

Hawai'i State Association of Counties (HSAC)

Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

200 S. High Street, Wailuku, Hawaii 96793 (808) 270-7665

[www .hicounties.com](http://www.hicounties.com)



A G E N D A

HSAC EXECUTIVE COMMITTEE MEETING
Tuesday, May 30, 2017, at 4 p.m. or soon thereafter
Honolulu Hale, Committee Meeting Room
530 South King Street
Honolulu, Hawaii 96813

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. MINUTES

- A. Minutes of the April 24, 2017 HSAC Executive Committee meeting

IV. REPORTS

- A. Treasurer's Report
 - 1. Treasurer's Report for April 2017
- B. County Reports
 - 1. City and County of Honolulu Report
 - 2. County of Hawaii Report
 - 3. County of Kauai Report
 - Updates on the 2017 HSAC Conference
 - 4. County of Maui Report
- C. National Association of Counties (NACo) Report
- D. Western Interstate Region (WIR) Report

V. NEW BUSINESS

- A. Copy of letter to Kauai County Councilmember JoAnn Yukimura on HSAC's annual budget for fiscal year 2018
- B. Kauai County Council Resolution 2017-32, adopted on April 26, 2017, approving HSAC's annual budget for fiscal year 2018
- C. Honolulu City Council Resolution 17-114, adopted on May 10, 2017, approving HSAC's annual budget for fiscal year 2018
- D. Kauai County Council Resolution 2017-36, adopted on May 17, 2017, approving nominees to the NACo and WIR Board of Directors
- E. Consideration of engagement letter from Carbonaro CPAs & Management Group to provide audit and tax return services to HSAC for years ending 2017, 2018 and 2019



F. Report from HSAC Lobbyist Michael P. Victorino on legislative updates and 2017 State Legislative Session wrap-up

G. Consideration of a contract extension for Becker Communications to provide public relations and media services

VI. OLD BUSINESS

A. Correspondence from U.S. Senator Mazie Hirono, relating to a draft resolution for consideration regarding potential cuts to federally funded Native Hawaiian programs and to strengthen these programs

VII. ANNOUNCEMENTS

A. Scheduling the next meeting

- Monday, June 19, 2017 at 9 a.m., Koloa Landing Resort at Poipu, Kauai

B. Other announcements

VIII. ADJOURNMENT

Hawai'i State Association of Counties (HSAC)

Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

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MINUTES
HSAC EXECUTIVE COMMITTEE MEETING
April 24, 2017
Honolulu Hale, Committee Meeting Room
530 South King Street
Honolulu, Hawai'i 96813

I. CALL TO ORDER

The HSAC Executive Committee was called to order by HSAC President and County of Maui Councilmember Stacy Crivello at 10:32 a.m. The following members comprising a quorum were present:

- County of Maui: President Stacy Crivello,
County of Maui Councilmember
- County of Hawai'i: Vice President Dru Kanuha
County of Hawai'i Councilmember
- County of Kaua'i: Secretary Mel Rapozo,
County of Kaua'i Council Chair
- City and County of Honolulu: Treasurer Ikaika Anderson,
City and County of Honolulu Councilmember
- Others Present: JoAnn A. Yukimura, County of Kaua'i Councilmember
- Honolulu staff Brandon Mitsuda, Council Liaison,
Honolulu City Council Administrative Support
Services;
- Honolulu staff Alan Texeira, Office of
Councilmember Ikaika Anderson;
- Honolulu staff Kamakana Watanabe, Office of
Council Services;
- County of Maui staff Kit Zulueta, Communication
Director, Office of Council Services;
- Kaua'i staff Aida Kawamura, Legislative Assistant,
Office of Council Services;
- Scott Ishikawa, Becker Communications, Inc.,
Charter Communications
Michael P. Victorino, HSAC Lobbyist



II. APPROVAL OF AGENDA

President Crivello requested approval to amend the agenda by moving item J. under New Business to item A. under Old Business, and renumbering VI. A. as VI. B.

Vice President Kanuha moved for approval of the Agenda as amended, seconded by Secretary Rapozo, and unanimously carried.

There being no objections, item V. A. was taken out of order, to conduct a conference call with Linda Langston, Director of Strategic Relations, National Association of Counties, relating to updates on NACo's Prescription Drug Program. (Ms. Langston was noted present via telephone conference at 10:33 a.m.)

Ms. Langston reported that all of Hawai'i's counties are signed up to participate in NACo's Prescription Drug Card Program (Rx program). The vendor of the program is CVS Caremark, and the contract with CVS will be extended through 2020. Even in the changing landscape with the Affordable Care Act (ACA), NACo's Rx program is still a great opportunity for people who do not have insurance to be able to get a good discount on their prescription drugs. The RX program card is used primarily for uninsured residents, for prescription drugs not covered under a resident's plan or by Medicare Part D, for prescription drugs that require a very high deductible, as well as for prescriptions for pets. Ms. Langston stated that generally, 9 out of 10 pharmacies accept this card, and NACo continues to build its relationship with the pharmacies on this program. Generally, the average savings realized by a participant is between 24% to 50% on a prescription, whether generic or brand name. Another value beyond the Rx program is that residents have the opportunity to sign up for dental care and medical services care, which are not covered by ACA. There is a nominal cost to participate in these programs, depending on whether it is for an individual or for a family. The family plan costs \$69 per year, compared with the cost of just one dental visit. Ms. Langston stated that one-third of Americans lack dental and vision coverage, so this is a great way to get some discounted services that does not tie someone to a regular insurance program. Vision care, hearing aids, diagnostic imaging, and diabetic supplies are covered under the medical services care plan. There are no annual limits, no claims to file, no waiting period; there is no "open enrollment period," and plan flexibility allows people to move in and out of the program as necessary, with monthly or annual payments. Ms. Langston explained the CVS/Caremark marketing fee which allows a county to recoup a dollar per prescription if CVS/Caremark is the lowest available price, which happens in a number of circumstances. Some counties are concerned that residents might perceive participating in this marketing as a bad thing and have declined to participate, and the money just goes back to CVS/Caremark. Ms. Langston noted that her county chose to pay the marketing fee, and they chose to direct any moneys coming in from that program to be used for veterans homeless services. Ms. Langston stated that NACo's TV and radio ads will be provided for the counties to utilize.



President Crivello noted that she resides on a very rural island where pharmacies are operated in the old mom-and-pop store fashion, and how would someone know if they accept the Rx program card. Ms. Langston stated that generally, most pharmacies accept the card. She said that pharmacies can participate in this network by going through and completing certain steps via the internet. NACo has found that although many pharmacies offer other discount programs, such as for veterans or for senior citizens, that oftentimes those persons benefit from NACo's Rx program regardless of other available offers. Additional information and resources are available on NACo's website at www.nacohealth.org.

Secretary Rapozo requested information regarding the dental program. Ms. Langston stated that the dental program would cover cleaning and other typical dental services, and that if major dental work is required, the person should work with the dental provider on what discounts are available. NACo has found that the lack of dental care is oftentimes the root of many medical problems.

President Crivello thanked Ms. Langston for her time and the information provided.

There being no objections, the updates regarding legislative lobbying were taken up next.

Michael P. Victorino, HSAC Lobbyist, submitted a "March 2017 Legislative Report," update, a copy of which is attached hereto. Mr. Victorino stated that at the end of March, he was very optimistic that measures supported by HSAC were moving along steadily. Came April, all hell broke loose and efforts have gone south fast. Mr. Victorino was unsure what happened, but positive statements hinged on the outcome of other matters. Mr. Victorino stated that "it is a mess" right now.

Mr. Victorino reviewed the measures included in the HSAC Legislative Package. The only measure alive is the public records bill, HB 308.

Regarding the Transient Accommodations Tax (TAT) bill, Mr. Victorino stated that the House Tourism Committee recommended the counties' allocation at \$93 million. The hope is that the allocation is increased to \$108 million, but the feedback is that it will not happen, especially due to the recent Hawai'i State Teachers Association negotiated salary increases, and the forthcoming Hawai'i Government Employees Association agreement. Mr. Victorino added that no funding mechanism bills are alive as well.

SB 478, Relating to Government Records, which is a Maui County Council package item, is scheduled for conference committee. Kit Zulueta, Maui County staff, reported that the measure limits the kinds of records to be distributed among the Councilmembers. Maui County's concern is that amendments to SB 478 would prohibit documents created by an officer or employee of the county council, which includes legislation. Maui County is in agreement with other provisions in SB 478.



Scott Ishikawa, Becker Communications, Inc., thanked everyone for their teamwork during the April 12, 2017 press conference regarding the tort liability bill, which was a big success. Members did a great job from a media standpoint –it was passionate, but not too aggressive. The quote of the day and picked up by the media was by Secretary Rapozo: “Who stands to gain the most out of this? What do the counties stand to gain from this? What does the public stand to gain from this?” Following the press conference, *Star Advertiser* printed an editorial, as well as *Civil Beat* published their editorial. Mr. Ishikawa noted that a Letter to the Editor (from Bruce Black) was printed in today’s issue of the *Star Advertiser* after reading the editorial regarding lifeguards’ liability protections lapsing. The tort liability matter is now on the media’s radar, and they will continue to track its movement. The TAT (transient accommodations tax) matter is in conference committee today, but is competing for media presence with Vice President Mike Pence’s visit on O’ahu. *Hawai’i Civil Beat* and *Hawai’i Public Radio* may send representatives to the State Capitol for comments regarding the TAT. In discussions with HSAC Lobbyist Victorino, it was noted that Kevin Dayton, political reporter for the *Star Advertiser*, was informed by persons “behind the scenes” that the TAT matter would not be decided at today’s conference meeting because legislators are awaiting numbers from HGEA to figure out the State budget.

