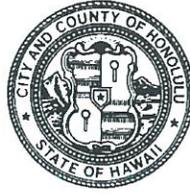


KIRK CALDWELL
MAYOR



NELSON H. KOYANAGI, JR.
DIRECTOR

MANUEL T. VALBUENA
DEPUTY DIRECTOR

March 2, 2018

The Honorable Joey Manahan, Chair
and Members
Committee on Budget
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Manahan and Councilmembers:

SUBJECT: Budget Communication No. 1 – Operating Budget for Fiscal Year
2019 Details of Line Items Exceeding \$50,000, as required by the
Revised Ordinances of Honolulu 1990 Section 2-18.6.

The attached provides a detailed explanation of items more than \$50,000
proposed in the Fiscal Year 2019 Executive Operating Budget. Included are
explanations from the following executive agencies:

Budget and Fiscal Services
Community Services
Corporation Counsel
Customer Services
Design and Construction
Emergency Management
Emergency Services
Enterprise Services
Environmental Services
Facility Maintenance
Fire
Human Resources
Information Technology
Land Management
Managing Director
Medical Examiner
Parks and Recreation

The Honorable Joey Manahan, Chair
and Members
Committee on Budget
March 2, 2018
Page 2

Planning and Permitting
Police
Prosecuting Attorney
Transportation Services

Please note that there are no line items in excess of \$50,000 in the budgets of the Office of the Mayor and Royal Hawaiian Band.

Sincerely,



Nelson H. Koyanagi, Jr., Director
Budget and Fiscal Services

Attachments

APPROVED:

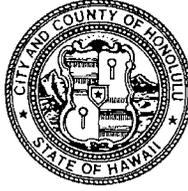


Roy K. Amemiya, Jr.
Managing Director

**LINE ITEM BUDGET DETAILS
EXCEEDING \$50,000**

DEPARTMENT OF BUDGET AND FISCAL SERVICES
CITY AND COUNTY OF HONOLULU
530 SOUTH KING STREET, ROOM 208 • HONOLULU, HAWAII 96813
PHONE: (808) 768-3900 • FAX: (808) 768-3179 • INTERNET: www.honolulu.gov

KIRK CALDWELL
MAYOR



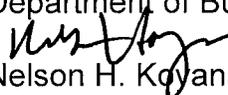
NELSON H. KOYANAGI, JR.
DIRECTOR

MANUEL T. VALBUENA
DEPUTY DIRECTOR

February 15, 2018

MEMORANDUM

TO: Shelli Oye, Budget Program Administrator
Department of Budget and Fiscal Services

FROM:  Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

SUBJECT: Fiscal Year 2019 Line Items Over 50K report

We submit our revised Line Items Over 50K report for BFS and the Liquor Commission.

Should you require additional information, please contact Laura Shimada,
Administrative Services Officer, at 768-3908.

Attachments

DEPARTMENT OF BUDGET AND FISCAL SERVICES

Line Item Details Over \$50,000

FY 2019

ADMINISTRATION DIVISION

OAHU WORKFORCE DEVELOPMENT BOARD

CURRENT EXPENSES

Object Code #3049 Other Services-Not Classified \$125,075
HireNet software maintenance costs (\$123,575)
Costs to host a workforce roundtable meeting (\$1,500)

ACCOUNTING AND FISCAL SERVICES DIVISION

CURRENT EXPENSES

Object Code #1401 Retirement System Contribution \$52,883
Retirement Fund contribution for federally funded employees

Object Code #1701 Health Fund \$53,333
Health Fund contribution for federally funded employees

TREASURY DIVISION

CURRENT EXPENSES

Object Code #3007 Rent of Offices \$60,000
Office rent for Tax Relief Section, 715 S. King St. #505

Object Code #3014 Management Fees \$100,000
Bank Fees

Object Code #3049 Other Services-Not Classified \$152,900
RPT stuffing/mail envelopes (\$84,000)
RPT delinquent preliminary title reports (\$32,000)
RPT lockbox collection (\$33,000)
Delivery service to banks, Kapolei or Treasury (\$3,300)
Delivery service of payroll checks to Kapolei (\$100)
Delivery service of general checks from DIT to Treasury (\$500)

Object Code #3102 Postage \$190,000
RPT and other billings (\$105,000)
Check issuance (\$25,000)
Delinquent billings (\$25,000)
General correspondence (\$15,000)

Postage - General Refuse bills (\$5,000) - Refuse Gen Operating (Fund 250)

Postage - Sec 8 Housing checks (\$15,000)-Housing & Comm Dev Sec 8 (Fund 470)

DEPARTMENT OF BUDGET AND FISCAL SERVICES

Line Item Details Over \$50,000

FY 2019

TREASURY DIVISION - Continued

Object Code #3906 Computer Software Maintenance Agreement	\$314,883
IAS Real Property Tax system modification (\$203,700)	
IAS Real Property Tax system maintenance support (\$61,183)	
RECO cashiering system-Nortech maintenance support (\$50,000)	

REAL PROPERTY DIVISION

CURRENT EXPENSES

Object Code #3004 Consultant Services	\$65,000
Expert Witness fees (\$49,000)	
IAAO instructor honorarium and other consultant services (\$16,000)	
Object Code #3006 Other Professional Services	\$62,000
Compliance Program (\$30,000)	
Bureau of Conveyance Docs (\$20,000)	
Board of Review compensation (\$12,000)	
Object Code #3102 Postage	\$124,000
Assessment Notice Postage (\$105,000)	
Miscellaneous Postage (\$19,000)	
Object Code #3262 Printing and Binding	\$80,500
Printing, folding, inserting, and distributing assessment notices	
Object Code #3906 Computer Software Maintenance Agreement	\$589,000
IAS Assessment Administration and CAMA Maintenance (\$246,000)	
ESRI – migrate parcel data with DPP (\$50,000)	
Pictometry connect license (\$29,000)	
Maintenance of RPAD Website (\$94,000)	
Corelogic – Marshall and Swift – Cost factors (\$170,000)	

DEPARTMENT OF BUDGET AND FISCAL SERVICES

Line Item Details Over \$50,000

FY 2019

HONOLULU LIQUOR COMMISSION

CURRENT EXPENSES

Object Code #3006 Other Professional Services \$50,000

- Liquor Commissioner's Stipend (\$10,000)
- Transcription Services (Internal Investigations) (\$15,000)
- Professional Training Instructors for Investigators (\$10,000)
- HLC Policy Book Review and Update (\$5,000)
- Annual Licensee Symposium Speakers (\$10,000)

Object Code #3007 Rent of Offices \$450,000

- Office Rent, CAM fees, and After-Hours Air Conditioning (\$432,000)
- Off-site Storage (\$18,000)

Object Code #3049 Other Services-Not Classified \$75,000

- Prevention of Underage Drinking Project (\$70,000)
- Armored Car Service (\$3,500)
- Legislative Tracking Service (\$1,500)

Object Code #3212 Travel Expense (Out-of-State) \$65,000

- National Liquor Law Enforcement Association Annual Training (\$3,250)
- National Court Reporters Association Conference (\$3,250)
- National Conference of State Liquor Administrators (Central/Western) (\$22,750)
- Public Agency Training Council Internal Affairs Investigations Conference (\$3,250)
- National Employment Law Institute (\$3,250)
- National Conference of State Liquor Administrators (Annual) (\$22,750)
- National Alcohol Beverage Control Association Legal Symposium (\$3,250)
- National Alcohol Beverage Control Association Annual Conference (\$3,250)

EQUIPMENT

Object Code #4473 Computer Software \$450,000

- Liquor Commission Information System (LCIS)
 - Phase 2 – Rollout 2: Construction, Migration and Implementation to include development and building of applications, workflows, user interface, testing of each milestone/module, and reporting/analytic features.

DEPARTMENT OF BUDGET AND FISCAL SERVICES

Line Item Details Over \$50,000

FY 2019

FISCAL/CIP ADMINISTRATION DIVISION

CURRENT EXPENSES

Object Code #1401 Retirement System Contribution \$142,087
Retirement system contribution for federally funded employees

Object Code #1601 FICA Tax \$67,731
FICA contribution for federally funded employees

Object Code #1701 Health Fund \$143,288
Health Fund contribution for federally funded employees

DEPARTMENT OF COMMUNITY SERVICES
CITY AND COUNTY OF HONOLULU

925 DILLINGHAM BOULEVARD, SUITE 200 • HONOLULU, HAWAII 96817
PHONE: (808) 768-7762 • FAX: (808) 768-7792
www.honolulu.gov/dcs



KIRK CALDWELL
MAYOR

PAMELA A. WITTY-OAKLAND
DIRECTOR

SUSAN L. FERNANDEZ
DEPUTY DIRECTOR

February 14, 2018

MEMORANDUM

TO: Nelson H. Koyanagi, Jr. Director
Department of Budget & Fiscal Services

FROM: Pamela A. Witty-Oakland, Director
Department of Community Services

SUBJECT: Department of Community Services FY 2019
Line Items Over \$50,000 Report

Resubmitting the Department of Community Services details of line items over \$50,000.

Please contact Gaylen Shintaku at x87766 if you have any questions.

cc: Shelli Oye, Division Chief

DEPARTMENT OF COMMUNITY SERVICES
 Activity: 0121 Office of Grants Management
 FY 2019 Current Expense

Object Code	Description	Amount
3021	Sub Recipient Grants: (Fund 220) GIA funds through Charter Amendment that is intended for qualified non-profit organizations which serve economically and/or socially disadvantaged populations or those that provide services for public benefit in the areas of arts, culture, economic development, or the environment.	\$7,660,000
3990	Other Fixed Charges: (Fund 220) To cover GIA administrative expenses.	\$96,825

DEPARTMENT OF COMMUNITY SERVICES

Activity: 0125 Elderly Services

FY 2019 Current Expense

OBJ CODE	DESCRIPTION	AMOUNT
1401	<p>Retirement System Contribution:</p> <p>(Fund 380) - \$168,425 (Fund 390) - \$89,965 Fringe based on payroll for Special Project and Federal Grant funded positions</p>	\$258,390
1601	<p>FICA Tax:</p> <p>(Fund 380) - \$71,602 (Fund 390) - \$38,263 Fringe based on payroll for Special Project and Federal Grant funded positions</p>	\$109,865
1701	<p>Health Fund:</p> <p>(Fund 380) - \$169,907 (Fund 390) - \$90,739 Fringe based on payroll for Special Project and Federal Grant funded positions</p>	\$260,646
3021	<p>Sub Recipient Grants:</p> <p>(Fund 380) - \$8,766,527 (Fund 390) - \$2,985,826 Service provider contracts (State and Federal funds) to provide the following services to frail elderly persons 60 years and older through contractors selected via an RFP process:</p> <ol style="list-style-type: none"> 1. 54,071 hours of adult day care services 2. 30,000 hours of attendant care services; 3. 3,500 hours of chore services; 4. 13,500 hours of homemaker services; 5. 184,000 home-delivered meals; 6. 50,000 hours of personal care services; 7. 41,000 transportation (one-way trips); 60,000 congregate dining meals; 127,000 home-delivered meals 8. 2,000 sessions of nutrition education; 9. 120 nutrition counseling sessions; 10. 3,900 sessions of recreation at nutrition sites; 11. 1,100 hours of health promotion services; 12. 400 hours of counseling; 13. 760 exercise and physical fitness sessions; 14. 145 hours of escort; 15. 22,000 contacts of outreach; 16. 10,500 contacts of information and assistance; 17. 1,160 hours of legal services; 	\$11,752,353

	<p>18. 1,860 contacts of telephone reassurance; 19. 21,000 transportation (one-way) trips; 20. 15,500 volunteer development opportunities; 21. 125 education and training sessions; 22. 1,775 recreation and leisure sessions at Senior Center sites; 23. Services will also be provided for caregivers of elders 60+ years of age, and family caregivers 60+ years of age caring for minor children: 2,500 sessions of counseling, 1,500 education and training sessions; 20 units supplemental services; 3,550 hours of respite; 2,770 contacts of access assistance and case management sessions.</p>	
3212	<p>Travel Expense-Out-of-State:</p> <p>(Fund 380) Required travel to conferences including airfare, lodging, registration fees, per diem, etc. - \$54,600 (Fund 390) Corporation for National and Community Services (CNCS) conference including airfare, lodging, per diem, etc. - \$2,120</p>	\$56,720
3821	<p>Auto Allowances-Other (Non-Taxable):</p> <p>(Fund 110) - \$72,578 (Fund 380) - \$33,867 Due to additional costs associated with lack of motor pool access, staff would need to use their own vehicles and mileage reimbursement is necessary for 27 staff people.</p>	\$106,445
3990	<p>Other Fixed Charges:</p> <p>(Fund 380) - \$43,184 (Fund 390) - \$53,544 Salary and fringe benefits cost for Accountant I and Accountant IV at BFS as support to EAD for Federal grants and programs.</p>	\$96,728

DEPARTMENT OF COMMUNITY SERVICES
Activity: 0133 WorkHawaii Division
 FY 2019 Current Expense

OBJ CODE	DESCRIPTION	AMOUNT
1401	Retirement System Contribution: (Fund 380) - \$42,604 (Fund 390) - \$920,550 Fringe based on payroll for Special Project and Federal Grant funded positions	\$962,614
1601	FICA Tax: (Fund 380) - \$17,889 (Fund 390) - \$381,795 Fringe based on payroll for Special Project and Federal Grant funded positions	\$399,684
1701	Health Fund: (Fund 380) - \$42,397 (Fund 390) - \$928,245 Fringe based on payroll for Special Project and Federal Grant funded positions	\$970,642
3007	Rent of Offices: (Fund 380) - \$20,185 (Fund 390) - \$600,271 Cost includes rent, utilities and common area maintenance of all WorkHawaii Offices: Dillingham One-Stop Center – 1505 Dillingham Blvd, Suite 110 Youth Services Center – 1505 Dillingham Blvd, Suite 206 Rent to Work Program and Family Self Sufficiency – 1505 Dillingham Blvd, Suite 216	\$620,456
3049	Other Services-Not Classified: (Fund 110) - \$150,000 (Fund 380) - \$126,705 (Fund 390) - \$281,807 Contractual services that include – Workforce Innovation and Opportunity Act (WIOA) HireNet website maintenance fee to State DLIR (\$70,000); WIOA Operator upgrade and federal compliance to American Job Center (\$67,000); YouthBuild vocational training for participants attending Building Industry Association Hawaii, Kapiolani Community College, Leeward Community College, Windward Community College and American Red Cross (\$129,158); CDBG Work Readiness Program Industry Certification (\$4,399); American Apprenticeship Initiative (\$10,000); Juvenile Justice Center Interpreter services (\$250); Tenant Based Rental Assistance (TBRA) interpreter (\$1,000); State Grant contractual services that will include	\$558,512

	assessment and case management services, community conferencing and cultural healing (\$126,705); General fund current expenses are needed to support WorkHawaii's AJC (\$150,000).	
3212	<p>Travel Expense-Out-of-State:</p> <p>(Fund 380) - \$1,000 (Fund 390) - \$70,287</p> <p>Travel expenses for our federal grants to attend conferences and trainings that are mandated/recommended by our funders: WIOA USDOL/National Association of Workforce Development Professionals Conferences Business Leadership Network Council of State Administrators of Vocational Rehabilitation National Federation for the Blind National Association of Workforce Development Professional Annual Conference (NAWDP) Youth Symposium: NAWDP's Youth Conference Region 6 required and recommended training from USDOL, etc.</p>	\$71,287
3278	<p>Workers' Compensation Premium:</p> <p>(Fund 380) - \$6,114 (Fund 390) - \$135,370</p> <p>Fringe based on payroll for Special Project and Federal Grant funded positions</p>	\$141,484
3704	<p>DHCD Rental Subsidy</p> <p>(Fund 390) TBRA Program subsidy for qualified renters.</p>	\$800,000
3705	<p>Need Based Payments:</p> <p>(Fund 390) WIOA Adult (\$15,500) – Clients' testing/exam expenses, textbooks, shoes and uniform expenses; WIOA Youth (\$130,000) - Work-based Learning Activities and incentives that are given to participants when they meet WIOA educational or employment goals; YouthBuild (\$160,225) - Stipends given to participants that are earned based on their attendance and performance; CDBG Work Readiness Program (\$34,996) - Work experience stipends eared at \$10/hr; Summer Youth Employment Program (SYEP) (\$380,000) - Work experience stipends earned by clients enrolled in this program \$10/hr.</p>	\$720,721
3706	<p>Tuition Payments:</p> <p>(Fund 390) WIOA (\$300,000) and American Apprenticeship Initiative (\$105,000): Tuition payments for short-term training classes and academic credit courses for public and private schools, community colleges and universities.</p>	\$405,000

3707	On-the-Job Training: (Fund 390) WIOA (\$115,000) and American Apprenticeship Initiative (\$20,000): Payments to private sector employers to reimburse their training costs of new or promoted employees as a percentage of the wages during the training period.	\$135,000
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DEPARTMENT OF COMMUNITY SERVICES
Activity: 3330 Community Assistance
 FY 2019 Current Expense

OBJ CODE	DESCRIPTION	AMOUNT
1401	Retirement System Contribution: (Fund 470) Fringe based on payroll for funded positions	\$473,478
1601	FICA Tax: (Fund 470) Fringe based on payroll for funded positions	\$207,979
1701	Health Fund: (Fund 470) Fringe based on payroll for funded positions	\$477,448
3034	Guard & Security Services: (Fund 470) Security for 842 Bethel and Kapolei Hale (DCS3334)	\$90,110
3049	Other Services – Not Classified: (Fund 410) - \$25,000 for legal and other related expenses in foreclosure proceedings to recover city investment (DCS3331) (Fund 470) - \$33,000 for contract inspections for city-owned units, interpreters, shredding, and other miscellaneous services (DCS3334)	\$58,000
3278	Workers' Compensation Premium: (Fund 470) Fringe based on payroll for funded positions	\$70,150
3630	Rentals – Office Equipment: (Fund 110) - \$6,146 (Fund 470) - \$47,000	\$53,146
3702	Subsidies: (Fund 203) City rental assistance to eligible lower income families in city-sponsored rental properties (DCS3315)	\$233,000
3704	DHCD Rental Subsidy: (Fund 470) Federal Section 8 rental assistance to eligible very low income families <ul style="list-style-type: none"> • Section 8 Housing Choice Vouchers (DCS3338) \$48,081,861 • Section 8 Mainstream (DCS3333) \$1,468,818 • Section 8 Moderate Rehabilitation (DCS3335) \$229,191 	\$49,779,870

3801	Principal: (Fund 410) Home rehabilitation loans for low and moderate-income homeowners (DCS3331) \$1,970,700	\$1,970,700
3802	Down Payment Loan – Housing: (Fund 390) \$600,000 Appropriate HOME funds for down payment loans for low and moderate income homebuyers. (Fund 410) Authorize expenditure of up to \$500,000 from Fund 410 for down payment loans	\$1,100,000
3906	Computer Software Maintenance Agreement: (Fund 110) Loan Management Software (DCS3316) \$1,617 (Fund 470) Happy Software maintenance (DCS3334) \$60,926	\$62,543

DEPARTMENT OF COMMUNITY SERVICES
Activity: 3340 Community Based Development
 FY 2019 Current Expense

OBJ CODE	DESCRIPTION	AMOUNT
1401	Retirement System Contribution: (Fund 310) Fringe based on payroll	\$126,852
1601	FICA Tax: (Fund 310) Fringe based on payroll	\$53,926
1701	Health Fund: (Fund 310) Fringe based on payroll	\$127,920
3021	Sub Recipient Grants: (Fund 390) Continuum of Care Program contracts: <ul style="list-style-type: none"> • Permanent Housing - \$5,230,584 • Permanent Supportive Housing - \$494,772 • Home Sweet Home - \$219,999 • No Place Like Home - \$296,191 • Home Sweet Home II - \$131,007 (Fund 390) - \$1,350,000 for National Housing Trust Funds awarded from the U.S. Department of Housing and Urban Development to encourage and support affordable housing.	\$7,722,553
3049	Other Services – Not Classified: (Fund 110) Continuation of the City’s Housing First Initiatives <ul style="list-style-type: none"> • Housing First I (115 slots) - \$2,400,000 • Housing First II (100 slots) – \$2,320,000 • Housing First III (100 slots) - \$1,000,000 • Hale Mauliola Operations – \$1,379,358 • Kuwili Street Operations – \$1,000,000 • Beretania Street Operations, Hassinger Street Operations, and Waianae Housing Operations - \$25,000 • Landlord Engagement - \$400,000 • Outreach Navigation - \$500,000 (Fund 110) - Renovation Repairs for Historic Preservation of Ewa Villages - \$250,000 (Fund 280) - Affordable Housing Admin Cost – Property operating expenses for affordable housing projects. Also for implementing City initiatives - \$63,750	\$9,338,108

3702	Subsidies: (Fund 390) Rent subsidies for Housing First III (FY2017 HOME funds)	\$1,200,000
3990	Other Fixed Charges: (Fund 390) - Administrative funds for DCS to implement the following programs: <ul style="list-style-type: none"> • \$75,000 National Housing Trust Fund Grant • \$45,915 ESG Program • \$15,033 HOPWA Program 	\$135,948

DEPARTMENT OF THE CORPORATION COUNSEL
CITY AND COUNTY OF HONOLULU

530 SOUTH KING STREET, ROOM 110 * HONOLULU, HAWAII 96813
PHONE: (808) 768-5193 * FAX: (808) 768-5105 * INTERNET: www.honolulu.gov

KIRK CALDWELL
MAYOR



DONNA Y. L. LEONG
CORPORATION COUNSEL

PAUL S. AOKI
FIRST DEPUTY CORPORATION COUNSEL

February 13, 2018

MEMORANDUM

TO: NELSON H. KOYANAGI, JR., DIRECTOR
DEPARTMENT OF BUDGET AND FISCAL SERVICES

FROM: DONNA Y. L. LEONG, CORPORATION COUNSEL
DEPARTMENT OF THE CORPORATION COUNSEL

SUBJECT: ROH SECTION 2-18.6
LINE ITEM DETAILS – OPERATING BUDGET FOR FISCAL YEAR 2019

The attached report is submitted in reference to Budget Communication No. 1 from the City Council's Budget Committee requesting a detailed explanation of any line items of more than \$50,000 in our Operating Budget for FY 2019.

Should you have any questions, please call me at extension 85100 or your staff may contact Administrative Services Officer Cathy Maki at extension 85123.


DONNA Y. L. LEONG
Corporation Counsel

Attachment

DEPARTMENT OF THE CORPORATION COUNSEL
Fiscal Year 2019 Executive Operating Budget
Current Expense Line Items that Exceed \$50,000

cm 2/12/18

<u>Obj Code</u>	<u>Description</u>	
LEGAL SERVICES		
2401	Education, Recreation & Scientific Supplies Subscriptions to legal books and periodicals; updates and supplements to legal research materials; and other on-line research services	\$ 78,300
3004	Consultant Services Outside legal counsel and consultants	\$1,500,000
3049	Other Services – Not Classified Court reporters; process servers; shredding services	\$ 173,300
3751	Fees for Memberships and Registration Hawaii State Bar Association dues; International Municipal Lawyers Association dues; American Bar Association dues; and registration fees for continuing legal education and conference registration <i>to allow COR Deputies to attend seminars and training sessions to develop in-house expertise (e.g., HUD housing programs), keep abreast of legal developments (e.g., litigation holds) and improve professional skills</i>	\$ 108,315

DEPARTMENT OF CUSTOMER SERVICES
CITY AND COUNTY OF HONOLULU

MISSION MEMORIAL BUILDING
550 SOUTH KING STREET, HONOLULU, HAWAII 96813
TELEPHONE: (808) 768-3392 FAX: (808) 768-1591
<http://www.honolulu.gov>

KIRK CALDWELL
MAYOR



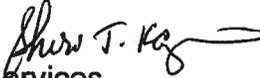
SHERI T. KAJIWARA
DIRECTOR

RANDY M. LEONG
DEPUTY DIRECTOR

January 31, 2018

MEMORANDUM

TO: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

FROM: Sheri T. Kajiwara, Director 
Department of Customer Services

SUBJECT: Line Item Details - Operating Budget for Fiscal Year 2019

Pursuant to ROH Section 2-18.6, attached is a detailed explanation of any item more than \$50,000 in the Customer Services Department's Operating Budget.

Should you have any questions, please call me at 768-3392.

Attachment

DEPARTMENT OF CUSTOMER SERVICES

Appropriation Activity: Administration

Current Expense:

Object Code #3049 Other Services = \$250,000

1. Publication rack repairs.

Object Code #3990 Other Fixed Charges = \$57,500

1. City Lights – covers both the Honolulu (full) and Kapolei (partial) programs

Appropriation Activity: Public Communication

Current Expense:

Object Code #3630 Rental of Office Equipment - \$75,300

1. Design and Print Center – Lease of monochrome and Color Xerox Machines

Appropriation Activity: Satellite City Halls

Current Expense:

Object Code #3007 Rent of Offices = \$171,400

Object Code #3034 Guard & Security Services = \$73,500

1. End of Month = \$8,800
2. Armored Car = \$28,700
3. Waianae Community Center Security = \$36,000

Object Code #3302 Electricity = \$67,893

1. Ala Moana, Hawaii Kai, Pearlridge, and Windward City Satellite City Hall Offices

Object Code #3403 Rep/Maint – Off Furn Equip = \$68,000

1. Cash register maintenance = \$63,000
2. Xerox maintenance = \$2,000
3. Repair – numbering machines = \$3,000

Appropriation Activity: Motor Vehicle Licensing and Permits

Current Expense:

Object Code #2051 Office Supplies = \$10,000 (HB) + \$107,000 (GN) = \$117,000

1. Administration/Accounting = \$20,000
2. MV Registration – Titles, Registrations, Applications, Envelopes = \$60,000
3. Driver License/Financial Resp./MV – Driver License, State ID, Taxi, Forms = \$10,000 (HB) + \$27,000 (GN) = \$37,000

Object Code #2506 Motor Vehicle Plate, Emblem = \$1,280,000

1. MV Registration - License Plates, Emblems = \$1,280,000

Object Code #3042 Towing Services = \$1,525,000 (HB) + \$25,000 (GN) = \$1,550,000

1. Abandoned Vessels /Mopeds = \$25,000 (GN)
2. Towing Services = \$1,525,000 (HB)

Object Code #3049 Other Services – Not Classified = \$1,000 (HB) + \$6,561,925 (GN)
= \$6,562,925

1. Administration/Accounting - Animal Care and Control, Spay/Neuter and Animal Renewal Notices = \$4,315,125 (GN)
2. MV Registration - MV Renewals, POD Printing Scanning Services = \$602,800 (GN)
3. Driver License/Financial Resp./MV - Driver License and State ID Issuance = \$1,644,000 (GN) + \$1,000 (HB)

Object Code #3102 Postage = \$3,000 (HB) + \$621,000 (GN) = \$624,000

Object Code #3202 Transportation of Things (Svc) = \$70,000 (GN)

1. Armored Car/Courier Services

Object Code #3650 Rentals – Land = \$52,820 (HB)

1. Tow Storage Lot

Object Code #3821 Auto Allowance = \$70,000 (HB) + \$17,100 (GN) = \$87,100

1. Mileage Allowances = \$17,100 (GN) + \$70,000 (HB)

DEPARTMENT OF DESIGN AND CONSTRUCTION
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 11TH FLOOR
HONOLULU, HAWAII 96813
Phone: (808) 768-8480 • Fax: (808) 768-4567
Web site: www.honolulu.gov

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164708
DIRECTOR OF BUDGET
& FISCAL SERVICES
C&C OF HONOLULU

KIRK CALDWELL
MAYOR



ROBERT J. KRONING, P.E.
DIRECTOR

MARK YONAMINE, P.E.
DEPUTY DIRECTOR

February 14, 2018

TO: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

FROM: 
Robert J. Kroning, P.E., Director

SUBJECT: Fiscal Year 2019 Operating Budget
Line Item Budget Details Exceeding \$50,000

Pursuant to Section 2-18.6 of the Revised Ordinances of Honolulu (ROH), the following is provided on behalf of the Department of Design and Construction:

1. Line item budget details of items more than \$50,000 in the Operating Budget for fiscal year 2019.

The attached was transmitted to our budget analyst on Wednesday, February 14, 2018. Please direct any questions to Ms. Keala O'Sullivan, Administrative Services Officer at 768-8440.

