

Hawai'i State Association of Counties (HSAC)

Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

200 S. High Street, Wailuku, Hawaii 96793 (808) 270-7665

www.hicounties.com



A G E N D A

HSAC EXECUTIVE COMMITTEE MEETING
Friday, March 17, 2017, at 10 a.m. or soon thereafter
Mission Memorial Hearings Room
550 South King Street
Honolulu, Hawaii 96813

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. MINUTES

- A. Minutes of the February 10, 2017 HSAC Executive Committee meeting

IV. REPORTS

A. Treasurer's Report

- 1. Treasurer's Report for January 2017

B. County Reports

- 1. City and County of Honolulu Report
- 2. County of Hawaii Report
- 3. County of Kauai Report
 - Updates on the 2017 HSAC Conference
- 4. County of Maui Report

C. National Association of Counties (NACo) Report

- 1. Letter from NACo President Bryan Desloge appointing Councilmember Yuki Lei Sugimura on the Rural Action Caucus
- 2. Report from the 2017 NACo Legislative Conference

D. Western Interstate Region (WIR) Report

- 1. Report from the 2017 NACo Legislative Conference
- 2. Registration is open for WIR Annual Conference on May 24-26, 2017 in Deschutes County/Sunriver, Oregon

V. NEW BUSINESS

- A. Hawaii County Council Resolution 58-17, adopted on February 8, 2017, approving the nomination of Arryl Kaneshiro to the NACo Board of Directors
- B. Consideration of a bylaw amendment proposed by President Stacy Crivello, relating to HSAC Executive Committee officers
- C. Consideration of HSAC Fiscal Year 2018 Annual Operating Budget as submitted by Treasurer Ikaika Anderson



D. Report from HSAC Lobbyist Michael P. Victorino on legislative updates

VI. OLD BUSINESS

A. 2017 State Legislative Session update and discussion on lobbying efforts

VII. ANNOUNCEMENTS

A. Each council must appoint a member and alternate to serve as an officer to the HSAC Executive Committee by April 15, 2017

B. The HSAC Fiscal Year 2018 Annual Operating Budget must be approved by all four councils by April 15, 2017

C. Scheduling the next meeting

- Tuesday, April 25, 2017 at 10 a.m., Honolulu Hale

D. Other announcements

VIII. ADJOURNMENT

Hawai'i State Association of Counties (HSAC)

Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

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MINUTES
HSAC EXECUTIVE COMMITTEE MEETING
February 10, 2017
Honolulu Hale, Committee Meeting Room
530 South King Street
Honolulu, Hawai'i 96813

I. CALL TO ORDER

The HSAC Executive Committee was called to order by HSAC President and County of Maui Councilmember Stacy Crivello at 10:16 a.m. The following members comprising a quorum were present:

County of Maui:

President Stacy Crivello,
County of Maui Councilmember

County of Hawai'i:

Vice President Dru Kanuha
County of Hawai'i Councilmember

County of Kaua'i:

Secretary Mel Rapozo,
County of Kaua'i Council Chair

City and County of Honolulu:

Treasurer Ikaika Anderson,
City and County of Honolulu Councilmember

Others Present:

Valerie Poindexter, County of Hawai'i Council
Chair

Honolulu staff Brandon Mitsuda, Council Liaison,
Honolulu City Council Administrative Support
Services;

Honolulu staff Francisco Figueiredo, Legislative
Aide, Office of Councilmember Ikaika Anderson;
County of Maui staff Kit Zulueta, Communication
Director, Office of Council Services;

Kaua'i staff Aida Kawamura, Legislative Assistant,
Office of Council Services;

Scott Ishikawa, Becker Communications, Inc.
, Charter Communications



II. APPROVAL OF AGENDA

President Crivello requested approval to rearrange the agenda items to be able to receive testimony from Charter Communications representatives following County Reports, and to defer consideration of Michael Victorino's lobbyist proposal to the end of the agenda.

Secretary Rapozo moved for approval of the Agenda as amended, seconded by Vice President Kanuha, and unanimously carried.

III. MINUTES

- A. Minutes of the January 17, 2017, HSAC Executive Committee meeting, as submitted by the HSAC Secretary.

Secretary Rapozo moved for approval of the Minutes of the January 17, 2017, HSAC Executive Committee Meeting, seconded by Vice President Kanuha, and unanimously carried.

IV. REPORTS

- A. Treasurer's Report

1. Treasurer's Report for December 2016, as submitted by the HSAC Treasurer.

Secretary Rapozo moved to approve the HSAC Treasurer's Report for the Month of December 2016, seconded by Vice President Kanuha, and unanimously carried.

- B. County Reports

1. City and County of Honolulu Report. Treasurer Anderson reported that the City Council passed out numerous resolutions on January 25, 2017 pertaining to the Mayor's cabinet appointments. The City Council accepted a gift of funds, a memorial plaque, and placement of the memorial plaque in honor of mothers everywhere at Hanauma Bay; a resolution naming a portion of Maunaloa Bay Beach Park after Joe Lukela, who was the last konohiki of the area; a resolution naming a city entertainment venue in honor of the Late Tom Moffat; a resolution requesting the city and state administrations to collaborate on affordable workforce housing; and adopted resolution 17-29, approving HSAC's appointment of a



WIR board member. A permitted interactive group was established to investigate funding options for the Honolulu High Capacity Transit Corridor Project (Rail Project) with state, city, and federal officials. Members include Treasurer Anderson, Council Chair Ron Menor, Councilmember Joey Manahan, and Councilmember Kimberly Pine. Finally, Honolulu's legislative branch is conducting its annual support effort of the Hawai'i Food Bank.

