



RESOLUTION

APPROVING THE PROPOSED BUDGET FOR THE HAWAII STATE ASSOCIATION OF COUNTIES FOR THE FISCAL YEAR 2017.

WHEREAS, the Hawaii State Association of Counties (HSAC) is composed of the members of the four county councils of the State of Hawaii; and

WHEREAS, section 21 of the HSAC bylaws requires HSAC to prepare and submit to each county council a proposed operating budget for approval each fiscal year; and

WHEREAS, on April 21, 2016, the HSAC Executive Committee unanimously approved the proposed FY 2017 HSAC operating budget; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that it approves the operating budget of the Hawaii State Association of Counties for FY 2017 as described in Exhibit A to this Resolution; and

BE IT FINALLY RESOLVED that a copy of this Resolution be transmitted to the President of the Hawaii State Association of Counties.

INTRODUCED BY:

[Handwritten signature]

DATE OF INTRODUCTION:

MAY 10 2016

Honolulu, Hawaii

Councilmembers

Hawai'i State Association of Counties (HSAC)

Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

200 S. High Street, Wailuku, Hawaii 96793 (808) 270-7665

www.hicounties.com



April 21, 2016

Councilmember Michael P. Victorino, President
Hawaii State Association of Counties
200 S. High Street, 8th Floor
Wailuku, HI, 96793

Dear President Victorino:

SUBJECT: FISCAL YEAR 2017 PROPOSED ANNUAL OPERATING BUDGET

As Treasurer of the Hawaii State Association of Counties (HSAC), I am submitting the proposed annual operating budget for Fiscal Year (FY) 2017. The proposed budget details incorporate the following assumptions and changes:

1. Membership Fees of \$10,920 for each county will remain the same.
2. Conference Income will increase to \$18,000 for the June conference to be hosted by the Hawaii County Council.
3. Interest Income will remain the same.
4. The NACo Prescription Drug Marketing Fee revenue will stay the same at \$6,000.
5. The Total Revenues and Fund Balance will stay the same at \$171,872.
6. Executive Committee Travel-Air and Ground will remain at \$15,500 (\$350 x 3 members x 10 meetings + \$5,000 members' travel costs to State Legislature).
7. Executive Committee Auditing/Professional Services will remain the same.
8. Executive Committee Stationary will remain the same.
9. Executive Committee Miscellaneous will remain the same.
10. Online Quickbooks Monthly Fee expense of \$500 will remain the same.
11. Special Committee Travel will remain the same
12. Special Committee Miscellaneous will remain the same.
13. NACo Travel-Board Air and Ground will remain the same at \$18,000 (\$1,500 x 4 Board Directors x 3 meetings).
14. NACo Travel-Steering Committee-Air and Ground will remain the same (\$1,500 x 2 Steering Committee members x 2 meetings).
15. NACo Promotional will remain the same.
16. NACo and WIR dues will remain the same.
17. WIR Travel-Air and Ground will remain at \$9,000 (\$1,500 x 2 Board members x 3 meetings).
18. WIR Promotional will be eliminated (\$2,250) and moved to HSAC Promotion and Outreach.

EXHIBIT A



19. WIR 2015 Conference (\$5,755) will be zeroed out and money added to HSAC Promotion and Outreach.
20. WIR Miscellaneous and NACo Miscellaneous (\$1,000 each) will remain the same.
21. Adjustments for Travel and Related Expenses will remain the same.
22. The National Conference Fund will stay the same at \$44,000.
23. The Prescription Drug Scholarship Program will remain the same at \$7,500.
24. The County Leadership Institute Attendee expense will remain the same at \$3,000.
25. The Prescription Drug Promotion will remain at \$5,000.
26. HSAC Promotion has been changed to HSAC Promotion and Outreach. This amount has been increased by \$8,005 to \$11,505 to help cover costs related to communicating HSAC activities and reports to its members, other government officials, and the public.

It is my recommendation that all four counties submit their approval or disapproval of the proposed annual operating budget to the HSAC Executive Committee before the May 2016 meeting of the HSAC Executive Committee.

Malama Pono,

A handwritten signature in black ink, appearing to read "Ikaika Anderson", written over a faint, illegible printed name.