Attachment

**DEPARTMENT OF DESIGN AND CONSTRUCTION
DETAILS OF LINE ITEMS OVER \$50,000 – FY2019**

Appropriation Activity: Administration

Current Expense:

Object Code #3004 – Consultant Services	\$1,255,300
1. Third Party Inspection for the City's NPDES Permit	\$1,250,000
2. Administration portion for the Internal Review Assessment Report and Annual Report to DOH	\$5,300

Appropriation Activity: Project and Construction Management (PCM)

Current Expense:

Object Code #2607 - Other Bldg Construction Materials	\$100,000
1. System furniture for FMB, 9 th floor renovation (FD)	\$100,000

Object Code #3003 - Engineering and Architectural Services	\$100,000
1. Consultant services, Energy Conservation Improvements (MED)	\$100,000

Object Code #3004 - Consultant Services	\$197,600
1. Internal Review Assessment Report and Annual Report to DOH (PCM)	\$117,600
2. Consultant services for LED Streetlight Conversion (MED)	\$ 80,000

Object Code #3049 – Other Services Not Classified	\$1,735,000
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Earth movement monitoring, bridge inspections and other consultant services.

1. Earth Movement: (CD)	\$250,000
o Kuliouou, Papahehi	\$30,000
o Manoa, Woodlawn	\$75,000
o Palolo, Kuahea St	\$90,000
o Aina Haina, Mona St	\$20,000
o Aina Haina, Wailupe	\$35,000
2. Relocation expenses for various City offices (FD)	\$150,000
3. Archaeological burial sites survey and examination (FD)	\$ 15,000
4. Bridge Inspection (\$720K–FG; \$360K–HW matching; \$90K-HW non-matching) (CD)	\$1,170,000
5. FMB renovation to 15 th floor to accommodate additional personnel (CD)	\$150,000

Object Code #3630 – Rental of Office Equipment	\$ 63,300
1. Leases for multi-function machines (copier/fax/scan/print) (PCM)	\$ 63,300
All leased machines of this type are consolidated into one object code	

Object Code #3640 – Rental of Buildings	\$820,000
1. Lease for Pearl City warehouse (FD)	

Object Code #3751 – Fees for Registration and Memberships	\$164,450
1. Mandatory NPDES Training for staff (PCM)	\$109,000
2. Conference, training, and other professional development fees (PCM)	\$ 55,450

Object Code #3821 – Auto Allowance - Other	\$ 75,750
1. Mileage reimbursements for site inspections (PCM)	\$ 75,750

Appropriation Activity: Land Services

Current Expense:

Object Code #4310 – Passenger Vehicles

1. Survey Branch full size SUV – replacement \$ 55,900

Object Code #4473 – Computer Software

1. Survey Branch software outdated, replace with new software \$ 70,000

- Legend: NPDES – National Pollutant Discharge Elimination System
DOH Department of Health
PCM Project & Construction Management comprised of 3 Divisions
(MED, FD, CD)
- MED - Mechanical, Electrical Division
 - FD - Facilities Division
 - CD - Civil Division

DEPARTMENT OF EMERGENCY MANAGEMENT
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET • HONOLULU, HAWAII 96813
PHONE: (808) 723-8960 • FAX: (808) 524-3439



KIRK CALDWELL
MAYOR

MELVIN N. KAKU
DIRECTOR

HIROKAZU TOIYA
DEPUTY DIRECTOR

February 12, 2018

TO: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

FROM: Melvin N. Kaku, Director
Department of Emergency Management

Melvin N. Kaku 2/12/18

SUBJECT: Submission of Line Item Budget Details Exceeding \$50,000

In compliance with ROH Section 2-18.6, please find attached the Department of Emergency Management's line item budget details that exceed \$50,000.

Should you have any questions, please feel free to contact Mari Masuoka, Administrative Specialist at 723-8959 or email mmasuoka@honolulu.gov.

Attachment

DETAILS OF LINE ITEMS OVER \$50,000**DEPARTMENT OF EMERGENCY MANAGEMENT**Appropriation Activity: Emergency Management Coordination

Current Expense:

Object Code #3006 Other Professional Services = \$65,000

1. CERT Train-the-Trainer: \$25,000
2. Tsunami Evacuation Signage Project: \$40,000

CERT Train-The Trainer:

We are requesting \$25,000 to hire a Community Emergency Response Team (CERT) Train-the-Trainer instructor. Over the past 14 years, the Oahu CERT Program has evolved from a single coordinator/instructor led program based out of DEM to a multi-instructor community based and facilitated training program that has reached all corners of Oahu; Waimanalo, Kailua, Kaneohe, Kahuku, Laie, Nanakuli, Ewa, Manoa, Aina Haina and Hawaii Kai, to name a few. Additionally, we have been able to contract individuals who have not only provided the CERT Train-the-Trainer course, but also continued to mentor and provide existing instructors with the tools they need to successfully deliver this course. With the continued threat of natural, man-made, and home-grown terrorist incidents, one cannot put a price tag on a program that teaches individual and community preparedness. The more people we reach out to and train, the better prepared and resilient will be our communities should catastrophic events occur in our island home.

Tsunami Evacuation Signage Project:

As the most isolated island chain in the world, Hawaii is uniquely vulnerable to the impacts of natural hazards, and with the threat of tsunamis ever-present, the City and County of Honolulu, (Island of Oahu), contracted to provide a comprehensive evacuation study for the Island of Oahu. Because of funding constraints, the North Shore (from Ewa Beach to Waimanalo) was completed as it was determined that this side of the island is home to the City's most vulnerable population. Part of this study was to provide a signage plan which was completed for this shoreline. Therefore it is prudent that we take advantage of the completed work and move forward to accomplish the installation of Tsunami Evacuation Signage where we can. DEM has secured funding to secure the recommend number of evacuation signage to install for this half of the island where the study was completed and, thus are submitting this justification for future sign purchases once the South Shore of Oahu's evacuation study is completed. The signs and poles meets the standards of Uniform Traffic Control Devices as consulted with City DFM Roads Division, DTS Traffic Division and State DOT Highways Division. This work will ensure this vulnerable population has direction to safe sites in the time of need. Coupled with a good outreach and exercise campaign effort this will save lives and comfort our families, friends and visitors alike.

There are a total of 1,820 signs recommended to be installed as follows:

- ENTERING Tsunami Evacuation Area (250 signs)
- LEAVING Tsunami Evacuation Area (250 signs)
- Tsunami Evacuation Route (600 signs) plus direction arrow (600 signs)

- Tsunami SAFE SITE (60 signs)
- Tsunami Hazard Zone (60 signs)

The signs and poles meets the standards of Uniform Traffic Control Devices (MUTCD) as consulted with the Department of Facility Maintenance Roads Division, Department of Transportation Services Traffic Division and State Department of Transportation Highways Division, and they have recommended DEM acquire a contractor to do the actual installation of these signs. It is estimated at \$40,000 based labor and equipment to install 15 signs per day without poles for 21 days (total of 315 signs installed) or 12 signs per day with poles for 21 days (total of 252 signs installed).

While our evacuation maps are great for planning, coupled with good outreach and exercises, seeing visual evacuation demarcations and directional signage on public roadways guiding people to safety is the best way to save lives.

Appropriation Activity: Emergency Management Coordination

Current Expense:

Object Code #3049 Other Services – Not Classified = \$168,650

1. Disaster Relief Services: \$150,000
2. Translations Services: \$15,000
3. Communication Access Services: \$3,000
4. Legislative Tracker System: \$650

Disaster Relief Services:

Emergencies can occur any time and the public often requires assistance in addition to what can be directly provided by government. These funds would go towards having a provider available to provide disaster relief services as well as maintaining a posture of readiness to provide such services.

Translation Services:

Translations services are needed to support the department's efforts at providing emergency preparedness materials, equipment and programs for at-risk populations as identified in Presidential Executive Order 13166 and the Title VI of the Civil Rights Act of 1964 – National Origin Discrimination.

Communication Access Services:

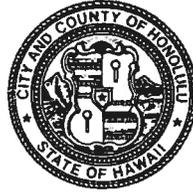
Used to support the department's efforts at providing emergency preparedness materials, equipment, and programs for at-risk disabled populations by providing communication access services before, during, and after an emergency.

Legislative Tracker System:

The department's required portion to use the Legislative Tracker System.

HONOLULU EMERGENCY SERVICES DEPARTMENT
CITY AND COUNTY OF HONOLULU

3375 KOAPAKA STREET, SUITE H-450 • HONOLULU, HAWAII 96819-1814
Phone: (808) 723-7800 • Fax: (808) 723-7836



KIRK CALDWELL
MAYOR

'18 FEB 15 P2 03

64683
DIRECTOR OF BUDGET
& FISCAL SERVICES
C&C OF HONOLULU

JAMES D. HOWE, JR.
DIRECTOR

IAN T.T. SANTEE
DEPUTY DIRECTOR

February 14, 2018

MEMORANDUM

TO: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

FROM: James D. Howe, Jr., Director
Honolulu Emergency Services Department

SUBJECT: FY 2019 Line Item Budget Details

In compliance with ROH Section 2-18.6, the Honolulu Emergency Services Department is submitting their line item budget details and additional explanation of items more than \$50,000 to the City Council.

Should you have any questions, please contact Judy Beasley, Administrative Services Officer, at 723-7812.

Attachments

**DETAILS OF LINE ITEMS OVER \$50,000
OPERATING BUDGET – FY 2019**

ACTIVITY: Ocean Safety and Lifeguard Services (OS): Current Expenses		
Object Code/Description	Total Amount	Explanation
2301: Med Dent Hosp 1st Supplies	\$106,500	Fund 110 - \$87,500 Fund 230 - \$19,000 Medical supplies – AED pads and batteries (continuous replacement at approximately \$1500 per month), band-aids, anti-septic wipes, trauma dressings, including but not limited to re-filling of oxygen cylinders, trauma bags, neck collars, backboards (all items included in first aid kits)
2517: Supplies Not Classified	\$200,000	Fund 110 – \$185,000 Fund 230 - \$15,000 Storage Containers for supervisor office space and storage for equipment and supplies: <ul style="list-style-type: none"> • Ala Moana Beach Park, Aina Facility new roof: \$120K • Maili Beach Park, tower support & ATV storage: \$15K • Sunset Beach, tower support & ATV storage: \$15K • Kualoa Beach Park, tower & storage: \$15K • Nanakuli Beach Park, tower & ATV storage: \$15K • Hanauma Bay, office space and storage: \$15K • Site work & transport: \$5K
2751: Parts & Accessories – Equipment (Communication)	\$270,000	Fund 110 - \$250,000 Fund 230 - \$20,000 <ul style="list-style-type: none"> • \$30K for Communications equipment – Computer Aided Dispatch system went online 8/18/2014, multiple work stations (each work station for JTMC with peripheral communications equipment added to work center. • \$240K funds will be used for the replacement of old or broken two-way radios and accessories and chargers. Each radio, charger and batteries cost approximately \$8000.
2902: Tools, Implements & Utensils (Small)	\$51,000	Fund 110 - \$47,500 Fund 230 - \$3,500 Due to the high utilization and environment, these items do not last long. Replacement \$21K for rescue boards @ \$1,500 each x 14 \$13K rescue sleds @\$1,000 x 13 \$17K for rescue tubes and trailers
3405: Repairs & Maintenance – Equipment (Other)	\$66,000	Fund 110 - \$60,000 Fund 230 - \$6,000 Due to the high usage due to the high number of

**DETAILS OF LINE ITEMS OVER \$50,000
OPERATING BUDGET – FY 2019**

equipment)		rescues and the elements, ATV's and Skis do not last long. The funds will be used for continuous repairs and maintenance for ATVs, PWCs, and boat operations
3937: Uniform Expense	\$75,850	Fund 110 – \$62,500 Fund 230 – \$13,350 Cost includes: uniforms for newly hired Ocean Safety personnel and replacement uniforms for existing personnel. Due to the environmental elements and wear and tear replacement uniforms are high. Uniforms include: class A's for supervisors = \$30k, hats, shirts and shorts and jackets. PFD (personal flotation device) with safety harness and wet suits are additional costs for rescue personnel.
3990: Other Fixed Charges	\$70,000	Fund 380 - \$70,000 Fringe benefits for lifeguard services at Keawa'ula Beach of Kaena Point State Park
ACTIVITY: OCEANS SAFETY (OSD): Equipment		
4311: Trucks	\$225,450	Fund: 110 – \$180,360 One for Training Lieutenant, three for replacement of old units that are more costly to maintain than to replace. Fund 230: \$45,090 One for Hanauma Bay Lieutenant
4650: Personal Water Craft	\$90,000	Fund: 110 One PWC for South Shore and one PWC for Leeward Shore. Eight for replacement of old units; more expensive to maintain than to buy replacement.

Fund 110 = General

Fund 230 = Hanauma Bay Nature Preserve

Fund 380 = Special Project Fund (State)

**HONOLULU EMERGENCY SERVICES DEPARTMENT
 DETAILS OF LINE ITEMS OVER \$50,000
 OPERATING BUDGET – FY2019**

ACTIVITY: Health services (HS): Current Expenses

Object Code/Description	Total Amount	Explanation
3005 – Medical Services	\$80,000	Fund 110 - \$80,000 DUI Laboratory Director & Program - \$45,200 Applicant drug screening costs - \$30,200 Medical Review Officer medical services - \$3,600 STERC (Sterility Culture) - \$500 Chest x-ray for TB - \$500
3004 – Consultant Services	\$70,000	Fund 110 - \$70,000 Administration and payment of City-wide EAP/SAP services - \$70,000
4365: DUI Analyzer	\$60,000	Fund: 110 - \$60,000 Replace old one that is past lifespan.

Fund 110 = General fund

**HONOLULU EMERGENCY SERVICES DEPARTMENT
 DETAILS OF LINE ITEMS OVER \$50,000
 OPERATING BUDGET – FY 2019**

ACTIVITY: Emergency Medical Services (EMS) Current Expenses			
Object Code/Description	Total Amount	Explanation	
2301: Medical Supplies	\$1,651,929	Purchase of various medical supplies necessary to provide pre-hospital patient care (i.e., gloves, oxygen, sodium chloride, splints, gurney parts, alcohol swabs, bag valve masks, etc.) Medical Supplies Master Agreements #1500134, #1500041, #1600134, #1400063 and #1500068.	
2354: Meals-Dinner	\$335,800	As a result of the 12 hour contract negotiations: Employees are entitled to a \$10 dinner allowance for everyday they work. 92 people X \$10 X 365 days = \$335,800	
2454: Diesel	\$400,000	Cost of fuel for ambulances and all other EMS utility vehicles.	
2721: Other Mtr Veh Parts/Access	\$70,000	Cost of various motor vehicle parts (i.e., hoses, bolts, etc.) for equipment repairs performed in-house by our motor vehicle repair shop.	
2751: Parts & Accessories Equipment (Communication)	\$732,588	Radio accessories for new radio system, antennas and dispatch accessories. Dispatch Parts & Accessories \$30,692 Chargers Single \$109.50 95 \$10,403 Multi Unit \$912.50 13 \$11,863 Vehicle \$285.00 125 \$35,625 Speaker Mic \$91.25 125 \$11,406 Battery 4500 Mah \$285.00 135 \$38,475 Carrying Case \$50.00 85 \$4,250 Spare parts Antennas \$6,500.00 1 \$6,500 Power Filter \$65.00 110 \$7,150 Program Upgrades \$1,671.20 270 \$451,224	

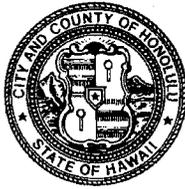
		Installation Charges	\$2,500.00	50	\$125,000
3007: Rent of Offices	\$1,047,024	Cost of leasing space for EMS administration, communications center, the motor vehicle repair shop & supplies, HFD, Kalaeloa & Halawa warehouses, Rapid Response II unit, Ewa unit, Waipio unit, Nanakuli unit and Aiea unit. Increase in HFD lease to meet customer index pricing.			
		Lease (Annually):			
		AIPA	\$48,649		\$583,788
		HFD	\$5,325		\$63,900
		Ewa Unit	\$700		\$8,400
		Waipio Unit	\$9,226		\$110,712
		Nanakuli Unit	\$2,700		\$32,400
		Kalaeloa (warehouse)	\$9,499		\$113,988
		Halawa (warehouse)	\$6,153		\$73,836
		Aiea	\$5,000		\$60,000
		TOTAL:			\$1,047,024
3032: Ambulance Services	\$400,000	As a back up service, CCOH subcontracts ambulance calls to American Medical Response (AMR). Cost per back up call is about \$600 and we average about 56 calls a month. (\$600 x 56 calls monthly = \$33,600 monthly) (\$33,600 monthly cost X 12 months = \$403,200)			
3103: Telephone	\$80,000	The cost of telephone service for ambulance units and the communications center (CC). In addition to regular phone lines at the CC, special dedicated lines have been established between CC, designated hospitals, HFD and HPD.			
3105 Other Communication Services	\$52,000	Modems (\$4,333 monthly X 12 months = \$52,000)			
3274: Public Liability Ins.	\$436,650	FY05 & 06: Cost of mandatory insurance = \$220K; FY07 & 08: Increased to \$351K; FY10: \$356K; FY11: \$383K; FY12 & FY13: \$381K; FY14, FY15 & FY16: \$420K; FY17 & FY18 \$388K. Anticipated cost for FY19 is 436,650. (Annual cost)			
3302: Electricity	\$120,000	Cost of electricity for EMS administration, communication center, motor vehicle repair shop and supplies, and various EMS units.			
3361: Other Rep & Maint-Mtr Veh	\$378,410	Motor vehicle repair costs that are sent to various repair locations, including AES. However, AES does not handle most of the major repair jobs.			
3766: Educ Tuition Refunds	\$58,000	Books and tuition reimbursements. \$5,275 books & tuition X 11 students = \$58,025			
3836: Uniform Maint. Allowance	\$65,000	Per Bargaining Unit 10 contract, the EMTs/Paramedics are provided a regular maintenance allowance.			
		246 employees X \$132 maintenance allowance (6 months) = \$32,472			

		\$32,472 X 2 (12 months) = \$64,944
3906: Computer Software - Maint. Agreement	\$266,680	Payments for the maintenance agreement on our EMS software necessary to provide data to our internal and external agencies (dispatch). Akimeka - Annual Data Prep & Configuration \$11,172 Dell - Annual extended warranty on CAD servers \$2,537.61 Tritech - Annual CAD maintenance & support 11/1-10/31/18 \$103,858.49 Physio Control - Lifepak annual maintenance \$83,353.20 En Pointe - Annual maintenance \$33,621.98 En Pointe - Annual Educational services subscription \$3,148.54 Medical Priority - Annual National Q \$21,200 Medical Priority - Annual extended service plan & license renewal \$6,011.89 Citirx System - Software maintenance CAD \$1,776.50 TOTAL \$266,680
3953: Anti-Terrorism Costs	\$500,000	Various costs associated with the ESD mobile lab - machines that test biological, chemical, and radiological agents, reagents, maintenance, etc. CBRNE monitor and testing equipment \$170,000 Incident Management \$26,000 Disaster Preparedness \$134,000 PPE for CBRNE and active threat events \$170,000 TOTAL \$500,000
ACTIVITY: Emergency Medical Services (EMS): Equipment		
4312: Other Motor Vehicles	\$2,130,000	Purchase of 8 replacement ambulances. (8 ambulances at \$266,250 each)
4451: Hospital Equipment	\$400,000	Purchase of 10 Lifepak at \$40,000 each = \$400,000
4620: Mobile radios - APX 6500 Dual Cntl	\$331,320	Replace 60 mobile radios APX 6500 Dual Cntl @ \$5,522/each due to new radio system.
4620: Portable radios - APX 8000XE	\$944,375	Replace 125 APX 8000XE radios @ \$7,555/each due to new radio system.

64706

DEPARTMENT OF ENTERPRISE SERVICES
 GOLF COURSE DIVISION * HONOLULU ZOO * NEAL S. BLAISDELL CENTER * WAIKIKI SHELL
CITY AND COUNTY OF HONOLULU
 777 WARD AVENUE · HONOLULU, HAWAII 96814-2166
 PHONE: (808) 768-5400 * FAX: (808) 768-5433 * INTERNET: www.honolulu.gov/des

KIRK CALDWELL
MAYOR



GUY H. KAULUKUKUI
DIRECTOR

TRACY S. KUBOTA
DEPUTY DIRECTOR

February 15, 2018

MEMORANDUM

TO: Nelson H. Koyanagi, Jr., Director
 Department of Budget and Fiscal Services

FROM: Guy H. Kaulukukui, Director *Guy H. Kaulukukui*
 Department of Enterprise Services

SUBJECT: Fiscal Year 2019 Operating Budget Line Items Exceeding \$50,000

DIRECTOR OF BUDGET
 & FISCAL SERVICES
 C.C.C. OF HONOLULU

18 FEB 16 P 2:17

Attached is our departmental response to your February 12, 2018 email requesting details and explanations for line items exceeding \$50,000 in the FY 2019 Operating Budget.

If you have any questions, please contact Jeanette Redmond, Administrative Specialist II, at 768-5416 or j.redmond@honolulu.gov. After February 20, 2018, you may also contact Trudy Okazaki, Administrative Services Officer II, at 768-5419 or tokazaki1@honolulu.gov.

Attachment

Department of Enterprise Services
 FY 2019 Line Items over \$50,000 Details
 Appropriation Activity: Auditoriums – 2901
 (Building Services – 2903 and Customer Services – 2904)

OBJECT CODE	ACCOUNT TITLE	AMOUNT	DETAIL
2201	Cleaning and Toilet Supplies	\$69,250	<ul style="list-style-type: none"> • Blaisdell supplies for 800k visitors = \$65,150 • Thomas Square = \$4,000 • Golf = \$100
2759	Parts/Access-Equip (Other)	\$94,950	Blaisdell, Shell, and Thomas Square <ul style="list-style-type: none"> • HVAC motors, parts, small engine, lighting specialty, etc. = \$53,750 • Replacement of chairs, tables, etc. for rental inventory; purchase of additional crowd-control barriers; additional parts and pieces for outdoor and indoor staging = \$41,200
3043	Tree Trimming & Pruning Services	\$62,000	Blaisdell and Shell <ul style="list-style-type: none"> • 286 Coconut trees 2 trims/yr = \$40,000 • Other large and diseased trees = \$22,000
3049	Other Services - Not Classified	\$127,000	Blaisdell, Shell, Thomas Square, and Concessions = \$106,000 <ul style="list-style-type: none"> • Compactor = \$10,000 • Asbestos = \$5,000 • Fire inspection = \$5,000 • Electric = \$10,000 • Plumbing = \$10,000 • Elevator = \$25,000 • HVAC = \$20,000 • Appliances = \$11,000 • Sound = \$2,000 • Stage light = \$4,000 • Security camera = \$4,000 Customer Services to market facilities, events, and ticket sales; digital mediums, HFD public assembly permits, digital sign services, AED and oxygen services contracts, camera system contracts = \$20,000

Department of Enterprise Services
 FY 2019 Line Items over \$50,000 Details
 Appropriation Activity: Auditoriums – 2901
 (Building Services – 2903 and Customer Services – 2904)

OBJECT CODE	ACCOUNT TITLE	AMOUNT	DETAIL
3302	Electricity	\$950,000	<ul style="list-style-type: none"> • Blaisdell and Shell = \$944,000 • Thomas Square = \$6,000
3304	Water	\$91,500	<ul style="list-style-type: none"> • Blaisdell and Shell = \$82,500 • Thomas Square = \$9,000
3305	Sewer	\$164,000	<ul style="list-style-type: none"> • Blaisdell and Shell = \$150,000 • Thomas Square = \$14,000
3405	Repairs & Maintenance – Other Equipment	\$50,000	<ul style="list-style-type: none"> • Blaisdell and Shell A/C, fire systems, sound, lighting stage, etc. = \$45,000 • Thomas Square pump, lights, etc. = \$5,000

Department of Enterprise Services
 FY 2019 Line Items Over \$50,000 Details
 Appropriation Activity: Golf Courses - 2681

OBJECT CODE	ACCOUNT TITLE	AMOUNT	DETAIL
2151	Fertilizers	\$142,000	Various fertilizers for greens, tees and surrounds. This includes granular and foliar forms: <ul style="list-style-type: none"> • Greens grade \$65,000 • Fairway/roughs \$20,000 • Supplemental nutrients \$54,000 • Landscape/misc. supplies \$3,000
2152	Soil	\$133,000	Silica sand for greens for aeration and light top dressing. Also for bunker sand which is beach sand. <ul style="list-style-type: none"> • Silica sand \$127,000 • Bunker sand \$6,000
2153	Other Nursery Botanical & Horticulture Supplies	\$122,000	Various pesticides including fungicides, insecticides, growth regulators, wetting agents: <ul style="list-style-type: none"> • Herbicides \$85,000 • Misc. chemicals such as turf mark and wetting agents \$17,000 • Fungicides \$14,000 • Insecticides \$6,000
2453	Unleaded Gas	\$85,000	To fuel motorized golf carts and turf equipment that require gasoline: <ul style="list-style-type: none"> • Ala Wai - 830 gals/mth @ \$2.51/gal, \$2,083/mth/ \$25,000/yr • Ewa - 200 gals/mth @ \$2.51/gal, \$502/mth/ \$6,000/yr • Pali - 600 gals/mth @ \$2.51/gal, \$1,506/mth \$18,000/yr • Ted Makalena - 600 gals/mth @ \$2.51/gal, \$1,506/mth \$18,000/yr • West Loch - 600 gals/mth @ \$2.51/gal, \$1,506/mth \$18,000/yr

Department of Enterprise Services
FY 2019 Line Items Over \$50,000 Details
Appropriation Activity: Golf Courses - 2681

2454	Diesel	\$59,500	To fuel turf equipment that requires diesel: <ul style="list-style-type: none"> • Ala Wai - 348 gals/mth @ \$2.87/gal, \$999/mth/ \$12,000/yr • Ewa – 304 gals/mth @ \$2.87/gal, \$875/mth/ \$10,500/yr • Pali – 290 gals/mth @ \$2.87/gal, \$832/mth \$10,000/yr • Ted Makalena – 436 gals/mth @ \$2.87/gal, \$1,251/mth \$15,000/yr • West Loch – 348 gals/mth @ \$2.87/gal, \$999/mth \$12,000/yr
2605	Plumbing	\$95,500	To repair irrigation system such as sprinkler heads, timing boards, pipes and valves.
2759	Parts/Access/ Equip (Other)	\$187,000	To repair equipment used for turf maintenance such as mowers, rakes and tractors
3034	Guard & Security Services	\$66,000	Security guard service to monitor golf course after hours
3043	Tree Trimming & Pruning Services	\$150,000	Coconut Trees 2x annual trimming - \$100,000 Other Trees - \$50,000
3049	Other Services Not Classified	\$346,000	For auto tee times system contract, pump station maintenance/repairs, armored car pick up and A/C repairs
3103	Telephone	\$54,000	For golf course service including automated tee system POS, credit card and wireless connection
3302	Electricity	\$699,600	For buildings, parking lot lights, A/C for clubhouse, including 2 nd floor and irrigation pump station
3304	Water	\$524,000	For irrigation (mixed with brackish), cart/equipment washing, restrooms and consumption
3305	Sewer	\$140,100	For restrooms sewage disposal

Department of Enterprise Services
FY 2019 Line Items Over \$50,000 Details
Appropriation Activity: Golf Courses - 2681

3306	Other Public Utility Services	\$790,000	For irrigation of golf course and subdivision utilizing R-1 water. <ul style="list-style-type: none"> • Ewa Villages – approx. 13,495,000 gals/mth at \$2.47/1,000 gals is \$33,332/mth, \$400,000/yr • West Loch – approx. 13,157,000 gals/mth at \$2.47/1,000 gals is \$32,500/month, \$390,000/yr
3668	Equipment Rentals	\$1,149,000	For lease payment of golf carts: <ul style="list-style-type: none"> • Ala Wai - \$264,000 • Ewa Villages - \$250,000 • Pali - \$215,000 • Ted Makalena - \$190,000 • West Loch - \$230,000
4401	Construction & Repair	\$215,000	<ul style="list-style-type: none"> • West Loch – \$30,000 sand raker • Makalena – \$50,000 hybrid greens mower • Kahuku – \$50,000 truckster, top dresser • Ewa – \$85,000 truckster top dresser and 4 wheel truckster with dump bed.