Mr. Ishikawa stated disappointment that legislators did not schedule any hearing on the ambulance bill. TAT and tort liability are important issues, but for senior citizens, a new ambulance would have greater impact. He suggested that the end of session recap, or op-ed, be about any successes and HSAC’s wish list, which includes the ambulance measure. Mr. Ishikawa added that HSAC should consider working closely with AARP and other senior organizations on these types of legislation.

President Crivello and Secretary Rapozo stated frustration that Union leaders are not showing support on legislation affecting their members, because of fear that the Legislature will not fund their negotiated pay increases. The public needs to be educated on issues and know that the counties are working hard to secure necessary funding, but the counties are not getting what is deserved.

Treasurer Anderson made note that HSAC’s legislative package bills were introduced by request by the Senate President and Speaker. Two similar bills, one of which was the beach liability, were introduced by Senator Kalani English without the “by request” label, and the bills are still moving along. Treasurer Anderson expressed appreciation for Senator English’s courage for introducing these bills, and requested that other members also express their appreciation to Senator English.

III. MINUTES

- A. Minutes of the March 17, 2017, HSAC Executive Committee meeting, as submitted by the HSAC Secretary.



Treasurer Anderson moved for approval of the Minutes of the March 17, 2017, HSAC Executive Committee Meeting, seconded by Secretary Rapozo, and unanimously carried.

IV. REPORTS

A. Treasurer's Report

1. Treasurer's Reports for February and March 2017, as submitted by the HSAC Treasurer.

Secretary Rapozo moved to approve the HSAC Treasurer's Report for the Months of February and March 2017, seconded by Vice President Kanuha, and unanimously carried.

B. County Reports

1. City and County of Honolulu Report. Treasurer Anderson reported on Honolulu City Council's activities (see attached memorandum dated April 24, 2017).
2. County of Hawai'i Report. Vice President Kanuha reported that the Hawai'i County Council completed budget reviews, the mayor's supplemental budget is due on May 5, and depending on the Legislature's decision on several issues, the Council may be faced with raising taxes. The Mayor, because of pressure by the Council, rescinded his cancellation of the composting contract and is currently renegotiating the contract terms. The Council has also been actively lobbying the Legislature on measures affecting Hawai'i County.
3. County of Kaua'i Report. Secretary Rapozo reported that Kaua'i is also done with budget reviews and awaiting the mayor's May 8 supplemental budget. There is a proposed 19 cents across-the-board real property tax increase, but similar to neighbor island counties, decisions by the Legislature will affect the final budget. Regarding the upcoming Annual Conference on Kaua'i, Secretary Rapozo reported that a Legislative Panel is scheduled, but there have been no response to fill the panel speakers. He requested recommendations to replace this panel, if necessary. NACo President Brian Desloge has confirmed attendance at the annual conference.

JoAnn A. Yukimura, Kaua'i County Councilmember, talked about the importance of providing opportunity during the HSAC annual conferences to discuss and exchange ideas for the HSAC Legislative Package when all counties are present to provide information



regarding their county proposals. Councilmember Yukimura expressed appreciation for the response she received to her questions regarding the proposed HSAC fiscal year budget, and requested that the response be distributed to each County Council for their information.

President Crivello noted a request that Kaua'i County consider including a session to discuss real property tax and the constitutional convention, which was last held in the 1970s, during the upcoming HSAC Annual Conference in June. Secretary Rapozo recalled a discussion with Maui Councilmember Riki Hokama regarding this matter, and asking for his assistance to formulate this panel. Secretary Rapozo stated that this real property tax panel could fill in if the Legislative Panel is canceled.

4. County of Maui Report. President Crivello reported that similar to other counties, Maui is also considering its annual budget. Mayor Arakawa has made the news again, because of his request to close the only municipal golf course on the island. Maui is also dealing with the recent Rat Lungworm scare, and President Crivello noted that some businesses have experienced a 50% drop in sales. The State Director of the State Department of Agriculture mentioned that the San Francisco couple contracted the Rat Lungworm virus after drinking a kale smoothie purchased along the roadside, and apparently, the organic farmer making the kale smoothie did not clean the ingredients adequately. The Wailuku Post Office audit was finally released, there are matters regarding biofuel, sunflower fields, and a drought in upcountry Maui.

Vice President Kanuha noted that the Rat Lungworm virus has been present on the Big Island for years now, and the County has been trying to work with the Legislature to address the problem. Now that it is present on Maui, Rat Lungworm has made the news and is causing a scare statewide. Vice President Kanuha stated that his aunt actually died from rat lungworm virus, and the autopsy indicated that it was the cause of her death.

Mr. Victorino mentioned that the Democratic Party Chairs on the Big Island and Maui are anti-GMO leaders, apparently because no other candidates came forth.

There being no objections, the foregoing County Reports were received for the record.



C. National Association of Counties (NACo) Report

Treasurer Anderson stated that he will be attending the NACo annual conference scheduled for July 2017 in Columbus, Ohio, but is unable to attend the NACo board meeting during the WIR Conference in Oregon.

There being no objections, the NACo Report was received for the record.

D. Western Interstate Region (WIR) Report

Vice President Kanuha noted that the WIR Annual Conference is scheduled for May 24-26, 2017 in Oregon. He will be in attendance, along with Kaua'i Councilmember Arryl Kaneshiro, Maui Council Chair Mike White, and Hawai'i Councilmember Tim Richards. President Crivello noted interest in attending this WIR Annual Conference. It was noted that HSAC does have a contingency budget for the President to be able to attend the WIR Annual Conference in Oregon.

There being no objections, the WIR report was received for the record.

V. NEW BUSINESS

A. Conference call with Linda Langston, Director of Strategic Relations, National Association of Counties, relating to updates on NACo's Prescription Drug Program.

Treasurer Anderson moved to receive the information for the record, seconded by Vice President Kanuha, and unanimously carried.

B. Kaua'i County Council Resolution 2017-26, adopted on March 22, 2017, appointing Derek S.K. Kawakami as HSAC representative and Ross Kagawa as alternate to the Executive Committee, and approving Arryl Kaneshiro to serve on the NACo Board of Directors for fiscal year 2018.

Treasurer Anderson moved to receive the communication for the record, seconded by Vice President Kanuha, and unanimously carried.

C. Hawai'i County Council Resolution 132-17, adopted on April 5, 2017, appointing Dru Kanuha as HSAC representative and Valerie Poindexter as alternate, and approving Dru Kanuha on the WIR Board of Directors for fiscal year 2018.

Treasurer Anderson moved to receive the communication for the record, seconded by Vice President Kanuha, and unanimously carried.

D. Hawai'i County Council Resolution 133-17, adopted on April 5, 2017, approving HSAC's annual budget for fiscal year 2018.



Treasurer Anderson moved to receive the communication for the record, seconded by Vice President Kanuha, and unanimously carried.

- E. Maui County Council Resolution 17-66, adopted on April 7, 2017, appointing Stacy Crivello as HSAC representative and Riki Hokama as alternate, and approving the annual budget for fiscal year 2018.

Treasurer Anderson moved to receive the communication for the record, seconded by Vice President Kanuha, and unanimously carried.

- F. Correspondence from U.S. Senator Mazie Hirono, relating to a draft resolution for consideration regarding potential cuts to federally funded Native Hawaiian programs and to strengthen these programs.

Secretary Rapozo stated that he will forward this resolution to the County Attorney for review prior to HSAC taking any action.

There being no objections, the communication was deferred pending receipt of a County Attorney's opinion.

- G. Nominations to NACo and WIR Board of Directors for fiscal year 2018.

President Crivello stated that the following nominations to NACo and WIR for fiscal year 2018 has been presented:

NACo: Arryl Kaneshiro, County of Kaua'i
Ikaika Anderson, City & County of Honolulu

WIR: Mike White, County of Maui
Dru Kanuha, County of Hawai'i

Treasurer Anderson moved for approval of the foregoing nominations, seconded by Vice President Kanuha, and unanimously carried.

Secretary Rapozo confirmed the nominations for fiscal year 2018. Discussion ensued regarding Hawai'i receiving a Presidential Appointment to NACo for fiscal year 2018, to continue Hawai'i's representation which is currently being served by Vice President Kanuha. Secretary Rapozo requested consideration that HSAC support putting his name forward for a Presidential Appointment for fiscal year 2018. Vice President Kanuha concurred with the request, because he did not feel it appropriate to serve in both positions simultaneously as a WIR director and a NACo Presidential Appointee. Vice President Kanuha noted that hopefully Maui Councilmember Riki Hokama can assist by starting the discussion with current First Vice President Roy



Brooks. President Crivello stated that she will follow-up and discuss the presidential appointment with Councilmember Hokama.

H. Discussion on HSAC's slate of officers for fiscal year 2018.

President Crivello noted that the Executive Committee has approved an amendment to the Bylaws, which will be presented to the General Membership for concurrence on June 19, 2017. This amendment removes the officers' rotation schedule. President Crivello requested discussion regarding the fiscal year 2018 slate of officers that will be presented to the General Membership for approval on June 19, 2017. Vice President Kanuha was amenable to a nominating process that considered each county's ability to serve. Treasurer Anderson stated a willingness to continue serving as Treasurer, or as Secretary if necessary. President Crivello agreed to serve as Secretary, and asked whether Vice President Kanuha will have sufficient staff assistance to serve as President. Vice President Kanuha believed that Hawai'i County Chair Poindexter would approve a budget for staff for the purpose of serving as HSAC President.

President:	Dru Kanuha (Hawai'i County)
Vice President:	Derek S.K. Kawakami (Kaua'i County)
Secretary:	Stacy Crivello (Maui County)
Treasurer:	Ikaika Anderson (City & County of Honolulu)

There being no objections, the foregoing slate of officers was approved and will be presented to the General Membership for approval at the Annual Conference on June 19, 2017.

I. Consideration of Senate Bills 686 and 683, relating to a constitutional amendment to establish a surcharge on residential investment property and visitor accommodations for public education.