2. County of Hawai'i Report. Vice President Kanuha reported that the Hawai'i County Council approved the nomination of Kaua'i County Councilmember Arryl Kaneshiro as a member of the NACo Board of Directors. The Hawai'i County Council forwarded a resolution to the legislature requesting funding options and assistance for invasive species control on Hawai'i island due to the fire ant infestation and possible containment/eradication efforts, because of the disastrous effects it has on environment, economy, agriculture, and the people. Hawai'i County is also requesting assistance with the rapid Ohia death. The Ohia forest makes up 90% of forest lands on Hawai'i Island. Biologists have identified these fungi as two new species that have never been documented, which has made it more difficult to determine the proper protocol to stop the spread of the disease.
3. County of Kaua'i Report. Secretary Rapozo reported that Kaua'i is addressing a threat of coffee beetles because of plants imported by Home Depot that bypassed the mandatory inspection process. Secretary Rapozo stated that the venue for the 2017 HSAC Annual Conference will be the Kōloa Landing Resort in Po'ipū. Room rates are \$199 per night with resort fees waived, which price is good for three days pre and post conference dates. A golf tournament is scheduled for Monday, June 19, 2017, at a site to be determined later. The welcome reception is scheduled for the evening of June 19, 2017, following by the conference on Tuesday, June 20, 2017. Secretary Rapozo welcomed and encouraged members to take advantage of the pre-conference room rate, and depending on interest, activities may be coordinated for Saturday and Sunday. Secretary Rapozo also requested assistance for obtaining sponsorships for the conference.
4. County of Maui Report. President Crivello reported that due to ocean currents, the Land Use Committee meeting on Lāna'i have been canceled. Moloka'i is working on its community update plan.



The pressure is to finish, so that other Maui districts are able to work on their community plans. Maui's Northshore greenway bike path, after 20 years, is on its final phase. Maui is also researching implementation of rescue tubes at unmanned beaches, similar to Kaua'i County. President Crivello also noted concern with affordable housing, specifically in Lahaina, where developments have come in, obtained income tax credits, and using the IRS loophole are able to sell the development after 15 years and/or tenants are faced with paying market rates.

There being no objections, the foregoing County Reports were received for the record.

Charter Communications. Secretary Rapozo reported that Charter Communications recently purchased Oceanic Cable, and he met with representatives who are concerned with legislation being considered by the Legislature that will affect county home rule.

Carl Caliboso, representing Charter Communications (Charter), recently acquired Time Warner Cable nationally and its local subsidiaries that provide cable TV service and broadband internet throughout the State. Mr. Caliboso stated that some of the measures are labeled as "providing streamlined permitting" or "exemptions from permitting" for the installation of small cell wireless facilities and devices. Of particular concern are HB 624, HD1, relating to the installation of infrastructure, and HB 625, HD1, relating to infrastructure, SB 760 and SB 1201, which are similar. All bills have passed initial committees and are being sent to the second committees as amended. As currently proposed, these measures raise uneven playing field concerns for Charter. Charter believes that everyone located in the rights-of-way should be treated the same. Proponents claim that the proposed rules actually level the playing field for wireless broadband technologies, but wireless broadband technologies do not have the same obligations that are imposed on cable operations that provide broadband to occupy the right-of-way. The proposed legislation will allow unfranchised entities to circumvent the right-of-way authorization process, bypassing procedures and safeguards applicable to cable operators. Charter's obligations are to obtain a cable television franchise which is fully vetted and regulated by the state Department of Commerce and Consumer Affairs, which is the local franchising authority for cable TV. Charter pays 5% of their revenue for occupancy and use of the right-of-way, which amounts to millions of dollars over the course of a year. As part of the franchise, Charter provides capital support for public education and government access facilities, some other fee services and other valuable benefits to occupy the right-of-way, which are not imposed on the wireless carriers.



HB 624 provides for an expedited process and exemptions from county permitting requirements, which apply to not just the antenna, but a wide range of wires and equipment associated with the antenna. Proponents of the bills are trying to make it appear that this is just installing an antenna on a utility pole, but it involves the building of a fully ubiquitous network of wires, facilities, and equipment strung out throughout the right-of-way in between poles and on all sorts of municipal structures, such as streetlights. The definition of a small wireless facility includes all other wireless or wire line equipment associated with the structure. A small wireless facilities network means a collection of interrelated, small wireless or wire line facilities designed to deliver wireless communication services. This entire network of equipment, cables, and other related services would be exempt from county permitting requirements, state permitting requirements, and even some PUC rules and regulations regarding pole replacement. Act 151, which was passed in 2011, details the exemptions in place for the installation of broadband technology services and broadband facilities. The proposed measures would greatly expand the exemptions from state and county permitting requirements to wireless facilities, which further diminish the counties' regulatory authority over the occupancy and use of the rights-of-way. DCCA provided testimony stating serious concerns with HB 624 and strongly recommended against its approval. Mr. Caliboso stated that the regulatory exemptions may have been appropriate when permits and approvals had already been granted, but not necessarily for the addition of new infrastructure and even new technologies which have not been dealt with yet.

