



Hawaii State Association of Counties
 Counties of Kauai, Maui, Hawaii and City and County of Honolulu



MINUTES
 HSAC GENERAL MEMBERSHIP MEETING
 June 13, 2014
 Moana Surfriider Main Ballroom
 2365 Kalakaua Avenue
 Honolulu, Hawaii

I. CALL TO ORDER

The HSAC Executive Committee was called to order by Vice President Dennis "Fresh" Onishi at 8:35 a.m. The following members comprising a quorum were present:

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| County of Kauai: | Alternate Ross Kagawa |
| County of Hawaii: | Vice President Dennis "Fresh" Onishi |
| City and County of Honolulu: | Alternate Ikaika Anderson |
| County of Maui: | Treasurer Michael Victorino |
| Others Present: | Hawaii Council Chair J. Yoshimoto
Hawaii Councilmember Karen Eoff
Hawaii Councilmember Valerie Poindexter
Honolulu Councilmember Breene Harimoto
Honolulu Councilmember Ann Kobayashi
Honolulu Councilmember Carol Fukunaga
Kauai Councilmember Gary Hooser
Kauai Councilmember Tim Bynum
Kauai Councilmember JoAnn Yukimura
Maui Council Chair Gladys Baisa
Maui Councilmember Elle Cochran
Maui Councilmember Stacy Crivello
Maui Councilmember G. Riki Hokama

Hawaii staff Dennis Kauka Jr.
Hawaii staff Nadia Malloe
Honolulu staff Andrew Sekine
Honolulu staff Brandon Mitsuda
Honolulu staff Denisse Gee
Honolulu staff Gavin Kennedy |



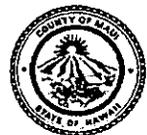
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III. MINUTES A

Honolulu staff Trina Ishii
Honolulu staff Laura Figuera
Honolulu staff Jean Jeremiah
Kauai staff Ashley Bunda
Maui staff Kim Willenbrink
Maui staff Kit Zulueta
Maui staff Sharon Brooks
Maui staff Erin Fleming

Ray Shimabuku, IBEW LU 1186
Donn dela Cruz, IBEW LU 1186
Wallace Ishibashi, ILWU Hawaii Division
Peter H. M. Lee, Hawaii LECET
Clyde Hayashi, Hawaii LECET
Joy Kimura, Hawaii LECET
Lincoln Ashida, Torkildson Katz
Michael A. Green, Bank of America
J. Kloenhamer, Hawaii Pacific University, EVP
John Gioia, President, California State
Association of Counties
Rebecca Vogt, Kauai Office of Prosecuting
Attorney
Ernest Matsumura
Ron Heller, Land Use Commission
Glenn Kimura, AECOM
Art Challacombe, City and County of
Honolulu, DPP Deputy Director
Matthew Gonser, UH SeaGrant Program
Dolan Eversole, UH SeaGrant Program
Cindy Knapman, UH SeaGrant Program
Sylvia Young, Hawaii USA FCU
Peter H. M. Lee, Hawaii LECET
Kirk Fenton, Greenpath Technologies
Darin Kawamoto, Office of the City Auditor
Amy Cheung, City and County of Honolulu,
Office of the City Auditor
Van Lee, City and County of Honolulu, Office
of the City Auditor
Charisma Fojas, City and County of Honolulu,
Office of the City Auditor
Susan Hall, City and County of Honolulu,
Office of the City Auditor
Troy Shimasaki, City and County of Honolulu,
Office of the City Auditor
Cynthia K. L. Rezentes, Representative
Hanabusa's office



Dante K. Carpenter
Ryden Valmoja, District Council 50
Piilana Hanohano, Kamehameha Schools
Lloyd Yonekura, Communications Pacific
Laura Kodama, Castle & Cooke
Carleton Ching, Castle & Cooke
Michael Iosua, Imanaka Asato, LLLC
Sherry Menor-McNamara, Chamber of
Commerce
Rich Whipple, Pelatron Power Evolution
Kimberly Ribellia
Wayne Y. Yoshioka, AECOM
John Steelquist, Neighborhood Board No. 10
Bob Finley, Neighborhood Board No. 9
David Sayre, Sayre Public Relations
Maile David, Hawaii County Deputy Clerk
Sylvia Young, Hawaii USA FCU

At this time, each Executive Committee member introduced councilmembers from their respective council who were present at the conference.

