	Community Gardens (1,265 plots)
	90	Beach Access Right-of-Ways
	7	Malls

Department of Parks and Recreation

Roles and Responsibilities

The Department of Parks and Recreation (DPR) maintains and operates parks and recreational facilities under city jurisdiction; develops and implements programs for cultural, recreational and other leisure-time activities; beautifies city streets, parks and recreational facilities, including planting, trimming, and maintaining of shade trees and hedges; and maintains and operates the City's botanical and community gardens.

The Department also provides a wide range of recreational facilities and services that are readily available to all ages, and promotes the history and the multi-ethnic culture of Hawaii; protects historic, cultural, and archaeological resources on our properties; and fosters the visual and performing arts.

Spending to Make a Difference

- Continue with high impact maintenance projects to extend renovation of comfort stations, re-surfacing of sports courts, and refurbishment of play apparatus systems.
- Complete and implement short and long range park and recreational program strategic plan based on completion of the 2016-2017 park needs assessment survey.

Budget Highlights

- Modest increase over FY2018 due to expansion of core services to meet the demands of improving and maintaining park facilities. Salary and benefit increases primarily due to mandated collective bargaining contract terms.
- 59.8 FTE positions have been deactivated to reflect a more accurate picture of the number of positions the department has to deliver services.
- The addition of four (4) positions to monitor and assist with compliance of park rules and regulations island wide.
- The addition of one (1) Safety Specialist I position to conduct safety inspections at all park and recreation facilities island wide.
- Beginning in FY2016 through FY2018 DPR has received a total of approximately $8.8 million to support the Mayor's Kakou for the Parks initiative. The FY2019 budget proposes approximately $3.5 million to continue supporting this initiative through maintenance projects.
- $150,000 for LED bulbs and fixtures at various parks that is intended to reduce the frequency of replacing lights and ultimately saving money.

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	897.10	922.70	914.70	5.00	919.70
Temporary FTE	4.15	3.65	4.65	0.00	4.65
Contract FTE	231.40	229.80	229.80	0.00	229.80
Total	**1,132.65**	**1,156.15**	**1,149.15**	**5.00**	**1,154.15**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Administration	$ 2,028,815	$ 2,540,662	$ 2,337,480	$ 48,948	$ 2,386,428
Urban Forestry Program	10,721,871	11,032,207	11,218,659	0	11,218,659
Maintenance Support Services	7,244,561	7,729,131	8,290,022	0	8,290,022
Recreation Services	21,350,042	22,383,697	23,392,754	0	23,392,754
Grounds Maintenance	31,945,633	33,241,799	34,685,132	270,216	34,955,348
Total	**$ 73,290,922**	**$ 76,927,496**	**$ 79,924,047**	**$ 319,164**	**$ 80,243,211**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 43,787,712	$ 45,222,820	$ 47,083,321	$ 169,164	$ 47,252,485
Current Expenses	29,267,173	31,383,676	31,715,726	150,000	31,865,726
Equipment	236,037	321,000	1,125,000	0	1,125,000
Total	**$ 73,290,922**	**$ 76,927,496**	**$ 79,924,047**	**$ 319,164**	**$ 80,243,211**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 69,826,319	$ 72,424,086	$ 75,247,936	$ 319,164	$ 75,567,100
Highway Beautification Fund	609,993	610,000	610,000	0	610,000
Hanauma Bay Nature Preserve Fund	2,517,525	3,289,010	3,563,998	0	3,563,998
Patsy T. Mink Central Oahu Regional Park Fund	109,629	209,800	209,800	0	209,800
Waipio Peninsula Soccer Park Fund	56,016	87,100	112,100	0	112,100
Special Projects Fund	48,382	0	0	0	0
Federal Grants Fund	123,058	307,500	180,213	0	180,213
Total	**$ 73,290,922**	**$ 76,927,496**	**$ 79,924,047**	**$ 319,164**	**$ 80,243,211**

Administration

Program Description

The Administration directs the overall management, maintenance and operations of the City's park system and respective Division programs and services. It provides staff and clerical services in personnel, professional development, safety, planning, purchasing, budgetary and organizational management; conducts research relating to resolving management issues; administers the agency's property control, supply and equipment inventory; coordinates administrative reporting activities; monitors and submits correspondence to City Council and State Legislature on behalf of the Department, maintains the updates of Park Rules and Regulations as necessary and administers the issuance of permits for use of parks and recreational facilities and in coordination with the Honolulu Police Department enforces park rules and regulations.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	31.00	32.00	32.00	1.00	33.00
Temporary FTE	0.50	0.50	0.50	0.00	0.50
Contract FTE	2.00	0.00	0.00	0.00	0.00
Total	**33.50**	**32.50**	**32.50**	**1.00**	**33.50**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,848,498	$ 1,906,742	$ 1,662,495	$ 48,948	$ 1,711,443
Current Expenses	180,317	633,920	605,985	0	605,985
Equipment	0	0	69,000	0	69,000
Total	**$ 2,028,815**	**$ 2,540,662**	**$ 2,337,480**	**$ 48,948**	**$ 2,386,428**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 1,984,434	$ 2,540,662	$ 2,337,480	$ 48,948	$ 2,386,428
Special Projects Fund	44,381	0	0	0	0
Total	**$ 2,028,815**	**$ 2,540,662**	**$ 2,337,480**	**$ 48,948**	**$ 2,386,428**

Urban Forestry Program

Program Description

The Urban Forestry activity manages the botanical garden and horticulture programs. The Honolulu Botanical Gardens encompass 650 acres including the Foster, Lili`uokalani, Koko Crater, Ho`omaluhia, and Wahiawa Botanical Gardens. The Community Gardening Program and other gardening-related recreational, environmental, and cultural public programs are also part of this unit. The horticulture programs plant, prune, trim, water, and maintain shade trees, palms, and other plants along public roadways, parks and malls; keep street lights, power lines, traffic control devices, and rights-of-way free of imposing branches; grow plants for beautification projects and public gardens; grow and maintain ornamental plants for use in government offices and at city-sponsored events; and conduct a developmental and testing program for plant materials useful for the programs. The Exceptional Trees Program is also part of this unit.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	99.00	99.00	98.00	0.00	98.00
Temporary FTE	1.85	1.85	2.85	0.00	2.85
Contract FTE	1.50	1.50	2.50	0.00	2.50
Total	**102.35**	**102.35**	**103.35**	**0.00**	**103.35**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 4,540,062	$ 4,486,637	$ 4,732,959	$ 0	$ 4,732,959
Current Expenses	6,136,107	6,224,570	6,056,700	0	6,056,700
Equipment	45,702	321,000	429,000	0	429,000
Total	**$ 10,721,871**	**$ 11,032,207**	**$ 11,218,659**	**$ 0**	**$ 11,218,659**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 10,104,196	$ 10,402,207	$ 10,588,659	$ 0	$ 10,588,659
Highway Beautification Fund	609,993	610,000	610,000	0	610,000
Hanauma Bay Nature Preserve Fund	7,682	20,000	20,000	0	20,000
Total	**$ 10,721,871**	**$ 11,032,207**	**$ 11,218,659**	**$ 0**	**$ 11,218,659**

Maintenance Support Services

Program Description

The Maintenance Support Services (MSS) Program is responsible for providing minor repair and/or replacement services to department's park buildings, ground facilities and equipment island-wide. The trades program, the mainstay in maintaining and repairing an aging inventory of facilities, diligently works to maintain buildings to an acceptable level. The work program, which contracts out work projects, is an integral part of the maintenance program. MSS provides heavy construction equipment support, utility crew support and a chemical unit that provides fertilizing, herbicide, and vector control to all parks. MSS also responds to emergency repair calls on park properties (plumbing, carpentry).

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	84.00	88.00	88.00	0.00	88.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**84.00**	**88.00**	**88.00**	**0.00**	**88.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 3,696,418	$ 3,995,634	$ 4,317,700	$ 0	$ 4,317,700
Current Expenses	3,548,143	3,733,497	3,882,322	0	3,882,322
Equipment	0	0	90,000	0	90,000
Total	**$ 7,244,561**	**$ 7,729,131**	**$ 8,290,022**	**$ 0**	**$ 8,290,022**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 7,203,561	$ 7,619,131	$ 8,230,022	$ 0	$ 8,230,022
Hanauma Bay Nature Preserve Fund	41,000	110,000	60,000	0	60,000
Total	**$ 7,244,561**	**$ 7,729,131**	**$ 8,290,022**	**$ 0**	**$ 8,290,022**

Recreation Services

Program Description

The Recreation Services activity plans, organizes, conducts, provides and promotes recreational and community services for all segments of the population on Oahu. This unit provides direct recreational services to the public through citywide, district and community programs involving cultural, recreational and other leisure time activities and special events.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	210.90	212.50	208.50	0.00	208.50
Temporary FTE	1.00	0.50	0.50	0.00	0.50
Contract FTE	224.90	225.30	224.30	0.00	224.30
Total	**436.80**	**438.30**	**433.30**	**0.00**	**433.30**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 14,707,557	$ 15,366,583	$ 16,239,208	$ 0	$ 16,239,208
Current Expenses	6,617,795	7,017,114	7,153,546	0	7,153,546
Equipment	24,690	0	0	0	0
Total	**$ 21,350,042**	**$ 22,383,697**	**$ 23,392,754**	**$ 0**	**$ 23,392,754**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 19,312,372	$ 19,855,400	$ 20,797,013	$ 0	$ 20,797,013
Hanauma Bay Nature Preserve Fund	1,910,611	2,220,797	2,408,528	0	2,408,528
Patsy T. Mink Central Oahu Regional Park Fund	0	0	7,000	0	7,000
Special Projects Fund	4,001	0	0	0	0
Federal Grants Fund	123,058	307,500	180,213	0	180,213
Total	**$ 21,350,042**	**$ 22,383,697**	**$ 23,392,754**	**$ 0**	**$ 23,392,754**

Grounds Maintenance

Program Description

The Grounds Maintenance activity provides grounds keeping, custodial and maintenance services to all parks and recreation facilities on the island of Oahu.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	472.20	491.20	488.20	4.00	492.20
Temporary FTE	0.80	0.80	0.80	0.00	0.80
Contract FTE	3.00	3.00	3.00	0.00	3.00
Total	**476.00**	**495.00**	**492.00**	**4.00**	**496.00**

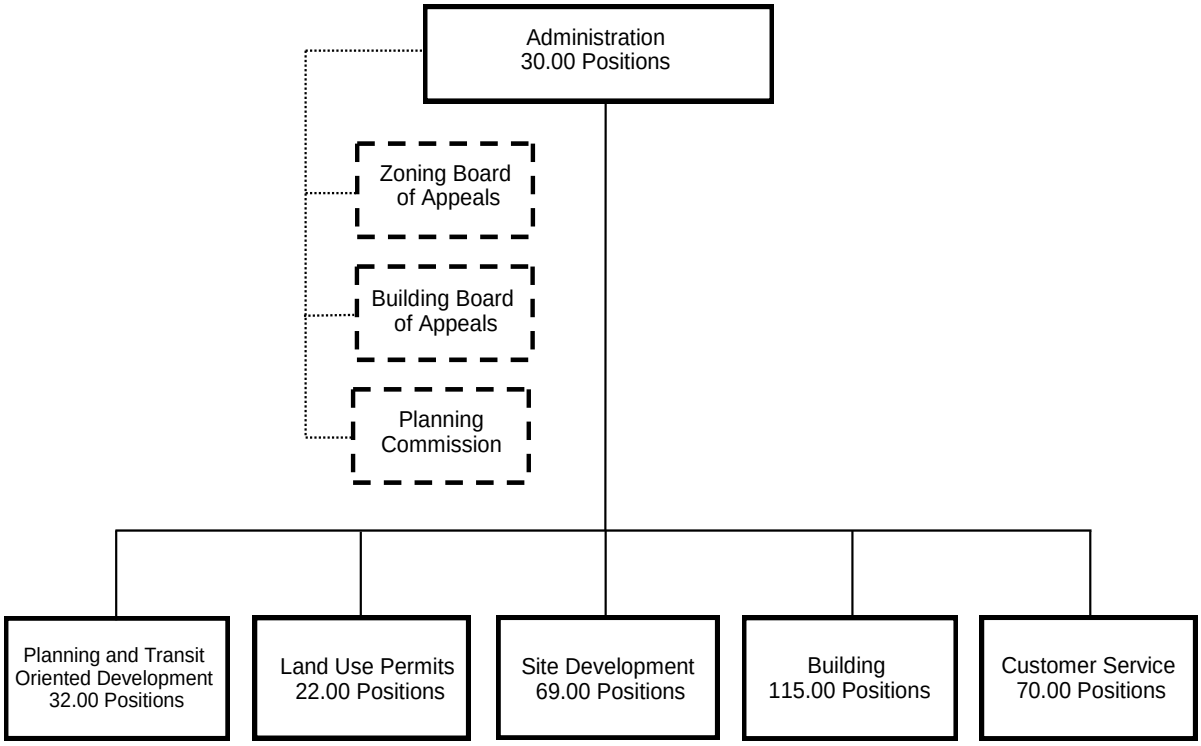
CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 18,995,177	$ 19,467,224	$ 20,130,959	$ 120,216	$ 20,251,175
Current Expenses	12,784,811	13,774,575	14,017,173	150,000	14,167,173
Equipment	165,645	0	537,000	0	537,000
Total	**$ 31,945,633**	**$ 33,241,799**	**$ 34,685,132**	**$ 270,216**	**$ 34,955,348**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 31,221,756	$ 32,006,686	$ 33,294,762	$ 270,216	$ 33,564,978
Hanauma Bay Nature Preserve Fund	558,232	938,213	1,075,470	0	1,075,470
Patsy T. Mink Central Oahu Regional Park Fund	109,629	209,800	202,800	0	202,800
Waipio Peninsula Soccer Park Fund	56,016	87,100	112,100	0	112,100
Total	**$ 31,945,633**	**$ 33,241,799**	**$ 34,685,132**	**$ 270,216**	**$ 34,955,348**

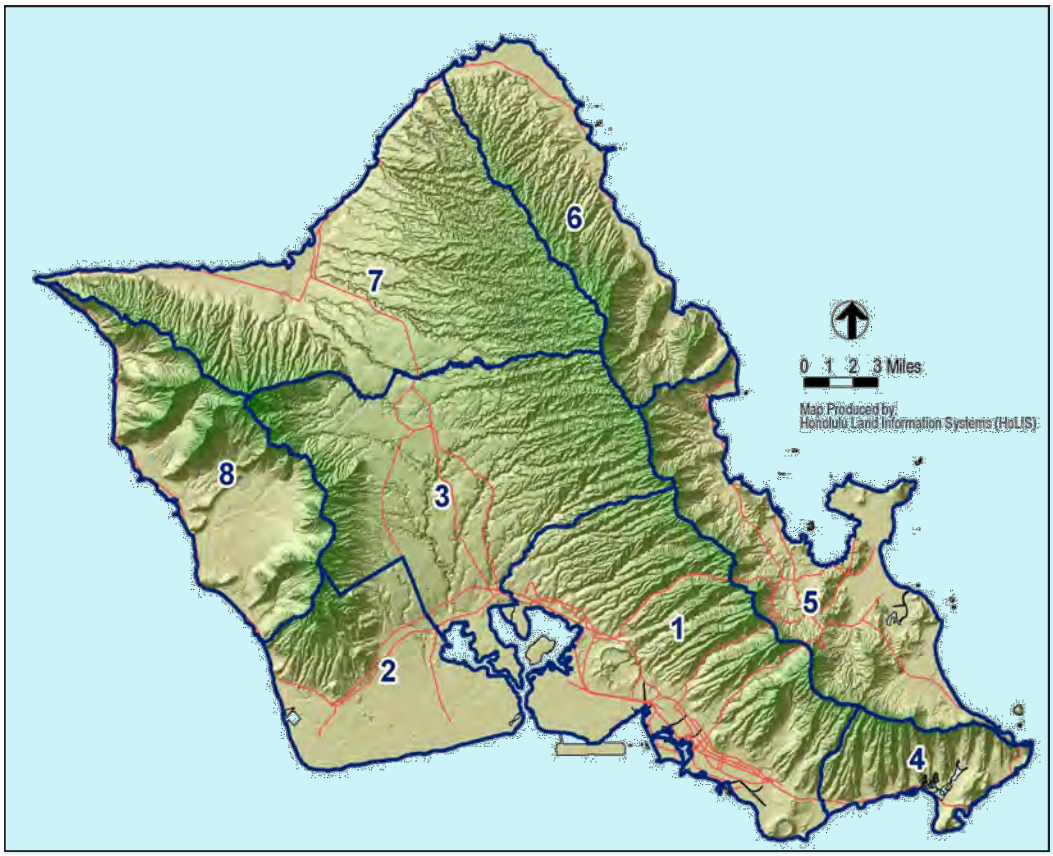
Department of Planning and Permitting

DEPARTMENT OF PLANNING AND PERMITTING (DPP) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.



DEPARTMENT OF PLANNING AND PERMITTING
(DPP)
DEVELOPMENT PLAN AREAS



1 PRIMARY URBAN CENTER

2 EWA

3 CENTRAL OAHU

4 EAST HONOLULU

5 KOOLAUPOKO

6 KOOLAULOA

7 NORTH SHORE

8 WAIANAE

Department of Planning and Permitting

Role and Responsibilities

The Department of Planning and Permitting is responsible for the City's long-range and community planning efforts and for the administration and enforcement of various permits required for the development and use of land. It is also responsible for the administration and enforcement of various codes pertaining to the construction of buildings and for the administration and enforcement of various city standards and regulations pertaining to infrastructure requirements.

Spending to Make a Difference

- Transit Oriented Development – Public and private investment in TOD will result in increased private sector development throughout the rail corridor, increasing the affordable and workforce housing supply and property tax revenues. On-going tasks include business and community outreach; finalizing and adopting Neighborhood TOD Plans; leading catalytic project implementation; creating a TOD financial toolkit; coordinating targeted infrastructure investments; assisting in implementing the island-wide affordable housing strategy; collaborating with state and federal agencies; and developing TOD supportive policies and projects.
- Planning – Development of Important Agricultural Lands (IAL) Maps for submittal to City Council and State Land Use Commission for adoption, as required by State Law. Also, the adoption of General Plan Updates and Finalizing Year 2040 population, housing and employment projections.
- Land Use Permits – Updating the Land Use Ordinance to create a new TOD Special District and islandwide requirements for bicycle storage. Revising the Interim Planned Development-Permit to support creative, catalytic redevelopment along the rail corridor. The focus will be on adopting clear and effective regulations that provide robust TOD development.
- Building – Updating the Building Code for building, electrical, plumbing, housing, and energy codes that are required to be updated in this cycle. Staffing is being filled to review and inspect building permits for requirements mandated by the City's National Pollutant Discharge Elimination System (NPDES) Permit.
- Customer Service – Develop residential permit procedures within our Permit Issuance branch regarding permit reviews, issuance of Accessory Dwelling Units, along with the implementation of One Time Reviews. Increase the types of permits that can be issued online. Updating and improving e-plan service to applicants.
- Site Development Division – Improving the subdivision dedication process. Also filling positions to review and inspect trenching and grubbing permits for requirements mandated by the City's National Pollutant Discharge Elimination System (NPDES) Permit.

Budget Highlights

- Slight increase over FY2018 in current expenses which includes an increased NPDES contract cost.
- Contract positions added in Customer Services and Building Administration to provide internship opportunities for college students.
- Salary and benefit increases primarily due to mandated collective bargaining contracts.
- Adding funds to implement the City's Affordable Housing Initiative program and reporting software.
- Increased funding in Land Use Permits for Phase II of the City's Land Use Ordinance review and revision.

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	315.00	334.00	335.00	0.00	335.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	4.00	4.00	4.00	3.00	7.00
Total	**319.00**	**338.00**	**339.00**	**3.00**	**342.00**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Administration	$ 3,641,032	$ 4,845,266	$ 6,006,003	$ 81,042	$ 6,087,045
Site Development	3,849,614	3,932,407	4,296,889	0	4,296,889
Land Use Permits	1,271,763	1,457,889	1,646,512	0	1,646,512
Planning	3,310,556	2,781,774	2,653,858	125,000	2,778,858
Customer Service	3,212,893	3,203,617	3,595,182	67,620	3,662,802
Building	5,711,580	5,845,833	6,043,883	39,474	6,083,357
Total	**$ 20,997,438**	**$ 22,066,786**	**$ 24,242,327**	**$ 313,136**	**$ 24,555,463**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 17,224,057	$ 17,185,927	$ 18,477,957	$ 188,136	$ 18,666,093
Current Expenses	3,773,381	4,880,859	5,764,370	125,000	5,889,370
Equipment	0	0	0	0	0
Total	**$ 20,997,438**	**$ 22,066,786**	**$ 24,242,327**	**$ 313,136**	**$ 24,555,463**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 17,472,168	$ 18,344,424	$ 20,179,682	$ 313,136	$ 20,492,818
Highway Fund	2,608,939	2,667,330	2,836,319	0	2,836,319
Sewer Fund	914,458	1,055,032	1,226,326	0	1,226,326
Special Projects Fund	1,873	0	0	0	0
Total	**$ 20,997,438**	**$ 22,066,786**	**$ 24,242,327**	**$ 313,136**	**$ 24,555,463**

Administration

Program Description

This program plans, directs, and coordinates the activities of the Department of Planning and Permitting (DPP). It provides administrative service activities for the department, including personnel management, budget preparation, and fiscal management. The Honolulu Land Information System (HoLIS), which is part of the administration program, is responsible for the management of the City's Geographic Information System (GIS) and the associated tabular data bases. It oversees the operations that maintain, protect, store and utilize geospatial data in support of citywide programs and projects. HoLIS maintains, edits, and updates the City's multipurpose cadastre and land records base maps. It produces maps and other geo-spatial data products for city departments and programs. HoLIS provides coordination and technical support in the development and design of GIS applications and software programs. It also coordinates GIS data distribution and public access programs.

HoLIS is also responsible for managing and supporting the technical operations of the department's Automated Permit Tracking and Management System (AutoPermits). The AutoPermits program, commonly referred to as POSSE, enhances methods for processing development permits, and effectively identifies the status of permit applications in the review process. This includes services to modify and update permit tracking work flows, to modify application information content, and to generate permit production reports. Integration of scanned documents and the development of the department's internet customer services are also being managed by HoLIS. This past year, the department introduced the new ePlans program to replace or minimize the submittal of paper plans with the permit applications that will allow for the review and approval of the plans electronically. The program has been moving forward and training for staff and users are continuing.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	29.00	30.00	31.00	0.00	31.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**29.00**	**30.00**	**31.00**	**0.00**	**31.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,814,897	$ 1,759,388	$ 1,908,203	$ 81,042	$ 1,989,245
Current Expenses	1,826,135	3,085,878	4,097,800	0	4,097,800
Equipment	0	0	0	0	0
Total	**$ 3,641,032**	**$ 4,845,266**	**$ 6,006,003**	**$ 81,042**	**$ 6,087,045**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 3,569,697	$ 4,653,666	$ 5,746,939	$ 81,042	$ 5,827,981
Sewer Fund	69,462	191,600	259,064	0	259,064
Special Projects Fund	1,873	0	0	0	0
Total	**$ 3,641,032**	**$ 4,845,266**	**$ 6,006,003**	**$ 81,042**	**$ 6,087,045**

Site Development

Program Description

The Site Development Division administers and enforces subdivision and grading ordinances, drainage regulations, and the National Flood Insurance Program on Oahu, and sets standards and regulates infrastructure requirements for site development. It also processes applications for subdivisions, reviews construction plans for subdivisions and improvements by private developers within City right-of-ways and easements, and conducts site inspections to ensure compliance with approved plans and City standards. The Division's responsibilities extend to new development of roads, drainage and sewer systems, street lights and signs, traffic signals, and pavement markings. The Division also processes and issues permits for both public and private projects for grading, excavation in City streets, and sewer and storm drain connections, and reviews various land development and building permit applications for adequacy of infrastructure. The Division is tasked with a portion of the City's National Pollutant Discharge Elimination System (NPDES) permit responsibilities.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	63.00	69.00	69.00	0.00	69.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**63.00**	**69.00**	**69.00**	**0.00**	**69.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 3,637,414	$ 3,658,429	$ 4,017,739	$ 0	$ 4,017,739
Current Expenses	212,200	273,978	279,150	0	279,150
Equipment	0	0	0	0	0
Total	**$ 3,849,614**	**$ 3,932,407**	**$ 4,296,889**	**$ 0**	**$ 4,296,889**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 395,679	$ 401,645	$ 493,308	$ 0	$ 493,308
Highway Fund	2,608,939	2,667,330	2,836,319	0	2,836,319
Sewer Fund	844,996	863,432	967,262	0	967,262
Total	**$ 3,849,614**	**$ 3,932,407**	**$ 4,296,889**	**$ 0**	**$ 4,296,889**

Land Use Permits

Program Description

The Land Use Permits Division (LUPD) administers the Land Use Ordinance (LUO) and all regulations pertaining to land use within the City and County of Honolulu. It reviews and prepares amendments to the LUO as required, coordinates interpretations of the LUO, and reviews and processes all LUO regulated land use permits. In addition, the division administers the Special Management Area (SMA) and Shoreline Setback Ordinances for the City, and processes all required SMA Permits, shoreline setback variances and permits for minor shoreline structures. It also processes requests for affordable housing exemptions under HRS Chapter 201H-38.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	21.00	21.00	21.00	0.00	21.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	**22.00**	**22.00**	**22.00**	**0.00**	**22.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,271,713	$ 1,342,689	$ 1,434,412	$ 0	$ 1,434,412
Current Expenses	50	115,200	212,100	0	212,100
Equipment	0	0	0	0	0
Total	**$ 1,271,763**	**$ 1,457,889**	**$ 1,646,512**	**$ 0**	**$ 1,646,512**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 1,271,763	$ 1,457,889	$ 1,646,512	$ 0	$ 1,646,512
Total	**$ 1,271,763**	**$ 1,457,889**	**$ 1,646,512**	**$ 0**	**$ 1,646,512**

Planning

Program Description

The Planning Division is responsible for the preparation, evaluation and revision of the Oahu General Plan and long-range regional development plans. It processes applications for State land use boundary amendments for parcels equal to or less than 15 acres, and represents the City before the Land Use Commission for amendments larger than 15 acres. It also processes applications for Public Infrastructure Map amendments, zone changes, zoning district boundary amendments, and State Special Use Permits. The division monitors compliance with unilateral agreement conditions associated with zone changes, including affordable housing requirements. In addition, it develops community-based special area plans, prepares an annual report on current status of land use; and provides projections of population, housing, visitor units and employment for City and State land use and infrastructure planning. It provides land use and population planning assistance to the Oahu Metropolitan Planning Organization (OMPO). The division partners with the Census Bureau in revising Census geography for the county and in improving data coverage for national census purposes. The division provides special tabulations of the decennial census data as well as data from the annual American Community Survey to assist with local planning and grant application purposes. It assists infrastructure agencies in the preparation of functional plans consistent with land use plans and adopted population growth benchmark figures.

The Transit Oriented Development (TOD) Division is responsible for guiding the development around the City's proposed rail stations and route that is being built by the Honolulu Authority for Rapid Transportation (HART). TOD is also responsible for working with the City's legacy communities to promote their development consistent with their historical foundation.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	31.00	31.00	31.00	0.00	31.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	**32.00**	**32.00**	**32.00**	**0.00**	**32.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 2,026,710	$ 1,979,089	$ 2,057,158	$ 0	$ 2,057,158
Current Expenses	1,283,846	802,685	596,700	125,000	721,700
Equipment	0	0	0	0	0
Total	**$ 3,310,556**	**$ 2,781,774**	**$ 2,653,858**	**$ 125,000**	**$ 2,778,858**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 3,310,556	$ 2,781,774	$ 2,653,858	$ 125,000	$ 2,778,858
Total	**$ 3,310,556**	**$ 2,781,774**	**$ 2,653,858**	**$ 125,000**	**$ 2,778,858**

Customer Service

Program Description

The Customer Service division is responsible for various services and functions that involve “front line” interaction with the public. It operates the consolidated permit counter which is responsible for handling customer inquiries, processing minor permits over the counter, receiving permit applications for review and collecting permit fees. It also operates a consolidated permit records center which maintains the department’s various historical and current property and permit records. The Customer Service Division receives and processes all complaints, and inspects to ensure the compliance of existing buildings, structures, vacant lots, and sidewalks for the purpose of eliminating unsafe and substandard conditions, and to administer the civil fine program.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	68.00	68.00	68.00	0.00	68.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.00	2.00	2.00	2.00	4.00
Total	**70.00**	**70.00**	**70.00**	**2.00**	**72.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 3,092,002	$ 3,017,199	$ 3,434,682	$ 67,620	$ 3,502,302
Current Expenses	120,891	186,418	160,500	0	160,500
Equipment	0	0	0	0	0
Total	**$ 3,212,893**	**$ 3,203,617**	**$ 3,595,182**	**$ 67,620**	**$ 3,662,802**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 3,212,893	$ 3,203,617	$ 3,595,182	$ 67,620	$ 3,662,802
Total	**$ 3,212,893**	**$ 3,203,617**	**$ 3,595,182**	**$ 67,620**	**$ 3,662,802**

Building

Program Description

The Building Program is responsible for the administration and enforcement of the building, electrical, plumbing, building energy efficiency and housing codes. It reviews permit applications, plans, specifications, and calculations in conjunction with the issuance of building, relocation, and sign permits. The division inspects buildings, structures, sidewalks, and driveways under construction for compliance with approved plans and pertinent codes.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	103.00	115.00	115.00	0.00	115.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	1.00	1.00
Total	**103.00**	**115.00**	**115.00**	**1.00**	**116.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 5,381,321	$ 5,429,133	$ 5,625,763	$ 39,474	$ 5,665,237
Current Expenses	330,259	416,700	418,120	0	418,120
Equipment	0	0	0	0	0
Total	**$ 5,711,580**	**$ 5,845,833**	**$ 6,043,883**	**$ 39,474**	**$ 6,083,357**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 5,711,580	$ 5,845,833	$ 6,043,883	$ 39,474	$ 6,083,357
Total	**$ 5,711,580**	**$ 5,845,833**	**$ 6,043,883**	**$ 39,474**	**$ 6,083,357**

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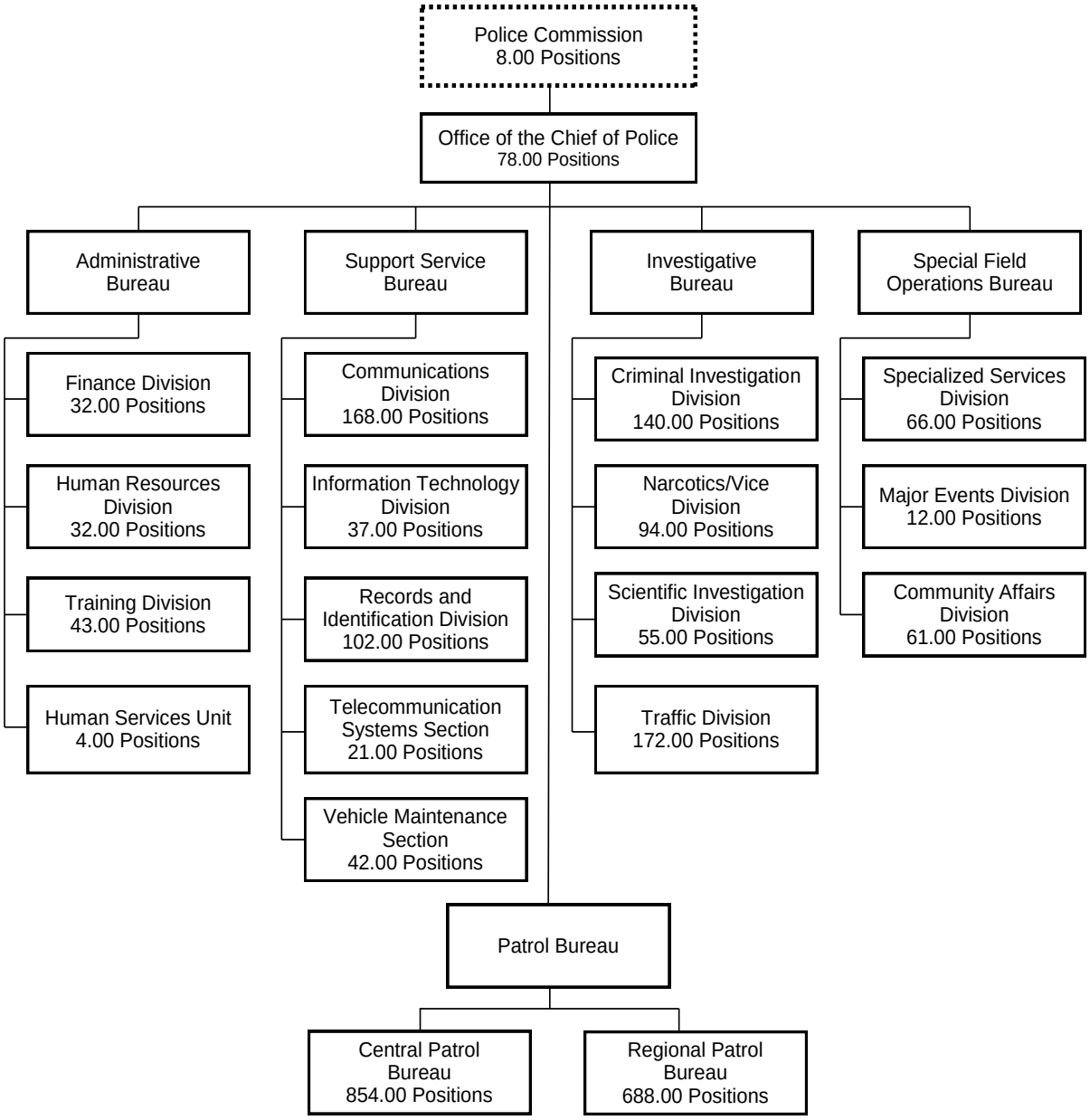
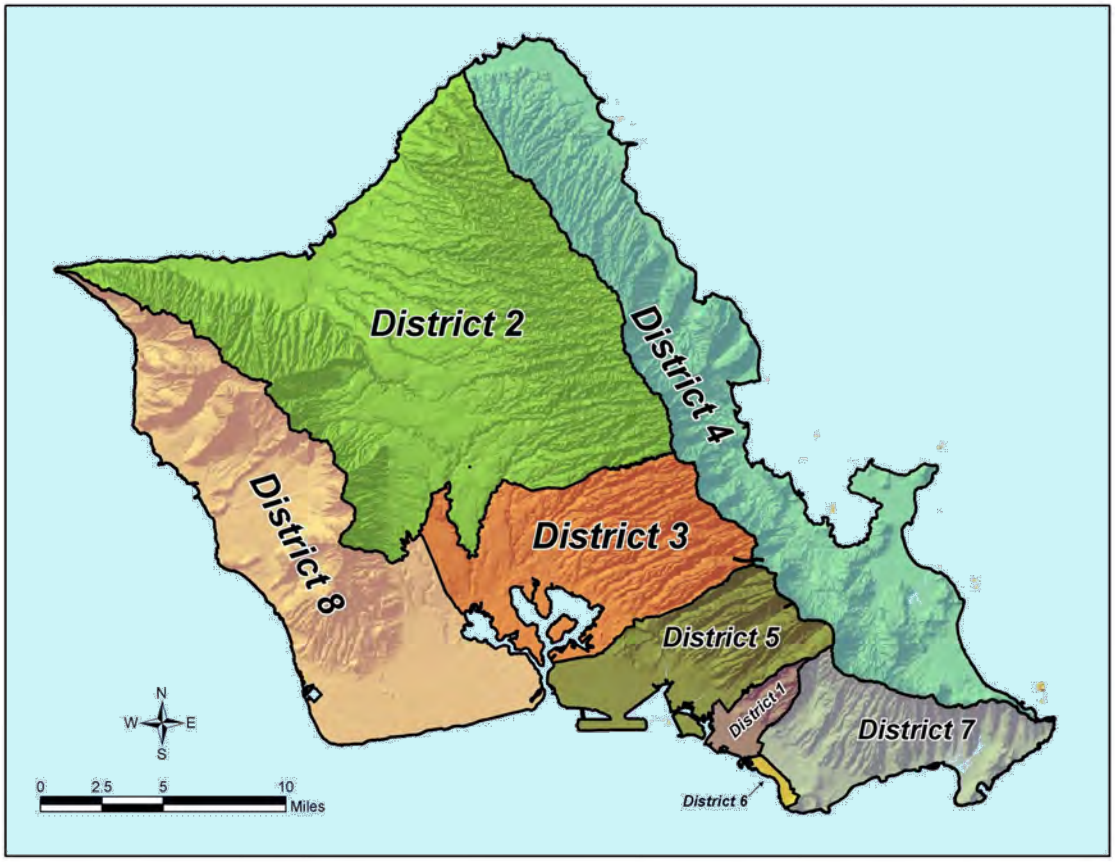
Honolulu Police Department

HONOLULU POLICE DEPARTMENT (HPD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.



HONOLULU POLICE DEPARTMENT
(HPD)
PATROL DISTRICTS



	DISTRICT	POPULATION	% OF TOTAL	SQ. MILES	OFFICERS AUTHORIZED	BEATS
1	CENTRAL HONOLULU	83,700	8%	7.6	243	24
2	WAHIAWA	118,000	12%	204	129	13
3	PEARL CITY	168,400	17%	64.8	151	17
4	KANEOHE	137,400	14%	126.9	187	22
5	KALIHI	142,300	14%	39.7	197	23
6	WAIKIKI	26,400	3%	1.3	145	13
7	EAST HONOLULU	160,100	16%	40.4	151	26
8	WAIANAE/KAPOLEI	156,300	16%	114.7	207	20

Honolulu Police Department

Roles and Responsibilities

The Honolulu Police Department is responsible for the preservation of the public peace, prevention of crime, detection and apprehension of law offenders, protection of the rights of persons and property, and enforcement of federal and state laws and city ordinances and regulations.

Spending to Make a Difference

The Honolulu Police Department has identified specific strategic outcomes for the Fiscal Year 2019. The Honolulu Police Department goals are commensurate with Mayor Caldwell's vision of providing a higher level of customer service to the public. The areas of focus include, but are not limited to:

- Reduction of Property Crimes (Especially Burglary 1st Cases). Enhance the partnership between detectives, crime reduction units, and patrol officers through the active investigation of property crimes. This includes follow-up contact with the victims to possibly obtain additional leads on their cases and improve customer service by assuring victims that their case is being thoroughly investigated. The Crime Analysis Unit (Criminal Investigation Division) will provide intelligence reports regarding burglary, unauthorized entry into a motor vehicle, and theft incidents. Greater emphasis will be placed on burglary in the first degree offenses due to the invasive nature of these cases.
- Traffic Safety Initiatives. Each patrol district and the Traffic Division will participate in the "Take 30 for Traffic" program, concentrating on impaired driving, speeding; hazardous movements, mobile electronic devices, motorcycle and moped, seat belt, and pedestrian violations. All employees will participate in the "Arrive Alive!" campaign. Road closure times when investigating fatal motor vehicle collisions will also be reduced.
- Improve Family and Domestic Violence Awareness. The Child and Family Violence Detail (Criminal Investigation Division) will implement improvements in their training. They will also increase partnerships with various domestic violence advocates, nonprofit organizations, and government working groups to improve the domestic violence education, response, support, and adjudication system.
- Executive Management Training and Review. Train upper management on administrative responsibilities and duties, leadership and management principles, and current law enforcement issues. In-service presentations will be given during the Commanders' Meetings.
- Fiscally Responsible Use of Overtime. Commanders will evaluate current practices on how overtime hours are being expended. The categories with the highest percentages of overtime usage will be recognized and changes to the current practices will be implemented to show a significant reduction. The recording and reporting of overtime will be done regularly to identify focus areas.

