

OFFICE OF THE MAYOR
CITY AND COUNTY OF HONOLULU

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KIRK CALDWELL
MAYOR

ROY K. AMEMIYA, JR.
MANAGING DIRECTOR
GEORGETTE T. DEEMER
DEPUTY MANAGING DIRECTOR

January 8, 2018

The Honorable Ron Menor
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

2018 JAN 11 AM 8:49
RECEIVED
CITY CLERK
C & C OF HONOLULU

Dear Chair Menor and Councilmembers:

Pursuant to Section 3-122 of the Revised Charter of the City and County of Honolulu, I hereby reappoint, subject to confirmation by your Honorable Body, Ms. Diane Peters-Nguyen as a member of the Salary Commission. Ms. Peters-Nguyen will serve for a term to expire on January 15, 2023. I have attached a proposed resolution and would appreciate your favorable consideration of Ms. Peters-Nguyen's appointment in the most expedient manner possible.

I have attached Ms. Peters-Nguyen's personal information form for your review. For any general inquiries you may have regarding this appointment, please contact my special assistant, Nelisa Asato, at 768-4292.

Sincerely,

A handwritten signature in black ink, appearing to read "Kirk Caldwell".

Kirk Caldwell
Mayor

Attachments

cc: Diane Peters-Nguyen
Salary Commission
Ethics Commission



RESOLUTION

RELATING TO THE REAPPOINTMENT OF DIANE PETERS-NGUYEN TO SERVE ON THE SALARY COMMISSION OF THE CITY AND COUNTY OF HONOLULU.

WHEREAS, Section 3-122, Revised Charter of the City and County of Honolulu 1973, as amended, establishes the Salary Commission; and

WHEREAS, the Salary Commission is responsible for establishing the salaries of elected officials, the managing director, the deputy managing director, department heads, deputy department heads, the band director, and the salary schedules for deputy corporation counsels and deputy prosecuting attorneys; and

WHEREAS, the Salary Commission is comprised of seven members appointed to five-year terms as follows:

- (1) The mayor, without necessity of confirmation by the council, appoints three members;
- (2) The council appoints three members; and
- (3) The mayor appoints, subject to confirmation by the council, the seventh member; and

WHEREAS, by Mayor's letter dated January 8, 2018, the Mayor has reappointed Ms. Diane Peters-Nguyen to the Salary Commission to be the Mayor's appointee confirmed by the Council; and

WHEREAS, if confirmed by the Council, Ms. Peters-Nguyen will serve for a term to expire on January 15, 2023; and

WHEREAS, Section 13-103 of the Charter requires that members of boards and commissions be duly registered voters of the City; and

WHEREAS, the Council has reviewed Ms. Peters-Nguyen's qualifications and character and finds that Ms. Peters-Nguyen qualifies to serve on the Salary Commission; now, therefore,

BE IT RESOLVED by the City and County of Honolulu that this body confirms the reappointment of Ms. Diane Peters-Nguyen to the Salary Commission for a term expiring on January 15, 2023; and

3



CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

No. _____

RESOLUTION

BE IT FURTHER RESOLVED that the Council expresses its gratitude and appreciation to Ms. Peters-Nguyen for her willingness to continue to serve the City and County of Honolulu; and

BE IT FINALLY RESOLVED that copies of this Resolution be transmitted to the Mayor, Chair of the Salary Commission, and Ms. Diane Peters-Nguyen.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawaii

Councilmembers



Diane Peters-Nguyen
Vice President for Advancement
Biographical Information

Diane Peters-Nguyen directs the university's advancement in areas including development, alumni engagement and community relations.

Since her appointment in 2007, she has played a key role in the \$100 million *Bridges to the Future* campaign which is in its final year. With the communications team, she has helped raise the overall visibility of the institution.

She works closely with the university's advisory boards and serves as an ex-officio member of the Board of Governors. She is also a Trustee of the Chaminade University Education Foundation.

Peters-Nguyen was appointed by the Mayor in February 2014 to serve a five year term on the Salary Commission of the City and County of Honolulu. She also serves on the boards of the Friends of the East-West Center, and the Pacific Arts Foundation.