President Crivello noted that both measures are dead, so no further work is needed.

There being no objections, the communication was received for the record.

VI. OLD BUSINESS

A. Report form HSAC Lobbyist Michael P. Victorino on legislative updates

There being no objections, the report was received for the record.

B. 2017 State Legislative Session update and discussion on lobbying efforts.

There being no objections, the update was received for the record.



VII. ANNOUNCEMENTS

A. Scheduling of the next meeting.

The next Executive Committee meeting is scheduled for Tuesday, May 9, 2017, at 10:45 a.m. on O'ahu.

B. Other announcements.

There were no other announcements.

VIII. ADJOURNMENT

The meeting was adjourned at 12:18 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mel Rapozo".

MEL RAPOZO, Secretary
Hawai'i State Association of Counties

March 2017 Legislative Report

Arrived at the State Capital at 9:10am due to weather problems and shut down of Honolulu Airport for 35 minutes, delaying my 7:11am flight to arrive at 8:30 am

March 1, 2017 at 9:20am-attended the Judiciary and Labor Committee which SB 562 was being discussed and the committee agrees to extend the sunset was set for the year 2021. They seemed to appease the Trail Attorney's.

10:15am met with JLC -Vice Chair Rhoads he explained their decision was based on review the HRS and the desire to change or make it permanent.

10:50am met with Senator Mercado-Kim she confirmed the it was to a peise the Trial Attorneys and they were going to see what the House if any amendments would be offered to the bill itself.

11:15am Stop by Senator English Office. Set an appointment with him at 1:00 pm.

11:30am return to Speaker Souki Office Emailed the HSAC Presidents staff of the amended version of the SB 562.

1:00 pm Met with Senator English. He express that he was disappointed with change and would continue to monitor the Bill. More work would be done with the House Committee Judiciary. Will meet with JUD Committee Chair Nishimoto as soon as possible.

1:30 pm Stop by Isaac Choy office to schedule an appointment on the TAT. To my surprise he was able to meet with me. I explained HSAC position and our request. He was Ok with our proposal; however he stated that many were waiting for the Council on Revenues report due out in the middle of March.

2:15 pm I received a called from Justin Woodson Office. Was asked to meet with Rep. Woodson on the TAT proposal. He was supportive and would do his best to assist the Counties to get as much as possible. He to mentioned the COR report as a possible change in the Proposal (HSAC position) and what the Finance and his Committee Tourism maybe be looking at.

3:00 pm Met with Rep. Nakamura. We had a good discussion on the TAT. She was very supportive. A commintment was given to me on this matter.

Departed the Capitol at 3:35 to the airport to get out on an earlier flight. Weather was a factor and causing delays.

March 2017 Legislative Report

March 7, 2017 arrived at State Capitol at 9:15 am

10:05am met with Rep. Tokioka on SB 562 and SB 1290. We talked about the pass and that way this year these major bills were heading. He stated that we would need to see what the COR projections for the upcoming Quarter.

10:30am met with Senator Inouye on SB 562 and SB 1290 and there impotence to the Counties. She seems to be in tune with their impact to the counties. Would assist as much as possible.

11:05am Stop by Senator Harimoto Office. Set an appointment with him on March 10, 2017 at 10:00 am.

11:20am return to Speaker Souki Office. Made calls to make appointments with Senators Kidani, Senator Baker, and Rep. McKelvey. Confirmed McKelvey and Baker for the 10th of March.

12:00 pm Met with Senator President Kouchi. We had frank discussion on the COR, TAT, and the Tort Liability. He feels that there will be possible movement all of these areas.

1:00 pm Stop by Rep Ito office to schedule an appointment on the TAT. They asked me to return at 2:15 pm. And he would be able to meet with me. I explained HSAC position and our request. He was Ok with our proposal; however he stated that many were waiting for the Council on Revenues report due out in the middle of March.

2:15 pm I went Rep. Woodson Office. Was asked to meet with Rep. Woodson on the TAT Proposal (HSAC position) and what his view on House Committee Tourism maybe be looking at.

2:50 pm Met with Rep. Ward. We had a good discussion on the TAT. He was very supportive. However no commitment was given to me on this matter.

3:20 pm Met with Ing asking for his support for the HSAC Package. Explained the very important proposal from the package.

Departed the Capitol at 4:35 to the airport.

March 2017 Legislative Report

March 10, 2017 arrived at State Capitol at 9:15 am

9:00am met with Rep. Cachola on SB 562 and SB 1290. We talked about the pass and that way this year these major bills were heading. He stated that we would need to see what the COR projections.

9:30am met with Senator W&M Chair Tokuda on SB 1290 and there impotence to the Counties. She seems to be in tune with their impact to the counties. She would propose a slightly higher amount. No numbers were discussed.

10:05am Stop by Senator Galuteira Office. Set an appointment with him on March 17, 2017 at 10:00 am.

11:00am to Senator Harimoto. Discussed the 2 main Bills SB 562 and SB 1290. As a former council member he remembers the importance of TAT. He would support the HSAC package.

1:00 pm Stop by Rep McKelvey office for an appointment on the TAT and Tort Liability. I explained HSAC position and our request. He was Ok with our proposal; however he stated that many were waiting for the Council on Revenues report due out in the middle of March.

2:15 pm I went Rep. Woodson Office. Was asked to meet with Rep. Woodson on the TAT Proposal (HSAC position) and what his view on House Committee Tourism maybe be looking at.

2:50 pm Met with Rep Yamashita. We had a good discussion on the TAT. He explained his proposal. We left with an understanding of what we requesting. However no commitment was given to me on this matter.

3:20 pm Met with Decoite asking for his support for the HSAC Package. Explained the very important proposal from the package.

4:00 to Speaker Souki Office to update my day activities.

Departed the Capitol at 5:00 to the airport.

March 2017 Legislative Report

March 17, 2017 arrived at State Capitol at 10:15 am

9:00am met with HSAC President Crivello and Staff at Zippys to update and prepare for HSAC Executive Meeting.

10:20 Attended the HSAC Executive Meeting and updated the board. Good discussion

11:30am met with Senator W&M Chair Tokuda on SB 1290 and there impotence to the Counties. She seems to be in tune with their impact to the counties. She would propose a slightly higher amount. No numbers were discussed.

12:05pm Stop by Senator Galuteira Office. Set an appointment with him on March 21, 2017 at 10:00 am.

1:00are to Senator Harimoto. Discussed the 2 main Bills SB 562 and SB 1290. As a former council member he remembers the importance of TAT. He would support the HSAC package.

2:00 pm Stop by Rep McKelvey office for an appointment on the TAT and Tort Liability. I explained HSAC position and our request. He was Ok with our proposal; however he stated that many were waiting for the Council on Revenues report due out in the middle of March.

3:15 pm I went Rep. Woodson Office. Was asked to meet with Rep. Woodson on the TAT Proposal (HSAC position) and what his view on House Committee Tourism maybe be looking at.

3:50 pm Met with Rep Yamashita. We had a good discussion on the TAT. He explained his proposal. We left with an understanding of what we requesting. However no commitment was given to me on this matter.

4:20 pm Met with Decoite asking for his support for the HSAC Package. Explained the very important proposal from the package.

5:00 to Speaker Souki Office to update my day activities.

Departed the Capitol at 6:00 to the airport.

March 2017 Legislative Report

March 17, 2017 arrived at State Capitol at 10:15 am

9:00am met with HSAC President Crivello and Staff at Zippys to update and prepare for HSAC Executive Meeting.

10:20 Attended the HSAC Executive Meeting and updated the board. Good discussion

11:30am met with Senator W&M Chair Tokuda on SB 1290 and there impotence to the Counties. She seems to be in tune with their impact to the counties. She would propose a slightly higher amount. No numbers were discussed.

12:05pm Stop by Senator Galuteira Office. Set an appointment with him on March 21, 2017 at 10:00 am.

1:00are to Senator Harimoto. Discussed the 2 main Bills SB 562 and SB 1290. As a former council member he remembers the importance of TAT. He would support the HSAC package.

2:00 pm Stop by Rep McKelvey office for an appointment on the TAT and Tort Liability. He allowed me time to me explained HSAC position and our request. He was Ok with our proposal; however he stated that many were waiting for the Council on Revenues report due out in the middle of March.

3:15 pm I went Rep. Woodson Office. Was asked to meet with Rep. Woodson on the TAT Proposal (HSAC position) and what his view on House Committee Tourism maybe be looking at. Was able to explain our package. Looked good the House version would die.

3:50 pm Met with Rep Yamashita. We had a good discussion on the TAT. He explained his proposal. We left with an understanding of what we requesting and their version, why the different option's. However no commitment was given to me on this matter.

4:20 pm Met with Decoite asking for her support of the HSAC Package. Explained the very important proposal from the package.

5:00 to Speaker Souki Office to update my day activities.

Departed the Capitol at 6:00 to the airport.

March 2017 Legislative Report

March 21, 2017 arrived at State Capitol at 8:45 am

9:05am Attend hearing with the Tourism Committee. SB 1290 SB 1-HB-1 was amended. The appropriation put in by the Senate of 108 million was change to 93 million and an additional 2 million would give to help with Homelessness.

10:30 am. Met with TOU Chair Onishi to get an explanation on his reasoning for the change. He claimed that he was preparing to House for the shortfall that the COR had reported the week before. Long exchange ensued and He was fix on their proposal.

11:35am Met with Senator Galuteira Office. Had a frank discussion on the HSAC Package especially on SB 562 and SB 1290 which he co-sponsored. He felt that the COR report, the Presidents (Federal) Proposed budget had change what they may support.

1:00are to Senator Baker. Discussed the 2 main Bills SB 562 and SB 1290. She remembers the importance of TAT. She would support the HSAC package, however a wait and see position taken.

1:30 pm informed President Crivello Staff of the major change and suggested a conference call. Waiting for the final Committee Report on Friday March 24th.