Budget Highlights

- The FY2019 budget reflects an increase over FY2018 due to mandated collective bargaining contract terms. The increase also reflects the continuation of the body worn camera project.
- One (1) Departmental Staff Executive Assistant, was added to assist the Legal Advisor with requests for information and related to the body worn camera project, reviewing legislative drafts, and related duties.
- 91 positions (68 sworn and 23 non-sworn) have been deactivated to reflect a more accurate picture of the number of vacancies that can be filled over the fiscal year. The deactivated positions will not impact the department's ability to deliver services.

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	2,642.00	2,650.00	2,650.00	1.00	2,651.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	64.00	59.00	64.00	0.00	64.00
Total	**2,706.00**	**2,709.00**	**2,714.00**	**1.00**	**2,715.00**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Police Commission	$ 564,345	$ 588,918	$ 556,780	$ 0	$ 556,780
Office of the Chief of Police	8,202,860	7,970,643	8,044,249	0	8,044,249
Patrol	150,005,740	156,055,383	157,909,603	0	157,909,603
Special Field Operations	14,214,073	14,683,453	14,715,742	0	14,715,742
Investigations	40,732,279	41,616,460	43,518,050	0	43,518,050
Support Services	32,476,443	33,966,825	36,280,391	2,534,000	38,814,391
Administrative Services	23,112,815	26,518,296	32,123,107	0	32,123,107
HPD Grants	4,472,420	0	0	0	0
Total	**$ 273,780,975**	**$ 281,399,978**	**$ 293,147,922**	**$ 2,534,000**	**$ 295,681,922**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 234,023,181	$ 242,229,551	$ 251,384,121	$ 0	$ 251,384,121
Current Expenses	39,539,105	38,820,427	40,031,301	2,534,000	42,565,301
Equipment	218,689	350,000	1,732,500	0	1,732,500
Total	**$ 273,780,975**	**$ 281,399,978**	**$ 293,147,922**	**$ 2,534,000**	**$ 295,681,922**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 238,361,933	$ 254,575,351	$ 263,889,307	$ 2,534,000	$ 266,423,307
Highway Fund	30,946,622	26,824,627	29,258,615	0	29,258,615
Special Projects Fund	622,805	0	0	0	0
Federal Grants Fund	3,849,615	0	0	0	0
Total	**$ 273,780,975**	**$ 281,399,978**	**$ 293,147,922**	**$ 2,534,000**	**$ 295,681,922**

Police Commission

Program Description

The Honolulu Police Commission appoints and may remove the Chief of Police; reviews the departmental budget and makes recommendations to the Mayor; submits an annual report to the Mayor and the City Council; receives, considers, and investigates charges brought by the public against the department or any of its members, and reports its findings to the Chief of Police; and reviews requests for legal counsel for police officers.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**8.00**	**8.00**	**8.00**	**0.00**	**8.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 447,064	$ 458,213	$ 386,075	$ 0	$ 386,075
Current Expenses	117,281	130,705	170,705	0	170,705
Equipment	0	0	0	0	0
Total	**$ 564,345**	**$ 588,918**	**$ 556,780**	**$ 0**	**$ 556,780**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 564,345	$ 588,918	$ 556,780	$ 0	$ 556,780
Total	**$ 564,345**	**$ 588,918**	**$ 556,780**	**$ 0**	**$ 556,780**

Office of the Chief of Police

Program Description

The Office of the Chief of Police provides the overall administration of the Honolulu Police Department. It is responsible for the control, management and direction of its officers and civilian employees. It ensures that the department's operations are directed toward the preservation of the public peace, prevention of crime, detection and arrest of offenders of the law, protection of the rights of persons and property, and the enforcement of all state laws and city ordinances.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	76.00	78.00	78.00	1.00	79.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**76.00**	**78.00**	**78.00**	**1.00**	**79.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 7,678,224	$ 7,352,064	$ 7,389,670	$ 0	$ 7,389,670
Current Expenses	524,636	618,579	654,579	0	654,579
Equipment	0	0	0	0	0
Total	**$ 8,202,860**	**$ 7,970,643**	**$ 8,044,249**	**$ 0**	**$ 8,044,249**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 8,202,860	$ 7,970,643	$ 8,044,249	$ 0	$ 8,044,249
Total	**$ 8,202,860**	**$ 7,970,643**	**$ 8,044,249**	**$ 0**	**$ 8,044,249**

Patrol

Program Description

The Patrol Bureau plans, directs and coordinates the operations of all field uniformed police units. The Patrol Bureau is responsible for all operations related to the prevention of crime, enforcement of the laws of the State of Hawaii and City and County of Honolulu, and the apprehension and custody of violators.

The Central Receiving Division (CRD) provides support for the patrol and investigative units through efficient processing, custodial care, and security for all persons arrested in Central and East Honolulu. The division also provides custodial care and processing for those arrestees from the regional patrol divisions who are under investigation or unable to make bail. The CRD provides for the transportation of custodial arrestees to the Honolulu District Court, Circuit Court, Family Court and the various detention facilities in Honolulu.

The CRD is also responsible for the security of the Alapai police headquarters building. This includes monitoring of all closed circuit cameras and responding to all alarms within the building, as well as screening all building visitors and coordinating their visits.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	1,518.00	1,519.00	1,518.00	0.00	1,518.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	23.00	23.00	23.00	0.00	23.00
Total	**1,541.00**	**1,542.00**	**1,541.00**	**0.00**	**1,541.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 139,765,260	$ 145,357,625	$ 146,524,545	$ 0	$ 146,524,545
Current Expenses	10,240,480	10,667,758	11,385,058	0	11,385,058
Equipment	0	30,000	0	0	0
Total	**$ 150,005,740**	**$ 156,055,383**	**$ 157,909,603**	**$ 0**	**$ 157,909,603**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 131,291,976	$ 141,604,853	$ 142,690,883	$ 0	$ 142,690,883
Highway Fund	18,713,764	14,450,530	15,218,720	0	15,218,720
Total	**$ 150,005,740**	**$ 156,055,383**	**$ 157,909,603**	**$ 0**	**$ 157,909,603**

Special Field Operations

Program Description

The Special Field Operations Bureau is comprised of the Specialized Services, Community Affairs, and Major Events Divisions and the Legislative Liaison Office.

The Specialized Services Division (SSD) is responsible for providing a coordinated tactical response to exceptionally hazardous situations such as barricaded suspects, hostage taking, and active-shooter incidents. Additional duties include dignitary and witness protection, high-risk warrant and restraining order service, fugitive searches, violent offender apprehension, operating the bomb detail, and helicopter and canine services.

The mission of the Community Affairs Division (CAD) is to reduce unlawful activities by juvenile offenders through prevention, intervention and education programs. It is the liaison between HPD, Hawaii State Judiciary's Family Court, the State Department of Health's Alcohol and Drug Abuse Division, the City's Department of Community Services' Oahu Workforce Investment Board Youth Council, and the Coalition for a Tobacco Free Hawaii. This Division also runs the Drug Abuse Resistance Education (DARE) and the Police Activities League (PAL) programs.

The Major Events Division (MED) is responsible for preparing the department to prevent, respond to, and recover from acts or potential acts of terrorism or other hazardous events. Other duties include command or support at major events; interagency communications; coordination of threat assessments to critical infrastructure sites; and intelligence gathering, evaluation, and dissemination as appropriate.

The Legislative Liaison Office (LLO) is concerned with legislative matters at all levels of government, in particular, matters concerning the Hawaii State Legislature and Honolulu City Council. The LLO reviews and determines if there is a departmental interest in proposed legislation and resolutions that are introduced in the legislature and council. If the proposed legislation and resolutions are deemed viable, it is referred to the appropriate element concerned for information and action.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	140.00	139.00	138.00	0.00	138.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**140.00**	**139.00**	**138.00**	**0.00**	**138.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 12,617,764	$ 12,969,767	$ 12,916,844	$ 0	$ 12,916,844
Current Expenses	1,530,993	1,713,686	1,798,898	0	1,798,898
Equipment	65,316	0	0	0	0
Total	**$ 14,214,073**	**$ 14,683,453**	**$ 14,715,742**	**$ 0**	**$ 14,715,742**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 14,214,073	$ 14,683,453	$ 14,715,742	$ 0	$ 14,715,742
Total	**$ 14,214,073**	**$ 14,683,453**	**$ 14,715,742**	**$ 0**	**$ 14,715,742**

Investigations

Program Description

The Investigative Bureau includes the Criminal Investigation, Narcotics/Vice, and Traffic Divisions and the Scientific Investigation Section.

The Criminal Investigation Division (CID) investigates cases involving murder, robbery, sexual assault, assault, domestic violence and child abuse, financial fraud and forgery, auto theft, and white collar crimes. The division increases community involvement through programs such as CrimeStoppers and the Business Police Academy, and fosters partnerships with other law enforcement agencies.

The Narcotics/Vice Division (NVD) enforces the laws relating to gambling, prostitution, pornography, intoxicants, and narcotics. Programs include marijuana eradication, seizure of the assets of major drug dealers, efforts to close and disrupt illegal gambling operations, addressing complaints of prostitution and narcotics violations, and investigating money laundering schemes and computer crimes against children.

The Scientific Investigation Section (SIS) operates the only full-service forensic laboratory in the State of Hawaii and provides services to Maui, Kauai and Hawaii and other city, state, federal and external jurisdictional law enforcement agencies. The SIS includes units in forensic biology, drug analysis, trace evidence, firearms and toolmark identification, questioned documents, crime scene response, facial reconstruction, composite drawings, and digital image processing. Accreditation has become nationally recognized as the standard for all forensic laboratories. To date, the Forensic Biology, Drug Analysis, Firearm and Toolmark, Questioned Documents and Trace Evidence Units in SIS have been accredited.

The Traffic Division is responsible for promoting the safe and efficient movement of traffic on the public roadways through educational programs, traffic management, and enforcement of traffic laws; investigating death and critical injury collisions and felony traffic crimes; and overseeing the investigation and completion of Category A traffic collision cases. The Traffic Division provides highway traffic management through visible presence to deter traffic violations and prompt response to address traffic problems as they occur.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	421.00	426.00	425.00	0.00	425.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	40.00	35.00	40.00	0.00	40.00
Total	**461.00**	**461.00**	**465.00**	**0.00**	**465.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 37,335,488	$ 37,882,513	$ 39,734,918	$ 0	$ 39,734,918
Current Expenses	3,396,791	3,713,947	3,783,132	0	3,783,132
Equipment	0	20,000	0	0	0
Total	**$ 40,732,279**	**$ 41,616,460**	**$ 43,518,050**	**$ 0**	**$ 43,518,050**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 28,499,421	$ 29,242,363	$ 29,478,155	$ 0	$ 29,478,155
Highway Fund	12,232,858	12,374,097	14,039,895	0	14,039,895
Total	**$ 40,732,279**	**$ 41,616,460**	**$ 43,518,050**	**$ 0**	**$ 43,518,050**

Support Services

Program Description

The Support Services Bureau is responsible for functions that support the HPD's overall operations and assist with the daily functions of the department. The bureau consists of the Communications, Records and Identification, and Information Technology Divisions, and Telecommunications Systems and Vehicle Maintenance Sections.

The Communications Division is the largest Public Safety Answering Point (PSAP) in the State of Hawaii and serves as the PSAP for all 9-1-1 calls placed in the City and County of Honolulu. The division also serves as the Oahu Warning Point and the alternate Hawaii State Warning Point for civil defense emergencies.

The Records and Identification Division provides a variety of functions that include centralized recordkeeping, fingerprint identification and comparisons, criminal history checks, evidence storage and disposal, firearms permit applications and registrations, legislative testimony, control and service of legal documents, sex offender registration, alarm registration, and tracking and billing of false alarms.

The Information Technology Division (ITD) provides primary information technology and research and statistical services for the department and other law enforcement agencies and supports all police operations during times of emergency and disaster.

The Telecommunications Systems Section (TSS) is responsible for the support for the City's public safety digital voice and digital microwave communication systems infrastructure. The TSS is also responsible for the maintenance of the police mobile and portable radios, emergency blue lights, and electronic sirens in the officers' subsidized and departmental fleet vehicles.

The Vehicle Maintenance Section (VMS) is responsible for the repair and maintenance of the department's fleet of police vehicles as well as motorcycles, support vehicles, trailers, and off-road gear. The section also includes a dispatch section and a service station that runs 24 hours a day, 7 days a week. The VMS has repair facilities located at the Alapai headquarters and the Police Training Acadmy in Waipahu.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	369.00	370.00	371.00	0.00	371.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**369.00**	**370.00**	**371.00**	**0.00**	**371.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 19,851,472	$ 20,375,492	$ 21,188,858	$ 0	$ 21,188,858
Current Expenses	12,624,971	13,291,333	13,591,533	2,534,000	16,125,533
Equipment	0	300,000	1,500,000	0	1,500,000
Total	**$ 32,476,443**	**$ 33,966,825**	**$ 36,280,391**	**$ 2,534,000**	**$ 38,814,391**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 32,476,443	$ 33,966,825	$ 36,280,391	$ 2,534,000	$ 38,814,391
Total	**$ 32,476,443**	**$ 33,966,825**	**$ 36,280,391**	**$ 2,534,000**	**$ 38,814,391**

Administrative Services

Program Description

The Administrative Bureau consists of the Finance, Human Resources, and Training Divisions, and the Human Services Unit.

The Finance Division is responsible for the overall management and administration of the department's fiscal program. Primary responsibilities include the processing of all cash receipts and disbursements, budget and special project funds, and payroll and deductions. The division also administers, coordinates, develops, manages, and monitors approximately 42 federal and state grant awards totaling $13 million. The grants focus on reducing crime, drug and gambling enforcement, predictive policing, traffic safety, domestic violence, community policing strategies, and forensic laboratory enhancement.

The Human Resources Division is responsible for the administration of all personnel matters within the Honolulu Police Department, working in conjunction with the city's Department of Human Resources. The staff is responsible for the entire employee hiring process, personnel transfers and promotions, labor relations and Equal Employment Opportunity related issues, coordinating the drug screening program, and maintaining the department's official personnel records.

The Training Division maintains and conducts a full-scale training program with modern police methods and practices. It focuses on three main areas: recruit training, annual recall training, and specialized training for officers in units requiring specific skills, and serves as one of the primary training centers for law enforcement in the State of Hawaii. The division also maintains a training academy with multi-purpose classroom facilities, a gymnasium, outdoor training areas, buildings for training and simulations, driving and shooting simulators, and a canine facility.

The Human Services Unit (HSU) provides assessment, intervention, operational support and consultative services to the Police Department and its employees. The HSU's major function is to conduct pre-conditional offer of employment screenings, non-medical suitability screenings and post offer psychological evaluations of all applicants considered for employment for metropolitan police officer recruits and dispatchers.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	110.00	110.00	112.00	0.00	112.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	**111.00**	**111.00**	**113.00**	**0.00**	**113.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 15,000,697	$ 17,833,877	$ 23,243,211	$ 0	$ 23,243,211
Current Expenses	8,112,118	8,684,419	8,647,396	0	8,647,396
Equipment	0	0	232,500	0	232,500
Total	**$ 23,112,815**	**$ 26,518,296**	**$ 32,123,107**	**$ 0**	**$ 32,123,107**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 23,112,815	$ 26,518,296	$ 32,123,107	$ 0	$ 32,123,107
Total	**$ 23,112,815**	**$ 26,518,296**	**$ 32,123,107**	**$ 0**	**$ 32,123,107**

HPD Grants

Program Description

This activity provides an accounting for all federal and state grants received and expended by the department to supplement city funds in the accomplishment of the department's mission.

It administers, coordinates, develops, manages, and monitors approximately 42 federal and state grant awards totaling $13 million. The grant projects range from reducing crime in targeted areas of drug and gambling enforcement, traffic safety, and domestic violence; to community building, community policing, enhanced professional training, and forensic laboratory improvements.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,327,212	$ 0	$ 0	$ 0	$ 0
Current Expenses	2,991,835	0	0	0	0
Equipment	153,373	0	0	0	0
Total	**$ 4,472,420**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Special Projects Fund	$ 622,805	$ 0	$ 0	$ 0	$ 0
Federal Grants Fund	3,849,615	0	0	0	0
Total	**$ 4,472,420**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

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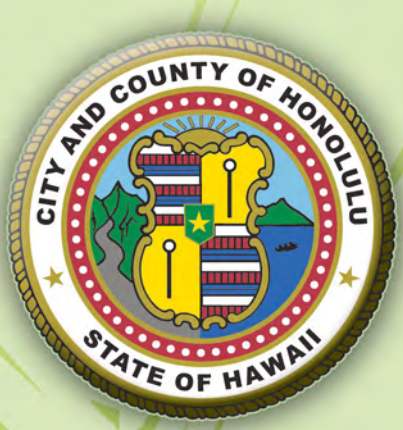
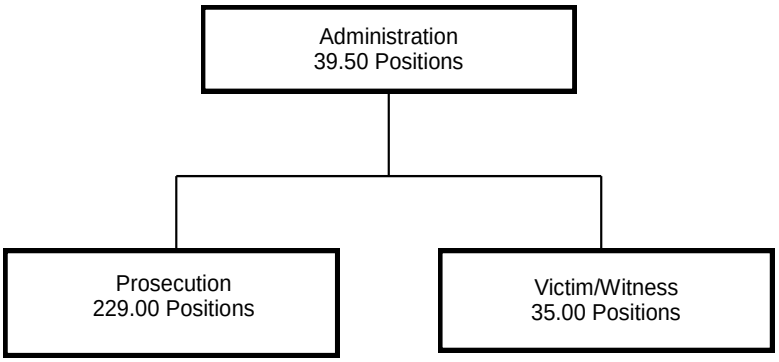
Department of the Prosecuting Attorney



DEPARTMENT OF THE PROSECUTING ATTORNEY (PAT) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.



Department of the Prosecuting Attorney

Roles and Responsibilities

The Department of the Prosecuting Attorney (PAT) investigates and prosecutes violations of statutes, ordinances and regulations for which there are criminal sanctions. PAT represents the people in criminal proceedings in District, Circuit and Family courts. The Department handles appeals and other matters heard by the Hawai‘i Intermediate Court of Appeals and Hawai‘i Supreme Court. PAT presents cases to the Oahu grand jury. The Department established the following mission: To promote and ensure public safety and order through effective, efficient and just prosecution.

Spending to Make a Difference

- Prosecutor by Karpel (PbK). Browser-based case management stores all events in a single database and can cross-reference a defendant’s entire criminal history in a single search. PbK also allows deputy prosecutors to review their cases from laptops in court via the internet rather than having to transport bulky paper files.

Budget Highlights

- Moderate salary increase over FY2018 primarily due to mandated collective bargaining contract terms and Deputy Prosecuting Attorney merit raise increases.
- The FY2019 salary budget includes an additional $332,004 in funding for Deputy Prosecuting Attorney merit raises, to allow the agency to recruit and retain highly-skilled and experienced attorneys.
- The budget reflects an increase of 4.0 FTE personal services contract positions for the Prosecutor’s Safe House.
- The current expense budget includes funding for the PbK Case Management System multi-year contract to cover annual support services and software license costs.

Department of the Prosecuting Attorney

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	261.00	260.00	260.00	0.00	260.00
Temporary FTE	29.00	29.00	29.00	0.00	29.00
Contract FTE	13.50	14.50	18.50	0.00	18.50
Total	**303.50**	**303.50**	**307.50**	**0.00**	**307.50**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Administration	$ 6,821,258	$ 6,748,388	$ 6,471,102	$ 0	$ 6,471,102
Prosecution	14,053,384	14,526,242	14,672,454	0	14,672,454
Victim/Witness Assistance	2,773,974	2,095,204	2,161,042	0	2,161,042
Total	**$ 23,648,616**	**$ 23,369,834**	**$ 23,304,598**	**$ 0**	**$ 23,304,598**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 17,327,457	$ 18,126,106	$ 18,347,864	$ 0	$ 18,347,864
Current Expenses	6,321,159	5,243,728	4,956,734	0	4,956,734
Equipment	0	0	0	0	0
Total	**$ 23,648,616**	**$ 23,369,834**	**$ 23,304,598**	**$ 0**	**$ 23,304,598**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 20,358,012	$ 20,307,033	$ 20,432,826	$ 0	$ 20,432,826
Special Projects Fund	1,495,827	2,263,691	1,866,685	0	1,866,685
Federal Grants Fund	1,794,777	799,110	1,005,087	0	1,005,087
Total	**$ 23,648,616**	**$ 23,369,834**	**$ 23,304,598**	**$ 0**	**$ 23,304,598**

Administration

Program Description

Directs all criminal prosecution and operations of the department. Establishes policies and priority programs aimed at enhancing public safety. Champions victims' rights. Engages and informs community about initiatives.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	23.00	22.00	22.00	0.00	22.00
Temporary FTE	3.00	3.00	3.00	0.00	3.00
Contract FTE	13.50	14.50	18.50	0.00	18.50
Total	**39.50**	**39.50**	**43.50**	**0.00**	**43.50**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 2,197,971	$ 2,479,075	$ 2,425,309	$ 0	$ 2,425,309
Current Expenses	4,623,287	4,269,313	4,045,793	0	4,045,793
Equipment	0	0	0	0	0
Total	**$ 6,821,258**	**$ 6,748,388**	**$ 6,471,102**	**$ 0**	**$ 6,471,102**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 6,821,258	$ 6,748,388	$ 6,471,102	$ 0	$ 6,471,102
Total	**$ 6,821,258**	**$ 6,748,388**	**$ 6,471,102**	**$ 0**	**$ 6,471,102**

Prosecution

Program Description

Investigates and prosecutes violations of statutes, ordinances, and regulations within the City and County of Honolulu for which there are criminal sanctions.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	209.00	209.00	209.00	0.00	209.00
Temporary FTE	20.00	20.00	18.00	0.00	18.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**229.00**	**229.00**	**227.00**	**0.00**	**227.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 13,440,850	$ 13,931,434	$ 14,141,856	$ 0	$ 14,141,856
Current Expenses	612,534	594,808	530,598	0	530,598
Equipment	0	0	0	0	0
Total	**$ 14,053,384**	**$ 14,526,242**	**$ 14,672,454**	**$ 0**	**$ 14,672,454**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 12,587,008	$ 12,656,608	$ 12,999,732	$ 0	$ 12,999,732
Special Projects Fund	1,142,693	1,473,250	1,250,298	0	1,250,298
Federal Grants Fund	323,683	396,384	422,424	0	422,424
Total	**$ 14,053,384**	**$ 14,526,242**	**$ 14,672,454**	**$ 0**	**$ 14,672,454**

Victim/Witness Assistance

Program Description

Provides support services for crime victims and witnesses, with emphasis on victims of violent crimes. Counselors assist victims and witnesses in obtaining help from social service agencies, help guide them through the criminal justice system, and serve as liaisons with deputy prosecutors.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	29.00	29.00	29.00	0.00	29.00
Temporary FTE	6.00	6.00	8.00	0.00	8.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**35.00**	**35.00**	**37.00**	**0.00**	**37.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,688,636	$ 1,715,597	$ 1,780,699	$ 0	$ 1,780,699
Current Expenses	1,085,338	379,607	380,343	0	380,343
Equipment	0	0	0	0	0
Total	**$ 2,773,974**	**$ 2,095,204**	**$ 2,161,042**	**$ 0**	**$ 2,161,042**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 949,746	$ 902,037	$ 961,992	$ 0	$ 961,992
Special Projects Fund	353,134	790,441	616,387	0	616,387
Federal Grants Fund	1,471,094	402,726	582,663	0	582,663
Total	**$ 2,773,974**	**$ 2,095,204**	**$ 2,161,042**	**$ 0**	**$ 2,161,042**

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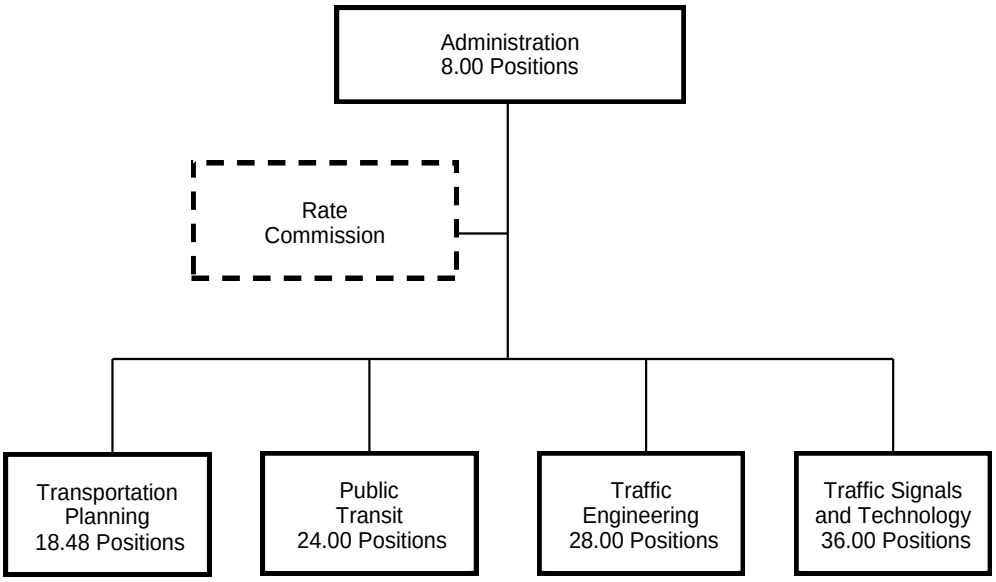
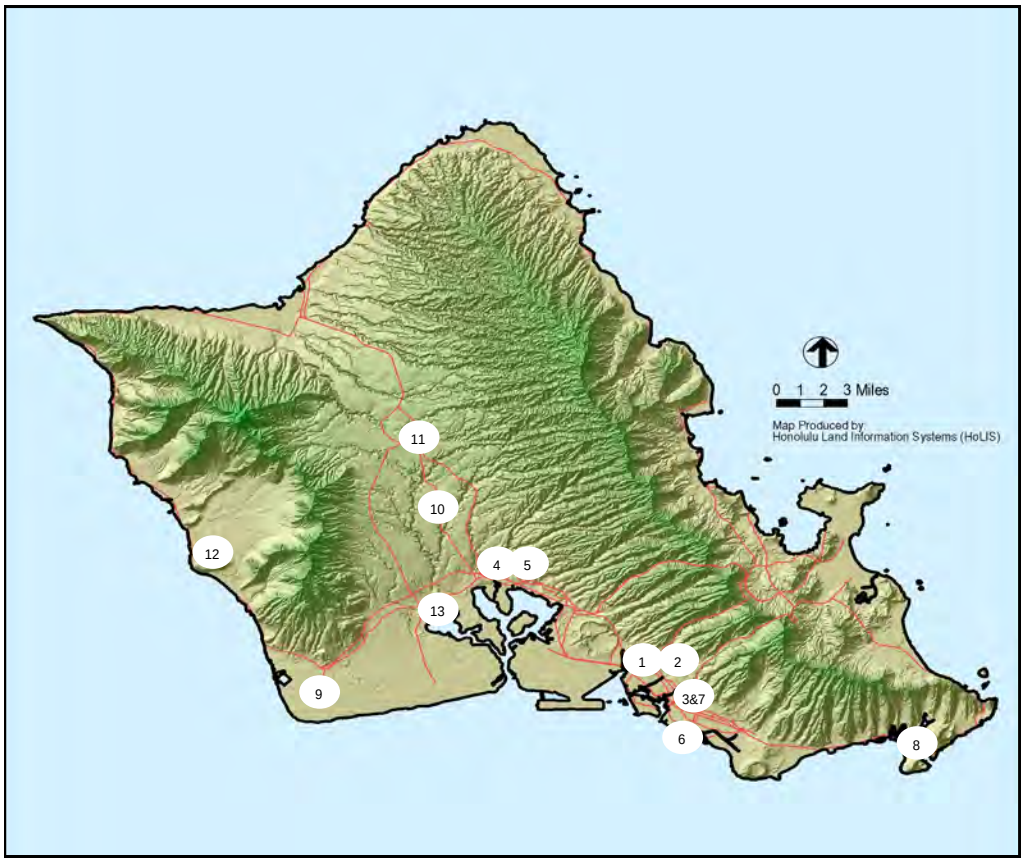
Department of Transportation Services

DEPARTMENT OF TRANSPORTATION SERVICES (DTS) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2018.



DEPARTMENT OF TRANSPORTATION SERVICES
(DTS)
MAJOR TRANSPORTATION FACILITIES



1 MIDDLE STREET TRANSIT CENTER AND KALIHI-PALAMA BUS FACILITY
2 TRAFFIC CONTROL CENTER
3 JOINT TRAFFIC MANAGEMENT CENTER PARKING GARAGE
4 TRAFFIC SIGNAL FIELD OPERATION BRANCH
5 PEARL CITY BUS FACILITY
6 ALA MOANA CENTER BUS STOPS
7 ALAPAI TRANSIT CENTER
8 HAWAII KAI TRANSIT CENTER
9 KAPOLEI TRANSIT CENTER
10 MILILANI TRANSIT CENTER
11 WAHIAWA TRANSIT CENTER
12 WAIANAE TRANSIT CENTER
13 WAIPAHU TRANSIT CENTER

Department of Transportation Services

Roles and Responsibilities

The Department of Transportation Services (DTS) plans, operates and maintains the City and County of Honolulu (City) multi-modal transportation systems including, but not limited to: transit, roadway and bikeway systems. DTS facilitates the movement of people and goods within the City, and responsibilities concern not only roadways, but public transit systems, inter-modal/multi-modal connections with rail, bicycle and pedestrian systems, traffic control facilities and systems, traffic signals, parking meters, traffic engineering of roadways and intersections, rules and regulations of City-owned streets, planning and design of Complete Streets and the design and construction of transportation and transit facilities. The Department prioritizes the safe and efficient movement of vehicles, bicycles, pedestrians and other modes of transportation through the City's transportation infrastructure. It oversees the provision of public transit on Oahu through its contract with the Oahu Transit Service (OTS), the operator of TheBus and TheHandi-Van. DTS also coordinates with the Honolulu Authority for Rapid Transportation (HART) and Department of Planning and Permitting (DPP) in the implementation of the fixed rail system, transit-oriented development (TOD) and multi-modal connections with rail. DTS provides a venue for interaction between other governmental agencies and the public on transportation and transit issues concerning the City. Additionally, the Department proposal includes Rail Operations and Maintenance to address and fully respond to future integrated bus, rail, and paratransit transportation and transit needs of the City as required by the City Charter.

Spending to Make a Difference

- Bus-Rail Integration and TOD. Continue planning and implementation of access-related and TOD-supportive projects to create a seamless multi-modal transportation system that supports vibrant neighborhoods, expands housing options, and boosts economic development near transit.
- Electronic Multimodal Fare Collection System. Plan and coordinate implementation of electronic transit fare collection system for TheBus to support intermodal connection with rail and other modes such as parking and bike share.
- Protected Bike Lanes. Continue the planning, design, and construction of a protected bikeway network in the urban core. This includes the construction of protected bike facility extensions into downtown as well as adding mauka-makai routes to support demand demonstrated through results of the King Street bikeway, South Street bikeway, and the successful launch of bike share.
- Bicycle Infrastructure. In addition to the protected bike lane effort, DTS will continue to install sharrows, bike lanes and protected bike lanes on City streets, as stand-alone contracted projects or in conjunction with the City's road repaving program.
- Bike Share. Continue support of Bikeshare Hawaii while managing street usage permits required for on-street bike share stations. This partnership with the State of Hawaii and private interests to implement Bikeshare Hawaii has been a success in providing short-trip transportation alternative for Oahu residents and tourists and as a first mile, last mile for rail.
- Complete Streets Program. Continue to implement the City's Complete Streets Ordinance as it relates to DTS by updating plans, policies and programs, and by planning, designing, and installing certain projects in accordance with said ordinance. Continue a Complete Streets Program to coordinate efforts between DDC, DTS, DFM, and DPP to install pedestrian, bicycle and traffic calming improvements with pavement rehabilitation or resurfacing projects.
- Multimodal Transportation Planning. Continue with the update to the 2012 O`ahu Bike Plans to be used by the Complete Streets Team, with the goal of creating a robust bike network while adding protected bike lanes, a new type of bike facility. Continue with the creation of the first City and County of Honolulu Pedestrian Plan for the entire island that is tasked with completing an inventory of existing facilities and the prioritization of construction projects to improve safety and accessibility for pedestrians.
- Joint Traffic Management Center. Construct the Joint Traffic Management Center, a facility that will provide comprehensive and coordinated transportation management by co-locating City transportation functions (active traffic management), transit monitoring systems (rail and TheBus), emergency response agencies (police, fire and emergency services) and state transportation elements Hawaii Department of Transportation (HDOT).

- Traffic Cameras. Continue to expand the City's traffic camera program geographically with the goal of achieving island-wide coverage thereby increasing the effectiveness of the existing DTS Traffic Management Center.
- Ala Wai Bicycle and Pedestrian Bridge Project. Provides funding to identify and develop connectivity between Waikiki and Moiliili/McCully for bicyclists and pedestrians over the Ala Wai Canal.

Budget Highlights

- The Public Transit program budget includes $260.6 million in funding for contractual services for the operation of the City's bus and paratransit services.
- The DTS FY2019 budget includes modest increases in funding and start-up costs associated with the implementation of Rail operations in 2020, funding to address the growing demand for Handi-van service, and funding for bike lane projects and related costs.
- Budget issues of $3.48 million is included in the agency's budget to meet current and future operational requirements. Significant budget issues include the following:
  - The budget includes $512,592 in funding for eight (8) permanent positions and one (1) contract position for the start-up and implementation of Rail operations and maintenance: Utility Administrator, Account Based Fare System manager, Rate Commission liaison, Public Information Specialist, Parking and Curbside Management staff.
  - The Traffic Engineering budget includes $1 million for the future expansion of bike lane projects and bike lane related costs and $120,000 for road marking special projects and street color enhancement for community revitalization in Waikiki and Downtown/Chinatown areas.
  - The Traffic Signals and Technology budget includes $250,000 for the Department of Corporation Counsel for expert construction witness and consultant service cost.
  - The Public Transit budget includes $2.31 million for Handi-van to implement service improvements and meet the growing demand for service, $126,000 for Bus installation of improvements for the Multi-Modal Fare Collection System Call Center and $100,000 for a FTA Title VI consultant to collect survey data to meet FTA Title VI program requirements.
- The current services budget includes the reactivation of a previously deactivated Lead Traffic Signal Electrician position in the Traffic Signals and Technology budget to address traffic signal maintenance and to improve traffic light complaint response time.

Department of Transportation Services

DEPARTMENT POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	110.00	111.00	112.00	8.00	120.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	4.48	3.48	3.00	1.00	4.00
Total	**114.48**	**114.48**	**115.00**	**9.00**	**124.00**

EXPENDITURES BY PROGRAM	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Administration	$ 578,417	$ 1,493,960	$ 708,508	$ 104,064	$ 812,572
Traffic Engineering	2,586,632	2,438,211	3,527,772	188,508	3,716,280
Transportation Planning	1,953,429	2,372,243	1,789,595	71,476	1,861,071
Traffic Signals and Technology	4,776,346	4,488,089	4,296,129	366,508	4,662,637
Public Transit	244,957,156	260,967,575	264,528,455	2,750,847	267,279,302
Total	**$ 254,851,980**	**$ 271,760,078**	**$ 274,850,459**	**$ 3,481,403**	**$ 278,331,862**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 136,112,622	$ 140,668,701	$ 145,625,295	$ 1,784,099	$ 147,409,394
Current Expenses	118,616,299	130,611,877	128,483,234	1,697,304	130,180,538
Equipment	123,059	479,500	741,930	0	741,930
Total	**$ 254,851,980**	**$ 271,760,078**	**$ 274,850,459**	**$ 3,481,403**	**$ 278,331,862**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 46,000	$ 840,000	$ 1,000,000	$ 174,036	$ 1,174,036
Highway Fund	8,318,120	8,455,268	8,342,961	730,556	9,073,517
Bikeway Fund	609,303	645,858	651,341	0	651,341
Bus Transportation Fund	223,437,180	239,967,575	243,528,455	2,576,811	246,105,266
Special Projects Fund	502,760	625,000	125,000	0	125,000
Federal Grants Fund	21,938,617	21,226,377	21,202,702	0	21,202,702
Total	**$ 254,851,980**	**$ 271,760,078**	**$ 274,850,459**	**$ 3,481,403**	**$ 278,331,862**

Administration

Program Description

This program plans, directs, and coordinates the activities of DTS in accordance with the provisions of the City Charter and the guidance of the Mayor and Managing Director. It provides administrative service activities for the department, including personnel management, budget preparation, and fiscal management.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	8.00	8.00	8.00	2.00	10.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**8.00**	**8.00**	**8.00**	**2.00**	**10.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 554,333	$ 572,800	$ 658,868	$ 104,064	$ 762,932
Current Expenses	24,084	921,160	49,640	0	49,640
Equipment	0	0	0	0	0
Total	**$ 578,417**	**$ 1,493,960**	**$ 708,508**	**$ 104,064**	**$ 812,572**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 0	$ 840,000	$ 0	$ 0	$ 0
Highway Fund	578,417	653,960	708,508	104,064	812,572
Total	**$ 578,417**	**$ 1,493,960**	**$ 708,508**	**$ 104,064**	**$ 812,572**

Traffic Engineering

Program Description

This program has oversight over two main aspects concerning the roads and streets of the City. The first is to provide for the safe and efficient operations of all the City's roads and streets as it relates to the movement of people and freight via both public and private vehicles, bicycles and walking. In concert with this, the division is responsible to maintain striping and signing plans; recommend and implement standards for signs, pavement markings and warning devices; receive, investigate, analyze and resolve queries from the public and government agencies regarding the operation of vehicular, pedestrian and bicycle traffic; maintain, review and revise the City's Traffic Code Ordinance; analyze and determine warrants for traffic signals; maintain worksheets of traffic control devices; and administer the School Traffic Safety Committee. This division also oversees implementation of the City's Complete Streets ordinance for the department in coordination with other City, State and Federal agencies.

