

**Hawai'i State Association of Counties (HSAC)**  
**Counties of Kaua'i, Maui, Hawai'i & City & County of Honolulu**

**AGENDA**  
**HSAC GENERAL MEMBERSHIP MEETING**  
**Wednesday, June 24, 2015 at 6:30 p.m. or Soon Thereafter**  
**Hale Hana Room**  
**Makena Beach & Golf Resort**  
**5400 Makena Alanui**  
**Kihei, Maui, Hawai'i 96753**

**I. CALL TO ORDER**

**II. APPROVAL OF AGENDA**

**III. MINUTES**

- A. Minutes of the June 13, 2014 General Membership Meeting, as submitted by the HSAC Secretary.
- B. Minutes of the November 13, 2014 General Membership Meeting, as submitted by the HSAC Secretary.

**IV. TREASURER'S REPORTS**

- A. May 1 – 31, 2014
- B. June 1 – 30, 2014
- C. July 1 – 31, 2014
- D. August 1 – 31, 2014
- E. September 1 – 30, 2014
- F. October 1 – 31, 2014
- G. August 1 – 31, 2014, as Amended
- H. September 1 – 30, 2014, as Amended
- I. November 1 – 30, 2014
- J. December 1 – 31, 2014
- K. January 1 – 31, 2015
- L. February 1 – 28, 2015
- M. Fiscal Year 2016 HSAC Annual Operating Budget
- N. March 1 – 31, 2015
- O. April 1 – 30, 2015
- P. May 1 – 31, 2015

**V. EXECUTIVE COMMITTEE MEETING MINUTES**

- A. June 13, 2014
- B. July 25, 2014
- C. August 25, 2014
- D. September 15, 2014
- E. October 24, 2014
- F. November 13, 2014
- G. January 20, 2015
- H. March 10, 2015
- I. April 16, 2015 Special Meeting
- J. April 27, 2015
- K. May 7, 2015
- L. May 22, 2015 Special Meeting

## **VI. EXECUTIVE COMMITTEE REPORTS**

- A. The Executive Committee at its July 25, 2014 meeting approved the following NACo Steering Committee nominations:
1. Councilmember Margarete Wille, Hawai'i County Council – Agriculture and Rural Affairs
  2. Council Chair Ernest Y. Martin, Honolulu City Council – a) Agriculture & Rural Affairs; b) Community, Economic & Workforce Development
  3. Councilmember Elle Cochran, Maui County Council – a) Agriculture & Rural Affairs; b) Environment, Energy & Land Use
  4. Councilmember Don Couch, Maui County Council – a) Telecommunications & Technology; b) Agriculture & Rural Affairs
- B. The Executive Committee at its August 25, 2014 meeting approved the nomination of Councilmember Michael P. Victorino, Maui County Council, to serve on the NACo Environment, Energy & Land Use Steering Committee.
- C. The Executive Committee at its August 25, 2014 meeting approved an amendment to the Fiscal Year 2014-2015 HSAC Annual Operating Budget relating to travel expenses for NACo Board of Directors.
- D. The Executive Committee at its September 15, 2014 meeting approved the following proposals submitted by the Maui County Council, to be included in the 2015 HSAC Legislative Package and the 2015 HSAC Legislative List of Priorities:
1. A Bill for an Act Relating to Transient Accommodations Tax
  2. Legislative priorities relating to the following:
    - a. Transient Accommodations Tax
    - b. Retail Sales Tax
    - c. General Excise Tax
    - d. Open Government (including the Sunshine Law and Uniform Information Practices Act)
    - e. Transportation
    - f. Capital Improvement Projects
- E. The Executive Committee at its September 15, 2014 meeting approved the following proposals submitted by the Hawai'i County Council, to be included in the 2015 HSAC Legislative Package:
1. A Bill for an Act Relating to the Pacific International Space Center for Exploration Studies
  2. A Bill for an Act Relating to the Hawai'i Health Systems Corporation Primary Care Training Program
  3. A Bill for an Act Relating to Abuse of Family or Household Member
- F. The Executive Committee at its September 15, 2014 meeting approved the following proposals submitted by the Kaua'i County Council, to be included in the 2015 HSAC Legislative Package:
1. A Bill for an Act Relating to Evidence
  2. A Bill for an Act Relating to Zoning

- G. The Executive Committee at its September 15, 2014 meeting approved seed money in the amount of \$10,000 for the 2015 WIR Conference to be held at the Grand Hyatt Kaua'i Resort and Spa on May 20 – 22, 2015, for the purpose of deposits required for the NACo/WIR Board of Directors Reception, the WIR Conference-Wide Event, and other miscellaneous expenses.
- H. The Executive Committee at its January 20, 2015 meeting approved the Hawai'i State Association of Counties, Inc. Audited Financial Statements (With Independent Auditors' Report) for the years ended June 30, 2014 and 2013.
- I. The Executive Committee at its March 10, 2015 meeting approved the nominations of Councilmember Don Couch, Maui County Council, and Councilmember Brandon Elefante, Honolulu City Council, to the Board of Advisors of the Center for Alternative Dispute Resolution.
- J. The Executive Committee at its March 10, 2015 meeting approved the nomination of Councilmember Danny Paleka, Maui County Council, to serve as a Director on the Western Interstate Region (WIR) Board of Directors.
- K. The Executive Committee at its March 10, 2015 meeting approved the Hawai'i State Association of Counties Fiscal Year 2015-2016 Annual Operating Budget.
- L. The Executive Committee at its March 10, 2015 meeting approved the new authorized signers on the HSAC Conference checking account with Bank of Hawai'i for the 2015 HSAC Annual Conference.
- M. The Executive Committee at its April 16, 2015 special meeting approved authorization to transfer seed money in the amount of \$5,000 from the HSAC bank account to the HSAC Conference bank account for the 2015 HSAC Annual Conference.
- N. The Executive Committee at its April 16, 2015 special meeting approved HB 134, HD1, SD2, Relating to Taxation (County Surcharge on State Tax) to be included in the 2015 HSAC Legislative Package.
- O. The Executive Committee at its April 16, 2015 special meeting approved the amended HSAC Resolution regarding HB 321, HD1, SD2, Relating to Medical Marijuana, and SB 682, SD2, HD1, Relating to Medical Marijuana.