2:30pm Met with Senate President Kouchi and he believed the senate would support the 108 million appropriation, the other bills , his history on Tort Bill (SB562), and other changes.

4:00 to Speaker Souki Office to update my day activities.

Departed the Capitol at 5:00 to the airport.

March 2017 Legislative Report

March 30, 2017 arrived at State Capitol at 9:45 am

10:30am Met with Vice Speaker Mizuno on SB 1290 and the proposal offered by the house TOU Committee. He assured me that he supported the HSAC position. Will continue to work with the members of that committee.

11:00 attended various hearing at the capitol.

1:00 to Speaker Souki Office to update my day activities.

2:15pm Met with Speaker Souki on the proposal on House version. SB 1290 change would be sent to Conference Committee Next week. Chair White also testified on the need for a fair appropriation

Departed the Capitol at 4:00 to the airport.

**To: Vice Chair Ikaika Anderson
HSAC Treasurer**
From: Brandon Mitsuda, Council Liaison
Date: April 24, 2017
**Re: Honolulu Report
Hawaii State Association of Counties Executive Committee
Meeting
Council Committee Room**

Update on Honolulu City Council Meetings

- The Honolulu City Council at our last Full Council Meeting on March 22, 2017 heard and passed out numerous Resolutions dealing with the Mayor's Cabinet Appointments.
- The Honolulu City Council at our last Full Council Meeting on March 22, 2017 passed on second reading **Bill 13, CD1**: Relating to public sidewalks. (Amending the law relating to sitting or lying on public sidewalks in areas zoned for commercial and business activities to include certain sidewalks in Kalihi and Iwilei.)
- The Honolulu City Council at our last Full Council Meeting on March 22, 2017 passed on second reading **Bill 59 (2016), CD1**: Relating to the use of bags provided to customers. (Regulating the use of bags provided to customers.)
- The Honolulu City Council at our last Full Council Meeting on March 22, 2017 passed on third reading **Bill 3, CD 1**: Relating to the transportation surcharge. (Amending the ordinances pertaining to the County surcharge on general excise and use taxes.)
- The Honolulu City Council at our last Full Council Meeting on March 22, 2017 passed on third reading **Bill 7, CD 2**: Relating to real property taxation. (Amending the determination of the rates for properties in the "Residential A" real property tax classification.)

Update on Honolulu City Council Meetings (Continued)

- The Honolulu City Council at our last Full Council Meeting on March 22, 2017 passed on third reading **Bill 81 (2015), CD 2:** Relating to private streets and roads. (Authorizing the City, when maintaining private streets and roads, to re-install anti-speed bumps that are removed during surface maintenance, provided that certain conditions are met.)
- The Honolulu City Council at our last Full Council Meeting on March 22, 2017 passed on third reading **Bill 2, CD 1:** Amending the Fire Code of the City and County of Honolulu. (Making amendments to the Fire Code of the City and County of Honolulu, with respect to natural cut trees.)
- The Honolulu City Council at our last Full Council Meeting on March 22, 2017 adopted **Resolution 17-54:** Urging the State of Hawaii to enforce State park rules and facilitate permanent solutions regarding the encampments at the Diamond Head State Monument.
- The Honolulu City Council at our last Full Council Meeting on March 22, 2017 passed on first reading **Bill 24:** Relating to the Legislative Budget for the Fiscal Year July 1, 2017 to June 30, 2018.
- The Honolulu City Council at our last Full Council Meeting on March 22, 2017 passed on first reading **Bill 25:** Relating to the Executive Operating Budget and Program for the Fiscal Year July 1, 2017 to June 30, 2018.
- The Honolulu City Council at our last Full Council Meeting on March 22, 2017 passed on first reading **Bill 26:** Relating to the Executive Capital Budget and Program for the Fiscal Year July 1, 2017 to June 30, 2018.
- The Honolulu City Council at our last Full Council Meeting on March 22, 2017 passed on first reading **Bill 28:** Relating to public transit. (Amending Chapter 13 of the revised ordinances of Honolulu 1990, to enable the City to amend the fare structure of TheBus and TheHandi-Van.)

Update on Honolulu City Council Projects and Events

- The Honolulu City Council on April 19, 2017 welcomed all branches of the United States Military, the Honolulu Police Department, the State Department of Health, and many community organizations to our Council Chamber for the Sexual Assault Awareness Month Proclamation and Honorary Certificate Ceremony.

It is so crucial that April is designated as Sexual Assault Awareness Month (SAAM), in order to recognize the importance of increasing general awareness, prevention, and support for agencies providing services to sexual assault victims.

This was such a vital opportunity for communities to recommit to ending the outrage of sexual assault, giving survivors the support they need to heal, and to build a culture that never tolerates sexual violence.

- The Honolulu City Legislative Branch collected over 600 pounds of food for our annual support effort for the Hawaii Food Bank so that no one goes hungry in Hawaii!

Hawai'i State Association of Counties (HSAC)

Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

200 S. High Street, Wailuku, Hawaii 96793 (808) 270-7665

www.hicounties.com



May 22, 2017

Councilmember Stacey Crivello, President
Hawaii State Association of Counties
200 S. High Street, 8th Floor
Wailuku, HI, 96793

Dear President Crivello:

SUBJECT: TREASURER'S REPORT FOR APRIL 2017

Attached please find a report of the Association's revenues and expenses for the period of April 1-30, 2017.

Malama Pono,

Ikaika Anderson
HSAC Treasurer

Attachment



Treasurer's Report for April 2017

HSAC started the month of April with a balance of \$182,965.15 and we ended the month of April with a balance of \$176,480.66.

Hawaii State Association of Counties
REVENUES COLLECTED AND EXPENSES PAID
 Period: April 1 through April 30, 2017

BEGINNING BALANCE				\$182,965.15
	April 2017	FY 2017 Year to Date	FY 2017 Budget	
REVENUES				
Membership Fees	\$0.00	\$43,680.00	\$43,680.00	
Conference Income	\$0.00	\$19,168.26	\$18,000.00	
Interest Income	\$2.97	\$22.26	\$28.00	
Corporate Sponsorship	\$0.00	\$0.00	\$0.00	
Miscellaneous	\$0.00	\$9.73	\$0.00	
NACo Prescription Drug	\$0.00	\$2,521.60	\$6,000.00	
Fund Balance, prior FY		\$0.00	\$107,164.00	
Total	\$2.97	\$65,401.85	\$174,872.00	
Total Receipts This Period				\$2.97
EXPENSES				
HSAC				
Executive Committee Travel-Air, Ground, Lodging & Membership	\$2,371.80	\$11,694.98	\$17,600.00	
Auditing Services	\$0.00	\$4,166.67	\$5,000.00	
Stationery	\$0.00	\$726.21	\$150.00	
Miscellaneous	\$453.07	\$10,124.49	\$2,000.00	
Online Quickbooks Monthly Fee	\$41.75	\$416.30	\$500.00	
Special Committees				
Travel	\$0.00	\$0.00	\$500.00	
Miscellaneous	\$0.00	\$0.00	\$100.00	
		\$0.00		
NACo				
Board Travel-Air, Ground, and Lodging	\$0.00	\$13,237.00	\$20,000.00	
Steering Committees Travel-Air, Ground & Lodging	\$0.00	\$0.00	\$6,000.00	
Promotional	\$0.00	\$0.00	\$250.00	
Dues	\$0.00	\$26,751.00	\$27,268.00	
Miscellaneous	\$0.00	\$3,442.20	\$1,000.00	
		\$0.00		
WIR				
WIR Travel-Air, Ground and Lodging	\$0.00	\$1,953.57	\$10,500.00	
WIR Promotional	\$0.00	\$0.00	\$0.00	
WIR Dues	\$0.00	\$0.00	\$3,804.00	
WIR Miscellaneous	\$0.00	\$0.00	\$1,000.00	
WIR 2015 Conference	\$0.00	\$0.00	\$0.00	
OTHER				
Adjustments for Travel and Related Expenses	\$0.00	\$0.00	\$6,295.00	
National Conference Fund	\$0.00	\$0.00	\$44,000.00	
Prescription Drug Scholarship Program	\$0.00	\$0.00	\$6,500.00	
County Leadership Institute Attendee	\$0.00	\$0.00	\$3,000.00	
Prescription Drug Promotion	\$0.00	\$0.00	\$5,000.00	
HSAC Promotion	\$3,620.84	\$13,368.96	\$11,505.00	
Total	\$6,487.46	\$85,881.38	\$171,972.00	
Total Expenses This Period				\$6,487.46
ENDING BALANCE				\$176,480.66

Hawai'i State Association of Counties (HSAC)

Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

200 S. High Street, Wailuku, Hawaii 96793 (808) 270-7665

www.hicounties.c



April 21, 2017

TO: JoAnn Yukimura, Councilmember
Kauai County Council

CC: HSAC Executive Committee

FROM: Stacy Crivello, President 

SUBJECT: **PROPOSED FISCAL YEAR 2018 HAWAII STATE ASSOCIATION OF COUNTIES BUDGET**

I'm writing on behalf of HSAC in response to your inquiry to Council Chair Mel Rapozo relating to HSAC's proposed fiscal year 2018 budget.

1. Please provide year-to-date expenditures for each expense line item.

Please find attached the treasurer's report for the period ending in March 30, 2017 with the year-to-date column of the expenses.

2. Please indicate from which line item the HSAC padfolios and pens that were given to each Councilmember statewide was paid.

The official HSAC padfolios and pens were taken out of line item HSAC Promotion and Outreach.

3. Please explain the Prescription Drug Scholarship Program.

The Prescription Drug and Scholarship Program was a program concept added in fiscal year 2015. Each county was requested to submit proposals to make use of the revenue generated from the NACo Prescription Drug program. To date, funds for the Scholarship Program has not been used.