The second main aspect of the division is to provide, administer, promote and implement various traffic improvement, safety and bikeway programs via the Capital Improvement Program, by working with consultants, community organizations, contractors and government officials. In addition, the division administers various educational promotions related to traffic and pedestrian safety (such as the Walk Wise Hawaii, Be Safe Be Seen, Ped Man, Safe Routes to School, and the production of public service media announcements); and participates in the Oahu Fleet Safety Organization.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	28.00	28.00	28.00	2.00	30.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**28.00**	**28.00**	**28.00**	**2.00**	**30.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,702,802	$ 1,810,061	$ 1,947,106	$ 68,508	$ 2,015,614
Current Expenses	883,830	628,150	1,580,666	120,000	1,700,666
Equipment	0	0	0	0	0
Total	**$ 2,586,632**	**$ 2,438,211**	**$ 3,527,772**	**$ 188,508**	**$ 3,716,280**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 46,000	$ 0	$ 1,000,000	$ 0	$ 1,000,000
Highway Fund	1,523,730	1,627,353	1,751,431	188,508	1,939,939
Bikeway Fund	609,303	645,858	651,341	0	651,341
Special Projects Fund	2,760	125,000	125,000	0	125,000
Federal Grants Fund	404,839	40,000	0	0	0
Total	**$ 2,586,632**	**$ 2,438,211**	**$ 3,527,772**	**$ 188,508**	**$ 3,716,280**

Transportation Planning

Program Description

The Transportation Planning Division coordinates the Department's transportation planning concepts and initiatives; represents the City and coordinates with the Oahu Metropolitan Planning Organization regarding the Oahu Regional Transportation Plan, Transportation Improvement Program, and Overall Work Program; serves as the department's clearinghouse for the review of environmental assessment and impact submittals; administers, programs, and manages the City's federal-aid transportation funding for multi-modal and complete-street initiatives including roadway, intersection, pedestrian, bikeway, and transit improvements; monitors, oversees, and regulates mandatory State and Federal funding certifications and assurances to insure and maintain compliance as a grant recipient; regulates federal-aid compliance of the Disadvantaged Business Enterprise and Equal Employment Opportunity Programs for the City; coordinates, budgets, and programs the department's Capital Improvement Program and incorporates Federal Transit Administration (FTA) and Federal Highway Administration (FHWA) federal funding; conducts, analyzes, and organizes transportation data necessary for transportation planning and traffic engineering functions; and coordinates and implements short- and long-range parking master plans, financials, and technology to improve operations, utilization, and asset resources.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	17.00	18.00	18.00	0.00	18.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.48	0.48	0.00	1.00	1.00
Total	**17.48**	**18.48**	**18.00**	**1.00**	**19.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 1,125,943	$ 1,149,919	$ 958,395	$ 64,476	$ 1,022,871
Current Expenses	827,486	1,222,324	831,200	7,000	838,200
Equipment	0	0	0	0	0
Total	**$ 1,953,429**	**$ 2,372,243**	**$ 1,789,595**	**$ 71,476**	**$ 1,861,071**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Highway Fund	$ 1,439,627	$ 1,872,243	$ 1,789,595	$ 71,476	$ 1,861,071
Special Projects Fund	500,000	500,000	0	0	0
Federal Grants Fund	13,802	0	0	0	0
Total	**$ 1,953,429**	**$ 2,372,243**	**$ 1,789,595**	**$ 71,476**	**$ 1,861,071**

Traffic Signals and Technology

Program Description

This program's goals are to effectively and efficiently manage, operate, develop, and implement Honolulu's traffic signal systems operations, Traffic Management Center activities and expansion, traffic camera coverage, traveler information program, Intelligent Transportation Systems (ITS) projects and transit applications, and management of street use permits and its related traffic management. The division is developing and establishing the next generation of smart traffic technology and ITS projects. The division optimizes the existing traffic signal operation for maximum throughput volumes with minimum delays while addressing safety, maintenance, and operational considerations. The division provides and researches real time traveler information to drivers, commuters, transit vehicles, and news media on current traffic conditions. The information is networked to the internet, Police, Civil Defense, Fire, local television and radio stations, and other transportation-related agencies.

The division includes the Street Usage Section, which reviews and issues traffic control permits for parades, special events, construction and other street usage. The section monitors the permits issued. It also coordinates and utilizes the Traffic Management Center functions and special duty police, signs, barricades, cones and changeable-message displays to reroute or warn commuters and to maintain a safe construction, special event, or parade travel area.

PROGRAM POSITIONS

	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	35.00	35.00	36.00	1.00	37.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	**36.00**	**36.00**	**37.00**	**1.00**	**38.00**

CHARACTER OF EXPENDITURES

	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 2,109,156	$ 2,346,821	$ 2,199,864	$ 101,508	$ 2,301,372
Current Expenses	2,667,190	2,129,268	2,071,265	265,000	2,336,265
Equipment	0	12,000	25,000	0	25,000
Total	**$ 4,776,346**	**$ 4,488,089**	**$ 4,296,129**	**$ 366,508**	**$ 4,662,637**

SOURCE OF FUNDS

	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Highway Fund	$ 4,776,346	$ 4,301,712	$ 4,093,427	$ 366,508	$ 4,459,935
Federal Grants Fund	0	186,377	202,702	0	202,702
Total	**$ 4,776,346**	**$ 4,488,089**	**$ 4,296,129**	**$ 366,508**	**$ 4,662,637**

Public Transit

Program Description

This program is responsible for planning and directing the City's island wide public transit system, including establishing policies for the operation of the fixed route and paratransit services; conducting appropriate reviews of established routes and determining adjustments required; providing equipment; procuring new buses and paratransit vans; overseeing the planning, design, construction and maintenance of transit centers, installing and maintaining bus shelters and bus stops; and reviewing and overseeing the contractor conducting the in-person functional assessments used for determining eligibility for paratransit services in accordance with the Americans with Disabilities Act of 1990. This division oversees the contractor operating the City's public transit system and responds to recommendations, complaints and questions received from the community and public officials.

PROGRAM POSITIONS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Permanent FTE	22.00	22.00	22.00	3.00	25.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.00	2.00	2.00	0.00	2.00
Total	**25.00**	**24.00**	**24.00**	**3.00**	**27.00**

CHARACTER OF EXPENDITURES	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
Salaries	$ 130,620,388	$ 134,789,100	$ 139,861,062	$ 1,445,543	$ 141,306,605
Current Expenses	114,213,709	125,710,975	123,950,463	1,305,304	125,255,767
Equipment	123,059	467,500	716,930	0	716,930
Total	**$ 244,957,156**	**$ 260,967,575**	**$ 264,528,455**	**$ 2,750,847**	**$ 267,279,302**

SOURCE OF FUNDS	FY 2017 Actual	FY 2018 Appropriated	Current Svcs	Budget Issues	FY 2019 Total Budget
General Fund	$ 0	$ 0	$ 0	$ 174,036	$ 174,036
Bus Transportation Fund	223,437,180	239,967,575	243,528,455	2,576,811	246,105,266
Federal Grants Fund	21,519,976	21,000,000	21,000,000	0	21,000,000
Total	**$ 244,957,156**	**$ 260,967,575**	**$ 264,528,455**	**$ 2,750,847**	**$ 267,279,302**

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Revenues

Detailed Statement of Revenues and Surplus

Budget Basis

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which the resources are to be spent and the means by which spending activities are controlled. The City's accounting records for the governmental funds and expendable trust and agency funds are maintained on a modified accrual basis.

Budgeted Revenues

Budgeted revenues are based on estimates of the financial resources used for financing operations and development of new facilities. Tax revenues are relatively stable and predictable. Fee schedules, historical trends, and economic and demographic patterns largely determine levels of other revenues. The comparative revenue schedules that follow generally reflect prior years' trends even though some may be irregular. In large part, revenue projections are a continuation of these trends.

Detailed Statement of Revenues and Surplus

General Fund (110)

This fund accounts for all financial resources except those required to be accounted for in another fund. The major revenue source in the General Fund is the real property tax.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Taxes			
Real Property Taxes - Current Year	$ 326,836,180	$ 1,166,383,000	$ 1,265,445,400
Real Property Taxes - Prior Year	7,533,658	3,000,000	3,000,000
R P T - Lock Box	361,136,452	0	0
R P T Mortgage Company	389,274,649	0	0
RPT - Epay	15,132,076	0	0
Public Svc Company Tax	42,224,763	40,972,873	46,007,251
Total - Taxes	**$ 1,142,137,778**	**$ 1,210,355,873**	**$ 1,314,452,651**
Licenses and Permits			
Auctioneer & Pawn Broker	$ 5,700	$ 6,400	$ 6,400
Firearms	6,835	10,860	10,860
Second-Hand & Junk Dealer	12,933	14,510	14,510
Used Mtr Veh Part Dealer	790	760	760
Wreck Salv Rebld Mtr Veh	628	560	560
Peddler/Itinerant Vendor	2,175	1,630	1,630
Tear Gas/Othr Noxious Sub	125	60	60
Scrap Dealers	2,725	2,500	2,500
Pedicab License Fees	84	90	90
HPD Alarm Permits	181,318	236,000	236,000
Regis-Third Party Reviewr	2,400	3,000	3,000
Building Permits	20,356,012	20,000,000	22,000,000
Non-Storm Wtr Dischg Pmt	0	2,000	2,000
NPDES fee	0	900,000	1,200,000
Signs	47,579	45,000	45,000
Motor Vehicle Plate Fees	602,704	619,060	619,060
Mtr Veh Spc No Plate Fee	806,804	808,100	808,100
Motor Vehicle Tag Fees	378,322	398,050	398,050
Motor Veh Trfr Fee & Pen	2,846,405	2,836,700	2,836,700
Dupl Regis/Ownership Cert	203,370	203,600	203,600
Tax Liens	0	50	50
Correction Fees	8,170	6,100	6,100
Mvr-Annual Fee	14,448,655	14,942,800	14,942,800
Reconstr Inspec Fees	42,375	41,820	41,820
Moped Annual License Fee	51,031	112,100	112,100
Passenger & Frt Veh Lic	18,811	0	0
Nonresident Vehicle Prmt	23,715	24,150	24,150
Private Trans Reg Fees	55,825	113,350	113,350
Motor Vehicle Drivers Lic	2,951,870	5,971,290	5,971,290
Dog Licenses	180,344	179,120	179,120
Dog Tag Fees	7,649	7,590	7,590
Easement Grants	80,645	80,000	80,000

General Fund (110)

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Newsstands	10,108	10,110	10,110
Telephone Enclosures	160	100	100
Dispensing Rack	275,184	171,830	171,830
Pass Loading Zone-Permit	(50)	0	0
Fire Code Permit & Lic	661,882	584,709	723,473
Fireworks License Fees	44,500	32,000	39,500
Camping Permits	322,903	297,000	300,000
Total - Licenses and Permits	**$ 44,640,686**	**$ 48,662,999**	**$ 51,112,263**
Intergovernmental Revenue			
Transient Accomdtn Tax	$ 45,423,000	$ 45,423,000	$ 45,423,000
Fish and Wildlife Svcs	5,708	57,000	61,000
Total - Intergovernmental Revenue	**$ 45,428,708**	**$ 45,480,000**	**$ 45,484,000**
Charges for Services			
Duplication-Master Tapes	$ 62,750	$ 48,000	$ 48,000
Data Proc Svc-State	747,647	730,000	730,000
Data Proc Svc-US Govt	300	500	500
Data Proc Svc-Othr County	43,048	760,000	400,000
Legal Services (BWS)	157,500	165,000	201,300
Svc Fee-Dishonored Checks	21,870	17,650	17,650
Service Fee for Card Payment	46,352	0	40,985
Sale of Gasoline and Oil	115,072	100,000	100,000
Subdivision Fees	103,200	100,000	102,000
Zoning Reg Applcn Fees	237,050	250,000	250,000
Witness Fees	6	0	0
Nonconform Certi Renewal	265,200	60,000	400,000
Plan Review Fee	1,501,504	1,500,000	1,500,000
Adm Fee-Mult-Fam Hsg Prgm	89,643	25,000	25,000
Exam Fees-Spec Inspectors	835	800	800
Reg Fees-Spec Inspectors	81	100	100
Military Hsg Fee-Lieu Rpt	959,924	965,000	954,000
Zoning/Flood Clear Fee	103,310	100,000	100,000
Duplicate Copy-Any Record	150,430	132,435	132,399
Abstract of Information	2,298	2,200	2,250
Copy-Map, Plan, Diagram	1,249	1,225	1,225
Cert Voter Registration	165	0	0
Voter Registration Lists	7,500	0	0
Medical Examiner's Report	6,086	5,000	5,000
Cert-Correctness of Info	86	25	25
Survey	5,000	0	0
Prop Tax Record Search	3,632	3,500	3,500
HPD Alarm Service Charges	128,659	128,000	128,000
Custodial Services	450	0	0
Attendant Services	468,987	438,000	442,000
Spay-Neuter Service	284,515	294,500	294,500

General Fund (110)

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Kitchen & Facility Usage	10,800	10,000	10,100
Taxi/Pedicab Drivers Cert	11,950	26,770	26,770
HPD Special Duty Fees	349,631	306,000	306,000
Electrical Inspection	140	100	100
Bldg Code Variance/Appeal	600	500	500
City Employees Parking	687,764	770,000	710,000
Frm Damaged Parking Meter	379	0	0
Kapalama Hale Parking Facility	17,648	0	115,775
HPD Parking Lot	124,673	120,000	120,000
Miscellaneous-Sanitation	22	0	0
Scuba and Snorkeling	26,965	26,000	26,300
Commercial Filming	67,800	57,000	57,600
Summer Fun Program	233,023	210,000	212,100
Fall and Spring Programs	33,000	0	0
Parks District V Fees	3,562	0	0
Foster Botanic Garden	135,065	134,300	135,600
Fees for Community Garden	46,441	45,000	45,000
Total - Charges for Services	**$ 7,263,812**	**$ 7,532,605**	**$ 7,645,079**
Fines and Forfeits			
HPD Alarm Fines	$ 231,731	$ 220,000	$ 220,000
Fines-Storm Water	0	5,000	5,000
Fines-Viol Bldg Elec Etc	544,854	550,000	550,000
Grade, Grubb & Stockpile	38,155	0	0
Forfeiture of Seized Prop	24,895	25,000	25,000
Total - Fines and Forfeits	**$ 839,635**	**$ 800,000**	**$ 800,000**
Miscellaneous Revenues			
Investments	$ 86,218	$ 0	$ 0
Investments-Pool	2,596,235	3,178,000	7,719,878
Other Sources-Interest Earnings	1,990	0	0
Rental Units (City Prop)	225,784	106,644	106,644
Rental Units (Hcd Prop)	222,414	205,613	205,613
Rental-Amb Facil-Fire Stn	63,900	63,900	63,900
Other Rents Recreat Facil	2,485	2,500	2,500
Perquisite Housing	13,938	11,482	10,845
Rental of Equipment	4,004	14,000	14,000
Rental for Use of Land	719,605	528,332	528,332
Public Pay Phone Conces	70	50	50
Land	5,030	903,900	0
Other Escheats	141,840	100,000	100,000
Police Department	21,200	19,000	19,000
Develop Prem-Royal Kunia	41,075	0	0
Recov of Utility Charges	10,372	10,372	10,372
Recov-Workers' Comp Paymt	738,470	350,000	550,000
Recov-Crt Odr Restitution	4,703	2,767	2,767

General Fund (110)

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Misc Recov,Collect,Etc	5,845	0	0
Recov State-Emerg Amb Svc	37,856,263	39,437,560	44,382,801
Recov State-Hawaii State ID	625,158	735,940	735,940
Recov State-Motor Vehicle	967,393	1,004,780	1,004,780
Recov Work Comp-3Rd Party	301,393	125,000	125,000
Recov-Off Hwy Veh Fuel Tx	0	5,000	5,000
Recov-State-Comml Drv Lic	503,707	617,960	617,960
Recovery-Interest-Federal Subsidy	1,215,140	1,277,000	1,247,700
Recov-Direct Costs HART	655,544	1,025,855	1,025,854
Recoveries - Others	17,521	0	0
Reimb State-HPD Civil Def	0	29,000	29,000
Reimb State-MV Insp Prgm	644,944	734,780	778,550
Reimb of Admin Cost-Ewa	0	10,000	10,000
Reimb State - DPP Placard	153,396	153,440	153,440
Reimb From Org. Plates	14,560	12,550	12,550
Towing Service Premiums	110,000	120,000	120,000
Disposal of Derelict Vehicles	392	0	0
Other Sundry Realization	18,037	0	0
Sund Refunds-Prior Expend	1,612,586	810,000	476,000
Sund Refunds-Curr Exp	125,655	78,000	80,000
Sundry Ref-Pcard Rebate	383,357	380,000	380,000
Vacation Accum Deposits	393,683	36,000	36,000
Misc Rev/Cash Over/Short	89	0	0
Misc Deposit Adjustments	(1)	0	0
Auction Sale-Impound Veh	308,524	338,180	338,180
Auction Sale-Unclaim Prop	33,983	18,000	33,000
Sale-Other Mtls & Suppl	261,277	400,460	400,460
Sale of Scrap Materials	20,426	100,000	100,000
Total - Miscellaneous Revenues	**$ 51,128,205**	**$ 52,946,065**	**$ 61,426,116**
Revolving Fund Revenues			
Late Charge	$ 34,775	$ 28,000	$ 28,000
Repay Dchd Loans-Others	16,001	0	0
Total - Revolving Fund Revenues	**$ 50,776**	**$ 28,000**	**$ 28,000**
Utilities or Other Enterprises			
Interest Earnings-Others	$ 55	$ 0	$ 0
Miscellaneous Revenues	5,000	0	0
Total - Utilities or Other Enterprises	**$ 5,055**	**$ 0**	**$ 0**
Non-Revenue Receipts			
Recov-Debt Svc Wf/Refuse	$ 14,204,477	$ 14,285,394	$ 15,638,404
Recov Debt Sv-Swdf Sp Fd	32,390,041	26,560,339	27,864,090
Recov Debt Svc-Hsg Sp Fd	4,710,360	5,433,455	7,425,728
Recov Debt Svc-Swr Fund	2,470,047	2,115,209	1,046,684
Recov Debt Svc-HART	0	2,160,000	30,800,000
Recov Swr Fd(Wwm Radio)	35,000	35,000	35,000

General Fund (110)

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Recov-Debt Svc Golf Fd	1,995,000	1,848,132	1,871,906
Recov D/S-Spec Events Fd	6,564,000	2,451,332	2,461,600
Recov D/S-Hanauma Bay Fd	1,486,814	1,630,025	1,136,849
Recov Debt Svc-Zoo Fund	0	3,284,515	3,330,645
Recov Debt Svc-Hwy Fund	97,058,856	105,185,624	120,121,423
Recov Case - Zoo Fund	0	690,300	725,900
Recov CASE-Spec Events Fd	1,378,000	244,633	705,800
Recov CASE-Hanauma Bay Fd	414,400	378,300	389,000
Recov CASE - Hwy Beaut Fd	264,167	355,700	377,600
Recov CASE - Sw Sp Fd	12,326,100	11,944,200	12,609,200
Recov CASE-Golf Fund	807,400	727,331	872,500
Recov CASE-Hwy Fund	12,462,100	12,655,800	13,852,700
Recov CASE-Sewer Fund	15,692,300	17,663,100	19,895,700
Recov CASE-Liquor Comm Fd	299,000	317,500	338,100
Recov CASE-Patsy T Mink Central Oahu Reg Pk Fd	8,700	10,500	10,500
Recov CASE - Bikeway Fd	39,900	13,881	92,200
Recov CASE-Waipio Peninsula Soccer Park Fund	4,300	4,400	5,600
Recov CASE-Hsg Dev Sp Fd	246,000	282,200	381,800
Recovery CASE-BWS	3,300,000	3,300,000	3,300,000
Recov CASE-HART	982,151	1,092,100	1,150,990
Trans Fr Ref Gnl Ac-Rent	263,500	263,500	263,500
Trf-Sewer Fund for Rent	472,500	472,500	472,500
Total - Non-Revenue Receipts	**$ 209,875,113**	**$ 215,404,970**	**$ 267,175,919**
Unreserved Fund Balance	**$ 140,021,754**	**$ 139,924,938**	**$ 102,823,841**
Interfund Transfer	**$ (292,540,897)**	**$ (276,342,812)**	**$ (344,423,782)**
Total - General Fund	**$ 1,348,850,625**	**$ 1,444,792,638**	**$ 1,506,524,087**

Highway Fund (120)

This fund accounts for the disposition of proceeds from special revenues earmarked by law for highway and related activities. Major revenue sources include the City fuel tax, vehicle weight tax, and public utility franchise tax.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Taxes			
Franchise Tax - HECO	$ 36,690,520	$ 45,000,000	$ 45,000,000
Franchise Tax - GASCO	2,209,340	2,667,825	2,707,700
Fuel Tax - Current Year	51,992,011	51,270,000	51,526,000
Total - Taxes	**$ 90,891,871**	**$ 98,937,825**	**$ 99,233,700**
Licenses and Permits			
Storm Drain Conn Fee	$ 12,200	$ 15,000	$ 15,000
Grading Excavation & Fill	268,969	300,000	300,000
Motor Vehicle Weight Tax	126,879,782	139,363,185	164,347,327
Dlnqt Mtr Veh Wt Tax Pen	1,139,920	1,137,020	1,137,020
Other Vehicle Weight Tax	4,342,367	4,737,023	4,737,023
Dlnqt Othr Veh Wt Tax Pen	43,380	43,280	43,280
Taxi Stand Permit Fee	15,030	15,620	15,620
Taxi Stand Decals	155	160	160
Frt Curb Load Zone-Permit	245,450	246,700	246,700
Frt Curb Load Zone-Decals	11,056	11,090	11,090
Pass Loading Zone-Permit	18,386	18,330	18,330
Pass Loading Zone-Decals	801	800	800
Excav/Rep-St & Sidewalk	168,711	180,000	180,000
Total - Licenses and Permits	**$ 133,146,207**	**$ 146,068,208**	**$ 171,052,350**
Charges for Services			
Witness Fees	$ 0	$ 25	$ 25
Sidewalk Specs File Fee	11,800	15,000	15,000
Driveway Specs File Fee	4,200	5,500	5,500
Duplicate Copy-Any Record	124	0	0
Sidewalk Repair	75,472	75,472	75,472
Parking Placards	2,400	2,400	2,400
Street Parking Meter	3,800,443	3,879,419	4,248,000
Frm Damaged Parking Meter	2,447	2,500	2,500
Kaimuki Parking Lot #2	241,283	230,000	250,000
Kailua Parking Lot	245,493	230,000	250,000
Kalakaua Parking Lot	241,095	220,000	250,000
Civic Center Parking Lot	65,745	62,000	62,000
Parking Chgs - Salt Lake-	53,756	45,000	53,000
Parking Charges-Palace Sq	74,555	66,000	75,000
HPD Parking Lot	17,097	17,000	17,000
Kailua Elderly Hsg P/Lot	154,982	125,000	165,000
Kaimuki Parking Lot Concession	540,012	540,000	540,000
Lamppost Banner Display	29,770	44,070	30,000
Total - Charges for Services	**$ 5,560,674**	**$ 5,559,386**	**$ 6,040,897**

Highway Fund (120)

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Fines and Forfeits			
Fines-Storm Water	$ 5,300	$ 0	$ 0
Total - Fines and Forfeits	**$ 5,300**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Marin Tower Pkg Garage	$ 267,208	$ 222,700	$ 267,000
Harbor Court Garage	457,853	507,700	457,000
Other Sources-Interest Earnings	2,069	0	0
Rental for Use of Land	274,550	118,800	118,800
Kukui Plaza Garage	301,200	291,500	291,500
Smith-Beretania Parking	324,000	324,000	324,000
Recov-Damaged St Lights	3,099	40,000	45,000
Recov-Damaged Traf Signal	273,355	100,000	100,000
Recovery of Traffic Signs	16,464	16,464	16,464
Other Comp-Loss of Fixed Asset	4,208	4,208	4,208
Recov-Overhead Charges	3,568	0	0
Recovery-Interest-Federal Subsidy	2,252,263	2,369,000	2,313,900
Reimb State-Traf Sig Main	592,833	500,000	500,000
Sund Refunds-Prior Expend	679,873	497,049	300,049
Sund Refunds-Curr Exp	53,087	0	0
Vacation Accum Deposits	78,431	34,263	34,263
Misc Rev/Cash Over/Short	202	0	0
Sale-Other Mtls & Suppl	5,305	0	0
Sale of Scrap Materials	0	1,500	1,500
Total - Miscellaneous Revenues	**$ 5,589,568**	**$ 5,027,184**	**$ 4,773,684**
Unreserved Fund Balance	**$ 42,677,812**	**$ 29,922,417**	**$ 9,806,189**
Interfund Transfer	**$ (134,427,323)**	**$ (158,078,210)**	**$ (155,102,286)**
Total - Highway Fund	**$ 143,444,109**	**$ 127,436,810**	**$ 135,804,534**

Highway Beautification Fund (130)

The Highway Beautification and Disposal of Abandoned Vehicles Revolving Fund accounts for receipts ($7.00 per vehicle) collected for each certificate of registration. These monies are expended primarily for the beautification of highways under the jurisdiction of the City and the disposition of abandoned vehicles.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Charges for Services			
Hwy Beautification Fees	$ 4,604,069	$ 4,634,530	$ 4,634,530
Total - Charges for Services	**$ 4,604,069**	**$ 4,634,530**	**$ 4,634,530**
Miscellaneous Revenues			
Vacation Accum Deposits	$ 5,654	$ 0	$ 0
Total - Miscellaneous Revenues	**$ 5,654**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 9,896,560**	**$ 10,304,277**	**$ 7,708,934**
Interfund Transfer	**$ (264,000)**	**$ (355,700)**	**$ (377,600)**
Total - Highway Beautification Fund	**$ 14,242,283**	**$ 14,583,107**	**$ 11,965,864**

Bikeway Fund Fund (140)

This fund accounts for receipts from bicycle and moped registration fees, which are earmarked for operating costs and acquisition, design, construction, improvement, repair and maintenance costs related to bikeways, including the installation and repair of storm drains and bridges.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Licenses and Permits			
Bicycle Licenses	$ 410,619	$ 371,370	$ 413,540
Moped Annual License Fee	30,038	74,590	74,590
Total - Licenses and Permits	**$ 440,657**	**$ 445,960**	**$ 488,130**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 106,200	$ 1,168,864	$ 1,448,727
Total - Non-Revenue Receipts	**$ 106,200**	**$ 1,168,864**	**$ 1,448,727**
Unreserved Fund Balance	**$ 285,800**	**$ 102,759**	**$ 0**
Interfund Transfer	**$ (39,900)**	**$ (86,100)**	**$ (92,200)**
Total - Bikeway Fund	**$ 792,757**	**$ 1,631,483**	**$ 1,844,657**

Parks and Playgrounds Fund (150)

This fund accounts for all monies received in lieu of providing land in perpetuity or dedicating land, together with facilities for park and playground purposes. These monies must be expended for the purchase of land for parks and playgrounds, purchase of park and playground equipment, and/or other improvement of existing parks and playgrounds.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Miscellaneous Revenues			
Subdividers-Park/Playgrnd	$ 0	$ 1,565,722	$ 0
Total - Miscellaneous Revenues	**$ 0**	**$ 1,565,722**	**$ 0**
Non-Revenue Receipts			
Trfr-Capital Projects Fd	$ 209,595	$ 0	$ 0
Total - Non-Revenue Receipts	**$ 209,595**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 3,162,333**	**$ 2,801,261**	**$ 2,202,556**
Total - Parks and Playgrounds Fund	**$ 3,371,928**	**$ 4,366,983**	**$ 2,202,556**

Sewer Fund (170)

This fund accounts for all monies received pursuant to the provisions of the Federal Water Pollution Control Act amendments of 1972 and the Hawaii Revised Statutes and expended for the purposes authorized.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Charges for Services			
Duplicate Copy-Any Record	$ 299	$ 0	$ 0
Sewer Lateral Instal	57,332	223,428	224,657
Sewer Service Charges	442,638,213	448,651,850	451,041,100
Other Sewer Chgs	51,993	186,913	187,941
Wstwtr Sys Facil Chgs	11,002,475	10,902,400	10,902,400
Total - Charges for Services	**$ 453,750,312**	**$ 459,964,591**	**$ 462,356,098**
Fines and Forfeits			
Fines-Indust Ww Discharge	$ 1,500	$ 15,000	$ 15,000
Total - Fines and Forfeits	**$ 1,500**	**$ 15,000**	**$ 15,000**
Miscellaneous Revenues			
Investments	$ 528,457	$ 0	$ 0
Investments-Pool	5,146,338	4,178,000	7,739,161
Rental for Use of Land	103,091	111,770	0
Recov-Overtime Inspection	99,444	0	0
Recovery-Interest-Federal Subsidy	4,996,790	5,367,100	5,367,100
Sund Refunds-Prior Expend	1,695,715	0	0
Vacation Accum Deposits	39,181	0	0
Sale of Scrap Materials	201	0	0
Total - Miscellaneous Revenues	**$ 12,609,217**	**$ 9,656,870**	**$ 13,106,261**
Unreserved Fund Balance	**$ 660,272,922**	**$ 754,967,574**	**$ 614,190,718**
Interfund Transfer	**$ (18,670,800)**	**$ (20,285,809)**	**$ (21,449,884)**
Total - Sewer Fund	**$ 1,107,963,151**	**$ 1,204,318,226**	**$ 1,068,218,193**

Bus Transportation Fund (180)

This fund was created for the management, operation, and maintenance of the bus transportation system. All revenues generated or received for these purposes, including City appropriations, are deposited in this fund and expended for such purposes.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Charges for Services			
Witness Fees	$ 14	$ 0	$ 0
JTMC Parking	200,372	150,000	174,000
Spc Handicap Transp Fares	1,824,183	1,800,000	1,800,000
Total - Charges for Services	**$ 2,024,569**	**$ 1,950,000**	**$ 1,974,000**
Miscellaneous Revenues			
Other Sources-Interest Earnings	$ 29	$ 0	$ 0
Rental Units (City Prop)	21,300	21,300	21,300
Other City Facilities	1,500	0	0
Sund Refunds-Prior Expend	24,469	0	0
Vacation Accum Deposits	27,011	0	0
Total - Miscellaneous Revenues	**$ 74,309**	**$ 21,300**	**$ 21,300**
Utilities or Other Enterprises			
Bus Fare	$ 48,712,707	$ 49,212,000	$ 49,212,000
U-Pass	2,739,940	2,700,000	2,700,000
Recovery of Damages	186,891	0	0
Bus Advertising	135,911	168,000	168,000
Ots-Emplee Parking Chge	155,850	150,000	150,000
Bus Royalty Income	244	0	0
Other Bus Transportation	30,893	0	0
Total - Utilities or Other Enterprises	**$ 51,962,436**	**$ 52,230,000**	**$ 52,230,000**
Non-Revenue Receipts			
Bus Subsidy-General Fund	$ 147,056,410	$ 127,670,483	$ 167,793,464
Bus Subsidy-Highway Fund	24,906,372	40,236,787	21,128,163
Total - Non-Revenue Receipts	**$ 171,962,782**	**$ 167,907,270**	**$ 188,921,627**
Unreserved Fund Balance	**$ 14,135,328**	**$ 17,136,448**	**$ 5,364,778**
Total - Bus Transportation Fund	**$ 240,159,424**	**$ 239,245,018**	**$ 248,511,705**

Liquor Commission Fund (190)

This fund accounts for all monies collected by as well as received on behalf of the Liquor Commission and used for the operational and administrative costs of the Liquor Commission.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Licenses and Permits			
Direct Wine Shipper	$ 51,610	$ 67,500	$ 67,500
Personal Shipment Permit	1,476	1,500	1,500
Basic Liquor Lic(New Lic)	200,125	225,000	225,000
Liquor Applcn Filing Fee	5,100	7,500	7,500
Addtl Liqr Lic (Gr Sale)	2,690,591	3,000,000	3,000,000
Renewal Liquor License	1,890,600	2,881,729	2,881,729
Total - Licenses and Permits	**$ 4,839,502**	**$ 6,183,229**	**$ 6,183,229**
Charges for Services			
Service Fee for Card Payment	$ 83	$ 0	$ 0
Witness Fees	4	0	0
Liqr Licensee Change Name	2,370	4,500	4,500
Charge for Photo Id	123,650	130,000	130,000
Charges for Publications	5,230	3,000	3,000
Duplicate Copy-Any Record	4,227	3,000	3,000
City Employees Parking	6,090	0	0
Total - Charges for Services	**$ 141,654**	**$ 140,500**	**$ 140,500**
Fines and Forfeits			
Fines-Liquor Commission	$ 75,295	$ 100,000	$ 100,000
Total - Fines and Forfeits	**$ 75,295**	**$ 100,000**	**$ 100,000**
Miscellaneous Revenues			
Sund Refunds-Prior Expend	$ 892	$ 0	$ 0
Vacation Accum Deposits	3,676	0	0
Misc Rev/Cash Over/Short	(7)	0	0
Total - Miscellaneous Revenues	**$ 4,561**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 2,066,732**	**$ 1,931,863**	**$ 1,994,364**
Interfund Transfer	**$ (299,000)**	**$ (317,500)**	**$ (338,100)**
Total - Liquor Commission Fund	**$ 6,828,744**	**$ 8,038,092**	**$ 8,079,993**

Rental Assistance Fund (203)

This fund accounts for all net receipts from the Hale Pauahi parking structure which are expended for monthly rental assistance payments to landlords on behalf of an eligible applicant.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Miscellaneous Revenues			
Parking Stalls	$ 214,126	$ 233,000	$ 233,000
Total - Miscellaneous Revenues	**$ 214,126**	**$ 233,000**	**$ 233,000**
Unreserved Fund Balance	**$ 1,557,566**	**$ 1,660,524**	**$ 1,667,514**
Total - Rental Assistance Fund	**$ 1,771,692**	**$ 1,893,524**	**$ 1,900,514**

Zoo Animal Purchase Fund (207)

This fund accounts for the proceeds from the sale of surplus animals from the Honolulu Zoo and all donations made specifically for the purchase of animals. Funds in this account shall be expended for the acquisition on zoo animals to include shipping, insurance, travel, and other related costs.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Unreserved Fund Balance	$ 2,305	$ 2,305	$ 0
Interfund Transfer	$ (2,305)	$ (2,305)	$ 0
Total - Zoo Animal Purchase Fund	$ 0	$ 0	$ 0

Grants in Aid Fund (220)

This fund shall be used by the City to award grants in aid to federal income tax exempt non-profit organizations that provide services to economically and/or socially disadvantaged populations or provide services for public benefit in the areas of the arts, culture, economic development or the environment.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Miscellaneous Revenues			
Investments-Pool	$ 26,156	$ 0	$ 59,177
Total - Miscellaneous Revenues	**$ 26,156**	**$ 0**	**$ 59,177**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 6,371,373	$ 7,365,093	$ 7,399,611
Total - Non-Revenue Receipts	**$ 6,371,373**	**$ 7,365,093**	**$ 7,399,611**
Unreserved Fund Balance	**$ 557,041**	**$ 945,763**	**$ 630,376**
Total - Grants in Aid Fund	**$ 6,954,570**	**$ 8,310,856**	**$ 8,089,164**

Hanauma Bay Nature Preserve Fund (230)

This fund accounts for receipts from the entrance and vehicle admission fees to Hanauma Bay Nature Preserve and is earmarked primarily for the operation, maintenance, and improvement of the Nature Preserve.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Charges for Services			
Hanauma Bay Parking	$ 194,210	$ 186,000	$ 187,900
Hanauma Bay-Admission	4,805,849	4,350,000	4,393,500
Total - Charges for Services	**$ 5,000,059**	**$ 4,536,000**	**$ 4,581,400**
Miscellaneous Revenues			
Investments-Pool	$ 33,646	$ 28,000	$ 68,311
Perquisite Housing	6,728	9,086	9,499
Hanauma Beach Park Conces	377,419	250,000	250,000
Hanauma Shuttle Bus Svc	67,650	44,000	44,000
Hanauma Snorkling Rental	2,037,750	1,872,000	1,872,000
Hanauma Gift Shop Concess	248,106	230,000	230,000
Automatic Teller Machines	900	900	900
Vacation Accum Deposits	462	0	0
Misc Rev/Cash Over/Short	(342)	0	0
Total - Miscellaneous Revenues	**$ 2,772,319**	**$ 2,433,986**	**$ 2,474,710**
Unreserved Fund Balance	**$ 4,200,891**	**$ 3,667,959**	**$ 1,733,669**
Interfund Transfer	**$ (1,904,400)**	**$ (2,051,797)**	**$ (1,525,849)**
Total - Hanauma Bay Nature Preserve Fund	**$ 10,068,869**	**$ 8,586,148**	**$ 7,263,930**

Reserve for Fiscal Stability Fund (240)

This fund is designated as a reserve for economic and revenue downturns and emergency situations.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Licenses and Permits			
Easement Grants	$ 58,000	$ 310,450	$ 310,450
Total - Licenses and Permits	**$ 58,000**	**$ 310,450**	**$ 310,450**
Miscellaneous Revenues			
Investments-Pool	$ 552,518	$ 440,000	$ 1,008,488
Land	478,400	314,000	314,000
Total - Miscellaneous Revenues	**$ 1,030,918**	**$ 754,000**	**$ 1,322,488**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 0	$ 7,000,000	$ 7,000,000
Total - Non-Revenue Receipts	**$ 0**	**$ 7,000,000**	**$ 7,000,000**
Unreserved Fund Balance	**$ 102,553,458**	**$ 103,642,377**	**$ 111,706,827**
Total - Reserve for Fiscal Stability Fund	**$ 103,642,376**	**$ 111,706,827**	**$ 120,339,765**

Solid Waste Special Fund (250)

This fund accounts for all revenues derived from the operation of the City's Refuse Division, solid waste disposal programs, glass recycling program, and other recycling programs. All monies placed in this fund are maintained in separate accounts identified with, and expended for, the intended purpose.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Licenses and Permits			
Refuse Collector-Lic	$ 7,958	$ 7,500	$ 7,500
Refuse Collector-Decal	1,016	900	900
Glass Recycler	600	200	200
Total - Licenses and Permits	**$ 9,574**	**$ 8,600**	**$ 8,600**
Intergovernmental Revenue			
Pymt Fr St-Glass Disp Fee	$ 420,126	$ 525,000	$ 500,000
Total - Intergovernmental Revenue	**$ 420,126**	**$ 525,000**	**$ 500,000**
Charges for Services			
Duplicate Copy-Any Record	$ 45	$ 0	$ 0
Pre-Paid Coll/Disp Chgs	443,616	0	0
Business Premises	463,568	450,000	450,000
Residential Refuse Collection Fee	0	0	5,805,000
Disposal Charges	5,529,353	5,000,000	2,300,000
Disp Chgs Surcharge-Other	4,337,971	4,000,000	4,000,000
Disp Chgs Surcharge - C&C	2,316,019	2,300,000	2,500,000
Total - Charges for Services	**$ 13,090,572**	**$ 11,750,000**	**$ 15,055,000**
Fines and Forfeits			
Fines-Unpaid Civil	$ 14,450	$ 0	$ 0
Total - Fines and Forfeits	**$ 14,450**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Investments	$ 54,362	$ 0	$ 0
Investments-Pool	523,739	432,000	888,660
Recovery-Damaged Refuse Carts	900	0	0
Vacation Accum Deposits	161,422	0	0
Total - Miscellaneous Revenues	**$ 740,423**	**$ 432,000**	**$ 888,660**
Utilities or Other Enterprises			
Tip Fees-Private Direct	$ 32,717,263	$ 30,000,000	$ 31,000,000
Electrical Energy Revenue	70,953,323	72,000,000	73,500,000
Tip Fees-Other	22,155,418	21,000,000	22,500,000
Easement-AES Barbers Pt	38,367	36,000	36,000
Total - Utilities or Other Enterprises	**$ 125,864,371**	**$ 123,036,000**	**$ 127,036,000**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 90,399,099	$ 101,037,837	$ 117,361,418
Total - Non-Revenue Receipts	**$ 90,399,099**	**$ 101,037,837**	**$ 117,361,418**
Unreserved Fund Balance	**$ 42,454,557**	**$ 47,860,828**	**$ 38,899,187**
Interfund Transfer	**$ (62,101,600)**	**$ (53,350,680)**	**$ (56,375,194)**

Solid Waste Special Fund (250)

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Total - Refuse Genl Operating Acct -SWSF	$ 210,891,572	$ 231,299,585	$ 243,373,671

Land Conservation Fund (260)

