



RESOLUTION

AUTHORIZING AN AD HOC COMMITTEE OF THREE COUNCILMEMBERS TO INVESTIGATE THE MATTER OF THE EVALUATION OF THE DIRECTOR OF THE OFFICE OF COUNCIL SERVICES.

WHEREAS, Section 3-107.1, Revised Charter of the City and County of Honolulu 1973, as amended ("RCH"), authorizes the Council to establish an Office of Council Services to assist the Council in the exercise of its legislative powers; and

WHEREAS, Section 4-3.1, Revised Ordinances of Honolulu, as amended ("ROH"), establishes an Office of Council Services ("OCS") for the City and County of Honolulu ("City"), and ROH Section 4-3.4 provides for OCS to be headed by a Director to be appointed by the Council Chair, with the concurrence of the Council, for a six-year term; and

WHEREAS, the Council concurred in the Chair's appointment of the current Director of OCS by its adoption of Resolution 10-304, FD1, on November 8, 2010; and

WHEREAS, Section 92-2.5(b)(1), Hawaii Revised Statutes ("HRS"), authorizes a board to assign two or more of its members, but less than a quorum, to investigate a matter relating to the official business of the board, provided that the scope of the investigation and the scope of each member's authority are defined in a meeting of the board; and

WHEREAS, although the Charter does not require the Council to evaluate the performance of the OCS Director, RCH Section 3-502.4 calls for the periodic evaluation of the performance of the City Auditor, the head of a fellow agency of the City's Legislative Branch; and

WHEREAS, the Council wishes to authorize certain Councilmembers to form an ad hoc committee to evaluate the performance of the Director of the Office of Council Services prior to the end of the Director's current term; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that an ad hoc committee consisting of Councilmembers _____, _____, and _____, be and hereby is formed and authorized to investigate the performance of the Director of the Office of Council Services; and



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BE IT FURTHER RESOLVED that the scope of the investigation be as follows:

1. To evaluate the OCS Director's performance in leading OCS in the provision of the necessary research, consultative and advisory services to assist the Council in the efficient and effective exercise of its legislative powers;
2. To present the evaluation to the OCS Director and afford the Director an opportunity to respond to the evaluation in person and in writing; and
3. To prepare a written final report on the committee's evaluation of the OCS Director that includes any comments requested to be included in the report by the Director; and

BE IT FURTHER RESOLVED that, pursuant to HRS Section 92-2.5(b)(1)(B), the committee present the report of its findings and recommendations, based on the evaluation criteria, and its final evaluation of the performance of the OCS Director at a meeting of the Council; and

BE IT FURTHER RESOLVED that pursuant to HRS Section 92-2.5(b)(1)(C), the report be placed on the agenda at a subsequent meeting of the Council for adoption, with or without amendments; and

BE IT FURTHER RESOLVED that upon presentation of the report to the Council, the ad hoc committee shall be dissolved; and



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BE IT FINALLY RESOLVED that copies of this Resolution be transmitted to the Director of the Office of Council Services and to the members of the ad hoc committee of the Council.

INTRODUCED BY:

[Handwritten signature]

DATE OF INTRODUCTION:

OCT 7 2016

Honolulu, Hawaii

Councilmembers