HB 625 requires the counties to permit co-location of small wireless facilities or small wireless facilities networks on county structures, county utility poles, and county light standards under limited conditions. For example, in ag rural areas, counties are not allowed to impose any special or conditional use permits when the facilities are to be located in the rights-of-way or agricultural or rural districts. This allows wireless carriers to gain far broader access to the rights-of-way, which will be exempt from county permitting requirements. Proponents of this measure have contended that without these provisions, companies will be forced to make their investments elsewhere to be able to install 5G capabilities. Truth is that competition and demand drives investment, not rights-of-way policy. These measures also do not establish any obligation on the part of these companies to build these facilities in rural areas. They will build where it is most dense, because the greater return on investment is where the need is. There is no promise that wireless broadband access will be expanded into rural areas.



Mr. Caliboso asked that the counties review the proposed measures, which are unfair to cable TV providers, and more importantly, diminish county regulatory authority over these types of installations.

HB 624 HD1 and HB 625 HD1 are moving to the second committee for hearing. SB 760 and SB 1201 were heard and are moving to the second committee for hearing also. The amended senate drafts are not available for review at this time.

Council Chair Valerie Poindexter, Hawai'i County, stated that good broadband connection for healthcare services is not available in the rural areas on Hawai'i island. She believed that these measures would be beneficial for the people, especially because of the desperate need for TeleMed services in rural communities. Mr. Caliboso agreed with the importance of Council Chair Poindexter's concern. He clarified that the reference to small cell wireless is not a reference to smaller wireless companies, such as Verizon, AT&T, T-Mobile, etc. Small cell wireless means smaller infrastructure which are attached to poles. The opportunity to install small cell wireless by providing exemptions from permitting authority does not include any obligation to build in rural areas. Council Chair Poindexter suggested a possible amendment that includes the obligation to build in rural communities with great health care needs if no broadband services are available. President Crivello noted that it would be advantageous for counties to have input to be able to condition the permits to provide services. Secretary Rapozo added that these measures require the counties to allow co-location of any small cell wireless and exempts them from any county permitting processes.

Members expressed appreciation to Charter Communications for bringing this matter to their attention.

C. National Association of Counties (NACo) Report

Treasurer Anderson reviewed his 2016 NACo Fall Board of Directors and Rural Action Caucus Meetings report dated December 11, 2016, a copy of which is attached to the Agenda.

Treasurer Anderson moved for approval of the report, seconded by Vice President Kanuha, and unanimously carried.

President Crivello noted that 16 Hawai'i representatives will be attending the 2017 NACo Legislative Conference. Meetings with Senator Mazie Hirono and Representative Colleen Hanabusa have been scheduled for February 27, 2017, and with Senator Brian Schatz on



March 1, 2017. A meeting with Representative Tulsi Gabbard has not been confirmed. President Crivello added that topics of discussion need to be submitted prior to the scheduled meetings.

President Crivello noted that Councilmember Riki Hokama, Maui County, recommended that because of the large contingent attending from Hawai'i, members should consider scheduling an evening together.

Treasurer Anderson moved to approved expenses for an HSAC Fellowship Dinner for the Hawai'i delegation in Washington, D.C., seconded by Vice President Kanuha, and unanimously carried.

D. Western Interstate Region (WIR) Report

There was no WIR report.

V. NEW BUSINESS

- A. Maui County Council Resolution 17-12, adopted on January 20, 2017, approving the nomination of Arryl Kaneshiro to the NACo Board of Directors and Dru Kanuha to the WIR Board of Directors.

Secretary Rapozo moved to receive the communication for the record, seconded by Vice President Kanuha, and unanimously carried.

- B. Honolulu City Council Resolution 17-29 adopted on January 25, 2017, approving the nomination of Dru Kanuha to the WIR Board of Directors.

Secretary Rapozo moved to receive the communication for the record, seconded by Vice President Kanuha, and unanimously carried.

- C. Hawai'i County Council Resolution 46-17, adopted on January 25, 2017, approving the nomination of Dru Kanuha to the WIR Board of Directors.

Secretary Rapozo moved to receive the communication for the record, seconded by Vice President Kanuha, and unanimously carried.

- D. Discussion and consideration of proposed HSAC bylaw amendment submitted by Secretary Mel Rapozo, to clarify the officers' rotation schedule and procedure.

Secretary Rapozo stated that a conflict was created in the HSAC Bylaws when the officer rotation schedule was established. The proposed



amendment will clarify the procedure for setting officers following the rotation schedule.

Treasurer Anderson noted that the reason behind setting a rotation schedule was for fairness to each county and providing each an opportunity to serve in each Board of Director position, and that there would not be a rapid changeover once a member is no longer serving as a councilmember.

Secretary Rapozo stated that with the rotation, there is no opportunity to deviate should a member be unwilling to serve in the officer position.

Vice President Kanuha stated concern with unseasoned members fulfilling the duties required of officers, but also realized it is incumbent on the councils to nominate appropriate members.

Secretary Rapozo moved to amend item 2, Section 5 of the Bylaws, seconded by Treasurer Anderson, and unanimously carried.

- E. Discussion and consideration of proposed HSAC bylaw amendment submitted by President Stacy Crivello, to allow members of the Executive Committee to travel and attend the WIR Conference.

President Crivello stated that the Executive Committee is allowed to attend the two NACo conferences, but she felt that members should be given a third option to attend the WIR conference as the second travel expense.

Treasurer Anderson moved to amend item 3, Section 21 of the Bylaws, seconded by Vice President Kanuha, and unanimously carried.

- F. Approving the nomination of Councilmember Yuki Lei Sugimura to the Board of Advisors of the Center for Alternative Dispute Resolution.

Secretary Rapozo moved to approve the nomination as submitted, seconded by Treasurer Anderson, and unanimously carried.