The fund accounts for all gifts, voluntary contributions to the city, and all revenues designated by ordinance or resolution for deposit into the fund. All monies deposited into this fund shall be used to purchase or otherwise acquire lands or property entitlements for natural resource land conservation purposes of the city.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Unreserved Fund Balance	$ 220	$ 220	$ 220
Total - Land Conservation Fund	$ 220	$ 220	$ 220

Clean Water and Natural Lands Fund (270)

This fund accounts for monies transferred from real property tax revenues to be used to purchase or otherwise acquire real estate or any interest therein for land conservation in the city. The monies may be used for the purposes of: protection of watershed lands to preserve water quality and water supply; preservation of forests, beaches, coastal areas and agricultural lands; public outdoor recreation and education, including access to beaches and mountains; preservation of historic or cultural important land areas and sites; protection of significant habitats or ecosystems, including buffer zones; conservation of land in order to reduce erosion, floods, landslides, and runoff; and acquisition of public access to public land and open spaces.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Miscellaneous Revenues			
Investments-Pool	$ 130,035	$ 125,000	$ 176,456
Total - Miscellaneous Revenues	**$ 130,035**	**$ 125,000**	**$ 176,456**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 5,420,085	$ 0	$ 0
Transfer Fr General Fd-RPT	0	5,863,415	6,327,227
Total - Non-Revenue Receipts	**$ 5,420,085**	**$ 5,863,415**	**$ 6,327,227**
Unreserved Fund Balance	**$ 21,765,086**	**$ 17,462,842**	**$ 4,164,120**
Total - Clean Water and Natural Lands Fund	**$ 27,315,206**	**$ 23,451,257**	**$ 10,667,803**

Affordable Housing Fund (280)

This fund accounts for monies transferred from real property tax revenues to provide for and maintain affordable rental housing for persons earning sixty percent or less of the median household income in the city. Monies may be used for: the provision and expansion of affordable rental housing and suitable living environments in projects, which may include mixed-use, mixed-income projects, having residential units that are principally for persons of low and moderate income through land acquisition for, development of, construction of, and/or capital improvements or rehabilitation to such housing, provided that the funded housing remains affordable for at least sixty years.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Miscellaneous Revenues			
Investments-Pool	$ 197,029	$ 156,000	$ 390,248
Total - Miscellaneous Revenues	**$ 197,029**	**$ 156,000**	**$ 390,248**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 5,420,085	$ 0	$ 0
Transfer Fr General Fd-RPT	0	5,863,415	6,327,227
Total - Non-Revenue Receipts	**$ 5,420,085**	**$ 5,863,415**	**$ 6,327,227**
Unreserved Fund Balance	**$ 26,451,483**	**$ 22,667,152**	**$ 34,376,042**
Total - Affordable Housing Fund	**$ 32,068,597**	**$ 28,686,567**	**$ 41,093,517**

Community Development Fund (310)

This fund accounts for monies provided by the Federal government under the Housing and Community Development Act of 1974, as amended; the National Affordable Housing Act of 1990, as amended; monies generated as program income; and monies carried over from prior years. Funds are expended to carry out the objectives of the Acts. Funds under the HOME program are funded under the Federal Grants Projects Fund beginning in fiscal year 1977.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Intergovernmental Revenue			
CDBG, PI-93-383	$ 0	$ 7,285,838	$ 7,209,223
CDBG-Program Income	598,142	525,000	525,000
Drug Recognition Expert	27,719	0	0
US Dept of Housing and Urban Development	1,007,626	0	0
Total - Intergovernmental Revenue	**$ 1,633,487**	**$ 7,810,838**	**$ 7,734,223**
Total - Community Development Fund	**$ 1,633,487**	**$ 7,810,838**	**$ 7,734,223**

Patsy T. Mink Central Oahu Regional Park Fund (321)

This fund accounts for monies generated from the Patsy T. Mink Central Oahu Regional Park. Funds are expended for the improvement, maintenance and repair of the Park. All appropriations from this fund must be used to supplement, and not supplant, other city fund appropriations for the Patsy T. Mink Central Oahu Regional Park.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Charges for Services			
Custodial Services	$ 24,994	$ 20,200	$ 20,200
Parks District V Fees	163,376	175,200	175,200
Total - Charges for Services	**$ 188,370**	**$ 195,400**	**$ 195,400**
Miscellaneous Revenues			
Aquatics Ctr Food Concess	$ 14,400	$ 28,800	$ 28,800
Total - Miscellaneous Revenues	**$ 14,400**	**$ 28,800**	**$ 28,800**
Unreserved Fund Balance	**$ 226,785**	**$ 311,226**	**$ 321,420**
Interfund Transfer	**$ (8,700)**	**$ (10,500)**	**$ (10,500)**
Total - Patsy T. Mink Central Oahu Regional Park Fund	**$ 420,855**	**$ 524,926**	**$ 535,120**

Waipio Peninsula Soccer Park Fund (322)

This fund accounts for monies generated from the Waipio Peninsula Soccer Park. Funds are expended for the improvement, maintenance and repair of the Park. All appropriations from this fund must be used to supplement, and not supplant, other city fund appropriations for the Waipio Peninsula Soccer Park.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Charges for Services			
Parks District V Fees	$ 90,857	$ 87,100	$ 87,100
Total - Charges for Services	**$ 90,857**	**$ 87,100**	**$ 87,100**
Unreserved Fund Balance	**$ 92,043**	**$ 122,584**	**$ 120,797**
Interfund Transfer	**$ (4,300)**	**$ (4,400)**	**$ (5,600)**
Total - Waipio Peninsula Soccer Park Fund	**$ 178,600**	**$ 205,284**	**$ 202,297**

Honolulu Zoo Fund (323)

This fund accounts for monies generated by operations of the Honolulu Zoo and monies transferred from real property tax revenues. The monies may be used for the operations, repair, maintenance, and improvement of the Honolulu Zoo, salaries of persons employed at the Zoo and related expenses, acquisition of zoo animals, and debt service for capital improvements at the Zoo.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Charges for Services			
Zoo Parking Lot	$ 0	$ 985,000	$ 1,000,000
Honolulu Zoo	0	4,801,180	5,191,958
Total - Charges for Services	**$ 0**	**$ 5,786,180**	**$ 6,191,958**
Miscellaneous Revenues			
Investments-Pool	$ 0	$ 0	$ 4,157
Honolulu Zoo Food Conces	0	250,000	250,000
Total - Miscellaneous Revenues	**$ 0**	**$ 250,000**	**$ 254,157**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 0	$ 0	$ 2,087,458
Transfer Fr General Fd-RPT	0	5,863,415	6,327,227
Transfer from Other Fund	0	2,305	0
Total - Non-Revenue Receipts	**$ 0**	**$ 5,865,720**	**$ 8,414,685**
Unreserved Fund Balance	**$ 0**	**$ 3,327,310**	**$ 382,400**
Interfund Transfer	**$ 0**	**$ (3,974,815)**	**$ (4,056,545)**
Total - Honolulu Zoo Fund	**$ 0**	**$ 11,254,395**	**$ 11,186,655**

Golf Fund (350)

This fund accounts for all receipts derived from the operation of the City's golf facilities. All funds are expended for the management, operation and maintenance of the municipal golf courses.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Charges for Services			
Golf Course Fees	$ 6,192,128	$ 6,849,801	$ 6,374,443
Total - Charges for Services	**$ 6,192,128**	**$ 6,849,801**	**$ 6,374,443**
Miscellaneous Revenues			
Golf Course Cart Rentals	$ 2,059,760	$ 2,069,533	$ 2,263,104
Rental for Use of Land	6,000	0	0
Golf Course-Pro Shops	6,950	15,600	15,600
Golf Course Food Conces	78,385	124,600	107,400
Golf Course Driving Range	360,458	450,000	450,000
Sund Refunds-Prior Expend	359	0	0
Sund Refunds-Curr Exp	507	0	0
Misc Rev/Cash Over/Short	(119)	0	0
Total - Miscellaneous Revenues	**$ 2,512,300**	**$ 2,659,733**	**$ 2,836,104**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 6,472,055	$ 6,760,514	$ 9,111,289
Total - Non-Revenue Receipts	**$ 6,472,055**	**$ 6,760,514**	**$ 9,111,289**
Unreserved Fund Balance	**$ 750,190**	**$ 133,782**	**$ 0**
Interfund Transfer	**$ (2,802,400)**	**$ (2,684,132)**	**$ (2,744,406)**
Total - Golf Fund	**$ 13,124,273**	**$ 13,719,698**	**$ 15,577,430**

Special Events Fund (360)

This fund accounts for all revenues derived from the operation of the City's auditorium facilities, Waikiki Shell and Honolulu Zoo. All funds are expended for the operation of the Department of Enterprise Services.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Charges for Services			
Svc Fee-Dishonored Checks	$ 50	$ 0	$ 0
Surcharge On Tickets	83,527	80,000	105,000
Other Misc Services	2,450	10,800	10,800
Zoo Parking Lot	1,136,081	0	0
Honolulu Zoo	3,832,874	0	0
Total - Charges for Services	**$ 5,054,982**	**$ 90,800**	**$ 115,800**
Miscellaneous Revenues			
Investments-Pool	$ 30,226	$ 21,000	$ 63,312
Rental for Use of Land	22,415	20,000	21,000
Arena	914,226	600,000	620,000
Assembly Hall (Pikake Room)	67,882	80,000	110,000
Meeting Room	161,562	160,000	140,000
Exhibition Pavilion	528,290	520,000	530,000
Theater-Concert Hall	423,027	400,000	400,000
Waikiki Shell	139,035	140,000	100,000
Galleria (Other Area)	22,439	15,000	20,000
Riser and Chair Setup	9,809	10,000	10,000
Chair and Table Setup	150,704	155,000	160,000
Stage Setup	109,378	100,000	95,000
Moving Equipment	2,000	1,500	1,500
Ushering Service	260,420	235,000	250,000
Spotlight and Sound Setup	141,402	160,000	150,000
Excessive Cleanup	25,398	18,000	20,000
Piano	14,616	12,500	13,000
Box Office Service	686,146	400,000	550,000
Other Personal Services	132,439	140,000	130,000
Food Conces-Auditoriums	687,564	700,000	733,000
Parking-Auditoriums	2,289,401	2,250,000	2,400,000
Other-Auditoriums	1,830	2,000	2,000
Novelty Sales Concess-Aud	102,092	65,000	75,000
Ala Moana Conces-Waikiki	59,854	50,000	50,000
Honolulu Zoo Food Conces	272,855	0	0
Kapiolani Beach Conces	113,459	60,000	60,000
Waikiki Beach Food Conces	111,809	100,000	100,000
Waikiki Surfbd Lockr Conc	174,845	170,000	170,000
Pouring Rts-Vending Mach	67,522	60,000	60,000
Koko Head Stables Conces	6,050	10,000	10,000
Waikiki Beach Conces-Othr	790,315	730,012	730,012
Veh-Mounted Food Conces	19,200	0	0
Automatic Teller Machines	40,374	31,800	31,800

Special Events Fund (360)

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Sund Refunds-Prior Expend	13,090	0	0
Vacation Accum Deposits	3,660	0	0
Misc Rev/Cash Over/Short	23	0	0
Total - Miscellaneous Revenues	**$ 8,595,357**	**$ 7,416,812**	**$ 7,805,624**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 15,795,590	$ 3,167,897	$ 6,899,507
Total - Non-Revenue Receipts	**$ 15,795,590**	**$ 3,167,897**	**$ 6,899,507**
Unreserved Fund Balance	**$ 2,814,077**	**$ 1,804,341**	**$ 0**
Interfund Transfer	**$ (7,942,000)**	**$ (3,111,232)**	**$ (3,167,400)**
Total - Special Events Fund	**$ 24,318,006**	**$ 9,368,618**	**$ 11,653,531**

Special Projects Fund (380)

This fund accounts for all monies received under special contracts entered into, by and between the City and the State. Monies received from various sources for operating and capital improvement expenditures for which no financing has been provided in other funds, such as contributions from property owners exclusive of improvement district assessment collections, are also accounted for in this fund.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Intergovernmental Revenue			
Mayor's Lei Day Program	$ 4,000	$ 0	$ 0
Voc Rehab Svs for Blind	0	24,537	24,537
HTA-Cnty Product Enrich	150,000	0	0
Community Programming	0	47,144	47,144
Lifeguard Svcs At St Park	292,108	778,118	778,118
Program On Aging-State Sh	0	6,903,112	9,993,308
LEPC Emergency Planning	0	32,000	35,000
Wireless Enhanced 911	1,404,008	0	0
AFC Admin Assist's Pay	100,700	245,400	245,400
State Department of Transportation	1,082,635	125,000	125,000
Public Health Prepardness	4,095,753	0	0
State Department of Human Svcs	2,419,430	0	0
State Dept of Land and Natural Resources	584,216	0	0
State Department of the Attorney General	1,448,827	270,000	1,869,244
HI Career Crim Prosecutn	0	588,024	0
Victim/Witness Kokua Prgm	0	334,549	0
Total - Intergovernmental Revenue	**$ 11,581,677**	**$ 9,347,884**	**$ 13,117,751**
Charges for Services			
Plan Review Fee	$ 676,794	$ 480,512	$ 547,354
Total - Charges for Services	**$ 676,794**	**$ 480,512**	**$ 547,354**
Miscellaneous Revenues			
For Community Programming	$ 30,800	$ 0	$ 0
Contributions to The City	200,592	0	0
Private Grants to The City	374,016	0	0
Recov-Crt Odr Restitution	1,200	0	0
Total - Miscellaneous Revenues	**$ 606,608**	**$ 0**	**$ 0**
Non-Revenue Receipts			
State Grants	$ 0	$ 250,000	$ 250,000
General Trust Receipts	12,000	0	0
Total - Non-Revenue Receipts	**$ 12,000**	**$ 250,000**	**$ 250,000**
Unreserved Fund Balance	**$ 0**	**$ 8,684**	**$ 0**
Total - Special Projects Fund	**$ 12,877,079**	**$ 10,087,080**	**$ 13,915,105**

Federal Grants Fund (390)

This fund accounts for all monies received from the Federal government as grants for specific projects as well as supporting monies from other sources, where such monies are not accountable in any other fund. All monies placed in this fund are maintained in separate accounts identified with, and expended for, the intended purpose.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Federal Grants Fund - Operating			
Intergovernmental Revenue			
HOME Grant	$ 316,503	$ 1,735,238	$ 2,263,262
HUD-Youthbuild Prgm	0	586,481	620,000
Administrative Fees 8	0	56,956	56,956
Workforce Investment Act	0	3,997,888	4,138,787
Housing Opportunity-HOPWA	2,205	28,226	30,066
First to Work Program	0	1,000,402	1,000,402
Program On Aging	0	3,652,698	3,652,698
Shelter Plus Care Pgm	0	6,372,553	6,372,553
HOME Grant-Program Income	65,692	0	628,064
FTA-49 USC Chapter 53	21,006,639	0	21,000,000
FHWA Traffic Ctrl Ctr Ops	0	4,500	4,500
FHWA-Bridge Inspections	0	720,000	720,000
USDOT - FHWA	9,058	0	0
Federal Highway Admin	4,744	0	0
Summer Food Service Prgm	123,058	180,200	182,000
Emerg Shelter Grants Prgm	10,912	91,824	91,827
Community Prosecution	70,511	0	0
Adolecent Wellness Center	12,925	0	0
Drug Recognition Expert	1,334,844	0	0
US Dept of Justice Crime	2,085,989	1,789,906	1,006,510
Local Law Enforcement Block Grant-Year 5	2,851,852	0	0
Local Law Enf Blk Gr-Yr 6	1,289,088	0	0
DARE Program	998,299	55,000	25,000
Dea Marijuana Grant	55,000	0	0
US Dept of Housing and Urban Development	1,469,231	831,250	2,350,000
HIDTA Program	1,485,664	0	0
Juvenile Accountability	0	70,000	70,000
Homeland Security Grants	2,330,856	128,532	103,014
Total - Intergovernmental Revenue	**$ 35,523,070**	**$ 21,301,654**	**$ 44,315,639**
Miscellaneous Revenues			
Investments	$ 824	$ 0	$ 0
Sund Refunds-Prior Expend	72,289	0	0
Vacation Accum Deposits	2,630	0	0
Total - Miscellaneous Revenues	**$ 75,743**	**$ 0**	**$ 0**
Revolving Fund Revenues			
Principal	$ 0	$ 600,000	$ 600,000
Total - Revolving Fund Revenues	**$ 0**	**$ 600,000**	**$ 600,000**

Federal Grants Fund (390)

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Non-Revenue Receipts			
State Grants	$ 0	$ 8,291,205	$ 8,291,205
Federal Grants	0	77,664	77,664
Total - Non-Revenue Receipts	**$ 0**	**$ 8,368,869**	**$ 8,368,869**
Total - Federal Grants Fund - Operating	**$ 35,598,813**	**$ 30,270,523**	**$ 53,284,508**

Federal Grants Fund - CIP

Intergovernmental Revenue			
HOME Grant	$ 367,684	$ 0	$ 0
CDBG-Program Income	63,393	0	0
Housing Opportunity-HOPWA	153,962	426,568	486,061
HOME Grant-Program Income	569,747	3,050,000	430,000
FTA-49 USC Chapter 53	0	47,119,493	44,000,000
USDOT - FHWA	8,404,020	0	0
Emerg Shelter Grants Prgm	101,678	609,980	610,010
US Dept of Housing and Urban Development	133,683	1,350,000	0
Total - Intergovernmental Revenue	**$ 9,794,167**	**$ 52,556,041**	**$ 45,526,071**
Fines and Forfeits			
Liquidated Contr Damages	$ 16,200	$ 0	$ 0
Total - Fines and Forfeits	**$ 16,200**	**$ 0**	**$ 0**
Total - Federal Grants Fund - CIP	**$ 9,810,367**	**$ 52,556,041**	**$ 45,526,071**
Total - Federal Grants Fund - (390)	**$ 45,409,180**	**$ 82,826,564**	**$ 98,810,579**

Housing & Comm Dev Rehab Fund (410)

This fund makes loan monies available-primarily to low and moderate income applicants unable to secure or qualify for funds-under the Rehabilitation Loan Program sponsored by the Federal government.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Intergovernmental Revenue			
Sec 8 Exstg Hsg Vou Prgm	$ 0	$ 4,300	$ 4,300
Total - Intergovernmental Revenue	**$ 0**	**$ 4,300**	**$ 4,300**
Miscellaneous Revenues			
Investments	$ 22,048	$ 0	$ 0
Other Sources-Interest Earnings	455	0	0
Total - Miscellaneous Revenues	**$ 22,503**	**$ 0**	**$ 0**
Revolving Fund Revenues			
Principal	$ 1,430,241	$ 1,995,700	$ 1,995,700
Interest	23,467	0	0
Late Charge	2,889	0	0
Total - Revolving Fund Revenues	**$ 1,456,597**	**$ 1,995,700**	**$ 1,995,700**
Unreserved Fund Balance	**$ 0**	**$ 3,000,000**	**$ 2,000,000**
Total - Housing & Comm Dev Rehab Fund	**$ 1,479,100**	**$ 5,000,000**	**$ 4,000,000**

Pauahi Project Expend, HI R-15 Fund (430)

This fund was created to facilitate financing of the Pauahi Project redevelopment plan providing for the acquisition, clearance, construction of site improvements, and sale or lease of home, apartment, and commercial sites to private parties for development in accordance with said plans.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Miscellaneous Revenues			
Investments	$ 2,894	$ 0	$ 0
Total - Miscellaneous Revenues	**$ 2,894**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 961,192**	**$ 964,087**	**$ 964,087**
Total - Pauahi Project Expend, HI R-15 Fund	**$ 964,086**	**$ 964,087**	**$ 964,087**

Housing & Comm Dev Sec 8 Fund (470)

This fund accounts for all monies received from the Federal government under the Housing and Community Development Act of 1974 for the purpose set forth under Title II of the Act.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Intergovernmental Revenue			
Sec 8 Mainstream Voucher	$ 1,455,450	$ 1,468,818	$ 1,468,818
Sec 8 Mod Rehab (001)	202,637	229,191	229,191
Administrative Fees 8	0	135,221	135,221
Sec 8 Exstg Hsg Vou Prgm	52,857,144	52,858,331	52,363,815
Total - Intergovernmental Revenue	**$ 54,515,231**	**$ 54,691,561**	**$ 54,197,045**
Miscellaneous Revenues			
Investments	$ 19,261	$ 0	$ 0
Other Sources-Interest Earnings	107,713	0	0
Other Escheats	12,272	0	0
Total - Miscellaneous Revenues	**$ 139,246**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 0**	**$ 697,745**	**$ 0**
Total - Housing & Comm Dev Sec 8 Fund	**$ 54,654,477**	**$ 55,389,306**	**$ 54,197,045**

Leasehold Conversion Fund (490)

This fund accounts for all monies to assist lessees of land upon which are situated either residential condominium, cooperative housing, or residential planned development to purchase those lands at fair and reasonable prices.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Miscellaneous Revenues			
Investments	$ 644	$ 0	$ 0
Other Sources-Interest Earnings	148	0	0
Total - Miscellaneous Revenues	**$ 792**	**$ 0**	**$ 0**
Non-Revenue Receipts			
Trust Rec'Ts-Lease to Fee	$ (56)	$ 0	$ 0
Total - Non-Revenue Receipts	**$ (56)**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 170,515**	**$ 171,251**	**$ 121,251**
Total - Leasehold Conversion Fund	**$ 171,251**	**$ 171,251**	**$ 121,251**

General Improvement Bond Fund (610)

This fund accounts for proceeds of general obligation bonds issued to pay all or part of those appropriations for public improvements specified to be expended from this fund.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Miscellaneous Revenues			
Sund Refunds-Prior Expend	$ 305	$ 0	$ 0
Total - Miscellaneous Revenues	**$ 305**	**$ 0**	**$ 0**
Non-Revenue Receipts			
General Obligation Bonds	$ 70,001,910	$ 245,050,145	$ 217,027,000
Total - Non-Revenue Receipts	**$ 70,001,910**	**$ 245,050,145**	**$ 217,027,000**
Total - General Improvement Bond Fund	**$ 70,002,215**	**$ 245,050,145**	**$ 217,027,000**

Highway Improvement Bond Fund (620)

This fund accounts for proceeds of general obligation bonds issued to pay all or part of those appropriations for highway and related public improvements specified to be expended from this fund.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Non-Revenue Receipts			
General Obligation Bonds	$ 80,004,213	$ 74,945,000	$ 108,531,000
Total - Non-Revenue Receipts	**$ 80,004,213**	**$ 74,945,000**	**$ 108,531,000**
Total - Highway Improvement Bond Fund	**$ 80,004,213**	**$ 74,945,000**	**$ 108,531,000**

Capital Projects Fund (640)

This fund accounts for monies received from sources other than the federal government, in form of grants, entitlements, shared revenues or payments in lieu of taxes, to fund capital projects, and city monies appropriated for capital projects.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Miscellaneous Revenues			
Othr Share of Constr Cost	$ 0	$ 100,000	$ 100,000
Total - Miscellaneous Revenues	**$ 0**	**$ 100,000**	**$ 100,000**
Non-Revenue Receipts			
Id B&I Rdmptn Fund	$ 3,069	$ 0	$ 0
Total - Non-Revenue Receipts	**$ 3,069**	**$ 0**	**$ 0**
Total - Capital Projects Fund	**$ 3,069**	**$ 100,000**	**$ 100,000**

Detailed Statement of Revenues and Surplus

Housing Development Special Fund (655)

This fund accounts for the proceeds of general obligation bonds and bond anticipation notes authorized and issued for the purpose of developing housing for sale or for rental and for the proceeds from the sale or rental of housing.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Licenses and Permits			
Easement Grants	$ 68,932	$ 50,000	$ 50,000
Total - Licenses and Permits	**$ 68,932**	**$ 50,000**	**$ 50,000**
Charges for Services			
Chinatown Gateway-Parking	$ 365,875	$ 324,000	$ 324,000
River-Nimitz-Parking	82,510	90,000	85,000
Total - Charges for Services	**$ 448,385**	**$ 414,000**	**$ 409,000**
Miscellaneous Revenues			
Rental Units (Hcd Prop)	$ 48,976	$ 0	$ 0
Manoa Elderly-Res	177,461	0	0
Chinatown Gateway-Resid	1,250,032	0	0
Hsg Buyback-Shared Equity	1,455,664	0	0
Total - Miscellaneous Revenues	**$ 2,932,133**	**$ 0**	**$ 0**
Revolving Fund Revenues			
Repay Dchd Loans-Others	$ 26,176	$ 0	$ 0
Total - Revolving Fund Revenues	**$ 26,176**	**$ 0**	**$ 0**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 0	$ 4,581,879	$ 6,340,627
Total - Non-Revenue Receipts	**$ 0**	**$ 4,581,879**	**$ 6,340,627**
Unreserved Fund Balance	**$ 3,207,144**	**$ 2,091,477**	**$ 1,217,901**
Interfund Transfer	**$ (4,957,000)**	**$ (5,715,655)**	**$ (7,807,528)**
Total - Housing Development Special Fund	**$ 1,725,770**	**$ 1,421,701**	**$ 210,000**

Sewer Revenue Bond (670)

This fund accounts for proceeds of revenue bonds issued to pay all or part of those appropriations for improvements, repairs, and maintenance of the wastewater system.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Miscellaneous Revenues			
Investments	$ 892,434	$ 0	$ 0
Investments-Pool	1,151,137	2,008,000	1,782,465
Total - Miscellaneous Revenues	**$ 2,043,571**	**$ 2,008,000**	**$ 1,782,465**
Non-Revenue Receipts			
Sale of Sewer Rev Bonds	$ 260,010,691	$ 494,372,000	$ 204,250,000
State Revolving Fund	23,258,155	10,000,000	0
Total - Non-Revenue Receipts	**$ 283,268,846**	**$ 504,372,000**	**$ 204,250,000**
Total - Sewer Revenue Bond	**$ 285,312,417**	**$ 506,380,000**	**$ 206,032,465**

Sld Wst Improvement Bond Fund (680)

This fund accounts for proceeds of general obligation bonds issued to pay all or part of those appropriations for solid waste disposal and related public improvements specified to be expended from this fund.

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Non-Revenue Receipts			
General Obligation Bonds-Taxable	$ 2,327	$ 0	$ 0
General Obligation Bonds	651	30,582,228	45,311,000
Total - Non-Revenue Receipts	**$ 2,978**	**$ 30,582,228**	**$ 45,311,000**
Total - Sld Wst Improvement Bond Fund	**$ 2,978**	**$ 30,582,228**	**$ 45,311,000**

Departmental Revenue Summary

Department of Budget and Fiscal Services

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Taxes			
Real Property Taxes - Current Year	$ 326,836,180	$ 1,166,383,000	$ 1,265,445,400
Real Property Taxes - Prior Year	7,533,658	3,000,000	3,000,000
R P T - Lock Box	361,136,452	0	0
R P T Mortgage Company	389,274,649	0	0
RPT - Epay	15,132,076	0	0
Public Svc Company Tax	42,224,763	40,972,873	46,007,251
Franchise Tax - HECO	36,690,520	45,000,000	45,000,000
Franchise Tax - GASCO	2,209,340	2,667,825	2,707,700
Fuel Tax - Current Year	51,992,011	51,270,000	51,526,000
Total - Taxes	**$ 1,233,029,649**	**$ 1,309,293,698**	**$ 1,413,686,351**
Licenses and Permits			
Direct Wine Shipper	$ 51,610	$ 67,500	$ 67,500
Personal Shipment Permit	1,476	1,500	1,500
Basic Liquor Lic(New Lic)	200,125	225,000	225,000
Liquor Applcn Filing Fee	5,100	7,500	7,500
Addtl Liqr Lic (Gr Sale)	2,690,591	3,000,000	3,000,000
Renewal Liquor License	1,890,600	2,881,729	2,881,729
Easement Grants	58,000	310,450	310,450
Telephone Enclosures	160	100	100
Total - Licenses and Permits	**$ 4,897,662**	**$ 6,493,779**	**$ 6,493,779**
Intergovernmental Revenue			
Sec 8 Mainstream Voucher	$ 3,358	$ 0	$ 0
Sec 8 Mod Rehab (001)	912	0	0
HOME Grant	44,029	1,735,238	2,263,262
CDBG, PI-93-383	0	7,285,838	7,209,223
Administrative Fees 8	0	192,177	192,177
Workforce Investment Act	0	0	475,584
Sec 8 Exstg Hsg Vou Prgm	98,103	15,000	15,000
CDBG-Program Income	316,019	525,000	525,000
Housing Opportunity-HOPWA	0	439,761	501,094
HOME Grant-Program Income	0	3,050,000	1,058,064
Emerg Shelter Grants Prgm	0	655,892	655,925
US Dept of Housing and Urban Development	349,044	75,000	75,000
Transient Accomdtn Tax	45,423,000	45,423,000	45,423,000
Fish and Wildlife Svcs	5,708	57,000	61,000
Total - Intergovernmental Revenue	**$ 46,240,173**	**$ 59,453,906**	**$ 58,454,329**
Charges for Services			
Duplication-Master Tapes	$ 49,750	$ 35,000	$ 35,000
Svc Fee-Dishonored Checks	775	600	600
Service Fee for Card Payment	1,272	0	0
Witness Fees	4	0	0
Liqr Licensee Change Name	2,370	4,500	4,500

Department of Budget and Fiscal Services

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Charge for Photo Id	123,650	130,000	130,000
Adm Fee-Mult-Fam Hsg Prgm	0	25,000	25,000
Military Hsg Fee-Lieu Rpt	959,924	965,000	954,000
Charges for Publications	5,230	3,000	3,000
Duplicate Copy-Any Record	12,880	9,200	9,200
Copy-Map, Plan, Diagram	1,220	1,225	1,225
Cert-Correctness of Info	24	25	25
Survey	5,000	0	0
Prop Tax Record Search	3,632	3,500	3,500
City Employees Parking	6,090	0	0
Pre-Paid Coll/Disp Chgs	443,616	0	0
Total - Charges for Services	**$ 1,615,437**	**$ 1,177,050**	**$ 1,166,050**
Fines and Forfeits			
Fines-Liquor Commission	$ 75,295	$ 100,000	$ 100,000
Total - Fines and Forfeits	**$ 75,295**	**$ 100,000**	**$ 100,000**
Miscellaneous Revenues			
Investments	$ 1,561,471	$ 0	$ 0
Investments-Pool	10,779,720	11,156,000	20,855,505
Rental Units (City Prop)	92,364	106,644	106,644
Rental Units (Hcd Prop)	205,613	205,613	205,613
Rental for Use of Land	957,642	622,132	622,132
Public Pay Phone Conces	70	50	50
Land	483,430	1,217,900	314,000
Other Escheats	141,840	100,000	100,000
Othr Share of Constr Cost	0	100,000	100,000
Recov-Crt Odr Restitution	6	0	0
Recovery-Interest-Federal Subsidy	8,464,193	9,013,100	8,928,700
Recov-Direct Costs HART	655,544	1,025,855	1,025,854
Recoveries - Others	17,521	0	0
Other Sundry Realization	18,037	0	0
Sund Refunds-Prior Expend	1,669,397	0	0
Sund Refunds-Curr Exp	389	0	0
Sundry Ref-Pcard Rebate	383,357	380,000	380,000
Vacation Accum Deposits	82,603	1,000	1,000
Misc Rev/Cash Over/Short	(7)	0	0
Sale-Other Mtls & Suppl	260,647	400,000	400,000
Sale of Scrap Materials	20,235	100,000	100,000
Total - Miscellaneous Revenues	**$ 25,794,072**	**$ 24,428,294**	**$ 33,139,498**
Utilities or Other Enterprises			
Miscellaneous Revenues	$ 5,000	$ 0	$ 0
Total - Utilities or Other Enterprises	**$ 5,000**	**$ 0**	**$ 0**
Non-Revenue Receipts			
Recov-Debt Svc Wf/Refuse	$ 14,204,477	$ 14,285,394	$ 15,638,404

Department of Budget and Fiscal Services

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Recov Debt Sv-Swdf Sp Fd	32,390,041	26,560,339	27,864,090
Recov Debt Svc-Hsg Sp Fd	4,710,360	5,433,455	7,425,728
Recov Debt Svc-Swr Fund	2,470,047	2,115,209	1,046,684
Recov Debt Svc-HART	0	2,160,000	30,800,000
Recov Swr Fd(Wwm Radio)	35,000	35,000	35,000
Recov-Debt Svc Golf Fd	1,995,000	1,848,132	1,871,906
Recov D/S-Spec Events Fd	6,564,000	2,451,332	2,461,600
Recov D/S-Hanauma Bay Fd	1,486,814	1,630,025	1,136,849
Recov Debt Svc-Hwy Fund	97,058,856	105,185,624	120,121,423
Recov Case - Zoo Fund	0	690,300	725,900
Recov Debt Svc-Zoo Fund	0	3,284,515	3,330,645
Recov CASE-Spec Events Fd	1,378,000	244,633	705,800
Recov CASE-Hanauma Bay Fd	414,400	378,300	389,000
Recov CASE - Hwy Beaut Fd	264,000	355,700	377,600
Recov CASE - Sw Sp Fd	12,326,100	11,944,200	12,609,200
Recov CASE-Golf Fund	807,400	727,331	872,500
Recov CASE-Hwy Fund	12,462,100	12,655,800	13,852,700
Recov CASE-Sewer Fund	15,692,300	17,663,100	19,895,700
Recov CASE-Liquor Comm Fd	299,000	317,500	338,100
Recov CASE-Patsy T Mink Central Oahu Reg Pk Fd	8,700	10,500	10,500
Recov CASE - Bikeway Fd	39,900	13,881	92,200
Recov CASE-Waipio Peninsula Soccer Park Fund	4,300	4,400	5,600
Recov CASE-Hsg Dev Sp Fd	246,000	282,200	381,800
Recovery CASE-BWS	3,300,000	3,300,000	3,300,000
Recov CASE-HART	982,151	1,092,100	1,150,990
Transfer Fr General Fd	129,984,487	131,082,084	157,648,637
Transfer Fr General Fd-RPT	0	17,590,245	18,981,681
Bus Subsidy-General Fund	147,056,410	127,670,483	167,793,464
Bus Subsidy-Highway Fund	24,906,372	40,236,787	21,128,163
Trfr-Capital Projects Fd	209,595	0	0
Trans Fr Ref Gnl Ac-Rent	263,500	263,500	263,500
Id B&I Rdmptn Fund	3,069	0	0
Trf-Sewer Fund for Rent	472,500	472,500	472,500
Transfer from Other Fund	0	2,305	0
General Obligation Bonds-Taxable	2,327	0	0
General Obligation Bonds	150,006,774	350,577,373	370,863,000
Sale of Sewer Rev Bonds	260,010,691	494,372,000	204,250,000
Proceeds From Tecp	50,000,000	0	0
State Grants	0	455,725	455,725
Total - Non-Revenue Receipts	**$ 972,054,671**	**$ 1,377,391,972**	**$ 1,208,296,589**
Total - Department of Budget and Fiscal Services	**$ 2,283,711,959**	**$ 2,778,338,699**	**$ 2,721,336,596**

Department of Community Services

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Intergovernmental Revenue			
Sec 8 Mainstream Voucher	$ 1,452,092	$ 1,468,818	$ 1,468,818
Sec 8 Mod Rehab (001)	201,725	229,191	229,191
HOME Grant	640,158	0	0
HUD-Youthbuild Prgm	0	586,481	620,000
Workforce Investment Act	0	3,997,888	3,663,203
Sec 8 Exstg Hsg Vou Prgm	52,759,041	52,847,631	52,353,115
CDBG-Program Income	345,516	0	0
Housing Opportunity-HOPWA	156,167	15,033	15,033
First to Work Program	0	1,000,402	1,000,402
Program On Aging	0	3,652,698	3,652,698
Shelter Plus Care Pgm	0	6,372,553	6,372,553
HOME Grant-Program Income	635,439	0	0
Emerg Shelter Grants Prgm	112,590	45,912	45,912
Community Prosecution	70,511	0	0
Adolecent Wellness Center	2,925	0	0
Drug Recognition Expert	967,960	0	0
US Dept of Justice Crime	67,443	0	0
Local Law Enforcement Block Grant-Year 5	2,851,852	0	0
DARE Program	998,299	0	0
US Dept of Housing and Urban Development	2,261,496	2,106,250	2,275,000
Juvenile Accountability	0	70,000	70,000
Voc Rehab Svs for Blind	0	24,537	24,537
Program On Aging-State Sh	0	6,903,112	9,993,308
State Department of Human Svcs	2,419,430	0	0
Public Health Prepardness	4,057,946	0	0
Total - Intergovernmental Revenue	**$ 70,000,590**	**$ 79,320,506**	**$ 81,783,770**
Charges for Services			
Adm Fee-Mult-Fam Hsg Prgm	$ 89,643	$ 0	$ 0
Chinatown Gateway-Parking	41,875	0	0
Total - Charges for Services	**$ 131,518**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Investments	$ 45,525	$ 0	$ 0
Other Sources-Interest Earnings	110,306	0	0
Rental Units (City Prop)	133,420	0	0
Rental Units (Hcd Prop)	65,777	0	0
Rental for Use of Land	4,288	0	0
Parking Stalls	214,126	233,000	233,000
Other Escheats	12,272	0	0
Sund Refunds-Prior Expend	19,240	0	0
Vacation Accum Deposits	72,137	0	0
Hsg Buyback-Shared Equity	1,455,664	0	0
Total - Miscellaneous Revenues	**$ 2,132,755**	**$ 233,000**	**$ 233,000**

Department of Community Services

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Revolving Fund Revenues			
Principal	$ 1,430,241	$ 2,595,700	$ 2,595,700
Interest	23,467	0	0
Late Charge	2,889	0	0
Repay Dchd Loans-Others	42,177	0	0
Total - Revolving Fund Revenues	**$ 1,498,774**	**$ 2,595,700**	**$ 2,595,700**
Non-Revenue Receipts			
State Grants	$ 0	$ 8,027,670	$ 8,027,670
Federal Grants	0	77,664	77,664
Trust Rec'Ts-Lease to Fee	(56)	0	0
Total - Non-Revenue Receipts	**$ (56)**	**$ 8,105,334**	**$ 8,105,334**
Total - Department of Community Services	**$ 73,763,581**	**$ 90,254,540**	**$ 92,717,804**

Department of the Corporation Counsel

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Charges for Services			
Legal Services (BWS)	$ 157,500	$ 165,000	$ 201,300
Duplicate Copy-Any Record	50	100	100
Total - Charges for Services	**$ 157,550**	**$ 165,100**	**$ 201,400**
Miscellaneous Revenues			
Misc Recov,Collect,Etc	$ 2,450	$ 0	$ 0
Vacation Accum Deposits	5,879	0	0
Total - Miscellaneous Revenues	**$ 8,329**	**$ 0**	**$ 0**
Total - Department of the Corporation Counsel	**$ 165,879**	**$ 165,100**	**$ 201,400**

