

DEPARTMENT OF INFORMATION TECHNOLOGY
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 5TH FLOOR • HONOLULU, HAWAII 96813
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KIRK CALDWELL
MAYOR



MARK D. WONG
DIRECTOR AND CIO

KEITH G. H. HO
DEPUTY DIRECTOR

February 28, 2018

The Honorable Ron Menor
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Menor and Councilmembers:

**SUBJECT: Report of Gift Valued in Excess of \$2,500 and
Requested Acceptance**

We respectfully request the acceptance by the City Council on behalf of the City and County of Honolulu a gift to the City valued in excess of \$2,500 under the provisions of Resolution No. 05-349, CD1, FD1. A proposed resolution accepting the gift is enclosed for the City Council's favorable consideration. The recommendation of the Managing Director is evidenced by his signature below.

The gift of \$5,400.00 from the American Association of Motor Vehicle Administrators (AAMVA) will allow the Department of Information Technology to share information, learn what others are doing to enhance their CDL and IT programs, and to provide forums discussing regulatory and compliance issues, best practices, and future projects or program developments that may be used and implemented in our Driver License and State ID programs and systems.

The Hawaii State Department of Transportation has requested for Ms. Kristilyn Kam and Mr. Wade Isobe to attend the 2018 Federal Motor Carrier Safety Administration (FMCSA) / AAMVA Commercial Driver License (CDL) Coordinators / Information Technology (IT) Meeting on May 8-10, 2018, in Columbus, Ohio.

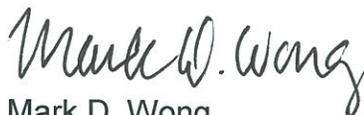
AAMVA is a tax-exempt, nonprofit organization developing model programs in licensing, motor vehicle administration, law enforcement and highway safety. It's membership is comprised of administrators from all fifty (50) states, the District of Columbia, U.S. Territories, Canada, and Mexico, and is a collaborative effort focused on providing a common mechanism for improving driver, highway safety and identification security.

18 APR 1 AM 8:57 CITY CLERK

The Honorable Ron Menor,
Chair and Presiding Officer
and Members
February 28, 2018
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Should you have any questions regarding this matter, please contact me at
768-7601.

Sincerely,



Mark D. Wong
Director and CIO

Attachments

APPROVED:



Roy K. Amemiya, Jr.
Managing Director



RESOLUTION

RELATING TO THE ACCEPTANCE OF A GIFT TO THE CITY AND COUNTY OF HONOLULU FROM THE AMERICAN ASSOCIATION OF MOTOR VEHICLE ADMINISTRATORS FOR THEIR ANNUAL COMMERCIAL DRIVER LICENSE COORDINATOR AND INFORMATION TECHNOLOGY MEETING IN COLUMBUS, OHIO ON MAY 8-10, 2018.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (2000 Edition), as amended, provides the City Council ("Council") with authority to accept gifts to the City; and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

WHEREAS, the policy provides for the acceptance of the gift by affirmative action by the Council; and

WHEREAS, through a letter, approved by the Managing Director, the Director of Information Technology has submitted a request to the Council for acceptance of a gift from the American Association of Motor Vehicle Administrators of travel expenses for two individuals to attend the Association's annual Commercial Driver Licensing Coordinators and Information Technology Meeting from May 8 through 19, 2018, in Columbus, Ohio with airfare, lodging, meals, and incidental costs valued at approximately \$5,400; and

WHEREAS, the description and value of the gift are set forth in Declaration of Gift attached hereto as Exhibits A-1 and A-2 and incorporated herein; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body accepts the gift valued at approximately \$5,400 from the American Association of Motor Vehicle Administrators that is more fully described in the above-mentioned letter and the Declaration of Gifts attached as Exhibits A-1 and A-2; and



CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

No. _____

RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution shall be transmitted to the Director of the Department of Information Technology and the American Association of Motor Vehicle Administrators, 4401 Wilson Boulevard., Suite 700, Arlington, Virginia, 22203.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawaii

Councilmembers

City and County of Honolulu

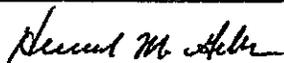
DECLARATION OF GIFT	
NAME OF DONOR	American Association of Motor Vehicle Administrators
DONOR'S ADDRESS	4401 Wilson Blvd., Suite 700 Arlington, VA 22203
DONOR'S TELEPHONE	(703) 908-2823
STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE	
<p>On behalf of the American Association of Motor Vehicle Administrators, we would like to donate a gift of \$2,700** to the City and County of Honolulu for use by the Department of Information Technology for Mr. Wade Isobe, Program Manager, to attend the 2018 FMCSA/AAMVA Commercial Driver License (CDL) Coordinators/IT Meeting in Columbus, Ohio from May 8 to May 10, 2018.</p>	
DESCRIPTION OF GIFT	VALUE
Airfare	\$1,500*
Lodging	\$ 900**
Meals and incidentals	\$ 300**
<p>* Airline costs as of February 1, 2018. Exact cost will be determined when ticket is purchased. ** Estimated costs</p>	
Signature: 	Date: 2/16/18
Print Name: Harold M. Gollos	Title: Director, Contracts Administration

EXHIBIT A-2

City and County of Honolulu

DECLARATION OF GIFT	
NAME OF DONOR	American Association of Motor Vehicle Administrators
DONOR'S ADDRESS	4401 Wilson Blvd., Suite 700 Arlington, VA 22203
DONOR'S TELEPHONE	(703) 908-2823
STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE	
<p>On behalf of the American Association of Motor Vehicle Administrators, we would like to donate a gift of \$2,700** to the City and County of Honolulu for use by the Department of Information Technology for Ms. Kristilyn Kam, Branch Supervisor, to attend the 2018 FMCSA/AAMVA Commercial Driver License (CDL) Coordinators/IT Meeting in Columbus, Ohio from May 8 to May 10, 2018.</p>	
DESCRIPTION OF GIFT	VALUE
Airfare Lodging Meals and incidentals	\$1,500* \$ 900** \$ 300**
* Airline costs as of February 1, 2018. Exact cost will be determined when ticket is purchased. ** Estimated costs	
Signature: <i>Harold M. Gollos</i>	Date: 2/16/18
Print Name: Harold M. Gollos	Title: Director, Contracts Administration