

# Hawai'i State Association of Counties (HSAC)

Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

200 S. High Street, Wailuku, Hawaii 96793 (808) 270-7665

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## A G E N D A

### HSAC EXECUTIVE COMMITTEE MEETING

Tuesday, May 31, 2016, at 10 a.m. or soon thereafter

Mission Memorial Hearings Room

550 South King Street

Honolulu, Hawaii 96813

#### I. CALL TO ORDER

#### II. APPROVAL OF AGENDA

#### III. MINUTES

- A. Minutes of the April 21, 2016 HSAC Executive Committee meeting, as submitted by HSAC Secretary Mel Rapozo.

#### IV. REPORTS

##### A. Treasurer's Report

1. Treasurer's Report for the month of April 2016, as submitted by HSAC Treasurer Ikaika Anderson.

##### B. County Reports

1. City and County of Honolulu Report
2. County of Hawaii Report
3. County of Kauai Report
4. County of Maui Report

##### C. National Association of Counties (NACo) Report

##### D. Western Interstate Region (WIR) Report

#### V. NEW BUSINESS

- A. Communication from HSAC President Michael P. Victorino, relating to HSAC logo items.
- B. Communication from HSAC Secretary Mel Rapozo, relating to a proposed amendment to the HSAC bylaws to allow for the reimbursement of lodging expenses arising from official travel.
- C. Maui County Council Resolution 16-77, entitled "APPROVING THE HAWAII STATE ASSOCIATION OF COUNTIES' OFFICERS, NOMINEES TO THE NATIONAL ASSOCIATION OF COUNTIES AND WESTERN INTERSTATE REGION BOARDS OF DIRECTORS, AND ANNUAL BUDGET FOR FISCAL YEAR 2017," which was adopted on May 20, 2016.



- D. Communication from Kauai County Clerk Jade Fountain-Tanigawa, transmitting Resolution No. 2016-46, "RESOLUTION APPROVING THE FISCAL YEAR 2017 PROPOSED OPERATING BUDGET FOR THE HAWAII STATE ASSOCIATION OF COUNTIES," which was adopted on May 18, 2016.
- E. Communication from Kauai County Clerk Jade Fountain-Tanigawa, transmitting Resolution No. 2016-45, "RESOLUTION APPROVING THE HAWAII STATE ASSOCIATION OF COUNTIES BOARD OF DIRECTORS, AND NOMINEES TO THE WESTERN INTERSTATE REGION BOARD OF DIRECTORS FOR FISCAL YEAR 2017," which was adopted on May 18, 2016.

#### **VI. UNFINISHED BUSINESS**

- A. State Legislature update and discussion on lobbying efforts.
- B. 2016 Hawaii State Association of Counties Annual Conference update.

#### **VII. ANNOUNCEMENTS**

- A. The next Executive Committee meeting will be on Wednesday, June 22, 2016, 8:30 a.m. at Keauhou III, Sheraton Kona Resort and Spa at Keauhou Bay, Kailua Kona, Hawaii County, to be followed by the General Membership meeting at 10 a.m.
- B. Other announcements.

#### **VIII. ADJOURNMENT**

# Hawai'i State Association of Counties (HSAC)

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MINUTES  
HSAC EXECUTIVE COMMITTEE MEETING  
April 21, 2016  
Honolulu Hale, Committee Meeting Room  
530 South King Street  
Honolulu, Hawai'i 96813

## I. CALL TO ORDER

The HSAC Executive Committee was called to order by HSAC President and County of Maui Councilmember Michael Victorino at 10:05 a.m. The following members comprising a quorum were present:

County of Maui:

President Michael Victorino,  
County of Maui Councilmember

County of Hawai'i:

Vice President Dennis "Fresh" Onishi,  
County of Hawai'i Councilmember

County of Kaua'i:

Secretary Ross Kagawa (Alternate),  
County of Kaua'i Council Vice Chair

City and County of Honolulu:

Treasurer Ikaika Anderson,  
City and County of Honolulu Council  
Vice Chair

Others Present:

Gladys C. Baisa, County of Maui  
Councilmember

Honolulu staff Lisa-Ann Kimura, Staff  
Attorney, Office of Council Services;  
Honolulu staff Brandon Mitsuda,  
Council Liaison, Honolulu City Council  
Administrative Support Services;  
Honolulu staff Francisco Figueiredo,  
Legislative Aide, Office of  
Councilmember Ikaika Anderson;  
Maui staff Kit Zulueta, Communication  
Director, Office of Council Services;  
Kaua'i staff Aida Kawamura, Legislative  
Assistant, Council Services Division.



## II. APPROVAL OF AGENDA

There being no objections, the Agenda was approved as circulated.

## III. MINUTES

- A. Minutes of the March 8, 2016 HSAC Executive Committee meeting, as submitted by the HSAC Secretary.

Vice President Onishi moved for approval of the Minutes of the March 8, 2016 HSAC Executive Committee Meeting, seconded by Treasurer Anderson, and unanimously carried.

## IV. REPORTS

### A. Treasurer's Report

1. Treasurer's Report for the month of February 2016, as submitted by the HSAC Treasurer.

Treasurer Anderson noted that the account balance beginning in February 2016 was \$218,579.66, and with expenditures of \$1,829.04, ended the month with a balance of \$216,754.08.

2. Treasurer's Report for the month of March 2016, as submitted by the HSAC Treasurer.

Treasurer Anderson noted that the account balance beginning in March 2016 was \$216,754.08, and with expenditures of \$3,979.52, ended the month with a balance of \$212,778.20.

Vice President Onishi moved to approve the Treasurer's Reports for February and March 2016, seconded by Secretary Kagawa, and unanimously carried.

### B. County Reports

1. City and County of Honolulu Report. Treasurer Anderson reported that Honolulu City Council moved along the budget bills, which includes the legislative budget, the annual capital and operating



budgets, and also the operating and capital budgets for the Honolulu Authority for Rapid Transportation (Rail Authority). The budgets are scheduled for approval by June, pursuant to the County Charter. City Councilmembers are submitting their recommended amendments for improvements within their specific districts for consideration.