- P. The Executive Committee at its April 16, 2015 special meeting approved the proposal to establish a dedicated HSAC website and purchase of the domain name [www.hicounties.com](http://www.hicounties.com) (and all other available domain name extensions such as .us, .org, .info, and .net) for the purchase price of \$12.99.
- Q. The Executive Committee at its April 27, 2015 meeting approved the appointments of Councilmember Mel Rapozo, Kaua'i County Council, and Councilmember Ross Kagawa, Kaua'i County Council, to serve as representative and alternate, respectively, on the Executive Committee of the Hawai'i State Association of Counties, and the nomination of Councilmember KipuKai Kualii, Kaua'i County Council, to serve as a Board of Director for the National Association of Counties for the 2015-2016 term.
- R. The Executive Committee at its April 27, 2015 meeting approved the appointments of Councilmember Michael P. Victorino, Maui County Council, and Councilmember Gladys C. Baisa, Maui County Council, to serve as representative and alternate, respectively, on the Executive Committee of the Hawai'i State Association of Counties for the 2015-2016 term.
- S. The Executive Committee at its May 7, 2015 meeting approved the proposed HSAC Slate of Officers for the 2015-2016 term.
- T. The Executive Committee at its May 7, 2015 meeting approved HSAC's Tax Form 990-EZ.
- U. The Executive Committee at its May 22, 2015 special meeting approved the proposed NACo and WIR Board of Director nominations for the 2015-2016 term.

## VII. UNFINISHED BUSINESS

## VIII. NEW BUSINESS

- A. Discussion regarding the 2016 HSAC Legislative Package timeline, as follows:
  - 1. September 11, 2015 – Deadline to receive proposals from each County to be included in the 2016 HSAC Legislative Package.
  - 2. September 21, 2015 – Schedule HSAC Executive Committee Meeting to discuss and act on all proposals submitted by the Counties. Approved proposals will then be forwarded to each County for their consideration.
  - 3. November 27, 2015 – Deadline for the Counties to approve the proposed 2016 HSAC Legislative Package.
  - 4. December 11, 2015 – Schedule HSAC Executive Committee Meeting to approve the final 2016 HSAC Legislative Package.

**IX. ELECTION OF OFFICERS**

A. Discuss and approve the following proposed HSAC Slate of Officers for Fiscal Year 2015-2016:

1. President: Michael P. Victorino, Maui County Council  
Gladys C. Baisa (Alternate)
2. Vice President: Dennis "Fresh" Onishi, Hawai'i County Council  
Daniel K. Paleka, Jr. (Alternate)
3. Secretary: J. Ikaika Anderson, Honolulu City Council  
Joey Manahan (Alternate)
4. Treasurer: Mel Rapozo, Kaua'i County Council  
Ross Kagawa (Alternate)

B. Discuss and approve the following nominations to the NACo and WIR Board of Directors for the 2015-2016 term.

1. NACo Board of Directors
  - a. KipuKai Kualii, Kaua'i County Council
  - b. J. Ikaika Anderson, Honolulu City Council
2. WIR Board of Directors
  - a. Mike White, Maui County Council
  - b. Danny Paleka, Hawai'i County Council

**X. ANNOUNCEMENTS**

**XI. ADJOURNMENT**



# Hawaii State Association of Counties

Counties of Kauai, Maui, Hawaii and City and County of Honolulu



MINUTES  
 HSAC GENERAL MEMBERSHIP MEETING  
 June 13, 2014  
 Moana Surfrider Main Ballroom  
 2365 Kalakaua Avenue  
 Honolulu, Hawaii

I. CALL TO ORDER

The HSAC Executive Committee was called to order by Vice President Dennis "Fresh" Onishi at 8:35 a.m. The following members comprising a quorum were present:

- |                              |  |
|------------------------------|--|
| County of Kauai:             | Alternate Ross Kagawa  |
| County of Hawaii:            | Vice President Dennis "Fresh" Onishi   |
| City and County of Honolulu: | Alternate Ikaika Anderson  |
| County of Maui:              | Treasurer Michael Victorino  |
| Others Present:              | Hawaii Council Chair J. Yoshimoto<br>Hawaii Councilmember Karen Eoff<br>Hawaii Councilmember Valerie Poindexter<br>Honolulu Councilmember Breene Harimoto<br>Honolulu Councilmember Ann Kobayashi<br>Honolulu Councilmember Carol Fukunaga<br>Kauai Councilmember Gary Hooser<br>Kauai Councilmember Tim Bynum<br>Kauai Councilmember JoAnn Yukimura<br>Maui Council Chair Gladys Baisa<br>Maui Councilmember Elle Cochran<br>Maui Councilmember Stacy Crivello<br>Maui Councilmember G. Riki Hokama<br><br>Hawaii staff Dennis Kauka Jr.<br>Hawaii staff Nadia Malloe<br>Honolulu staff Andrew Sekine<br>Honolulu staff Brandon Mitsuda<br>Honolulu staff Denisse Gee<br>Honolulu staff Gavin Kennedy |



OCS/061914/03:10/TG



Honolulu staff Trina Ishii  
Honolulu staff Laura Figuera  
Honolulu staff Jean Jeremiah  
Kauai staff Ashley Bunda  
Maui staff Kim Willenbrink  
Maui staff Kit Zulueta  
Maui staff Sharon Brooks  
Maui staff Erin Fleming