4. Please explain how the line item for Prescription Drug Promotion was spent and what the outcomes were.

There have been no expenses for the line item Prescription Drug Promotion in the current fiscal year. However, the Executive Committee is considering doing more promotion of the program after the 2017 Legislative Session.

5. Please explain how the County Leadership Institute line item benefits the mission of HSAC and why it could not be paid for by the individual Councilmember or by the respective County Council budget.

The County Leadership Institute item was approved by the general membership to be included in the fiscal year 2015 annual budget. It was a program introduced by former Executive Committee member Stanley Chang, to also make use of the revenues earned in the NACo Prescription Drug Program. (Please see number 3)

Hawai'i State Association of Counties (HSAC)

Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

200 S. High Street, Wailuku, Hawaii 96793 (808) 270-7665 w *.hicounties.c*



The NACo County Leadership Institute (CLI) is a professional development and leadership program where only 25 individuals are accepted annually (only 1 per state) in partnership with Cambridge Leadership Associates.

Councilmember Riki Hokama was a 2013 delegate of this program, before the HSAC line item was created. Delegates to the program are responsible for their travel to and from Washington, D.C. and a \$1,800 registration fee covers the program, four nights of lodging, some meals and local transportation.

The Executive Board encourages its members to take active leadership roles to enhance their roles within their communities, therefore the funding was to help defray the costs if a representative from HSAC was to be selected to the prestigious program. There have been no applications nor new delegates to the CLI from Hawaii since.

6. Please explain how HSAC Promotion and outreach is done and what the outcome has been of such outreach.

HSAC Promotion and Outreach is the line item where the following expenses are taken out of:

- Professional fees for lobbyist
- Professional fees for PR and Marketing consultant Becker Communications
- Miscellaneous printing for lobbying efforts
- Promotion of HSAC such as logo items for its members and stakeholders
- Related fees for the HSAC website

The creation of this line item had the most tremendous impact in the advancement of HSAC's goals, specifically in lobbying for its priorities. Recently, HSAC hosted an HSAC-HCOM joint press conference, organized by its PR consultant and lobbyist. HSAC's print materials at its legislative luncheon received positive feedback from legislators with comments of praise in elevating the nonprofit's image and branding. Engagement from HSAC members is more apparent, with increased number of inquiries in its process.

Should you have any questions, please call me or HSAC staff Kit Zulueta at 270-7665.

OCS:Proj:HSAC:FY2017:17misc:rapozo_hsacbudget

Attachment

Hawaii State Association of Counties
REVENUES COLLECTED AND EXPENSES PAID
 Period: March 1 through March 31, 2017

BEGINNING BALANCE				\$189,024.35
	March	FY 2017 Year to Date	FY 2017 Budget	
REVENUES				
Membership Fees	\$0.00	\$43,680.00	\$43,680.00	
Conference Income	\$0.00	\$19,168.26	\$18,000.00	
Interest Income	\$3.18	\$19.29	\$28.00	
Corporate Sponsorship	\$0.00	\$0.00	\$0.00	
Miscellaneous	\$0.00	\$9.73	\$0.00	
NACo Prescription Drug	\$0.00	\$2,521.60	\$6,000.00	
Fund Balance, prior FY		\$0.00	\$107,164.00	
Total	\$3.18	\$65,398.88	\$174,872.00	
Total Receipts This Period				\$3.18
EXPENSES				
HSAC				
Executive Committee Travel-Air, Ground, Lodging & Membership	\$1,756.63	\$9,323.18	\$17,600.00	
Auditing Services	\$0.00	\$4,166.67	\$5,000.00	
Stationery	\$0.00	\$459.84	\$150.00	
Miscellaneous	\$0.00	\$9,671.42	\$2,000.00	
Online Quickbooks Monthly Fee	\$41.75	\$374.55	\$500.00	
Special Committees				
Travel	\$0.00	\$0.00	\$500.00	
Miscellaneous	\$0.00	\$0.00	\$100.00	
NACo		\$0.00		
Board Travel-Air, Ground, and Lodging	\$4,000.00	\$8,247.19	\$20,000.00	
Steering Committees Travel-Air, Ground & Lodging	\$0.00	\$0.00	\$6,000.00	
Promotional	\$0.00	\$0.00	\$250.00	
Dues	\$0.00	\$26,751.00	\$27,268.00	
Miscellaneous	\$264.00	\$928.88	\$1,000.00	
WIR		\$0.00		
WIR Travel-Air, Ground and Lodging	\$0.00	\$1,953.57	\$10,500.00	
WIR Promotional	\$0.00	\$0.00	\$0.00	
WIR Dues	\$0.00	\$0.00	\$3,804.00	
WIR Miscellaneous	\$0.00	\$0.00	\$1,000.00	
WIR 2015 Conference	\$0.00	\$0.00	\$0.00	
OTHER		\$0.00		
Adjustments for Travel and Related Expenses	\$0.00	\$0.00	\$6,295.00	
National Conference Fund	\$0.00	\$0.00	\$44,000.00	
Prescription Drug Scholarship Program	\$0.00	\$0.00	\$6,500.00	
County Leadership Institute Attendee	\$0.00	\$0.00	\$3,000.00	
Prescription Drug Promotion	\$0.00	\$0.00	\$5,000.00	
HSAC Promotion	\$0.00	\$5,331.52	\$11,505.00	
Total	\$6,062.38	\$67,207.82	\$171,972.00	
Total Expenses This Period				\$6,062.38
ENDING BALANCE				\$182,965.15

COUNTY COUNCIL

Mel Rapozo, Chair
Ross Kagawa, Vice Chair
Arthur Brun
Mason K. Chock
Arryl Kaneshiro
Derek S.K. Kawakami
JoAnn A. Yukimura



OFFICE OF THE COUNTY CLERK

Jade K. Fountain-Tanigawa, County Clerk
Scott K. Sato, Deputy County Clerk

Telephone: (808) 241-4188
Facsimile: (808) 241-6349
E-mail: cokcouncil@kauai.gov

Council Services Division
4396 Rice Street, Suite 209
Lihue, Kauai, Hawaii 96766

April 27, 2017

The Honorable Stacy Crivello
President, Hawai'i State Association of Counties
Kalana O Maui Building
200 South High Street
Wailuku, Hawai'i 96793

Dear President Crivello:

Enclosed for your information and files is a certified copy of Resolution No. 2017-32, RESOLUTION APPROVING THE FISCAL YEAR 2018 PROPOSED OPERATING BUDGET FOR THE HAWAII STATE ASSOCIATION OF COUNTIES, which was approved by the Kauai County Council on April 26, 2017.

Should you have any questions, please feel free to contact me or the Office of the County Clerk, Council Services Division, at (808) 241-4188.

Sincerely,

JADE K. FOUNTAIN-TANIGAWA
County Clerk

:aa
Enclosure

COUNTY COUNCIL
 COUNTY OF KAUA'I

Resolution

No. 2017-32

**RESOLUTION APPROVING THE FISCAL YEAR 2018 PROPOSED
 OPERATING BUDGET FOR THE HAWAII STATE ASSOCIATION OF
 COUNTIES**

WHEREAS, the Hawai'i State Association of Counties (HSAC) is a nonprofit corporation comprised of members of the four county councils of the State of Hawai'i; and

WHEREAS, at its meeting of March 17, 2017, the Executive Committee of HSAC approved the HSAC Fiscal Year 2018 Proposed Operating Budget, which is attached hereto as Exhibit "A"; and

WHEREAS, Section 21 of the HSAC Bylaws requires that each council shall approve the HSAC operating budget for the upcoming fiscal year prior to the HSAC annual meeting; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE COUNTY OF KAUA'I, STATE OF HAWAII, that the proposed Fiscal Year 2018 HSAC Operating Budget for fiscal year 2018, as provided in Exhibit "A," is approved.

BE IT FINALLY RESOLVED, that a certified copy of this Resolution shall be transmitted to the President of the HSAC Executive Committee.

Introduced by:



MEL RAPOZO

V:\RESOLUTIONS\2016-2018 TERM\HSAC FY 2018 budget AMK:aa

	Aye	Nay	Excused	Recused
Brun	X			
Chock	X			
Kagawa	X			
Kaneshiro	X			
Kawakami	X			
Rapozo	X			
Dukimura		X		
Total	6	1	0	0

Certificate Of Adoption

We hereby certify that Resolution No. 2017-32 was adopted by the Council of the County of Kaua'i, State of Hawai'i, Lihu'e, Kaua'i, Hawai'i, on April 26, 2017.