II. APPROVAL OF AGENDA

Vice President Onishi called for testimony on any of the agenda items. There was no testimony.

The Membership approved the agenda.

III. MINUTES

The Membership approved the following items, as submitted by the HSAC Secretary:

- A. Minutes of the June 20, 2013 General Membership Meeting
- B. Minutes of the October 22, 2013 General Membership Meeting.

IV. TREASURER'S REPORTS

- A. June 1-30, 2013
- B. July 1-31, 2013
- C. August 1-31, 2013
- D. September 1-30, 2013
- E. October 1-31, 2013
- F. November 1-30, 2013

- G. December 1-31, 2013
- H. January 1-31, 2014
- I. February 1-28, 2014
- J. Fiscal Year 2014-2015 HSAC Annual Operating Budget, as Amended
- K. March 1-31, 2014
- L. April 1-30, 2014
- M. Fiscal Year 2013-2014 HSAC Annual Operating Budget Amendments
- N. Fiscal Year 2014-2015 HSAC Annual Operating Budget Amendments
- O. May 1-31, 2014

Treasurer Victorino made a motion that all items under "Treasurer's Reports," with the exception of item O (Treasurer's Report for May 1-31, 2014), be approved. Treasurer Victorino explained that the checking statement for May 2014 was received yesterday, and there was not sufficient time to prepare the May Treasurer's Report.

The Membership approved the motion.

V. EXECUTIVE COMMITTEE MEETING MINUTES

The Membership approved the following items, as submitted by the HSAC Secretary:

- A. June 20, 2013
- B. July 26, 2013
- C. August 23, 2013
- D. September 13, 2013
- E. October 22, 2013
- F. November 27, 2013
- G. December 13, 2013, Special HSAC Executive Committee Meeting
- H. December 23, 2013
- I. January 14, 2014
- J. January 15, 2014, Special HSAC Executive Committee Meeting
- K. February 13, 2014
- L. March 24, 2014
- M. April 19, 2014
- N. May 15, 2014

VI. EXECUTIVE COMMITTEE REPORTS

- A. The Executive Committee at its September 13, 2013 meeting approved the following proposals submitted by the Maui County Council, to be included in the 2014 HSAC Legislative Package:
 - a. A Bill for an Act Relating to Public Agency Meetings and Records

- b. House Bill No. 230 – A Bill for an Act Relating to Intoxicating Liquor
 - c. A Bill for an Act Relating to Transportation
- B. The Executive Committee at its September 13, 2013 meeting approved the following proposals submitted by the Kaua'i County Council, to be included in the 2014 HSAC Legislative Package:
- a. House Bill No. 215 – A Bill for an Act Relating to Liability
- C. The Executive Committee at its September 13, 2013 meeting approved the following proposals submitted by the Hawai'i County Council, to be included in the 2014 HSAC Legislative Package:
- a. A Bill for an Act Relating to Transient Accommodations Tax
 - b. A Bill for an Act Relating to Education
 - c. A Bill for an Act Relating to Health
 - d. A Bill for an Act Relating to Videoconferencing
- D. The Executive Committee at its September 13, 2013 meeting approved the following proposals submitted by the Honolulu County Council, to be included in the 2014 HSAC Legislative Package:
- a. A Bill for an Act Relating to Helmets
 - b. A Bill for an Act Relating to Mopeds
 - c. A Resolution and Concurrent Resolution Urging the U.S. Department of State, the Department of Homeland Security and the United States Attorney General to Ease Visa Restrictions for the People's Republic of China
 - d. A Bill for an Act Relating to the Hawai'i Employer-Union Health Benefits Trust Fund Board of Trustees
 - e. A Bill for an Act Relating to the Employees' Retirement System
 - f. A Bill for an Act Relating to County Surcharge on State Tax
- E. The Executive Committee at its October 22, 2013 meeting approved the nomination of Councilmember Mike White, Maui County Council, to represent HSAC on the Hawai'i Employer-Union Health Benefits Trust Fund (EUTF) Task Force, pursuant to Section 2 of Act 268, Session Laws of Hawai'i 2013, and nominated Councilmember Valerie Poindexter, Hawai'i County Council, as the alternate.
- F. The Executive Committee at its November 27, 2013 meeting approved a request from Council Chair Ernest Y. Martin, Honolulu City Council, for seed money in the amount of \$5,000 for the 2014 HSAC Annual Conference hosted by the Honolulu City Council, which will assist the County in providing a deposit as may be required to secure facilities for the conference.