Ray Shimabuku, IBEW LU 1186  
Donn dela Cruz, IBEW LU 1186  
Wallace Ishibashi, ILWU Hawaii Division  
Peter H. M. Lee, Hawaii LECET  
Clyde Hayashi, Hawaii LECET  
Joy Kimura, Hawaii LECET  
Lincoln Ashida, Torkildson Katz  
Michael A. Green, Bank of America  
J. Kloenhamer, Hawaii Pacific University, EVP  
John Gioia, President, California State  
Association of Counties  
Rebecca Vogt, Kauai Office of Prosecuting  
Attorney  
Ernest Matsumura  
Ron Heller, Land Use Commission  
Glenn Kimura, AECOM  
Art Challacombe, City and County of  
Honolulu, DPP Deputy Director  
Matthew Gonser, UH SeaGrant Program  
Dolan Eversole, UH SeaGrant Program  
Cindy Knapman, UH SeaGrant Program  
Sylvia Young, Hawaii USA FCU  
Peter H. M. Lee, Hawaii LECET  
Kirk Fenton, Greenpath Technologies  
Darin Kawamoto, Office of the City Auditor  
Amy Cheung, City and County of Honolulu,  
Office of the City Auditor  
Van Lee, City and County of Honolulu, Office  
of the City Auditor  
Charisma Fojas, City and County of Honolulu,  
Office of the City Auditor  
Susan Hall, City and County of Honolulu,  
Office of the City Auditor  
Troy Shimasaki, City and County of Honolulu,  
Office of the City Auditor  
Cynthia K. L. Rezentes, Representative  
Hanabusa's office



Dante K. Carpenter  
Ryden Valmoja, District Council 50  
Piilana Hanohano, Kamehameha Schools  
Lloyd Yonekura, Communications Pacific  
Laura Kodama, Castle & Cooke  
Carleton Ching, Castle & Cooke  
Michael Iosua, Imanaka Asato, LLLC  
Sherry Menor-McNamara, Chamber of  
Commerce  
Rich Whipple, Pelatron Power Evolution  
Kimberly Ribellia  
Wayne Y. Yoshioka, AECOM  
John Steelquist, Neighborhood Board No. 10  
Bob Finley, Neighborhood Board No. 9  
David Sayre, Sayre Public Relations  
Maile David, Hawaii County Deputy Clerk  
Sylvia Young, Hawaii USA FCU

At this time, each Executive Committee member introduced councilmembers from their respective council who were present at the conference.

## II. APPROVAL OF AGENDA

Vice President Onishi called for testimony on any of the agenda items. There was no testimony.

The Membership approved the agenda.

## III. MINUTES

The Membership approved the following items, as submitted by the HSAC Secretary:

- A. Minutes of the June 20, 2013 General Membership Meeting
- B. Minutes of the October 22, 2013 General Membership Meeting.

## IV. TREASURER'S REPORTS

- A. June 1-30, 2013
- B. July 1-31, 2013
- C. August 1-31, 2013
- D. September 1-30, 2013
- E. October 1-31, 2013
- F. November 1-30, 2013

- G. December 1-31, 2013
- H. January 1-31, 2014
- I. February 1-28, 2014
- J. Fiscal Year 2014-2015 HSAC Annual Operating Budget, as Amended
- K. March 1-31, 2014
- L. April 1-30, 2014
- M. Fiscal Year 2013-2014 HSAC Annual Operating Budget Amendments
- N. Fiscal Year 2014-2015 HSAC Annual Operating Budget Amendments
- O. May 1-31, 2014

Treasurer Victorino made a motion that all items under "Treasurer's Reports," with the exception of item O (Treasurer's Report for May 1-31, 2014), be approved. Treasurer Victorino explained that the checking statement for May 2014 was received yesterday, and there was not sufficient time to prepare the May Treasurer's Report.

The Membership approved the motion.

#### V. EXECUTIVE COMMITTEE MEETING MINUTES

The Membership approved the following items, as submitted by the HSAC Secretary:

- A. June 20, 2013
- B. July 26, 2013
- C. August 23, 2013
- D. September 13, 2013
- E. October 22, 2013
- F. November 27, 2013
- G. December 13, 2013, Special HSAC Executive Committee Meeting
- H. December 23, 2013
- I. January 14, 2014
- J. January 15, 2014, Special HSAC Executive Committee Meeting
- K. February 13, 2014
- L. March 24, 2014
- M. April 19, 2014
- N. May 15, 2014

#### VI. EXECUTIVE COMMITTEE REPORTS

- A. The Executive Committee at its September 13, 2013 meeting approved the following proposals submitted by the Maui County Council, to be included in the 2014 HSAC Legislative Package:
  - a. A Bill for an Act Relating to Public Agency Meetings and Records

- b. House Bill No. 230 – A Bill for an Act Relating to Intoxicating Liquor
  - c. A Bill for an Act Relating to Transportation
- B. The Executive Committee at its September 13, 2013 meeting approved the following proposals submitted by the Kaua'i County Council, to be included in the 2014 HSAC Legislative Package:
- a. House Bill No. 215 – A Bill for an Act Relating to Liability
- C. The Executive Committee at its September 13, 2013 meeting approved the following proposals submitted by the Hawai'i County Council, to be included in the 2014 HSAC Legislative Package:
- a. A Bill for an Act Relating to Transient Accommodations Tax
  - b. A Bill for an Act Relating to Education
  - c. A Bill for an Act Relating to Health
  - d. A Bill for an Act Relating to Videoconferencing
- D. The Executive Committee at its September 13, 2013 meeting approved the following proposals submitted by the Honolulu County Council, to be included in the 2014 HSAC Legislative Package:
- a. A Bill for an Act Relating to Helmets
  - b. A Bill for an Act Relating to Mopeds
  - c. A Resolution and Concurrent Resolution Urging the U.S. Department of State, the Department of Homeland Security and the United States Attorney General to Ease Visa Restrictions for the People's Republic of China
  - d. A Bill for an Act Relating to the Hawai'i Employer-Union Health Benefits Trust Fund Board of Trustees
  - e. A Bill for an Act Relating to the Employees' Retirement System
  - f. A Bill for an Act Relating to County Surcharge on State Tax
- E. The Executive Committee at its October 22, 2013 meeting approved the nomination of Councilmember Mike White, Maui County Council, to represent HSAC on the Hawai'i Employer-Union Health Benefits Trust Fund (EUTF) Task Force, pursuant to Section 2 of Act 268, Session Laws of Hawai'i 2013, and nominated Councilmember Valerie Poindexter, Hawai'i County Council, as the alternate.
- F. The Executive Committee at its November 27, 2013 meeting approved a request from Council Chair Ernest Y. Martin, Honolulu City Council, for seed money in the amount of \$5,000 for the 2014 HSAC Annual Conference hosted by the Honolulu City Council, which will assist the County in providing a deposit as may be required to secure facilities for the conference.