Department of Customer Services

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Licenses and Permits			
Auctioneer & Pawn Broker	$ 5,700	$ 6,400	$ 6,400
Firearms	440	360	360
Second-Hand & Junk Dealer	12,933	14,510	14,510
Used Mtr Veh Part Dealer	790	760	760
Wreck Salv Rebld Mtr Veh	628	560	560
Peddler/Itinerant Vendor	2,175	1,630	1,630
Tear Gas/Othr Noxious Sub	125	60	60
Scrap Dealers	2,725	2,500	2,500
Pedicab License Fees	84	90	90
Refuse Collector-Lic	7,958	7,500	7,500
Glass Recycler	600	200	200
Motor Vehicle Weight Tax	126,879,782	139,363,185	164,347,327
Motor Vehicle Plate Fees	602,704	619,060	619,060
Mtr Veh Spc No Plate Fee	806,804	808,100	808,100
Motor Vehicle Tag Fees	378,322	398,050	398,050
Motor Veh Trfr Fee & Pen	2,846,405	2,836,700	2,836,700
Dupl Regis/Ownership Cert	203,370	203,600	203,600
Dlnqt Mtr Veh Wt Tax Pen	1,139,920	1,137,020	1,137,020
Tax Liens	0	50	50
Correction Fees	8,170	6,100	6,100
Mvr-Annual Fee	14,448,655	14,942,800	14,942,800
Reconstr Inspec Fees	42,375	41,820	41,820
Other Vehicle Weight Tax	4,342,367	4,737,023	4,737,023
Dlnqt Othr Veh Wt Tax Pen	43,380	43,280	43,280
Bicycle Licenses	410,619	371,370	413,540
Moped Annual License Fee	81,069	186,690	186,690
Passenger & Frt Veh Lic	18,811	0	0
Nonresident Vehicle Prmt	23,715	24,150	24,150
Motor Vehicle Drivers Lic	2,951,870	5,971,290	5,971,290
Private Trans Reg Fees	55,825	113,350	113,350
Dog Licenses	180,344	179,120	179,120
Dog Tag Fees	7,649	7,590	7,590
Newsstands	10,108	10,110	10,110
Taxi Stand Permit Fee	15,030	15,620	15,620
Taxi Stand Decals	155	160	160
Dispensing Rack	275,184	171,830	171,830
Frt Curb Load Zone-Permit	245,450	246,700	246,700
Frt Curb Load Zone-Decals	11,056	11,090	11,090
Pass Loading Zone-Permit	18,336	18,330	18,330
Pass Loading Zone-Decals	801	800	800
Total - Licenses and Permits	**$ 156,082,434**	**$ 172,499,558**	**$ 197,525,870**
Intergovernmental Revenue			
Community Programming	$ 0	$ 47,144	$ 47,144

Department of Customer Services

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Total - Intergovernmental Revenue	**$ 0**	**$ 47,144**	**$ 47,144**
Charges for Services			
Svc Fee-Dishonored Checks	$ 19,890	$ 16,750	$ 16,750
Service Fee for Card Payment	45,163	0	40,985
Duplicate Copy-Any Record	1,247	110	110
Spay-Neuter Service	284,515	294,500	294,500
Taxi/Pedicab Drivers Cert	11,950	26,770	26,770
Hwy Beautification Fees	4,604,069	4,634,530	4,634,530
Total - Charges for Services	**$ 4,966,834**	**$ 4,972,660**	**$ 5,013,645**
Miscellaneous Revenues			
For Community Programming	$ 30,800	$ 0	$ 0
Recov of Utility Charges	10,372	10,372	10,372
Recov-Crt Odr Restitution	100	0	0
Recov State-Motor Vehicle	967,393	1,004,780	1,004,780
Recov State-Hawaii State ID	625,158	735,940	735,940
Recov-State-Comml Drv Lic	503,707	617,960	617,960
Reimb State-MV Insp Prgm	644,944	734,780	778,550
Reimb State - DPP Placard	153,396	153,440	153,440
Reimb From Org. Plates	14,560	12,550	12,550
Towing Service Premiums	110,000	120,000	120,000
Disposal of Derelict Vehicles	392	0	0
Sund Refunds-Prior Expend	33,249	0	0
Vacation Accum Deposits	20,252	0	0
Misc Rev/Cash Over/Short	290	0	0
Auction Sale-Impound Veh	308,524	338,180	338,180
Sale-Other Mtls & Suppl	455	460	460
Total - Miscellaneous Revenues	**$ 3,423,592**	**$ 3,728,462**	**$ 3,772,232**
Total - Department of Customer Services	**$ 164,472,860**	**$ 181,247,824**	**$ 206,358,891**

Department of Design and Construction

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Intergovernmental Revenue			
FHWA-Bridge Inspections	$ 0	$ 720,000	$ 720,000
Total - Intergovernmental Revenue	**$ 0**	**$ 720,000**	**$ 720,000**
Charges for Services			
Duplicate Copy-Any Record	$ 220	$ 0	$ 0
Total - Charges for Services	**$ 220**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Recov-Overtime Inspection	$ 99,444	$ 0	$ 0
Sund Refunds-Prior Expend	520,176	0	0
Sund Refunds-Curr Exp	52,937	0	0
Vacation Accum Deposits	31,564	0	0
Sale-Other Mtls & Suppl	175	0	0
Total - Miscellaneous Revenues	**$ 704,296**	**$ 0**	**$ 0**
Total - Department of Design and Construction	**$ 704,516**	**$ 720,000**	**$ 720,000**

Department of Emergency Management

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Intergovernmental Revenue			
Homeland Security Grants	$ 1,447,219	$ 128,532	$ 103,014
LEPC Emergency Planning	0	32,000	35,000
Total - Intergovernmental Revenue	**$ 1,447,219**	**$ 160,532**	**$ 138,014**
Charges for Services			
Abstract of Information	$ 140	$ 0	$ 0
Total - Charges for Services	**$ 140**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Reimb State-HPD Civil Def	$ 0	$ 29,000	$ 29,000
Sund Refunds-Prior Expend	221,293	0	0
Sund Refunds-Curr Exp	3,043	0	0
Vacation Accum Deposits	11,005	0	0
Total - Miscellaneous Revenues	**$ 235,341**	**$ 29,000**	**$ 29,000**
Total - Department of Emergency Management	**$ 1,682,700**	**$ 189,532**	**$ 167,014**

Department of Emergency Services

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Intergovernmental Revenue			
Homeland Security Grants	$ 883,637	$ 0	$ 0
Lifeguard Svcs At St Park	292,108	778,118	778,118
State Dept of Land and Natural Resources	584,216	0	0
Total - Intergovernmental Revenue	**$ 1,759,961**	**$ 778,118**	**$ 778,118**
Charges for Services			
Witness Fees	$ 6	$ 0	$ 0
Duplicate Copy-Any Record	12	0	0
Abstract of Information	2,158	2,200	2,250
Total - Charges for Services	**$ 2,176**	**$ 2,200**	**$ 2,250**
Miscellaneous Revenues			
Recov State-Emerg Amb Svc	$ 37,856,263	$ 39,437,560	$ 44,382,801
Sund Refunds-Prior Expend	2,134	0	0
Sund Refunds-Curr Exp	37,685	0	0
Sale of Scrap Materials	125	0	0
Total - Miscellaneous Revenues	**$ 37,896,207**	**$ 39,437,560**	**$ 44,382,801**
Total - Department of Emergency Services	**$ 39,658,344**	**$ 40,217,878**	**$ 45,163,169**

Department of Enterprise Services

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Charges for Services			
Svc Fee-Dishonored Checks	$ 50	$ 0	$ 0
Surcharge On Tickets	83,527	80,000	105,000
Other Misc Services	2,450	10,800	10,800
Zoo Parking Lot	1,136,081	985,000	1,000,000
Golf Course Fees	6,192,128	6,849,801	6,374,443
Honolulu Zoo	3,832,874	4,801,180	5,191,958
Total - Charges for Services	**$ 11,247,110**	**$ 12,726,781**	**$ 12,682,201**
Miscellaneous Revenues			
Golf Course Cart Rentals	$ 2,059,760	$ 2,069,533	$ 2,263,104
Rental for Use of Land	28,415	20,000	21,000
Arena	914,226	600,000	620,000
Assembly Hall (Pikake Room)	67,882	80,000	110,000
Meeting Room	161,562	160,000	140,000
Exhibition Pavilion	528,290	520,000	530,000
Theater-Concert Hall	423,027	400,000	400,000
Waikiki Shell	139,035	140,000	100,000
Galleria (Other Area)	22,439	15,000	20,000
Riser and Chair Setup	9,809	10,000	10,000
Chair and Table Setup	150,704	155,000	160,000
Stage Setup	109,378	100,000	95,000
Moving Equipment	2,000	1,500	1,500
Ushering Service	260,420	235,000	250,000
Spotlight and Sound Setup	141,402	160,000	150,000
Excessive Cleanup	25,398	18,000	20,000
Piano	14,616	12,500	13,000
Box Office Service	686,146	400,000	550,000
Other Personal Services	132,439	140,000	130,000
Food Conces-Auditoriums	687,564	700,000	733,000
Golf Course-Pro Shops	6,950	15,600	15,600
Parking-Auditoriums	2,289,401	2,250,000	2,400,000
Other-Auditoriums	1,830	2,000	2,000
Novelty Sales Concess-Aud	102,092	65,000	75,000
Ala Moana Conces-Waikiki	59,854	50,000	50,000
Hanauma Beach Park Conces	377,419	250,000	250,000
Honolulu Zoo Food Conces	272,855	250,000	250,000
Kapiolani Beach Conces	113,459	60,000	60,000
Waikiki Beach Food Conces	111,809	100,000	100,000
Waikiki Surfbd Lockr Conc	174,845	170,000	170,000
Pouring Rts-Vending Mach	67,522	60,000	60,000
Hanauma Shuttle Bus Svc	67,650	44,000	44,000
Koko Head Stables Conces	6,050	10,000	10,000
Hanauma Snorkling Rental	2,037,750	1,872,000	1,872,000
Waikiki Beach Conces-Othr	790,315	730,012	730,012

Department of Enterprise Services

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Hanauma Gift Shop Concess	248,106	230,000	230,000
Golf Course Food Conces	78,385	124,600	107,400
Golf Course Driving Range	360,458	450,000	450,000
Aquatics Ctr Food Concess	0	14,400	14,400
Veh-Mounted Food Conces	19,200	0	0
Automatic Teller Machines	40,374	31,800	31,800
Contributions to The City	13,854	0	0
Develop Prem-Royal Kunia	41,075	0	0
Sund Refunds-Prior Expend	13,449	0	0
Sund Refunds-Curr Exp	507	0	0
Vacation Accum Deposits	3,660	0	0
Misc Rev/Cash Over/Short	(96)	0	0
Total - Miscellaneous Revenues	**$ 13,863,285**	**$ 12,715,945**	**$ 13,238,816**
Total - Department of Enterprise Services	**$ 25,110,395**	**$ 25,442,726**	**$ 25,921,017**

Department of Environmental Services

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Licenses and Permits			
Refuse Collector-Decal	$ 1,016	$ 900	$ 900
Total - Licenses and Permits	**$ 1,016**	**$ 900**	**$ 900**
Intergovernmental Revenue			
Pymt Fr St-Glass Disp Fee	$ 420,126	$ 525,000	$ 500,000
Total - Intergovernmental Revenue	**$ 420,126**	**$ 525,000**	**$ 500,000**
Charges for Services			
Duplicate Copy-Any Record	$ 344	$ 0	$ 0
Sewer Lateral Instal	57,332	223,428	224,657
Sewer Service Charges	442,638,213	448,651,850	451,041,100
Other Sewer Chgs	51,993	186,913	187,941
Wstwtr Sys Facil Chgs	11,002,475	10,902,400	10,902,400
Business Premises	463,568	450,000	450,000
Residential Refuse Collection Fee	0	0	5,805,000
Disposal Charges	5,529,353	5,000,000	2,300,000
Disp Chgs Surcharge-Other	4,337,971	4,000,000	4,000,000
Disp Chgs Surcharge - C&C	2,316,019	2,300,000	2,500,000
Total - Charges for Services	**$ 466,397,268**	**$ 471,714,591**	**$ 477,411,098**
Fines and Forfeits			
Fines-Unpaid Civil	$ 14,450	$ 0	$ 0
Fines-Indust Ww Discharge	1,500	15,000	15,000
Total - Fines and Forfeits	**$ 15,950**	**$ 15,000**	**$ 15,000**
Miscellaneous Revenues			
Rental for Use of Land	$ 103,091	$ 111,770	$ 0
Recovery-Damaged Refuse Carts	900	0	0
Sund Refunds-Prior Expend	44,944	0	0
Vacation Accum Deposits	198,028	0	0
Sale of Scrap Materials	201	0	0
Total - Miscellaneous Revenues	**$ 347,164**	**$ 111,770**	**$ 0**
Utilities or Other Enterprises			
Tip Fees-Private Direct	$ 32,717,263	$ 30,000,000	$ 31,000,000
Electrical Energy Revenue	70,953,323	72,000,000	73,500,000
Tip Fees-Other	22,155,418	21,000,000	22,500,000
Easement-AES Barbers Pt	38,367	36,000	36,000
Total - Utilities or Other Enterprises	**$ 125,864,371**	**$ 123,036,000**	**$ 127,036,000**
Non-Revenue Receipts			
State Revolving Fund	$ 23,258,155	$ 10,000,000	$ 0
Total - Non-Revenue Receipts	**$ 23,258,155**	**$ 10,000,000**	**$ 0**
Total - Department of Environmental Services	**$ 616,304,050**	**$ 605,403,261**	**$ 604,962,998**

Department of Facility Maintenance

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Licenses and Permits			
Non-Storm Wtr Dischg Pmt	$ 0	$ 2,000	$ 2,000
Total - Licenses and Permits	**$ 0**	**$ 2,000**	**$ 2,000**
Charges for Services			
Sale of Gasoline and Oil	$ 115,072	$ 100,000	$ 100,000
Duplicate Copy-Any Record	649	0	0
Sidewalk Repair	75,472	75,472	75,472
City Employees Parking	687,764	770,000	710,000
JTMC Parking	0	150,000	174,000
Kapalama Hale Parking Facility	17,648	0	115,775
Lamppost Banner Display	29,770	44,070	30,000
Miscellaneous-Sanitation	1	0	0
Total - Charges for Services	**$ 926,376**	**$ 1,139,542**	**$ 1,205,247**
Fines and Forfeits			
Fines-Storm Water	$ 5,300	$ 5,000	$ 5,000
Total - Fines and Forfeits	**$ 5,300**	**$ 5,000**	**$ 5,000**
Miscellaneous Revenues			
Manoa Elderly-Res	$ 177,461	$ 0	$ 0
Perquisite Housing	7,692	7,692	7,692
Chinatown Gateway-Resid	1,250,032	0	0
Recov-Damaged St Lights	3,099	40,000	45,000
Recovery of Traffic Signs	16,464	16,464	16,464
Other Comp-Loss of Fixed Asset	4,208	4,208	4,208
Recov-Overhead Charges	3,568	0	0
Recov-Crt Odr Restitution	2,767	2,767	2,767
Recov-Off Hwy Veh Fuel Tx	0	5,000	5,000
Sund Refunds-Prior Expend	8,134	49	1,049
Sund Refunds-Curr Exp	150	0	0
Vacation Accum Deposits	42,785	34,263	34,263
Sale-Other Mtls & Suppl	5,305	0	0
Sale of Scrap Materials	0	1,500	1,500
Total - Miscellaneous Revenues	**$ 1,521,665**	**$ 111,943**	**$ 117,943**
Total - Department of Facility Maintenance	**$ 2,453,341**	**$ 1,258,485**	**$ 1,330,190**

Honolulu Fire Department

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Licenses and Permits			
Fire Code Permit & Lic	$ 661,882	$ 584,709	$ 723,473
Fireworks License Fees	44,500	32,000	39,500
Total - Licenses and Permits	**$ 706,382**	**$ 616,709**	**$ 762,973**
Intergovernmental Revenue			
Adolecent Wellness Center	$ 10,000	$ 0	$ 0
Local Law Enf Blk Gr-Yr 6	90,137	0	0
AFC Admin Assist's Pay	100,700	245,400	245,400
Total - Intergovernmental Revenue	**$ 200,837**	**$ 245,400**	**$ 245,400**
Charges for Services			
Plan Review Fee	$ 676,794	$ 480,512	$ 547,354
Duplicate Copy-Any Record	717	950	914
Total - Charges for Services	**$ 677,511**	**$ 481,462**	**$ 548,268**
Miscellaneous Revenues			
Rental-Amb Facil-Fire Stn	$ 63,900	$ 63,900	$ 63,900
Rental of Equipment	0	10,000	10,000
Contributions to The City	37,578	0	0
Recov-Crt Odr Restitution	1,200	0	0
Misc Recov,Collect,Etc	3,395	0	0
Sund Refunds-Prior Expend	22,373	0	0
Vacation Accum Deposits	17,688	0	0
Total - Miscellaneous Revenues	**$ 146,134**	**$ 73,900**	**$ 73,900**
Total - Honolulu Fire Department	**$ 1,730,864**	**$ 1,417,471**	**$ 1,630,541**

Department of Human Resources

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Charges for Services			
Duplicate Copy-Any Record	$ 42	$ 75	$ 75
Miscellaneous-Sanitation	21	0	0
Total - Charges for Services	**$ 63**	**$ 75**	**$ 75**
Miscellaneous Revenues			
Recov-Workers' Comp Paymt	$ 738,470	$ 350,000	$ 550,000
Recov Work Comp-3Rd Party	301,393	125,000	125,000
Sund Refunds-Prior Expend	153,596	350,000	0
Vacation Accum Deposits	5,953	0	0
Total - Miscellaneous Revenues	**$ 1,199,412**	**$ 825,000**	**$ 675,000**
Total - Department of Human Resources	**$ 1,199,475**	**$ 825,075**	**$ 675,075**

Department of Information Technology

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Licenses and Permits			
Easement Grants	$ 149,577	$ 130,000	$ 130,000
Total - Licenses and Permits	**$ 149,577**	**$ 130,000**	**$ 130,000**
Intergovernmental Revenue			
Wireless Enhanced 911	$ 945,676	$ 0	$ 0
Total - Intergovernmental Revenue	**$ 945,676**	**$ 0**	**$ 0**
Charges for Services			
Duplication-Master Tapes	$ 13,000	$ 13,000	$ 13,000
Data Proc Svc-State	747,647	730,000	730,000
Data Proc Svc-US Govt	300	500	500
Data Proc Svc-Othr County	43,048	760,000	400,000
Total - Charges for Services	**$ 803,995**	**$ 1,503,500**	**$ 1,143,500**
Miscellaneous Revenues			
Rental for Use of Land	$ 30,225	$ 25,000	$ 25,000
Vacation Accum Deposits	914	0	0
Total - Miscellaneous Revenues	**$ 31,139**	**$ 25,000**	**$ 25,000**
Non-Revenue Receipts			
State Grants	$ 0	$ 57,810	$ 57,810
Total - Non-Revenue Receipts	**$ 0**	**$ 57,810**	**$ 57,810**
Total - Department of Information Technology	**$ 1,930,387**	**$ 1,716,310**	**$ 1,356,310**

Department of Land Management

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Total - Department of Land Management	$ 0	$ 0	$ 0

Office of the Mayor

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Charges for Services			
Duplicate Copy-Any Record	$ 636	$ 0	$ 0
Total - Charges for Services	**$ 636**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Rental for Use of Land	$ 2,000	$ 0	$ 0
Sund Refunds-Prior Expend	1,869	0	0
Vacation Accum Deposits	19,647	0	0
Total - Miscellaneous Revenues	**$ 23,516**	**$ 0**	**$ 0**
Total - Office of the Mayor	**$ 24,152**	**$ 0**	**$ 0**

Office of the Managing Director

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Intergovernmental Revenue			
HTA-Cnty Product Enrich	$ 150,000	$ 0	$ 0
Total - Intergovernmental Revenue	**$ 150,000**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Contributions to The City	$ 13,650	$ 0	$ 0
Private Grants to The City	227,016	0	0
Total - Miscellaneous Revenues	**$ 240,666**	**$ 0**	**$ 0**
Total - Office of the Managing Director	**$ 390,666**	**$ 0**	**$ 0**

Neighborhood Commission

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Total - Neighborhood Commission	$ 0	$ 0	$ 0

Royal Hawaiian Band

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Miscellaneous Revenues			
Contributions to The City	$ 200	$ 0	$ 0
Total - Miscellaneous Revenues	**$ 200**	**$ 0**	**$ 0**
Total - Royal Hawaiian Band	**$ 200**	**$ 0**	**$ 0**

Department of the Medical Examiner

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Charges for Services			
Medical Examiner's Report	$ 6,086	$ 5,000	$ 5,000
Total - Charges for Services	**$ 6,086**	**$ 5,000**	**$ 5,000**
Total - Department of the Medical Examiner	**$ 6,086**	**$ 5,000**	**$ 5,000**

Department of Parks and Recreation

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Licenses and Permits			
Camping Permits	$ 322,903	$ 297,000	$ 300,000
Total - Licenses and Permits	**$ 322,903**	**$ 297,000**	**$ 300,000**
Intergovernmental Revenue			
Summer Food Service Prgm	$ 123,058	$ 180,200	$ 182,000
DARE Program	0	55,000	25,000
Mayor's Lei Day Program	4,000	0	0
Total - Intergovernmental Revenue	**$ 127,058**	**$ 235,200**	**$ 207,000**
Charges for Services			
Svc Fee-Dishonored Checks	$ 575	$ 0	$ 0
Duplicate Copy-Any Record	57	0	0
Custodial Services	25,444	20,200	20,200
Attendant Services	468,987	438,000	442,000
Kitchen & Facility Usage	10,800	10,000	10,100
Hanauma Bay Parking	194,210	186,000	187,900
Scuba and Snorkeling	26,965	26,000	26,300
Commercial Filming	67,800	57,000	57,600
Summer Fun Program	233,023	210,000	212,100
Fall and Spring Programs	33,000	0	0
Parks District V Fees	257,795	262,300	262,300
Foster Botanic Garden	135,065	134,300	135,600
Hanauma Bay-Admission	4,805,849	4,350,000	4,393,500
Fees for Community Garden	46,441	45,000	45,000
Total - Charges for Services	**$ 6,306,011**	**$ 5,738,800**	**$ 5,792,600**
Miscellaneous Revenues			
Other Rents Recreat Facil	$ 2,485	$ 2,500	$ 2,500
Perquisite Housing	12,974	12,876	12,652
Aquatics Ctr Food Concess	14,400	14,400	14,400
Automatic Teller Machines	900	900	900
Contributions to The City	50,310	0	0
Sund Refunds-Prior Expend	4,808	0	0
Sund Refunds-Curr Exp	2	0	0
Vacation Accum Deposits	12,484	0	0
Misc Rev/Cash Over/Short	(341)	0	0
Sale of Scrap Materials	43	0	0
Total - Miscellaneous Revenues	**$ 98,065**	**$ 30,676**	**$ 30,452**
Total - Department of Parks and Recreation	**$ 6,854,037**	**$ 6,301,676**	**$ 6,330,052**

Department of Planning and Permitting

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Licenses and Permits			
Regis-Third Party Reviewr	$ 2,400	$ 3,000	$ 3,000
Building Permits	20,356,012	20,000,000	22,000,000
Storm Drain Conn Fee	12,200	15,000	15,000
NPDES fee	0	900,000	1,200,000
Signs	47,579	45,000	45,000
Grading Excavation & Fill	268,969	300,000	300,000
Excav/Rep-St & Sidewalk	168,711	180,000	180,000
Total - Licenses and Permits	**$ 20,855,871**	**$ 21,443,000**	**$ 23,743,000**
Charges for Services			
Svc Fee-Dishonored Checks	$ 140	$ 100	$ 100
Subdivision Fees	103,200	100,000	102,000
Zoning Reg Applcn Fees	237,050	250,000	250,000
Nonconform Certi Renewal	265,200	60,000	400,000
Plan Review Fee	1,501,504	1,500,000	1,500,000
Exam Fees-Spec Inspectors	835	800	800
Reg Fees-Spec Inspectors	81	100	100
Zoning/Flood Clear Fee	103,310	100,000	100,000
Sidewalk Specs File Fee	11,800	15,000	15,000
Driveway Specs File Fee	4,200	5,500	5,500
Duplicate Copy-Any Record	55,591	50,000	50,000
Copy-Map, Plan, Diagram	4	0	0
Electrical Inspection	140	100	100
Bldg Code Variance/Appeal	600	500	500
Total - Charges for Services	**$ 2,283,655**	**$ 2,082,100**	**$ 2,424,100**
Fines and Forfeits			
Fines-Viol Bldg Elec Etc	$ 544,854	$ 550,000	$ 550,000
Grade, Grubb & Stockpile	38,155	0	0
Total - Fines and Forfeits	**$ 583,009**	**$ 550,000**	**$ 550,000**
Miscellaneous Revenues			
Subdividers-Park/Playgrnd	$ 0	$ 1,565,722	$ 0
Private Grants to The City	100,000	0	0
Reimb of Admin Cost-Ewa	0	10,000	10,000
Sund Refunds-Prior Expend	6	0	0
Vacation Accum Deposits	33,200	0	0
Total - Miscellaneous Revenues	**$ 133,206**	**$ 1,575,722**	**$ 10,000**
Non-Revenue Receipts			
Recov CASE - Hwy Beaut Fd	$ 167	$ 0	$ 0
General Trust Receipts	12,000	0	0
Total - Non-Revenue Receipts	**$ 12,167**	**$ 0**	**$ 0**
Total - Department of Planning and Permitting	**$ 23,867,908**	**$ 25,650,822**	**$ 26,727,100**

Honolulu Police Department

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Licenses and Permits			
Firearms	$ 6,395	$ 10,500	$ 10,500
HPD Alarm Permits	181,318	236,000	236,000
Total - Licenses and Permits	**$ 187,713**	**$ 246,500**	**$ 246,500**
Intergovernmental Revenue			
Drug Recognition Expert	$ 394,603	$ 0	$ 0
US Dept of Justice Crime	706,129	0	0
Local Law Enf Blk Gr-Yr 6	1,178,112	0	0
Dea Marijuana Grant	55,000	0	0
HIDTA Program	1,485,664	0	0
Wireless Enhanced 911	458,332	0	0
Public Health Prepardness	37,807	0	0
Total - Intergovernmental Revenue	**$ 4,315,647**	**$ 0**	**$ 0**
Charges for Services			
Svc Fee-Dishonored Checks	$ 250	$ 200	$ 200
Duplicate Copy-Any Record	77,889	75,000	75,000
HPD Alarm Service Charges	128,659	128,000	128,000
HPD Special Duty Fees	349,631	306,000	306,000
Street Parking Meter	3,410,023	3,500,000	3,700,000
Frm Damaged Parking Meter	2,826	2,500	2,500
Kaimuki Parking Lot #2	241,283	230,000	250,000
Kailua Parking Lot	245,493	230,000	250,000
Kalakaua Parking Lot	241,095	220,000	250,000
Civic Center Parking Lot	65,745	62,000	62,000
River-Nimitz-Parking	82,510	90,000	85,000
Parking Chgs - Salt Lake-	53,756	45,000	53,000
Parking Charges-Palace Sq	74,555	66,000	75,000
HPD Parking Lot	141,770	137,000	137,000
Kailua Elderly Hsg P/Lot	154,982	125,000	165,000
Total - Charges for Services	**$ 5,270,467**	**$ 5,216,700**	**$ 5,538,700**
Fines and Forfeits			
HPD Alarm Fines	$ 231,731	$ 220,000	$ 220,000
Forfeiture of Seized Prop	24,895	25,000	25,000
Total - Fines and Forfeits	**$ 256,626**	**$ 245,000**	**$ 245,000**
Miscellaneous Revenues			
Investments	$ 555	$ 0	$ 0
Rental of Equipment	4,004	4,000	4,000
Contributions to The City	85,000	0	0
Police Department	21,200	19,000	19,000
Sund Refunds-Prior Expend	747,678	957,000	775,000
Sund Refunds-Curr Exp	75,874	78,000	80,000
Vacation Accum Deposits	41,781	35,000	35,000
Auction Sale-Unclaim Prop	33,983	18,000	33,000

Honolulu Police Department

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Sale of Scrap Materials	23	0	0
Misc Deposit Adjustments	(1)	0	0
Total - Miscellaneous Revenues	**$ 1,010,097**	**$ 1,111,000**	**$ 946,000**
Revolving Fund Revenues			
Late Charge	$ 34,775	$ 28,000	$ 28,000
Total - Revolving Fund Revenues	**$ 34,775**	**$ 28,000**	**$ 28,000**
Utilities or Other Enterprises			
Interest Earnings-Others	$ 55	$ 0	$ 0
Total - Utilities or Other Enterprises	**$ 55**	**$ 0**	**$ 0**
Total - Honolulu Police Department	**$ 11,075,380**	**$ 6,847,200**	**$ 7,004,200**

Department of the Prosecuting Attorney

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Intergovernmental Revenue			
US Dept of Justice Crime	$ 1,312,417	$ 1,789,906	$ 1,006,510
State Department of the Attorney General	1,448,827	270,000	1,869,244
HI Career Crim Prosecutn	0	588,024	0
Victim/Witness Kokua Prgm	0	334,549	0
Total - Intergovernmental Revenue	**$ 2,761,244**	**$ 2,982,479**	**$ 2,875,754**
Charges for Services			
Duplicate Copy-Any Record	$ 3,882	$ 0	$ 0
Total - Charges for Services	**$ 3,882**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Investments	$ 269	$ 0	$ 0
Private Grants to The City	47,000	0	0
Recov-Crt Odr Restitution	1,830	0	0
Sund Refunds-Prior Expend	6,735	0	0
Sund Refunds-Curr Exp	8,662	0	0
Vacation Accum Deposits	65,296	0	0
Total - Miscellaneous Revenues	**$ 129,792**	**$ 0**	**$ 0**
Total - Department of the Prosecuting Attorney	**$ 2,894,918**	**$ 2,982,479**	**$ 2,875,754**

Department of Transportation Services

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Intergovernmental Revenue			
FTA-49 USC Chapter 53	$ 21,006,639	$ 47,119,493	$ 65,000,000
FHWA Traffic Ctrl Ctr Ops	0	4,500	4,500
USDOT - FHWA	8,413,078	0	0
Federal Highway Admin	4,744	0	0
Local Law Enf Blk Gr-Yr 6	20,839	0	0
State Department of Transportation	1,082,635	125,000	125,000
Total - Intergovernmental Revenue	**$ 30,527,935**	**$ 47,248,993**	**$ 65,129,500**
Charges for Services			
Svc Fee-Dishonored Checks	$ 240	$ 0	$ 0
Witness Fees	14	25	25
Duplicate Copy-Any Record	124	0	0
JTMC Parking	200,372	0	0
Parking Placards	2,400	2,400	2,400
Street Parking Meter	390,420	379,419	548,000
Chinatown Gateway-Parking	324,000	324,000	324,000
Spc Handicap Transp Fares	1,824,183	1,800,000	1,800,000
Kaimuki Parking Lot Concession	540,012	540,000	540,000
Total - Charges for Services	**$ 3,281,765**	**$ 3,045,844**	**$ 3,214,425**
Fines and Forfeits			
Liquidated Contr Damages	$ 16,200	$ 0	$ 0
Total - Fines and Forfeits	**$ 16,200**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Other Sources-Interest Earnings	$ 2,098	$ 0	$ 0
Rental Units (City Prop)	21,300	21,300	21,300
Other City Facilities	1,500	0	0
Marin Tower Pkg Garage	267,208	222,700	267,000
Harbor Court Garage	457,853	507,700	457,000
Kukui Plaza Garage	301,200	291,500	291,500
Smith-Beretania Parking	324,000	324,000	324,000
Recov-Damaged Traf Signal	273,355	100,000	100,000
Reimb State-Traf Sig Main	592,833	500,000	500,000
Sund Refunds-Prior Expend	42,532	0	0
Vacation Accum Deposits	40,190	0	0
Total - Miscellaneous Revenues	**$ 2,324,069**	**$ 1,967,200**	**$ 1,960,800**
Utilities or Other Enterprises			
Bus Fare	$ 48,712,707	$ 49,212,000	$ 49,212,000
U-Pass	2,739,940	2,700,000	2,700,000
Recovery of Damages	186,891	0	0
Bus Advertising	135,911	168,000	168,000
Ots-Emplee Parking Chge	155,850	150,000	150,000
Bus Royalty Income	244	0	0
Other Bus Transportation	30,893	0	0

Department of Transportation Services

Source of Receipts	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimated
Total - Utilities or Other Enterprises	$ 51,962,436	$ 52,230,000	$ 52,230,000
Total - Department of Transportation Services	$ 88,112,405	$ 104,492,037	$ 122,534,725

Cash Projections for Trust Funds, Debt Service Funds, and Revolving Funds

FUNDS	Cash Balance (inc cash in transit) 6/30/2016	ACTUAL FY 2017 Receipts	ACTUAL FY 2017 Disbursements	Cash Balance 6/30/2017	ESTIMATED FY2018 Receipts	ESTIMATED FY2018 Disbursements	ESTIMATED FY2019 Receipts	ESTIMATED FY2019 Disbursements	Estimated Cash Balance 6/30/2019
TRUST FUNDS									
General Trust Fund	$ 49,313,888	$ 116,059,388	$ 114,134,880	$ 51,238,396	$ 124,876,814	$ 118,646,590	$ 118,216,494	$ 116,252,290	$ 59,432,824
Treasury Trust Fund	2,506,058	20,675,254	20,428,779	2,752,533	16,096,442	17,223,436	18,650,075	19,681,750	593,864
Real Property Tax Trust Fund	15,236,301	4,525,029	3,838,807	15,922,523	8,591,435	7,545,915	5,679,123	4,485,414	18,161,752
Total	**$ 67,056,247**	**$ 141,259,671**	**$ 138,402,466**	**$ 69,913,452**	**$ 149,564,691**	**$ 143,415,941**	**$ 142,545,692**	**$ 140,419,454**	**$ 78,188,440**
DEBT SERVICE FUNDS									
General Obligation Bond and Interest Redemption Fund	$ 308,740	$ 325,435,337	$ 325,396,104	$ 347,973	$ 284,421,313	$ 284,421,313	$ 300,178,673	$ 300,178,673	$ 347,973
Improvement District Bond and Interest Redemption Fund	171,489	3,069	3,069	171,489	2,570	0	3,452	2,595	174,916
Total	$ 480,229	$ 325,438,406	$ 325,399,173	$ 519,462	$ 284,423,883	$ 284,421,313	$ 300,182,125	$ 300,181,268	$ 522,889
REVOLVING FUNDS									
Improvement District Revolving Fund	$ 1,962,572	$ -	$ -	$ 1,962,572	$ -	$ -	$ -	$ 44	$ 1,962,528
Housing and Community Development Revolving Fund	225,052	677	0	225,729	1,120	0	666	0	227,515
Total	$ 2,187,624	$ 677	$ -	$ 2,188,301	$ 1,120	0	$ 666	$ 44	$ 2,190,043

Fund Definitions

General Trust Fund — This fund accounts for monies received by the various agencies of the City for specific purposes, as trustee, donee, escrow agent, beneficiary, custodian or security holder, for which no special trust fund exists. This fund is distinguished from the Treasury Trust Fund in that all disbursements are made through claims vouchers.

Treasury Trust Fund — Monies of the same nature as are accounted for in the General Trust Fund but which require expeditious disbursements are deposited in this fund. In contrast with the General Trust Fund, disbursements are made from this fund through commercial checking accounts authorized by the Director of Budget and Fiscal Services instead of by claims vouchers.

Real Property Tax Trust Fund — This fund is used for the purpose of making refunds and adjustments relating to real property taxes.

General Obligation Bond and Interest Redemption Fund — This fund accounts for the payment of principal and interest on general obligation serial bonds issued by the City.

Improvement District Bond and Interest Redemption Fund — This fund accounts for the redemption of maturing City improvement district assessment bonds and collections of special assessments.

Improvement District Revolving Fund — Monies in this revolving fund are available to cover deficiencies, advance interest due, reimburse the General Fund in the event the payment of assessments are late or insufficient, and pay all expenses in connection with the sale of delinquent lots as bid for and purchased for the City by the Director of Budget and Fiscal Services.

Housing and Community Development Revolving Fund — This fund serves as a working capital fund to facilitate the expenditure of joint costs.

Overview of Budgeted Funds

Major Funds

- Governmental Funds
  - General Funds
  - Sewer Revenue Bond Fund
- Proprietary Funds
  - Sewer Fund

NON Major Funds

- Governmental Funds
  - Highway Fund
  - Liquor Commission Fund
  - Bikeway Fund
  - Parks and Playground Fund
  - Highway Beautification and Disposal of Abandoned Vehicles Revolving Fund
  - Special Event Fund
  - Honolulu Zoo Fund
  - Golf Fund
  - Hanauma Bay Nature Preserve Fund
  - Rental Assistance Fund
  - Leasehold Conversion Fund
  - Land Conservation Fund
  - Clean Water and Natural Lands Fund
  - Affordable Housing Fund
  - Transit Fund
  - Patsy T. Mink Central Oahu Regional Park Fund
  - Waipio Peninsula Soccer Park Fund
  - Grants in Aid Fund
  - Community Development Fund
  - Housing and Community Development Rehabilitation Loan Fund
  - Pauahi Project Expend. HI R-15 Fund
  - Housing and Community Development Section 8 Contract Fund
  - Federal Grants Fund
  - Special Projects Fund
  - Capital Projects Fund
  - General Improvement Bond Fund
  - Highway Improvement Bond Fund
- Proprietary Funds
  - Bus Transportation Fund
  - Solid Waste Special Fund
  - Housing Development Special Fund

NON Major Funds (Continued)

Fiduciary Funds (Not Used For Budget Purposes)

General Trust Fund

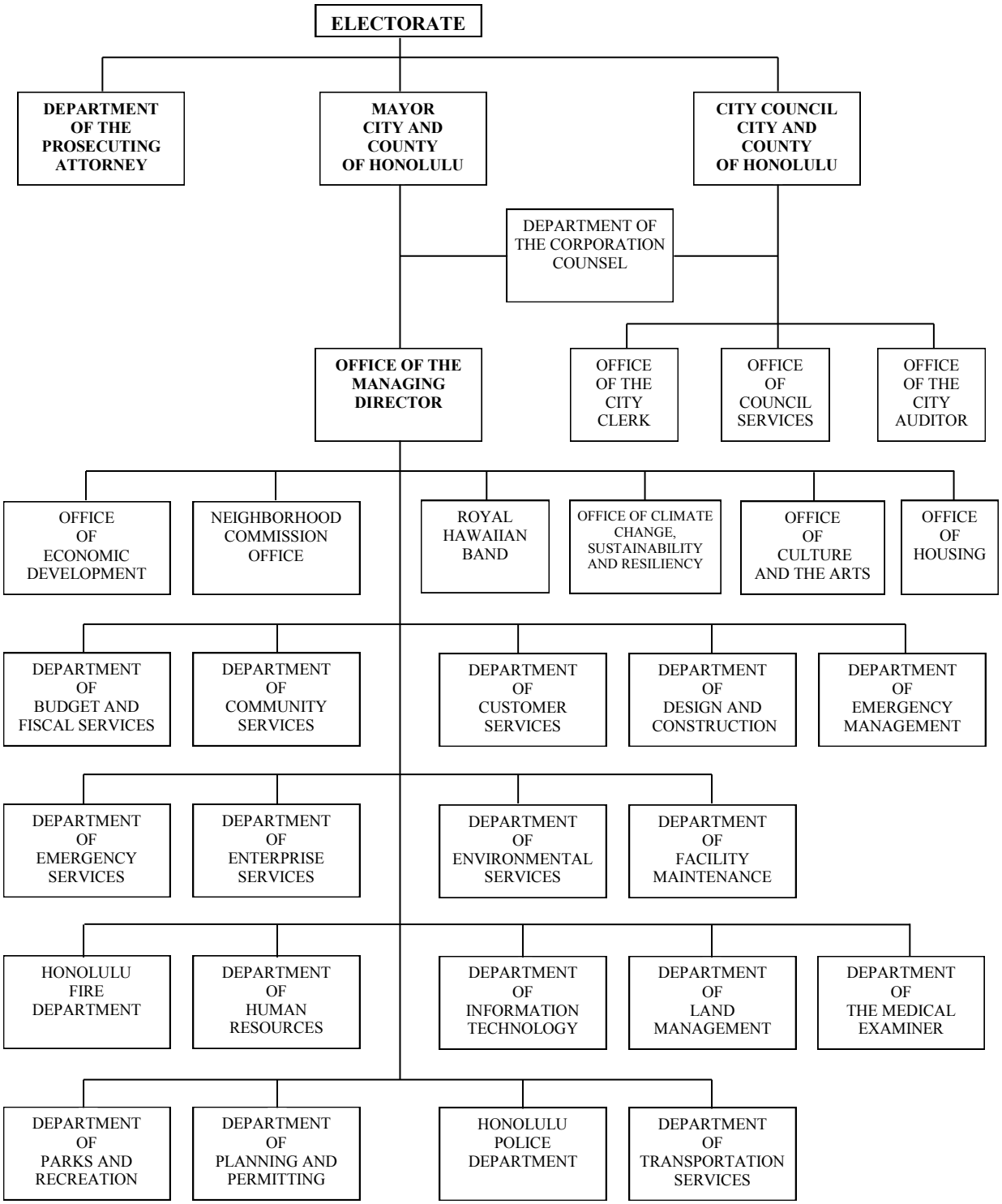
Treasury Trust Fund

Real Property Tax Trust Fund

Payroll Clearance Fund

Appendix

CITY AND COUNTY OF HONOLULU
ORGANIZATION CHART



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City & County of Honolulu

Hawaii

For the Fiscal Year Beginning

July 1, 2017

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to the City and County of Honolulu for its annual budget for the fiscal year beginning July 1, 2017.