County Clerk



Chairman & Presiding Officer

Dated April 27, 2017

HSAC FISCAL YEAR (FY) 2017-2018 PROPOSED OPERATING BUDGET

	FY2017	FY2018
	Budget	Proposed Budget
<u>REVENUES</u>		
1. Membership Fees	\$43,680	\$43,680
2. Conference Income	\$18,000	\$25,000
3. Interest Income	\$28	\$28
4. Corporate Sponsorship	\$0	\$0
5. Miscellaneous	\$0	\$0
6. NACo Prescription Drug Marketing Fee	\$6,000	\$6,000
 Fund Balance, prior FY	 \$107,164	 \$107,164
 TOTAL REVENUES AND FUND BALANCE	 \$174,872	 \$181,872
 <u>EXPENSES</u>		
1. Executive Committee Travel-Air, Ground, Lodging & Membership	\$17,600	\$17,600
2. Executive Committee Auditing/Professional Services	\$5,000	\$5,000
3. Executive Committee Stationery	\$150	\$150
4. Executive Committee Miscellaneous	\$2,000	\$2,000
5. Online QuickBooks Monthly Fee	\$500	\$500
 1. Special Committee Travel	 \$500	 \$500
2. Special Committee Miscellaneous	\$100	\$100
 1. NACo Travel-Board-Air, Ground, Lodging & Membership	 \$24,000	 \$24,000
2. NACo Travel-Steering Committees-Air and Ground	\$8,000	\$8,000
3. NACo Promotional	\$250	\$250
4. NACo Dues	\$27,268	\$27,268
5. NACo Miscellaneous	\$1,000	\$1,000
 1. WIR Travel-Air, Ground, Lodging & Membership	 \$12,000	 \$12,000
2. WIR Promotional	\$0	\$0
3. WIR Dues	\$3,804	\$3,804
4. WIR Miscellaneous	1,000	1,000
5. WIR 2015 Conference	\$0	\$0
 1. Adjustments for Travel and Related Expenses	 \$6,295	 \$6,295
2. National Conference Fund	\$44,000	\$44,000
3. Prescription Drug Scholarship Program	\$6,500	\$5,000
4. County Leadership Institute Attendee	\$3,000	\$2,000
5. Prescription Drug Promotion	\$5,000	\$6,400
6. HSAC Promotion and Outreach	\$11,505	\$15,005
 TOTAL EXPENDITURES	 \$179,472	 \$181,872
 BALANCE	 \$0	 \$0



GLEN I. TAKAHASHI
CITY CLERK

KIMBERLY L. RIBELLIA
DEPUTY CITY CLERK

OFFICE OF THE CITY CLERK

CITY AND COUNTY OF HONOLULU
530 SOUTH KING STREET, ROOM 100
HONOLULU, HAWAII 96813-3077
TELEPHONE: (808) 768-3810 • FAX: (808) 768-3835

May 12, 2017

The Honorable Stacy Crivello, President
Hawaii State Association of Counties, Executive Committee
c/o Kit Zulueta
Maui County Council
200 South High Street
Wailuku, Maui, Hawaii 96793

Dear President Crivello:

This is to inform you that Resolution 17-114, approving the proposed budget for the Hawaii State Association of Counties for the Fiscal Year 2018, was adopted by the Council of the City and County of Honolulu on Wednesday, May 10, 2017.

Sincerely,



GLEN I. TAKAHASHI
City Clerk

mk

Attachment



CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

No. 17-114

RESOLUTION

APPROVING THE PROPOSED BUDGET FOR THE HAWAII STATE ASSOCIATION OF COUNTIES FOR THE FISCAL YEAR 2018.

WHEREAS, the Hawaii State Association of Counties (HSAC) is composed of the members of the four county councils of the State of Hawaii; and

WHEREAS, section 21 of the HSAC bylaws requires HSAC to prepare and submit to each county council a proposed operating budget for approval each fiscal year; and

WHEREAS, on March 17, 2017, the HSAC Executive Committee unanimously approved the proposed Fiscal Year (FY) 2018 HSAC operating budget; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that it approves the operating budget of the Hawaii State Association of Counties for FY 2018 as described in Exhibit A to this Resolution; and

BE IT FINALLY RESOLVED that a copy of this Resolution be transmitted to the President of the Hawaii State Association of Counties.

INTRODUCED BY:

DATE OF INTRODUCTION:

APR 19 2017

Honolulu, Hawaii

Councilmembers

Hawai'i State Association of Counties (HSAC)

Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu
200 S. High Street, Wailuku, Hawaii 96793 (808) 270-7665 www.hicounties.com



March 22, 2016

The Honorable Mike White, Council Chair
and Members of the Maui County Council
200 South High Street, 7th Floor
Wailuku, Hawaii 96793

SUBJECT: FISCAL YEAR 2018 HSAC OPERATING BUDGET

Dear Chair White and Members of the Maui County Council:

On March 17, 2016, the Hawaii State Association of Counties Executive Committee meeting approved HSAC's proposed Fiscal Year 2018 Budget.

The HSAC Executive Committee requests that each council act on the proposed budget (attached) by May 31, 2017.

Please call 270-7665 if you have any questions.

Sincerely,

Stacy Crivello
HSAC President

Attachment
cc: HSAC Executive Committee

OCS:Proj:HSAC:FY2017:17misc:FY2018Budget

Hawai'i State Association of Counties (HSAC)

Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

200 S. High Street, Wailuku, Hawaii 96793 (808) 270-7665

www.hicounties.com



March 10, 2017

Councilmember Stacey Crivello, President
Hawaii State Association of Counties
200 S. High Street, 8th Floor
Wailuku, HI, 96793

Dear President Crivello:

SUBJECT: FISCAL YEAR 2018 PROPOSED ANNUAL OPERATING BUDGET

As Treasurer of the Hawaii State Association of Counties (HSAC), I am submitting the proposed annual operating budget for Fiscal Year (FY) 2018. The proposed budget details incorporate the following assumptions and changes:

1. Membership Fees of \$10,920 for each county will remain the same.
2. Conference Income will increase \$7,000 from \$18,000 to \$25,000 for the June conference to be hosted by the Kauai County Council.
3. Interest Income will remain the same.
4. The NACo Prescription Drug Marketing Fee revenue will stay the same at \$6,000.
5. The Total Revenues and Fund Balance will increase to \$181,872.
6. Executive Committee Travel-Air and Ground will remain at \$17,600 (\$350 x 3 members x 12 meetings + \$5,000 members' travel costs to State Legislature).
7. Executive Committee Auditing/Professional Services will remain the same.
8. Executive Committee Stationary will remain the same.
9. Executive Committee Miscellaneous will remain the same.
10. Online Quickbooks Monthly Fee expense of \$500 will remain the same.
11. Special Committee Travel will remain the same
12. Special Committee Miscellaneous will remain the same.
13. NACo Travel-Board Air and Ground will remain the same at \$24,000 (\$2000 x 4 Board Directors x 3 meetings).
14. NACo Travel-Steering Committee-Air and Ground will remain \$8,000 (\$2,000 x 2 Steering Committee members x 2 meetings).
15. NACo Promotional will remain the same.
16. NACo and WIR dues will remain the same.
17. WIR Travel-Air and Ground will remain at \$12,000 (\$2,000 x 2 Board members x 3 meetings).
18. WIR Miscellaneous and NACo Miscellaneous (\$1,000 each) will remain the same.
19. Adjustments for Travel and Related Expenses will remain the same.
20. The National Conference Fund will stay the same at \$44,000.



21. The Prescription Drug Scholarship Program will be reduced by \$1,500 from \$6,500 to \$5000, the \$1,500 will be moved to HSAC Promotion and Outreach.
22. The County Leadership Institute Attendee expense will be reduced by \$1,000 from \$3,000 to \$2,000 and the \$1,000 moved to HSAC Promotion and Outreach.
23. The Prescription Drug Promotion will be increased \$1,400 from \$5,000 to \$6,400.
24. HSAC Promotion and Outreach will be increased by \$3,500 from \$11,500 to \$15,005. This amount has been increased to help cover costs related to communicating HSAC activities and reports to its members, other government officials, and the public.

It is my recommendation that all four counties submit their approval or disapproval of the proposed annual operating budget to the HSAC Executive Committee before the May 2017 meeting of the HSAC Executive Committee.

Malama Pono,

A handwritten signature in black ink, appearing to read "I. Anderson", is written over the typed name.

Ikaika Anderson
HSAC Treasurer

Attachment

HSAC FISCAL YEAR (FY) 2017-2018 PROPOSED OPERATING BUDGET

	FY2017	FY2018
	Budget	Proposed Budget
<u>REVENUES</u>		
1. Membership Fees	\$43,680	\$43,680
2. Conference Income	\$18,000	\$25,000
3. Interest Income	\$28	\$28
4. Corporate Sponsorship	\$0	\$0
5. Miscellaneous	\$0	\$0
6. NACo Prescription Drug Marketing Fee	\$6,000	\$6,000
 Fund Balance, prior FY	 \$107,164	 \$107,164
 TOTAL REVENUES AND FUND BALANCE	 <u>\$174,872</u>	 <u>\$181,872</u>
 <u>EXPENSES</u>		
1. Executive Committee Travel-Air, Ground, Lodging & Membership	\$17,600	\$17,600
2. Executive Committee Auditing/Professional Services	\$5,000	\$5,000
3. Executive Committee Stationery	\$150	\$150
4. Executive Committee Miscellaneous	\$2,000	\$2,000
5. Online QuickBooks Monthly Fee	\$500	\$500
 1. Special Committee Travel	 \$500	 \$500
2. Special Committee Miscellaneous	\$100	\$100
 1. NACo Travel-Board-Air, Ground, Lodging & Membership	 \$24,000	 \$24,000
2. NACo Travel-Steering Committees-Air and Ground	\$8,000	\$8,000
3. NACo Promotional	\$250	\$250
4. NACo Dues	\$27,268	\$27,268
5. NACo Miscellaneous	\$1,000	\$1,000
 1. WIR Travel-Air, Ground, Lodging & Membership	 \$12,000	 \$12,000
2. WIR Promotional	\$0	\$0
3. WIR Dues	\$3,804	\$3,804
4. WIR Miscellaneous	1,000	1,000
5. WIR 2015 Conference	\$0	\$0
 1. Adjustments for Travel and Related Expenses	 \$6,295	 \$6,295
2. National Conference Fund	\$44,000	\$44,000
3. Prescription Drug Scholarship Program	\$6,500	\$5,000
4. County Leadership Institute Attendee	\$3,000	\$2,000
5. Prescription Drug Promotion	\$5,000	\$6,400
6. HSAC Promotion and Outreach	\$11,505	\$15,005
 TOTAL EXPENDITURES	 <u>\$179,472</u>	 <u>\$181,872</u>
 BALANCE	 \$0	 \$0

CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII
C E R T I F I C A T E

RESOLUTION 17-114

Introduced: 04/19/17 By: IKAIKA ANDERSON

Committee: EXECUTIVE MATTERS
AND LEGAL AFFAIRS

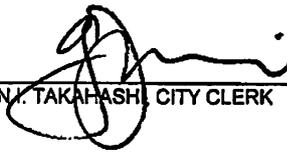
Title: RESOLUTION APPROVING THE PROPOSED BUDGET FOR THE HAWAII STATE ASSOCIATION OF
COUNTIES FOR THE FISCAL YEAR 2018.