2. County of Hawai'i Report. Vice President Onishi reported that Hawai'i County Council completed their departmental budget hearings, and the Mayor's second budget is forthcoming sometime in May. Hawai'i County Council held a public hearing on the GET proposal, and received 2 testimonies in favor of the proposal and approximately 15 testimonies against the proposal. Members from the Board of Realtors were the majority who testified in opposition, stating that the impact on "poor" people will be great. The Finance Committee will consider the GET proposal and any proposed amendments at its May 3, 2016 meeting and then forward its recommendation to the full Council. Vice President Onishi stated that development in Hawai'i County is needed to create jobs so that the community can be employed, but there are other factors that prevent developments from occurring. He said that if the GET proposal is approved, it takes effect January 1, 2018, and the next Administration will be responsible for its expenditure. The option of establishing a GET surcharge will not be available after June 30, 2016. Vice President Onishi added that Hawai'i County Council Finance Committee was presented a communication requesting Mayor Billy Kenoi to step down, but the motion received no second and the discussion ended.
3. County of Kaua'i Report. Secretary Kagawa reported that the Kaua'i County Council completed its departmental budget reviews, and the Mayor's supplemental budget is expected to be delivered on May 6, 2016. Kaua'i County Council will start its budget decision making on May 12, 2016. Regarding GET, the measure has been amended from a .5% GET surcharge to a .25% GET surcharge, and the bill is deferred in the Budget & Finance Committee until May 11, 2016. Secretary Kagawa noted that Kaua'i County is hopeful for a favorable TAT outcome; if not, several Councilmembers may want to consider changing the real property tax rate on transient accommodations to raise approximately \$12.5 million. Secretary Kagawa shared that he read a *Honolulu Star Advertiser* article about residents in the



State of Hawai'i paying the second highest combined tax rates across the nation, but that Hawai'i has the second lowest real property taxes. The Kaua'i County Council deferred action on a proposal to prohibit smoking in vehicles, similar to the law in Hawai'i County, and is awaiting the Legislature's action on a statewide law to prohibit smoking in vehicles.

President Victorino commented that enforcement of a no smoking law would fall on local police departments, paid for by the County, not the State, along with existing laws already being enforced. Vice Chair Onishi stated that when Hawai'i County adopted its no smoking law, there was no law that prohibited minors from abusing tobacco products. Senator Glenn Wakai introduced State law that passed last year that established penalties for tobacco use for individuals under the age of 21.

Councilmember Gladys Baisa, County of Maui, informed that the County of Maui is currently defending a suit brought against it by timeshare owners on Maui claiming no rational nexus for the increase in their real property tax rates. Vice Chair Onishi noted that he also considered raising real property tax rates on hotel/resorts on the Big Island. President Victorino stated that in 1964, the State assumed responsibility for schools, hospitals, and the judiciary. On Maui, it costs almost \$17 million to run the court system. The reason for the lower real property tax rates in Hawai'i is that the counties do not pay for the schools, hospitals, the judiciary, jail, etc., like other NACo member counties do. This information is important when comparing real property tax rates with other municipalities. Treasurer Anderson added that schools in Hawai'i sit on county lands, but the counties do not collect real property taxes on these lands, thereby restricting the counties' revenue generating ability. Additionally, State sheriffs have the ability to issue citations and eliminate the need for county police to address minor infractions on State roadways.

4. County of Maui Report. President Victorino reported that Maui County Council is also conducting departmental budget reviews, and each member may submit their recommended amendments. A flyer detailing the schedule of district meetings to discuss the proposed Maui County budget was distributed, and the Council will hold a public hearing on real property tax rates on April 21, 2016. The Lāna'i Community Plan is projected to be approved in



June 2016, and the Moloka'i Community Plan is the next project. The special committee discussing the County Manager system is awaiting a report from the advisory committee before finalizing its report to the full Council, which has until June 11, 2016 to make a decision. Finally, discussion regarding establishing a surcharge on GET is necessary as a means to educate the public on this matter.

A raise for Bargaining Unit 14, ocean safety officers, was discussed. President Victorino stated that Maui County has some concerns regarding the cost items and step movement increases included in the agreement. Secretary Kagawa brought up a discussion regarding budgeting for police and fire overtime, which is somewhat abused. Maui County Council has challenged similar issues, and has cut out most of the premium pay amount, which necessitates the department having to come back to the Council to seek approval of a budget amendment if additional funds are needed. For special events on Maui, the event organizer contracts and pays for the police service, unless it is a county-sponsored event. On the Big Island, event organizers pay for the police and it is classified as a separate "special duty pay." Depending on the event, Honolulu places the financial burden of requiring a police officer's presence on the organization requesting the permit.

Vice President Onishi moved for approval of the county reports, seconded by Secretary Kagawa, and unanimously carried.

C. National Association of Counties (NACo) Report

Prior to receiving the NACo report, President Victorino announced that incoming NACo President Bryan Desloge is requesting that interested members submit their applications to serve on any NACo committee or standing committee by June 3, 2016. President Victorino requested to be informed of any applications being submitted.

There was no NACo report.

D. Western Interstate Region (WIR) Report

- a. Memo dated March 18, 2016, as submitted by WIR Representatives Mike White and Daniel Paleka, relating to the WIR Board of Directors Meeting at the 2016 NACo Legislative Conference.



Vice President Onishi moved to approve the WIR report, as submitted by WIR Representatives Mike White and Daniel Paleka, seconded by Treasurer Anderson, and unanimously carried.

President Victorino announced that the WIR Conference is scheduled for May 25-27, 2016, in Teton County, Jackson Hole, Wyoming.

President Victorino also expressed the need for a future discussion regarding designating alternate representatives to NACo and WIR.

#### V. NEW BUSINESS

- A. Correspondence from the Kaua'i County Clerk, submitting Kaua'i County Council Resolution 2016-34, appointing Mel Rapozo as the HSAC Representative and Ross Kagawa as alternate, and nominating KipuKai Kualii to serve on the NACo Board of Directors.

Secretary Kagawa moved to receive the communication for the record, seconded by Treasurer Anderson, and unanimously carried.

- B. Proposed resolution before the Hawai'i County Council appointing Dennis "Fresh" Onishi as HSAC Representative and Daniel Paleka as alternate, and nominating Daniel Paleka to serve on the WIR Board of Directors.

Vice President Onishi reported that Hawai'i County Council adopted the proposed resolution.

Secretary Kagawa moved to receive the communication for the record, seconded by Treasurer Anderson, and unanimously carried.

- C. Correspondence from the Maui County Clerk, submitting Maui County Council Resolution 16-66, appointing Michael P. Victorino as the HSAC Representative and Gladys C. Baisa as alternate.

Secretary Kagawa moved to receive the communication for the record, seconded by Treasurer Anderson, and unanimously carried.

- D. Correspondence from the Honolulu City Clerk, submitting Honolulu City Council Resolution 16-66, appointing Ikaika Anderson as the HSAC Representative and Joey Manahan as alternate.



Secretary Kagawa moved to receive the communication for the record, seconded by Treasurer Anderson, and unanimously carried.

- E. Correspondence from HSAC President Michael P. Victorino, relating to the Executive Committee's nominations for NACo and WIR Board of Director positions.

Secretary Kagawa moved to receive the communication for the record, seconded by Treasurer Anderson, and unanimously carried.

- F. Correspondence from HSAC Treasurer Ikaika Anderson, relating to the proposed Fiscal Year 2017 HSAC Annual Budget.

President Victorino noted that he discussed the proposed budget with Treasurer Anderson. WIR promotion and WIR 2015 Conference were deleted, and the remaining funds in those accounts were appropriated to other line items.