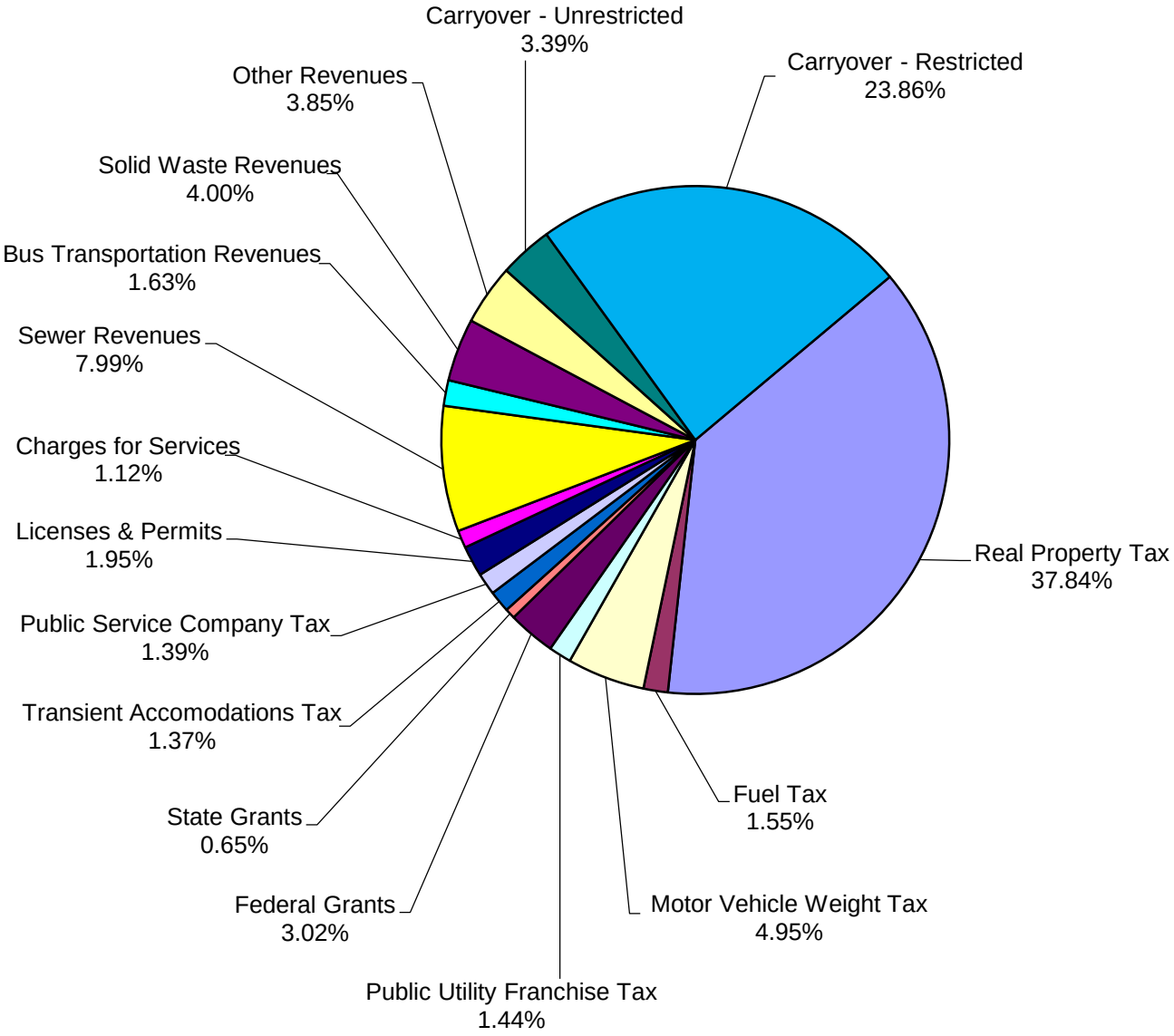
In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Where the City Gets Its Dollars

FY2019 Operating Resources

($3.32 Billion)

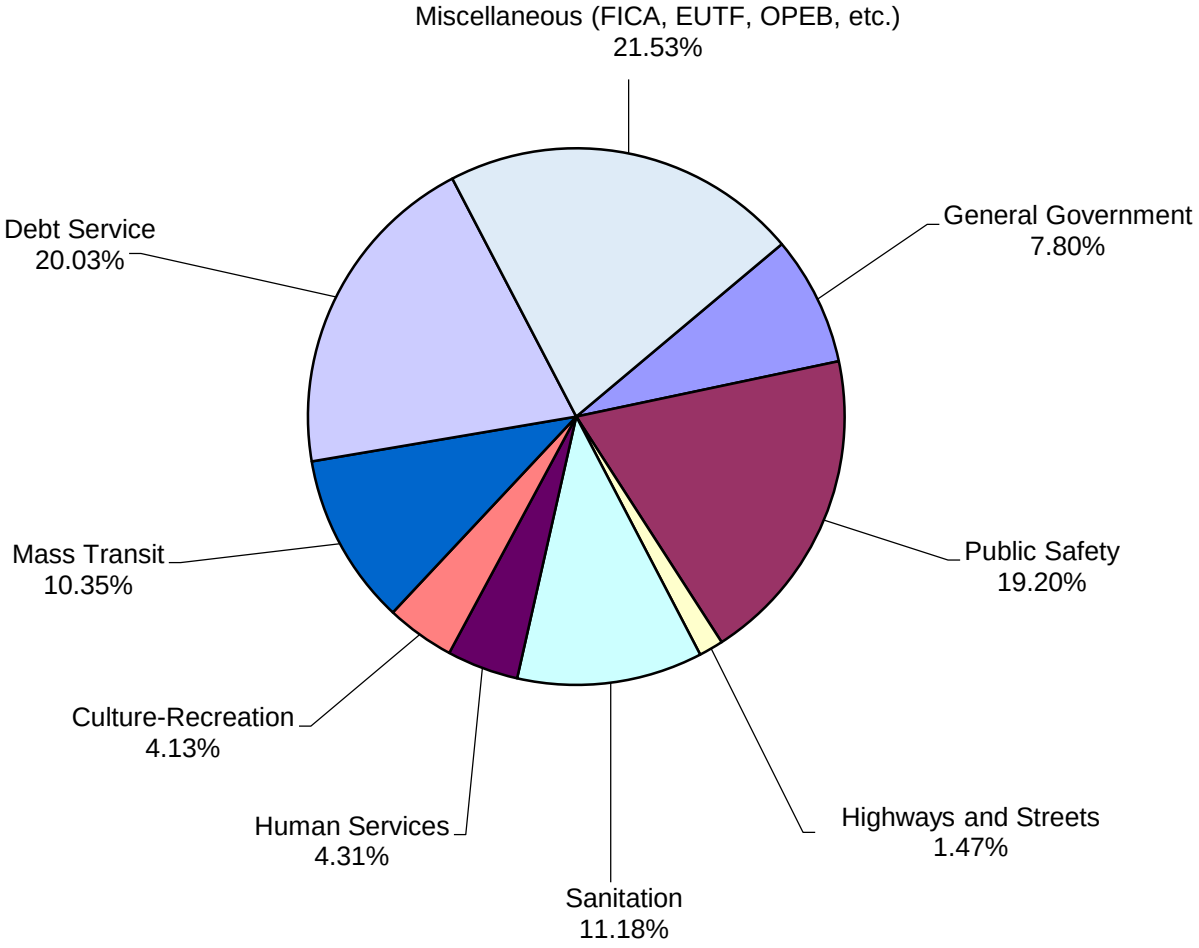


Note: This pie chart shows the different sources of funding for the City's operations. Carryover includes unappropriated and restricted fund balances.

Where the City Spends Its Dollars

FY2019 Operating Expenditures

($2.61 Billion)

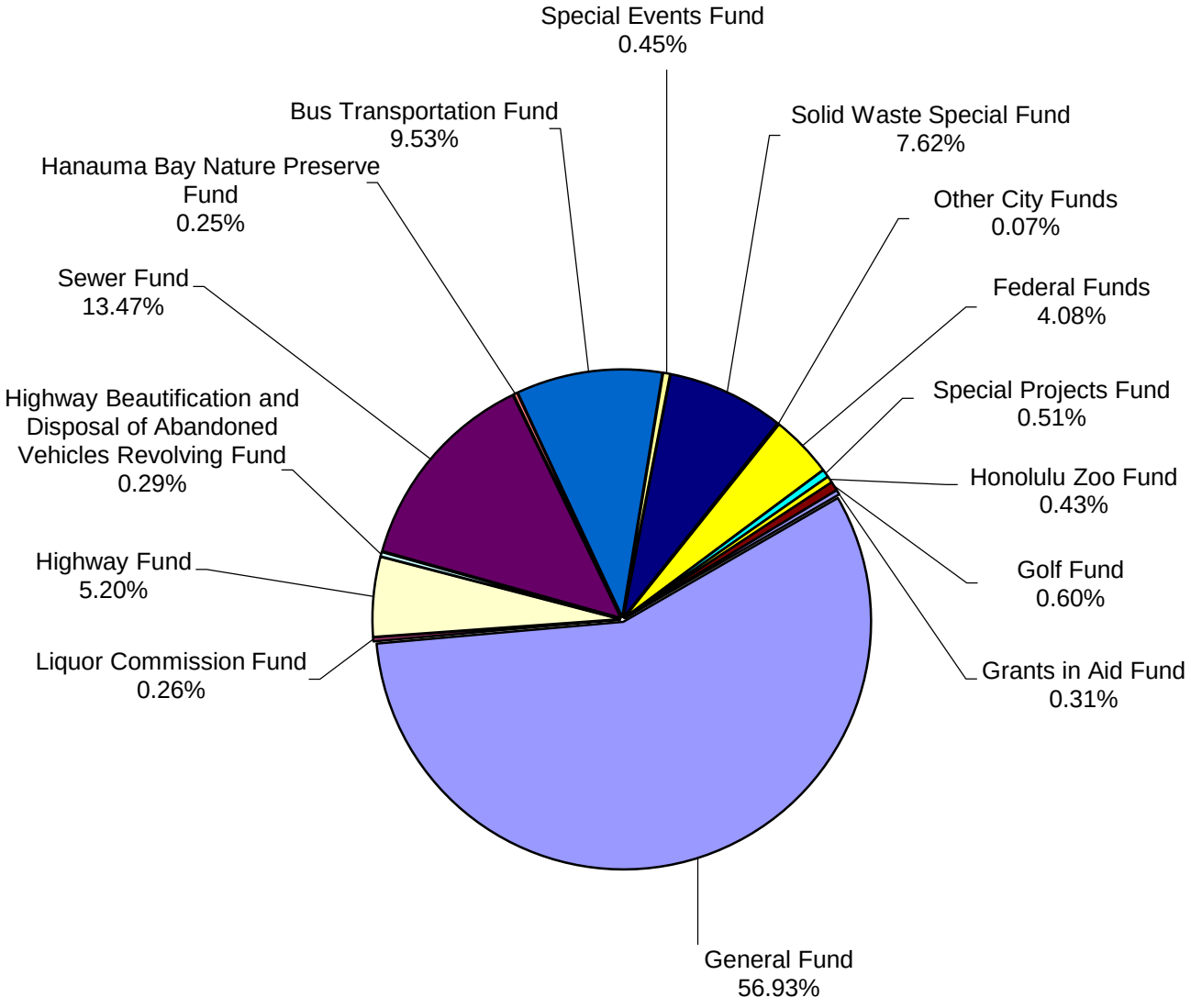


Note: This pie chart shows the amount spent on different types of City operations.

General and Special Funds

FY2019 Operating Budget

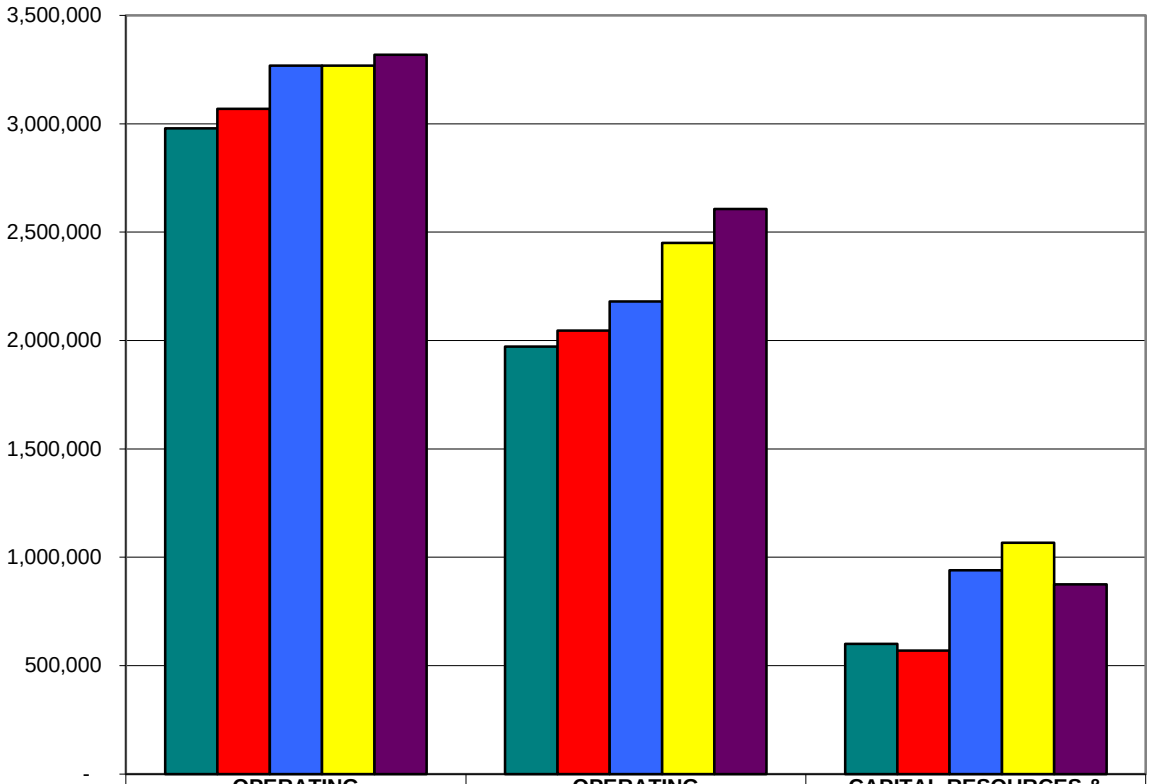
($2.61 Billion)



Note: This pie chart shows the different sources of funding for the City's operations.

Five Year History of Resources and Expenditures

(Dollars in Thousands)



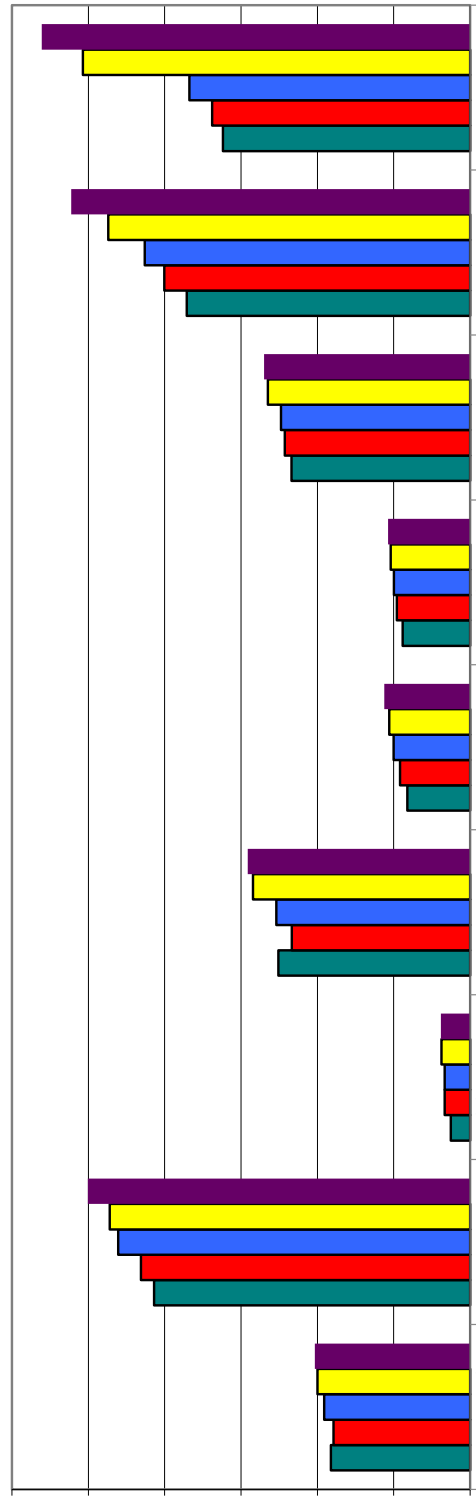
	OPERATING RESOURCES	OPERATING EXPENDITURES	CAPITAL RESOURCES & EXPENDITURES
2015 Actual	2,978,978	1,971,860	600,527
2016 Actual	3,069,081	2,045,635	569,175
2017 Actual	3,268,916	2,180,242	940,036
2018 Appropriated	3,269,081	2,449,940	1,066,772
2019 Proposed	3,318,469	2,607,020	875,086

Note: 2017 Capital Resources and Expenditures reflect appropriated amounts. The 2017 Capital Budget begins on July 1, 2016 and ends on June 30, 2018.

Five Year History of Executive Operating Expenditures by Function

(Dollars in Thousands)

ALL FUNDS



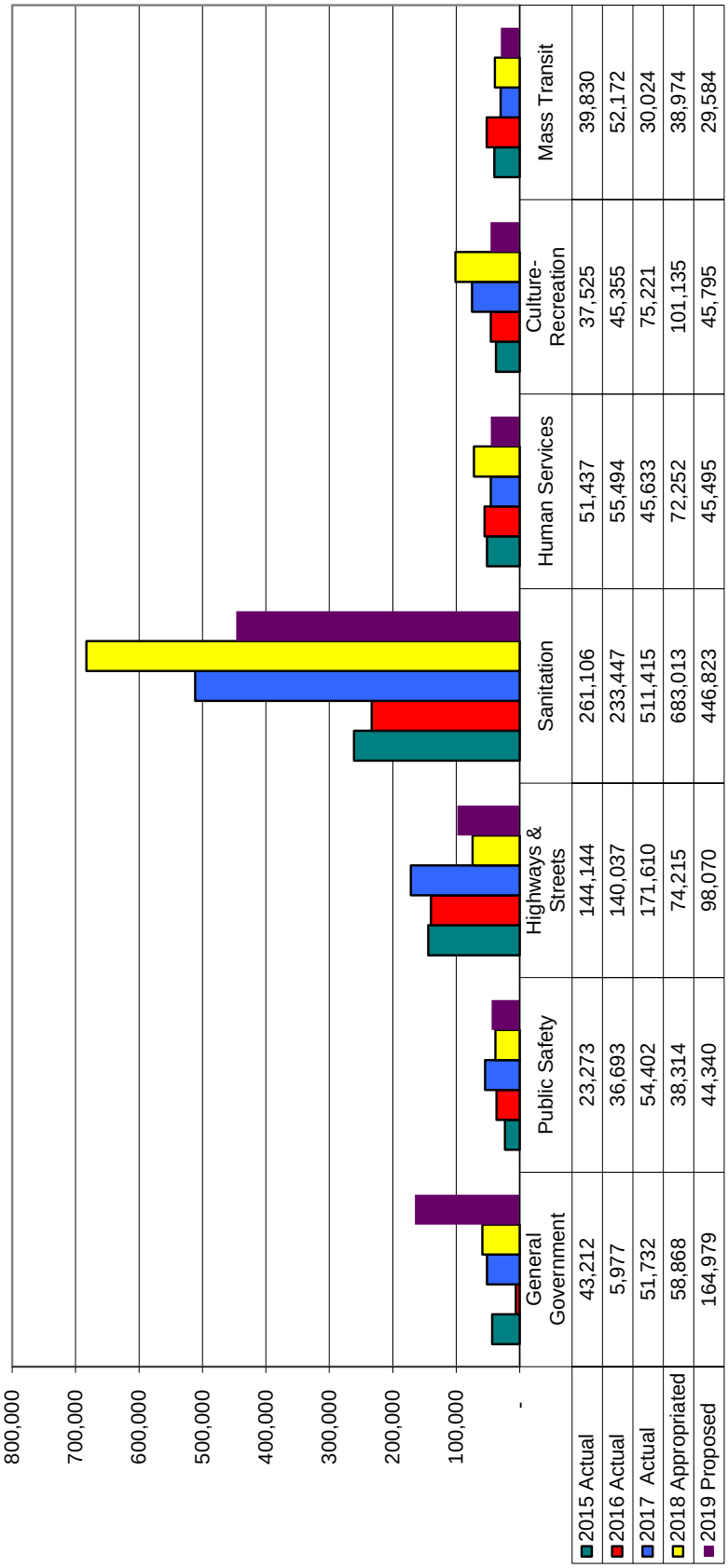
	General Government	Public Safety	Highways & Streets	Sanitation	Human Services	Culture-Recreation	Mass Transit	Debt Service	Miscellaneous*
2015 Actual	182,466	413,808	25,472	251,079	82,341	88,437	233,740	370,942	323,575
2016 Actual	179,048	431,198	33,284	233,485	91,624	95,900	242,866	400,534	337,695
2017 Actual	190,944	461,047	33,162	253,804	100,354	99,794	247,673	425,993	367,471
2018 Appropriated	200,032	472,031	37,599	284,523	105,782	104,099	264,834	473,964	507,077
2019 Proposed	203,388	500,650	38,200	291,386	112,462	107,562	269,953	522,295	561,126

*Miscellaneous function includes 1) Provisional appropriations such as Retirement System Contributions, and 2) Transfers between funds.

Five Year History of Executive Capital Expenditures by Function

(Dollars in Thousands)

ALL FUNDS



	General Government	Public Safety	Highways & Streets	Sanitation	Human Services	Culture-Recreation	Mass Transit
2015 Actual	43,212	23,273	144,144	261,106	51,437	37,525	39,830
2016 Actual	5,977	36,693	140,037	233,447	55,494	45,355	52,172
2017 Actual	51,732	54,402	171,610	511,415	45,633	75,221	30,024
2018 Appropriated	58,868	38,314	74,215	683,013	72,252	101,135	38,974
2019 Proposed	164,979	44,340	98,070	446,823	45,495	45,795	29,584

BUDGET AT A GLANCE
OPERATING BUDGET EXPENDITURES BY COST ELEMENT
Fiscal Year 2019

Department / Agency	Salaries	Current Expenses	Equipment	Total
Budget & Fiscal Services	$ 21,133,597	$ 3,767,821	$ 450,000	$ 25,351,418
Community Services	12,765,915	99,675,601	20,000	112,461,516
Corporation Counsel	7,505,024	2,092,714	-	9,597,738
Customer Services	12,775,181	11,800,835	33,000	24,609,016
Design and Construction	11,609,528	4,882,041	163,875	16,655,444
Emergency Management	990,292	522,948	-	1,513,240
Emergency Services	39,906,324	8,574,101	4,230,145	52,710,570
Enterprise Services	14,654,611	10,005,910	294,000	24,954,521
Environmental Services	71,361,075	220,024,685	-	291,385,760
Facility Maintenance	31,692,191	56,161,412	1,119,725	88,973,328
Fire	119,931,629	14,677,699	490,000	135,099,328
Human Resources	6,470,803	642,167	-	7,112,970
Information Technology	9,393,041	9,189,248	400,000	18,982,289
Land Management	793,730	1,166,210	-	1,959,940
Mayor	658,758	102,680	-	761,438
Managing Director	2,693,982	1,188,361	-	3,882,343
Neighborhood Commission	601,935	291,470	-	893,405
Royal Hawaiian Band	2,220,326	130,500	13,000	2,363,826
Medical Examiner	1,665,586	484,950	63,500	2,214,036
Parks and Recreation	47,252,485	31,865,726	1,125,000	80,243,211
Planning and Permitting	18,666,093	5,889,370	-	24,555,463
Police	251,384,121	42,565,301	1,732,500	295,681,922
Prosecuting Attorney	18,347,864	4,956,734	-	23,304,598
Transportation Services	147,409,394	130,180,538	741,930	278,331,862
	$ 851,883,485	**$ 660,839,022**	**$ 10,876,675**	**$ 1,523,599,182**
Debt Service	$ -	$ 522,295,000	$ -	$ 522,295,000
Retirement System Contributions	-	190,125,000	-	190,125,000
FICA and Pension Costs	-	34,634,000	-	34,634,000
Health Benefits Contributions	-	66,805,000	-	66,805,000
Other Post-Employment Benefits	-	177,331,000	-	177,331,000
Provision for Vacant Positions	-	31,306,802	-	31,306,802
Miscellaneous	-	60,924,000	-	60,924,000
	$ -	**$ 1,083,420,802**	**$ -**	**$ 1,083,420,802**
TOTAL EXPENDITURES	**$ 851,883,485**	**$ 1,744,259,824**	**$ 10,876,675**	**$ 2,607,019,984**

AT A GLANCE FY 2019
SUMMARY OF OPERATING AND CAPITAL BUDGET

Revenue, Expenditures and Unreserved Fund Balance

	General Fund	Special Revenue Funds	Enterprise Funds	Total Funds
REVENUES				
Operating Revenue	$ 1,513,327,099	$ 348,137,399	$ 271,036,378	$ 2,132,500,876
Capital Revenue	2,872,000	415,518,773	456,695,316	875,086,089
TOTAL REVENUE	**$ 1,516,199,099**	**$ 763,656,172**	**$ 727,731,694**	**$ 3,007,586,965**
EXPENDITURES				
Executive Operating Budget	$ 1,484,278,218	$ 324,413,471	$ 798,328,295	$ 2,607,019,984
Legislative Operating Budget	19,373,869	-	134,000	19,507,869
Executive Capital Budget	2,872,000	415,518,773	456,695,316	875,086,089
TOTAL EXPENDITURES	**$ 1,506,524,087**	**$ 739,932,244**	**$ 1,255,157,611**	**$ 3,501,613,942**
REVENUE OVER/(UNDER) EXPENDITURES	**$ 9,675,012**	**$ 23,723,928**	**$ (527,425,917)**	**$ (494,026,977)**
NET INTERFUND TRANSFERS	$ (112,498,853)	$ (114,492,213)	$ 226,991,066	$ -
NET CHANGE IN FUND BALANCE	**$ (102,823,841)**	**$ (90,768,285)**	**$ (300,434,851)**	**$ (494,026,977)**
UNRESERVED FUND BALANCE				
Beginning	$ 102,823,841	$ 179,900,766	$ 659,672,584	$ 942,397,191
Net Change	(102,823,841)	(90,768,285)	(300,434,851)	(494,026,977)
Ending	**$ -**	**$ 89,132,481**	**$ 359,237,733**	**$ 448,370,214**

STRATEGIC PLANNING SIX-YEAR PROJECTION BY FUNCTION

(Dollars in Millions)

	ESTIMATED					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
OPERATING EXPENDITURES						
Executive						
General Government	$ 203.4	$ 208.0	$ 212.6	$ 216.6	$ 221.0	$ 225.0
Public Safety	500.6	517.7	537.3	551.1	564.3	580.0
Highways and Streets	38.2	39.4	40.6	41.8	43.0	44.2
Sanitation	291.4	310.1	327.3	343.6	359.8	376.9
Human Services	112.5	123.5	132.9	140.8	147.8	154.1
Culture-Recreation	107.6	108.5	108.6	110.0	113.0	117.0
Utilities or Other Enterprises (Mass Transit)	270.0	274.7	278.7	318.6	354.5	373.4
Debt Service	491.5	524.3	529.6	560.7	588.4	627.1
Retirement System Contributions	190.1	228.0	270.2	277.3	284.2	291.0
FICA and Pension Costs	34.6	35.7	36.7	37.6	38.5	39.4
Health Benefits Contributions	66.8	72.1	77.9	84.1	90.9	98.1
Other Post-Employment Benefits	177.3	181.6	188.7	195.2	201.9	208.9
Provision for Vacant Positions	31.3	31.9	32.6	33.2	33.9	34.6
Miscellaneous	60.9	61.3	61.6	62.0	62.3	62.7
Legislative						
General Government	19.5	19.8	20.1	20.4	20.7	21.0
TOTAL OPERATING EXPENDITURES	**$ 2,595.7**	**$ 2,736.6**	**$ 2,855.4**	**$ 2,993.0**	**$ 3,124.2**	**$ 3,253.4**
HART Related Debt Service	$ 30.8	$ 40.3	$ 65.0	$ 92.3	$ 151.5	$ 183.1

STRATEGIC PLANNING SIX-YEAR PROJECTION BY FUNCTION

(Dollars in Millions)

	ESTIMATED					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
CAPITAL EXPENDITURES						
General Government	$ 165.0	$ 92.2	$ 84.7	$ 37.3	$ 33.5	$ 74.6
Public Safety	44.3	33.3	26.5	71.9	64.7	23.0
Highways and Streets	98.1	115.2	130.3	136.3	131.5	112.3
Sanitation	446.8	373.1	696.7	315.3	393.5	259.3
Human Services	45.5	6.5	6.5	6.5	6.5	6.5
Culture-Recreation	45.8	38.0	37.5	36.9	29.3	38.1
Utilities or Other Enterprises (Mass Transit)	29.6	23.0	23.5	24.0	24.5	24.8
TOTAL CAPITAL EXPENDITURES	**$ 875.1**	**$ 681.3**	**$ 1,005.7**	**$ 628.2**	**$ 683.5**	**$ 538.6**

Operating Expenditure Assumptions:

- Annual increase in salaries of 2%
- Annual increase in current expense & equipment 1.5%
- Debt service projections are based on prior year debt issuances and estimated future year debt issuances in the 6-Year CIP.
- HART General Obligation Bond debt service amounts are from the HART
- ERS - Proposed rates
- Health Benefits - 6% annual increase
- OPEB - Based on state law funding requirement
- Risk Management - 1.5% annual increase
- Other provisionals - 0% increase

SIX-YEAR PROJECTION OF RESOURCES

(Dollars in Millions)

	ESTIMATED					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
OPERATING RESOURCES						
Real Property Tax	$ 1,255.8	$ 1,321.6	$ 1,387.5	$ 1,456.7	$ 1,529.4	$ 1,605.7
Fuel Tax	51.5	51.8	52.0	52.3	52.3	52.3
Motor Vehicle Weight Tax	164.3	176.5	176.5	176.5	176.5	176.5
Public Utility Franchise Tax	47.7	47.7	47.7	47.7	47.7	47.7
Federal Grants	100.1	105.0	105.0	102.0	105.0	105.0
State Grants	21.7	23.8	22.6	21.5	20.6	19.7
Transient Accommodations Tax	45.4	45.4	45.4	45.4	45.4	45.4
Public Service Company Tax	46.0	46.0	46.0	46.0	46.0	46.0
Licenses and Permits	64.9	65.9	65.1	64.7	63.0	62.5
Charges for Services	37.1	37.6	38.1	38.1	38.4	38.4
Sewer Revenues	265.1	370.1	396.6	362.9	376.6	415.5
Bus Transportation Revenues	54.0	54.0	54.0	54.0	54.0	54.0
Solid Waste Disposal Revenues	132.7	142.6	142.6	142.6	142.6	142.6
Other Revenues	97.0	106.9	105.6	107.8	112.9	119.3
Subtotal-Operating Resources	2,383.3	2,594.9	2,684.7	2,718.2	2,810.4	2,930.6
Carry-Over	904.3	966.3	864.2	745.5	755.4	725.2
TOTAL OPERATING RESOURCES	**$ 3,287.6**	**$ 3,561.2**	**$ 3,548.9**	**$ 3,463.7**	**$ 3,565.8**	**$ 3,655.8**
HART Reimbursement for Debt Service	$ 30.8	$ 40.3	$ 65.0	$ 92.3	$ 151.5	$ 183.1

SIX-YEAR PROJECTION OF RESOURCES

(Dollars in Millions)

	ESTIMATED					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
CAPITAL RESOURCES						
General Obligation Bonds	$ 370.9	$ 307.3	$ 263.5	$ 303.5	$ 246.7	$ 238.0
General Fund	2.9	0.2	0.2	0.2	0.2	0.2
Highway Fund	0.4	-	-	-	-	-
Solid Waste Special Fund	9.9	-	-	-	-	-
Bikeway Fund	1.0	0.6	0.5	0.6	0.6	0.6
Hanauma Bay Nature Preserve Fund	0.1	-	-	-	-	-
Parks and Playgrounds Fund	2.0	-	-	-	-	-
Sewer Fund	197.2	95.0	71.2	107.6	96.7	60.5
Sewer Revenue Bond Improvement Fund	204.2	233.3	620.1	152.9	295.5	197.5
Federal Grants Fund	28.9	29.6	34.8	36.1	28.5	26.5
Community Development Fund	6.2	5.2	5.3	5.2	5.2	5.2
State Funds	-	-	-	12.0	-	-
Utilities' Share	0.1	0.1	0.1	0.1	0.1	0.1
Clean Water and Natural Lands Fund	10.5	5.0	5.0	5.0	5.0	5.0
Affordable Housing Fund	40.8	5.0	5.0	5.0	5.0	5.0
TOTAL CAPITAL RESOURCES	**$ 875.1**	**$ 681.3**	**$ 1,005.7**	**$ 628.2**	**$ 683.5**	**$ 538.6**

Resource Assumptions:

- Real Property Tax annual increases due to increased valuation of 5% per year.
- FY19 Real Property Tax includes $1,256 M. Operating Resources and $13 M. Capital Resources amounting to $1,269 M
- The future year projections for the Public Service Company, Franchise and Fuel Taxes are based on the Council of Revenues projections.
- The Transient Accommodations Tax for Years 1 to 5 is recorded at the capped amount of 44.1% ($45,423,000) of the $103,000,000 permanently allocated to the four counties by recent state legislation.
- All remaining multi-year projections were made by the City agencies based on their historical experience.
- Reimbursements from HART for debt service equals the amount of HART debt service for general obligation bonds.