Voting Legend: * = Aye w/Reservations

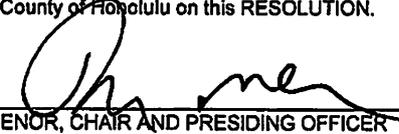
05/02/17	EXECUTIVE MATTERS AND LEGAL AFFAIRS	CR-174 – RESOLUTION REPORTED OUT OF COMMITTEE FOR ADOPTION.
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05/10/17	COUNCIL	CR-174 AND RESOLUTION 17-114 WERE ADOPTED. 7 AYES: ELEFANTE, FUKUNAGA, KOBAYASHI, MANAHAN, MARTIN, MENOR, OZAWA. 2 ABSENT: ANDERSON, PINE.
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I hereby certify that the above is a true record of action by the Council of the City and County of Honolulu on this RESOLUTION.



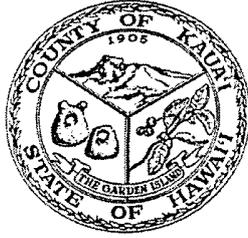
GLEN TAKAHASHI, CITY CLERK



RON MENOR, CHAIR AND PRESIDING OFFICER

COUNTY COUNCIL

Mel Rapozo, Chair
Ross Kagawa, Vice Chair
Arthur Brun
Mason K. Chock
Arryl Kaneshiro
Derek S.K. Kawakami
JoAnn A. Yukimura



OFFICE OF THE COUNTY CLERK

Jade K. Fountain-Tanigawa, County Clerk
Scott K. Sato, Deputy County Clerk

Telephone: (808) 241-4188
Facsimile: (808) 241-6349
E-mail: cokcouncil@kauai.gov

Council Services Division
4396 Rice Street, Suite 209
Lihu'e, Kaua'i, Hawai'i 96766

May 18, 2017

The Honorable Stacy Crivello
President, Hawai'i State Association of Counties
Kalana O Maui Building
200 South High Street
Wailuku, Hawai'i 96793

Dear President Crivello:

Enclosed for your information and files is a certified copy of Resolution No. 2017-36, RESOLUTION APPROVING NOMINEES TO THE NATIONAL ASSOCIATION OF COUNTIES BOARD OF DIRECTORS, AND NOMINEES TO THE WESTERN INTERSTATE REGION BOARD OF DIRECTORS FOR FISCAL YEAR 2018, which was approved by the Kaua'i County Council on May 17, 2017.

Should you have any questions, please feel free to contact me or the Office of the County Clerk, Council Services Division, at (808) 241-4188.

Sincerely,

JADE K. FOUNTAIN-TANIGAWA
County Clerk

:aa
Enclosure

COUNTY COUNCIL

COUNTY OF KAUA'I

Resolution No. 2017-36

**RESOLUTION APPROVING NOMINEES TO THE NATIONAL
ASSOCIATION OF COUNTIES BOARD OF DIRECTORS, AND NOMINEES
TO THE WESTERN INTERSTATE REGION BOARD OF DIRECTORS
FOR FISCAL YEAR 2018**

WHEREAS, the Hawai'i State Association of Counties ("HSAC") is comprised of members of the four county councils of the state of Hawai'i; and

WHEREAS, as members of HSAC, all four County Councils are also members of the National Association of Counties (NACo), an organization comprised of 3,069 member counties across the nation, and members of the Western Interstate Region (WIR), a NACo caucus comprised of the state associations of counties in 15 member-states designated within the western region of the United States; and

WHEREAS, Section 5A of the HSAC Bylaws states that Hawai'i is eligible for two members to serve on the NACo Board of Directors who are elected officials from different NACo member counties within the State of Hawai'i, and are nominated to the positions by the HSAC Executive Committee and the individual councils; and

WHEREAS, Section 5C of the HSAC Bylaws state that Hawai'i is allowed two members to serve on the WIR Board of Directors who are elected officials from a NACo member county within the State of Hawai'i, and are nominated by the HSAC Executive Committee and approved by the individual councils; and

WHEREAS, on April 24, 2017, the HSAC Executive Committee approved the following nominees to serve on the following respective Boards of Directors:

National Association of Counties

- Arryl Kaneshiro, Kaua'i County Council
- Ikaika Anderson, Honolulu City Council

Western Interstate Region

- Mike White, Maui County Council
- Dru Kanuha, Hawai'i County Council

WHEREAS, the HSAC Bylaws require that each council act on the proposed nominations for NACo and WIR Directors; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE COUNTY OF KAUA'I, STATE OF HAWAII, that it hereby approves:

1. Nominations of Councilmember Arryl Kaneshiro (County of Kaua'i) and Councilmember Ikaika Anderson (City & County of Honolulu) to serve as members on the NACo Board Directors for Fiscal Year 2018; and
2. Nominations of Councilmember Mike White (County of Maui) and Councilmember Dru Kanuha (County of Hawai'i) to serve as members on the WIR Board of Directors for Fiscal Year 2018.

BE IT FINALLY RESOLVED, that a certified copy of this Resolution shall be transmitted to the President of the HSAC Executive Committee.

Introduced by:



MEL RAPOZO

V:\RESOLUTIONS\2016-2018 TERM\reso fy18 naco-wir appts AMK_cy.docx

	Aye	Hay	Excused	Recused
Brun	X			
Chock	X			
Kagawa	X			
Kaneshiro	X			
Kawakami	X			
Rapozo	X			
Dukimura	X			
Total	7	0	0	0

Certificate Of Adoption

We hereby certify that Resolution No. 2017-36 was adopted by the Council of the County of Kaua'i, State of Hawai'i, Lihu'e, Kaua'i, Hawai'i, on May 17, 2017.



County Clerk

Dated May 18, 2017



Chairman & Presiding Officer

PROPOSAL - ENGAGEMENT LETTER

April 17, 2017

Board and Management of
Hawaii State Association of Counties
200 S. High Street
Wailuku, HI 96793

Ladies and Gentlemen:

We are pleased to confirm our understanding of the services we propose to provide for Hawaii State Association of Counties for the year ended June 30, 2017, 2018 and 2019.

We will audit the financial statements of Hawaii State Association of Counties, which comprise the statement of financial position as of June 30, 2017, 2018 and 2019, the related statements of activities, functional expenses, and changes in net assets for the year then ended, and the related notes to the financial statements.

We will also prepare the Organization's federal information return for the year ended June 30, 2017, 2018 and 2019.

Audit Objective

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. If our opinion is other than unmodified (unqualified), we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement.

Audit Procedures

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from the Organization's attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement,

Maui:

1885 Main Street, Suite 408 · Wailuku, Hawaii 96793
310 Ohukai Road, Suite 305 · Kihei, Hawaii 96753
Phone: 808.242.5002

Big Island:

Location: 136 Kinoole Street · Hilo, Hawaii 96720
Mailing: P.O. Box 4372 · Hilo, Hawaii 96720
Phone: 808.930.6850

www.carbocpa.com

whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Organization or to acts by management or employees acting on behalf of the Organization.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our audit will include obtaining an understanding of the Organization and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under professional standards.

Other Services

We will prepare the Organization's federal and state information returns for the year ended June 30, 2017 based on information provided by you. We will also assist in preparing the financial statements of the Organization in conformity with U.S. generally accepted accounting principles based on information provided by you.

We will perform the services in accordance with applicable professional standards, including the Statements on Standards for Tax Services issued by the American Institute of Certified Public Accountants. The other services are limited to the financial statement and tax services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. We will advise management with regard to tax positions taken in the preparation of the tax return, but management must make all decisions with regard to those matters.

Management Responsibilities

You are responsible for establishing and maintaining internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of financial position, changes in net assets, and cash flows in conformity with U.S. generally accepted accounting principles. You are also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the organization from whom we determine it necessary to obtain audit evidence. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Organization involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Organization received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring the Organization complies with applicable laws and regulations.

You agree to assume all management responsibilities for the tax services, financial statement preparation services, and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

John D. Carbonaro, CPA, is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit at a time that is convenient for you and to issue our report no later than six (6) weeks after the completion of our audit work. As part of our engagement, we would prepare the 2016 Federal tax return. We will provide a tax organizer for you to complete. Please note, a filled out tax organizer helps us to more accurately complete the tax return for you.

We estimate the fees for the audits and tax returns will be the following:

	Audit	Tax Return
June 30, 2017	4,000	1,250
June 30, 2018	4,100	1,295
June 30, 2019	4,250	1,325

These fees include all travel and out of pocket costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes sixty (60) days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

You agree that any dispute that may arise regarding the meaning, performance or enforcement of this engagement will, prior to resorting to litigation, be submitted to mediation, and that the parties will engage in the mediation process in good faith once a written request to mediate has been given by any party to the engagement. Any mediation initiated as a result of this engagement shall be administered within the County of Hawaii, by a mutually agreed upon firm or organization, according to its mediation rules, and any ensuing litigation shall be conducted within said county, according to State of Hawaii law. The results of any such mediation shall be binding only upon agreement of each party to be bound. The

costs of any mediation proceeding shall be shared equally by the participating parties.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return a copy to us.