Vice President Onishi moved for approval of the proposed Fiscal Year HSAC 2017 budget, seconded by Secretary Kagawa, and unanimously carried.

## VI. UNFINISHED BUSINESS

- A. State Legislature update and discussion on lobbying efforts

President Victorino stated his belief that HSAC has done everything it needed to do, and there is not much else to do. There is not unanimous consent from HSAC, the mayors, and the council chairs to continue lobbying efforts with a unified message. Any future lobbying will be done individually. President Victorino thanked everyone for their hard work and for participating in HSAC's lobbying efforts.

Treasurer Anderson reported that both Senate President Ron Kouchi and WAM Chair Jill Tokuda expressed their surprise and somewhat displeasure with not being aware that other individuals were going to be included in a meeting requested by Treasurer Anderson. Treasurer Anderson stated that the meeting's agenda was an issue of importance and concern to each individual who was present, so he could not deny anyone's presence at the meeting. He felt that HSAC and HCOM were correct in focusing the discussion on that TAT is a visitor industry-generated tax and that the tax was always intended to offset the financial



burden that the visitor places on each government entity—the state and the county. The counties rely on the state to collect the TAT taxes and redistribute to the counties their share. HSAC was very respectful when requesting that legislators reconsider allocation of TAT to the counties. At the end of the day, the legislators have chosen to mix the discussion surrounding TAT in the gamut of all taxes. Treasurer Anderson suggested that HSAC do everything possible to continue to engage the legislature in this dialogue during the upcoming interim.

President Victorino recommended that HSAC begin working on issues as soon as the Legislature adjourns. Possible major issues of focus are TAT, beach liability, and a couple others. He requested that a meeting session be scheduled that allows all of Hawai'i's councilmembers to participate, express their concerns and views, and to find out what is the consensus of the counties on the various issues.

From listening to the discussions with the legislators, Vice President Onishi concluded that the outcome of the TAT to the counties would be \$113,000. The State law that established the TAT needs to be brought forth as a reminder of the purpose of the tax, which supports the counties' argument that it is a tax on the visitor industry. Regarding tort liability, the legislature extends immunity to the counties every two years. What is the underlying problem that prevents the legislators from approving to make the tort liability law permanent for the counties? Treasurer Anderson stated that it is an ongoing struggle between state and county. As an example, former Judiciary Chairman Tommy Waters was unsuccessful during his term in office in trying to award the unadjudicated traffic fines to the counties, which he believed was fair, but was always reminded by his colleagues of the costs to run the court system and public safety.

Secretary Kagawa stated that he was aware that the Working Group's recommendation was not realistic because of sense he got from the Kaua'i delegation. As a compromise, he recommended that State legislators consider awarding to the counties half of the increase recommended by the Working Group to be allocated to the counties. When discussing the issue of establishing a GET surcharge with Representative Tokioka and the approaching deadline, which forces the counties to act somewhat prematurely, Representative Tokioka offered that the Legislature could revisit the law and extend the deadline to allow the counties more time. Secretary Kagawa was hopeful that the Legislature would allocate to the counties more than the \$103,000, and that he will make an effort to



discuss the possibility of extending the GET Surcharge deadline for the counties with Senate President Kouchi.

Councilmember Gladys Baisa offered her observation that Senate President Kouchi's comments regarding meeting with a large group was about not having an opportunity to prepare for the group appropriately, because there were only a few bagels and muffins and an insufficient number of chairs. The group was reminded several times that the state is already giving the counties more, so what is the county doing to take care of things for the state. Councilmember Baisa noted that on Maui, several state programs such as Early Childhood Education are seeking assistance from the county because they cannot service certain 3-5 year old children, and Maui County cannot ignore these types of situations and not provide assistance. Speaker Joe Souki and Finance Chair Sylvia Luke are genuine in wanting to help the counties, and Finance Chair Luke and Ways and Means (WAM) Chair Jill Tokuda have a good relationship. It is hopeful that Finance Chair Luke will lead WAM Chair Tokuda in the right direction for the counties. Councilmember Baisa believed that Senate President Kouchi is supportive of the counties and he mentioned helping the counties in other ways, such as funding county CIP projects. Councilmember Baisa believed that informal talk story sessions with state legislators is necessary to build relationships and understanding amongst each other, and hoped that HSAC will focus and plan for the next legislative session and continue working towards educating and establishing that a decent share of TAT is owed to the counties.

President Victorino agreed with Councilmember Baisa on establishing a continuous lobbying program. HSAC must be proactive and build its relationship with state legislators. President Victorino noted that he would be going to the State Capitol to thank Legislators on behalf of HSAC and the counties for their efforts during this legislative session. He recommended and requested scheduling an open door session for all councilmembers to come and voice their concerns and opinions during the HSAC conference in Kona.

Members discussed continued retention of Becker Communications ("Becker"). Vice President Onishi and Secretary Kagawa felt that additional services were not needed, noting that the session ends May 5, 2016. Treasurer Anderson was in favor of keeping Becker retained. Councilmember Baisa agreed that Becker's services may no longer be needed, but Becker should be available up until there is a final outcome



regarding the TAT in case their assistance is needed. President Victorino noted that Becker is retained on an hourly basis, so if no work is done, there is no charge to HSAC. He requested approval to engage Becker to prepare a final message upon conclusion of the TAT for review by all members prior to its release to the press. There was no opposition to this request.

Regarding the sunshine law amendment measure that was one of HSAC's priorities, President Victorino noted that legislators made drastic changes to the proposed language and the measure now differs from the original intent. He felt that this measure should again be included as a priority for HSAC during the next legislative session.

President Victorino made known his decision regarding travel expenses related to lobbying for the TAT using funds from the \$10,000 approved by the Executive Committee for lobbying/promotion efforts related to TAT. Travel expenses for one member representing HSAC at any of the meetings with legislators would be covered; travel for mayors or council chairs who were not representing HSAC at the meeting would not be covered. The Executive Committee had no objections to President Victorino's decision.

## VII. ANNOUNCEMENTS

### A. 2016 Hawai'i State Association of Counties Annual Conference update

Vice President Onishi reported that the 2016 Conference Website is up and participants may begin to submit their registrations. Website links for air travel and lodging are available on the conference website. Hawaiian Air is a sponsor of the conference, and using the code MEETINHAWAII will result in a \$60 discount off of a roundtrip fare. Hotel reservations may also be made by calling the Sheraton Kona Resort at Keauhou; mention "HSAC" for the special conference room rate of \$159 per night. Resort and parking fees for conferees staying at the hotel are also waived. An invitation to attend the conference was sent via an e-mail blast to Hawai'i's legislators, Governor David Ige, Lt. Governor Shan Tsutsui, NACo President Sally Clark, NACo Executive Director Matt Chase, Councilmember Hokama's friend in Washington D.C., as well as to all Hawai'i county mayors and their department heads, and all Hawai'i councilmembers. Past conferees and other potential conferees will also receive an invitation to the conference. President Victorino noted that he would send a formal written invitation to the foregoing



group to attend the 2016 HSAC conference on the Big Island. Vice President Onishi requested assistance for obtaining at least two conference sponsorships from each island.

