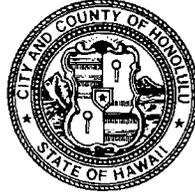


DEPARTMENT OF PLANNING AND PERMITTING
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 7TH FLOOR • HONOLULU, HAWAII 96813
PHONE: (808) 768-8000 • FAX: (808) 768-6041
DEPT. WEB SITE: www.honoluludpp.org • CITY WEB SITE: www.honolulu.gov

KIRK CALDWELL
MAYOR



GEORGE I. ATTA, FAICP
DIRECTOR

ARTHUR D. CHALLACOMBE
DEPUTY DIRECTOR

January 7, 2016

The Honorable Ernest Y. Martin
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

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Dear Chair Martin and Councilmembers:

Section 2-17.2(a) of the Revised Ordinances of Honolulu relating to budget execution authorizes the Mayor to establish, fill and allot funds for temporary positions that are not included in the Executive Operating Budget, after notifying the City Council. In accordance with the provisions of this ordinance, this notification is hereby submitted for six (6) Housing-Zoning Code Inspector IV positions in the Customer Service Division of the Department of Planning and Permitting (DPP). Additional information on this position is as follows:

1. Type of Temporary Positions Required:

Six (6) full-time Housing-Zoning Code Inspector IV as allowed under Section 6-1103(g) of the Revised Charter of the City and County of Honolulu.

2. Anticipated Duration of the Employment of the Temporary Positions:

From January 4, 2016 to June 30, 2016, with the possible extension/renewal as required and allowed under the Revised Charter of the City and County of Honolulu.

3. Cost of the Temporary Positions:

\$133,164 (6 X \$3,699/Month X 6 Months)

The Honorable Ernest Y. Martin
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Page 2

4. Source of Budgetary Savings Which Will Accrue to Finance the Temporary Positions:

Funds appropriated by City Council in the current operating budget for the Customer Service Division for the enforcement of illegal Transient Vacation Rentals (TVR) and Bed and Breakfast (B&B) operations.

5. Unforeseen or Emergency Circumstance Justifying the Need for the Temporary Positions:

The temporary positions will provide immediate assistance in investigating illegal TVR/B&B operations. The City Council appropriated funding but no position counts to allow the department to create and fill civil service positions. The contract hires will allow the department to implement a unit of investigators immediately and to request positions and funding in the FY 2017 Operating Budget Request to make the unit permanent. The department will be hiring retired senior inspectors who are familiar with the department's inspection procedures and can begin working with minimum supervision.

Should there be any questions or if additional information is required, please contact me at 768-8000.

Thank you for your assistance and support in this matter.

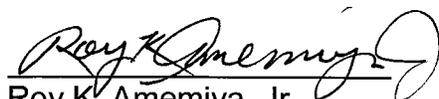
Sincerely,



George I. Atta, FAICP
Director

cc: BFS - Budgetary Administration
Office of the Mayor

APPROVED:



Roy K. Amemiya, Jr.
Managing Director