Department of Enterprise Services
 FY 2019 Line Items over \$50,000 Details
 Appropriation Activity: Honolulu Zoo - 2621

OBJECT CODE	ACCOUNT TITLE	AMOUNT	DETAIL
2301	Medical, Dental, Hospital, & Institutional Supplies	\$56,000	Medical supplies for Veterinarians – medication, syringes, needles, surgery supplies. Aging animal population.
2351	Animal Consumption	\$440,000	Animal food (commercial dry foods, alfalfa and timothy hay, carnivore diets, fresh produce, meal-worms and crickets, frozen rodents, frozen fish and krill).
2508	Safety Supplies	\$50,000	Costs related to purchasing safety shoes and boots, respirators, masks, gloves and other safety supplies. Increase in required PPE for base yards.
2517	Supplies Not Classified	\$65,000	Supplies for animal husbandry and enrichment, human vaccinations, and uniforms.
3006	Other Professional Services	\$72,500	Laboratory testing services, special veterinary services form private veterinarians.
3034	Guard and Security Services	\$195,000	To patrol Zoo grounds, secure gates, safeguard property and facilities.
3040	Solid Waste Disposal	\$60,000	Solid waste disposal.
3049	Other Services Not Classified	\$340,000	\$157,000 – Filtration Servicing \$12,000 – Leased business machines – copier and printer \$12,000 – Glass film tinting and animal DNA tests \$1,250 – Bio-one Online Library \$2,500 – San Diego Global Academy – cont. education for online courses for Zoo staff \$150,000 – Phase II Zoo perimeter fencing/razor wire
3302	Electricity	\$320,000	Electricity charges for Honolulu Zoo and exhibits (filtration, lighting, air conditioning, etc).

Department of Enterprise Services
 FY 2019 Line Items over \$50,000 Details
 Appropriation Activity: Honolulu Zoo - 2621

3304	Water	\$443,000	Water charges for Honolulu Zoo and exhibits (including water exchanges for monkey island, elephant exhibit, and hippo).
3305	Sewer	\$272,000	Sewer charges for Honolulu Zoo and exhibits, including elephant exhibit.
3507	Other Repairs to Buildings & Other Structures	\$250,000	Deferred maintenance not covered by CIP. Necessary facility repairs to maintain safe operations and meet standards (Air conditioning upgrade at vet clinic, orangutan enrichment pond.
4401	Constr/Rep Equipment	\$50,000	For a Mini Front End Loader or Forklift 5K lbs. capacity.

DEPARTMENT OF ENVIRONMENTAL SERVICES
CITY AND COUNTY OF HONOLULU

1000 ULUOHIA STREET, SUITE 308, KAPOLEI, HAWAII 96707
TELEPHONE: (808) 768-3486 • FAX: (808) 768-3487 • WEBSITE: <http://envhonolulu.org>

KIRK CALDWELL
MAYOR



LORI M.K. KAHIKINA, P.E.
DIRECTOR

TIMOTHY A. HOUGHTON
DEPUTY DIRECTOR

ROSS S. TANIMOTO, P.E.
DEPUTY DIRECTOR

IN REPLY REFER TO:
WAS 18-32

February 16, 2018

MEMORANDUM

TO: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

FROM:  Lori M.K. Kahikina, P.E.
Director

SUBJECT: ROH Section 2-18.6
Line Item Details – Operating Budget for Fiscal Year 2019

As requested in your memo dated August 8, 2017, attached are the Department of Environmental Services fiscal year 2019 operating budget line items exceeding \$50,000.00, with detailed explanation.

Should you have any questions, please contact Lynette Smith at 768-3762.

Attachments

ROBERT & FLORENCE AYCO
BUD & FIS/CIP ADM
C & C OF HONOLULU

2018 FEB 15 P 3: 05

DEPARTMENT OF ENVIRONMENTAL SERVICES
 FY19 Operating Budget
 Current Expense Line Items that Equal and Exceed \$50,000

<u>Obj Code</u>	<u>Description</u>	<u>Amount</u>	<u>Fund</u>
Activity: 2103 Administration			
2756	Part/Access-Equip (Computer Equip) = \$230,100		
	1. Computer upgrade/replacement for sewer-funded activities	\$ 196,900	SW
	2. Motherboards, switches, storage	\$ 15,000	SW
	3. Computer upgrades/replacement for Solid Waste funded activities	\$ 17,200	WF-GN
	4. Computer accessories, mouse, keyboards	\$ 1,000	WF-HP
		<u>\$ 230,100</u>	
3004	Consultant Services = \$495,000		
	1. Oracle WAM Customizations	\$ 100,000	SW
	2. AllMax OP10 System Optimization	\$ 25,000	SW
	3. Spectrum Fiber Optic Cable Installation	\$ 80,000	SW
	4. RedZone CSM	\$ 80,000	SW
	5. SCADA Integration	\$ 80,000	SW
	6. Lucity Interfaces & Customizations	\$ 50,000	SW
	7. ENV Billing System Integration	\$ 50,000	SW
	8. GIS Health Check and ArcGIS monitor initiative	\$ 30,000	SW
		<u>\$ 495,000</u>	
3015	Attorney Fees = \$1,000,000	\$ 1,000,000	SW
	1. Attorney fees for wastewater permit challenges		
3049	Other Services-Not Classified = \$6,100,000		
	1. BWS Billing service	\$ 3,400,000	SW
	2. Hawaii Kai sewer charges	\$ 720,000	SW
	3. Revenue bond requirement	\$ 370,000	SW
	4. Dept. Training Program	\$ 110,000	SW
	5. System Capacity Management Consultant Services	\$ 350,000	SW
	6. Flow Monitoring	\$ 850,000	SW
	7. Rainflow Monitoring	\$ 300,000	SW
		<u>\$ 6,100,000</u>	
3103	Telephone = \$154,100		
	1. Mobile phones & Telephone	\$ 154,100	SW
3252	Advertising & Publication of Notices = \$70,400		
	1. Electronic Media Public Service Announcements (TV, Radio, Print, Publications)	\$33,400	SW
	2. Electronic Media Public Service Announcements (TV, Radio, Print, Publications)	\$37,000	WF-GN
		<u>\$70,400</u>	
3751	Fees for Membership & Registration = \$131,295		
	1. National Association of Clean Water Agencies membership	\$ 30,000	SW
	2. Water Environment Research Foundation (WERF) membership	\$ 45,000	SW
	3. Water Environment Federation Individual dues (\$100 x 10)	\$ 1,000	SW
	4. Hawaii Water Environment Association Conferences ENV Personnel	\$ 47,000	SW
	5. National Clean Water Policy Forum (\$500 x 2)	\$ 1,000	SW
	6. National Association of Clean Water Agencies (\$500 x 5)	\$ 2,500	SW
	7. Technical Conference Program Support (\$500 x 2)	\$ 1,000	SW
	8. Lucity Conference (1 attendee)	\$ 1,350	SW

9. ESRI Conference (1 attendee)	\$	450	SW
10. CGI Conference (1 attendee)	\$	995	SW
11. Oracle WAM Conf (1 attendee)	\$	1,000	SW
	\$	<u>131,295</u>	

3906	Computer Software-Maint Agr = \$595,100		
	1. RedZone CSM Condition Assessment	\$	74,000 SW
	2. ESRI Geographic Information Systems (GIS)	\$	65,000 SW
	3. Oracle WAM	\$	180,000 SW
	4. ATL LIMS (SampleMaster)	\$	30,000 SW
	5. AllMax-Operator 10	\$	12,000 SW
	6. Sphera Safety Sheets	\$	13,000 SW
	7. Innovyze Infoworks	\$	24,000 SW
	8. OceanIT RC Database	\$	15,000 SW
	9. WAM Mobile Application	\$	20,000 SW
	10. OSIssoft Pi Historian	\$	26,000 SW
	11. USI Pipe Tech	\$	5,000 SW
	12. Lucity Work and Asset Management	\$	25,000 SW
	13. WebEX Annual Agreement	\$	1,000 SW
	14. Smartsheet Project Management	\$	3,000 SW
	15. WEC License Agreement	\$	9,100 SW
	16. C2Logix-Fleetroute & Navteq Software	\$	15,000 WF-GN
	17. Paradigm Software LLC-CompuWeigh	\$	28,000 WF-GN
	18. ENV Billing System	\$	50,000 WF-GN
		\$	<u>595,100</u>

Activity: 2110 Environmental Quality

2401	Educ, Recrtn/Scntfic Suppl = \$104,160		
	1. Admin - sampling, supplies including sampling hoses, ice coolers, pH tape/readers (Lab)	\$	5,000 SW
	2. Biology - sample and storage containers, glassware, pipette dispensers (Lab)	\$	10,000 SW
	3. Chemistry - BOD bottles, TSS filters, sample and storage containers, pipettes (Lab)	\$	30,000 SW
	4. Micro - membrane filters, petri dishes, sample and storage containers, filtration devices, pipettes (Lab)	\$	30,000 SW
	5. Toxics - sample extraction/digestion supplies, sample and storage containers (Lab)	\$	20,000 SW
	6. Bioaccumulation, Sediment/water quality/benthic/coral; air monitoring equipt protection, general/misc monitoring supplies, meters (M&C)	\$	5,000 SW
	7. Miscellaneous Items (RC)	\$	3,900 SW
	8. Posters, Tip Cards (RC)	\$	260 SW
		\$	<u>104,160</u>

2502	Chemical Supplies = \$71,750		
	1. Admin - proficiency test and quality control standards (Lab)	\$	2,500 SW
	2. Biology - acetone, alcohols, pH buffers, analytical standards (Lab)	\$	4,000 SW
	3. Chemistry - hexane, alcohols, acids, analytical standards and reagents (Lab)	\$	20,000 SW
	4. Microbiology - agar media and supplements, analytical standards and reagents, pH buffers, alcohols (Lab)	\$	20,000 SW
	5. Toxics - parts for analytical equipment, cartridges for reagent water system (Lab)	\$	25,000 SW
	6. pH buffers, pH strips, dye tablets (RC)	\$	250 SW
		\$	<u>71,750</u>

2759	Parts/Access/Equip (Other) = \$84,500		
	1. Admin - sampler pump tubing (Lab)	\$	2,500 SW
	2. Biology - cartridges and parts for reagent water system (Lab)	\$	12,000 SW
	3. Chemistry - parts for distilled water system, solid phase extraction cartidges for O&G (Lab)	\$	40,000 SW
	4. Microbiology - filters for reagent water system (Lab)	\$	3,000 SW
	5. Toxics - parts for analytical equipment, cartridges for reagent water system (Lab)	\$	15,000 SW
	6. Parts/Access/Equip (Other) (M&C)	\$	12,000 SW
		\$	<u>84,500</u>

3006 Prof. Svcs = \$3,450,000

1. UH WRRC Biomonitoring Contract (M&C)	\$ 750,000	SW
2. Mandatory NPDES ZOM Studies (M&C)	\$ 1,500,000	SW
3. Mandatory NPDES Regional Monitoring Studies (M&C)	\$ 1,200,000	SW
	<u>\$ 3,450,000</u>	

3037 Oil & Laboratory Analysis = \$300,000

1. Admin - support for biosolids testing for landfill disposal permits, for special projects, and as a contingency for emergency situation (Lab)	\$ 100,000	SW
2. Contract - required compliance analyses not provided by laboratory (Lab)	\$ 200,000	SW
	<u>\$ 300,000</u>	

3405 Rep/Maint-Other Equip = \$95,500

1. Admin - repair and maintenance for samplers, annual equipment calibration checks (Lab)	\$ 5,000	SW
2. Biology - repair and maintenance of analytical equipment, incubators, A/C system (Lab)	\$ 5,000	SW
3. Chemistry - repair and maintenance of analytical equipment, incubators, A/C system (Lab)	\$ 10,000	SW
4. Microbiology - repair and maintenance of analytical equipment, incubators, A/C system (Lab)	\$ 5,000	SW
5. Toxics (Lab) -repair and maintenance of analytical equipment, A/C system (Lab)	\$ 20,000	SW
6. Odalogger, Jerome meter, CTD, SCUBA, well test equipt inspec/maint/calib, boat equipt/repairs/maint (M&C)	\$ 50,000	SW
7. Repairs of inspection equipment (RC)	\$ 500	SW
	<u>\$ 95,500</u>	

Activity: 2115 Collection System Maintenance

2255 Diesel = \$55,000

1. Metro (PS)	\$ 19,000	SW
2. Leeward PS	\$ 18,000	SW
3. Windward PS	\$ 18,000	SW
	<u>\$ 55,000</u>	

2502 Chemical Supplies = \$190,000

1. Field Services	\$ 30,000	SW
2. Metro PS	\$ 20,000	SW
3. Leeward PS	\$ 20,000	SW
4. Windward PS	\$ 10,000	SW
5. Root Control Chemicals (Rootx)	\$ 60,000	SW
6. Processed Carbon	\$ 50,000	SW
	<u>\$ 190,000</u>	

2508 Safety Supplies = \$270,000

1. Light Sticks	\$ 6,000	SW
2. Gloves – Nitrile & Vinyl	\$ 85,000	SW
3. Safety Glasses	\$ 10,000	SW
4. Safety Vests	\$ 15,000	SW
5. Hard Hats	\$ 5,000	SW
6. Rain Wear	\$ 8,000	SW
7. Rubber Boots	\$ 12,000	SW
8. Safety Cones	\$ 10,000	SW
9. Steel Toe Shoes	\$ 60,000	SW
10. Ear Plug/Particle Masks	\$ 5,000	SW
11. Safety Street Signs & Accessories	\$ 34,000	SW
12. Gas Monitors & Supplies	\$ 20,000	SW
	<u>\$ 270,000</u>	

2510 Fittings, Couplings, Gauges, Valves = \$100,000

1. Field Services	\$ 60,000	SW
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2. Metro PS	\$	20,000	SW
3. Leeward PS	\$	10,000	SW
4. Windward PS	\$	10,000	SW
	\$	<u>100,000</u>	
2517 Supplies Not Classified = \$130,000			
1. Coveralls	\$	75,000	SW
2. Rags	\$	25,000	SW
3. Dye Tablets	\$	9,000	SW
4. Trash Liners	\$	6,000	SW
5. Misc. Vehicle Supplies	\$	5,000	SW
6. Batteries	\$	4,000	SW
7. Cleaners	\$	2,500	SW
8. Soaps (Bar & Hand)	\$	3,500	SW
	\$	<u>130,000</u>	
2607 Other Bldg & Constr Mtls = \$60,000			
1. Field Services (manhole rim & covers)	\$	45,000	SW
2. Metro PS	\$	5,000	SW
3. Leeward PS	\$	5,000	SW
4. Windward PS	\$	5,000	SW
	\$	<u>60,000</u>	
2721 Other Motor Vehicle Parts/Accessories = \$140,000			
1. Vactor Parts	\$	100,000	SW
2. Other Motor Vehicle Parts/ Accessories	\$	40,000	SW
	\$	<u>140,000</u>	
2752 Parts/Access-Equip (Attch to Bldg) = \$550,000			
1. Metro PS	\$	130,000	SW
2. Leeward PS	\$	230,000	SW
3. Windward PS	\$	190,000	SW
	\$	<u>550,000</u>	
2759 Parts/Access/Equip (Other) = \$465,000			
1. Gas/Diesel Power Equipment	\$	15,000	SW
2. Pneumatic Power Equipment	\$	10,000	SW
3. Electric Power Equipment	\$	10,000	SW
4. Shop Equipment	\$	5,000	SW
5. High Velocity Parts/Equipment	\$	50,000	SW
6. CCTV Parts Accessories	\$	75,000	SW
7. Rodding Equipment	\$	20,000	SW
8. Flow Monitoring Parts/Equipment	\$	10,000	SW
9. Electronic Equipment	\$	15,000	SW
10. Suction Hoses	\$	15,000	SW
11. Flexible Rods	\$	30,000	SW
12. LPSS Replacement Pumps	\$	200,000	SW
13. Hydraulic Equip.	\$	10,000	
	\$	<u>465,000</u>	
2804 Other Electrical Supplies & Materials = \$50,000			
1. Field Services	\$	5,000	SW
2. Metro PS	\$	20,000	SW
3. Leeward PS	\$	15,000	SW
4. Windward PS	\$	10,000	SW
	\$	<u>50,000</u>	
3043 Tree Trimming & Pruning Services = \$75,000			

1. Metro PS	\$	20,000	SW
2. Leeward PS	\$	25,000	SW
3. Windward PS	\$	30,000	SW
	\$	<u>75,000</u>	
3049 Other Services – Not Classified = \$5,085,000			
1. Staff Augmentation	\$	1,000,000	SW
2. LPSS Install/Repairs	\$	250,000	SW
3. High Level Alarm Equipment Service	\$	115,000	SW
4. PVT Disposal (for Debris)	\$	40,000	SW
5. Electrical Repair Contract (PS)	\$	150,000	SW
6. Mechanical Repair Contract (PS)	\$	150,000	SW
7. Emergency Repair	\$	1,000,000	SW
8. HVAC Contract	\$	150,000	SW
9. CCTV Equipment Repair	\$	130,000	SW
10. Veeder Root Service	\$	30,000	SW
11. Hoist Inspections (PS)	\$	20,000	SW
12. Painting Contract (Buildings)	\$	250,000	SW
13. Corrosion Prevention Contract (PS)	\$	250,000	SW
14. Paving Contract	\$	50,000	SW
15. Sewerline Cleaning Contract	\$	1,500,000	SW
	\$	<u>5,085,000</u>	
3302 Electricity = \$5,000,000			
1. Electricity (Includes PS)	\$	5,000,000	SW
3304 Water = \$500,000			
1. Water (Includes PS)	\$	500,000	SW
3361 Other Rep & Maint – Mtr. Vehicles = \$250,000			
1. Air Conditioning	\$	20,000	SW
2. Vactor Repairs	\$	110,000	SW
3. Oil Change	\$	10,000	SW
4. Safety Check	\$	5,000	SW
5. DOT	\$	5,000	SW
6. Multiple Repairs	\$	100,000	SW
	\$	<u>250,000</u>	
3405 Repairs & Maintenance-Equipment (Other Equipment) = \$50,000			
1. Gas Powered Equipment	\$	15,000	SW
2. Pneumatic Power Equipment	\$	10,000	SW
3. Electronic Equipment	\$	25,000	SW
	\$	<u>50,000</u>	
3507 Other Rep & To Building & Other Structures = \$250,000			
1. Warehouse Roof Repair	\$	250,000	SW
3751 Fees For Memberships & Registration = \$50,000			
1. WEF Membership	\$	15,000	SW
2. Safety Training	\$	15,000	SW
3. Operator's Training (NASSCO, C&H, PS)	\$	20,000	SW
	\$	<u>50,000</u>	

Appropriation Activity 2120: Wastewater Engineering and Collection

3003 Engineering and Architectural Services = \$101,000			
1. Unanticipated technical support and/or consultant services (mechanical, electrical, structural, hydraulic, sanitary, geotechnical, and other specialized services)	\$	101,000	SW

3004	Consultant Services = \$410,800		
	1. Internal Review Assessment Report and Annual Report to Dept. of Health	\$	58,000 SW
	2. 3rd Party Inspection (City's Ms4 Permit)	\$	352,800 SW
		\$	<u>410,800</u>
3049	Other Services Not Classified = \$50,000		
	1. Technical support for emergency projects		\$50,000 SW
3751	Fees for Registration and Memberships = \$164,200		
	1. Mandatory National Pollutant Discharge Elimination System (NPDES) Training for staff	\$	99,000 SW
	2. Hawaii Water Environment Association Conference	\$	28,200 SW
	3. Technical Courses	\$	3,800 SW
	4. Out-of-State Conferences	\$	8,200 SW
	5. Project Schedule Training Course	\$	21,000 SW
	6. Pipe Assessment Certification Program (PACP) Course	\$	4,000 SW
		\$	<u>164,200</u>
3821	Auto Allowance - Other = \$150,500		
	1. Mileage reimbursement for site inspection	\$	150,500 SW

Appropriation Activity 2160: Treatment and Disposal

Current Expense:

2051	Office Supplies = \$73,200		
	1. Office Supplies for Division Facilities	\$	73,200 SW
2201	Cleaning and Toilet Supplies = \$132,500		
	1. Cleaning and Toilet Supplies for Division Facilities	\$	112,500 SW
	2. Cleaning and Toilet Supplies for Division Facilities, Refuse	\$	20,000 WF-GN
		\$	<u>132,500</u>
2254	Other Fuel and Lubricants = \$70,000		
	1. Other Fuel and Lubricants for Division Facilities	\$	70,000 SW
2255	Diesel = \$560,000		
	1. Diesel for emergency generators at Treatment Plants	\$	360,000 SW
	2. Synagro Contract	\$	200,000 SW
		\$	<u>560,000</u>
2354	Meals-Dinner=\$52,377		
	1. UPW-Section 34.01 Meal Allowance HGEA Article 25-A -		\$52,377 SW
2401	Educational, Recreational & Scientific Supplies = \$95,250		
	1. Includes H2S meters, Oxygen/Dissolved Meters, probes, pH solutions, buffer solutions, etc.	\$	95,250 SW
2502	Chemical Supplies = \$7,929,100		
	1. General Purpose Cleaner	\$	8,000 SW
	2. Odor Counteractants	\$	92,600 SW
	3. Sodium Hypochlorite	\$	1,209,800 SW
	4. Calcium Hypochlorite	\$	7,700 SW
	5. Caustic Soda	\$	393,800 SW
	6. Polymer	\$	296,100 SW
	7. Cationic Polymer	\$	469,900 SW
	8. Ferric Chloride	\$	1,853,100 SW
	9. Bio Maintain	\$	387,000 SW
	10. Bio Start	\$	77,400 SW

11. Industrial Cleaner	\$	2,500	SW
12. Herbicide	\$	20,000	SW
13. Sulfuric Acid	\$	62,000	SW
14. Hydrochloric Acid	\$	19,700	SW
15. Sulfa Treat	\$	140,000	SW
16. Degreasing Agent	\$	18,000	SW
17. Miracle Gro for Odor Control	\$	6,000	SW
18. Calcium Nitrate	\$	2,200,000	SW
19. Acid for Ultraviolet system	\$	35,000	SW
20. Miscellaneous Chemicals	\$	15,000	SW
21. Acuticlean	\$	48,000	SW
22. Oxalic Acid	\$	4,500	SW
23. Diesel Storage Tank Additives	\$	1,000	SW
24. Struvite Inhibitor	\$	60,000	SW
25. Activated Carbon	\$	500,000	SW
26. Pine Oil	\$	1,500	SW
27. Bleach	\$	500	SW
	\$	<u>7,929,100</u>	
2508 Safety Supplies = \$175,000			
1. Safety shoes, Hard hats, and other safety Supplies	\$	175,000	SW
2510 Fittings, Couplings, Gauges, Valves = \$100,000			
1. Fittings, couplings, gauges, valves for repair of equipment at treatment plants	\$	100,000	SW
2512 Capscrews, Rivets, Washers, Cotter Pins = \$55,000			
1. Capscrews, Rivets, Washers, Cotter Pins for facilities	\$	55,000	SW
2513 Paint Supplies, Grit Cloth/Sand Paper, Solvent = \$75,000			
1. Paint Supplies for maintenance of treatment plants	\$	75,000	SW
2517 Supplies Not Classified = \$92,500			
1. Various Supplies for treatment plants	\$	92,500	SW
2602 Hardware = \$117,500			
1. Hardware for use in maintaining treatment plants	\$	117,500	SW
2751 Parts & Accessories - Equipment (Communication) = \$246,000			
1. Fiber Optic Cables	\$	40,000	SW
2. Servers, Print	\$	40,000	SW
3. Routers, Switches	\$	40,000	SW
4. Audio/Video Equipment Parts	\$	1,000	SW
5. PLC Replacement Parts	\$	10,000	SW
6. Other Parts & Accessories for Communications	\$	115,000	SW
	\$	<u>246,000</u>	
2752 Parts & Accessories - Equipment (Attachments to Bldg) = \$5,270,000			
1. Ultraviolet lamps and supplies	\$	4,150,000	SW
2. Sump pumps and gauges	\$	60,000	SW
3. Shaft, bearings, cutters	\$	30,000	SW
4. Rotors, Stators, Ball Joints	\$	30,000	SW
5. Mechanical Seals	\$	30,000	SW
6. Impellers	\$	85,000	SW
7. Metering Devices	\$	75,000	SW
8. Motor Housing	\$	75,000	SW
9. Miscellaneous Part/Accessories attached to bldgs	\$	185,000	SW
10. Pump Parts	\$	350,000	SW
11. Equipment repair parts	\$	200,000	SW