Vice President Onishi reviewed the conference scheduling and requested confirmation of the Councilmembers attending in order to plan a talk story session for when a majority of all Councilmembers can participate. He noted that due to this being an election year, some Councilmembers might choose not to attend the conference. Vice President Onishi said that he and Hawai'i County Council Chair Dru Kanuha need to leave the hotel site at 11:30 a.m. on Wednesday, after the HSAC General Membership Meeting.

B. Scheduling of the next meeting

The next HSAC Executive Committee meeting is tentative scheduled for Tuesday, May 31, 2016, at 10 a.m. in Honolulu, with an alternate date of Monday, May 23, 2016, if necessary.

C. Other announcements

There were no other announcements.

VIII. ADJOURNMENT

The meeting was adjourned at 12:15 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mel Rapozo".

MEL RAPOZO, Secretary  
Hawai'i State Association of Counties

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Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

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May 24, 2016

Councilmember Michael P. Victorino, President  
Hawaii State Association of Counties  
200 S. High Street, 8<sup>th</sup> Floor  
Wailuku, HI, 96793

Dear President Victorino:

**SUBJECT: TREASURER'S REPORT FOR APRIL 2016**

Attached please find a report of the Association's revenues and expenses for the period of April 1 through April 30, 2016.

Malama Pono,

Ikaika Anderson  
HSAC Treasurer

Attachment



Hawaii State Association of Counties  
**REVENUES COLLECTED AND EXPENSES PAID**  
 Period: April 1, 2016 through April 30, 2016

BEGINNING BALANCE				\$212,778.20
	Current Period	FY 2016	FY 2016	
	April	Year to Date	Budget	
<b>REVENUES</b>				
Membership Fees	\$0.00	\$43,680.00	\$43,680.00	
Conference Income	\$0.00	\$70,608.88	\$15,000.00	
Interest Income	\$3.49	\$25.84	\$28.00	
Corporate Sponsorship	\$0.00	\$0.00	\$0.00	
Miscellaneous	\$0.00	\$10,000.00	\$0.00	
NACo Prescription Drug	\$0.00	\$3,776.00	\$6,000.00	
Fund Balance, prior FY		\$0.00	\$107,164.00	
<b>Total</b>	<b>\$3.49</b>	<b>\$128,090.72</b>	<b>\$171,872.00</b>	
<b>Total Receipts This Period</b>				<b>\$3.49</b>
<b>EXPENSES</b>				
<b>Executive Committee</b>				
Travel-Air and Ground	\$770.90	\$6,308.06	\$15,500.00	
Auditing Services	\$0.00	\$3,906.25	\$5,000.00	
Stationery	\$79.32	\$79.32	\$150.00	
Miscellaneous	\$169.61	\$2,381.18	\$2,000.00	
Online Quickbooks Monthly Fee	\$41.55	\$332.40	\$500.00	
<b>Special Committees</b>				
Travel	\$0.00	\$0.00	\$500.00	
Miscellaneous	\$0.00	\$0.00	\$100.00	
<b>NACo</b>				
Board Travel-Air and Ground	\$0.00	\$7,906.69	\$18,000.00	
Steering Committees Travel-Air and Ground	\$0.00	\$1,109.31	\$6,000.00	
Promotional	\$0.00	\$0.00	\$250.00	
Dues	\$0.00	\$26,751.00	\$27,268.00	
Miscellaneous	\$0.00	\$1,390.69	\$1,000.00	
<b>WIR</b>				
WIR Travel-Air and Ground	\$0.00	\$4,630.96	\$9,000.00	
WIR Promotional	\$0.00	\$0.00	\$2,250.00	
WIR Dues	\$0.00	\$0.00	\$3,804.00	
WIR Miscellaneous	\$0.00	\$0.00	\$1,000.00	
WIR 2015 Conference	\$0.00	\$0.00	\$5,755.00	
<b>OTHER</b>				
Adjustments for Travel and Related Expenses	\$0.00	\$0.00	\$10,795.00	
National Conference Fund	\$0.00	\$0.00	\$44,000.00	
Prescription Drug Scholarship Program	\$0.00	\$0.00	\$7,500.00	
County Leadership Institute Attendee	\$0.00	\$0.00	\$3,000.00	
Prescription Drug Promotion	\$0.00	\$0.00	\$5,000.00	
HSAC Promotion	\$0.00	\$0.00	\$3,500.00	
<b>Total</b>	<b>\$1,061.38</b>	<b>\$54,795.86</b>	<b>\$171,872.00</b>	
<b>Total Expenses This Period</b>				<b>\$1,061.38</b>
<b>ENDING BALANCE</b>				<b>\$211,720.31</b>

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May 25, 2016

TO: HSAC Executive Committee  
FROM: Michael P. Victorino, HSAC President  
RE: **HSAC LOGO ITEMS**

Aloha,

I would like to propose purchasing select HSAC logo items to increase the organization's awareness among its members and its stakeholders. At its annual conference, other national conferences and during the State Legislature, the organization has an opportunity to enhance its branding and credibility.

These logo items may be presented as small tokens of appreciation, which would also help build relationships. The following items, quantities and estimated budgeted expenses are proposed:

- HSAC Pens: 125 pieces for \$250



- Portfolio: 50 pieces for \$600



For any questions and suggestions, please call (808) 270-7665.

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Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

4396 Rice Street, Suite 209, Iihue, Kaua'i, Hawai'i 96766

www.hicounties.com



May 2, 2016

Michael P. Victorino, President  
and Members of the Executive Committee  
Hawai'i State Association of Counties  
200 South High Street  
Wailuku, Hawai'i 96793

Dear President Victorino and Members:

**RE: PROPOSED AMENDMENT TO HSAC BYLAWS  
RELATING TO LODGING EXPENSES**

I am proposing the following amendments to the HSAC Bylaws to allow for lodging expenses associated with official HSAC corporate business:

- 1) Section 21, Budget, is hereby amended as follows:

"SECTION 21. On or before the fifteenth day of April before the ensuing fiscal year begins, the executive committee shall prepare and submit to each council an operating budget. Before the annual meeting, each council shall pass a resolution or take the necessary action in accordance with their respective rules and procedures to approve the operating budget.

The budget shall present a complete financial plan for the current operations of the corporation in the ensuing fiscal year, showing all funds, reserves, and proposed expenditures which will be shared commonly and equally by all councils. The proposed expenditures shall include:

- (1) Any fees, dues, or other assessments required to be paid for membership in, or participation in the activities of, the Western Interstate Region (WIR);

- (2) Any fees, dues, or other assessments required to be paid for membership in, or participation in the activities of, the National Association of Counties (NACo); and

- (3) Travel expenses expected to be incurred by HSAC executive committee members in the conduct of official business, members of a council who serve on the board of directors of NACo or WIR in the conduct of official business as [directors.] directors, or



members who serve on an HSAC special committee or NACo steering committee as defined in Section 22.