- G. Discussion on HSAC's operations capacity and resources.

President Crivello requested discussion on HSAC's operations capacity and resources, taking the following points into consideration:

- 1) Changing leadership in July 2017;



- 2) Providing opportunities for each county to be familiarized with leadership roles;
- 3) Transition also brings about risk of inconsistencies in operations.

Secretary Rapozo concurred with the need to discuss this matter. He asked what course the membership wanted to take. President Crivello stated that consistency is important, especially with HSAC's finances. President Crivello stated that it is important to recognize whether each county has the capacity (staff) to fulfill the role of any HSAC officer. Secretary Rapozo agreed, and believed that the Executive Committee members are capable of formulating a slate of officers. Vice President Kanuha stated his disagreement with a rotation schedule.

Secretary Rapozo moved to reconsider the vote on amending Bylaw Section 5 (Agenda item V., D.), seconded by Vice President Kanuha, and unanimously carried.

Secretary Rapozo withdrew his motion to amend Bylaw Section 5. Vice President Kanuha withdrew his second to the motion. There were no objections.

Further discussion regarding Bylaw Section 5 was deferred until the March 2017 Executive Committee meeting.

VI. OLD BUSINESS

A. 2017 State Legislative Session update and discussion on lobbying efforts.

Kit Zulueta, Maui County staff, reported that out of the 10 bills included in the Hawai'i State Association of Counties Legislative Package, 8 have been heard. Of the 8, 3 are moving forward, which are: 1) relating to government records (public agency meetings), 2) relating to emergency medical services (ambulances), and 3) tort liability. The tort liability measure included in the HSAC Legislative Package was not heard, but a similar bill, SB 562, passed. The 4 bills deferred are: 1) important ag lands, 2) collective bargaining, 3) sunshine law committee meetings, and 4) disability cards. The drone bill will be heard and decided on February 22, 2017. A similar collective bargaining bill, SB 332, is being heard. The TAT and uncontested traffic infraction bills have not been heard. Other TAT proposals being heard are SB 1290 and HB 1586.



Scott Ishikawa, Becker Communications, thanked the members for their efforts on working with the media prior to opening of the legislative session. HSAC started with 13 media opportunities, and details of 11 are attached to the agenda. Two were interviews starring Secretary Rapozo and Maui Council Chair Mike White. As part of the communications plan, the op-ed would have been unveiled before the session, but the pre-media coverage was sufficient. Mr. Ishikawa noted that taking into consideration the information regarding the new TAT proposals, HSAC's op-ed will need to be revised, and requested direction regarding timing for submitting the op-ed. President Crivello stated that reacting to the Legislature's action on a TAT measure is too late. It is important that constituents be educated on this matter, and HSAC needs to be proactive. Secretary Rapozo believed it important for the op-ed to be published soon, and include information regarding the Legislature's latest proposal to phase out TAT to the counties in three years.

Members discussed coordinating grassroots and Union support for the February 14, 2017 hearing on HB 1586.

Secretary Rapozo moved to approve moving forward with publishing the op-ed, to include HSAC's displeasure with HB 1586 and its ramifications to the counties, and follow-up with a press conference, seconded by Vice President Kanuha, and unanimously carried.

Members requested that, where possible, all four HSAC officers be signatory to the op-ed. Secretary Rapozo noted the importance of getting the op-ed published before the 14th. Mr. Ishikawa requested that an HSAC Executive Committee member be available on or prior to the 14th for a media interview.

- V. H. Discussion and consideration of hiring a lobbyist for the 2017 State Legislative session.

President Crivello stated that because of recent developments at the Legislature, it may be ideal to contract with Michael Victorino as a lobbyist for the remainder of the legislative session.

President Crivello noted that she will confirm with Mr. Victorino whether the rate proposed is inclusive of costs, such as airfare, etc. Members discussed the Duties and Responsibilities as proposed by Mr. Victorino. Items 7 and 8 will be deleted, an item that states "Other duties as directed by the HSAC Executive Committee" will be added, and Item 2 will be re-worded to clarify "encourage and coordinate support of HSAC



by unions, etc.” Members expressed the importance of providing clear direction regarding Mr. Victorino’s duties and responsibilities. Treasurer Anderson added that an amendment to HSAC’s budget is necessary to fund this contract using the HSAC Promotions line item.

Secretary Rapozo moved to approve retention of Michael Victorino as HSAC Lobbyist, beginning as soon as possible in February through May when the Legislature adjourns, at a cost of \$5,250, pending a signed contract between HSAC and Michael Victorino, seconded by Treasurer Anderson, and unanimously carried.

VII. ANNOUNCEMENTS

A. Scheduling of the next meeting.

The next Executive Committee meeting is scheduled for Friday, March 17, 2017, at 10 a.m. on O’ahu.

B. Other announcements.

There were no other announcements.

VIII. ADJOURNMENT

The meeting was adjourned at 1:05 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mel Rapozo", is written over a horizontal line.

MEL RAPOZO, Secretary
Hawai’i State Association of Counties

Hawai'i State Association of Counties (HSAC)

Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

200 S. High Street, Wailuku, Hawaii 96793 (808) 270-7665

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March 8, 2017

Councilmember Stacey Crivello, President
Hawaii State Association of Counties
200 S. High Street, 8th Floor
Wailuku, HI, 96793

Dear President Crivello:

SUBJECT: TREASURER'S REPORT FOR JANUARY 2017

Attached please find a report of the Association's revenues and expenses for the period of January 1 through January 30, 2017.