- G. The Executive Committee at its November 27, 2013 meeting approved the final 2014 HSAC Legislative Package.
- H. The Executive Committee at its December 23, 2013 meeting approved Councilmember Mel Rapozo, Kaua'i County Council, to fill the NACo Board of Director vacancy, term ending July 14, 2014.
- I. The Executive Committee at its December 23, 2013 meeting approved proposed amendments to the Bylaws of the Hawai'i State Association of Counties, Inc., with the exception of amendments to Section 13C of the Bylaws.
- J. The Executive Committee at its December 23, 2013 meeting approved proposed amendments to the Fiscal Year 2014 Annual Operating Budget.
- K. The Executive Committee at its December 23, 2013 meeting approved the "Audited Financial Statements (with Independent Auditor's Report) For the Years Ended June 30, 2013 and 2012."
- L. The Executive Committee at its January 14, 2014 meeting approved a proposal set forth in a memorandum dated January 13, 2014 from HSAC Treasurer Michael P. Victorino, relating to the use of the funds estimated in the "NACo Prescription Drug Marketing Fee" line item in the Fiscal Year 2014 HSAC Annual Operating Budget.
- M. The Executive Committee at its January 14, 2014 meeting approved proposed amendments to the Bylaws of the Hawai'i State Association of Counties, Inc., which amends Section 13C of the Bylaws relating to the corporation's policies, proposals and legislative package, and Section 1(E) of the HSAC Policies relating to travel.
- N. The Executive Committee at its January 15, 2014 special meeting approved a proposal relating to the General Excise Tax (GET), to be included in the 2014 HSAC Legislative Package.
- O. The Executive Committee at its March 24, 2014 meeting approved a Corporate Resolution for a Facsimile Signature form, to allow the Bank of Hawai'i to accept stamped signatures on checks for expenditures relating to the 2014 HSAC Annual Conference, under the condition that this only occurs for the 2014 HSAC Annual Conference, and will be evaluated at the end of the conference. Furthermore, HSAC will not be bound to this agreement after the conference ends.
- P. The Executive Committee at its April 19, 2014 meeting approved a proposal relating to the Transient Accommodations Tax (TAT), to be

included in the 2014 HSAC Legislative Package, which was then transmitted to the Hawai'i State Legislature for their consideration.

- Q. The Executive Committee at its April 19, 2014 meeting approved NACo Steering Committee nomination forms for Councilmember Dru Kanuha, Hawai'i County Council, and Valerie Poindexter, Hawai'i County Council, for the 2014-2015 term.
- R. The Executive Committee at its May 15, 2014 meeting approved an audit and tax engagement letter from Carbonaro DeMichele CPAs, to continue providing HSAC auditing and tax services for the year ended June 30, 2014, 2015, and 2016.
- S. The Executive Committee at its May 15, 2014 meeting approved the proposed HSAC Slate of Officers and the NACo and WIR Board of Director nominations for the 2014-2015 term.
- T. The Executive Committee at its May 15, 2014 meeting approved the utilization of the HSAC Debit Card for future WIR and NACo conferences for activities necessary to promote the 2015 WIR Conference being held on Kaua'i. Funds are to be drawn from the "WIR – Promotional" line item in the HSAC Annual Operating Budget.

With regard to item N ("The Executive Committee at its January 15, 2014 special meeting approved a proposal relating to the General Excise Tax (GET), to be included in the 2014 HSAC Legislative Package"), Kauai Councilmember Yukimura requested that the Executive Committee confer with councilmembers prior to approving the inclusion of such a measure in the HSAC Legislative Package. Treasurer Victorino noted that the proposal came from the Hawaii Council of Mayors (HCOM), not from the county councils, and that the Committee will continue to work with the mayors, council chairs, and councilmembers on this matter. Vice President Onishi recognized Maui Council Chair Baisa for her efforts in coordinating the counties during the 2014 legislative session.

The Membership received and filed the foregoing items, as reported and submitted by the Executive Committee.

VII. UNFINISHED BUSINESS

There was no unfinished business.

VIII. NEW BUSINESS

- A. Discussion and approval of the Fiscal Year 2014-2015 HSAC Annual Operating Budget, as amended. (*Amended on March 24, 2014 and May 15, 2014*).