The budget shall reserve an amount for the operation of special committees. The estimated revenues and proposed expenditures for the ensuing fiscal year shall be in equal amounts.

The corporation may modify, but shall adopt, the budget at its annual meeting. The adopted budget shall be in effect on and after the first day of the fiscal year to which it applies.

The budget may be amended by unanimous vote at any executive committee or general membership meeting. The Secretary shall transmit copies of budget amendments to each officer.”

2. Section 22, Travel, is hereby amended as follows:

“SECTION 22. The corporation shall be responsible and pay for the travel expenses of:

(1) Each officer to attend the annual meeting and each executive committee meeting;

(2) Members of a council who serve on the board of directors of the National Association of Counties (NACo) or Western Interstate Region (WIR) in the conduct of official business as directors;

(3) Members of a special committee to attend meetings of the special committee and, when requested by the executive committee, meetings of the executive committee;

(4) Any member of a NACo steering committee who serves as Chair or Vice-Chair of the steering committee to attend meetings of the steering committee. The travel expenses of all other members of the steering committee of NACo shall be the responsibility of the member; and

Any executive committee officer or alternate to the member serving as an officer of the corporation to travel to the Legislature for the purpose of testifying on proposals in the corporation's legislative package.

However, the corporation shall not be responsible for the travel or any other expenses of staff incurred in the performance of corporation duties.

For the purpose of this section and Section 21, “travel expenses” mean air and ground transportation expenses and lodging expenses incurred by a member when traveling to conduct corporation business. The air transportation shall be on any commercial airline at the economy class by the



most direct route to and from the points of authorized travel. The ground transportation shall be limited to car rental at the economy class, and taxi or bus fare by the most direct route to and from the points of authorized travel. Lodging accommodations are limited to the conference location and, if not available, any conference-recommended alternate site. The number of overnight stays shall be limited to the exact conference/meeting dates, with the exception of necessary lodging accommodations one day prior to the conference start date due to event scheduling. Lodging expenses shall not include personal incidental expenses. The term shall not include any fees, dues, or other assessments required to be paid for the privilege of participating in a meeting or conference of the National Association of Counties or Western Interstate Region.”

Should you have any questions, please feel free to contact me at (808) 241-4188.

Sincerely,

A handwritten signature in black ink, appearing to read "Mel Rapozo". The signature is fluid and cursive, written in a professional style.

MEL RAPOZO  
HSAC Secretary

# Resolution

No. 16-77

APPROVING THE HAWAII STATE ASSOCIATION OF  
COUNTIES' OFFICERS, NOMINEES TO THE NATIONAL  
ASSOCIATION OF COUNTIES AND WESTERN INTERSTATE  
REGION BOARDS OF DIRECTORS, AND ANNUAL BUDGET  
FOR FISCAL YEAR 2017

WHEREAS, at its meeting of April 21, 2016, the Executive Committee of the Hawaii State Association of Counties approved its slate of officers, pursuant to Section 5 of its Bylaws; and

WHEREAS, pursuant to Section 5A of the HSAC Bylaws,, the Executive Committee also approved nominations to National Association of Counties and Western Interstate Region boards of directors; and

WHEREAS, pursuant to Section 21 of the HSAC Bylaws, the Executive Committee also approved HSAC's Fiscal Year 2017 Proposed Operating Budget, attached as Exhibit "A"; and

WHEREAS, the HSAC Executive Committee has proposed the following slate of HSAC officers for Fiscal Year 2017 (July 1, 2016, through June 30, 2017):

President:	Michael P. Victorino, Maui County Council Gladys C. Baisa (Alternate)
Vice-President:	Dennis "Fresh" Onishi, Hawaii County Council Danny K. Paleka Jr. (Alternate)
Secretary:	Mel Rapozo, Kauai County Council Ross Kagawa (Alternate); and
Treasurer:	J. Ikaika Anderson, Honolulu City Council Joey Manahan (Alternate); and

WHEREAS, the HSAC Executive Committee has proposed that KipuKai Kuali'i, Kauai County Council, and J. Ikaika Anderson, Honolulu City Council, serve on the NACo board of directors; and

WHEREAS, the HSAC Executive Committee has proposed that Mike White, Maui County Council, and Danny Paleka, Hawaii County Council, serve on the WIR board of directors; and

WHEREAS, the HSAC Bylaws require each council to act on the proposed slate of HSAC officers, nominations of NACo and WIR directors, and annual budget before HSAC's annual meeting in June; now, therefore,

**Resolution No. 16-77**

BE IT RESOLVED by the Council of the County of Maui:

1. That it does hereby approve the following slate of Hawaii State Association of Counties officers for Fiscal Year 2017:  

President:	Michael P. Victorino, Maui County Council Gladys C. Baisa (Alternate)
Vice-President:	Dennis "Fresh" Onishi, Hawaii County Council Danny K. Paleka Jr. (Alternate)
Secretary:	Mel Rapozo, Kauai County Council Ross Kagawa (Alternate); and
Treasurer:	J. Ikaika Anderson, Honolulu City Council Joey Manahan (Alternate);
2. That it does hereby approve the nominations of KipuKai Kualii, Kauai County Council, and J. Ikaika Anderson, Honolulu City Council, to serve on the National Association of Counties board of directors;
3. That it does hereby approve the nominations of Mike White, Maui County Council, and Danny Paleka, Hawaii County Council, to serve on the Western Interstate Region board of directors;
4. That it does hereby approve the HSAC Fiscal Year 2017 Proposed Operating Budget, attached as Exhibit "A"; and
5. That certified copies of this resolution be transmitted to the HSAC Executive Committee.

# Hawai'i State Association of Counties (HSAC)

Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

200 S. High Street, Wailuku, Hawaii 96793 (808) 270-7665

[www.hicounties.com](http://www.hicounties.com)



April 14, 2016

Councilmember Michael P. Victorino, President  
Hawaii State Association of Counties  
200 S. High Street, 8<sup>th</sup> Floor  
Wailuku, HI, 96793

Dear President Victorino:

## **SUBJECT: FISCAL YEAR 2017 PROPOSED ANNUAL OPERATING BUDGET**

As Treasurer of the Hawaii State Association of Counties (HSAC), I am submitting the proposed annual operating budget for Fiscal Year (FY) 2017. The proposed budget details incorporate the following assumptions and changes:

1. Membership Fees of \$10,920 for each county will remain the same.
2. Conference Income will increase to \$18,000 for the June conference to be hosted by the Hawaii County Council.
3. Interest Income will remain the same.
4. The NACo Prescription Drug Marketing Fee revenue will stay the same at \$6,000.
5. The Total Revenues and Fund Balance will stay the same at \$171,872.
6. Executive Committee Travel-Air and Ground will remain at \$15,500 (\$350 x 3 members x 10 meetings + \$5,000 members' travel costs to State Legislature).
7. Executive Committee Auditing/Professional Services will remain the same.
8. Executive Committee Stationary will remain the same.
9. Executive Committee Miscellaneous will remain the same.
10. Online Quickbooks Monthly Fee expense of \$500 will remain the same.
11. Special Committee Travel will remain the same
12. Special Committee Miscellaneous will remain the same.
13. NACo Travel-Board Air and Ground will remain the same at \$18,000 (\$1,500 x 4 Board Directors x 3 meetings).
14. NACo Travel-Steering Committee-Air and Ground will remain the same (\$1,500 x 2 Steering Committee members x 2 meetings).
15. NACo Promotional will remain the same.
16. NACo and WIR dues will remain the same.
17. NACo Miscellaneous will be increasing to \$2,000.
18. WIR Travel-Air and Ground will remain at \$9,000 (\$1,500 x 2 Board members x 3 meetings).
19. WIR Promotional will be eliminated (\$2,250) and moved to HSAC Promotion and Outreach.

**EXHIBIT "A"**



20. WIR Miscellaneous will be increasing to \$2,000.
21. WIR 2015 Conference (\$5,755) will be zeroed out and money added to HSAC Promotion and Outreach.
22. WIR Miscellaneous and NACo Miscellaneous (\$1,000 each) will remain the same.
23. Adjustments for Travel and Related Expenses will remain the same.
24. The National Conference Fund will stay the same at \$44,000.
25. The Prescription Drug Scholarship Program will remain the same at \$7,500.
26. The County Leadership Institute Attendee expense will remain the same at \$3,000.
27. The Prescription Drug Scholarship Program will remain at \$5,000.
28. HSAC Promotion has been changed to HSAC Promotion and Outreach. This amount has been increased by \$6,005 to \$9,505 to help cover costs related to communicating HSAC activities and reports to its members, other government officials, and the public.

It is my recommendation that all four counties submit their approval or disapproval of the proposed annual operating budget to the HSAC Executive Committee before the May 2016 meeting of the HSAC Executive Committee.

Malama Pono,

A handwritten signature in black ink, appearing to read "I. Anderson", written over a horizontal line.

Ikaika Anderson  
HSAC Treasurer

Attachment

**HSAC FISCAL YEAR (FY) 2016-2017 PROPOSED OPERATING BUDGET**

	FY 2016	FY2017
	Budget	Budget
<b><u>REVENUES</u></b>		
1. Membership Fees	\$43,680	\$43,680
2. Conference Income	\$15,000	\$15,000
3. Interest Income	\$28	\$28
4. Corporate Sponsorship	\$0	\$0
5. Miscellaneous	\$0	\$0
6. NACo Prescription Drug Marketing Fee	\$6,000	\$6,000
Fund Balance, prior FY	\$107,164	\$107,164
<b>TOTAL REVENUES AND FUND BALANCE</b>	<b><u>\$171,872</u></b>	<b><u>\$171,872</u></b>
<b><u>EXPENSES</u></b>		
1. Executive Committee Travel-Air and Ground	\$15,500	\$15,500
2. Executive Committee Auditing/Professional Services	\$5,000	\$5,000
3. Executive Committee Stationery	\$150	\$150
4. Executive Committee Miscellaneous	\$2,000	\$2,000
5. Online QuickBooks Monthly Fee	\$500	\$500
1. Special Committee Travel	\$500	\$500
2. Special Committee Miscellaneous	\$100	\$100
1. NACo Travel-Board-Air and Ground	\$18,000	\$18,000
2. NACo Travel-Steering Committees-Air and Ground	\$6,000	\$6,000
3. NACo Promotional	\$250	\$250
4. NACo Dues	\$27,268	\$27,268
5. NACo Miscellaneous	\$1,000	\$2,000
1. WIR Travel-Air and Ground	\$9,000	\$9,000
2. WIR Promotional	\$2,250	\$0
3. WIR Dues	\$3,804	\$3,804
4. WIR Miscellaneous	\$1,000	\$2,000
5. WIR 2015 Conference	\$5,755	\$0
1. Adjustments for Travel and Related Expenses	\$10,795	\$10,795
2. National Conference Fund	\$44,000	\$44,000
3. Prescription Drug Scholarship Program	\$7,500	\$7,500
4. County Leadership Institute Attendee	\$3,000	\$3,000
5. Prescription Drug Promotion	\$5,000	\$5,000
6. HSAC Promotion and Outreach	\$3,500	\$9,505
<b>TOTAL EXPENDITURES</b>	<b><u>\$171,872</u></b>	<b><u>\$171,872</u></b>
<b>BALANCE</b>	<b>\$0</b>	<b>\$0</b>

**COUNCIL OF THE COUNTY OF MAUI**

**WAILUKU, HAWAII 96793**

**CERTIFICATION OF ADOPTION**

It is **HEREBY CERTIFIED** that **RESOLUTION NO. 16-77** was adopted by the Council of the County of Maui, State of Hawaii, on the 20th day of May, 2016, by the following vote:

<b>MEMBERS</b>	<b>Michael B. WHITE</b> Chair	<b>Donald S. GUZMAN</b> Vice-Chair	<b>Gladys C. BAISA</b>	<b>Robert CARROLL</b>	<b>Eleanora COCHRAN</b>	<b>Donald G. COUCH, JR.</b>	<b>S. Stacy CRIVELLO</b>	<b>G. Riki HOKAMA</b>	<b>Michael P. VICTORINO</b>
<b>ROLL CALL</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>

  
COUNTY CLERK

**COUNTY COUNCIL**  
Mel Rapozo, Chair  
Ross Kagawa, Vice Chair  
Mason K. Chock  
Gary L. Hooser  
Arryl Kaneshiro  
KipuKai Kualii  
JoAnn A. Yukimura



**OFFICE OF THE COUNTY CLERK**

Jade K. Fountain-Tanigawa, County Clerk  
Scott K. Sato, Deputy County Clerk

Telephone (808) 241-4188  
Fax (808) 241-6349  
Email [cokcouncil@kauai.gov](mailto:cokcouncil@kauai.gov)

**Council Services Division**  
4396 Rice Street, Suite 209  
Lihue, Kauai, Hawaii 96766

May 19, 2016

Michael P. Victorino, HSAC President  
and Executive Committee Members  
Hawaii State Association of Counties  
200 South High Street  
Wailuku, Maui, Hawaii 96793

Dear President Victorino:

Enclosed for your information and files is a certified copy of Resolution No. 2016-46, RESOLUTION APPROVING THE FISCAL YEAR 2017 PROPOSED OPERATING BUDGET FOR THE HAWAII STATE ASSOCIATION OF COUNTIES, which was approved by the Kauai County Council on May 18, 2016.

Should you have any questions, please feel free to contact me or Council Services Staff at (808) 241-4188.