	\$	5,270,000	
2759 Parts/Access/Equip (Other) = \$488,000			
1. Portable Equipment Parts	\$	253,000	SW
2. Power Generation Parts	\$	235,000	SW
	\$	488,000	
2804 Other Electrical Supplies & Materials = \$560,000			
1. Programmable Logic	\$	90,000	SW
2. Wires/Conduits	\$	140,000	SW
3. Circuit Breakers	\$	105,000	SW
4. Relays/Fuses	\$	55,000	SW
5. Other Electrical Supplies	\$	140,000	SW
6. Light Fixtures, Energy Savings	\$	30,000	SW
	\$	560,000	
2902 Tools, Implements & Utensils (Small) = \$133,500			
1. Various small hand tools and implements	\$	133,500	SW
3004 Consultant Services = \$2,035,000			
1. Odor Control Assessment	\$	25,000	SW
2. Asbestos Studies	\$	10,000	SW
3. Facilities Engineering Services	\$	1,000,000	SW
4. Electrical Engineering Services	\$	1,000,000	SW
	\$	2,035,000	
3033 Grounds Maintenance = \$72,000			
1. Grounds Maintenance - Kapaa Quarry	\$	72,000	WF-GN
3034 Guard & Security Services = \$330,000			
1. Security guard Services - Leeward	\$	130,000	SW
2. Security guard Services - Metro	\$	100,000	SW
3. Security guard Services - Windward	\$	100,000	SW
	\$	330,000	
3040 Solid Waste Disposal = \$1,622,258			
1. Refuse Services	\$	29,000	SW
2. Hazardous Waste Disposal	\$	30,000	SW
3. H-Power/Landfill Disposal	\$	1,457,080	SW
4. Solid Waste Surcharges-Sand Island, Honouliuli, Paalae Kai, Wahiawa, Waianae, Kailua/Kahuku/Waimanalo	\$	28,178	SW
5. Mulch Hauling Services	\$	78,000	SW
	\$	1,622,258	
3049 Other Services - Not Classified = \$12,606,503			
1. SCADA services/program and software maintenance	\$	1,000,000	SW
2. Electrical Contractor Services	\$	200,000	SW
3. Electrical Maintenance	\$	1,400,000	SW
4. Circuit Breaker Maintenance	\$	250,000	SW
5. Variable Speed Motor Control	\$	150,000	SW
6. Lighting Replacement	\$	350,000	SW
7. Equipment Calibration	\$	20,000	SW
8. Mechanical Maintenance	\$	1,350,000	SW
9. Balancing Fans and Centrifuge	\$	70,000	SW
10. Overhaul electric motors	\$	190,000	SW
11. Thermal Inspection Repair	\$	50,000	SW
12. Synagro Contract	\$	4,432,003	SW
13. Sensor Calibration	\$	170,000	SW

14. Air Conditioning Maintenance	\$	100,000	SW
15. Elevator Maintenance	\$	45,500	SW
16. Roll Up door services	\$	28,000	SW
17. Window Cleaning	\$	20,000	SW
18. Crane/Hoist inspection/load testing	\$	90,000	SW
19. Overhaul Process Equipment	\$	75,000	SW
20. Fire Extinguisher Inspection	\$	15,000	SW
21. Sludge Hauling	\$	100,000	SW
22. Ringlemann Opacity	\$	1,000	SW
23. Equipment Replacement	\$	20,000	SW
24. HVAC Routing Service & Maint Repairs	\$	50,000	SW
25. Pressure Vessel Inspection	\$	25,000	SW
26. Injection Wells, Kahuku	\$	50,000	SW
27. Calibrate Digester Heater	\$	20,000	SW
28. Power Systems PM & Infrared Scan	\$	1,200,000	SW
29. Outfall Maintenance	\$	250,000	SW
30. Flow meter Calibration	\$	75,000	SW
31. Lab Equipment calibration	\$	5,000	SW
32. Noresco PV Maintenance	\$	25,000	SW
33. ZAPS LiquiID Unit Calibration	\$	30,000	SW
34. Painting Tanks & Structures	\$	750,000	SW
	\$	<u>12,606,503</u>	
3105 Other Communication Services = \$225,000			
1. Telephone and other communication services for division	\$	225,000	SW
3302 Electricity = \$15,309,678			
1. Electricity usage for treatment plants	\$	15,309,678	SW
3304 Water = \$1,327,095			
1. Water usage for treatment plants	\$	1,327,095	SW
3306 Other Public Utility Services = \$1,998,480			
1. Recycled Water Honouliuli	\$	1,895,480	SW
2. Recycled Water - Laie WRF	\$	103,000	SW
	\$	<u>1,998,480</u>	
3405 Repairs & Maint - Equipment = \$90,000			
1. Contract repair of treatment plants and pump station equipment	\$	90,000	SW
3751 Fees for Memberships & Registration = \$60,750			
1. HWEA Membership	\$	6,000	SW
2. Operator Certificate Renewals	\$	3,000	SW
3. Electricians Licenses	\$	5,000	SW
4. Caterpillar Training	\$	1,250	SW
5. Safety Training Other	\$	10,000	SW
6. First Aid Training	\$	4,500	SW
7. Operator Certificate Training	\$	20,000	SW
8. Variable Frequency Drive Training	\$	9,000	SW
9. SCADA Training Registration	\$	2,000	SW
	\$	<u>60,750</u>	

Activity 2041: Refuse Collection and Disposal

2517 Supplies Not Classified = \$151,000			
1. Pans, spill kits, fluid absorbent, disposable pads and rags (required to meet NPDES)	\$	8,000	WF-GN
2. Collection Yard - Bermed Catchment Pads -- clean out runoff (required to meet NPDES)	\$	7,000	WF-GN
3. Chargers, flashlights, batteries	\$	3,000	WF-GN
4. Disposable liners, yard and bay cleaning supplies (required to meet NPDES)	\$	3,000	WF-GN

5. Truck wash, lubricants, degreasing and cleaning chemicals	\$	8,000	WF-GN
6. Welding Gases	\$	5,000	WF-GN
7. Hydraulic Oil and Other Oils	\$	1,000	WF-GN
8. Supplies for Maintenance and Repairs (7 sites)	\$	9,000	WF-GN
9. Supplies for Cleaning Trucks	\$	6,500	WF-GN
10. Combustible Liquids	\$	2,500	WF-GN
11. Electrical Supplies	\$	1,000	WF-GN
12. Steel Plate for Tip Wall Repairs	\$	10,000	WF-GN
13. Hydraulic Oil for 6 Compactors and 4 Cranes	\$	5,000	WF-GN
14. Misc. Transfer Station Maintenance and Repairs	\$	25,000	WF-GN
15. Repair Materials for Cranes	\$	30,000	WF-GN
16. Repair Materials for Compactors	\$	5,000	WF-GN
17. Replacement Lights	\$	5,000	WF-GN
18. Supplies for Hpower	\$	1,500	WF-HP
19. Public Recycling Containers	\$	5,000	WF-RC
20. City Agency Recycling Containers	\$	10,000	WF-RC
21. Misc. Supplies for Office	\$	500	WF-GN
	\$	<u>151,000</u>	
2759 Parts/Access/Equip (Other) = \$2,456,850			
1. Refuse carts for replacement and new service (3,000 carts @ \$84.10/ea)	\$	252,300	WF-GN
2. Recycling carts (Green and Blue) for replacement and new service (6,000 carts @ \$84.10/ea)	\$	504,600	WF-RC
3. Parts for out of warranty cart repairs	\$	60,000	WF-GN
4. Gray carts and replacement carts to automate manual areas (9,500 carts @\$84.10/ea)	\$	798,950	WF-GN
5. Blue and green carts to automate manual areas(10,000 carts @\$84.10/ea)	\$	841,000	WF-RC
	\$	<u>2,456,850</u>	
3004 Consultant Svcs = \$550,000			
1. Engr Support - Civil, Struct, Geotech, etc. (Ref Gen Portion)	\$	100,000	WF-GN
2. Engr Support - Civil, Struct, Geotech, etc. (Hpower Portion)	\$	100,000	WF-HP
3. H-POWER Technical Operations and Compliance	\$	300,000	WF-HP
4. H-Power Efficiency and Revenue Optimization Consultant	\$	50,000	WF-HP
	\$	<u>550,000</u>	
3006 Other Professional Svcs = \$70,000			
1. Recycling Contracts Consultant	\$	50,000	WF-RC
2. Technical/Educational Prof Svcs	\$	20,000	WF-RC
	\$	<u>70,000</u>	
3015 Attorney Fees = \$200,000			
1. H-POWER Operating Contract Support	\$	100,000	WF-HP
2. H-POWER Power Purchase Agreement Contract Support	\$	100,000	WF-HP
	\$	<u>200,000</u>	
3034 Guard & Security Services = \$1,960,000			
1. Security guard services for all refuse collection yards (funding based on existing contracts)	\$	1,960,000	WF-GN
3039 Recycling Services = \$9,735,500			
1. Mixed Recyclables Processing, 26k tons @ \$80/ton (Required by ROH Sections 9-1.12 and 9-1.4, and RES 07-395)	\$	2,080,000	WF-RC
2. Green Waste Recycling, 78k tons @ \$75/ton and \$870,000 Annual Compensation (Required ROH, Sections 9-1.12 and 9-1.7, and RES 07-395)	\$	6,720,000	WF-RC
3. City Office Paper Recycling, prices per contract (Required ROH, Section 9-1.11)	\$	60,000	WF-RC
4. White Goods Recycling, 50k refig units @ \$11/ea, 40k non-refrig units @ \$0/ea (Required HAR, Subchapter 6, Section 11-58.1-65, and CFR Section 82-154)	\$	550,000	WF-RC
5. Battery Recycling, 5,500 units @ \$5/ea (Required HRS, Section 3421-1)	\$	27,500	WF-RC
6. Compressed Gas Cylinder Recycling, 15k propane/fire extinguisher units @ \$15/ea, 1300 refrigerant units @ \$10/ea (Required ROH, Section 9-1.7)	\$	238,000	WF-RC

7. Tire Recycling, 12k units @ \$5/unit (Required HRS, Section 342I-22, and HAR, Subchapter 6, Section 11-58.1-65)	\$	60,000	WF-RC
	\$	<u>9,735,500</u>	
3040 Solid Waste Disposal = \$24,549,600			
1. Emergency Front Loader Service - 284 units @ \$70 - 3 days	\$	59,600	WF-GN
2. Refuse Division Municipal Solid Waste to Hpower 395k @ \$62/ton	\$	<u>24,490,000</u>	WF-GN
	\$	<u>24,549,600</u>	
3049 Other Services-Not Classified = \$94,427,000			
1. DOH/EPA/Regulatory/NPDES Inspect Test Monitor Response	\$	200,000	WF-GN
2. Illegal Dumping Response/Prevention	\$	50,000	WF-GN
3. Household hazardous waste program	\$	150,000	WF-GN
4. NPDES 3rd Party Inspections	\$	100,000	WF-GN
5. Ice machine service and parts	\$	7,000	WF-GN
6. Fire extinguisher testing and repairs	\$	8,000	WF-GN
7. Water and Dispenser Service	\$	10,000	WF-GN
8. Water Service	\$	500	WF-GN
9. Absorbent Mats	\$	1,000	WF-GN
10. Emergency Repair Services	\$	7,000	WF-GN
11. Fire Inspection and Extinguishers	\$	1,000	WF-GN
12. Ice Machine Service	\$	500	WF-GN
13. Waimanalo Gulch Sanitary Landfill (WGSL) MSW disposal fee 50k tons x \$45/ton	\$	2,250,000	WF-GN
14. WGSL MSW special handling fee, 3k x \$47/ea	\$	141,000	WF-GN
15. WGSL MSW cell liner, 3,500 sq.yd. (SY) x \$100/SY	\$	350,000	WF-GN
16. WGSL MSW other fees: groundwater monitoring, gas program, leachate disposal, testing, etc.	\$	200,000	WF-GN
17. WGSL MSW DOH/EPA Improvements/Modifications	\$	125,000	WF-GN
18. WGSL Public Hearings	\$	5,000	WF-GN
19. Kapaa LF ground water monitoring program	\$	100,000	WF-GN
20. Kapaa/Kalaheo gas flare program	\$	600,000	WF-GN
21. Waipahu ash landfill (LF) EPA CERCLA (Comprehensive Environmental Response Compensation & Liability Act) closure	\$	500,000	WF-GN
22. Waipahu ash LF post closure maintenance	\$	150,000	WF-GN
23. Closed landfill maintenance	\$	200,000	WF-GN
24. Closed landfill leachate/condensate disposal	\$	150,000	WF-GN
25. H-POWER Ash and Residue LF Disposal Fee 250,000 tons @ \$47/ton	\$	11,750,000	WF-HP
26. H-POWER Ash/Residue LF Liner 10,000 SY x \$100/SY	\$	1,000,000	WF-HP
27. H-POWER Ash/Residue LF other fees: groundwater monitoring, gas program, leachate disposal, testing, etc.	\$	800,000	WF-HP
28. H-POWER Ash/Residue LF DOH/EPA Improvements/Modifications	\$	375,000	WF-HP
29. Truck scale calibration repair and maintenance (5 sites, LF, 3 Trans. Sta.. Baseyard)	\$	200,000	WF-GN
30. On-call convenience center hauling	\$	350,000	WF-GN
31. Radiation Testing	\$	45,000	WF-GN
32. Water Service	\$	2,000	WF-GN
33. Absorbent Mats	\$	5,000	WF-GN
34. Rental of Portable Toilets (6 Convenience Centers, Kawailoa Transfer Station)	\$	12,000	WF-GN
35. Fire Extinguishers Inspection and Replacement	\$	5,000	WF-GN
36. Odor Control Neutralizer	\$	25,000	WF-GN
37. NPDES Services/Truck Wash Repairs	\$	10,000	WF-GN
38. Backflow Testing/Repair	\$	1,000	WF-GN
39. Kaomi Loop Covenant Requirements	\$	25,000	WF-HP
40. H-POWER Contracted Operating Costs	\$	65,000,000	WF-HP
41. H-POWER CPI/PPI/Diesel True-up Adjustment	\$	2,000,000	WF-HP
42. H-POWER Environmental Testing and Permitting	\$	2,000,000	WF-HP
43. H-POWER Insurance	\$	3,000,000	WF-HP
44. H-POWER Sludge O&M (\$200k fixed and 20k tons @ \$7/ton)	\$	340,000	WF-HP
45. H-POWER Air conditioning service	\$	6,000	WF-HP
46. H-POWER HECO Liquidated Damages	\$	100,000	WF-HP
47. Condo Recycling Assistance, 5 units @ \$2k/unit	\$	10,000	WF-RC

48. Student education programs, traveling in-school workshops	\$	10,000	WF-RC
49. Business Recycling Compliance	\$	20,000	WF-RC
50. Residential Recycling Compliance	\$	20,000	WF-RC
51. Commercial Scale Ash Reuse Project	\$	2,000,000	WF-HP
52. Replacement Billing System	\$	10,000	WF-GN
	\$	<u>94,427,000</u>	
3262 Printing & Binding = \$70,000			
1. Bulky Collection Brochures	\$	5,000	WF-GN
2. Automated Cart Tags (5k @\$0.30)	\$	1,500	WF-GN
3. Refuse General Brochures (10k @\$0.40)	\$	4,000	WF-GN
4. Mailers for Route Adjustments	\$	19,500	WF-GN
5. Educational Materials (All Division Programs)	\$	40,000	WF-RC
	\$	<u>70,000</u>	
3302 Electricity = \$220,000			
1. Electricity charges	\$	220,000	WF-GN
3361 Other Rep & Maint-Mtr. Veh = \$402,500			
1. On call emergency truck repairs for all collection vehicles	\$	50,000	WF-GN
2. Repair and maintenance for convenience center roll-off truck lease (325k mi @\$0.78)	\$	253,500	WF-GN
3. On call emergency truck/trailer repairs for all disposal vehicles	\$	96,500	WF-GN
4. Repair and maintenance for Hpower vehicles	\$	2,500	WF-HP
	\$	<u>402,500</u>	
3620 Rentals of Motor Vehicles = \$485,000			
1. Rental of collection trucks as required due to shortage	\$	5,000	WF-GN
2. Convenience Center roll-off truck lease	\$	480,000	WF-GN
	\$	<u>485,000</u>	
3821 Auto Allow-Other (Nt) = \$87,800			
1. Auto allowance for Refuse Division	\$	85,300	WF-GN
2. Auto allowance for Refuse Division	\$	2,500	WF-RC
	\$	<u>87,800</u>	
3898 Refuse Recycle Surcharge = \$2,938,800			
1. Refuse division 12% Recycling Surcharge - \$7.44/ton x 395,000 tons into H-power	\$	2,938,800	WF-GN
3986 State Disposal Surcharge = \$138,250			
1. Refuse division State Surcharge - \$0.35/ton x 395,000 tons into H-power	\$	138,250	WF-GN
	\$	<u>138,250</u>	
3990 Other Fixed Charges = \$700,000			
1. Glass Recycling Subsidy	\$	700,000	WF-GL

DEPARTMENT OF FACILITY MAINTENANCE
CITY AND COUNTY OF HONOLULU

1000 Ulu'ohia Street, Suite 215, Kapolei, Hawaii 96707
Phone: (808) 768-3343 • Fax: (808) 768-3381
Website: www.honolulu.gov

KIRK CALDWELL
MAYOR



ROSS S. SASAMURA, P.E.
DIRECTOR AND CHIEF ENGINEER

EDUARDO P. MANGLALLAN
DEPUTY DIRECTOR

IN REPLY REFER TO:
18-041

February 15, 2018

MEMORANDUM

TO: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

A handwritten signature in black ink, appearing to read "R. Sasamura".

FROM: Ross S. Sasamura, P.E.
Director and Chief Engineer
Department of Facility Maintenance

SUBJECT: FY19 – Details of Line Items Over \$50,000

In compliance with ROH Section 2-18.6, and the February 12, 2018 instructions, attached is the Department of Facility Maintenance's Details of Line Items over \$50,000. A Word version of the document was forwarded to our Budget Analyst, Roy Miyamoto (with a copy to Shelli Oye) as well.

If you have any questions, please call Ms. Lorrie Manasas-Liu, Administrative Services Officer at 768-3379.

Attachments

Attachment

DEPARTMENT OF FACILITY MAINTENANCE (DFM) FY19 - DETAILS OF LINE ITEMS OVER \$50,000

Appropriation Activity: Automotive Equipment Service

Current Expense:

Object Code #2452 BIO-DIESEL = **\$4,154,880**

1,436,184 gallons x \$2.893/gal = \$4,154,880

Object Code #2453 UNLEADED GAS = **\$902,258**

366,176 gallons x \$2.464/gal = \$902,258

Object Code #2454 DIESEL (ULSD) = **\$136,639**

53,542 gallons x \$2.552/gal = \$136,639

Object Code #2456 HYDRAULIC OIL = **\$55,000**

Object Code #2457 ENGINE OIL = **\$100,000**

Object Code #2459 OTHER = **\$75,500**

Petroleum products (other than hydraulic, engine or transmission oil) including: diesel exhaust fluid (DEF), a required product for all heavy duty truck engines manufactured since 2013 (fleet composition requiring its use has been steadily increasing); bulk grease, and rear differential oil.

Object Code #2517 SUPPLIES NOT CLASSIFIED = **\$214,500**

Items used in conjunction with a repair but not considered a part including: chemical sealers, adhesives, cleaners, penetrants, coolant, absorbents, tie straps, nuts/bolts, cap screws, spill kits, solder, soaps, sheet metal; special lubricants, decals; refrigerants, hardware, fasteners, welding rods, tinning fluid, electrical connectors, brass fittings, steel stock, paint supplies, and fuel biocide.

Object Code #2701 TIRES (NEW) = **\$532,366**

New replacement tires in various quantities, sizes and applications. Includes solid tire purchases for specific operations.

Object Code #2702 TIRES (RECAP) = **\$268,400**

Recap tires per master agreement.

Object Code #2704 BATTERIES = **\$89,000**

New replacement batteries in various quantities, sizes and types including specialized applications for off road construction equipment.

Object Code #2712 ENGINE (CYLINDER BLOCK) = \$682,440

Stock and unit specific quantities of common maintenance and repair replacement parts and components that are attached to the engine, including those items located under the hood such as: fuel/air/coolant filters, alternators, hoses, belts, engine computers, starters, sensors, air conditioning and heater components, switches, gear boxes, radiators, fan clutches, water pumps, fuel injection pumps, air compressors, turbochargers, and injectors for all on-highway vehicles.

Object Code #2721 OTHER MTR VEH PARTS/ACCES = \$1,668,320

Stock and unit specific quantities of common maintenance and repair parts and components attached to chassis, cab or body group including: front or rear axles and components, brake parts; suspension parts, steering components, propeller or PTO shafts, windshields, light bulbs, strobe lights, marker lamps, hydraulic cylinders, body and frame accessories, tire parts (patches, valve stem/caps, etc.), mirrors, idler arms, specialized automated refuse truck parts, and exhaust system items for all on-highway vehicles.

Object Code #2759 PARTS/ACCES/EQUIP (OTHER) = \$223,000

Stock and unit specific parts and components including: hydraulic hoses, mufflers, radiators, brake parts, engine and transmission components, seals; bushings, filters, cages, shackles, clevis pins, chain drives, gears, various electrical components, and track grease/oil to repair and maintain all off-road vehicles and construction equipment.

Object Code #3040 SOLID WASTE DISPOSAL = \$70,000

Contractor provided tire disposal and metals disposal services.

Object Code #3042 TOWING SERVICES = \$140,000

Contractor provided towing services.

Object Code #3049 OTHER SERVICES-NOT CLASSIFIED = \$160,000

1. Car wash tickets = \$3,000
2. Floor mat rental = \$5,000
3. Portable toilets (Aiea) = \$10,000
4. Fuel dispenser calibration and fuel tank cleaning = \$35,000
5. Solvent tank services = \$35,000
6. Contractor provided repair services for shop/office equipment = \$20,000
7. Crane load and lift inspections and maintenance = \$27,000
8. Inspections of shop equipment (e.g. compressors, vehicle lifts, fire extinguishers, etc.) = \$25,000

Object Code #3103 TELEPHONE = \$70,600

Cell phone services and wi-fi services.

Object Code #3361 OTHER REP & MAINT-MTR VEH = \$453,000

Contractor provided repair work including: specialized windshield replacement, transmission and engine overhauls, upholstery repair, major body & fender repairs, and other major mechanical repairs.

Object Code #3937 UNIFORM EXPENSE = \$50,000

Contract provided uniforms and laundering.

Equipment:

Object Code #4401 CONSTRUCTION & REPAIR EQUIPMENT = \$105,000

Three (3) replacement 6,000# capacity forklifts for the Pearl City Yard (1) and the Halawa Yard (2).

Appropriation Activity: Public Building and Electrical Maintenance

Current Expense:

Object Code #2201 CLEANING AND TOILET SUPPLIES = \$349,249

Janitorial supplies such as paper hand towels, toilet tissue, garbage liner bags, wiping rags, hand soap, disinfectant, enzymes, etc., used for the maintenance of Honolulu Hale, Frank F. Fasi Municipal Building, Honolulu Police Department (HPD) Headquarters, and other city facilities serviced by in-house custodial personnel.

Object Code #2508 SAFETY SUPPLIES = \$55,632

Safety supplies include personal protective equipment, such as safety shoes, gloves, safety glasses and goggles, respirators, hearing protection, chaps and aprons, etc.; traffic control devices, such as safety cones, traffic control signs, etc.; and miscellaneous safety supplies (restroom closed signage, high voltage warning, high-voltage hoses and blankets, first aid supplies, etc.).

Object Code #2605 PLUMBING = \$80,000

Plumbing supplies for the repair of faucets, lavatories, water closets, bath tubs and showers, urinals, irrigation systems, water coolers, water heaters, sump pumps, booster water pumps, drains, fire sprinklers, etc., in all city facilities under DFM jurisdiction.

Object Code #2752 PARTS & ACCESSORIES – EQUIPMENT (ATTACHMENTS TO BUILDING = \$84,859

1. Commercial water heaters, heat pumps and solar equipment = \$14,859.
2. Replacement air conditioning units (split and packaged) = \$70,000.

Object Code #2759 PARTS/ACCES/EQUIP (OTHER) = \$154,849

1. Parts and accessories for the repair of air condition systems, emergency generators, roll-up doors, exhaust and supply air fans, etc. = \$115,000
2. Small custodian and utility equipment such as vacuum cleaners, lawnmowers, weed wackers, blowers, etc. for existing (replacement or repair) and newly converted facilities = \$35,049
3. Parts and accessories for the repair of fire alarm systems, scoreboards, and civil defense sirens = \$4,800

Object Code #2803 LIGHT BULBS = \$179,100

Replacement lamps for City facilities, street lights, and indoor and outdoor park lighting.

Object Code #2804 OTHER ELEC SUPPLIES AND MATERIALS = \$917,900

Electrical supplies for public buildings and parks, such as ballasts, switches, receptacles, wire and connectors, light sockets, conduits and connectors, junction boxes and enclosures, water heater elements, etc. = \$340,100

Electrical supplies for street lighting systems, including wood and steel poles, luminaires, termite socks, pullbox and handhole covers, starters, fuses, photocells, transformers, etc. = \$530,300

Replacement light poles, fixtures, wires, and connectors for Mililani Park-n-Ride = \$47,500

Object Code #3003 ENGINEERING & ARCHITECTURAL SERVICES = \$50,000

Engineering consultant services to upgrade air-conditioning control systems, specify appropriate replacements, and oversee installation and system test.

Object Code #3007 RENT OF OFFICES = \$2,047,742

Parking charges for stalls at Kapalama Hale and consolidated rent.

Object Code #3034 GUARD & SECURITY SERVICES = \$1,655,099

Security Guard Services for Honolulu Hale, Frank F. Fasi Municipal Building, Civic Center Parking Structure, JTMC Parking Garage, Kapolei Hale, Kapalama Hale, Halawa Corporation Yard, Manana Corporation Yard, Lanihuli Elderly and Parking Garage, and Honolulu City Lights.

Object Code #3035 JANITORIAL & CUSTODIAL SERVICES = \$588,322

Contracted janitorial, walk-on mats, dust mop, and window washing services.

Object Code #3038 PEST CONTROL = \$63,686

Contracted pest control services to address termite, ant, rodent, wasp, bed bug, etc. issues.