Ikaika Anderson
HSAC Treasurer

Attachment

HSAC FISCAL YEAR (FY) 2016-2017 PROPOSED OPERATING BUDGET

	FY 2016	FY2017
	Budget	Proposed Budget
<u>REVENUES</u>		
1. Membership Fees	\$43,680	\$43,680
2. Conference Income	\$15,000	\$15,000
3. Interest Income	\$28	\$28
4. Corporate Sponsorship	\$0	\$0
5. Miscellaneous	\$0	\$0
6. NACo Prescription Drug Marketing Fee	\$6,000	\$6,000
Fund Balance, prior FY	\$107,164	\$107,164
TOTAL REVENUES AND FUND BALANCE	\$171,872	\$171,872
<u>EXPENSES</u>		
1. Executive Committee Travel-Air and Ground	\$15,500	\$15,500
2. Executive Committee Auditing/Professional Services	\$5,000	\$5,000
3. Executive Committee Stationery	\$150	\$150
4. Executive Committee Miscellaneous	\$2,000	\$2,000
5. Online QuickBooks Monthly Fee	\$500	\$500
1. Special Committee Travel	\$500	\$500
2. Special Committee Miscellaneous	\$100	\$100
1. NACo Travel-Board-Air and Ground	\$18,000	\$18,000
2. NACo Travel-Steering Committees-Air and Ground	\$6,000	\$6,000
3. NACo Promotional	\$250	\$250
4. NACo Dues	\$27,268	\$27,268
5. NACo Miscellaneous	\$1,000	\$1,000
1. WIR Travel-Air and Ground	\$9,000	\$9,000
2. WIR Promotional	\$2,250	\$0
3. WIR Dues	\$3,804	\$3,804
4. WIR Miscellaneous	1,000	1,000
5. WIR 2015 Conference	\$5,755	\$0
1. Adjustments for Travel and Related Expenses	\$10,795	\$10,795
2. National Conference Fund	\$44,000	\$44,000
3. Prescription Drug Scholarship Program	\$7,500	\$7,500
4. County Leadership Institute Attendee	\$3,000	\$3,000
5. Prescription Drug Promotion	\$5,000	\$5,000
6. HSAC Promotion and Outreach	\$3,500	\$11,505
TOTAL EXPENDITURES	\$171,872	\$171,872
BALANCE	\$0	\$0

CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII
CERTIFICATE

RESOLUTION 16-125

Introduced: 05/10/16 By: ERNEST MARTIN

Committee: EXECUTIVE MATTERS
AND LEGAL AFFAIRS

Title: RESOLUTION APPROVING THE PROPOSED BUDGET FOR THE HAWAII STATE ASSOCIATION OF
COUNTIES FOR THE FISCAL YEAR 2017.

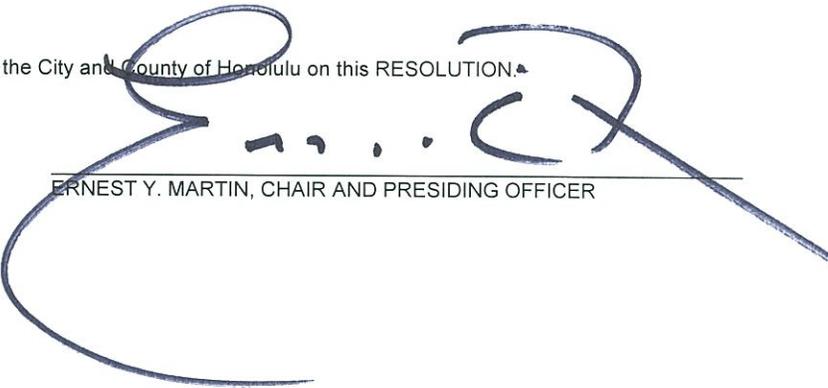
Voting Legend: * = Aye w/Reservations

05/17/16	EXECUTIVE MATTERS AND LEGAL AFFAIRS	CR-166 – RESOLUTION REPORTED OUT OF COMMITTEE FOR ADOPTION.
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06/01/16	COUNCIL	CR-166 AND RESOLUTION 16-125 WERE ADOPTED. 8 AYES: ELEFANTE, FUKUNAGA, KOBAYASHI, MANAHAN, MARTIN, MENOR, OZAWA, PINE. 1 ABSENT: ANDERSON.

I hereby certify that the above is a true record of action by the Council of the City and County of Honolulu on this RESOLUTION.



GLEN I. TAKAHASHI, CITY CLERK



ERNEST Y. MARTIN, CHAIR AND PRESIDING OFFICER