Malama Pono,

Ikaika Anderson
HSAC Treasurer

Attachment



Treasurer's Report for January 2017

HSAC started the month of January with a balance of \$210,134.93, expended \$15,373.40, of which \$5,000 went to establish a conference fund for the HSAC annual conference on Kauai, and we ended the month of January with a balance of \$194,764.97.

Hawaii State Association of Counties
REVENUES COLLECTED AND EXPENSES PAID
 Period: January 1, 2017 through January 31, 2017

BEGINNING BALANCE				\$210,134.93
	January	FY 2017 Year to Date	FY 2017 Budget	
REVENUES				
Membership Fees	\$0.00	\$43,680.00	\$43,680.00	
Conference Income	\$0.00	\$19,168.26	\$15,000.00	
Interest Income	\$3.44	\$13.17	\$28.00	
Corporate Sponsorship	\$0.00	\$0.00	\$0.00	
Miscellaneous	\$0.00	\$0.00	\$0.00	
NACo Prescription Drug	\$0.00	\$1,984.40	\$6,000.00	
Fund Balance, prior FY		\$0.00	\$107,164.00	
Total	\$3.44	\$64,845.83	\$171,872.00	
Total Receipts This Period				\$3.44
EXPENSES				
HSAC				
Executive Committee Travel-Air, Ground, Lodging & Membership	\$758.54	\$6,780.10	\$17,500.00	
Auditing Services	\$4,166.67	\$4,166.67	\$5,000.00	
Stationery	\$254.09	\$459.84	\$150.00	
Miscellaneous	\$5,735.75	\$7,724.36	\$2,000.00	
Online Quickbooks Monthly Fee	\$41.75	\$291.05	\$500.00	
Special Committees				
Travel	\$0.00	\$0.00	\$500.00	
Miscellaneous	\$0.00	\$0.00	\$100.00	
NACo		\$0.00		
Board Travel-Air, Ground, and Lodging	\$0.00	\$8,247.19	\$20,000.00	
Steering Committees Travel-Air, Ground & Lodging	\$0.00	\$0.00	\$6,000.00	
Promotional	\$0.00	\$0.00	\$250.00	
Dues	\$0.00	\$26,751.00	\$27,268.00	
Miscellaneous	\$0.00	\$928.88	\$1,000.00	
WIR		\$0.00		
WIR Travel-Air, Ground and Lodging	\$0.00	\$1,953.57	\$10,500.00	
WIR Promotional	\$0.00	\$0.00	\$0.00	
WIR Dues	\$0.00	\$0.00	\$3,804.00	
WIR Miscellaneous	\$0.00	\$0.00	\$1,000.00	
WIR 2015 Conference	\$0.00	\$0.00	\$0.00	
OTHER		\$0.00		
Adjustments for Travel and Related Expenses	\$0.00	\$0.00	\$6,295.00	
National Conference Fund	\$0.00	\$0.00	\$44,000.00	
Prescription Drug Scholarship Program	\$0.00	\$0.00	\$6,500.00	
County Leadership Institute Attendee	\$0.00	\$0.00	\$3,000.00	
Prescription Drug Promotion	\$0.00	\$0.00	\$5,000.00	
HSAC Promotion	\$4,416.60	\$5,331.52	\$11,505.00	
Total	\$15,373.40	\$62,634.18	\$171,872.00	
Total Expenses This Period				\$15,373.40
ENDING BALANCE				\$194,764.97

Hawai'i State Association of Counties (HSAC)

Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

4396 Rice Street, Suite 209, Līhu'e, Kaua'i, Hawai'i 96766

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March 10, 2017

Aloha,

This year, the Kaua'i County Council has the privilege of hosting the 2017 Hawai'i State Association of Counties (HSAC) Annual Conference, which will be held on June 19-20, 2017 at the Kōloa Landing Resort at Po'ipū. The annual conference provides an opportunity for local government leaders, people from the different levels of government and the private sector to network, share their knowledge, and find common ground. We anticipate approximately 200 participants at this year's annual conference.

We kindly ask for your support in making a contribution to our conference this year. For your consideration, I have attached two (2) sponsorship forms detailing the various sponsorship opportunities (i.e., Sponsorship Form and Golf Tournament/Welcome Reception Donation Form). If you are interested in becoming a sponsor or making a donation, please complete the attached form(s) and return it to the Office of the County Clerk, Council Services Division, 4396 Rice Street, Suite 209, Līhu'e, Hawai'i, 96766, along with your remittance.

Our theme for this year's conference is "Pūpūkahi i holomua," meaning "United in order to progress." Our guest speakers and panels will focus on how the Counties can work together to ensure a sustainable future for the State of Hawai'i.

HSAC is a non-profit organization that consists of elected officials representing the County of Kaua'i, City & County of Honolulu, County of Maui, and County of Hawai'i. Members of HSAC work collectively as a group to coordinate County programs for the best interests of the people of the State of Hawai'i. This would include the creation of effective and efficient County legislation for introduction to the State Legislature, and collaboration on general improvements in the conduct of County Government. HSAC also serves as a focal point of information in regards to all Counties for all Government Officials.

We sincerely appreciate your consideration in assisting us with our conference. Should you have any questions, please feel free to contact the Office of the County Clerk at (808) 241-4188.