Very truly yours,

Carbonaro CPAs & Mgmt Group
RESPONSE:

This letter correctly sets forth the understanding of Hawaii State Association of Counties

Officer Signature: _____

Title: _____ Date: _____

**HAWAII STATE ASSOCIATION OF COUNTIES (HSAC)
2017 ANNUAL CONFERENCE**



Hosted by the Kaua'i County Council
Monday, June 19, 2017 – Tuesday, June 20, 2017
Kōloa Landing Resort at Po'ipū
Kōloa, Kaua'i, Hawai'i



MONDAY, JUNE 19, 2017

- 8:00 a.m. – 10:00 a.m. Registration**
Kōloa Landing Resort at Po'ipū
(Grand Ballroom)
- 9:00 a.m. HSAC Executive Committee Meeting**
Kōloa Landing Resort at Po'ipū
(Grand Ballroom breakout room)
- (immediately following
the Executive Committee
Meeting)* **HSAC General Membership Meeting**
Kōloa Landing Resort at Po'ipū
(Grand Ballroom breakout room)
- 11:00 a.m. Shotgun Tee Time for Golf Tournament**
(Kiahuna Golf Course)
- 5:30 p.m. – 8:00 p.m. Golf Awards & Welcome Reception**
Kōloa Landing Resort at Po'ipū
(Grand Ballroom and Event Lawn)

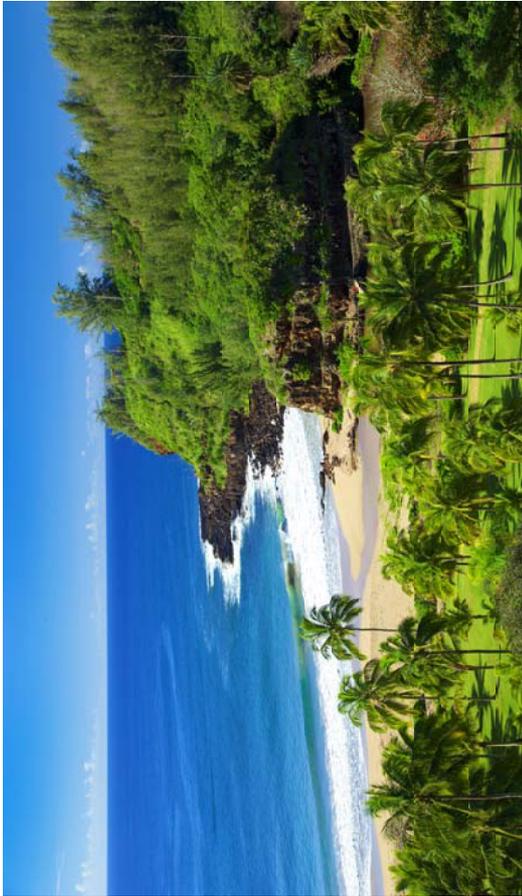
TUESDAY, JUNE 20, 2017

Registration and panel discussions will be held at the Kōloa Landing Resort at Po'ipū
Grand Ballroom

- 7:30 a.m. – 12:00 p.m. Registration**
- 8:00 a.m. – 8:30 a.m. Welcome/Opening Remarks**
- 8:30 a.m. – 10:30 a.m. Panel 1: Food for thought: Connecting Communities to Farming**
- 10:45 a.m. – 12 Noon Panel 2: The Millennial Revolution: Creating Policy for the Generation Y**
- Panel 3: The Future of Real Property Tax**
- 12 Noon – 1:45 p.m. Buffet Lunch: (Luncheon speaker)**
- 1:45 p.m. – 2:45 p.m. Panel 4: Legislative Forum**
- 3:00 p.m. – 4:30 p.m. Panel 5: The Growing Business of Medical Marijuana**
- 4:30 p.m. Closing Remarks**

2017 Hawai'i State Association of Counties Annual Conference

"Pūpūkahi i holomua"



Allerton Garden Overlook

Dear Conferees:

Aloha! The Hawai'i State Association of Counties cordially invites you to the 2017 HSAC Annual Conference hosted by the County of Kaua'i, which will be held on June 19-20, 2017, at the Kōloa Landing Resort at Po'ipū. Our theme this year is "*Pūpūkahi i holomua*," meaning "United in order to progress," and we look forward to your attendance as our discussions will focus on the Counties unifying their efforts for the betterment of the people. Our esteemed guest speakers, panels, and activities will focus on how the Counties can work together to ensure a sustainable future for the State of Hawai'i.

Forms for the conference are included in this packet, i.e., Registration Form, Golf Form, and Sponsorship Form. We ask for your cooperation in submitting the respective forms and remittances by May 30, 2017.

We hope to have an exciting and productive conference this year, and look forward to seeing you on the Garden Isle.

Sincerely,

Mel Rapozo
HSAC Secretary and Council Chair, Kaua'i County Council

(Please detach the Registration Form and return to the Office of the County Clerk, County of Kaua'i.)

2017 HSAC ANNUAL CONFERENCE Registration Form Kōloa Landing Resort at Po'ipū June 19-20, 2017

Mr./Ms. _____
 Address: _____
 Phone: _____ E-mail Address: _____
 Firm/Affiliation: _____

Conference Golf Awards & Welcome Reception:

Golf Awards & Welcome Reception will start at 5:30 p.m. at the Grand Ballroom and Event Lawn at the Kōloa Landing Resort at Po'ipū. Guests who are not registered for the Conference are invited to attend the reception for a fee of \$50 per person.

Conference Fees:

\$250 if paid by May 30, 2017
 \$275 after May 30, 2017
 \$50 GUEST Reception Fee

Name of Guest _____

Total Remittance Amount \$ _____ Check enclosed

PLEASE MAKE ALL CHECKS PAYABLE TO: Hawai'i State Assn. of Counties
 (Payment by Credit Card/P-Card is not accepted.)

REGISTRATION DEADLINE: Tuesday, May 30, 2017

HOTEL ACCOMMODATIONS: Please contact the Kōloa Landing Resort at Po'ipū at (808) 240-6600 between the hours of 7:00 a.m. to 4:00 p.m., Monday through Friday, for hotel reservations. A group room rate of \$199.00 will be offered to conference attendees; the Resort Fee of \$32 will be waived. Please make sure that you identify yourself as attending the Hawai'i State Association of Counties Annual Conference.

CANCELLATION POLICY: Refund of Registration Fee, less a 20% administrative charge, will be given if a request is made before May 31, 2017. ALL FEES ARE NON-REFUNDABLE AFTER MAY 31, 2017.

Please mail registration & fees to:
 2017 HSAC Annual Conference
 c/o Office of the County Clerk
 4396 Rice Street, Suite 209
 Līhu'e, Hawai'i 96766

Please contact the Office of the County Clerk, County of Kaua'i at (808) 241-4188 for additional information. Additional Registration and Sponsorship Forms can be found on the County of Kaua'i website at www.kauai.gov/council/HSAC2017.

TWO-MAN SCRAMBLE GOLF TOURNAMENT KIAHUNA GOLF CLUB

A friendly golf tournament will be held at the Kiahuna Golf Club located in beautiful, sunny Po'ipū. The tournament fee includes green fees, cart, practice greens, driving range, light lunch, and entrance to the Golf Awards & Welcome Reception. Shot gun will begin at 11:00 a.m. The Welcome Reception & Golf Awards will follow at approximately 5:30 p.m. at the Grand Ballroom and Event Lawn, Kōloa Landing Resort at Po'ipū.

I am interested in participating in the Golf Tournament

Golf Fee: \$100.00 Handicap: _____

Special request(s) for pairing and/or starting time:

Name: _____

Affiliation: _____

Address: _____

Phone/Fax: _____

E-Mail: _____

REGISTRATION DEADLINE: May 30, 2017

CANCELLATION POLICY: Golf fee is non-refundable after May 31, 2017.

PLEASE MAKE CHECKS PAYABLE TO:
Hawai'i State Association of Counties
(*Payment by Credit Card/P-Card is not accepted.*)

Remittance address for this form and golf fee:
2017 HSAC Annual Conference

c/o Office of the County Clerk
4396 Rice Street, Suite 209
Līhu'e, Hawai'i 96766

Contact Person: Eddie Topenio, Jr. (Council Staff)
Phone: (808) 241-4807
Fax: (808) 241-6349
E-mail: etopenio@kauai.gov

2017 HAWAII STATE ASSOCIATION OF COUNTIES

ANNUAL CONFERENCE

Hosted by the Kaua'i County Council
Monday, June 19, 2017 - Tuesday, June 20, 2017
Kōloa Landing Resort at Po'ipū
Po'ipū, Kaua'i, Hawai'i
(Tentative Program)



MONDAY, JUNE 19, 2017

- 8:00 a.m. - 10:00 a.m. Registration**
Kōloa Landing Resort at Po'ipū
(Grand Ballroom)
- 9:00 a.m. - 10:00 a.m. HSAC Executive Committee Meeting**
Kōloa Landing Resort at Po'ipū
(Grand Ballroom breakout room)
- 10:00 a.m. - 11:00 a.m. HSAC General Membership Meeting**
(or immediately following the Exec. Comm. Mtg.)
Kōloa Landing Resort at Po'ipū
(Grand Ballroom breakout room)

10:00 a.m. Tee Times Begin for Golf Tournament
(Kiahuna Golf Course)

5:30 p.m. - 8:00 p.m. Golf Awards & Welcome Reception
Kōloa Landing Resort at Po'ipū
(Grand Ballroom and Event Lawn)

TUESDAY, JUNE 20, 2017

Registration and panel discussions will be held at the Kōloa Landing Resort at Po'ipū Grand Ballroom

- 7:30 a.m. - 12:00 p.m. Registration**
- 9:00 a.m. - 9:30 a.m. Welcome/Opening Remarks**
- 9:45 a.m. - 11:00 a.m. Panel 1: Agriculture - Past, Present, and Future**
- Panel 2: The Millennial Revolution: Creating Policy for the Generation Y**
- 11:15 a.m. - 12:45 p.m. Buffet Lunch:** (Luncheon speaker)
- 1:00 p.m. - 2:30 p.m. Panel 3: Legislative Forum**
- 2:45 p.m. - 4:00 p.m. Panel 4: The Growing Business of Medical Marijuana**
- 4:00 p.m. Closing Remarks**



AUTOGRAPH COLLECTION

(Please detach the Registration Form and return to the Office of the County Clerk, County of Kaua'i.)