- G. The Executive Committee at its November 27, 2013 meeting approved the final 2014 HSAC Legislative Package.
- H. The Executive Committee at its December 23, 2013 meeting approved Councilmember Mel Rapozo, Kaua'i County Council, to fill the NACo Board of Director vacancy, term ending July 14, 2014.
- I. The Executive Committee at its December 23, 2013 meeting approved proposed amendments to the Bylaws of the Hawai'i State Association of Counties, Inc., with the exception of amendments to Section 13C of the Bylaws.
- J. The Executive Committee at its December 23, 2013 meeting approved proposed amendments to the Fiscal Year 2014 Annual Operating Budget.
- K. The Executive Committee at its December 23, 2013 meeting approved the "Audited Financial Statements (with Independent Auditor's Report) For the Years Ended June 30, 2013 and 2012."
- L. The Executive Committee at its January 14, 2014 meeting approved a proposal set forth in a memorandum dated January 13, 2014 from HSAC Treasurer Michael P. Victorino, relating to the use of the funds estimated in the "NACo Prescription Drug Marketing Fee" line item in the Fiscal Year 2014 HSAC Annual Operating Budget.
- M. The Executive Committee at its January 14, 2014 meeting approved proposed amendments to the Bylaws of the Hawai'i State Association of Counties, Inc., which amends Section 13C of the Bylaws relating to the corporation's policies, proposals and legislative package, and Section 1(E) of the HSAC Policies relating to travel.
- N. The Executive Committee at its January 15, 2014 special meeting approved a proposal relating to the General Excise Tax (GET), to be included in the 2014 HSAC Legislative Package.
- O. The Executive Committee at its March 24, 2014 meeting approved a Corporate Resolution for a Facsimile Signature form, to allow the Bank of Hawai'i to accept stamped signatures on checks for expenditures relating to the 2014 HSAC Annual Conference, under the condition that this only occurs for the 2014 HSAC Annual Conference, and will be evaluated at the end of the conference. Furthermore, HSAC will not be bound to this agreement after the conference ends.
- P. The Executive Committee at its April 19, 2014 meeting approved a proposal relating to the Transient Accommodations Tax (TAT), to be

included in the 2014 HSAC Legislative Package, which was then transmitted to the Hawai'i State Legislature for their consideration.

- Q. The Executive Committee at its April 19, 2014 meeting approved NACo Steering Committee nomination forms for Councilmember Dru Kanuha, Hawai'i County Council, and Valerie Poindexter, Hawai'i County Council, for the 2014-2015 term.
- R. The Executive Committee at its May 15, 2014 meeting approved an audit and tax engagement letter from Carbonaro DeMichele CPAs, to continue providing HSAC auditing and tax services for the year ended June 30, 2014, 2015, and 2016.
- S. The Executive Committee at its May 15, 2014 meeting approved the proposed HSAC Slate of Officers and the NACo and WIR Board of Director nominations for the 2014-2015 term.
- T. The Executive Committee at its May 15, 2014 meeting approved the utilization of the HSAC Debit Card for future WIR and NACo conferences for activities necessary to promote the 2015 WIR Conference being held on Kaua'i. Funds are to be drawn from the "WIR – Promotional" line item in the HSAC Annual Operating Budget.

With regard to item N ("The Executive Committee at its January 15, 2014 special meeting approved a proposal relating to the General Excise Tax (GET), to be included in the 2014 HSAC Legislative Package"), Kauai Councilmember Yukimura requested that the Executive Committee confer with councilmembers prior to approving the inclusion of such a measure in the HSAC Legislative Package. Treasurer Victorino noted that the proposal came from the Hawaii Council of Mayors (HCOM), not from the county councils, and that the Committee will continue to work with the mayors, council chairs, and councilmembers on this matter. Vice President Onishi recognized Maui Council Chair Baisa for her efforts in coordinating the counties during the 2014 legislative session.

The Membership received and filed the foregoing items, as reported and submitted by the Executive Committee.

#### VII. UNFINISHED BUSINESS

There was no unfinished business.

#### VIII. NEW BUSINESS

- A. Discussion and approval of the Fiscal Year 2014-2015 HSAC Annual Operating Budget, as amended. (*Amended on March 24, 2014 and May 15, 2014*).

This item was approved.

- B. Discussion and approval of proposed amendments to the Bylaws of the Hawai'i State Association of Counties, Inc., as outlined in the attached document entitled "HSAC Bylaws Review Summary of Changes Chart," with the exception of amendments to Section 13C. These amendments, sans amendments to Section 13C, were approved by the Executive Committee on December 23, 2014.

This item was approved.

- C. Discussion and approval of proposed amendments to the Bylaws of the Hawai'i State Association of Counties, Inc., which amends Section 13C of the Bylaws relating to the corporation's policies, proposals and legislative package, and Section 1(E) of the HSAC Policies relating to travel. These amendments were approved by the Executive Committee on January 14, 2014.

This item was approved.