Object Code #3040 SOLID WASTE DISPOSAL = \$118,536

1. Refuse disposal services for HPD HQ, Kapolei Hale, Kapolei Police, Kapalama Hale and Airport Industrial = \$53,536
2. Hazardous waste removal = \$65,000

Object Code #3043 TREE TRIMMING AND PRUNING SERVICES = \$142,000

Contract tree trimming services at various public buildings, fire, and police facilities under the jurisdiction of DFM.

Object Code #3049 OTHER SERVICES - NOT CLASSIFIED = \$1,294,406

1. Maintenance contracts for air conditioning, elevators, fire protection systems, etc. including contracted specialized services such as backflow testing, fire alarm testing, dry and wet standpipe testing, etc. = \$1,195,706
2. Window washing = \$34,000
3. Maintenance of vertical well pumps in Manoa and Moanalua = \$32,200
4. Contracted asphalt and concrete repairs required after underground electrical service repair = \$25,000
5. Answering services for street light hotline = \$7,500

Object Code #3103 TELEPHONE = \$67,664

Land-line telephone/fax, cell phone, and two-way radio communication services.

Object Code #3208 PROJECTS BY CONTRACT = \$450,000

Work programs, including repainting, repaving, and reroofing of existing facilities; and emergency repairs.

Object Code #3302 ELECTRICITY = \$15,216,131

Electrical service for all DFM corporation yards, vertical well pumps and monitors for landslide areas in Woodlawn and Moanalua, various City buildings, irrigation systems and lighting at various municipal surface parking lots, and street lighting.

Object Code #3304 WATER = \$557,785

Water service for all DFM corporation yards, various City buildings, and irrigation systems at various median strips and municipal surface parking lots.

Object Code #3305 SEWER = \$709,686

Sewer fees for all DFM corporation yards and various City buildings.

Object Code #3405 REPAIR/MAINT – OTHER EQUIP = \$361,640

1. Contracted out repairs for air conditioning systems, roll-up doors, above-ground and underground fuel storage tank systems, fire alarm systems, elevators, gas dispensers, gas apparatus, generators, compressors, carpet machines, access control systems, etc. = \$309,640
2. Contracted dielectric and load tests for aerial trucks and lifts = \$13,000
3. Contracted fire alarm inspection, maintenance, and repair at DPR district parks = \$39,000

Object Code #3601 JOINT POLE MAINTENANCE = \$400,000

City's share of joint pole maintenance/repairs/replacements to wooden utility poles performed by Hawaiian Electric Company and Hawaiian Telcom.

Object Code #3751 FEES FOR MEMBERSHIP & REGISTRATION = \$59,700

1. Reimbursement for trades apprentice tuition and books (as part of City's apprenticeship program), fees for plumbers' and electricians' re-licensure class, reimbursement for licensing fees, and annual EPA training on underground storage tanks = \$27,700
2. Specialized high-voltage safety training classes for line electricians = \$32,000

Equipment:

Object Code #4310 PASSENGER VEHICLES = \$323,775

1. One (1) replacement sport utility vehicle for Custodial/Utility Supervisor for island-wide inspection of facilities = \$33,775
2. Ten (10) replacement sedans to replace condemned and poor-condition vehicles in the Consolidated Motor Pool fleet = \$290,000

Object Code #4311 TRUCKS = \$300,950

1. Five (5) replacement compact five-passenger/cargo vans for DFM's Consolidated Motor Pool = \$171,950
2. Three (3) new ½ -ton pickup trucks to support Leeward grounds-keeping operations (services at sites were converted from contract to in-house with no equipment) = \$129,000

Object Code #4312 OTHER MOTOR VEHICLES = \$52,000

Four (4) replacement commercial utility carts for building maintenance (transport of manpower and materials due to low height clearance) at Civic Center Parking Structure and security patrols at Civic Center and Joint Traffic Management Center & Parking Garage.

Appropriation Activity: Administration

Current Expense:

Object Code # 3004 CONSULTANT SVCS = **\$8,396,000**

1. Storm Water User Fee/Enterprise Study = \$500,000
2. National Pollutant Discharge Elimination Systems (NPDES) Storm Water Program Management (Compliance Database Management, Technical Plan Reviews, tracking and analysis of program effectiveness, stream maintenance permit support, trash reduction strategies) = \$1,500,000
3. NPDES public education/outreach (General and Targeted Outreach, Commercial and Industrial Inspections, Construction and Post-Construction outreach) = \$500,000
4. NPDES technical training (Web-based and Live training for City personnel related to NPDES permit requirements) = \$500,000
5. NPDES system inspection (City MS4 structure inspections, including catch basins, drain lines, manholes, outfalls and streams) = \$1,200,000
6. NPDES site inspection (City industrial facility compliance inspections and training) = \$600,000
7. NPDES Monitoring Total Maximum Daily Load (TMDL) activities tracking (street sweeping monitoring, end-of-pipe monitoring, stream monitoring) = \$1,000,000
8. Stream Water Quality Testing and Analysis Services = \$50,000
9. Annual Sampling and Monitoring at City Industrial Facilities = \$300,000
10. Private Wastewater Spill Response = \$270,000
11. Independent 3rd Party Construction inspections for DFM Projects = \$180,000 (NOTE: increases due to number of projects that require a 3rd Party inspection are anticipated to go up.)
12. DFM Stream Maintenance Permit (Inspections, Training and Monitoring Activities) = \$250,000
13. USGS Ala Wai and TMDL Watersheds Monitoring = \$420,000
14. USGS Honouliuli Stream-Kaloi Gulch Monitoring = \$140,000
15. USGS Waialeale Stream Monitoring = \$150,000
16. USGS Kaukonahua Stream Monitoring = \$161,000
17. UH Green Infrastructure Research and Field Monitoring/Program Effectiveness = \$100,000
18. TMDL Asset Management Study = \$250,000
19. DPP Water Quality Rules Technical Training and Plan Review Services = \$325,000

Object Code #3906 COMPUTER SOFTWARE MAINTENANCE AGREEMENT = **\$81,290**

NPDES MS4 Storm Water Web-Based Compliance Management Database System (CityWorks) annual user licenses \$3,000 x 25 users.

Equipment:

Object Code #4501 ENGINEERING INSTRUMENTS & EQUIPMENT = **\$60,000**

Ten (10) new ISCO automatic refrigerated samplers to collect storm water runoff samples from various City facilities and outfalls as required under the City's NPDES MS4 Permit.

Appropriation Activity: Road Maintenance

Current Expense:

Object Code #2201 CLEANING AND TOILET SUPPLIES = \$155,600

1. Asphalt release agent = \$8,800
2. Graffiti remover = \$2,000
3. Wiping rags = \$2,000
4. Trash bags = \$135,400
5. Disinfectant cleaners = \$800
6. Paper towel and toilet paper = \$2,000
7. Hand soap = \$500
8. House broom; dust pan; drip pans = \$2,600
9. Miscellaneous (spray bottles; nozzles; odor enzymes; wooden handles) = \$1,500

Object Code #2508 SAFETY SUPPLIES = \$ 114,800

1. Organization #2063 (Administration) including SPO
Personal protective equipment such as safety vests; shoes; hard hats; gloves; stick resistant gloves; chaps; eye protection, masks; safety straps; road signs and brackets = \$ 91,500
2. Safety vests; shoes; hard hats; gloves; masks; heavy lifting belts; safety straps and replacement road signs; replenishment of first aid kits for 7 Corporation Yards (Pearl City; Waianae; Waialua; Laie; Kailua; Kaneohe, and Wahiawa) = \$23,300

Object Code #2513 PAINT SUPPLIES = \$50,500

1. Non-reflective traffic paint = \$45,150
2. Paint supplies (brushes; rollers; thinners, etc.) = \$2,350
 1. Traffic marking paint (spray) = \$2,000
 2. Paint to cover graffiti = \$1,000

Object Code #2517 SUPPLIES NOT CLASSIFIED = \$153,500

1. NPDES support = \$ 37,950
2. Polypropylene manhole extension rings storm drain MH (24" Diameter) – 150 x \$100 = \$15,000
3. Cleaning solvents; traffic cones; epoxy; sanding discs; gerber edge/knife blades; pavement markers; marking paint handles; misc. = \$80,750
4. Sand bags = \$3,000
5. Marking reducer/removers = \$4,000
6. Glass beads = \$4,000
7. Epoxy = \$6,800
8. Transfer tape = \$2,000

Object Code #2651 AGGREGATE = \$74,500

Surge rock; fine rock; base course; bone material and other aggregates for sidewalk, road and, wall repairs.

Object Code #2652 BITUMUL = \$1,898,379

(NOTE: Includes Budget Issues of \$1,703,379 for bitumul for all pothole patching and resurfacing.)

1. Pearl City Corporation Yard = \$45,000
3. Wahiawa Corporation Yard = \$20,000
4. Waianae Corporation Yard = \$25,000
2. Waialua Corporation Yard = \$10,000
3. Laie Corporation Yard = \$15,000
4. Kaneohe Corporation Yard = \$55,000
5. Kailua Corporation Yard = \$25,000

Object Code #2653 CONCRETE = \$184,600

Ready mix concrete (Sidewalk/gutters/storm drain and walls).

Object Code #2654 OTHER HIGHWAY MATERIALS = \$262,500

1. Reflective sheeting material = \$87,000
2. Aluminum blank signs (traffic and street name signs) = \$74,100
3. Protective sheeting material (for signs replaced with graffiti) = \$11,400
4. Sign brackets, posts and supplies = \$40,000
5. Bikeway stencils and signage = \$50,000

Object Code #3006 OTHER PROFESSIONAL SERVICES = \$1,395,492

(NOTE: Includes Budget Issues of \$500,000 for pavement preservation survey.)

1. Hazardous material cleanups (HFD) = \$74,700
1. Environmental response services contract = \$107,200
2. Professional consultant services for street and sidewalk projects = \$150,000
3. Large equipment inspections = \$6,000
4. Training services for employees = \$8,000
Heavy equipment training to qualify Construction Equipment Operators to operate City equipment so positions can be filled.
5. Contract work for unforeseen storm drain cracks and leaks = \$64,000
6. Other professional services (unanticipated) = \$27,992
Professional services for implementing additional Asset Management requirements and create unanticipated reports
7. Dam inspection report = \$54,000
8. HPD Off-Duty Officers (parades) = \$44,000
9. HPD Off-Duty Police Officers = \$59,600
 - a. Street Repair Section = \$57,600 (special duty police man hours – 1152 x \$50 = \$57,600: 2 officers x 96 days x 6 hours/day)
 - b. Carpentry & Masonry = \$2,000
10. Other professional services to prepare permit applications and water quality monitoring for USACE and DOH permits = \$300,000

Object Code #3033 GROUNDS MAINTENANCE = \$378,500

Waikiki Business Improvement

Object Code #3040 SOLID WASTE = \$1,043,600

1. Solid waste disposal = \$613,600
2. (HW only) PVT Landfill Company = \$300,000
3. (HW only) Green waste = \$100,000
4. (HW only) Refuse disposal = \$20,000
5. Mixed metal disposal = \$10,000

Object Code #3043 TREE TRIMMING & PRUNING SERVICES = \$59,600

1. Contract tree trimming services at streams and remnant properties = \$47,600
2. West Loch (Fort Weaver Road) tree trimming maintenance contract = \$12,000

Object Code #3103 TELEPHONE = \$58,800

Cell phone and Corporation yard emergency land line charges.

Object Code #3304 WATER = \$186,961

Water for the median and landscaped area irrigation sprinklers and for power washing sidewalks, cleaning bus stops and storm drain.

Object Code #3551 STREET RESURFACING = \$4,500,000

Contractual funding to perform pavement preservation projects (to include slurry seal and other topical treatment processes) to extend street life by "keeping good roads in good condition."

Object Code #3670 OTHER RENTALS = \$105,900

1. Barricade rentals = \$92,100
2. Steel plate rentals = \$5,000
3. Concrete pumping machines = \$2,300
4. Rental of door front mats (prevent tracking in of dirt and water) = \$1,500
5. Large equipment rental for emergency or during equipment down time = \$5,000

Equipment:

Object Code #4312 OTHER MOTOR VEHICLES = \$55,000

Five (5) replacement utility carts for: (3) Clean Team, (1) Honolulu Admin, (1) Honolulu Equipment Section.

Object Code #4401 CONSTRUCTION & REPAIR EQUIPMENT = \$150,000

1. One (1) replacement towable 185 cfm compressor for the Pearl City Yard = \$40,000
2. One (1) new Crack Sealer Mini Melter/Pour Pot w/wheels for Road Repair Section for the Pavement Preservation Program to reduce water intrusion to the subsurface pavement structure (major cause of potholes) = \$20,000
3. Two (2) new Thermoplastic Line Striper, Graco Thermolazer 200TC for the Signs & Markings Section required to apply traffic striping to roads to comply with City standards and increase striping durability/longevity = \$15,000
4. One (1) new Thermoplastic Material Pre-Melter, T500SH for the Signs & Markings Section required to perform thermoplastic traffic striping (along with Thermoplastic Line Striper) to roads to increase striping visibility durability/longevity = \$25,000
5. Two (2) new mini track loaders to assist in clearing debris from under low bridges in streams = \$50,000

HONOLULU FIRE DEPARTMENT
CITY AND COUNTY OF HONOLULU

636 South Street
Honolulu, Hawaii 96813-5007
Phone: 808-723-7139 Fax: 808-723-7111 Internet: www.honolulu.gov/hfd

KIRK CALDWELL
MAYOR



MANUEL P. NEVES
FIRE CHIEF

LIONEL CAMARA JR.
DEPUTY FIRE CHIEF

February 14, 2018

TO: NELSON H. KOYANAGI, JR., DIRECTOR
DEPARTMENT OF BUDGET AND FISCAL SERVICES

FROM: MANUEL P. NEVES, FIRE CHIEF

SUBJECT: FISCAL YEAR (FY) 2019 OPERATING BUDGET REQUEST

In response to your e-mail dated February 12, 2018, the Honolulu Fire Department's Details of Line Items over \$50,000 is enclosed. An electronic copy was also sent to our budget analyst.

Should you have questions, please contact Battalion Chief Lance-Ray Gaspar of our Administrative Services Bureau at 723-7118 or lgaspar@honolulu.gov.

A handwritten signature in blue ink, appearing to read "MPN", is written over the printed name of Manuel P. Neves.

MANUEL P. NEVES
Fire Chief

MPN/LG:sn

Enclosure

HONOLULU FIRE DEPARTMENT (HFD)
 OPERATING BUDGET FOR FISCAL YEAR (FY) 2019
 DETAILS OF LINE ITEMS OVER \$50,000
 Page 1

Activity: 1402 - Administration

Current Expense

Object Code #2756	Parts & Accessories - Computer Equipment 1. Fiber install for the Waiau Fire Station (City initiative) = \$115,000 2. Mobile data terminal (MDT) spare units and supplies = \$15,000 a. Cradlepoint modem/MIMO antennas b. Panasonic CF-33 Toughbooks 3. Personal computer (PC) replacements = \$15,000 Additional PCs not covered by the Department of Information Technology's PC Replacement Program, i.e., HFD's Department Operations Center and Auditorium	\$145,000
Object Code #3049	Other Services - Not Classified 1. HFD Headquarters (HQ) repairs and maintenance = \$30,000 2. Microguard treatment for HFD HQ locker rooms and restrooms = \$10,000 3. HFD HQ window cleaning = \$6,000 4. Annual document shredding = \$1,500 5. Water feature maintenance = \$4,500	\$52,000
Object Code #3212	Travel Expense - Out of State 1. Funding required for fire apparatus inspections. Apparatus Committee members and mechanics conduct preconstruction, midpoint, and final inspections at mainland manufacturing facilities. Travel expenses for required inspections are no longer included in the equipment cost. 2. Fire Department Safety Officer Association Conference. Occupational Safety and Health Office (OSHO) personnel receive training and certification	\$64,000
Object Code #3302	Electricity HFD HQ	\$164,907
Object Code #3406	Repair and Maintenance - Computer Equipment 1. Honolulu Online System for Emergency Services (HOSES) = \$40,000 2. Fire Records Management System = \$27,000 (maintenance costs). Previously, these costs were included as part of the initial acquisition where a one-	\$102,000

HONOLULU FIRE DEPARTMENT (HFD)
 OPERATING BUDGET FOR FISCAL YEAR (FY) 2019
 DETAILS OF LINE ITEMS OVER \$50,000
 Page 2

- year maintenance agreement was included in the procurement. Costs are now borne by the HFD.
- 3. SharePoint portal maintenance and support = \$25,000
- 4. Other third-party hardware and software = \$10,000

Activity: 1403 - Fire Communication Center

Current Expense

Object Code #2751	Parts and Accessories - Equipment (Communications) One P25 radio console for the supervisor's bridge area at the Joint Traffic Management Center. The P25 will replace the existing 800 megahertz Enhanced Digital Access Communication System radio consoles.	\$50,000
Object Code #2756	Parts and Accessories - Equipment (Computer Equipment) Existing servers must be replaced to accommodate the computer-aided dispatch (CAD) 5.8 upgrade. This upgrade will resolve CAD 5.7 issues and improve functionality. Equipment will also provide more accessibility to CAD information from a mobile device for situational awareness. <ol style="list-style-type: none"> 1. CAD networking routing servers (one for production and one for disaster recovery) = \$40,000 2. CAD VMware Horizon virtual desktop infrastructure application servers (replaces Citrix) = \$16,000 3. CAD Inform ME (MDT lite for mobile devices) = \$15,000 4. Tape backup unit to replace aging unit = \$10,000 5. Three monitors for the video wall (LiveMUM, HOSES, traffic cameras) = \$15,000 6. Five additional Association of Public-Safety Communications Officials (APCO) licenses = \$18,750 	\$114,750
Object Code #3406	Repairs & Maintenance - Equipment (Computer Equipment) <ol style="list-style-type: none"> 1. Software for tape backup unit = \$2,600 2. Trittech CAD, MDT, Fireview = \$150,000 3. Citrix application server = \$2,400 4. ArcServe production to replication = \$2,300 5. VMware (virtual server) = \$11,000 6. Other third-party hardware and software = \$5,000 7. Nimble SANS (data storage) = \$10,000 8. Uninterruptible power supply battery replacement for CAD stations = \$500 9. Other equipment for maintenance = \$500 	\$184,300

HONOLULU FIRE DEPARTMENT (HFD)
 OPERATING BUDGET FOR FISCAL YEAR (FY) 2019
 DETAILS OF LINE ITEMS OVER \$50,000
 Page 3

Object Code #3906	Computer Software Maintenance Agreement Annual and monthly maintenance fees to support existing equipment and software. 1. Radio over Internet Protocol catalyst annual maintenance = \$46,000 2. APCO annual maintenance (five licenses) = \$8,500 3. LiveMUM annual maintenance = \$31,000 4. Smart911 annual maintenance (paid monthly) = \$18,000 5. Aladtec annual maintenance = \$3,000	\$106,500
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Activity: 1404 - Fire Prevention Bureau (FPB)
 Current Expense

Object Code #3825	Auto Allowance For FPB employees who are required to use a personal vehicle to perform assigned duties and responsibilities per the collective bargaining agreement (CBA)	\$204,000
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Activity: 1405 - Mechanic Shop
 Current Expense

Object Code #2254	Other Fuel and Lubricants 1. Oil and lubricants for apparatus service and repair = \$28,766 2. Fuel additives = \$22,000 3. Propane, diesel exhaust fluid, coolant = \$20,234	\$71,000
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Object Code #2517	Supplies Not Classified 1. Fasteners (electrical, stainless, brass, metal) = \$30,000 2. Hydraulic hoses, fittings = \$30,000 3. Welding accessories (fabrication) = \$8,000	\$68,000
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Object Code #2701	Tires (new) Tire requirements are determined by Public Utilities Commission and Department of Transportation minimums. 1. Apparatus tires = \$135,000 2. Auxiliary vehicle tires (light pickup, cars, trailers) = \$22,060	\$157,060
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Object Code #2721	Other Motor Vehicle Parts and Accessories Parts and accessories to repair fleet apparatuses and vehicles, including bearing, valves, compressors, switches, and other multiple parts 1. Preventative maintenance parts = \$100,000	\$769,500
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HONOLULU FIRE DEPARTMENT (HFD)
 OPERATING BUDGET FOR FISCAL YEAR (FY) 2019
 DETAILS OF LINE ITEMS OVER \$50,000

Page 4

2. Compressed air foam (CAF) maintenance and repair = \$25,000
3. Engine, electrical, lighting = \$120,000
4. Cab, steps, air conditioning = \$100,000
5. Brakes, axles, drive train, suspension = \$125,000
6. Pump, plumbing, valves = \$155,000
7. Aerial, hydraulic components = \$50,000
8. Watercraft, trailers = \$29,500
9. Transmission replacements = \$40,000
10. Alternator replacement = \$25,000

Object Code #3302	Electricity Waipahu Maintenance Facility Increase in daily and weekly operating hours	\$65,274
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Object Code #3361	Other Repairs and Maintenance - Motor Vehicles Repair services for apparatuses, vehicles, and watercrafts, including radiators, heat exchangers, brakes, drive shafts, fabrication, marine hull and engine, glass, cab, and body.	\$94,235
	<ol style="list-style-type: none"> 1. Rebuild two engines = \$20,000 2. Rebuild one fire pump = \$20,000 3. Rebuild hydraulic components = \$20,000 4. Cab and body repair = \$20,000 5. Watercraft hull repair = \$14,235 	

Activity: 1406 - Training and Research

Current Expense

Object Code #3302	Electricity Charles H. Thurston Fire Training Center	\$56,154
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Activity: 1407 - Radio Shop

Current Expense

Object Code #2751	Parts & Accessories - Equipment (Communications)	\$115,000
	<ol style="list-style-type: none"> 1. Portable, mobile, and base radio parts = \$65,000 2. P25 radio service monitor = \$50,000 	

Activity: 1408 - Fire Operations

Current Expense

Object Code #2051	Office Supplies FY18 Budget Appropriation \$58,000	\$58,000
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HONOLULU FIRE DEPARTMENT (HFD)
 OPERATING BUDGET FOR FISCAL YEAR (FY) 2019
 DETAILS OF LINE ITEMS OVER \$50,000
 Page 5

Object Code #2201	Cleaning and Toilet Supplies Maintenance of fire station facilities FY18 Budget Appropriation \$120,000	\$120,000
Object Code #2254	Other Fuel and Lubricants Fuel for helicopters, oil for apparatuses, etc. Increase in Apparatus Fleet and Auxiliary Vehicles	\$100,000
Object Code #2256	Liquefied Petroleum Gas Gas for cooking at fire stations	\$61,000
Object Code #2301	Medical, Dental, Hospital Emergency Medical Services no longer replenishes supplies at emergencies. Medical supplies include gloves, masks, face shields, automated external defibrillator pads, etc.	\$150,000
Object Code #2355	Regular Meals - Dinner Meals for fire fighters (FF) per CBA	\$1,276,223
Object Code #2453	Unleaded Gas For apparatuses, vehicles, and equipment not fueled by diesel	\$70,336
Object Code #2454	Diesel Majority of apparatuses are fueled by diesel	\$478,333
Object Code #2508	Safety Supplies Personal protective equipment	\$1,650,000
Object Code #2517	Supplies Not Classified 1. CAF = \$55,000 2. Rehabilitation supplies = \$10,000 3. Absorbents = \$10,000 4. Disposal fees = \$2,000 5. Items previously classified under Object Code #2525 Individual Supplies on Inventory (rehabilitation equipment, water hoses, rescue equipment, ropes, radio batteries, hazardous materials [HM] meters, measuring devices, and harnesses) = \$123,000	\$200,000
Object Code #2721	Other Motor Vehicle Parts and Accessories Small engine and handheld engine parts	\$167,000
Object Code #2751	Parts and Accessories for Communication 1. Chargers and radios = \$62,500	\$70,000

HONOLULU FIRE DEPARTMENT (HFD)
 OPERATING BUDGET FOR FISCAL YEAR (FY) 2019
 DETAILS OF LINE ITEMS OVER \$50,000

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	2. Mobile satellite two-way radio communication capability = \$7,500	
Object Code #2754	Parts and Accessories - Equipment Furniture	\$200,000
	1. Beds = \$25,000	
	2. Appliances = \$35,000	
	3. Tables = \$20,000	
	4. Chairs = \$35,000	
	5. Workstations = \$22,000	
	6. Miscellaneous (lockers and night stands) = \$63,000	
Object Code #2756	Parts and Accessories - Computer Equipment	\$50,000
	1. Surface Pro replacement = \$25,000	
	2. Station printer annual replacement, miscellaneous equipment = \$25,000	
Object Code #2759	Parts and Accessories - Other Equipment	\$800,000
	Replacement parts to include jaws, cutters, hydraulic hoses, and nozzle parts	
	1. Fire hoses = \$285,000	
	2. Nozzles = \$85,000	
	3. Forcible entry tools = \$30,000	
	4. Ground ladders = \$50,000	
	5. HM testing and calibration equipment = \$25,000	
	6. HM replacement Level A suits = \$40,000	
	7. Portable fire fighting pumps = \$20,000	
	8. Confined space rescue equipment = \$20,000	
	9. Watercraft sleds and dollies = \$20,000	
	10. Self-contained breathing apparatus = \$125,000	
	11. Self-contained underwater breathing apparatus and miscellaneous dive equipment = \$40,000	
	12. Miscellaneous power equipment (saws, portable generators, etc.) = \$60,000	
Object Code #3005	Medical Services	\$200,000
	1. Drug, HM medical exposure, heavy metals testing = \$20,000	
	2. Medical Director = \$100,000	
	3. Infectious Disease Coordinator = \$10,000	
	4. Employee Assistance Program = \$25,000	
	5. OSHO medical testing = \$45,000	
Object Code #3049	Other Services Not Classified	\$545,000
	1. Building Improvement projects (apparatus doors, etc.) = \$225,000	

HONOLULU FIRE DEPARTMENT (HFD)
 OPERATING BUDGET FOR FISCAL YEAR (FY) 2019
 DETAILS OF LINE ITEMS OVER \$50,000

Page 7

2. Hydro testing = \$20,000
3. TargetSolutions training program = \$90,000
4. Blue Card Command training program = \$50,000
5. Training programs (live burn, Rapid Intervention Team, automobile extrication, wildland, suppression) = \$110,000
6. OSHO wellness/fitness programs = \$50,000

Object Code #3105	Other Communication Services 1. Nextel/Sprint = \$130,000 2. Air Cards = \$65,000	\$195,000
Object Code #3302	Electricity All fire station worksites	\$977,521
Object Code #3304	Water All fire station worksites	\$84,673
Object Code #3305	Sewer All fire station worksites	\$227,607
Object Code #3405	Repair and Maintenance - Other Equipment 1. HFD helicopter refurbishment = \$1,000,000 2. Helicopters parts and maintenance = \$860,000 3. Fire fighting equipment and station appliance repair = \$18,838	\$1,878,838
Object Code #3640	Rentals - Buildings Airport hangar and Station 43 Classroom	\$140,000
Object Code #3650	Rentals - Land Stations 28 and 43 and the Kalaeloa training property	\$68,500
Object Code #3835	Uniform Allowances 75% payment for FF uniforms and boot replacements per CBA	\$225,000
Object Code #3836	Uniform Maintenance Allowance Annual payment for maintenance of FF uniforms per CBA	\$435,000
Object Code #4610	Fire Fighting Equipment 1. Hydraulic rescue tools = \$45,000 2. Miscellaneous equipment (hose testers, door props, thermal imaging cameras) = \$305,000	\$350,000

HONOLULU FIRE DEPARTMENT (HFD)
OPERATING BUDGET FOR FISCAL YEAR (FY) 2019
DETAILS OF LINE ITEMS OVER \$50,000
Page 8

Object Code #4650	Vessel and Marine Equipment	\$75,000
	1. Rescue watercraft and accessories = \$60,000	
	2. Dive propulsion vehicle = \$15,000	

DEPARTMENT OF HUMAN RESOURCES
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET 10TH FLOOR • HONOLULU, HAWAII 96813
TELEPHONE: (808) 768-8500 • FAX: (808) 768-5563 • INTERNET: www.honolulu.gov/hr

KIRK CALDWELL
MAYOR



CAROLEE C. KUBO
DIRECTOR
NOEL T. ONO
ASSISTANT DIRECTOR

February 14, 2018

MEMORANDUM

TO: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

FROM: Carolee C. Kubo, Director *Carolee C. Kubo*
Department of Human Resources

SUBJECT: Line Item Details and Budget Issues - Operating Budget for FY2019

The attached is an explanation of current expense line items more than \$50,000 for each appropriation activity and an explanation of the department's budget issue.