Mahalo,

MEL RAPOZO
HSAC Secretary

Attachment

2017 HSAC ANNUAL CONFERENCE

Sponsorship Form

June 19-20, 2017

Kōloa Landing Resort at Po'ipū

Company Name		\$ _____ Sponsorship Amount/Value of In-Kind Contribution	
Address	City	State	Zip Code
Name of Authorized Company Representative (<i>print</i>)		Title	
Signature of Authorized Company Representative		Date	
Phone	Fax	E-mail	

SPONSORSHIPS:

Acknowledgments shall be made as follows in the HSAC Conference Booklet:

“Title”	<ul style="list-style-type: none"> – For donors contributing \$10,000 – “Title Sponsor” will receive a full-page ad with premium placement within the HSAC Conference Booklet, banner placement in meeting room, ten (10) conference registrations (includes welcome reception), conference exhibit table, and an opportunity to contribute to the conference goodie bag
“Platinum”	<ul style="list-style-type: none"> – For donors contributing \$5,000 – “Platinum Sponsors” will receive a full-page ad with premium placement within the HSAC Conference Booklet, three (3) conference registrations (includes welcome reception), conference exhibit table, and an opportunity to contribute to the conference goodie bag
“Gold”	<ul style="list-style-type: none"> – For donors contributing \$2,500 – “Gold Sponsors” will receive a half-page ad placement within the HSAC Conference Booklet, and an opportunity to contribute to the conference goodie bag
“Silver”	<ul style="list-style-type: none"> – For donors contributing \$1,500 – “Silver Sponsors” will receive a quarter-page ad placement within the HSAC Conference Booklet, and an opportunity to contribute to the conference goodie bag
“Bronze”	<ul style="list-style-type: none"> – For donors contributing \$1,000, a business card size ad placement within the HSAC Conference Booklet, and an opportunity to contribute to the conference goodie bag

PLEASE MAKE YOUR CHECK PAYABLE TO:

Hawai'i State Association of Counties

DEADLINE:

The deadline for submitting this form and a copy of your ad is **Friday, June 2, 2017**

REMITTANCE ADDRESS FOR THIS FORM, AD AND SPONSORSHIP CHECK:

2017 HSAC Annual Conference
c/o Kaua'i County Council
4396 Rice Street, Room 209
Līhu'e, Hawai'i 96766-1371

CONTACT PERSONS:

Aida Kawamura (Legislative Assistant)
Phone: (808) 241-4816
Fax: (808) 241-6349
E-mail: akawamura@kauai.gov

Christiane Nakea-Tresler (Legal Analyst)
Phone: (808) 241-4191
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E-mail: cntresler@kauai.gov

HAWAII STATE ASSOCIATION OF COUNTIES (HSAC):

The Hawai'i State Association of Counties (HSAC) is a non-profit organization that consists of elected officials representing the County of Kaua'i, City & County of Honolulu, County of Maui, and County of Hawai'i. Members of HSAC work collectively as a group to coordinate County programs for the best interest of the people of the State of Hawai'i. This year, the Kaua'i County Council has the privilege in hosting the 2017 HSAC Annual Conference, which will be held on June 19-20, 2017, at the Kōloa Landing Resort at Po'ipū. The annual conference provides an opportunity for people from the different levels of government and the private sector to network, share their knowledge, and find common ground.



Hon. Yuki Lei Sugimura
Council Member
Maui County
200 S High Street Bldg, 8th Floor
Wailuku, HI 96793-2155

March 6, 2017

Dear Council Member Sugimura:

As president of the National Association of Counties, I have the honor and privilege of appointing NACo's leadership team. It is my pleasure to have you as a member on the Rural Action Caucus.

Committee participation at the national level is a serious commitment and responsibility. We must continue working with governmental, nonprofit and industry partners to highlight the importance of local government.

In accepting your committee position, I hope you will participate in my presidential initiative, "The Counties Matter Challenge: Brilliant Ideas at Work." Working with state associations and affiliates, this initiative aims to provide county leaders and partners with the best shared practices to bolster our nation's ability to thrive amid ever-changing physical, social and economic conditions. More information about the initiative is available online at www.naco.org/achievementawards.

If you cannot make this commitment, for whatever reason, please let me know. My goal is to build a committed leadership team for NACo. A great deal of NACo's strength is in its committees and that strength is reflected in the dedication and active participation throughout our committee structure.

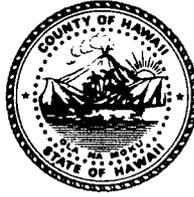
Your NACo committee staff liaison will follow-up with you to provide specific details on the committee and future meeting dates, the Annual Conference on July 21 - 24 in Franklin County (Columbus), Ohio. For more information about the Annual Conference, please go online to <http://www.naco.org/events/nacos-82nd-annual-conference-exposition>.

I look forward to working with you!

Sincerely,

Bryan Desloge
President

COUNTY OF HAWAI‘I



STATE OF HAWAI‘I

RESOLUTION NO. 58 17

A RESOLUTION APPROVING THE NOMINATION OF KAUA‘I COUNTY COUNCIL MEMBER ARRYL KANESHIRO TO THE BOARD OF DIRECTORS OF THE NATIONAL ASSOCIATION OF COUNTIES.