This item was approved.

- B. Discussion and approval of proposed amendments to the Bylaws of the Hawai'i State Association of Counties, Inc., as outlined in the attached document entitled "HSAC Bylaws Review Summary of Changes Chart," with the exception of amendments to Section 13C. These amendments, sans amendments to Section 13C, were approved by the Executive Committee on December 23, 2014.

This item was approved.

- C. Discussion and approval of proposed amendments to the Bylaws of the Hawai'i State Association of Counties, Inc., which amends Section 13C of the Bylaws relating to the corporation's policies, proposals and legislative package, and Section 1(E) of the HSAC Policies relating to travel. These amendments were approved by the Executive Committee on January 14, 2014.

This item was approved.

- D. Discussion regarding the 2015 HSAC Legislative Package timeline, as follows:

- i. August 29, 2014 – Deadline to receive proposals from each County to be included in the 2015 HSAC Legislative Package.
- ii. September 12, 2014 – Schedule HSAC Executive Committee Meeting to discuss and act on all proposals submitted by the Counties. Approved proposals will then be forwarded to each County for their consideration.
- iii. November 14, 2014 – Deadline for the Counties to approve the proposed 2015 HSAC Legislative Package.
- iv. December 5, 2014 – Schedule HSAC Executive Committee Meeting to approve the final 2015 HSAC Legislative Package.

This item was approved.

- E. Discussion regarding HSAC's Priority Statement, Legislative Package, objectives and strategies, in preparation of the 2015 Hawai'i State

Legislative Session.

This item was approved.

- F. Discussion regarding the NACo Health Discount Program, the NACo Dental Discount Program, and the NACo Prescription Drug Discount Card Program.

Treasurer Victorino encouraged all councilmembers to review and consider approving the programs.

This item was received.

- G. Discussion regarding the 2015 WIR Conference being held on Kaua'i.

Alternate Kagawa discussed promotional efforts for the 2015 WIR Conference.

This item was received.

- H. Communication (May 28, 2014) from Council Chair Jay Furfaro, Kaua'i County Council, requesting time on the agenda to discuss the State's ability to charge parking and/or entrance fees for State parks, and to discuss the core purpose of HSAC as described in Section 2 of the HSAC Bylaws.

Vice President Onishi stated that Kauai Council Chair Furfaro is not present to facilitate the discussion on this item and that the item will be placed on an agenda at a later date.

This item was received.

IX. ELECTION OF OFFICERS

- A. Discuss and approve the following proposed HSAC Slate of Officers for Fiscal Year 2014-2015:

- i. President: Mel Rapozo, Kaua'i County Council
Ross Kagawa (Alternate)
- ii. Vice President: Dennis "Fresh" Onishi, Hawai'i County Council
Dru Kanuha (Alternate)
- iii. Secretary: Ernest Y. Martin, Honolulu City Council
Ikaika Anderson (Alternate)

- iv. Treasurer: Michael P. Victorino, Maui County Council
G. Riki Hokama (Alternate)

This item was approved.

B. Discuss and approve the following nominations to the NACo and WIR Board of Directors for the 2014-2015 term.

- i. NACo Board of Directors
 - a. Michael P. Victorino, Maui County Council
 - b. Mel Rapozo, Kaua'i County Council
- ii. WIR Board of Directors
 - a. Dennis "Fresh" Onishi, Hawai'i County Council
 - b. Mike White, Maui County Council

This item was approved.

X. ANNOUNCEMENTS

Treasurer Victorino announced that a NACo board meeting will be held on Maui at the Grand Wailea Resort from December 3-6, 2014, and he will be working on having HSAC convene a general membership meeting shortly thereafter.

Maui Council Chair Baisa announced that NACo granted Maui County a 2014 achievement award for its program for Remote Testimony Interactive Communication System in the category of Civic Education and Public Information. Chair Baisa explained that Maui is a tri-island county, and the system allows connection with Molokai and Lanai, as well as Hana, which is remotely located. Chair Baisa recognized Maui Office of Council Services staff who worked on the project.

Vice President Onishi recognized HSAC staff members.

XI. ADJOURNMENT

The meeting was adjourned at 9:10 a.m.

Very truly yours,



STANLEY CHANG
Secretary
Hawaii State Association of Counties