- D. Discussion regarding the 2015 HSAC Legislative Package timeline, as follows:
- i. August 29, 2014 – Deadline to receive proposals from each County to be included in the 2015 HSAC Legislative Package.
  - ii. September 12, 2014 – Schedule HSAC Executive Committee Meeting to discuss and act on all proposals submitted by the Counties. Approved proposals will then be forwarded to each County for their consideration.
  - iii. November 14, 2014 – Deadline for the Counties to approve the proposed 2015 HSAC Legislative Package.
  - iv. December 5, 2014 – Schedule HSAC Executive Committee Meeting to approve the final 2015 HSAC Legislative Package.

This item was approved.

- E. Discussion regarding HSAC's Priority Statement, Legislative Package, objectives and strategies, in preparation of the 2015 Hawai'i State

Legislative Session.

This item was approved.

- F. Discussion regarding the NACo Health Discount Program, the NACo Dental Discount Program, and the NACo Prescription Drug Discount Card Program.

Treasurer Victorino encouraged all councilmembers to review and consider approving the programs.

This item was received.

- G. Discussion regarding the 2015 WIR Conference being held on Kauai.

Alternate Kagawa discussed promotional efforts for the 2015 WIR Conference.

This item was received.

- H. Communication (May 28, 2014) from Council Chair Jay Furfaro, Kauai County Council, requesting time on the agenda to discuss the State's ability to charge parking and/or entrance fees for State parks, and to discuss the core purpose of HSAC as described in Section 2 of the HSAC Bylaws.

Vice President Onishi stated that Kauai Council Chair Furfaro is not present to facilitate the discussion on this item and that the item will be placed on an agenda at a later date.

This item was received.

#### IX. ELECTION OF OFFICERS

- A. Discuss and approve the following proposed HSAC Slate of Officers for Fiscal Year 2014-2015:

- i. President: Mel Rapozo, Kauai County Council  
Ross Kagawa (Alternate)
- ii. Vice President: Dennis "Fresh" Onishi, Hawaii County Council  
Dru Kanuha (Alternate)
- iii. Secretary: Ernest Y. Martin, Honolulu City Council  
Ikaika Anderson (Alternate)

- iv. Treasurer: Michael P. Victorino, Maui County Council  
G. Riki Hokama (Alternate)

This item was approved.

B. Discuss and approve the following nominations to the NACo and WIR Board of Directors for the 2014-2015 term.

- i. NACo Board of Directors
  - a. Michael P. Victorino, Maui County Council
  - b. Mel Rapozo, Kaua'i County Council
- ii. WIR Board of Directors
  - a. Dennis "Fresh" Onishi, Hawai'i County Council
  - b. Mike White, Maui County Council

This item was approved.

X. ANNOUNCEMENTS

Treasurer Victorino announced that a NACo board meeting will be held on Maui at the Grand Wailea Resort from December 3-6, 2014, and he will be working on having HSAC convene a general membership meeting shortly thereafter.

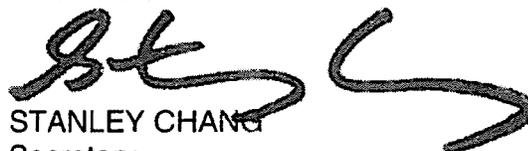
Maui Council Chair Baisa announced that NACo granted Maui County a 2014 achievement award for its program for Remote Testimony Interactive Communication System in the category of Civic Education and Public Information. Chair Baisa explained that Maui is a tri-island county, and the system allows connection with Molokai and Lanai, as well as Hana, which is remotely located. Chair Baisa recognized Maui Office of Council Services staff who worked on the project.

Vice President Onishi recognized HSAC staff members.

XI. ADJOURNMENT

The meeting was adjourned at 9:10 a.m.

Very truly yours,



STANLEY CHANG  
Secretary  
Hawaii State Association of Counties



**Hawaii State Association of Counties**  
 Counties of Kauai, Maui, Hawaii and City and County of Honolulu



**MINUTES**  
**HSAC GENERAL MEMBERSHIP MEETING**  
 November 13, 2014  
 Honolulu Hale, Committee Meeting Room  
 Honolulu, Hawaii

**I. CALL TO ORDER**

The HSAC Executive Committee was called to order by President Mel Rapozo at 10:21 a.m. The following members comprising a quorum were present:

- |                              |  |
|------------------------------|--|
| County of Kauai:             | President Mel Rapozo   |
| County of Hawaii:            | Vice President Dennis "Fresh" Onishi   |
| City and County of Honolulu: | Secretary Ikaika Anderson  |
| County of Maui:              | Treasurer Michael Victorino  |
| Others Present:              | Hawaii Councilmember Dru Kanuha<br>Kauai Councilmember Gary Hooser<br>Maui Mayor Alan Arakawa<br>Maui Council Chair Gladys Baisa<br><br>Honolulu staff Andrew Sekine<br>Honolulu staff Lisa-Ann Kimura<br>Honolulu staff Brandon Mitsuda<br>Honolulu staff Gail Myers<br>Kauai staff Ashley Bunda<br>Maui staff Kim Willenbrink<br>Herman Anzai, Office of Maui Mayor Arakawa<br>Melissa Miranda-Johnson, Office of Honolulu<br>Mayor Caldwell |

**II. APPROVAL OF AGENDA**

The Committee approved the agenda.



### III. NEW BUSINESS

- A. Discussion regarding the 2015 HSAC Legislative Package and proposed strategy for the 2015 Hawaii State Legislative Session.

Vice President Onishi reported that the Hawaii Council passed all six HSAC legislative package proposals.

Secretary Anderson reported that the Honolulu Council passed all six HSAC legislative package proposals.

Treasurer Victorino reported that the Maui Council passed five HSAC legislative package proposals, but not the proposal relating to Pacific International Space Center for Exploration Systems (PISCES), and did not pass the proposed HSAC legislative priorities.

President Rapozo reported that the Kauai Council passed all six HSAC legislative package proposals and did not pass the proposed HSAC legislative priorities.