WHEREAS, the Hawai‘i State Association of Counties (HSAC) is comprised of the county councils of the State of Hawai‘i; and

WHEREAS, the county councils of the State of Hawai‘i are also members of the National Association of Counties (NACo), an organization comprised of about 3,000 counties from across the United States; and

WHEREAS, NACo is governed by a Board of Directors comprised of elected officials of member-counties; and

WHEREAS, Section 5A of the HSAC Bylaws requires nominees of the NACo Board of Directors to be nominated by the HSAC Executive Committee and member county councils of HSAC, and then forwarded to the NACo President and Board of Directors for consideration in accordance with Article VI of the NACo bylaws; and

WHEREAS, on December 22, 2016, HSAC nominated Kaua‘i County Council Member Arryl Kaneshiro to the NACo Board of Directors for the term ending June 30, 2017; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE COUNTY OF HAWAI‘I that Kaua‘i County Council Member Arryl Kaneshiro is hereby approved to serve as a Director on the National Association of Counties Board of Directors; and

BE IT FINALLY RESOLVED that the County Clerk shall transmit a copy of this resolution to the President and Secretary of the Hawai'i State Association of Counties.

Dated at Hilo, Hawai'i, this 8th day of February, 2017.

INTRODUCED BY:



COUNCIL MEMBER, COUNTY OF HAWAI'I

COUNTY COUNCIL
County of Hawai'i
Hilo, Hawai'i

I hereby certify that the foregoing RESOLUTION was by the vote indicated to the right hereof adopted by the COUNCIL of the County of Hawai'i on February 8, 2017.

ATTEST:



COUNTY CLERK



CHAIRPERSON & PRESIDING OFFICER

ROLL CALL VOTE

	AYES	NOES	ABS	EX
CHUNG	X			
DAVID			X	
EOFF			X	
KANUHA	X			
LEE LOY	X			
O'HARA	X			
POINDEXTER	X			
RICHARDS	X			
RUGGLES	X			
	7	0	2	0

Reference: C-80/Waived GREDC

RESOLUTION NO. 58 17



Hawai'i State Association of Counties (HSAC)

Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

200 S. High Street, Wailuku, Hawaii 96793 (808) 270-7665

www.hicounties.com

March 9, 2017

TO: Members of the Executive Committee
Hawaii State Association of Counties

FROM: Stacy Crivello, President

SUBJECT: **BYLAW AMENDMENT RELATING TO HSAC EXECUTIVE COMMITTEE OFFICERS**

At the February 10, 2017 Executive Committee meeting, members expressed concerns about the rotation in leadership positions for HSAC representatives. The intent of the rotation was to provide an opportunity for each county to be familiarized with leadership roles within HSAC.

Members noted the importance of consistency, especially with the organization's finances, and recognition whether each county has the capacity to fulfill the role of specific leadership positions.

With unanimous consent at the meeting, I'm presenting a bylaw amendment to reflect the policy and procedure implemented prior to when the rotation was introduced last year, with some housekeeping changes to provide clarity. I am recommending Section 5 of the HSAC bylaws be amended as follows:

"OFFICERS

SECTION 5. The officers of the corporation shall consist of the President, Vice-President, Secretary and Treasurer, none of whom shall be members of the same council.

The term of each officer shall begin on July 1 immediately following the annual meeting at which elected and end on June 30 of the subsequent year. ~~Beginning in 2015, the slate of officers will be as follows:~~

~~President: _____ County of Maui
Vice President: _____ County of Hawai'i
Treasurer: _____ City and County of Honolulu
Secretary: _____ County of Kaua'i~~

~~In every odd numbered year beginning in 2017, the Executive Committee, at its meeting scheduled during the Annual Conference prior to the General Membership meeting, shall implement a rotation of positions. The county rotation will be as follows: The county holding the Secretary position will move to the Treasurer position; the county holding the Treasurer position will move to the Vice President position; the county holding the Vice President position will move to the President position; and the county holding the President position will move to the Secretary position. No county shall hold the same officer position for more than two consecutive years.~~



Officers of the corporation shall be elected in the following manner:

- (1) ~~Prior to April 15 of each year, each council shall appoint one of its members to serve as an officer of the corporation for the term commencing the immediate following July 1. Each council shall designate an alternate to the member serving as an officer of the corporation.~~ Prior to April 15 of each year, each council shall pass a resolution ~~to appointing one of its members to serve as an officer of the corporation, and a designated alternate, approve the appointment and alternate designation.~~ Upon passage of the Resolution, each council shall be deemed to have delegated to the appointee sufficient authority to formulate the slate of proposed officers as provided under paragraph (2).

If a council fails to approve a resolution prior to April 15, then the council chair or the council chair's representative from the relevant council may attend and exercise full rights and privileges at a meeting until the relevant council passes a resolution approving an appointee and designated alternate.

- (2) Prior to May 30 of that same year, the four appointees, after consultation among themselves, shall present to each council a slate of proposed officers. The slate shall propose who, among the appointees, is to serve in each office of the corporation for the term commencing the immediate following July 1.
- (3) Before the annual meeting of that same year, each council ~~shall consider after receipt of the slate presented by the four appointees; shall take the action deemed necessary to approve the slate at the annual meeting;~~ shall consider after provided that no council shall take any action requesting or requiring removal from the slate of an appointee from another council.
- (4) At the annual meeting of that same year, the slate shall be presented to the general membership for approval. The general membership shall vote on the slate as a whole, and not for each proposed officer on the slate individually.
 - (a) If the slate is approved, the proposed officers shall become the officers of the corporation for the term commencing July 1 immediately following the annual meeting.
 - (b) If the slate is disapproved and another slate of proposed officers is not approved at the annual meeting, each officer holding office on the date of the annual meeting shall continue in the same office until the general membership approves a slate.

The executive committee shall consist of the officers of the corporation.”

Mahalo for your consideration.