SUMMARY OF SIX-YEAR PROJECTION OF EXPENDITURES AND RESOURCES

(Dollars in Millions)

	ESTIMATED					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
EXPENDITURES						
OPERATING	$ 2,595.7	$ 2,736.6	$ 2,855.4	$ 2,993.0	$ 3,124.2	$ 3,253.4
CAPITAL	875.1	681.3	1,005.7	628.2	683.5	538.6
TOTAL EXPENDITURES	**$ 3,470.8**	**$ 3,417.9**	**$ 3,861.1**	**$ 3,621.2**	**$ 3,807.7**	**$ 3,792.0**
RESOURCES						
OPERATING	$ 3,287.6	$ 3,561.2	$ 3,548.9	$ 3,463.7	$ 3,565.8	$ 3,655.8
CAPITAL	875.1	681.3	1,005.7	628.2	683.5	538.6
TOTAL RESOURCES	**$ 4,162.7**	**$ 4,242.5**	**$ 4,554.6**	**$ 4,091.9**	**$ 4,249.3**	**$ 4,194.4**
DIFFERENCE	**$ 691.9**	**$ 824.6**	**$ 693.5**	**$ 470.7**	**$ 441.6**	**$ 402.4**
HART Related Debt Service	$ 30.8	$ 40.3	$ 65.0	$ 92.3	$ 151.5	$ 183.1
HART Reimbursement for Debt Service	$ 30.8	$ 40.3	$ 65.0	$ 92.3	$ 151.5	$ 183.1

FUNDING SOURCES BY DEPARTMENT

Funds	Departments																							
	BFS	DCS	COR	CSD	DDC	DEM	ESD	DES	ENV	DFM	HFD	DHR	DIT	DLM	MAY	MDO	NCO	RHB	MED	DPR	DPP	HPD	PAT	DTS
GN	●	●	●	●	●	●	●			●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
HW				●	●					●											●	●		●
SW	●		●		●				●	●			●								●			
BT										●														●
LC	●		●										●											
BK										●														●
HB										●										●				
SV	●							●																
PD								●																
ZO																								
GC								●																
WF	●								●	●			●											
HN							●													●				
RA		●																						
LE																								
HD														●										
CF														●										
AF		●																						
PB																				●				
PC																				●				
GR	●	●																						
CD	●	●																						
RL		●																						
SE	●	●																						
FG	●	●			●	●							●							●			●	●
SP		●		●		●	●									●							●	●

Funding Sources by Department – Legends

Departments:

BFS	Budget and Fiscal Services
COR	Corporation Counsel
CSD	Customer Services
DCS	Community Services
DDC	Design and Construction
DEM	Emergency Management
DES	Environmental Services
DFM	Facility Maintenance
DHR	Human Resources
DIT	Information Technology
DLM	Land Management
DPP	Planning and Permitting
DPR	Parks and Recreation
DTS	Transportation Services
ENV	Environmental Services
ESD	Emergency Services
HFD	Honolulu Fire
HPD	Honolulu Police
MAY	Mayor
MDO	Managing Director
MED	Medical Examiner
NCO	Neighborhood Commission
PAT	Prosecuting Attorney
RHB	Royal Hawaiian Band

Funds:

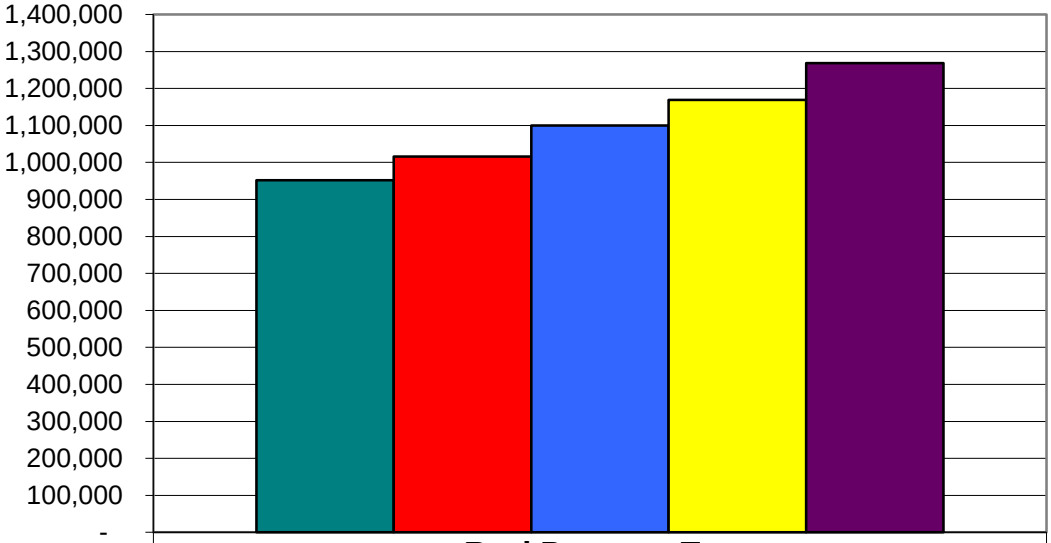
AF	Affordable Housing Fund
BK	Bikeway Fund
BT	Bus Transportation Fund
CF	Clean Water and Natural Lands Fund
GC	Golf Fund
GN	General Funds
GR	Grants in Aid Fund
HB	Highway Beautification and Disposal of Abandoned Vehicles Revolving Fund
HD	Housing Development Special Fund
HN	Hanauma Bay Nature Preserve Fund
HW	Highway Fund
LC	Liquor Commission Fund
LE	Leasehold Conversion Fund
PB	Patsy T. Mink Central Oahu Regional Park Fund
PC	Waipio Peninsula Soccer Park Fund
PD	Honolulu Zoo Fund
RA	Rental Assistance Fund
SV	Special Event Fund
SW	Sewer Fund
WF	Solid Waste Special Fund

Federal Funds:

CD	Community Development Fund
FG	Federal Grants Fund
RL	Housing and Community Development Rehabilitation Loan Fund
SE	Housing and Community Development Section 8 Contract Fund
SP	Special Projects Fund

Real Property Tax

(Dollars in Thousands)



	Real Property Tax
2015 Actual	951,784
2016 Actual	1,016,210
2017 Actual	1,099,913
2018 Appropriated	1,169,287
2019 Proposed	1,268,445

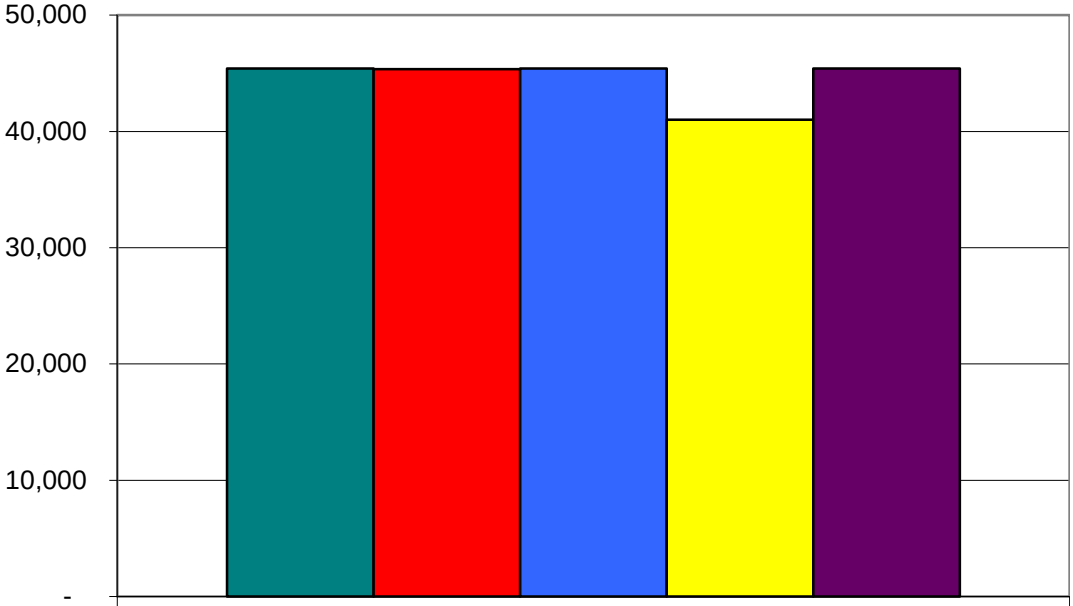
The Real Property Tax is a tax on real property (land and improvements) based on the assessed valuation at 100% of fair market value in its entirety. The exemption for owner-occupied homes is $80,000 with a higher exemption of $120,000 allowed for those 65 years of age and older. Rates are set for various classes of property.

The 2019 proposed revenue is based upon estimates of the assessed values at current rates of real property by the City's Real Property Tax Division, for all classes.

Revenue from Real Property Tax is reflected in the General Fund.

Transient Accommodations Tax

(Dollars in Thousands)



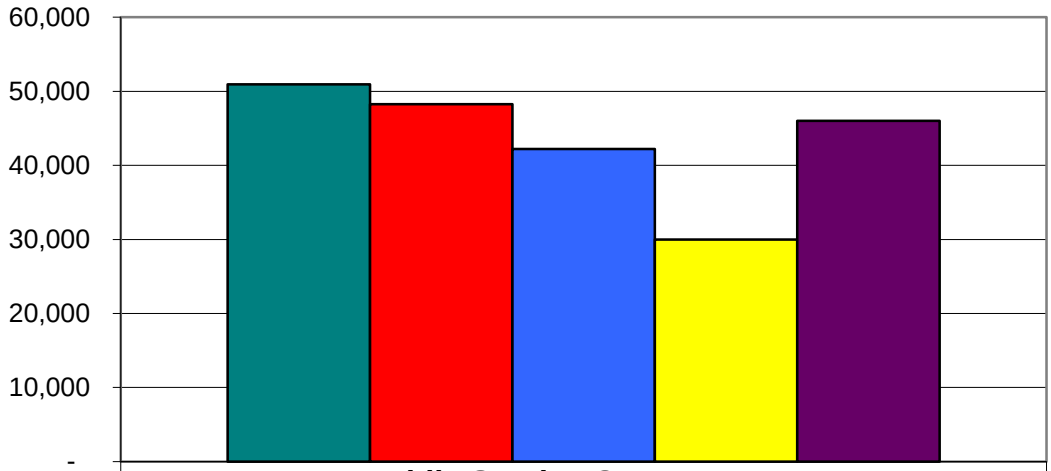
	Transient Accommodations Tax
2015 Actual	45,423
2016 Actual	45,350
2017 Actual	45,423
2018 Appropriated	41,013
2019 Proposed	45,423

Act 1 (2017) raised the TAT rate to 10.25% of gross proceeds received as a compensation for the furnishing of transient accommodations. The Act also increased the allocation to the counties to up to $103 million with the City and County of Honolulu receiving up to $45,423,000 for its 44.1% share.

Revenue from the Transient Accommodations Tax is reflected in the General Fund.

Public Service Company Tax

(Dollars in Thousands)



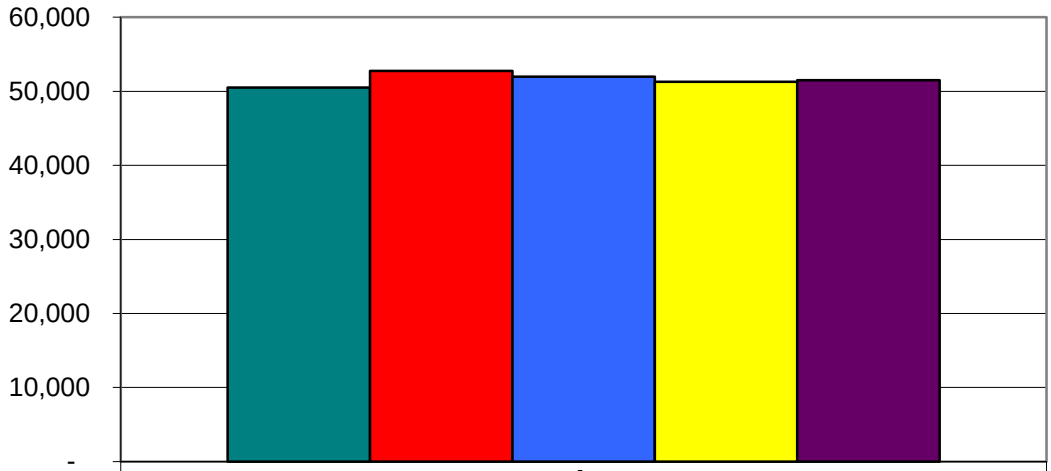
	Public Service Company Tax
2015 Actual	50,939
2016 Actual	48,273
2017 Actual	42,225
2018 Appropriated	30,000
2019 Proposed	46,007

Revenue from the Public Service Company Tax reflects a 1.885 percent tax on the gross income of public service companies, as defined by Chapter 239 of the Hawaii Revised Statutes. The 2019 proposed estimate is based upon estimates provided by these companies.

Public Service Company Tax revenues is reflected in the General Fund.

Fuel Taxes

(Dollars in Thousands)



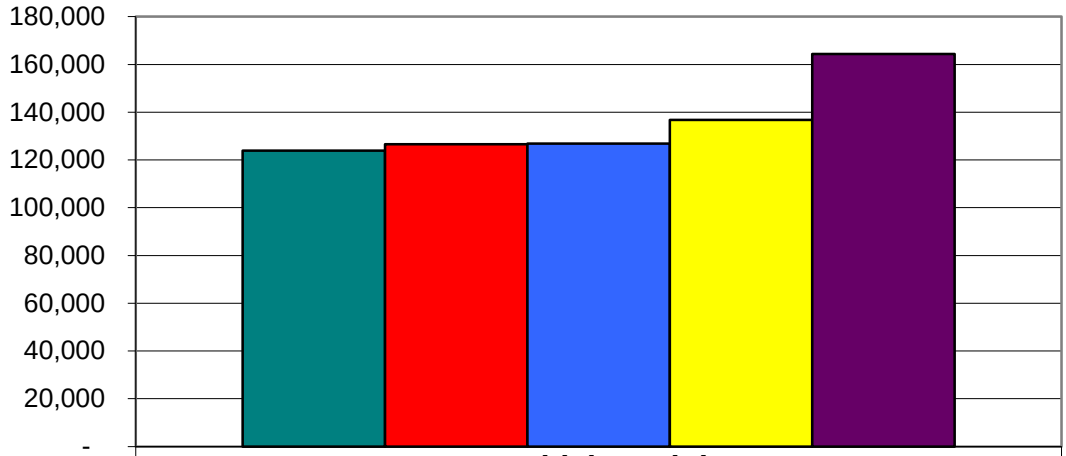
	Fuel Tax
2015 Actual	50,503
2016 Actual	52,765
2017 Actual	51,992
2018 Appropriated	51,270
2019 Proposed	51,526

The Fuel Tax reflects a tax imposed on liquid fuels sold or used within the City's jurisdiction. The tax does not apply to aviation fuel nor diesel fuel used on non-public highways.

Revenue from Fuel Taxes is reflected in the Highway Fund.

Motor Vehicle Weight Tax

(Dollars in Thousands)



	Motor Vehicle Weight Tax
2015 Actual	123,912
2016 Actual	126,573
2017 Actual	126,880
2018 Appropriated	136,791
2019 Proposed	164,347

The Motor Vehicle Weight Tax is a tax imposed on the net weight of all vehicles used on the public highways. The following tax rates have been in effect since January 1, 2018:

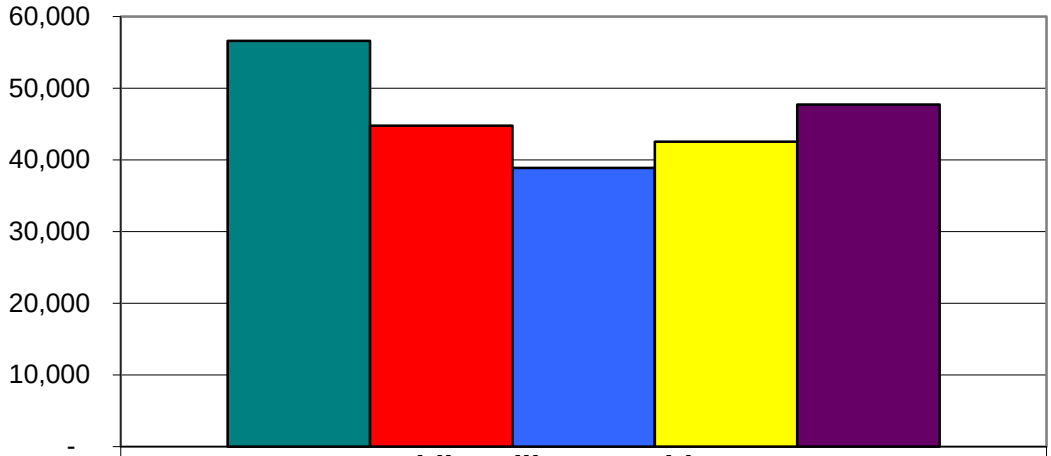
Passenger vehicles and noncommercial vehicles not exceeding 6,500 pounds (automobiles, buses and ambulances) - tax rate currently at 6 cents per pound (net weight) and will increase to 7 cents per pound (net weight) as of January 1, 2019.

Motor vehicles and other vehicles designed for other than carrying passengers (trucks, truck-tractors, road tractors, trailers and semi-trailers) - tax rate currently at 6.5 cents per pound (net weight) and will increase to 7.5 cents per pound (net weight) as of January 1, 2019.

Motor Vehicle Weight Tax revenue is reflected in the Highway Fund.

Public Utility Franchise Tax

(Dollars in Thousands)



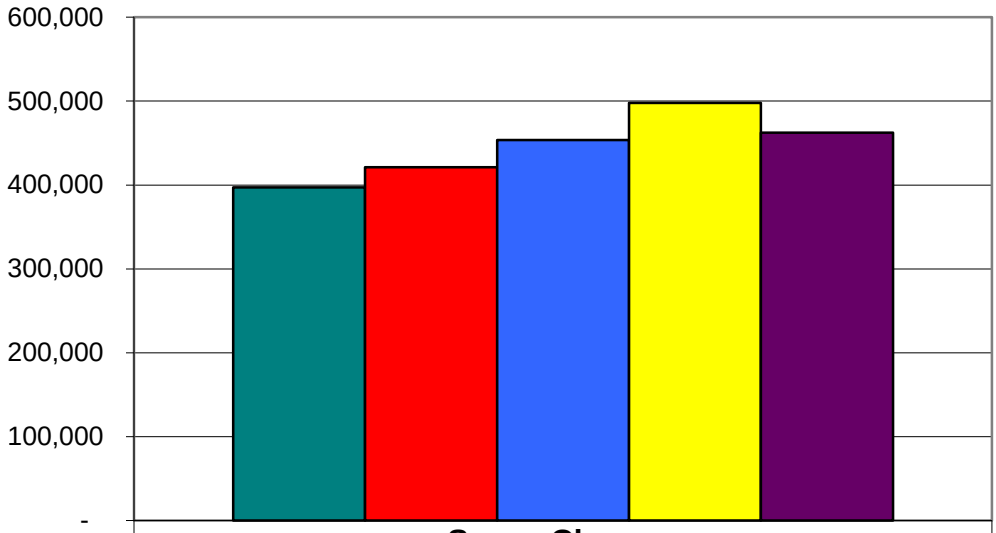
	Public Utility Franchise Tax
2015 Actual	56,610
2016 Actual	44,774
2017 Actual	38,900
2018 Appropriated	42,525
2019 Proposed	47,708

Revenue from the Public Utility Franchise Tax reflects a 2.5% tax on the gross receipts for sales of electric power and gas companies (but not telephone or cable television companies). The 2019 proposed estimate is based primarily upon estimates provided by these companies.

Public Utility Franchise Tax revenues are reflected in the Highway Fund.

Sewer Service Charges

(Dollars in Thousands)



	Sewer Charges
2015 Actual	397,197
2016 Actual	421,018
2017 Actual	453,750
2018 Appropriated	497,867
2019 Proposed	462,356

Sewer Service Charges reflect charges primarily related to the discharge of wastewater from residential dwellings and non-residential facilities. The 2019 proposed estimate is developed by the City's Department of Environmental Services and takes into account historical data, certain additional demand requirements and rate changes.

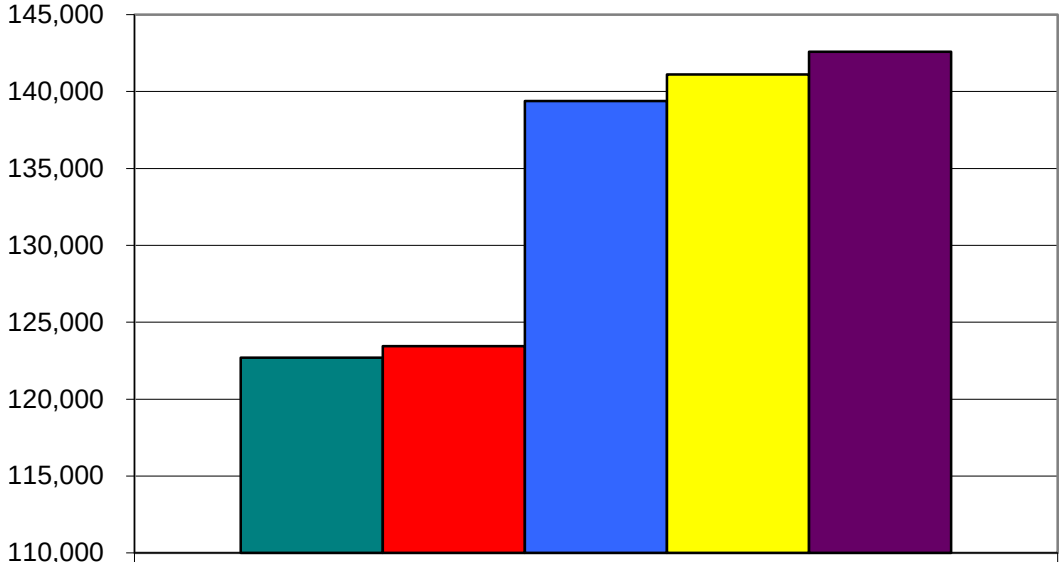
Sewer Service Charges are reflected in the Sewer Fund.

The following are the current basic Sewer Service Charges, effective July 1, 2016.

Residential - 7/1/2016	
Single family & duplex dwellings per dwelling unit per month:	
Monthly base charge	$77.55
Monthly usage charge per 1,000 gallons of metered water consumed	$4.63
Multiple unit dwellings per dwelling unit per month:	
Monthly base charge	$53.32
Monthly usage charge per 1,000 gallons of metered water consumed	$4.63
Non-Residential:	
Various rates based on water usage or wastewater discharge	

Solid Waste Revenues

(Dollars in Thousands)



	Solid Waste Revenues
2015 Actual	122,699
2016 Actual	123,442
2017 Actual	139,376
2018 Appropriated	141,097
2019 Proposed	142,592

Solid Waste revenues are primarily fees charged for the disposal of refuse and other solid wastes delivered to disposal facilities by any business or any federal or state agency. The FY19 budget includes revenues from a proposed residential refuse collection fee of $5 per month per dwelling unit and a residential cart fee of $2.50. The 2019 proposed estimate is based upon estimates from the Department of Environmental Services.

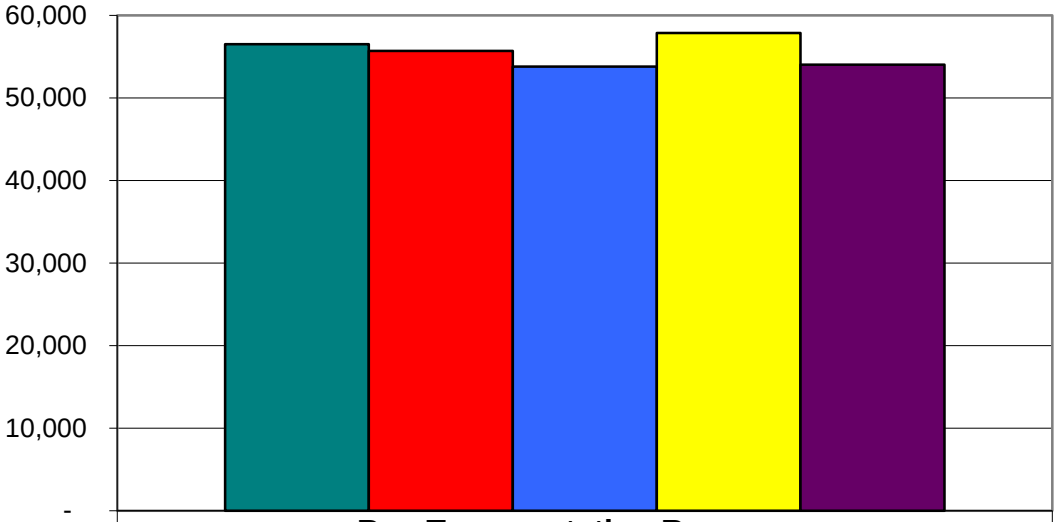
The rates below for disposal of refuse delivered to disposal facilities have been in effect since January 1, 2005:

- H-Power Facility - $81.00 per ton
- Transfer Stations - $110.60 per ton
- Landfills - $81.00 per ton

Solid Waste revenues are reflected in the Solid Waste Special Fund.

Bus Transportation Revenues

(Dollars in Thousands)



	Bus Transportation Revenues
2015 Actual	56,496
2016 Actual	55,683
2017 Actual	53,787
2018 Appropriated	57,875
2019 Proposed	54,030

Bus Transportation Revenues reflect revenues collected primarily from the City's island wide public transit system. The 2019 proposed estimate is based upon estimates from the Department of Transportation Services.

Bus Transportation revenues are reflected in the Bus Transportation Fund.

Summarized below are the authorized fares:

Adult cash fare	$2.75
Youth cash fare	1.25
Senior cash fare	1.00
Disabled cash fare	1.00
Adult monthly pass	70.00
Youth monthly pass	35.00
Senior monthly pass	6.00
Disabled monthly pass	6.00
Adult annual pass	770.00
Youth annual pass	385.00
Senior annual pass / biennial pass	35.00 / 70.00
Disabled annual pass / biennial pass	35.00 / 70.00
Senior/Disabled ID Card	10.00

SUMMARY OF RESOURCES BY SOURCE

Source	FY 2017 Actual*	FY 2018 Appropriated	FY 2019 Proposed
OPERATING RESOURCES			
Real Property Tax	$ 1,089,858,305	$ 1,159,286,599	$ 1,255,790,946
Fuel Tax	51,992,011	51,270,000	51,526,000
Motor Vehicle Weight Tax	126,879,782	136,791,003	164,347,327
Public Utility Franchise Tax	38,899,860	42,525,000	47,707,700
Federal Grants	82,833,375	101,633,026	100,141,493
State Grants	11,581,677	9,414,113	21,658,956
Transient Accommodations Tax	45,423,000	41,013,000	45,423,000
Public Service Company Tax	42,224,763	30,000,000	46,007,251
Licenses and Permits	56,322,760	63,436,922	64,856,795
Charges for Services	34,222,493	40,907,614	37,071,461
Sewer Charges	335,843,313	331,966,933	265,094,408
Bus Transportation Revenues	53,786,619	57,875,000	54,030,000
Solid Waste Revenues	136,376,062	141,096,900	132,719,274
Other Revenues	94,019,408	111,049,637	127,823,243
Carry-Over	1,068,652,504	950,815,368	904,271,553
TOTAL OPERATING RESOURCES	**$ 3,268,915,932**	**$ 3,269,081,115**	**$ 3,318,469,407**
CAPITAL RESOURCES			
General Obligation Bonds			
General Obligation Bonds	$ 385,686,837	$ 350,577,373	$ 370,869,000
General Fund			
Other Revenues	1,040,000	200,000	2,872,000
Highway Fund			
Other Revenues	-	-	366,099
Solid Waste Special Fund			
Solid Waste Revenues	3,000,000	-	9,872,626
Bus Transportation Fund			
Bus Transportation Revenues	-	-	-
Special Events Fund			
Other Revenues	-	-	-
Golf Fund			
Other Revenues	-	-	-
Bikeway Fund			
Other Revenues	-	920,000	990,000
Hanauma Bay Nature Preserve Fund			
Charges for Services	1,200,000	-	66,000
Parks and Playgrounds Fund			
Other Revenues	1,335,948	891,112	2,029,429
Sewer Fund			
Sewer Charges	117,906,700	165,899,940	197,261,690

Source	FY 2017 Actual*	FY 2018 Appropriated	FY 2019 Proposed
Sewer Revenue Bond Improvement Fund			
Revenue Bonds	372,824,000	494,372,000	204,250,000
Other Revenues - Investments	-	-	-
Federal Grants Fund			
Federal Grants	26,404,232	32,029,689	28,875,071
Community Development Fund			
Federal Grants	8,838,413	6,248,670	6,187,378
State Funds			
State Grants	-	-	-
Developer	-	-	-
Other Revenues	-	-	-
Housing Development Special Fund			
Other Revenues	-	-	-
Utilities' Share			
Other Revenues	100,000	100,000	100,000
Clean Water and Natural Lands Fund			
Real Property Tax	5,027,355	5,000,000	6,327,227
Other Revenues	-	-	176,456
Carry-Over	11,072,645	5,533,000	3,999,644
Affordable Housing Fund			
Real Property Tax	5,027,355	5,000,000	6,327,227
Other Revenues	14,000	-	390,248
Carry-Over	558,645	-	34,125,994
Ewa Highway Impact Fee			
Other Revenues	-	-	-
General Trust Fund			
Other Revenues	-	-	-
TOTAL CAPITAL RESOURCES	**$ 940,036,130**	**$ 1,066,771,784**	**$ 875,086,089**
TOTAL RESOURCES	**$ 4,208,952,062**	**$ 4,335,852,899**	**$ 4,193,555,496**

*The capital budget for fiscal year 2017 ends on June 30, 2018.

The actuals reported for Capital Resources reflect the appropriated amounts.

Debt and Financial Policies of the City

The Debt and Financial Policies of the City and County of Honolulu is guided by Resolution No. 06-222, adopted on July 19, 2006. The policies state:

I. OPERATING BUDGET

A. OVERALL

1. The operating budget details a financing and spending program to meet the goals and objectives of the City which have been established by the City administration, the City Council and the public. It contains information and data regarding expected revenues, expected expenditures and expected service and performance outcomes. To the extent feasible, the budget also should include outcome measures which reflect each programs' success in meeting established goals and objectives.
2. Operating expenses are the costs for personnel, materials, equipment required for a government entity to function. Operating expenses are expenditures for day to day operations and exclude expenditures for capital purposes, as defined herein. Operating expenses include the cost of paying salaries and benefits to civil service employees except that salaries for employees funded with cash from the sewer fund may be included in the capital budget.
3. The City administration shall have written policies with respect to the preparation and implementation of the City's operating budget that incorporate the guidelines and definitions contained herein.
4. As a comprehensive business plan, the budget includes the following elements as recommended by the Government Finance Officers Association: public policies, financial plan, operations plan, and communications device.
5. The City's annual budget presentation should display the City's service delivery/performance plan in a public friendly format.
6. Under the Mayor's direction, the Department Directors have primary responsibility to formulate budget proposals and implement the budgets appropriated by the City Council and allotted by the Mayor.

B. FISCAL INTEGRITY

1. The City will maintain the fiscal integrity of its operating and capital budgets by maximizing its level of public services while minimizing its level of debt.
2. Cash balances in excess of the amount required to maintain a long-term contingency reserve shall be used to fund one-time or non-recurring costs.

C. RESERVE FOR FISCAL STABILITY FUND

1. The City shall maintain the reserve for fiscal stability fund to accommodate economic and revenue downturns and emergency situations.
2. The City shall make every effort to attain a minimal fund balance of five percent and an optimal fund balance of eight percent of annual General Fund and Highway Fund operating expenditures.
3. The City shall make every effort to replenish monies expended from the fund when conditions that necessitated the expenditure cease to exist.

D. REVENUES

1. The City shall make every effort to maintain a very high tax collection rate (over 98.5 percent) to the extent consistent with the marginal costs of collection.
2. The City shall place increased emphasis on user fees to finance municipal services.
3. The City shall seek to diversify its revenue mix to be less dependent on property tax revenues and temporary revenues.

4. The City annually shall review all revenue schedules, including taxes, rates, licenses, user fees, and other charges to determine the appropriate level of each revenue source required for the operating and capital costs of the programs they finance. Multi-year rate schedules shall be established whenever feasible.
5. The City shall maintain a sewer fee rate structure which is adequate to insure that the programs the sewer funds finance remain firmly and separately self-supporting, including the costs of operations, maintenance, and debt service; provided that this shall not preclude the use of community facilities districts, benefit districts, unilateral agreements, development agreements, user fees and impact fees to pay for sewer capital improvements.
6. The City shall make every effort to maximize investment income by achieving and maintaining a high level of prudent and legally appropriate cash investments.
7. The City diligently shall seek Federal, State and other revenues to fund its current and new programs. However, the City shall ensure that its long-term financial planning considers the eventual loss of these temporary financing sources.
8. No monies from the sale of any city property shall be budgeted as revenue in the executive operating budget unless the City has an executed contract with a realtor concerning the listing of the property and public notice of the listing of the property has been given.

E. SELF-INSURANCE PROGRAM

1. The City shall continue to set aside funding in the City's risk management account. As the City's mix and level of liabilities increase, the City should implement a cost-effective program to mitigate the expense of commercial insurance.

F. MINIMIZATION OF ADMINISTRATIVE COSTS

1. Administrative costs should reflect an appropriate balance between resources allocated for direct services to the public and resources allocated to ensure sound management, internal controls, and legal compliance.

G. MULTI-YEAR ESTIMATES

1. With every annual budget, the Mayor shall propose a six-year operating and capital expenditure and revenue plan for the City which shall include estimated operating costs for future capital project proposals that are included in the Capital Program. The plan for the operating and capital components shall detail the six-year projections according to the categories of expenditures and revenues shown in tables A and B, made a part hereof, and shall show how future expenditures are to be met by existing or new revenue sources.
2. This budget data shall be presented to elected officials in a form that will facilitate annual budget decisions, based on a multi-year strategic planning perspective.

H. CITIZEN INVOLVEMENT

1. Citizen involvement shall be encouraged in the annual budget decision making process through public hearings and community meetings. Such involvement shall include assistance in establishing program and budget priorities for the City.
2. Involvement shall also be facilitated through City boards, task forces and commissions, which shall serve in advisory capacities to the City Council and the Mayor.

I. USER FEES

1. Whenever the City charges user fees, those fees shall be phased toward covering 100 percent of the cost of service delivery, including debt service costs, unless such amount prevents an individual from obtaining an essential service.
2. Fees may be less than 100 percent if certain factors (e.g., market forces, competitive position, etc.) need to be considered.

J. NON-PROFIT ORGANIZATIONS

1. All grants of public funds to private organizations shall be based on standards established in ordinance.

II. CAPITAL BUDGET

A. OVERALL

1. Capital costs funded in the capital budget shall be limited to costs that do not recur annually. These include equipment having a unit cost of $5,000 or more and estimated service life of 5 years or more, except for equipment funded with cash from the sewer fund. Items such as light poles and playground equipment whose individual cost is less than $5,000 may be funded in the capital budget if aggregated and made an integral part of a project costing $25,000 or more and the estimated service life of every major component of the project is 5 years or more, such as a project to replace all of the light poles in neighborhood or a project to replace a park's facilities including playground equipment. To be included, improvement and replacement costs of public infrastructure must substantially expand the capacity or extend the life of the public infrastructure. Eligible capital costs would include the repaving of parking lots but not painting and slurry sealing of parking lots. It would include the installation of a new roofing surface but not spot patching of a roof. Contracts to hire engineering and design professionals under a personal services contract with a definite termination date may also be included. Costs associated with paying the salaries of civil service employees shall not be included except for salaries funded with cash from the sewer fund. Major renovations costing more than $5,000 to existing facilities may qualify as a capital project. Routine maintenance of existing facilities, however, shall not qualify; instead, such costs shall be included in the operating budget. All other necessary costs that do not qualify for funding in the capital budget shall be included in the operating budget and deemed operational costs.

2. The City administration shall have written policies with respect to the preparation and implementation of the City's capital budget that incorporate the guidelines and definitions contained herein.

3. The preparation and adoption of the capital budget shall be coordinated with the operating budget so that the City may ensure that sufficient resources are available to operate and maintain its facilities.

B. FISCAL POLICIES

1. Capital project proposals should include as complete, reliable, and attainable cost estimates as possible. Project cost estimates for the capital budget should be based on a thorough analysis of each project and be as reliable as the level of detail known about the project. Project cost estimates for the six-year Capital Program may vary in reliability depending on when they are to be undertaken during the first through sixth year of the Program.

2. Capital project proposals should include a comprehensive resource plan. This plan should include the amount and type of resources required, and the funding and financing strategies to be employed. The specific fund and timing should be outlined. The plan should indicate resources needed to complete any given phase of a project in addition to the total project.

3. All proposals for the expenditure of capital funds shall be formulated and presented to the City Council within the framework of the capital budget.

4. Project proposals will include the project's impact on the operating budget including, but not limited to, additional personnel requirements and long-term maintenance costs necessary to support the project.

5. At the time of a contract award, each project shall include a reasonable provision for contingencies. The amount set aside for contingencies shall correspond with industry standards and should not exceed ten percent of the estimated project costs.

6. The City administration shall minimize administrative costs of the Capital Program.

7. The annual capital budget shall include those projects which can reasonably be accomplished in the time frame indicated. The capital budget shall include a projected time schedule for each project.

C. CAPITAL PROGRAM POLICIES

1. Citizen participation in the Capital Program formulation is a priority for the City. Among the activities which shall be conducted to address this need are the following:

   a) Community meetings shall be held in a timely manner to receive community input to the Capital Program before it is submitted to the City Council.

   b) Council deliberations on the Capital Program shall be open to the public and advertised sufficiently in advance of the meetings to allow for the attendance of interested citizens.

   c) Prior to the adoption of the Capital Program, the Council shall hold noticed public hearings to provide opportunities for citizens to express their opinions on the proposed Capital Program.

2. All projects included in the Capital Program shall be consistent with the City's General Plan and Development Plans. The goals and policies for services, facilities, and transportation should serve as guidelines for the development of the Capital Program.

3. Capital projects shall be financed when possible through user fees, impact fees, community facilities districts, benefit districts, unilateral agreements and development agreements.

4. Projects that involve intergovernmental cooperation in planning and funding shall be established by an agreement that sets forth the basic responsibilities of the parties involved.

5. The City annually shall review and establish criteria to evaluate capital project proposals. Factors to be considered for priority-ranking include the following:

   a) Projects required to meet public health and safety needs;

   b) Projects mandated by federal or state law;

   c) Projects which have a positive impact on the operating budget (i.e., reduces expenditures, increases revenues);

   d) Projects which are programmed in the operating budget multi-year estimates;

   e) Projects which can be completed or significantly advanced during the six-year Capital Program; and

   f) Projects which realistically can be initiated during the year they are scheduled.

III. DEBT POLICIES

A. Debt shall not be used to finance ongoing operational costs as defined herein.

B. Whenever possible, the City shall pursue alternative sources of funding in order to minimize the level of debt.

C. When feasible, the City shall use special assessment, revenue, or reimbursable bonds in lieu of general obligation debt.

D. Long-term general obligation debt may be incurred when necessary, based on the City's ability to pay. This debt shall be limited to those capital projects that cannot be financed from existing revenues and when there is an existing or near-term need for the project. The project also should be integrated with the City's long-term financial plan and Capital Program.

E. The maturity date for any debt shall not exceed the reasonable expected useful life of the project so financed.

F. The City shall encourage and maintain good relations with financial and bond rating agencies and will follow a policy of full and open disclosure on every financial report and bond prospectus. A rating agency presentation/update shall be conducted at least once annually.

G. The City shall establish affordability guidelines in order to preserve credit quality. Guidelines, which may be suspended for emergency purposes or because of unusual circumstances, are as follows:

   1. Debt service for general obligation bonds including self-supported bonds as a percentage of the City's total Operating budget, including enterprise and special revenue funds, should not exceed 20 percent.

   2. Debt service on direct debt, excluding self-supported bonds, as a percentage of General Fund revenues should not exceed 20 percent.

H. The total outstanding principal of the City's variable rate debt should not exceed 120% of the City's total short-term investments.

I. Variable rate debt should be used only as a source of interim or construction financing, financing of equipment with a useful life of five years, and short-term financing of debt service. In the event variable rate debt is used to finance debt service, the variable rate debt shall be refunded as a part of the next long-term bond issuance.

J. Whenever possible, the City shall seek State funding for financing of qualified wastewater projects.

K. The City continually shall review outstanding City debt and initiate refinancing when feasible.

L. Unless the refunding of bonds is for the purpose of restructuring existing debt service on outstanding bonds or to refund outstanding bonds which bear interest at a rate or rates which shall vary from time to time, the City shall refund callable fixed rate bonds only if the present value savings which shall inure to the City as a result of the refunding shall not be less than 2%.

FACT SHEET ON BUDGET TRENDS

	Actual FY 2015	Actual FY 2016	Actual FY 2017	Budgeted FY 2018	Budgeted FY 2019
REAL PROPERTY TAX:					
Net Assessed Value [a,b].	$ 174,335,550	$ 187,718,834	$ 199,626,580	$ 211,569,917	$ 226,641,985
Average Rate [c]	5.46	5.41	5.40	5.53	5.60
Collections [a]	$ 951,784	$ 1,016,210	$ 1,077,247	$ 1,169,287	$ 1,268,445
EXECUTIVE AND LEGISLATIVE					
OPERATING BUDGETS:					
Appropriations [a]	$ 2,159,116	$ 2,285,754	$ 2,352,556	$ 2,467,861	$ 2,626,528
CAPITAL BUDGET:					
Appropriations [a]	$ 708,832	$ 569,174	$ 940,036	$ 1,066,772	$ 875,086
LONG-TERM DEBT:					
Debt Service Charges [a]	$ 370,942	$ 400,534	$ 427,671	$ 473,964	$ 522,295
NUMBER OF POSITIONS: [d]					
Police	2,694	2,694	2,706	2,709	2,715
Fire	1,168	1,157	1,170	1,170	1,172
Environmental Services	1,070	1,041	1,041	1,077	1,174
Parks and Recreation	1,097	1,100	1,133	1,156	1,154
Prosecuting Attorney	295	303	304	304	308
Other Executive Agencies	3,574	3,646	3,670	3,769	3,755
Total Executive Branch	**9,898**	**9,941**	**10,024**	**10,185**	**10,278**
MOTOR VEHICLE REGISTRATIONS [e,f,g]	**780,909**	**780,909**	**780,909**	**780,909**	**780,909**
RESIDENT POPULATION (July 1st) [f,g]	**993,166**	**992,605**	**992,605**	**992,605**	**992,605**

a) Dollars in thousands

b) Valuation 100% of fair market value

c) Per thousand dollars

d) Rounded; temporary and contract positions included; authorized full-time equivalent positions

e) Calendar year

f) Source: State of Hawaii Data Book 2016

g) 2016 - 2019 based on estimates

CITY AND COUNTY PROFILE

Features	[unit]
Land Area *	596.7 square miles

Racial Composition based on Hawaii State Department of Health survey *	
Mixed (except Hawaiian)	26.1 percent
Hawaiian/Part Hawaiian	21.7 percent
Caucasian	14.8 percent
Japanese	21.2 percent
Filipino.	9.4 percent
Chinese	4.6 percent
Korean	1.1 percent
Other	1.1 percent

Median Age *	37.8 years

Age Composition *	
Under 18 years	21.4 percent
18 - 64 years	62.0 percent
65 years and over	16.6 percent

Elections ***	
Registered Voters, Primary Election 2016	483,076
Votes Cast, Primary Election 2016	169,531
Registered Voters, General Election 2016	498,590
Votes Cast, General Election 2016	291,446

Educational Attainment of Persons 25 Years Old and Over*	
Less than High School Diploma	9.4 percent
High School Graduate or Higher	90.6 percent
Bachelor's Degree or Higher	33.2 percent

Median Household Income **	74,460

Number of Housing Units (7/1/2016) *	347,713

Building Permits Issued (Fiscal 2016)****	
Number Issued	20,076
Estimated Value (dollars in thousands)	2,609,400

Unemployment Rate (2016) ******	2.8 percent

* 2016 State of Hawaii Data Book
** U. S. Census Bureau
*** Office of Elections
**** Honolulu Department of Planning and Permitting
***** Hawaii State Department of Labor and Industrial Relations

The Budget Process

Introduction

At first exposure, the annual budget may appear to be complicated and difficult to understand. This section describes the many facets of the budget process so that it is easier for our readers to use.