Sincerely,

JADE K. FOUNTAIN-TANIGAWA  
County Clerk, Kauai County Council

AMK:dmc  
Enclosure

COUNTY COUNCIL  
COUNTY OF KAUAI

# Resolution

No. 2016-46

**RESOLUTION APPROVING THE FISCAL YEAR 2017 PROPOSED  
OPERATING BUDGET FOR THE HAWAII STATE ASSOCIATION OF  
COUNTIES**

WHEREAS, the Hawaii State Association of Counties (HSAC) is a nonprofit corporation comprised of members of the four county councils of the State of Hawaii; and

WHEREAS, at its meeting of April 21, 2016, the Executive Committee of HSAC approved the HSAC Fiscal Year 2017 Proposed Operating Budget, which is attached hereto as Exhibit "A"; and

WHEREAS, Section 21 of the HSAC Bylaws requires that each council shall approve the HSAC operating budget for the upcoming fiscal year prior to the HSAC annual meeting; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE COUNTY OF KAUAI, STATE OF HAWAII, that the proposed Fiscal Year 2017 HSAC Operating Budget for fiscal year 2017, as provided in Exhibit "A," is approved.

BE IT FINALLY RESOLVED, that a certified copy of this Resolution shall be transmitted to the President of the HSAC Executive Committee.

Introduced by:

  
MEL RAPOZO

V:\RESOLUTIONS\2014-2016 TERM\HSAC 2017- Budget-MR-AMK\_lc.docx

	Aye	Opp	Excused	Recused
Chock	X			
Hooser	X			
Kagawa	X			
Kaneshiro	X			
Kuali'i	X			
Rapoza	X			
Dukimura	X			
<b>Total</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Certificate Of Adoption

We hereby certify that Resolution No. 2016-46 was adopted by the Council of the County of Kauai, State of Hawaii, Lihu'e, Kauai, Hawaii, on May 18, 2016.

  
County Clerk  
Dated May 19, 2016

  
Chairman & Presiding Officer

# Hawai'i State Association of Counties (HSAC)

Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

200 S. High Street, Wailuku, Hawaii 96793 (808) 270-7605

[www.hicounties.com](http://www.hicounties.com)



April 21, 2016

Councilmember Michael P. Victorino, President  
Hawaii State Association of Counties  
200 S. High Street, 8<sup>th</sup> Floor  
Wailuku, HI, 96793

Dear President Victorino:

**SUBJECT: FISCAL YEAR 2017 PROPOSED ANNUAL OPERATING BUDGET**

As Treasurer of the Hawaii State Association of Counties (HSAC), I am submitting the proposed annual operating budget for Fiscal Year (FY) 2017. The proposed budget details incorporate the following assumptions and changes:

1. Membership Fees of \$10,920 for each county will remain the same.
2. Conference Income will increase to \$18,000 for the June conference to be hosted by the Hawaii County Council.
3. Interest Income will remain the same.
4. The NACo Prescription Drug Marketing Fee revenue will stay the same at \$6,000.
5. The Total Revenues and Fund Balance will stay the same at \$171,872.
6. Executive Committee Travel-Air and Ground will remain at \$15,500 (\$350 x 3 members x 10 meetings + \$5,000 members' travel costs to State Legislature).
7. Executive Committee Auditing/Professional Services will remain the same.
8. Executive Committee Stationary will remain the same.
9. Executive Committee Miscellaneous will remain the same.
10. Online Quickbooks Monthly Fee expense of \$500 will remain the same.
11. Special Committee Travel will remain the same
12. Special Committee Miscellaneous will remain the same.
13. NACo Travel-Board Air and Ground will remain the same at \$18,000 (\$1,500 x 4 Board Directors x 3 meetings).
14. NACo Travel-Steering Committee-Air and Ground will remain the same (\$1,500 x 2 Steering Committee members x 2 meetings).
15. NACo Promotional will remain the same.
16. NACo and WIR dues will remain the same.
17. WIR Travel-Air and Ground will remain at \$9,000 (\$1,500 x 2 Board members x 3 meetings).
18. WIR Promotional will be eliminated (\$2,250) and moved to HSAC Promotion and Outreach.



19. WIR 2015 Conference (\$5,755) will be zeroed out and money added to HSAC Promotion and Outreach.
20. WIR Miscellaneous and NACo Miscellaneous (\$1,000 each) will remain the same.
21. Adjustments for Travel and Related Expenses will remain the same.
22. The National Conference Fund will stay the same at \$44,000.
23. The Prescription Drug Scholarship Program will remain the same at \$7,500.
24. The County Leadership Institute Attendee expense will remain the same at \$3,000.
25. The Prescription Drug Promotion will remain at \$5,000.
26. HSAC Promotion has been changed to HSAC Promotion and Outreach. This amount has been increased by \$8,005 to \$11,505 to help cover costs related to communicating HSAC activities and reports to its members, other government officials, and the public.

It is my recommendation that all four counties submit their approval or disapproval of the proposed annual operating budget to the HSAC Executive Committee before the May 2016 meeting of the HSAC Executive Committee.

Malama Pono,

A handwritten signature in black ink, appearing to read "Ikaika Anderson". The signature is stylized and cursive.

Ikaika Anderson  
HSAC Treasurer

Attachment

## HSAC FISCAL YEAR (FY) 2016-2017 PROPOSED OPERATING BUDGET

	FY 2016	FY2017
	Budget	Proposed Budget
<b>REVENUES</b>		
1. Membership Fees	\$43,680	\$43,680
2. Conference Income	\$15,000	\$15,000
3. Interest Income	\$28	\$28
4. Corporate Sponsorship	\$0	\$0
5. Miscellaneous	\$0	\$0
6. NACo Prescription Drug Marketing Fee	\$6,000	\$6,000
Fund Balance, prior FY	\$107,164	\$107,164
<b>TOTAL REVENUES AND FUND BALANCE</b>	<b>\$171,872</b>	<b>\$171,872</b>
<b>EXPENSES</b>		
1. Executive Committee Travel-Air and Ground	\$15,500	\$15,500
2. Executive Committee Auditing/Professional Services	\$5,000	\$5,000
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4. Executive Committee Miscellaneous	\$2,000	\$2,000
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1. NACo Travel-Board-Air and Ground	\$18,000	\$18,000
2. NACo Travel-Steering Committees-Air and Ground	\$6,000	\$6,000
3. NACo Promotional	\$250	\$250
4. NACo Dues	\$27,268	\$27,268
5. NACo Miscellaneous	\$1,000	\$1,000
1. WIR Travel-Air and Ground	\$9,000	\$9,000
2. WIR Promotional	\$2,250	\$0
3. WIR Dues	\$3,804	\$3,804
4. WIR Miscellaneous	1,000	1,000
5. WIR 2015 Conference	\$5,755	\$0
1. Adjustments for Travel and Related Expenses	\$10,795	\$10,795
2. National Conference Fund	\$44,000	\$44,000
3. Prescription Drug Scholarship Program	\$7,500	\$7,500
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5. Prescription Drug Promotion	\$5,000	\$5,000
6. HSAC Promotion and Outreach	\$3,500	\$11,505
<b>TOTAL EXPENDITURES</b>	<b>\$171,872</b>	<b>\$171,872</b>
<b>BALANCE</b>	<b>\$0</b>	<b>\$0</b>