Responding to a question from Vice President Onishi, Maui Council Chair Baisa stated that Maui did not pass the proposal relating to PISCES because committee chair Hokama felt that the issue related more to Hawaii County than to the other counties and recommended that the Maui Council not support the proposal.

President Rapozo stated that HSAC will hold a luncheon with state legislators on Tuesday, January 20, 2015.

President Rapozo invited the mayors to attend the December 12, 2014 HSAC Executive Committee meeting in Kauai.

Mayor Arakawa provided an update on the mayors' legislative package. Mayor Arakawa stated that the mayors met a few weeks ago and have not reached a consensus as to which issues to support. The legislative package will not be completed until consensus is achieved. The mayors are considering having their next meeting in Hawaii County to discuss how the other counties can assist Hawaii County in view of the situation with the volcanic activity.

Responding to a question from Secretary Victorino, Mayor Arakawa stated that the mayors have not decided on a date for their next meeting.

Mayor Arakawa stated that the GMO issue is a major concern. Mayor Arakawa indicated that one problem is that Maui County should be

defending the law, but the proponents of the new law are suing the county, so it is unclear which position the county should take.

Treasurer Victorino stated that based on discussions with Senate and House leaders, certain funding cuts will be made in the coming session, and the transient accommodations tax (TAT) may be one such cut.

Responding to questions from Vice President Onishi, Mayor Arakawa stated that the mayors have not reached a consensus on any of the HSAC legislative proposals or on any mayors' proposals. Mayor Arakawa stated that there are issues that the mayors are certain not to support, such as the lifting of the TAT cap. Mayor Arakawa further stated that the mayors are trying to arrange a meeting with the new Governor. Mayor Arakawa indicated that due to the uncertainties of dealing with a new state administration, the mayors are taking a wait-and-see position.

President Rapozo stated that 2015 HSAC legislative package will be as follows:

- 1) A bill to restore the counties' share of the transient accommodations tax to 44.8 per cent,
- 2) A bill to appropriate operating funds for the Hawaii Health Systems Corporation Primary Care Training Program,
- 3) A bill to extend the period of separation for domestic abuse,
- 4) A bill to allow non-resident victims of property crimes to testify in criminal proceedings via a live two-way video connection, and
- 5) A bill to clarify the counties' zoning authority with respect to single-family residential use and single-family transient vacation rental use.

President Rapozo called for comments or testimony from members of the audience. There were none.

At this point, Treasurer Victorino stated that Maui County has held the Treasurer position for seven years and proposed that the office be rotated among the counties. Vice President Onishi suggested that the offices be subject to two-year terms. Treasurer Victorino suggested that the office terms be set by policy instead of bylaws. President Rapozo stated that the matter will be placed on the agenda for the next meeting.

The item was received.

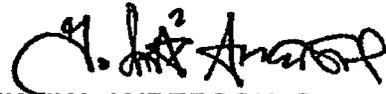
VII. ANNOUNCEMENTS

There were no announcements.

VIII. ADJOURNMENT

The meeting was adjourned at 11:03 a.m.

Very truly yours,

A handwritten signature in black ink, appearing to read "I. Anderson", with a stylized flourish at the end.

IKAIKA ANDERSON, Secretary  
Hawaii State Association of Counties

Hawai'i State Association of Counties (HSAC)  
Counties of Hawai'i, Kaua'i, Maui, and City & County of Honolulu

July 9, 2014

HSAC President and  
Members of the Executive Committee

RECEIVED

Dear President and Members:

'14 JUL 21 AM 11:21

**SUBJECT: TREASURER'S REPORT FOR MAY 2014**

OFFICE OF  
THE CLERK  
COUNTY OF HAWAII

Attached please find a report of the Association's revenues and expenses for the period May 1, 2014, through May 31, 2014.

Sincerely,



MICHAEL P. VICTORINO  
HSAC Treasurer

Attachment

ocs:proj:hsac:FY2014:14ltr:1405ltr:kcw

Hawaii State Association of Counties  
**REVENUES COLLECTED AND EXPENSES PAID**  
 Period: May 1, 2014 through May 31, 2014

<b>BEGINNING BALANCE</b>				<b>\$ 136,221.35</b>
	<b>Current Period</b>	<b>FY 2014</b>	<b>FY 2014</b>	
	<b>May</b>	<b>Year to Date</b>	<b>Budget</b>	
<b>REVENUES</b>				
Membership Fees	\$0.00	\$43,680.00	\$43,680.00	
Conference Income	\$0.00	\$21,871.89	\$10,000.00	
Interest Income	<b>\$2.31</b>	\$27.03	\$28.00	
Corporate Sponsorship	\$0.00	\$0.00	\$0.00	
Miscellaneous	\$0.00	\$4,519.10	\$0.00	
NACo Prescription Drug	\$0.00	\$6,840.80	\$12,000.00	
Fund Balance, prior FY	\$0.00	\$0.00	\$94,409.00	
<b>Total</b>	<b>\$2.31</b>	<b>\$76,938.82</b>	<b>\$160,117.00</b>	
<b>Total Receipts This Period</b>				<b>\$2.31</b>
<b>EXPENSES</b>				
<b>Executive Committee</b>				
Travel-Air and Ground	<b>\$1,215.63</b>	\$9,211.11	\$15,500.00	
Auditing Services	\$0.00	\$4,291.67	\$4,500.00	
Stationery	\$0.00	\$0.00	\$150.00	
Miscellaneous	<b>\$122.61</b>	\$3,175.39	\$2,000.00	
Online Quickbooks Monthly Fee	<b>\$41.55</b>	\$498.60	\$500.00	
<b>Special Committees</b>				
Travel	\$0.00	\$0.00	\$500.00	
Miscellaneous	\$0.00	\$0.00	\$100.00	
<b>NACo</b>				
Board Travel-Air and Ground	<b>\$2,565.30</b>	\$8,493.63	\$13,500.00	
Steering Committees Travel-Air and Ground	\$0.00	\$0.00	\$6,000.00	
Promotional	\$0.00	\$0.00	\$250.00	
Dues	\$0.00	\$26,751.00	\$27,268.00	
Miscellaneous	\$0.00	\$640.67	\$1,000.00	
<b>WIR</b>				
Travel-Air and Ground	<b>\$898.36</b>	\$4,244.39	\$9,000.00	
Promotional	\$0.00	\$0.00	\$2,250.00	
Dues	\$0.00	\$3,506.00	\$3,804.00	
Miscellaneous	<b>\$276.00</b>	\$276.00	\$1,000.00	
<b>OTHER</b>				
Adjustments for Travel and Related Expenses	\$0.00	\$0.00	\$12,795.00	
National Conference Fund	\$0.00	\$0.00	\$60,000.00	
<b>Total</b>	<b>\$5,119.45</b>	<b>\$61,088.46</b>	<b>\$160,117.00</b>	
<b>Total Expenses This Period</b>				<b>\$5,119.45</b>
<b>ENDING BALANCE</b>				<b>\$ 131,104.21</b>