In the Native Hawaiian community, she serves as Vice President of *Hui Hānai*, an organization seeking to perpetuate the legacy of Queen Lili'uokalani. She is an Advisory Board member of the Kamehameha Scholars program and of *Punawai o Pu`uhonua*, a community development entity. She previously served on the advisory board of the Kamehameha Schools Alumni Association and `Olelo Community Media.

(revised 12/17)

CITY AND COUNTY OF HONOLULU
MAYOR APPOINTMENT / BOARD OR COMMISSION MEMBER
NOMINATION FORM

1. Position Nominated to: Salary Commission
2. Name: Diane Peters-Nguyen
(First) (Middle) (Last)
3. Are you a citizen of the United States? Yes No
Are you a resident of the City and County of Honolulu? Yes No
If yes, how long 35 year
Are you a registered voter in the City and County of Honolulu? Yes No
4. Political affiliation (Civil Service Commission and Liquor Commission nominees only) N/A
5. Occupation: University Vice President
6. Name and address of employer or firm:
Chaminade University of Honolulu
7. Does your employer do any business with the City and County of Honolulu?
Yes No If yes, state the nature of business and approximate dollar amount in the last five years:

8. Do you or does any member of your immediate family hold office or own stock in any firm?
Yes No
9. Does the firm do business with the City and County of Honolulu? Yes No
If yes, provide details including the name(s) of the firm:

10. Do you have any part-time employment, professional activity, or financial interests other than those indicated in the previous question? Yes No
If yes, provide details:

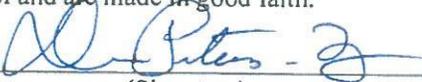
11. Do you foresee any possible conflict between your present work, financial investments, business transactions or any other activity which would be incompatible with the proper discharge of your official duties or hinder you from effectively carrying out the duties for which you have been appointed? Yes No
12. Are any members of your family employed by the City and County of Honolulu or any attached agency? Yes No If yes, please specify the department and division:

13. Are there any incidents in your past that may jeopardize your nomination
Yes No

14. Have you ever been convicted of a felony? If yes, provide details:
N/A
15. Education:
Kamehameha Schools; University of California at Santa Barbara (BA);
George Washington University (MA)
16. Provide a summary of major work experience for the last ten (10) years. Begin with your present job including military (attach additional sheets if necessary or resume):
Chaminade University of Honolulu
17. Community activities, etc. (also list any service on any other board or commission Federal, State or County):
Hui Hanai Advisory Board Member, Friends of the East-West Center board member;
Pacific Arts Foundation board member; Chaminade University Education Foundation
Board member; Punawai o Pu'uuhonua CDE advisory board
18. Have you ever been a member of a board or commission with the City and County of Honolulu?
 Yes No If yes, provide name(s) of board/commission:
Salary Commission (currently); Planning Commission
19. Will you be able to commit to the full term of this appointment? Yes No
20. Will you be able to commit to meeting dates and times? Yes No
21. Are you regularly away from Honolulu? Yes No If yes, please explain:

22. Are you willing to make a confidential financial disclosure to the city Ethics Commission upon appointment and yearly thereafter? Yes No
23. What do you understand to be the prime duties of your county appointment?
Review and recommend/set salary for Mayor and other city elected officials (eg
Councilmembers) and department heads.

The above statements made by me are true, complete, and correct to the best of my knowledge and belief and are made in good faith.


 (Signature)

12-13-17
 (Date)

The completed form and any attachment(s) will be posted by the City Clerk and available on the City's DocuShare Website.

Office of the City Clerk
CITY AND COUNTY OF HONOLULU
STATE OF HAWAII

Voter Certificate

I, Glen I. Takahashi, City Clerk of the City & County of Honolulu, State of Hawaii do hereby certify that,

DIANE PETERS-NGUYEN

a resident of the City and County of Honolulu, State of Hawaii is a duly registered elector (voter) of

Precinct, 04 Representative District, 51 State of Hawaii

Voter ID No: 1571464 Registration Date: 10/04/1990

Date of Birth: [REDACTED]

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City and County of Honolulu to be affixed on January 4, 2018.

Signature Block

Signature of Elector



Glen I. Takahashi, City Clerk
City and County of Honolulu
State of Hawaii