**COUNTY COUNCIL**

Mel Rapozo, Chair  
Ross Kagawa, Vice Chair  
Mason K. Chock  
Gary L. Hooser  
Arryl Kaneshiro  
KipuKai Kualii'i  
JoAnn A. Yukimura



**OFFICE OF THE COUNTY CLERK**

Jade K. Fountain-Tanigawa, County Clerk  
Scott K. Sato, Deputy County Clerk

Telephone (808) 241-4188  
Fax (808) 241-6349  
Email [cokcouncil@kauai.gov](mailto:cokcouncil@kauai.gov)

**Council Services Division**  
4396 Rice Street, Suite 209  
Lihu'e, Kaua'i, Hawai'i 96766

May 19, 2016

Michael P. Victorino, HSAC President  
and Executive Committee Members  
Hawai'i State Association of Counties  
200 South High Street  
Wailuku, Maui, Hawai'i 96793

Dear President Victorino:

Enclosed for your information and files is a certified copy of Resolution No. 2016-45, RESOLUTION APPROVING THE HAWAII STATE ASSOCIATION OF COUNTIES SLATE OF OFFICERS, NOMINEES TO THE NATIONAL ASSOCIATION OF COUNTIES BOARD OF DIRECTORS, AND NOMINEES TO THE WESTERN INTERSTATE REGION BOARD OF DIRECTORS FOR FISCAL YEAR 2017, which was approved by the Kaua'i County Council on May 18, 2016.

Should you have any questions, please feel free to contact me or Council Services Staff at (808) 241-4188.

Sincerely,

JADE K. FOUNTAIN-TANIGAWA  
County Clerk, Kaua'i County Council

AMK:dmc  
Enclosure

WHEREAS, the HSAC Bylaws require that each council act on the proposed slate of HSAC officers and the proposed nominations for NACo and WIR Directors; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE COUNTY OF KAUAI, STATE OF HAWAII, that it hereby approves:

1. The following slate of HSAC officers for Fiscal Year 2017:

President: Michael P. Victorino, Maui County Council  
Gladys C. Baisa (Alternate)

Vice President: Dennis "Fresh" Onishi, Hawai'i County Council  
Danny Paleka (Alternate)

Secretary: Mel Rapozo, Kaua'i County Council  
Ross Kagawa (Alternate)

Treasurer: Ikaika Anderson, Honolulu City Council  
Joey Manahan (Alternate); and

2. Nominations of Councilmember KipuKai Kualii (County of Kaua'i) and Councilmember Ikaika Anderson (City & County of Honolulu) to serve as NACo Directors for Fiscal Year 2017; and
3. Nominations of Councilmember Mike White (County of Maui) and Councilmember Danny Paleka (County of Hawai'i) to serve as WIR Directors for Fiscal Year 2017.

BE IT FINALLY RESOLVED, that a certified copy of this Resolution shall be transmitted to the President of the HSAC Executive Committee.

Introduced by:

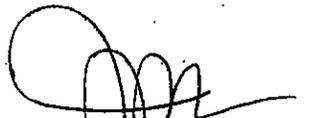
  
MEL RAPOZO

V:\RESOLUTIONS\2014-2016 TERM\FY-2017 HSAC Slate Appv-MR-AMK\_lc.docx

	Aye	Hay	Excused	Recused
Chock	X			
Hooser	X			
Kagawa	X			
Kaneshiro	X			
Kualii	X			
Rapozo	X			
Pukimura	X			
<b>Total</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>

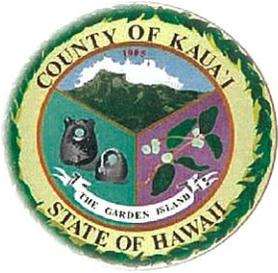
### Certificate Of Adoption

We hereby certify that Resolution No. 2016-45 was adopted by the Council of the County of Kaua'i, State of Hawai'i, Lihu'e, Kaua'i, Hawai'i, on May 18, 2016.

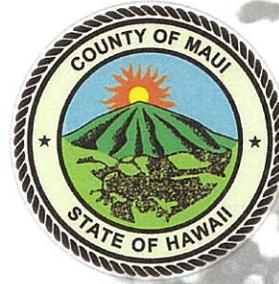
  
County Clerk

Dated May 19, 2016

  
Chairman & Presiding Officer



**HSAC**  
**2016**



**Wind, Waves, and Fire...**

# **Counties on the Forefront**

**Supporting resilient communities in Hawai'i**

**The Hawaii State Association of Counties (HSAC) has scheduled its 2016 Annual Conference for June 22-24, 2016, at the Sheraton Kona Resort and Spa at Keauhou Bay. The County of Hawaii will be hosting this year's conference.**

The theme this year is "*Counties on the Forefront.*" Conference topics will focus on how our counties are on the front line in preparing and responding to natural disasters and are at the critical thread in supporting resiliency within our communities.

### **SCHEDULE UPDATE**

Due to scheduling changes the agenda has been revised. Join us for the general meeting on **June 22nd**, a full day of exciting speakers and panelists that will address timely and relevant topics on **June 23rd**, and optional field trip and golf tournament on **June 24th**. Opportunities to meet guest speakers, government leaders from across the State, and other participants will be provided throughout the duration of the conference.

### **Additional Events:**

- **Helicopter tour field trip** (Optional)
- **Golf tournament** (Optional)
- **Exhibit hall**
- **Reception and Banquet**

Because HSAC is a nonprofit organization, donations are important in helping to defray conference costs. As a conference sponsor, you will be recognized in our conference program and on our conference website. Several sponsorship opportunities are available. For more information, please see the attached form for details or contact us at **hsac2016conference@gmail.com** or **808.974.7555**.

**If you are able to assist us in any way, please make your check payable to:  
"HSAC Conference"**

**Mail to:  
2016 HSAC Conference  
P.O. Box 5240  
Hilo, HI 96720**

Register for the conference on our website at [hsac2016.hawaii-conference.com](http://hsac2016.hawaii-conference.com). Consider bringing along your family, and extending your stay through the weekend. We've secured an ocean view room rate of \$159 per night at the Sheraton Kona Resort and Spa for the duration of the conference as well as three days post and prior. You'll be amazed at how much there is to see and do in West Hawaii. Thank you, in advance, for your help in making 2016 HSAC Annual Conference a success!

Very truly yours,

Very truly yours,

**Dennis "Fresh" Onishi, Vice President  
HSAC**

**Dru Kanuha, Chair  
Hawaii County Council**

*Updated schedule*