Hawai'i State Association of Counties (HSAC)  
Counties of Hawai'i, Kaua'i, Maui, and City & County of Honolulu

July 9, 2014

HSAC President and  
Members of the Executive Committee

RECEIVED

Dear President and Members:

'14 JUL 21 AM 11:21

**SUBJECT: TREASURER'S REPORT FOR JUNE 2014**

OFFICE OF  
THE CLERK  
COUNTY OF KAUAI

Attached please find a report of the Association's revenues and expenses for the period June 1, 2014, through June 30, 2014.

Sincerely,



MICHAEL P. VICTORINO  
HSAC Treasurer

Attachment

ocs:proj:hsac:FY2014:14ltr:1406ltr:kcw

Hawaii State Association of Counties

**REVENUES COLLECTED AND EXPENSES PAID**

Period: June 1, 2014 through June 30, 2014

<b>BEGINNING BALANCE</b>				\$ 131,104.21
	<b>Current Period</b>	<b>FY 2014</b>	<b>FY 2014</b>	
	<b>June</b>	<b>Year to Date</b>	<b>Budget</b>	
<b>REVENUES</b>				
Membership Fees	\$0.00	\$43,680.00	\$43,680.00	
Conference Income	\$0.00	\$21,871.89	\$10,000.00	
Interest Income	\$2.16	\$29.19	\$28.00	
Corporate Sponsorship	\$0.00	\$0.00	\$0.00	
Miscellaneous	\$500.00	\$5,019.10	\$0.00	
NACo Prescription Drug	\$1,811.20	\$8,652.00	\$12,000.00	
Fund Balance, prior FY	\$0.00	\$0.00	\$94,409.00	
<b>Total</b>	<b>\$2,313.36</b>	<b>\$79,252.18</b>	<b>\$160,117.00</b>	
<b>Total Receipts This Period</b>				<b>\$2,313.36</b>
<b>EXPENSES</b>				
<b>Executive Committee</b>				
Travel-Air and Ground	\$759.87	\$9,970.98	\$15,500.00	
Auditing Services	\$0.00	\$4,291.67	\$4,500.00	
Stationery	\$0.00	\$0.00	\$150.00	
Miscellaneous	\$0.00	\$3,175.39	\$2,000.00	
Online Quickbooks Monthly Fee	\$41.55	\$540.15	\$500.00	
<b>Special Committees</b>				
Travel	\$0.00	\$0.00	\$500.00	
Miscellaneous	\$0.00	\$0.00	\$100.00	
<b>NACo</b>				
Board Travel-Air and Ground	\$0.00	\$8,493.63	\$13,500.00	
Steering Committees Travel-Air and Ground	\$0.00	\$0.00	\$6,000.00	
Promotional	\$0.00	\$0.00	\$250.00	
Dues	\$0.00	\$26,751.00	\$27,268.00	
Miscellaneous	\$0.00	\$640.67	\$1,000.00	
<b>WIR</b>				
Travel-Air and Ground	\$1,013.64	\$5,258.03	\$9,000.00	
Promotional	\$0.00	\$0.00	\$2,250.00	
Dues	\$0.00	\$3,506.00	\$3,804.00	
Miscellaneous	\$0.00	\$276.00	\$1,000.00	
<b>OTHER</b>				
Adjustments for Travel and Related Expenses	\$0.00	\$0.00	\$12,795.00	
National Conference Fund	\$0.00	\$0.00	\$60,000.00	
<b>Total</b>	<b>\$1,815.06</b>	<b>\$62,903.52</b>	<b>\$160,117.00</b>	
<b>Total Expenses This Period</b>				<b>\$1,815.06</b>
<b>ENDING BALANCE</b>				\$ 131,602.51

Hawai'i State Association of Counties (HSAC)  
Counties of Hawai'i, Kaua'i, Maui, and City & County of Honolulu

August 22, 2014

HSAC President and  
Members of the Executive Committee

Dear President and Members:

**SUBJECT: TREASURER'S REPORT FOR JULY 2014**

Attached please find a report of the Association's revenues and expenses for the period July 1, 2014, through July 31, 2014.