If you have any questions, feel free to contact Liane A.K. Kondo, Administrative Specialist, at 768-8502 or by email at lkaneko@honolulu.gov.

Attachment

**DEPARTMENT OF HUMAN RESOURCES
DETAILS OF LINE ITEMS OVER \$50,000 – FY2019**

Appropriation Activity: Employment and Personnel Services

Current Expense:

Object Code #2401 Educational, Rec & Scientific Supplies **\$55,203**

1. Test booklets (\$12.00 per booklet plus shipping per booklet)

Object Code #3252 Advertising and Publication of Notices **\$56,900**

1. Print advertising for weekly ads and special recruitment needs \$37,350
2. Online recruitments and other web listings \$11,385
3. Fees for job fairs, display ads, and other recruitment activities and materials \$7,000
4. Public hearing notice for rule changes \$1,165

Appropriation Activity: Labor Relations and Training

Current Expense:

Object Code #3006 Other Professional Services **\$200,000**

1. Arbitrators and court reporters for grievances, contract negotiations, and expert witnesses.

Object Code #3049 Other Contractual Services **\$85,000**

1. Training funds for various management and supervisory training, including the City's Emerging Leadership Program; personnel development, employee recognition and morale building, Po'okela Fellows program, and drug training for supervisors and employees.
- Professional Development/Transition to Management \$22,900
 - New Supervisors and Manager/Management Development \$25,700
 - Leadership/Emerging Leaders \$15,400
 - Electives (Skills / Performance Enhancers) \$9,000
 - Seminars/Management Forums \$7,000
 - New Classes for Master Series: "Coaching for Leaders" & "Social Styles" \$5,000

DEPARTMENT OF INFORMATION TECHNOLOGY
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 5TH FLOOR • HONOLULU, HAWAII 96813
PHONE: (808) 768-7684 • FAX: (808) 768-7807 • WEB: www.honolulu.gov

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DIRECTOR OF BUDGET
& FISCAL SERVICES
C&C OF HONOLULU

KIRK CALDWELL
MAYOR



MARK D. WONG
DIRECTOR AND CIO

KEITH G. H. HO
DEPUTY DIRECTOR

February 21, 2018

MEMORANDUM

TO: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

ATTN: Shelli Oye, Budget Program Administrator
Department of Budget and Fiscal Services

FROM: ~~for~~ Mark D. Wong, Director and CIO *Mark D. Wong*
Department of Information Technology

SUBJECT: Submission of FY19 Line Item Budget Details Exceeding \$50,000

We hereby submit the required report for your review:

- Line Item Budget Details Exceeding \$50,000

The electronic version has already been submitted to our budget analyst, Nicole Masaki. If you should have any questions regarding this memorandum or its content, please contact me at x87601 or have your staff contact Mr. Stewart Hamasu at x87624.

Attachments

DEPARTMENT OF INFORMATION TECHNOLOGY

FY19 Operating Budget Items over \$50,000

FY2019
Submitted
Budget

ADMINISTRATION

2751	Parts and Accessories (Comm Eqpt)	\$166,500
	<i>Communication Equipment within DT pertains to the radio communication devices such as 800MHz, digital microwave, wireless E911, and VOIP.</i>	
	Microwave Accessories	\$35,000
	Radio Accessories	\$45,000
	Antennas	\$20,000
	Security Cameras	\$66,500
2756	Parts and Accessories (Computer Eqpt)	\$1,381,919
	<i>Relates to computer parts and accessories with costs under \$5000. Therefore, items such as memory chips, internal motherboards, as well as individual software licenses, PCs and laptops could be purchased using this object code.</i>	
	Parts and Accessories - Administration	\$4,300
	API Gateway	\$35,000
	Parts and Accessories - Applications	\$10,000
	Parts and Accessories - Operations	\$35,000
	Parts and Accessories - Technical Support	\$10,000
	Software under \$5000	\$15,000
	Hardware under \$5000	\$12,000
	Adobe Experience Manager	\$269,000
	Sharepoint	\$108,000
	SMS Service	\$12,000
	MS SQL Server	\$25,500
	Data Center Upgrade	\$80,000
	Parts and Accessories - ERP Training Room	\$5,000
	Computer Accessories - CSR	\$12,000
	PC Productivity Software	\$30,000
	Purchase NUCS	\$150,000
	Purchase - Office Pro	\$180,000
	Mobile Computing	\$17,896
	PC Maintenance Components - CSR	\$26,328
	Printer Maintenance Components - CSR	\$50,055
	Scanners - CSR	\$1,244
	PC Utility Software - CSR	\$29,700
	MS Office - CSR	\$10,500
	Document Management -CSR	\$4,436
	PC Peripherals - CSR	\$87,460
	Cables and Patch Panels	\$20,000
	Network Accessories	\$80,000
	Fiber Accessories	\$61,500
3004	Consultant Services	\$815,400
	<i>Professional consultant services used to provide technical expertise in support of various critical IT projects such as</i>	
	App Dev Technical Support	\$5,000
	Eteam Server Support - CSR	\$6,000
	Functional Support - ERP	\$704,400
	PT&A Rewrite Support - ERP	\$100,000

DEPARTMENT OF INFORMATION TECHNOLOGY

FY19 Operating Budget Items over \$50,000

FY2019
Submitted
Budget

3006	Other Professional Services	\$206,600
	<i>Professional services under contract for support of various IT systems, such as:</i>	
	Database Consultant	\$25,000
	Mainframe Support and DR Services	\$155,000
	Professional Support for Cyber Security	\$25,000
	Sympro Maintenance for Bond Tracking	\$1,600
3007	Rent of Office	\$167,900
	ERP Office Lease (Standard Finance Building)	\$167,900
3103	Telephone	\$606,044
	<i>Telephone costs for DIT, telecommunication lines, and citywide maintenance</i>	
	<i>Service for maintenance of PBX, DID/DOD lines and data circuits, cellular</i>	
	<i>phone services</i>	
	CityWide Data Circuit	\$66,200
	DIT Cell Phones	\$10,400
	Oceanic Dedicated Data Cable	\$54,000
	Telephone Maintenance	\$76,244
	DIT Data lines (HawTel)	\$168,000
	Translation Services (Language Line)	\$8,400
	Voice Services	\$212,800
	New Telephones	\$10,000
3302	Electricity	\$300,000
	<i>Estimated electricity costs incurred at our radio sites</i>	
	Waikiki Malia Ohana	\$5,100
	Hawaiian Electric Charges for Tower Electricity Usage	\$294,900
3401	Repair and Maint - Comm Eqpt	\$350,000
	<i>Annual contract services for repair and maintenance costs of the 800MHz Radio and</i>	
	<i>Microwave systems. AdHoc allowances for small repairs to the communication</i>	
	<i>equipment. Access controls and monitoring system (ACAMS).</i>	
	Harris Radio Software Maintenance FX	\$46,000
	Harris Priority Technical Assistance Center Support	\$40,000
	R&M of Communication Equipment	\$163,500
	Infrastructure Maintenance	\$50,500
	ACAMS Maintenance	\$50,000

DEPARTMENT OF INFORMATION TECHNOLOGY

FY19 Operating Budget Items over \$50,000

FY2019
Submitted
Budget

3406	Repair and Maint - Computer Eqpt	\$206,000	
	<i>Annual repair and maintenance cost for various computer and data communication hardware.</i>		
	UPS Maintenance (FMB)		\$20,000
	UPS Maintenance (Kapolei)		\$18,000
	Battery Replacement		\$22,000
	SAN maintenance		\$50,000
	Cisco SmartNet		\$69,380
	Internet Load Balancer		\$5,620
	Route Explorer		\$21,000
3507	Other Repairs to Bldg & Structure	\$250,000	
	<i>Allowance for communication tower maintenance, inclusive of Tower repairs, painting and system battery replacements</i>		
	Alapai Battery Replacement		\$250,000
3640	Rentals - Buildings	\$51,216	
	Lease of space for Emergency Radio Antennas		
	Waikiki Ohana Malia Lease		\$25,608
	SeaBreeze Lease		\$25,608
3665	Rentals - Computer Equipment	\$1,042,040	
	<i>Lease of computer hardware, such as:</i>		
	Z-Series Lease (CT-DIT-0700017)		\$1,019,665
	PC Replacement 4rd of 5 yr Lease - CSR		\$4,850
	PC Replacement 5th of 5 yr Lease - CSR		\$17,525
3751	Fees for Memberships and Registration	\$66,000	
	Registrations for Technical Training		\$5,000
	Training Fees		\$50,000
	ERP Training		\$11,000
3752	Subscriptions	\$94,190	
	Heroku		\$4,800
	Lynda.com		\$1,800
	Amazon Cloud		\$700
	NeoGov		\$66,000
	Git Hub		\$300
	Domain Names		\$500
	Internet Software		\$1,000
	SMS Services		\$12,000
	developer subscriptions		\$500
	web search		\$2,000
	Adobe Creative Cloud		\$4,440
	Subscription Technical		\$150

DEPARTMENT OF INFORMATION TECHNOLOGY

FY19 Operating Budget Items over \$50,000

FY2019
Submitted
Budget

3906 Computer Software - Maintenance **\$3,287,393**

Items contained are DIT's maintenance costs for the various applications and operating systems software for DIT and city-wide use, but under DIT's management.

MongoDB	\$40,000
Oracle for GIS	\$9,000
MS Databaase	\$17,000
Oracle Enterprise	\$13,000
Oracle for Eteam	\$6,900
MS Software Maintenance	\$62,000
FormPort Server	\$1,800
Xerox Design Pro	\$2,600
GIS Software Maintenance	\$320,000
MSDN Annual License	\$1,500
Secure Tech Online Help	\$3,800
Active Network PROS	\$32,500
Attachmate Synapta	\$5,000
Sencha Licenses	\$3,000
Quincy - Med Case Tracking	\$12,200
Pictometry	\$3,000
Provision - BPM	\$5,000
Auditing Software	\$50,000
MondoDB Console	\$5,000
Network Vulnerability Scanning	\$1,200
Proxy Maintenance	\$65,000
PCI	\$6,000
Web App Vulnerability Scanning	\$1,000
Malware Protection Maintenance	\$81,900
Backup Software Maintenance	\$77,550
VMWare Maintenance	\$25,000
ASG Zeke	\$22,400
Computer Associates	\$94,300
Compuware	\$64,000
IBM Omegamon	\$78,500
MackKinney CICS/SYSD	\$6,750
H&W Computer Systems SYSD	\$12,000
IOC Maintenance	\$45,000
Cisco Security Maintenance	\$80,100
Application Firewall Maintenance	\$74,000
Quest Maintenance	\$25,000
Anti-Virus Maintenance	\$125,000
Anti-Spam Maintenance	\$125,000
SIEM Maintenance	\$42,000
ProLaw COR Case Tracking, West Pub - CSR	\$26,756
Docushare, Xerox - CSR	\$102,409
Docushare SW Dev - CSR	\$5,000
Eteam SW - CSR	\$27,279
Occ Health Manager, PureSafety - CSR	\$4,288
Surveyor Power Sv, VerDiem - CSR	\$10,000
Scan-to-Desktop, Xerox - CSR	\$48,828
Filemaker Pro Maintenance - CSR	\$7,747
Altiris CMS, Symantec - CSR	\$65,916
Worksite COR Doc Mgmt Annual Maintenance - CSR	\$40,950
ReelScout Annual Maintenance - CSR	\$4,288
DHR Renaissance Upgrade - CSR	\$10,000
DHR Renaissance Annual Maintenance - CSR	\$18,500

DEPARTMENT OF INFORMATION TECHNOLOGY

FY19 Operating Budget Items over \$50,000

FY2019
Submitted
Budget

Bibliographic Search Engine - CSR	\$3,301
AirWatch MDM Annual Maintenance - CSR	\$19,358
CitySourced Annual Maintenance - CSR	\$24,950
Socrata Open Data Annual Maintenance - CSR	\$30,724
Org Plus Maintenance - ERP	\$25,000
Sympro Maintenance - ERP	\$21,500
Oracle for CHERPS Maintenance - ERP	\$81,300
NIGP Maintenance - ERP	\$625
CHERPS Maintenance - ERP	\$867,000
DLT Solutions - Autodesk AutoCAD	\$1,700
Microwave Maintenance (Provision)	\$6,000
Route Explorer Maintenance	\$26,800
Telephone Software(s)	\$92,000
Advanced Security Protection Maintenance	\$60,000
Incr Dosushare Server Maint - CSR	\$3,704
MacPro COR Annual Maintenance	\$3,500
Incr NavRisk Charge Requests -CSR	\$2,970

4620 Communication Equipment

\$400,000

Items contained are costs for communication equipment. These are items with a unit cost of \$5000 or more. Items are for support of the Emergency Radio Systems

Network Core Upgrade

\$400,000

DEPARTMENT OF LAND MANAGEMENT
CITY AND COUNTY OF HONOLULU

558 SOUTH KING STREET • HONOLULU, HAWAII 96813
PHONE: (808) 768-4277 • FAX: (808) 768-4296 • INTERNET: <http://www.honolulu.gov/dlm>

KIRK CALDWELL
MAYOR



SANDRA S. PFUND
DIRECTOR

February 13, 2018

MEMORANDUM

TO: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

ATTN: Shelli Oye, Budget Program Administrator
Department of Budget and Fiscal Services

FROM: Sandra S. Pfund, Director *Sandra S. Pfund*
Department of Land Management

SUBJECT: Fiscal Year 2019 Operating Budget
Line Item Budget Details Exceeding \$50,000

Please find attached the requested Fiscal Year 2019 Details of Line Items Over \$50,000 report for the Department of Land Management (DLM).

If you have any questions regarding this memorandum or its attachment, please contact Mr. Jerry DeGuzman, Administrative Specialist of DLM, at 768-4295.

Attachment

DEPARTMENT OF LAND MANAGEMENT
Activity: 0802 -- Administration
 FY 19 Current Expense

OBJ CODE	DESCRIPTION	AMOUNT
3004	Consultant Services: (Fund 110) - \$75,000 for professional engineering and architectural services for development projects. (Fund 270) - \$75,000 for professional engineering and architectural consulting services for Clean Water and Natural Lands development projects.	\$150,000
3006	Other Professional Services: (Fund 110) - \$65,000 for real estate appraisals and due diligence. (Fund 270) - \$25,000 for real estate appraisals and due diligence for Clean Water and Natural Lands projects.	\$90,000
3049	Other Services – Not Classified: (Fund 110) Operational start-up expenses for new rental properties.	\$200,000
3405	Repairs & Maintenance-Equipment (Other Equipment): (Fund 110) For repair and maintenance costs for City-owned properties, where the reserve accounts cannot cover non-routine repairs.	\$126,008
3990	Other Fixed Charges: (Fund 110) – \$336,806 transferred from DFM, for properties that require subsidy payments due to depleted reserve accounts. (Fund 655) – \$200,000 for subsidy payments for Varona Village, Tenney Village, and Bachelor's Quarters.	\$536,806

OFFICE OF THE MAYOR
CITY AND COUNTY OF HONOLULU

530 SOUTH KING STREET, ROOM 300 * HONOLULU, HAWAII 96813
PHONE: (808) 768-4141 * FAX: (808) 768-4242 * INTERNET: www.honolulu.gov

KIRK CALDWELL
MAYOR

ROY K. AMEMIYA, JR.
MANAGING DIRECTOR

GEORGETTE T. DEEMER
DEPUTY MANAGING DIRECTOR



February 14, 2018

MEMORANDUM

TO: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

ATTN: Shelli Oye, Budget Program Administrator
Department of Budget and Fiscal Services

FROM: Raelynn Gaspar-Asaoka, Administrative Services Officer
Office of the Managing Director

SUBJECT: Fiscal Year 2019 Operating Budget
Line Item Budget Details Exceeding \$50,000

A handwritten signature in blue ink, likely belonging to Raelynn Gaspar-Asaoka, the Administrative Services Officer mentioned in the memorandum.

Please find attached the requested Fiscal Year 2019 Details of Line Items Over \$50,000 reports for the Managing Director's Office and the Neighborhood Commission Office.

If you should have any questions regarding this memorandum or its attachment, please contact me at 768-4204.

Attachment

**MANAGING DIRECTOR'S OFFICE
DETAILS OF LINE ITEMS OVER \$50,000
FY 2019 OPERATING BUDGET**

APPROPRIATION ACTIVITY: MDO0130 – City Management

OBJECT CODE	DESCRIPTION	TOTAL AMOUNT	EXPLANATION
3006	Other Professional Services	\$176,935	Office of Economic Development Program: <ul style="list-style-type: none"> Sister Cities, International Relations and Community Relations - \$41,935 Agriculture Education and Training - \$30,000 Honolulu Film Office Program: <ul style="list-style-type: none"> Operating Costs - \$105,000
3990	Other Fixed Charges	\$100,000	Office of Economic Development Program: <ul style="list-style-type: none"> 2019 US Conference of Mayors Annual Meeting Host Expenses

APPROPRIATION ACTIVITY: MDO0132C – Culture and the Arts

OBJECT CODE	DESCRIPTION	TOTAL AMOUNT	EXPLANATION
3006	Other Professional Services	\$72,000	Cultural Events - \$50,000 Kapolei City Lights - \$12,000 Honolulu Mango Jam - \$10,000
3507	Other Repairs To Building & Other Structure	\$65,500	Annual scheduled maintenance to City's art collection throughout Honolulu and unexpected repairs to damaged pieces.

APPROPRIATION ACTIVITY: MDO0177C – Climate Change, Sustainability & Resiliency

OBJECT CODE	DESCRIPTION	TOTAL AMOUNT	EXPLANATION
3004	Consulting Services	\$425,000	City Energy Audit - \$200,000 Climate Action & Adaptation Plan - \$150,000 Coastal Lands Data Program - \$75,000
3006	Other Professional Services	\$60,000	AmeriCorps Vista Stipends (3 Vistas at \$20,000 each)

**NEIGHBORHOOD COMMISSION OFFICE
DETAILS OF LINE ITEMS OVER \$50,000
FY 2019 OPERATING BUDGET**

APPROPRIATION ACTIVITY: NCO0172X – Neighborhood Commission Office

OBJECT CODE	DESCRIPTION	TOTAL AMOUNT	EXPLANATION
3049	Other Services Not Classified	\$65,520	<p>Neighborhood Commission Office:</p> <ul style="list-style-type: none"> • Provide start to finish (gavel-to-gavel) video recording coverage of regular meetings of specific neighborhood boards.
3102	Postage	\$71,400	<p>Neighborhood Commission Office:</p> <ul style="list-style-type: none"> • Normal operating postage costs - \$11,400 <p>Neighborhood Board Elections:</p> <ul style="list-style-type: none"> • Postage costs for Neighborhood Board Elections Mail-outs (Candidate Information, Voting Passcodes, and, as needed, Paper Ballots) - \$60,000
3262	Printing and Binding	\$54,500	<p>Neighborhood Commission Office:</p> <ul style="list-style-type: none"> • Printing Costs for Neighborhood Commission Office (Newsletters, Business Cards, Flyers) - \$4,500 <p>Neighborhood Board Elections:</p> <ul style="list-style-type: none"> • Printing costs for Neighborhood Board Elections (Candidate Information, Voting Passcodes, and, as needed, Paper Ballots) - \$50,000

DEPARTMENT OF THE MEDICAL EXAMINER
CITY AND COUNTY OF HONOLULU

835 IWILEI ROAD • HONOLULU HAWAII 96817
TELEPHONE: (808) 768-3090 • FAX: (808) 768-3099 • INTERNET: www.honolulu.gov

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DIRECTOR OF BUDGET
& FISCAL SERVICES
C&C OF HONOLULU

KIRK CALDWELL
MAYOR



CHRISTOPHER B. HAPPY, M.D.
CHIEF MEDICAL EXAMINER

MASAHIKO KOBAYASHI, M.D., Ph.D.
FIRST DEPUTY MEDICAL EXAMINER

February 13, 2018

TO: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

FROM: Christopher Happy, M.D., Chief Medical Examiner
Department of the Medical Examiner

SUBJECT: Fiscal Year 2019 Line Items Over \$50,000

The Department of the Medical Examiner is transmitting to you one hardcopy of its explanation of Fiscal Year 2019 line items that exceed \$50,000.

A handwritten signature in blue ink, appearing to read "CBA", is written over a horizontal line.

Christopher Happy, M.D.
Department of the Medical Examiner

CC: Shelli Oye
Roy Miyamoto

Attachment

Attachment

DEPARTMENT OF THE MEDICAL EXAMINER
FY 2019 DETAILS OF LINE ITEMS THAT EXCEED \$50,000

Appropriation Activity: Investigation of Deaths

Current Expense:

Object Code #3005 Medical Services = \$163,000

1. Mainland forensic toxicology services contract = \$95,000
{ \$7,917/month (average) x 12 months = \$95,000 }
2. Per diem forensic pathologists = \$60,000
{ \$700/autopsy x 86 autopsies /annum = \$60,000 }
3. Postmortem neonatal metabolic screening = \$1,000
{ \$50/neonate x 20 neonates = \$1,000 }
4. Send-out diagnostic laboratory services = \$2,000
5. Send-out immunohistochemistry and esoteric testing = \$2,000
6. Skeletal remains analysis/forensic anthropology services = \$3,000

Object Code #3044 Removal and Pickup of Dead Bodies = \$150,000

1. Morgue decedent transportation contract will be rebid in FY 2018; under projected contract pricing:
{ 500 bodies/annum from Area I x \$160/body = \$80,000 }
{ 378 bodies/annum from Area II x \$185/body = \$70,000 }

Object Code #3405 Repairs & Maintenance-Equipment (Other) = \$57,500

1. Annual maintenance agreement for Lodox X-ray, commencing c. January, 2019 = \$45,000
2. Annual maintenance agreement for Agilent gas chromatograph/headspace sampler/integrator = \$7,500
3. Annual maintenance agreement for autopsy tissue processor = \$5,000

DEPARTMENT OF PARKS & RECREATION
CITY AND COUNTY OF HONOLULU

1000 Uluohia Street, Suite 309, Kapolei, Hawaii 96707
Phone: (808) 768-3003 • Fax: (808) 768-3053
Website: www.honolulu.gov

KIRK CALDWELL
MAYOR



MICHELE K. NEKOTA
DIRECTOR

JEANNE C. ISHIKAWA
DEPUTY DIRECTOR

February 15, 2018

MEMORANDUM

TO: Nelson Koyanagi, Director
Department of Budget and Fiscal Services

FROM: Michele K. Nekota, Director
Department of Parks and Recreation *Michele K. Nekota*

SUBJECT: ROH Section 2-18.6
Line Item Details – Operating Budget for Fiscal Year 2019

In response to your memo of February 12, 2018, requesting for a detailed explanation of current expense and equipment line items exceeding \$50,000, our departmental response is attached.