Each year, the City adopts three budgets:

- The **Executive Operating Budget** explains where the City gets its money and how it will be spent to pay for day-to-day operations of the executive branch.
- The **Legislative Budget** describes how the City Council and its activities will be funded.
- The **Capital Budget** lists and describes long-lived projects, such as highways, parks and buildings, which the City will undertake during the next six years as well as identifying in what years appropriations will be required. The Capital Budget is commonly referred to as the "CIP" for Capital Improvement Program.

The following sections explains how the budget share put together and what they contain.

The Annual Budget

The annual budget of the City and County of Honolulu establishes the City's policies and fulfils the legal requirement that a balanced financial plan be adopted to set the spending limits of the City. The budget also estimates the revenues and other financial resources that will be used to pay for the City's operations during the fiscal year. Honolulu's fiscal year begins on the first day of July and ends on the last day of June of the following year.

The Mayor's budget message identifies the City's major goals and objectives and explains how the administration plans to achieve them.

The budget ensures that executive and legislative policies will be followed by detailing costs, making historical comparisons, and establishing performance measures against which City agencies can be evaluated throughout the year.

The budget process includes many open meetings and public hearings in order to ensure the public's participation and input. The budget itself is a public information document providing readers with an overview of the City and its workings.

The budget is based on guidelines and restrictions established by the Hawaii Constitution, State statutes, Honolulu's City Charter and City ordinances.

The Revised Charter of the City and County of Honolulu provides for an annual executive budget consisting of an operating budget and a capital budget including a statement of relationships between operating and capital items for the executive branch. Section 9 of the Revised Charter sets forth the contents of the budgets, the officers or agencies responsible for their preparation, and the manner and timetable of the Council's review process. To comply with these requirements, the City administration prepares an Executive Program and Operating Budget (Volume I) and an Executive Program and Capital Budget (Volume II). The budget documents must be submitted to the City Council by March 2, 120 days before the start of the fiscal year, as required by the Charter.

In addition to the two Budget Volumes, the City administration also prepares and submits to the City Council a bill for an Operating Budget ordinance and a bill for a Capital Budget ordinance. These proposed ordinances provide for appropriations to fund the activities of the executive branch. Requirements and presentation details of the budget ordinances are set forth in Articles 17 and 18 of Section 2, Revised Ordinances of Honolulu.

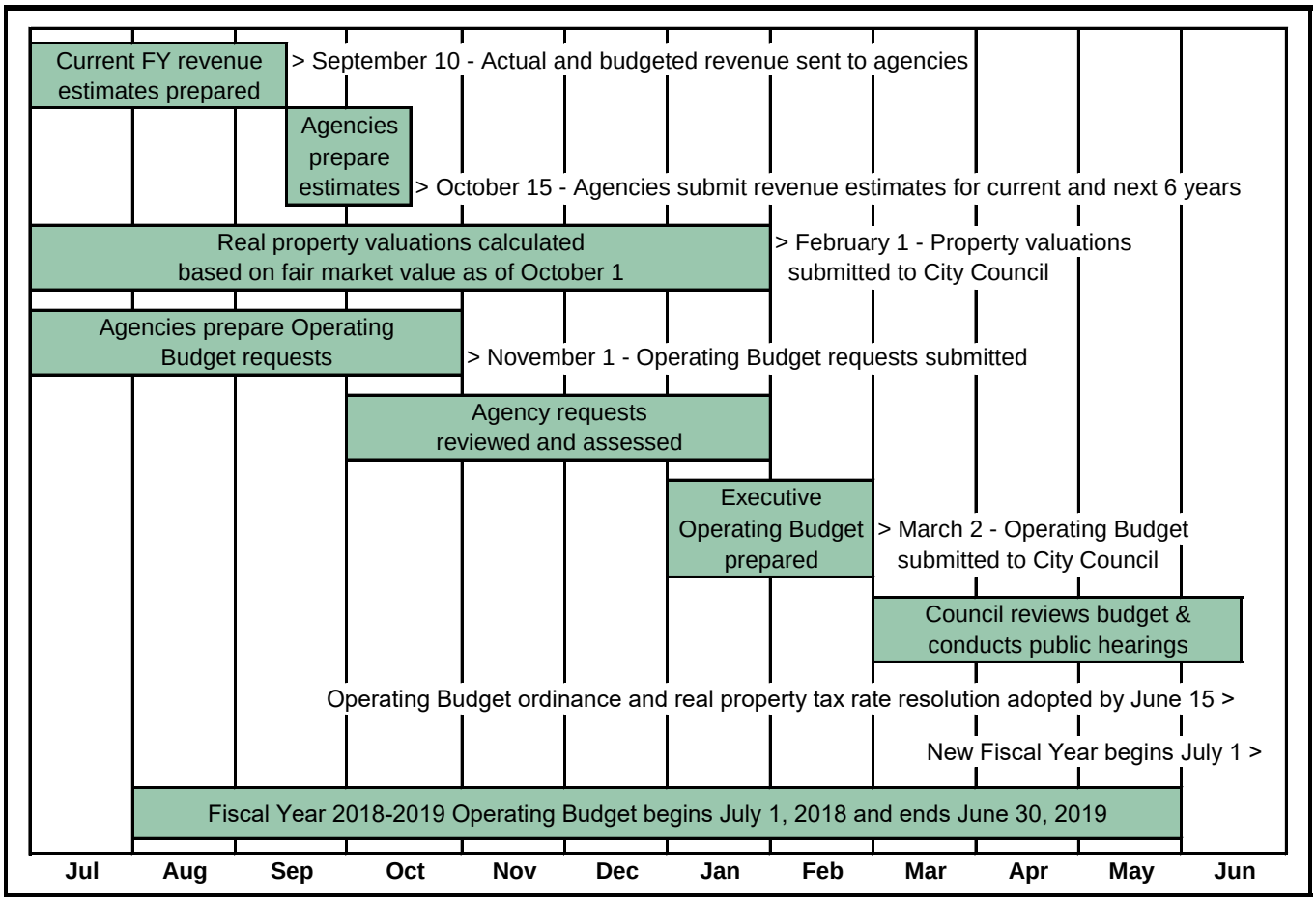
The Revised City Charter can be found on-line at www.honolulu.gov/cor/rch. The Revised Ordinances of Honolulu can be accessed at www.honolulu.gov/ocs/roh/rohonline. Additional information concerning public hearings, a synopsis of the budget ordinance, City Council actions and the budget ordinances' status can be found at www.honolulu.gov/council. The site is maintained by the Department of Information Technology, City and County of Honolulu. To report problems, contact www.honolulu.gov/form/website-support-form.html?view=form.

The Operating Budget

Appropriations contained in the executive operating budget ordinances are valid only for the fiscal year for which they were made.

Any part of the appropriations which is not spent or reserved to pay for expenses lapses after June 30, the end of the fiscal year.

OPERATING BUDGET CALENDAR



Revenue Estimating Process

The revenue estimating process determines how much money will be available to pay for City services during the following fiscal year. The process begins in July with an analysis of current revenue collections, Oahu's economic trends, projections of the State of Hawaii's Council on Revenues and other data. Revenue estimates for the current year are forward d to the executive agencies in September. Based on their past experience and knowledge of factors which may affect future collections, the agencies respond in October with their estimate of revenues for the next six years.

Real property assessments are calculated throughout the year. For the purpose of determining the following fiscal year's real property tax revenues, valuations are calculated based on the fair market value as of October 1. The valuations are submitted to the City Council by February 1 in accordance with Ordinance 8-11.1(e).

The Operating Budget Preparation Process

Guidelines for the preparation of the operating budget are forwarded to the executive agencies in September. Agencies respond in November with details of expenditure proposals and their justifications. Agency requests are reviewed, assessed and weighed against anticipated revenues and the requirements of non-agency expenditures such as debt service, employees' health benefit costs

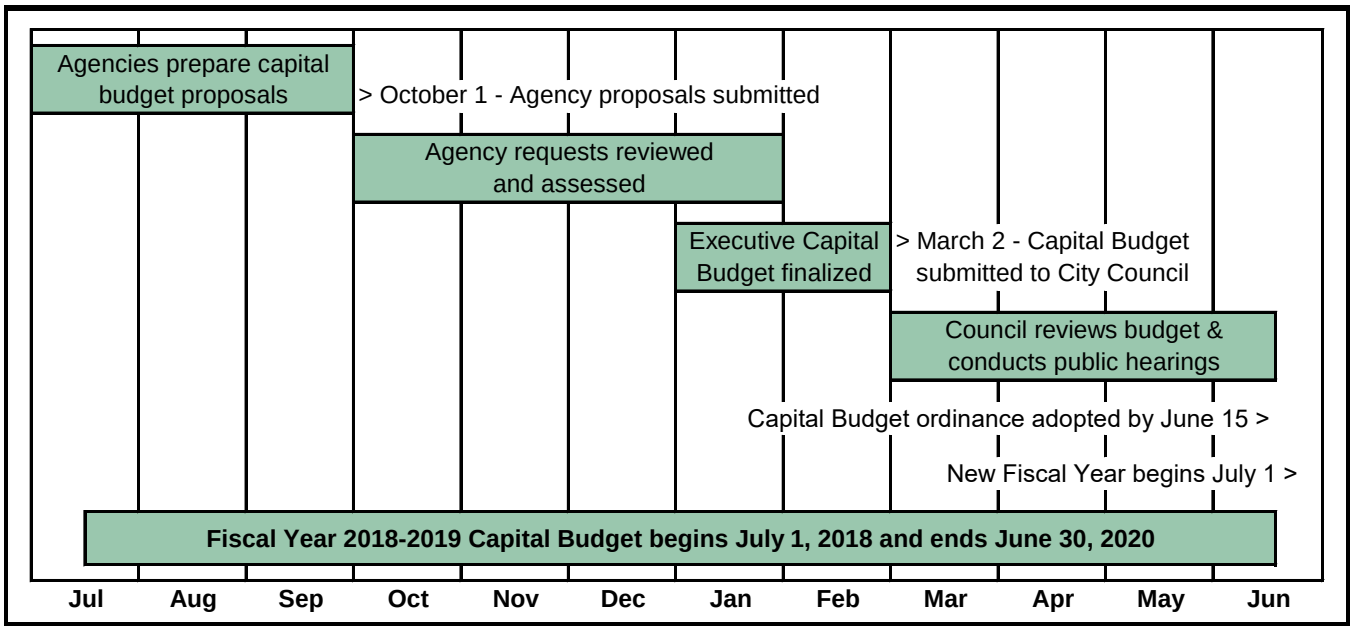
and retirement benefit contributions. The Mayor makes the final program decisions and submits the operating budget proposal to the City Council by March 2 in accordance with City Charter Section 9-102.1.

The Capital Budget

Appropriations in the executive capital budget ordinance are valid only for the fiscal year for which they were made and for 12 months thereafter.

Any part of the appropriations not spent or encumbered to pay expenses lapses 12 months after the end of the fiscal year. Capital budget appropriations are available for a 24 month period beginning from the first day of July until the last day of June of the succeeding fiscal year.

CAPITAL BUDGET CALENDAR



The Capital Budget Preparation Process

Budget preparation instructions are forwarded to executive agencies in July. Upon receipt, agencies prepare project proposals and submit them by October 1.

All proposed projects are reviewed and assessed by the Mayor and his staff, with the finalized proposed Capital Budget submitted to the City Council by March 2 in accordance with City Charter Section 9-102.1.

The Legislative Budget

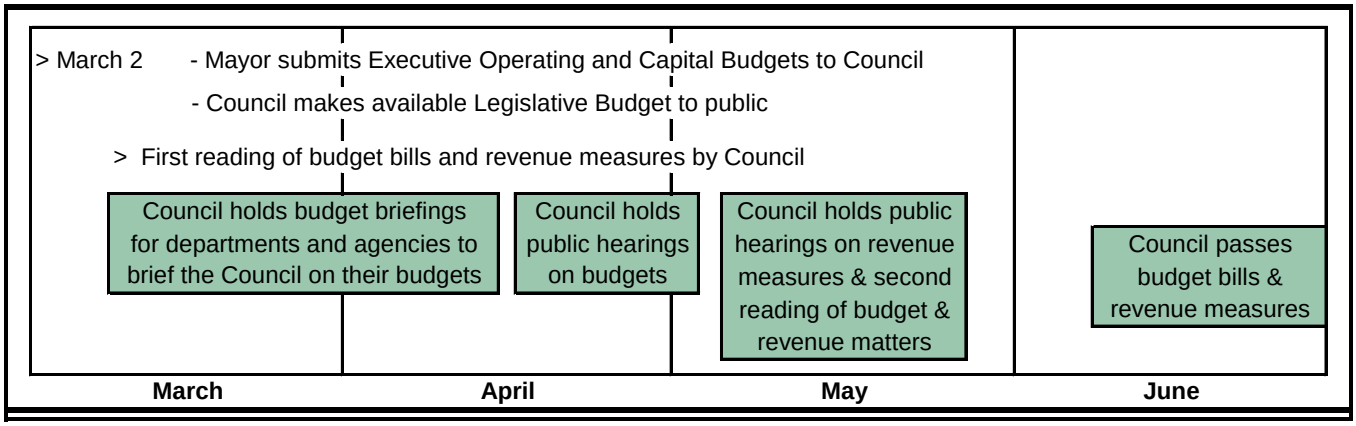
As with the executive operating budget, legislative budget appropriations are valid only for the fiscal year for which they are made. Any part of the appropriation that has not been spent or reserved to pay expenses lapses at the end of the fiscal year. The fiscal year begins on the first day of July and ends on the last day of June of the following year.

The legislative budget must be prepared and available for public review by March 2. The City Council conducts hearings and must pass the legislative budget ordinance by June 15.

Consideration and Adoption by the City Council

Upon receipt of the executive program, annual budget and proposed ordinances from the Mayor, the Council immediately notifies the public of its intention to hold public hearing on the executive submissions and also on the legislative annual budget and ordinance. Upon the conclusion of the hearings, the Council may add new items to, delete or amend any item in the executive and legislative proposals. Like other bills, the Council adopts the executive and legislative programs and budget ordinances by majority vote after three readings on separate days. The Council must pass legislation establishing the real property tax rates and all budget ordinances by June 15. If final action is not taken on or prior to that day, the executive budget ordinances as submitted by the Mayor go into effect

COUNCIL DELIBERATION CALENDAR



The Mayor has 10 working days in which to (1) sign the ordinances, (2) veto the measures or (3) to return the measures unsigned, in which case the measures become law as if he had approved them.

For information about how bills become law or the Council's procedures and schedules, see www.honolulu.gov/status-and-text.

Amendments to the Budget and Other Appropriations

Amendments to the executive budget ordinances and program may be submitted by the Mayor and considered by the Council under the same procedures prescribed for the enactment of the annual executive budget ordinances and program, and amendments to the legislative budget ordinance may be initiated and considered by the Council under the same procedures prescribed for the adoption of the annual legislative budget ordinance, provided that:

a) No amendment shall increase the aggregate of authorized expenditures to an amount greater than the estimate of available resources for the fiscal year.

b) Amendments to the capital budget ordinance shall conform to the operating and capital program, as amended.

Appropriations for items not included in the annual executive or legislative budget ordinances may be proposed by the Council or by the Mayor and enacted for the following purposes only:

a) To meet contingencies which could not be anticipated when the budget ordinances were passed.

b) To pay the expenses of holding special elections and elections on proposals to amend the charter.

No part of the budget ordinances can be amended, revised or repealed by the Council except by another ordinance.

Budget and Budgetary Accounting

The budgets are on a basis consistent with GAAP (generally accepted accounting practices, see GLOSSARY OF TERMS) except that encumbrances are treated as budgeted expenditures in the year the commitments are made.

Formal budgetary integration is employed (i.e., annual operating budgets are legally adopted) for the general fund and special revenue funds (except the revolving funds). Effective budgetary control for debt service, trust and agency, and revolving funds is achieved through bond indentures, contractual provisions and legislation. Formal budgetary integration is not employed for capital projects because effective budgetary control is achieved through contractual provisions and project oversight. Flexible budgeting (i.e., the relationship of costs to revenues) is employed for enterprise funds.

The Mayor is authorized to transfer appropriations between activities within a department. To transfer appropriations between departments, the legal level of budgeting, amendment must be made to the enacted budget ordinance. Amendments to the enacted budget ordinance may be proposed only by the Mayor.

Glossary of Terms

Administration — The Executive branch of the City and County of Honolulu headed by an elected Mayor.

Activity — The smallest unit of budgetary accountability and control that encompasses specific and distinguishable lines of work performed by an organizational unit to accomplish a function for which the City is responsible.

Agency — Any department, office, board, commission or other governmental unit of the City.

Allotment — An agency's plan of estimated expenditures, revenues, cash disbursements, and cash receipts for each quarter of the fiscal year.

Appropriation — Authorization granted by the City Council to make expenditures and incur obligations for purposes specified in the appropriation ordinance.

Assessed Valuation — The value of real estate or other property used as a basis for levying real property taxes.

Authorized Positions — The maximum number of positions approved in the adopted operating budget.

Bond — A written instrument to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond resolution or ordinance. The most common types of bonds are general obligation and revenue bonds that are most frequently used for construction of large capital projects such as buildings, streets and sewers.

Bond Funds — Monies derived from the issuance of bonds used to finance authorized capital expenditures.

Budget (Proposed and Adopted) — The Mayor submits to the City Council a proposed budget reflecting the expenditure and revenue level for the coming fiscal year. When the Mayor and City Council have formally endorsed the expenditure and revenue level, the proposed budget becomes the adopted budget, appropriating funds and establishing legal expenditure limits.

Budget Issue — Items that require special management attention, including, but not limited to, proposed new programs or projects, expansion of current services, items to be delineated as an issue such as new equipment, or drastically increased costs for continuation of programs or items as they currently exist.

Budget Message — A document included with the budget through which the Mayor provides the City Council and the public with a general summary of the most important budget issues, changes from recent fiscal years, and recommendations regarding the financial policy for the coming fiscal year(s).

Budget Ordinance — The official enactment by the City Council creating an adopted budget to establish legal authority for City officials to expend and obligate resources.

CAFR — The Comprehensive Annual Financial Report which is an audited and printed copy of the City's financial statement at the end of each fiscal year.

Capital Budget — A plan for capital expenditures to be incurred during the budget year (see “fiscal year”) from funds appropriated for projects scheduled in the capital program for the first year thereof.

Capital Improvement Program (CIP) — A plan for capital expenditures to be incurred each year over a fixed period of years, specifying the full resources estimated to be available to finance the projected expenditures.

Carry-over — See Fund Balance, Unreserved.

Character of Expenditure — A classification identifying the purpose of the expenditures. The operating budget classifies expenditures as salaries, current expenses, and equipment.

City — Refers to the City and County of Honolulu.

City Council — The Legislative branch of the City consisting of nine councilmembers, each elected from one of Oahu's nine separate geographic districts; for a term of two or four years.

Contingency — Funds reserved to cover unforeseen expenditures that occur during the fiscal year.

Collective Bargaining Unit — An organized group of employees represented by a labor union for the purpose of collective decision making with public employers.

Contingency — A budgetary reserve set aside for unforeseen or large, shared expenditures that require flexibility in its allotment.

Cost Elements — See “Character of Expenditure.”

Current Expenses — A Character of Expenditure. Expenditures for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not classified as capitalized assets.

Current Services — The amount of budgetary resources needed to provide the existing level of services based on the current workload.

Debt Service — The principal and interest payments on an obligation resulting from the issuance of bonds and notes.

Employees' Retirement System (ERS), State of Hawaii — A statewide entity that provides retirement allowances and other benefits to State and County government employees.

Employer-Union Trust Fund (EUTF), Hawaii — A statewide entity that provides health and other benefit plans to State and County government employees and retirees.

Encumbrance — Commitments to incur obligations in the form of purchase orders, contracts, or other commitments that are chargeable to an appropriation and for which part of the appropriation is reserved. They cease to be encumbrances when expended.

Enterprise Fund — A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business (a) where the intent of the governing body is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Funds included are sewer fund, solid waste special fund, housing development special fund and bus transportation fund. User fees are established and revised to ensure that revenues are adequate to meet all necessary expenditures.

Equipment — A Character of Expenditure. Expenditures to acquire new or replacement assets that are less than $5,000 with a useful life of more than five years or more than $5,000 with a useful life of less than five years.

Expenditures — Cost of goods delivered or services rendered, whether paid or unpaid, including expenses and capital outlays. Expenditures are distinguished from encumbrances in that expenditures relate to goods delivered or services rendered, whereas encumbrances represent commitments or obligations for goods to be delivered or services to be rendered in the future and for which no actual liability has yet been incurred.

Federal Aid — Funds received from the Federal Government.

FICA — Federal Insurance Contributions Act, a payroll expenditure representing social security tax.

Fiscal Year — The fiscal year of the City begins on the first day of July and ends on the last day of June of the succeeding year. (Appropriations in the capital budget ordinance are valid for the fiscal year for which they are made and continue for 12 months thereafter.)

Fringe Benefits — Payments made by the City to cover social security, retirement, health insurance, workers' compensation, and other benefits for its employees and retirees.

Full-Time Equivalent Position — A number representing a part-time position converted to the decimal equivalent of a full-time position. Most full-time employees (1.00 FTE) are paid for 2,080 hours in a year . A position budgeted to work half-time for a full year, or full-time for only six months, is 0.50 FTE.

Fund — An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with regulations, restrictions or limitations.

Fund Balance, Unreserved — Actual or estimated unreserved fund balance carried over from the prior fiscal year and available for appropriation. The estimated fund balance together with the estimated revenues and inter-fund transfers for the upcoming year determine the maximum amount available for appropriation in the proposed year's budget.

General Fund — The general fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. General Fund revenues include all General Fund resources, excluding non-revenue receipts and unreserved fund balance.

General Obligation Bonds — Bonds for which the full faith and credit of the City are pledged for the payment of debt service.

Generally Accepted Accounting Principles (GAAP) — GAAP are the uniform minimum standards of and guidelines to financial accounting and reporting. GAAP provide a standard by which to measure financial presentations.

Goal — A broad statement of a desired end result.

Grant — A funding source that includes State, Federal and private subsidies received in aid of a public undertaking.

Honolulu, City and County — The consolidated city-county was incorporated in 1907 and consists of the entire island of Oahu. Honolulu is the 10th largest City in the United States and has a population of over 900,000. The City and County of Honolulu consists of 24 agencies and departments.

Inter-Fund Transfer — Legally authorized transfer from a fund receiving revenues to a fund through which the resources are to be expended.

Lapse — The automatic termination of the authority to expend money or incur obligations granted earlier by an appropriation. Except for continuing or indefinite appropriations, an appropriation is made for a certain period of time. At the end of that period, any unexpended or unencumbered balance thereof lapses unless otherwise provided by law.

Line-item — See “Object Code”.

Means of Financing — The source of funds from which appropriations are made.

Modified Accrual Basis of Accounting — Under this system of accounting, recommended for use by governmental funds, revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred except for inventories, prepaid insurance, certain employee benefits, and principal and interest.

Multi-Year Financial Outlook — A six-year forecast of expenditures and revenues of both the operating and capital budgets.

Object Code — A numeric code that is used to categorize the expense or revenue type of a transaction.

O'ahu — Known as “The Gathering Place”, O'ahu is the third largest of the Hawaiian Islands and most populous island in the State of Hawaii. The state capital Honolulu is located on the southeast coast. In the greatest dimension, the island is 44 miles long and 30 miles across.

Objective — A statement of the end result, product, or condition desired, for the accomplishment of which a course of action is to be taken.

Operating Budget — A financial plan for the operation of government and the provision of services for the fiscal year. Excluded from the operating budget are funds appropriated in the capital budget.

Operating Costs — The recurring costs of operating, supporting and maintaining authorized programs, including costs for salaries, employee fringe benefits, current expenses (supplies and materials) and equipment (including motor vehicles).

Operating Funds — Resources derived from recurring revenue sources that are used to finance ongoing operating expenditures and pay-as-you-go capital projects and are reflected in the appropriation ordinances.

Ordinance — A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries unless it is in conflict with any higher form of law, such as a State statute or constitutional provision. An ordinance has higher legal standing than a resolution.

Other Post-Employment Benefits (OPEB) — The Governmental Accounting Standards Board adopted Statements 43 and 45 which require state and local governments to account for the value of liabilities accrued over an employee's working lifetime and for the values of those benefits to be reported annually on the CAFR. OPEB includes medical, prescription drug, dental, vision and life insurance benefits.

Positions — The full-time equivalent of salaried personnel. Positions are categorized as Permanent, Temporary, or Contract.

Program — A group of related activities performed by one or more organizational units for the purpose of accomplishing a specific function of the City.

Program Measures — The numerical means (such as the number of persons serviced by a program) of expressing the magnitude of a program or the degree to which the program's objective is attained.

Provisional Accounts — An amount that is budgeted centrally that allows for flexibility in expenditure when an allocation by department is indeterminable.

Proviso — A condition, stipulation, or limitation inserted in a budget ordinance.

Real Property — All land and the improvements upon it including buildings, other structures, fences and any fixtures attached to them that cannot be removed without substantial damage to such land and improvements.

Real Property, Net Taxable Valuation — The fair market value of property less exemptions provided by ordinances.

Real Property Tax Rate — A value, which when used to multiply the net taxable real property valuation, yields real property tax revenues for the City. The tax rate for Honolulu is expressed as dollars per $1,000 of property value and is set by the City Council by adoption of a resolution.

Reserve — An account used to earmark a portion of the fund balance as legally segregated for a specific use.

Resolution — A special order of the City Council that requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval.

Resources — Amount available for appropriation including estimated revenues, inter-fund transfers and unreserved fund balances.

Revenue Bonds — A debt instrument whereby the debt service is payable solely from the revenues generated by the operations of the facilities being financed by the bonds or by other non-tax sources.

Revolving Fund — A fund used to finance certain goods and services provided by City agencies on a self-supporting basis. It is used to pay for the cost of goods and services and is replenished through charges made for those goods or services or through transfers from other accounts or funds.

Salaries — A Character of Expenditure. The amount budgeted or paid to City employees. The amounts may include regular pay, overtime and other premium pays as required by statute and collective bargaining agreements.

Special Revenue Funds — Resources which are dedicated or set aside by law for a specified object or purpose, but excluding the general fund, enterprise funds and revolving and trust funds.

Special Assessment — A charge made against certain properties to help pay for all or part of the cost of a specific capital improvement project. Also park land or a monetary assessment fee received from new developments.

Subsidized Funds — Funds that have dedicated sources that are to be used for specific purposes or functions, but are not able to cover all operating expenses with only their dedicated sources of revenue. Subsidies from other funds such as the General Fund is required.

Supplemental Budget — An amendment to the original budget ordinance.

Tax Exempt Commercial Paper (TECP) — A short-term promissory note supported by a bank line or letter of credit used as bridge financing for bond financed projects.

Tax Revenues — The amounts collected from compulsory charges, in the form of taxes, levied by the City for the purpose of financing services performed for the public benefit. Sources of City tax revenues are the real property tax, fuel tax, vehicle weight tax, public service company tax, public utility franchise tax and excise surcharge tax-transit.

Transient Accommodations Tax (TAT) — Also known as the “hotel room tax,” the TAT is a tax on transient accommodation gross proceeds received as compensation for the furnishing of public improvements and services. The portion of TAT distributed to the counties is $103 million, with the City receiving 44.1% of the counties’ share.

Trust Fund — A fund used to account for assets held by the City as a trustee or agent for individuals, private organizations, other governmental units, and/or other funds and which was created or established by a gift, grant, contribution, devise, or bequest that limits the use of the fund to designated objects or purposes.

Unreserved Fund Balance — See “Fund Balance, Unreserved”.

User Fees — Fees for a public service paid by the user of the service.

Valuation — See “Real Property, Net Taxable Valuation”.

Vacancy Cutback — An amount that is deducted from an agency's salary budget that is attributable to delays in hiring, employee turnover, or attrition.

Summary of Provisionals

Executive Program

The Miscellaneous Function consists of centralized accounts that cover operational costs attributable to several or all City agencies. These accounts for the FY 2019 budget and their purposes are outlined below.

Account	Purpose
Retirement System Contributions	Funds mandatory employer's share of contributions to the State Employees' Retirement System.
Pension Contributions	Funds mandatory employer's share of pension contributions.
FICA Tax	Funds mandatory employer's share of contributions to the FICA tax.
Workers' Compensation	Funds medical and other payments for employees' work-related injuries and illnesses.
Unemployment Compensation	Funds mandatory employer's contribution to the State Unemployment Compensation Fund.
Health Benefits Contributions	Funds mandatory employer's contributions to the Hawaii Employer-Union Benefits Trust Fund.
Provision for Salary Adjustments and Accrued Vacation Pay	Funds salary, fringe benefit, and collective bargaining related requirements that have not been budgeted in agencies' accounts; and funds lump-sum payments for accrued vacation requirements for individuals who leave City employment.
Provision for Judgments, Settlements and Losses	Funds the City's legal liability for judgments, settlements and losses not covered by insurance.
Provision for Risk Management	Funds the City's insurance costs including premiums and deductible, and risk management information, claims adjustment, actuarial and other services required for the sound administration of the City's risk financing program.
Provision for Grants, Partnerships and Security	Funds City advances and matching funding requirements of new and/or unanticipated Federal and State grants, City's participation in public-private partnerships and security services and needs for international events.
Provision for Energy Costs	Funds energy costs that exceed amounts appropriated in departmental budgets.
Provision for Other Post-Employment Benefits (OPEB)	Funds the City's costs to provide health care, life insurance and other post-employment benefits to retirees and their dependents.
Provision for Vacant Positions	Funds expenditures associated with any position vacancy and unbudgeted salary expenses incurred during the fiscal year.

Highlights of FY 2019 Provisionals

Provision for Energy Costs — The City's projected energy budget is increased in FY 2019 due to increases in crude oil prices and in the cost of fuel. National trends indicate steady increases in both oil and fuel in 2018. This account also includes contingency for proposed electricity base rate increases. While we do not intend to tap this provisional account in FY 2019 as long as prices remain relatively stable, it is prudent to maintain this provisional account at this level of funding in FY 2019 to avoid adverse impacts on city operations should prices increase significantly.

Provision for Vacant Positions — Funding of vacant positions funded by the General, Highway, and subsidized funds is transferred to this provisional account. Funding for Special funds, Federal and State grants, State-reimbursed, and uniformed fire and police funded vacancies are provided within the salaries of each agency. The FY 2019 budget proposes an increase to this provisional to provide for increased vacant positions of 844 for FY 2019 in comparison to 769 in FY 2018.

Provision for Salary Adjustments and Accrued Vacation Pay — Funding in this provisional proposed for FY 2019 includes collective bargaining related costs for bargaining units that have been recently settled and ratified or have not yet reached a contract agreement.

Retirement System Contributions — The FY 2019 budget for retirement system contributions uses rates from Act 17 (2017), which increased the rates used to calculate the employer's share of payments for active members in order to address growing unfunded liabilities.

Health Benefits Contributions — The FY 2019 budget for health benefits contributions includes only the employer's contribution to the Hawaii Employer-Union Health Benefits Trust Fund for active members. The employer's pay-as you go contribution for retirees is included in the Other Post-Employment Benefits appropriation.

Other Post-Employment Benefits — The FY 2019 budget for Other Post-Employment Benefits includes the full amount of the City's costs of providing health care, life insurance and other post-employment benefits to retirees and their dependents, including the employer's pay-as-you-go contribution for retirees.

Highlights of FY 2019 Provisionals

Executive Budget

	Expended FY 2017	Appropriated FY 2018	Proposed Budget for Fiscal Year 2019 Current Services	Budget Issues	Total
Activity					
Retirement System Contributions	$ 136,453,624	$ 176,547,000	$ 190,125,000	$ -	$ 190,125,000
Pension Contributions	9,234	10,000	10,000	-	10,000
FICA Tax	27,493,201	34,631,000	34,624,000	-	34,624,000
Workers' Compensation	14,884,383	18,245,000	18,960,000	-	18,960,000
Unemployment Compensation	229,356	800,000	800,000	-	800,000
Health Benefits Contributions	122,151,230	144,188,000	66,805,000	-	66,805,000
Provision for Salary Adjustments and Accrued Vacation Pay	-	12,890,920	9,197,500	-	9,197,500
Provision for Judgments, Settlements & Losses	10,069,688	14,200,000	16,200,000	-	16,200,000
Provision for Risk Management	7,556,581	10,000,000	10,266,500	-	10,266,500
Provision for Grants, Partnerships and Security	-	1,500,000	1,500,000	-	1,500,000
Provision for Energy Costs	-	3,500,000	4,000,000	-	4,000,000
Provision for Other Post-Employment Benefits	48,624,000	68,110,000	177,331,000	-	177,331,000
Provision for Vacant Positions	-	22,455,382	31,306,802	-	31,306,802
Total	**$ 367,471,297**	**$ 507,077,302**	**$ 561,125,802**	**$ -**	**$ 561,125,802**

Summary of Miscellaneous Function by Fund

	Expended FY 2017	Appropriated FY 2018	Proposed Budget for Fiscal Year 2019 Current Services	Budget Issues	Total
Source of Funds					
General Fund	$ 285,859,335	$ 391,493,523	$ 430,795,646	$ -	$ 430,795,646
Highway Fund	33,257,942	43,619,716	50,592,673	-	50,592,673
Highway Beautification and Disposal of Abandoned Vehicles Revolving Fund	872,640	1,579,299	1,909,000	-	1,909,000
Bikeway Fund	92,429	119,898	168,000	-	168,000
Sewer Fund	19,488,120	29,937,606	34,071,250	-	34,071,250
Bus Transportation Fund	747,641	1,976,943	2,229,024	-	2,229,024
Liquor Commission Fund	1,680,305	1,845,000	2,100,000	-	2,100,000
Honolulu Zoo Fund	-	3,331,299	3,730,858	-	3,730,858
Special Events Fund	4,883,083	3,883,354	4,796,626	-	4,796,626
Hanauma Bay Nature Preserve Fund	775,134	1,431,712	1,609,000	-	1,609,000
Solid Waste Special Fund	16,422,374	23,185,230	24,224,618	-	24,224,618
Golf Fund	3,392,294	4,673,722	4,899,107	-	4,899,107
Total	**$ 367,471,297**	**$ 507,077,302**	**$ 561,125,802**	**$ -**	**$ 561,125,802**

Debt Service

The City issues various types of bonds to finance long term capital projects and improvements. General obligation bonds are issued for projects funded by the General, Highway and certain special funds. The City's full faith and credit is pledged for payment of these bonds. Revenue bonds are issued for wastewater projects, and the repayment for these bonds is paid solely from the Sewer Fund, which collects fees from users of the wastewater system. Clean Water State Revolving Fund loans provide a low-interest rate alternative to bond funding for some wastewater projects. Tax exempt commercial paper is issued for bridge financing for bond financed projects.

Debt service is the payment of principal and interest on the debt issued by the City. The calculation of debt service is based on the actual amortization schedules of outstanding debt as well as projections for future debt issuances. Projected debt service costs beyond fiscal year 2019 relate to the City's six-year Capital Program and Budget and are reflected in the Multi-Year Financial Outlook. Debt service expenses are included in the operating budget.

Executive Program Highlights for the Fiscal Year 2019

One general obligation bond issue totaling $230 million, one sewer revenue bond issue totaling $240 million, and Clean Water State Revolving Fund loans relating to sewer projects totaling $10 million are programmed for fiscal year 2019.

In addition, during fiscal year 2019, the City anticipates issuing approximately $342.7 million in fixed rate debt to meet the cash flow requirements of the Honolulu Authority for Rapid Transportation (HART) which functions as a semi-autonomous unit of the City.

Approximately $4.6 billion in general obligation bonds and $1.1 billion in sewer revenue bonds are authorized and unissued as of December 31, 2017.

Executive Budget

			Proposed Budget for Fiscal Year 2019		
	Expended FY 2017	Appropriated FY 2018	Current Services	Budget Issues	Total
General Fund					
Bond Principal and Interest	$ 273,233,755	$ 289,737,000	$ 304,555,000	$ -	$ 304,555,000
HART Related Principal and Interest*		8,100,000	30,800,000	-	30,800,000
Other Debt Principal and Interest	-	-	-	-	0
Tax Exempt Commercial Paper (TECP)	-	-	-	-	0
HART Related TECP	1,677,511	3,900,000		-	0
Total (General Fund)	**$ 274,911,266**	**$ 301,737,000**	**$ 335,355,000**	**-**	**$ 335,355,000**
Sewer Fund					
Sewer Revenue Bond Principal and Interest	$ 152,759,370	$ 172,227,000	$ 186,940,000	-	$ 186,940,000
Total Debt Service	**$ 427,670,636**	**$ 473,964,000**	**$ 522,295,000**	**$ -**	**$ 522,295,000**

*HART related principal, interest and TECP are from HART projections.

Statement of Legal Debt Margin
December 31, 2017

Gross Assessed Valuation of Real Property, January 26, 2018	**$**	**257,987,134,500**
Less Exempt Valuation		30,070,244,200
Assessor's Net Taxable Valuation	**$**	**227,916,890,300**
Less Valuation on Appeal		2,549,809,800
Taxpayers' Valuation	**$**	**225,367,080,500**
Add 50 percent of Valuations on Appeal		1,274,904,900
Net Assessed Valuation of Taxable Real Property for Rate Purposes	**$**	**226,641,985,400**
Debt Limit -- 15 percent of Net Assessed Valuation of Taxable Real Property	**$**	**33,996,297,810**
Less Net Funded and Other Indebtedness		2,670,221,494
Legal Debt Margin	**$**	**31,326,076,316**
Less Bonds Authorized and Unissued		4,602,941,315
Net Legal Debt Margin	**$**	**26,723,135,001**

The State Constitution limits the City's funded debt to 15 percent of the net assessed valuation of taxable real property. Based on the above figures, the ratio of net funded debt to net assessed valuation is 1.18 percent.

The City's ability to pay its debt is determined by comparing net funded and other debt to net assessed valuation of taxable real property. Funded debt is debt for which the City has pledged its full faith and credit. Net funded debt is debt minus self-supporting debt, such as revenue bonds. Bond rating agencies recommend that net funded and other debt not exceed 5 percent of net assessed valuation. The current ratio is less than 2 percent.