Hawai'i State Association of Counties (HSAC)

Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

200 S. High Street, Wailuku, Hawaii 96793 (808) 270-7665

www.hicounties.com



March 10, 2017

Councilmember Stacey Crivello, President
Hawaii State Association of Counties
200 S. High Street, 8th Floor
Wailuku, HI, 96793

Dear President Crivello:

SUBJECT: FISCAL YEAR 2018 PROPOSED ANNUAL OPERATING BUDGET

As Treasurer of the Hawaii State Association of Counties (HSAC), I am submitting the proposed annual operating budget for Fiscal Year (FY) 2018. The proposed budget details incorporate the following assumptions and changes:

1. Membership Fees of \$10,920 for each county will remain the same.
2. Conference Income will increase \$7,000 from \$18,000 to \$25,000 for the June conference to be hosted by the Kauai County Council.
3. Interest Income will remain the same.
4. The NACo Prescription Drug Marketing Fee revenue will stay the same at \$6,000.
5. The Total Revenues and Fund Balance will increase to \$181,872.
6. Executive Committee Travel-Air and Ground will remain at \$17,600 (\$350 x 3 members x 12 meetings + \$5,000 members' travel costs to State Legislature).
7. Executive Committee Auditing/Professional Services will remain the same.
8. Executive Committee Stationary will remain the same.
9. Executive Committee Miscellaneous will remain the same.
10. Online Quickbooks Monthly Fee expense of \$500 will remain the same.
11. Special Committee Travel will remain the same
12. Special Committee Miscellaneous will remain the same.
13. NACo Travel-Board Air and Ground will remain the same at \$24,000 (\$2000 x 4 Board Directors x 3 meetings).
14. NACo Travel-Steering Committee-Air and Ground will remain \$8,000 (\$2,000 x 2 Steering Committee members x 2 meetings).
15. NACo Promotional will remain the same.
16. NACo and WIR dues will remain the same.
17. WIR Travel-Air and Ground will remain at \$12,000 (\$2,000 x 2 Board members x 3 meetings).
18. WIR Miscellaneous and NACo Miscellaneous (\$1,000 each) will remain the same.
19. Adjustments for Travel and Related Expenses will remain the same.
20. The National Conference Fund will stay the same at \$44,000.



21. The Prescription Drug Scholarship Program will be reduced by \$1,500 from \$6,500 to \$5000, the \$1,500 will be moved to HSAC Promotion and Outreach.
22. The County Leadership Institute Attendee expense will be reduced by \$1,000 from \$3,000 to \$2,000 and the \$1,000 moved to HSAC Promotion and Outreach.
23. The Prescription Drug Promotion will be reduced \$1,000 from \$5,000 to \$4,000.
24. HSAC Promotion and Outreach will be increased by \$3,500 from \$11,500 to \$15,005. This amount has been increased to help cover costs related to communicating HSAC activities and reports to its members, other government officials, and the public.

It is my recommendation that all four counties submit their approval or disapproval of the proposed annual operating budget to the HSAC Executive Committee before the May 2017 meeting of the HSAC Executive Committee.

Malama Pono,

A handwritten signature in black ink, appearing to read "Ikaika Anderson". The signature is stylized and cursive, written over the printed name.

Ikaika Anderson
HSAC Treasurer

Attachment

HSAC FISCAL YEAR (FY) 2017-2018 PROPOSED OPERATING BUDGET

	FY2017	FY2018
	Budget	Proposed Budget
<u>REVENUES</u>		
1. Membership Fees	\$43,680	\$43,680
2. Conference Income	\$18,000	\$25,000
3. Interest Income	\$28	\$28
4. Corporate Sponsorship	\$0	\$0
5. Miscellaneous	\$0	\$0
6. NACo Prescription Drug Marketing Fee	\$6,000	\$6,000
Fund Balance, prior FY	\$107,164	\$107,164
TOTAL REVENUES AND FUND BALANCE	\$174,872	\$181,872

EXPENSES

1. Executive Committee Travel-Air, Ground, Lodging & Membership	\$17,600	\$17,600
2. Executive Committee Auditing/Professional Services	\$5,000	\$5,000
3. Executive Committee Stationery	\$150	\$150
4. Executive Committee Miscellaneous	\$2,000	\$2,000
5. Online QuickBooks Monthly Fee	\$500	\$500
1. Special Committee Travel	\$500	\$500
2. Special Committee Miscellaneous	\$100	\$100
1. NACo Travel-Board-Air, Ground, Lodging & Membership	\$24,000	\$24,000
2. NACo Travel-Steering Committees-Air and Ground	\$8,000	\$8,000
3. NACo Promotional	\$250	\$250
4. NACo Dues	\$27,268	\$27,268
5. NACo Miscellaneous	\$1,000	\$1,000
1. WIR Travel-Air, Ground, Lodging & Membership	\$12,000	\$12,000
2. WIR Promotional	\$0	\$0
3. WIR Dues	\$3,804	\$3,804
4. WIR Miscellaneous	1,000	1,000
5. WIR 2015 Conference	\$0	\$0
1. Adjustments for Travel and Related Expenses	\$6,295	\$6,295
2. National Conference Fund	\$44,000	\$44,000
3. Prescription Drug Scholarship Program	\$6,500	\$5,000
4. County Leadership Institute Attendee	\$3,000	\$2,000
5. Prescription Drug Promotion	\$5,000	\$4,000
6. HSAC Promotion and Outreach	\$11,505	\$15,005
TOTAL EXPENDITURES	\$179,472	\$179,472
BALANCE	\$0	\$0