MKN:kc

Attachment

**DEPARTMENT OF PARKS AND RECREATION
FY19 - Details of Line Items Over \$50,000**

Appropriation Activity: ADMINISTRATION

CURRENT EXPENSES

3005 Medical Services	\$54,000
<i>Fund 110</i>	
Drug and Alcohol testing, Sick Call Exam, Employee Assistance Program Services	
3034 Guard & Security Services	\$261,735
<i>Fund 110</i>	
Kalaeloa Security Guard Service	\$261,735
3049 Other Services - Not Classified	\$203,500
<i>Fund 110</i>	
Fingerprinting	\$8,500
Mayor's Memorial Day Program	\$10,000
Consultant for Kalaeloa	\$100,000
Hawaii Community Development Authority Assessment Fee for Kalaeloa	\$85,000

Appropriation Activity: URBAN FORESTRY

CURRENT EXPENSES

2153 Other Nursery, Botanical Supplies and Horticulture Supplies	\$208,000
<i>Fund 110</i>	
Includes trees, palms, shrubs, ground cover, sod, potted plants, pots, stakes, potting media, etc.	\$195,000
<i>Fund 130</i>	
Street Trees/Palms	\$10,000
<i>Fund 230</i>	
Hanauma Bay: Trees and Landscaping Plants	\$3,000
3034 Guard & Security Services	\$332,000
<i>Fund 110</i>	
Foster/Lili'uokalani Botanical Garden Security Guard Service	\$95,000
Ho`omaluhia Botanical Garden Security Guard Service	\$85,000
Koko Crater Botanical Garden Security Guard Service	\$55,000
Wahiawa Botanical Garden Security Guard Service	\$97,000
3039 Recycling Service	\$89,000
<i>Fund 110</i>	
Green waste recycling	

Appropriation Activity: URBAN FORESTRY (continued)

3043 Tree Trimming & Pruning Services	\$4,313,000
<i>Fund 110/Fund 130</i>	
Honolulu Coconut & Royal palm trimming	\$260,000
Windward/Leeward Coconut & Royal palm trimming	\$285,000
Kaimuki tree pruning	\$200,000
Manoa tree pruning	\$160,000
Windward tree pruning	\$230,000
Downtown/Kalihi tree pruning	\$250,000
Kapiolani/Waikiki tree pruning	\$200,000
Pacific Palisades/Manana/Waipio Gentry/Waikele tree pruning	\$190,000
Moanalua/Halawa/Newton/Pearl City/Waiiau tree Pruning	\$200,000
North Shore/Kualoa tree pruning	\$100,000
Makakilo/Kapolei/Waianae tree pruning	\$200,000
Mililani tree pruning	\$200,000
Mililani Mauka/Wahiawa tree pruning	\$130,000
Waipio Soccer/Waipahu/Village Park/West Loch/ Ewa Villages pruning	\$210,000
Ewa by Gentry/Ocean Pointe/Ewa Beach tree pruning	\$135,000
Tree planting	\$300,000
Tree removals	\$500,000
Date palm trimming	\$21,000
Ironwood specialty pruning with Qualified Arborist	\$200,000
Ironwood specialty pruning North Shore/Windward	\$175,000
Hawaii Kai/Niu Valley/Aina Haina tree pruning	\$150,000
<i>Fund 230</i>	
Hanauma Bay: Tree pruning/removal	\$4,000
Hanauma Bay: Coconut palm trimming	\$13,000
3049 Other Services - Not Classified	\$375,400
<i>Fund 110</i>	
Consulting Arborist Service	\$50,000
Tree Well Cover Installation and Maintenance	\$10,000
Fire Extinguisher Inspection	\$3,900
Di-electric Testing	\$6,000
A/C Maintenance	\$500
Newly Planted Tree Maintenance	\$200,000
Project Management Major Tree Replacement Projects	\$50,000
Feral animal control	\$50,000
Sewer System Inspection and Repair	\$5,000
3302 Electricity	\$79,000
<i>Fund 110</i>	
Botanical Gardens	\$57,000
Horticulture	\$22,000

Appropriation Activity: URBAN FORESTRY (continued)

3304 Water **\$272,800**
Fund 110
Water charges at all DUF facilities including community gardens

EQUIPMENT

4311 Trucks **\$125,000**
Fund 110
(1) One Truck Flatbed \$48,500
(1) One Truck \$36,500
(1) One Pickup Truck with Towing Package \$40,000

4312 Other Motor Vehicles **\$114,000**
Fund 110
(2) Two Utility Vehicle \$29,500 each \$59,000
(1) One Trailer \$15,000
(1) One Skid Steer Trailer \$20,000
(1) One Forklift Trailer \$20,000

4706 Power Operated Equipment **\$110,000**
Fund 110
(2) Two Chipper \$55,000 each

Appropriation Activity: MAINTENANCE SUPPORT SERVICES

CURRENT EXPENSES

2603 Lumber **\$55,000**
Fund 110
Lumber

2604 Masonry **\$75,000**
Fund 110
Repair of masonry structures at all parks and facilities due to vandalism or normal wear and tear

2605 Plumbing **\$420,000**
Fund 110
Bathroom repair at comfort stations and recreation buildings due to vandalism or normal wear and tear. Repair of irrigation systems that include automatic timers, pop up heads and major valve breaks

Appropriation Activity: MAINTENANCE SUPPORT SERVICES (continued)

2607 Other Building & Construction Materials \$240,000

Fund 110

General MSS \$230,000

Fund 230

Hanauma Bay \$10,000

Paint & painting supplies, silt screen materials & supplies, welding supplies 4',6',8' chain link fence & accessories; metal/checker/steel plates; chains, galvanized steel pipes; fencing hardware; galvanized hardware (hinges, latches, bolts, link pipe gate). Quickcrete, Sidewalk wire, rebars, various glue and cement additives. Carpenters construction materials (plastic lumber for park benches and tables; laminated plastic; plexiglass; screens and wire cloth; formica and formica glue; nails and powder charger; various base covers and adhesives; starboards; aluminum strips slides for cabinets; drywall and drywall screws; polyurethane boards; galvanize aluminum roofing; standard plywood; fiberglass enclosures; roofing materials; cupboards; louver doors)

2759 Parts/Access/Equip \$50,000

Fund 110

Lawn mower parts (bearings, belts, chains, pulleys, transmissions, seals, bolts, fasteners, blades, caster wheels, electrical components). Parts for other accessories and equipment (hydraulic parts, grinding wheels, drill bits, saw blades, accessories for power equipment, batteries, switches, blades, power wash and generator parts to be repaired, filters, 2-cycle parts for weed eaters and chain saws)

3049 Other Services-Not Classified \$2,280,000

Fund 110

Roof repairs \$350,000

Microguard \$150,000

Gutter repair \$100,000

Ceramic Tile work \$100,000

Gutter cleaning \$66,000

AC repair \$50,000

Electrical repair \$50,000

Gym Floors \$80,000

Elevator service/repair \$22,000

Repairs to Play Equipment \$112,000

Resurfacing Play Courts \$150,000

Exterminators \$9,000

Glass repair \$16,000

Swimming Pools repair \$50,000

Parking Lot repair/repaving \$200,000

Gym Bleachers and Backboard repair \$100,000

Appropriation Activity: MAINTENANCE SUPPORT SERVICES (continued)

3049 Other Services-Not Classified (continued)

Sand Replenishment-Ala Moana	\$50,000
Backflow repair	\$75,000
Other Park Renovations	\$500,000
<i>Fund 230</i>	
Hanauma Bay: other services	\$50,000

3504 Painting \$350,000

Fund 110
Painting

EQUIPMENT

4703 Tools and Work Equipment \$50,000

<i>Fund 110</i>	
(1) One Bender, Pipe Roll	\$25,000
(1) One Saw	\$25,000

Appropriation Activity: RECREATION SERVICES

CURRENT EXPENSES

2051 Office Supplies \$60,000

<i>Fund 110</i>	
Office Supplies	\$45,500
Printshop	\$10,000
<i>Fund 230</i>	
Hanauma Bay Office Supplies	\$4,500

2401 Educational Recreation/Scientific Supplies \$122,000

<i>Fund 110</i>	
Craft material, clay, paint, books, board games, electronic games, sporting supplies (balls, nets)	\$97,000
Summer Fun Workshop	\$1,500
Tennis Nets	\$5,000
Archery Bales	\$7,500
Graphic Services	\$1,000
Lei Day - Lei Queen	\$2,000
<i>Fund 230</i>	
Hanauma Bay	\$1,000
<i>Fund 321</i>	
Patsy T. Mink CORP	\$7,000

Appropriation Activity: RECREATION SERVICES (continued)

2517 Supplies Not Classified	\$147,500
<i>Fund 110</i>	
Supplies less than \$5,000 but not considered equipment	
Tables, chairs, canopy, coolers, storage containers, file cabinets, fans,	\$123,000
paper shredder	
AED replacement	\$17,000
<i>Fund 230</i>	
Hanauma Bay	\$7,500
2752 Parts & Accessories-Equipment (Attachments to Buildings)	\$60,000
<i>Fund 110</i>	
A/C Equipment	\$44,000
Pool Lifts	\$16,000
3034 Guard & Security Services	\$575,000
<i>Fund 230</i>	
Hanauma Bay: Guard and Security Services	\$550,000
Hanauma Bay: Armored Car Service	\$25,000
3049 Other Services Not Classified	\$1,005,500
<i>Fund 110</i>	
Kualoa Archeologist	\$16,000
Summer Training	\$8,000
Other Training	\$12,000
Lei Court Attire	\$3,000
Game Officials	\$8,000
Sign Language Interpreters	\$5,000
ADA Alternate Formats	\$3,000
Talk Story Festival	\$7,000
AED Service	\$20,000
Maintenance & Service	\$50,000
Training Registration	\$20,000
Online Registration Program	\$100,000
Summer Food Service	\$60,000
<i>Fund 230</i>	
Hanauma Bay: Education Program	\$608,500
Hanauma Bay: Point of Sale Maintenance	\$5,000
Hanauma Bay: Audio/Visual Maintenance	\$20,000
Hanauma Bay: Carrying Capacity Study	\$60,000
3103 Telephone	\$178,600
<i>Fund 110</i>	
Land and Cellular Phones within the division	\$150,000
<i>Fund 230</i>	
Hanauma Bay: Land and Cellular phones	\$28,600

Appropriation Activity: RECREATION SERVICES (continued)

3302 Electricity	\$4,405,854
<i>Fund 110</i>	
Utility cost for parks island wide	\$4,328,231
<i>Fund 230</i>	
Hanauma Bay: utility costs	\$77,623
3821 Auto Allowances	\$141,500
<i>Fund 110</i>	
Mileage Reimbursement	\$140,000
<i>Fund 230</i>	
Hanauma Bay: Mileage Reimbursement	\$1,500
3990 Other Fixed Charges	\$188,413
<i>Fund 110</i>	
Night Deposit Bags, Processing of Summer Fun Registration Waivers	\$8,200
<i>Fund 390</i>	
Summer Food Service (Federal Grant)	\$180,213

Appropriation Activity: GROUNDS MAINTENANCE

CURRENT EXPENSES

2201 Cleaning and Toilet Supplies	\$451,000
<i>Fund 110</i>	
Department Storeroom cleaning supplies including mops, brooms, dustpans, toilet paper for comfort stations	\$425,000
<i>Fund 230</i>	
Hanauma Bay: Storeroom cleaning supplies	\$26,000
2502 Chemical Supplies	\$550,000
<i>Fund 110</i>	
Chemicals for Parks Swimming Pools	
2508 Safety Supplies	\$76,500
<i>Fund 110</i>	
Safety Supplies	\$75,000
<i>Fund 230</i>	
Hanauma Bay: Safety Supplies	\$1,500

Appropriation Activity: GROUNDS MAINTENANCE (continued)

2517 Supplies Not Classified	\$213,600
<i>Fund 110</i>	
Supplies less than \$5,000 but not considered equipment	\$80,000
Push mower, compressors, pool vacuums, sprayers, small generators, pressure washer	
<i>Fund 230</i>	
Hanauma Bay	\$2,500
<i>Fund 321</i>	
Patsy T. Mink CORP	\$100,000
<i>Fund 322</i>	
Waipio Soccer Park	\$31,100
2752 Parts & Accessories-Equipment (Attached to Building)	\$89,000
<i>Fund 110</i>	
Air Conditioner Replacement	\$32,000
Pool Chemical Monitoring Units	\$25,000
Water Heater Replacement	\$32,000
2803 Light Bulbs	\$151,500
<i>Fund 110</i>	
Light Bulbs	\$500
LED Lighting	\$150,000
<i>Fund 230</i>	
Hanauma Bay: Light Bulbs	\$1,000
3034 Guard & Security Services	\$240,000
<i>Fund 110</i>	
Bellows Air Force Beach Park Security Guard Service	\$45,000
Kualoa Regional Park Security Guard Service	\$90,000
Patsy T. Mink Central Oahu Regional Park and Waipio Peninsula Soccer Park Security Guard Service	\$35,000
Night Closure Parks	\$35,000
Waikiki Restroom Security	\$35,000
3040 Solid Waste Disposal	\$580,000
<i>Fund 110</i>	
Refuse Disposal Services	\$430,500
State Disposal Services	\$2,500
Solid Waste Disposal Fee	\$122,000
<i>Fund 230</i>	
Hanauma Bay: Refuse Disposal Services	\$25,000

Appropriation Activity: GROUNDS MAINTENANCE (continued)

3049 Other Services Not Classified	\$3,929,800
<i>Fund 110</i>	
Fire Extinguisher & Systems Inspection	\$40,000
Trailer service and Maintenance WPSP	\$50,000
Backflow Inspection and repair	\$50,000
Lift Station and Sewer Maintenance	\$70,000
Pump Service Contracts	\$70,000
Repair and Service Air Conditioners	\$9,000
Cesspool Service	\$190,000
Repair/Resurface Courts	\$895,000
Repair Play Apparatus	\$750,000
Repair/Resurface Play Apparatus Surface	\$560,000
Training/Maintenance ATU/Septic Systems	\$25,000
Misc. repairs/replacement to systems	\$20,000
Training Grounds Maintenance	\$10,000
Testing/Certification of Sewage System	\$15,000
Repair Irrigation System	\$75,000
Kualoa Wastewater System	\$75,000
Feral Animals	\$10,000
Tire Disposal	\$25,000
Other Park Renovations	\$500,000
<i>Fund 230</i>	
Hanauma Bay: Repair Pumps, A/C Irrigation, Fire Extinguishers	\$50,000
Hanauma Bay: Faux Rock	\$100,000
Hanauma Bay: Repair Equipment/Other Accessories	\$50,000
Hanauma Bay: Reconstruct Entry Roadway	\$150,000
<i>Fund 321</i>	
Patsy T. Mink CORP: other services	\$94,800
<i>Fund 322</i>	
Waipio Soccer Park: other services	\$46,000
3303 Gas	\$70,000
<i>Fund 110</i>	
Heating of Swimming Pools	
3304 Water	\$5,878,800
<i>Fund 110</i>	
Water costs for all recreation facilities and parks	\$5,771,300
<i>Fund 230</i>	
Hanauma Bay water costs	\$107,500
3305 Sewer	\$1,459,100
<i>Fund 110</i>	
Sewer costs for all recreation facilities and parks	\$1,414,100
<i>Fund 230</i>	
Hanauma Bay sewer costs	\$45,000

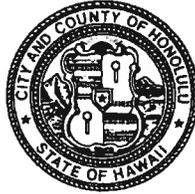
Appropriation Activity: GROUNDS MAINTENANCE (continued)

3668 Equipment Rentals	\$210,000
<i>Fund 110</i>	
Rental Utility Vehicles	\$125,000
Portable Toilets	\$85,000
EQUIPMENT	
4311 Trucks	\$335,000
<i>Fund 110</i>	
(5) Five Truck Half Ton \$35,000 each	\$175,000
(1) One Truck One Ton, Lift Gate	\$45,000
(1) One Truck One Ton Lift Gate, Towing Package	\$45,000
(2) Two Truck Half Ton \$35,000 each	\$70,000
4312 Other Motor Vehicles	\$50,000
<i>Fund 110</i>	
(1) One Trailer, Tandem Axle, Beavertail	\$25,000
<i>Fund 322</i>	
Waipio: (1) One Trailer, Tandem Industrial Type w/Loading Ramp & Wincl	\$25,000
4706 Power Operated Equipment	\$152,000
<i>Fund 110</i>	
(1) One Mower, Triplex \$100,000 each	\$100,000
(2) Two Mower, 72" \$26,000 each	\$52,000

DEPARTMENT OF PLANNING AND PERMITTING
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 7TH FLOOR • HONOLULU, HAWAII 96813
PHONE: (808) 768-8000 • FAX: (808) 768-6041
DEPT. WEB SITE: www.honoluluodpp.org • CITY WEB SITE: www.honolulu.gov

KIRK CALDWELL
MAYOR



KATHY K. SOKUGAWA
ACTING DIRECTOR

TIMOTHY F. T. HIU
DEPUTY DIRECTOR

EUGENE H. TAKAHASHI
DEPUTY DIRECTOR

February 15, 2018

MEMORANDUM

TO: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

FROM: Kathy K. Sokugawa, Acting Director

A handwritten signature in blue ink that reads "Kathy Sokugawa".

SUBJECT: FY2019 Operating Budget - Line Items Over \$50,000

Per your memorandum dated August 8, 2017, we are submitting our FY2019 operating budget line items over \$50,000 report.

If you have any questions, we are available to discuss our request in more detail.

DEPARTMENT OF PLANNING AND PERMITTING
FY 2018 – 2019 Budget Request
Current Expenses Exceeding \$50,000

Appropriation Activity: Administration:

Current Expense:

Object Code #2756 Parts & Accessories –Equipment (Computer Equipment) = \$165,000

1. Replacement of Monitors and GIS Equipment Upgrades in HOLIS = \$90,000
 - a. Inspector Mobile Computing Equipment Replacement (50) = \$60,000
 - b. GIS Workstation Equipment Replacement (12) = \$30,000
2. Replacement and Upgrade of Computers, Monitors and Other Equipment in Department = \$60,000
3. GIS Monitors and Graphic Display Upgrades (Sewer Funded) = \$15,000

Object Code #3004 Consultant Services = \$2,840,000

1. NPDES 3rd Party Construction Inspection Review (MS-4 Permit Requirement = \$1,800,000
2. Consultant for Operational Improvements in the Department = \$75,000
3. POSSE 7 (Winchester) Upgrade and Support = \$735,000
4. Parcel Fabric Migration = \$140,000
5. Base Map Workflows (Sewer Fund) = \$90,000

Object Code #3049 Other Services – Not Classified = \$600,000

1. POSSE and ePlan Tech Services = \$150,000
2. GIS Technical Services = \$100,000
3. DPP Data Collection and Management = \$180,000
4. Scanning of Building Permits = \$75,000
5. Special Format Scanning and Printing Services = \$5,000
6. Title Searches for Foreclosure Proceedings = \$10,000
7. Clean Up Contractual Services = \$80,000

Object Code #3103 Telephone = \$56,600

1. Annual cost of cellular phone service for phones assigned to all inspectors and senior managers in the department = \$55,000
2. Annual Cost of Cellular and Data Service for HOLIS = \$1,600

Object Code #3630 Rentals – Office Equipment = \$67,000

1. Rental of Multi-Function Copiers and Postage Machine in Administration= \$60,000
2. Rental of Multi-Function Copier in HOLIS = \$7,000

Object Code #3906 Computer Software Maintenance Agreements = \$123,000

1. Various Software Maintenance Agreements (Avolve, POSSE, ESRI, Dot Net Nuke, etc.) for department operations = \$114,000
2. AutoCad Licensing = \$9,000

Appropriation Activity: Site Development:

Current Expense:

Object Code #3049 Other Services – Not Classified = \$129,000

1. Joint Funding Agreement for the Collection of Hydrologic Data on Oahu with U.S. Geologic Survey (City Share of Agreement). Funding will allow continued data collection from the original network of 39 stream gages = \$119,000
2. Hiring of Independent Hearing Officers for Contested Case Hearings - \$10,000

Object Code #3821 Auto Allowance – Other (NT) = \$84,000

1. Wastewater Branch Construction Inspectors Mileage = \$25,000
2. Civil Engineering Branch Construction Inspectors Mileage = \$59,000

DEPARTMENT OF PLANNING AND PERMITTING
FY 2018 – 2019 Budget Request
Current Expenses Exceeding \$50,000
(Continued)

Appropriation Activity: Land Use Permits:

Current Expense:

Object Code #3004 Consultant Services = \$200,000

1. Contractual services for Phase II - review and revision of the City's Land Use Ordinance (LUO) = \$200,000

Appropriation Activity: Planning:

Current Expense:

Object Code #3004 Consultant Services = \$550,000

1. TOD - Contractual services for TOD catalytic project implementation = \$300,000
2. Planning – Contractual Services for Community Outreach Meetings, Workshops and Symposiums = \$150,000
3. Budget Issue – Planning – Consultant to assist in the development of the City's Affordable Housing Initiative - \$100,000

Object Code #3049 Other Services – Not Classified = \$80,000

1. Planning - Use of Facilities and Audio Visual Equipment for Community Outreach Meetings, Workshops and Symposiums = \$55,000
2. TOD - Use of Facilities and Audio Visual Equipment for Community Outreach Meetings, Workshops and Symposiums = \$25,000

Appropriation Activity: Customer Service Office:

Current Expense:

Object Code #3821 Auto Allowance – Other (NT) = \$84,000

- 1 Auto Allowances for Building and Housing-Zoning Code Inspectors = \$84,000

Appropriation Activity: Building:

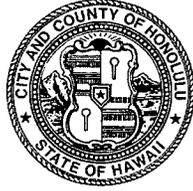
Current Expense:

Object Code #3821 Auto Allowance – Other (NT) = \$392,400

1. Building Division Administration – NPDES Inspector Mileage = \$30,000
2. Building Inspectors Mileage = \$120,000
3. Electrical Inspectors Mileage = \$156,000
4. Plumbing Inspectors Mileage = \$86,400

POLICE DEPARTMENT
CITY AND COUNTY OF HONOLULU

801 SOUTH BERETANIA STREET · HONOLULU, HAWAII 96813
TELEPHONE: (808) 529-3111 · INTERNET: www.honolulu.org



KIRK CALDWELL
MAYOR

SUSAN BALLARD
CHIEF

JOHN D. McCARTHY
JONATHON GREMS
DEPUTY CHIEFS

OUR REFERENCE CU-MH

February 14, 2018

MEMORANDUM

TO: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

ATTENTION: Shelli Oye, Budget Program Administrator
Budgetary Administration Division

FROM: Susan Ballard, Chief of Police

SUBJECT: Operating Budget for Fiscal Year 2019
Line Item Budget Details Exceeding \$50,000

This is in response to your email on February 13, 2018, regarding a detailed explanation of any items more than \$50,000 in the upcoming Operating Budget for Fiscal Year 2019.

Should you have any questions, please have a member of your staff call Major Craig Uehira of the Finance Division at 723-3219.

A handwritten signature in black ink that reads "Susan Ballard". The signature is written in a cursive, flowing style.

Susan Ballard
Chief of Police

Attachment

Honolulu Police Department: Line-Item Details on the Operating Budget for FY2019

Budget Activity	Obj Code	Line-Item	Description	FY2019
Police Commission (1301)	3007	Rent of Offices	Alii Place (1060 Richards Street)	\$ 70,000
	3049	Other Services-Not Classified	State of Hawaii Police Commissioners Conference and Miscellaneous Items Cable/Shred	66,000
Office of the Chief of Police (1311)	3049	Other Services-Not Classified	Special Funds Covert (Criminal Intelligence Unit), Accreditation Consultants, and Cable Services	68,195
	3825	Auto Allow-HPD/HFD/CCL	Auto Allowances for Subsidized Officers	337,665
	3865	Weapon Care and Maint Allow	Weapon Care and Maintenance Allowance	50,000
Patrol Bureau (1320)	2051	Office Supplies	Districts 1 to 8 and Central Receiving Division (CRD)	103,696
	2352	Meals-Breakfast	Meal Entitlement for After-Hours Work per Bargaining Unit Agreements	50,600
	2401	Educ Recrtn/Scntific Supplies	Medical and Diagnostic Testing Supplies, Bicycle/All-Terrain Vehicle Securing and Repair	83,810
	2453	Unleaded Gas	Equipment/Supplies, and Health and Fitness	1,945,468
	2508	Safety Supplies	Departmental and Subsidized Vehicles	83,000
			Flares, Cones, Flashlights, Shoes, Gloves, Body Armor Vests, Safety Supplies for Bike Details	
	3006	Other Professional Services	Nursing Consultation Program in CRD	200,000
	3049	Other Services-Not Classified	Special Funds Covert, Crowd Control Barriers, Hazardous Waste Disposal, Cell Block Cleaning	335,000
	3405	Repair and Maint-Other Equip	Annual Maintenance for Access Control and Alarm Monitoring System	60,558
			Auto Allow-HPD/HPD/CCL	6,064,396
Special Field Operations Bureau (1341)	3835	Uniform Allowances	Uniform Allowances	441,557
	3836	Uniform Maint Allowance	Uniformed Officers	419,880
	3865	Weapon Care and Maint Allow	Weapon Care and Maintenance Allowance	1,400,358
	2401	Educ Recrtn/Scntific Supplies	Rifle Replacement Parts, Rifle Cleaning Supplies, Police Activities League (PAL) Supplies, Etc.	108,000
	3006	Other Professional Svcs	PAL Officiating Fees	200,000
	3049	Other Services-Not Classified	Monthly Refuse Fee, Veterinarian Service, Detailing Services for the Specialized Services Division's Command and K9 Trucks, Refinish Bronze Plaque, Traffic Baricades and Signs, Etc.	110,000
	3405	Repair and Maint-Other Equip	Police Helicopters - Repair Services and Fuels	353,500
	3752	Subscription	Cover Your Assets for Special Duty	65,200
	3825	Auto Allow-HPD/HFD/CCL	Auto Allowances for Subsidized Officers	642,279
Investigative Bureau (1351)	3865	Weapon Care and Maint Allow	Uniformed Officers	104,000
	2401	Educ Recrtn/Scntific Supplies	Crime Laboratory Supplies, Assorted Supplies for Crime Scenes, and Tactical Wireless Communication Headsets	399,500
3005	Medical Services	Drug Screening - Traffic Drug Recognition Expert	50,000	

Budget Activity	Obj Code	Line-Item	Description	FY2019
	3007	Rent of Offices	Prosecuting Attorney Intake Office (820 South Beretania Street), Airport Operations Group (Marijuana Eradication Team), and Narcotics/Vice Division (South King Street)	226,000
	3049	Other Services-Not Classified	Special Funds Covert, Drug Testing, Trainers, Bus Transportation; Bank Coin Service Fees, and Parking Meter Parts	565,000
	3405	Repair and Maint-Other Equip	Crime Lab Analytical Instruments	245,500
	3752	Subscription	State Driver License Software Maintenance and LexisNexis	136,000
	3825	Auto Allow-HPD/HFD/CCL	Auto Allowances for Subsidized Officers	1,439,247
	3836	Uniform Maint Allowance	Uniformed Officers	97,300
	3865	Weapon Care and Maint Allow	Uniformed Officers	314,000
Support Services Bureau (1361)	2354	Meals-Dinner	Meal Entitlement for After-Hours Work per Bargaining Unit Agreement	62,500
	2701	Tires (new)	Police Vehicles	220,000
	2704	Batteries	Police Vehicles	50,000
	2721	Other Mtr Veh Parts/Access	Alternators, Rotors, Pumps, Etc.	503,000
	2751	Part/Access-Commun Equip	Portable Radios, Batteries and Maintenance Accessories, and P25 Link Layer Authentication Codes	3,145,000
	2756	Part/Access-Computer Equip	Batteries and Replacement Parts, Computers, Printers, Servers, Laptops for Technicians, Etc.	610,000
	2759	Part/Access/Equip (Other)	Light Bar, Siren, Light-Emitting Diode and Blue Light, Laser Gun Parts, Inventory Maintenance Database Software, Automated License Plate Recognition System, and Inventory Software	677,000
	2902	Tools, Implements and Utensils	Body-Worn Cameras and Storage Software and Fiscal Year 2018 357 Camera Storage	2,542,000
	3007	Rent of Offices	Telecommunications Systems Section Office/Workshop (3375 Koapaka Street)	260,000
	3049	Other Services-Not Classified	False Alarm Tracking Fees, Scan and Index Fees, Speedometer Testing, Etc.	876,859
	3103	Telephone	Landline and Cellular Telephones, Aircards, and Computer Lines	1,222,500
	3361	Other Rep and Maint-Mtr Veh	Repair and Paint Vehicles and Restore Upholsteries	150,000
	3401	Rep and Maint-Commun Equip	Radios and Test Equipment and Catalyst Communications	100,000
	3405	Repair and Maint-Other Equip	Document Imaging System and MorphoTrak LiveScan	170,000

Budget Activity	Obj Code	Line-Item	Description	FY2019
Administrative Bureau (1371)	3406	Rep and Maint-Computer Equip	Licenses, Computer Aided Dispatch, Printers, Computers, Software Maintenance, Etc.	1,450,000
	3630	Rentals of Office Equipment	Lease of Mobile Data Computers	2,300,000
	3640	Rental of Buildings	Evidence Storage and Parking Enforcement (1551 Hart Street)	1,245,000
	3825	Auto Allow-HPD/HFD/CCL	Auto Allowances for Subsidized Officers	215,224
	4471	Data Processing Equipment	Uninterrupted Power Supply (1)	500,000
	4620	Communication Equipment	Bi-Directional Amplifier System	1,000,000
	2051	Office Supplies	Publications and Property and Supply Sections (Finance Division)	233,500
	2301	Med, Dent, Hosp and Inst Suppl	Detainee Emergency Medical Services and Prescription Medication	250,000
	2401	Educ Recrtn/Scntific Supplies	Licenses and Recruitment Materials, Training Supplies for Recruits, Books, Manuals, Test Kits, Etc.	258,000
	2453	Unleaded Gas	Departmental and Subsidized Vehicles	1,743,936
	2501	Ammunition	Firearms and Firearms for Recruit Training	800,000
	2508	Safety Supplies	Armored Vests; Automated External Defibrillators; Belts; Simunition Cartridges; and Eye, Ear, and Groin Protectors	850,500
	2902	Tools, Implements and Utensils	Taser Nonlethal Weapons, Pistols, Handcuffs, Motorcycle Helmets, Badge and Cap Shields, Etc.	1,507,534
	3005	Medical Services	Infectious Disease Consultation, Drug Testing, Officer Medical Treatment, and Hepatitis B Vaccinations	110,100
	3006	Other Professional Services	Preemployment Suitability Screenings, Psychological Evaluations, and Fitness-for-Duty Evaluations	241,000
	3049	Other Services-Not Classified	Preemployment Credit Reports, Grant Matching Funds, Consultants, Security Guard Services, and Training Courses and Seminars	746,408
	3212	Travel-Out of State	Polygraph and Federal Law Enforcement Training Center's Emergency Vehicle Operation Certification; and International Association of Directors of Law Enforcement, Major Cities Chiefs Association, and National Grants Management Conferences	55,785
	3630	Rentals of Office Equip	Copy Machines: Department and Publications Section	627,600
	3640	Rentals of Buildings	Storage Facility for the Information Technology Division and the Property and Supply Sections, Finance Division (820 South Beretania Street)	52,000
	3751	Fees for Memberships and Registration	Memberships and Training Registration Fees	114,375
3825	Auto Allow-HPD/HFD/CCL	Auto Allowances for Subsidized Officers	358,368	
3835	Uniform Allowances	Initial Uniforms for Recruits	82,000	
3836	Uniform Maint Allowance	Uniformed Officers	96,050	
3865	Weapon Care and Maint Allow	Uniformed Officers	314,240	
4364	Recreational Equipment	Vinyl Tatami Mats and Gas Powered Golf Carts	77,000	

Budget Activity	Obj Code	Line-Item	Description	FY2019
	4600	Police Equipment	Polygraph Examination Equipment, Use of Force and Firearms Simulator, Automated Traffic Scenario System, and Golf Cart	155,500
				\$ 42,808,688

DEPARTMENT OF THE PROSECUTING ATTORNEY
CITY AND COUNTY OF HONOLULU

ALII PLACE
1060 RICHARDS STREET • HONOLULU, HAWAII 96813
PHONE: (808) 768-7400 • FAX: (808) 768-7515



Keith M. Kaneshiro
PROSECUTING ATTORNEY

Armina A. Ching
FIRST DEPUTY
PROSECUTING ATTORNEY

February 14, 2018

MEMORANDUM

TO: NELSON H. KOYANAGI, JR., DIRECTOR
Department of Budget and Fiscal Services

Keith M. Kaneshiro

FROM: KEITH M. KANESHIRO, PROSECUTING ATTORNEY
Department of the Prosecuting Attorney

SUBJECT: ROH SECTION 2-18.6, LINE ITEMS EXCEEDING \$50,000
Operating Budget for Fiscal Year 2019

Submitted herewith is the Department of the Prosecuting Attorney's report regarding Line Items Exceeding \$50,000 for the Operating Budget for Fiscal Year 2019.

DEPARTMENT OF THE PROSECUTING ATTORNEY

Current Expense and Equipment Details

(Line Items > \$50,000 Only)

Fiscal Year 2018 - 2019

ACTIVITY:	ADMINISTRATION	
FUND:	General Fund	<u>Amount</u>
2051	Office Supplies	160,000
2401	Educational, Recreational & Scientific Supplies Law Library	114,000
2756	Parts & Accessories - Equipment (Computer Equipment) Monitor Replacements (110) / \$25,341 Email Encryption Software License (150) / \$14,136 Wireless Access Points (WAP) For Circuit Court (10) / \$10,571	50,048
3005	Medical Services Physician / Consultant Services and Prescriptions / \$22,000 Sex Abuse Treatment Center / \$684,000 (prev 3049)	706,000
3006	Other Professional Services Expert Witnesses	80,000
3007	Rent of Offices CAM charges and A/C on Sundays	1,332,849
3034	Guard & Security Services 24-Hour Security for the Honolulu Prosecutor's Safe House	174,762
3049	Other Services - Not Classified Process Servers / \$170,000 Court Reporters / \$118,781 Helping Hands / Bilingual Access / \$20,000 HPD/NCIC license fee / \$11,000 Honolulu Prosecutor's Safe House / \$159,300	479,081
3630	Rentals - Office Equipment Lease Xerox machines (10)	85,000
3670	Other Rentals - Parking Kukui Plaza / 48 stalls / \$57,600 Hale Pauahi/12 stalls / \$12,960 Alii Place / 3 reserved stalls / \$14,172 Alii Place / 91 non-reserved stalls / \$298,974 DAGS parking fees / \$20,460 HPD Main Station / 2 stalls / \$1,800	405,966

3751	Fees for Memberships & Registration HSBA Bar dues, NDAA membership	64,100
3821	Auto Allowances - Other (Non-Taxable) Investigators, prosecutors, victim witness counselors	80,000
3906	Computer Software Maintenance Agreement Karpel Case Management System Annual Hosting & Support / 261 users / \$142,662 Annual Support (External View, eSubpoena, LE Interface) / \$11,518 Karpel Court Interface License / \$5,236	159,416

ACTIVITY: PROSECUTION

FUND: Special Projects / Federal Grants Fund

Amount

1401	Retirement Systems Contribution Retirement systems contributions for state and federally funded employees	205,578
1601	Fica Tax Fica tax contribution for state and federally funded employees	87,384
1701	Health Fund Health fund contributions for state and federally funded employees	207,294

ACTIVITY: VICTIM/WITNESS ASSISTANCE

FUND: Special Projects / Federal Grants Fund

Amount

1401	Retirement Systems Contribution Retirement systems contributions for state and federally funded employees	147,327
1601	Fica Tax Fica tax contribution for state and federally funded employees	62,632
1701	Health Fund Health fund contributions for state and federally funded employees	148,581

DEPARTMENT OF TRANSPORTATION SERVICES
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 3RD FLOOR
HONOLULU, HAWAII 96813
Phone: (808) 768-8305 • Fax: (808) 768-4730 • Internet: www.honolulu.gov

KIRK CALDWELL
MAYOR



WES FRYSZTACKI
DIRECTOR

JON Y. NOUCHI
DEPUTY DIRECTOR

February 15, 2018

MEMORANDUM

TO: Nelson H. Koyanagi Jr., Director
Department of Budget and Fiscal Services

A handwritten signature in black ink, appearing to read "Wes Frysztacki", with the initials "(fr)" written below it.

FROM: Wes Frysztacki, Director
Department of Transportation Services

SUBJECT: Fiscal Year 2019 Operating Budget
Line Item Budget Details Exceeding \$50,000

Per ROH 2-18.6, enclosed is the report which provides an explanation of the details of current expense and equipment line items that are more than \$50,000, for each budget appropriation activity for the Department of Transportation Services (DTS). An electronic version will be emailed to our respective Budget Analyst.

Should you have any questions, please contact DTS Administrative Services Officer Chris Ovitt at 768-8307.

Enclosures

DEPARTMENT OF TRANSPORTATION SERVICES
Line Item Details on the Operating Budget for Fiscal Year 2019

Object Code	Description	Amount	Details
<u>Traffic Engineering Division (1611)</u>			
3049	Other Services Not Classified (General Fund)	\$1,000,000	\$1,000,000 for the future expansion of bike lane projects and bike lane related costs.
3049	Other Services Not Classified (Highway Fund)	\$120,000	\$120,000 for road marking special projects and street color enhancement for community revitalization in Waikiki and Downtown / Chinatown areas.
3049	Other Services Not Classified (Bikeway Fund)	\$300,000	<p>\$215,000 for Bike education program that teaches 4th graders bike education and safety.</p> <p>\$80,000 for continuation of the City's Adult bicycle education program.</p> <p>\$5,000 for staff training.</p>
3049	Other Services Not Classified (Special Projects)	\$125,000	\$125,000 for Safe Routes to School (SRTS) program.
Total Object Code 3049		\$1,545,000	

DEPARTMENT OF TRANSPORTATION SERVICES
Line Item Details on the Operating Budget for Fiscal Year 2019

Object Code	Description	Amount	Details
<u>Transportation Planning Division (1621)</u>			
3033	Grounds Maintenance (Highway Fund)	\$306,600	\$306,600 for contracted grounds maintenance and tree trimming at the following off-street parking facilities not covered by a Parking Operator Agreement: -Kaimuki Municipal Parking Lot 1 -Kaimuki Municipal Parking Lot 2 -Salt Lake Likini Street Parking Lot -Kailua Elderly Lani Huli Parking Garage -Kailua Municipal Parking Lot -Palace Square Downtown Post Office Parking Lot -Harbor Village (River Nimitz) Garage -Kuhio Kaiolu Parking Lot -Wahiawa Parking Lot
3049	Other Services Not Classified (Highway Fund)	\$250,000	\$250,000 in operating expense for data and financial management services and credit card processing for smart credit-card parking meters. Determined from \$60,000 for 340 existing smart meters in the CBD area and \$90,000 for similar operating costs for 710 new smart meters replacing existing coins-only meters in high demand areas like Waikiki. Additional 1,000 new smart meters added on King Street, Sheridan Street area and the University of Hawaii areas. Additional Revenues uptick for smart meters is around 25% higher than the coins-only meters' baseline.
3990	Other Fixed Charges (Highway Fund)	\$125,000	City's share of Oahu Metropolitan Planning Organization's operating expenses entitled by a comprehensive agreement between City, State and Federal agencies.

DEPARTMENT OF TRANSPORTATION SERVICES
Line Item Details on the Operating Budget for Fiscal Year 2019

Object Code	Description	Amount	Details
<u>Traffic Signals & Technology Division (1630)</u>			
2541	Traffic Signal Supplies/Parts (Highway Fund)	\$817,000	For parts necessary to maintain and operate more than 810 traffic signals. Parts include load switches, detector amplifiers, controller modems, load switches, controller cards, power supplies, pedestrian buttons, vehicle light banks, LED lens, vehicle and pedestrian signals, traffic signal brackets, traffic signal controllers, traffic signal cabinets, & conflict monitors.
2759	Parts/Access/Equip(Other) (Highway Fund)	\$202,000	<p>\$2,000 for parts and accessories for traffic signal maintenance and traffic signal testing equipment such as electrical transformers, anchor bolts, various logic testers, probes, meg-ohm insulation tester meters (meggers), and voltage testers, etc.</p> <p>\$100,000 for parts to maintain and operate the Traffic Management Center, which connects and controls more than 350 critical intersections. Parts such as fiber optic transmitters, receivers, multiplexer units, video encoder & decoder, routers, 170 controller ip communication module, Fiber optic FSK modems, switcher modules, switcher controls, monitors inputs, modems, power supplies, fiber optic splice kits, splice enclosures, CCTV traffic cameras, and fiber optic hub assemblies, parts, ITS components, and camera cabinets.</p> <p>\$100,000 for various parts and accessories to replace and maintain the traffic signal system. Parts include cabinets, keys, locks, relays, emergency preemption devices, signal mounting brackets, electric meter assemblies, and cables.</p>

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2804	Other Electrical Supplies and Materials (Highway Fund)	\$60,500	<p>\$500 for materials and supplies for Street Usage, and ITS communications. Supplies include electrical ties, cat 5 cable, connectors, batteries for message and arrow boards, fuses, laminate, and others.</p> <p>\$10,000 for electrical supplies and materials necessary for the maintenance of the city traffic camera systems and ITS systems. The increased connectivity and dependency of other agencies, OTS, HPD, HFD, DEM and State Civil Defense make it important to keep the system operating. Supplies include communication cables, fiber optic pig-tails, fiber optic cutters, cleaner, and cleavers, tape, connectors, various resistors, fuses, capacitors, and IC chips.</p> <p>\$50,000 for electrical supplies and materials necessary to upkeep and operate more than 800 signalized intersections. Supplies include cables, electrical wire, electrical tape, connectors, electrical pipe (conduits), circuit breakers, fuses, switches, ballast, bolts, washers, and safety materials that are required by OSHA.</p>
3004	Consultant Services (Highway Fund)	\$252,500	<p>\$250,000 for the Department of Corporation Counsel for expert construction witness and consultant service cost.</p> <p>\$2,500 for translation of documents into other languages when requested, interpreter services.</p>
3302	Electricity (Highway Fund)	\$777,520	<p>\$135,000 for the annual electricity cost to operate the Traffic Management Center.</p> <p>\$642,520 for the annual electricity cost to operate City & County of Honolulu traffic signals.</p>
3990	Other Fixed Charges (Federal Grant Funds)	\$63,053	<p>Fringe Benefit Cost for JTMC position 80% funded by Federal Grants. Breakdown as follows: \$106 for Unemployment Compensation \$22,973 for Retirement System Contribution \$10,339 for FICA tax \$25,920 for Health Fund <u>\$3,715 for Workers' Compensation Premium</u> \$63,053 Total</p>

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<u>Public Transit Division (1669)</u>			
2030 OTS	Materials & Supplies-OTS Operations (Bus Transp. Fund)	\$ 3,284,137	Charges to this acct incl.: <ul style="list-style-type: none"> • Typically equipment < \$1,000; • Engine oil (buses, vans, and non-revenue vehicles); • Transmission fluid; • Brake fluid; • Batteries (revenue and non-revenue vehicles) • Safety supplies; • Bus wash soap; • Plant maintenance supplies; • Parts (other than buses); and • Other supplies such as office supplies, janitorial supplies, etc.
2453 OTS	Unleaded Gas(Bus Transp. Fund)	\$ 3,115,168	TheHandi-Van = \$2,934,579 Non-revenue vehicles = \$ 180,589 Net increase is due to the increase in service hours for Handivan offset by the decrease in rate.
2454 OTS	Diesel (Bus Transp. Fund)	\$ 14,097,637	The Bus diesel = \$ 14,097,637 \$1.5 Million of the decrease is due to the decrease in the budget rate for diesel.
2704 OTS	Batteries (Bus Transp. Fund)	\$ 583,000	The Allison Hybrid Drive incorporates an Energy Storage System (ESS) that requires mid-life replacement. The ESS is one of the most critical components in an Electric Hybrid system. When the ESS system fails, it cannot be fixed and must be replaced as a whole. The bus will not run with a failed ESS system. These 11 units are for 2006 New Flyer series 901-940 that are scheduled for replacement.
2740 OTS	Bus Parts (Bus Transp. Fund)	\$11,777,236	This line item includes only parts purchased to maintain our active fleet of 544 buses and 180 Handi-Vans. Historical actual parts usage: FY 2015 = \$ 11,612,000 FY 2016 = \$ 11,678,000 FY 2017 = \$ 11,115,000

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			<p>Increase is based on prior usage and the increase in prices. The average cost per service hour based on the actual amounts for the past 5 years is \$6.64 vs. the FY18 budget rate of \$6.62.</p> <p>Increase is also due to: \$ 514,000 for FY18 budget issue recorded in Obj Code 3995, \$ 71,000 for FY19 budget issue to accommodate the unprecedented increase in the number of applicants for TheHandi-Van as a result of the denied fare increase proposed in FY17 which would have tempered this demand.</p>
2756 OTS	Parts & Access – Equip (Computer Equipment) (Bus Transp. Fund)	\$91,300	<p>This line item includes:</p> <p>Bus (\$65,800):</p> <ul style="list-style-type: none"> • 19 PC workstation and laptop replacements at \$1,700 per workstation for a total of \$32,300 • Wireless access points to be replaced at Kalihi and Pearl City. These access points feed information back and forth between the OTS back office and the buses • 5 ipads for the Bus for \$3,500 to launch apps needed to streamline operations <p>Handivan (\$25,500):</p> <ul style="list-style-type: none"> • 15 PC workstation upgrades at \$1,700 per workstation for a total of \$25,500
2759 PTD	Parts & Access – Equip (Other Equipment) (Bus Transp. Fund)	\$213,720	<ul style="list-style-type: none"> • 10 steel benches at \$625 each for a total of \$6,250 • 30 concrete benches at \$325 each for a total of \$9,750 • 58 concrete stools at \$200 each for a total of \$11,600 • 84 litter containers at \$1,975 each for a total of \$165,900 • 24 Simme-seats at \$770 each for a total of \$18,480 • \$1,500 for parts to repair benches, trash containers, solar lighting, etc • 3 fire extinguishers at \$80 each for a total of \$240

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3004 PTD	Consultant Services (Bus Transp. Fund)	\$100,000	\$100,000 for an FTA Title VI consultant to survey passengers and collect information on demographics and travel patterns. Data from this survey is required to prepare the department's Title VI report due in May 2019.
3006 PTD	Other Professional Services (Bus Transp. Fund)	\$1,423,000	<p>\$1,400,000 for in-person eligibility assessments and certifications to be conducted for 100% of the applicants for The Handi-Van service. The vendor conducts: (1) 100% in-person paratransit eligibility screening for TheHandi-Van applicants; and (2) travel training for selected conditionally-eligible TheHandi-Van clients to increase their use of TheBus. The budget request includes travel training assessments and completion of training, as well as public outreach presentations and attendance at community events. Because of unanticipated higher volumes of eligibility assessments, additional funds of \$200,000 are requested in a budget issue.</p> <p>\$6,400 (local match) for Resident Inspections of 64 revenue vehicles.</p> <p>\$16,600 for Post-Delivery Buy America audit for 64 revenue vehicles.</p> <p>Increase is due to the additional \$200,000 needed for the estimated increase in eligibility assessments.</p>
3034 OTS and PTD	Guard & Security Services (Bus Transp. Fund)	\$1,185,225	<p>OTS: \$850,345 for Security contracts for Kalihi Administration & Maintenance Facility, Middle Street Intermodal Center & Pearl City Maintenance Facility.</p> <p>PTD: \$334,880 for Security contracts for major transit stops including Mililani, Wahiawa, and Waipahu Transit Centers. Decrease due to not needing guard service at the Kapolei Transit Center.</p>
3035 PTD	Janitorial & Custodial Services (Bus Transp. Fund)	\$65,000	Power-washing at 16 locations not serviced by DFM for on-call cleaning/sanitizing services needed to address issues related to increased occupancy of transit centers and bus shelters by homeless persons.

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3049 PTD	Other Services Not Classified (Bus Transp. Fund)	\$2,466,975	<p>\$2,331,975 for Human Services Transportation Coordination Program.</p> <p>\$40,000 for emergency repair of bus shelters damaged by vehicle collisions.</p> <p>\$40,000 for Solar Lighting.</p> <p>\$15,000 to relocate 3 bus shelters.</p> <p>\$20,000 for miscellaneous repairs/services needed to upkeep the existing Transit and Bus Facilities and Bus Shelters. This includes transit center repairs (walls & elevators), locksmith costs, fences, & shelter relocations.</p> <p>\$20,000 for Translation for vital documents, notices and signs.</p>
3070 OTS	Services-OTS Operations (Bus Transp. Fund)	\$8,309,158	<p>For over 90 service contracts needed for Bus and Handi-Van operations. Examples are equipment maintenance, waste oil and water analysis, armored car service, messenger service, towing service, and supplemental taxi cab service.</p> <p>Overall net increase is due to:</p> <p>\$191,500 recorded as a FY18 budget issue for the Fare Collection System in Obj Code 3995,</p> <p>\$126,360 recorded as a FY19 budget issue for the Fare Collection System,</p> <p>and approximately \$200,000 in various contract increases offset by decreases in miscellaneous contracts.</p>
3082 OTS	Management Services (Bus Transp. Fund)	\$ 491,946	Management fee for the Bus and Hand-Van Management & Operations contract between OTS and the City & County of Honolulu, Department of Transportation Services.
3084 OTS	Accounting Services (Bus Transp. Fund)	\$67,900	Annual Audit of OTS as required in the City management contract, pension audits, and insurance returns. Small increase due to inflation increase.

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3086 OTS	Legal Services (Bus Transp. Fund)	\$600,000	Primarily for legal expenses related to arbitration brought on by the Teamsters Local 996, but also covers other expenditures including review of vendor contract and corporation matters.
3212 OTS and PTD	Travel Expense – Out-of-State (Bus Transp. Fund)	\$74,800	OTS: \$53,800 for Security Round Table conference, FTA Drug and Alcohol conference, APTA Rodeos for Bus, Maintenance and Paratransit employees, Transit Maintenance Requirement training, Trapeze User Conference, and computer training. PTD: \$21,000 for APTA bus-paratransit conference, NTD, 4-part Procurement course, Transit Operations Planning courses, and National Transit Institute classes related to ADA paratransit and coordinated transportation program development.
3262 OTS and PTD	Printing and Binding (Bus Transp. Fund)	\$428,150	OTS: \$420,750 for printing of Bus Passes, Timetables, Transit Vouchers, Senior Stickers, and newsletters. PTD: \$7,400 for printing of HandiVan informational brochures, maps, handouts, Volunteer Program packets, and other needed materials for rail construction and traffic mitigation.
3274 OTS	Public Liability Insurance (Bus Transp. Fund)	\$12,764,900	TheBus portion of expenditures for insurance policy premium (the City is self-insured up to \$2,000,000 for liabilities and \$1,000,000 for workers comp.). The insurance policies are to cover liabilities greater than the self-insured amount.
3302 OTS and PTD	Electricity (Bus Transp. Fund)	\$1,542,636	OTS: \$1,497,336 for electricity at Kalihi Administration & Maintenance Facility, Middle Street Intermodal Center & Pearl City Maintenance Facility. PTD: \$45,300 for electricity at Alapai Transit Center, Waianae Transit Center, Waipahu Transit Center, Wahiawa Transit Center, Mililani Transit Center, Hawaii Kai Park & Ride, Kunia Park & Ride, Mililani Park & Ride.

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3751 PTD	Fees for Memberships & Registration (Bus Transp. Fund)	\$75,500	\$75,000 for American Public Transportation Association (APTA) membership fees. \$500 for registration fees for training conferences.
3900 OTS	Mileage Tire Contract (Bus Transp. Fund)	\$1,220,003	Lease agreement for tires for bus & paratransit vehicles.
3906 OTS	Computer Software Maint.Agrmnt. (Bus Transp. Fund)	\$1,406,567	Software maintenance contracts include maintenance contracts for the scheduling system, financial system, maintenance systems, Bus radio system, and Handivan systems. It also includes new contracts with Remix (a scheduling software to integrate bus and van), Via Analytics (Bus spacing software) and Drivermate (tablets in Handivans).
3925 OTS	Retirement Plans Non-Barg Employees (Bus Transp. Fund)	\$5,198,688	Contributions to non-bargaining employees' Defined Benefit Plan. Amount is determined by an actuary. The contributions cover both active and retired non-bargaining employees. The funds are managed by a local bank.
3926 OTS	Retirement Plans Barg Employees (Bus Transp. Fund)	\$19,776,906	Contributions to bargaining employees' Defined Benefit Plan. Amount is determined by labor contract. The contributions cover active bargaining employees. The funds are managed by The Western Conference of Teamsters.
3927 OTS	H & W Med Plans Non-Barg Employees (Bus Transp. Fund)	\$2,787,116	Monthly medical premium for active and retired non-bargaining employees.
3928 OTS	H & W Med Plans Barg Employees (Bus Transp. Fund)	\$26,913,739	Monthly medical premium for active union employees only. Premium is set by the Teamsters Health & Welfare Board of Trustees. Increase based on current rate increase projected additional employees.

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3929 OTS	Suppl Health Plan Bar Employees (Bus Transp. Fund)	\$2,770,821	Contribution for retired union employees. Amount is set via labor negotiation. Increase due to increase in collective bargaining agreement.
3930 OTS	Other Fringe Benefits (Bus Transp. Fund)	\$ 1,028,996	Statutory Temporary Disability Insurance (TDI) coverage for all employees, and Long Term Disability Insurance (LTDI) via labor contract.
3931 OTS	Group Life Insurance (Bus Transp. Fund)	\$613,740	Group life insurance for OTS employees. Based on current rates and manpower.
3932 OTS	Group Legal Services (Bus Transp. Fund)	\$ 154,548	Group legal services for OTS employees. Based on current rates and manpower.
3936 OTS	Employee Physical Exams (Bus Transp. Fund)	\$296,200	Employee physical exams are required by the Federal Department of Transportation (DOT). Also includes Employee Assistance Program (EAP) services for Bus and HV employees.
3975 OTS	Misc Expenses OTS (Bus Transp. Fund)	\$136,000	Includes driver abstract fees, credit & merchant fees, bank analysis fees, training & seminar fees, subscriptions, & miscellaneous expenses (i.e., membership, storage & criminal background check svc fees).
4312 OTS	Other Motor Vehicles OTS (Bus Transp. Fund)	\$90,000	\$90,000 for 2 Radio Shop service vans at \$45,000 each. The Radio/Video Shop has grown tremendously from two-technician shop to eight (8) technicians in the past few years. The next progression for the Radio/Video Shop is to assume fare collection maintenance.

4401 OTS	Construction and Repair Equipment OTS (Bus Transp. Fund)	\$54,000	Vehicle Alignment Rack for Handi-Van; Handi-van Maintenance is currently outsourcing all vehicle front and rear axle alignment maintenance. In an effort to ensure optimum miles per gallon of fuel and vehicle tire longevity, the assigned Handi-van fleet must undergo annual axle alignment maintenance as a minimum standard. The requested item will eliminate this outsourcing cost as well as enhance the utilization of maintenance resources.
4471 OTS	Data Processing Equipment OTS (Bus Transp. Fund)	\$50,000	Solid State Storage Array: To expand Central Storage for IT server environment. This will increase storage and stability on OTS' current system, and also speed up their applications' performance 4 times.
4473 OTS	Computer Software OTS (Bus Transp. Fund)	\$250,000	\$170,000: Exchange upgrade from 2010 version to reassure the stability of the email network. New licenses will need to be purchased for 2,000 users. \$80,000: Webserver SQL Version (Latest) & Webserver Operating System plus 350 CAL License; support for current operating system will end in 2019. This server hosts OTS' internal and external applications. This upgrade is required to be compatible with the upgrade to the latest SQL server version.
4706 OTS	Power Operated Equipment OTS (Bus Transp. Fund)	\$189,000	3 Dual Power Inverter Module II @ \$63,000 each; The Dual Power Inverter Module (DPIM) is one (1) of three (3) major components that make up the Allison Hybrid propulsion system (80 vehicles). A failed DPIM component will render the bus out of service.