Sincerely,



MICHAEL P. VICTORINO  
HSAC Treasurer

Attachment

ocs:proj:hsac:FY2015:15ltr:1407ltr:kcw

Hawaii State Association of Counties  
**REVENUES COLLECTED AND EXPENSES PAID**  
 Period: July 1, 2014 through July 31, 2014

<b>BEGINNING BALANCE</b>				<b>\$ 131,602.51</b>
	<b>Current Period</b>	<b>FY 2015</b>	<b>FY 2015</b>	
	<b>July</b>	<b>Year to Date</b>	<b>Budget</b>	
<b>REVENUES</b>				
Membership Fees	\$0.00	\$0.00	\$43,680.00	
Conference Income	\$0.00	\$0.00	\$10,000.00	
Interest Income	<b>\$2.22</b>	\$2.22	\$28.00	
Corporate Sponsorship	\$0.00	\$0.00	\$0.00	
Miscellaneous	\$0.00	\$0.00	\$0.00	
NACo Prescription Drug	\$0.00	\$0.00	\$12,000.00	
Fund Balance, prior FY	\$0.00	\$0.00	\$107,164.00	
<b>Total</b>	<b>\$2.22</b>	<b>\$2.22</b>	<b>\$172,872.00</b>	
<b>Total Receipts This Period</b>				<b>\$2.22</b>
<b>EXPENSES</b>				
<b>Executive Committee</b>				
Travel-Air and Ground	<b>\$398.03</b>	\$398.03	\$15,500.00	
Auditing Services	\$0.00	\$0.00	\$4,500.00	
Stationery	\$0.00	\$0.00	\$150.00	
Miscellaneous	<b>\$402.88</b>	\$402.88	\$2,000.00	
Online Quickbooks Monthly Fee	<b>\$41.55</b>	\$41.55	\$500.00	
<b>Special Committees</b>				
Travel	\$0.00	\$0.00	\$500.00	
Miscellaneous	\$0.00	\$0.00	\$100.00	
<b>NACo</b>				
Board Travel-Air and Ground	<b>\$1,547.90</b>	\$1,547.90	\$13,500.00	
Steering Committees Travel-Air and Ground	\$0.00	\$0.00	\$6,000.00	
Promotional	\$0.00	\$0.00	\$250.00	
Dues	\$0.00	\$0.00	\$27,268.00	
Miscellaneous	\$0.00	\$0.00	\$1,000.00	
<b>WIR</b>				
WIR Travel-Air and Ground	<b>\$1,500.00</b>	\$1,500.00	\$9,000.00	
WIR Promotional	<b>\$3,229.28</b>	\$3,229.28	\$9,250.00	
WIR Dues	\$0.00	\$0.00	\$3,804.00	
WIR Miscellaneous	\$0.00	\$0.00	\$1,000.00	
WIR 2015 Conference	\$0.00	\$0.00	\$12,755.00	
<b>OTHER</b>				
Adjustments for Travel and Related Expenses	\$0.00	\$0.00	\$12,295.00	
National Conference Fund	\$0.00	\$0.00	\$40,000.00	
Prescription Drug Scholarship Program	\$0.00	\$0.00	\$7,500.00	
County Leadership Institute Attendee	\$0.00	\$0.00	\$3,000.00	
Prescription Drug Promotion	\$0.00	\$0.00	\$3,000.00	
<b>Total</b>	<b>\$7,119.64</b>	<b>\$7,119.64</b>	<b>\$172,872.00</b>	
<b>Total Expenses This Period</b>				<b>\$7,119.64</b>
<b>ENDING BALANCE</b>				<b>\$ 124,485.09</b>

IV. TREASURER'S REPORTS C

Hawai'i State Association of Counties (HSAC)  
Counties of Hawai'i, Kaua'i, Maui, and City & County of Honolulu

September 12, 2014

HSAC President and  
Members of the Executive Committee

Dear President and Members:

**SUBJECT: TREASURER'S REPORT FOR AUGUST 2014**

Attached please find a report of the Association's revenues and expenses for the period August 1, 2014, through August 31, 2014.

Sincerely,



MICHAEL P. VICTORINO  
HSAC Treasurer

Attachment

ocs:proj:hsac:FY2015:15ltr:1408ltr:kcw

**IV. TREASURER'S REPORTS D**

4396 Rice Street, Suite 209, Lihu'e, Kaua'i, Hawai'i 96766, (808) 241-4188

Hawaii State Association of Counties

**REVENUES COLLECTED AND EXPENSES PAID**

Period: August 1, 2014 through August 31, 2014

<b>BEGINNING BALANCE</b>				\$ 124,485.09
	<b>Current Period</b>	<b>FY 2015</b>	<b>FY 2015</b>	
	<b>August</b>	<b>Year to Date</b>	<b>Budget</b>	
<b>REVENUES</b>				
Membership Fees	\$10,920.00	\$10,920.00	\$43,680.00	
Conference Income	\$0.00	\$0.00	\$10,000.00	
Interest Income	\$2.11	\$4.33	\$28.00	
Corporate Sponsorship	\$0.00	\$0.00	\$0.00	
Miscellaneous	\$0.00	\$0.00	\$0.00	
NACo Prescription Drug	\$0.00	\$0.00	\$12,000.00	
Fund Balance, prior FY	\$0.00	\$0.00	\$107,164.00	
<b>Total</b>	<b>\$10,922.11</b>	<b>\$10,924.33</b>	<b>\$172,872.00</b>	
<b>Total Receipts This Period</b>				<b>\$10,922.11</b>
<b>EXPENSES</b>				
<b>Executive Committee</b>				
Travel-Air and Ground	\$483.06	\$881.09	\$15,500.00	
Auditing Services	\$0.00	\$0.00	\$4,500.00	
Stationery	\$0.00	\$0.00	\$150.00	
Miscellaneous	\$323.01	\$725.89	\$2,000.00	
Online Quickbooks Monthly Fee	\$41.55	\$83.10	\$500.00	
<b>Special Committees</b>				
Travel	\$0.00	\$0.00	\$500.00	
Miscellaneous	\$0.00	\$0.00	\$100.00	
<b>NACo</b>				
Board Travel-Air and Ground	\$1,248.90	\$2,796.80	\$13,500.00	
Steering Committees Travel-Air and Ground	\$0.00	\$0.00	\$6,000.00	
Promotional	\$0.00	\$0.00	\$250.00	
Dues	\$0.00	\$0.00	\$27,268.00	
Miscellaneous	\$0.00	\$0.00	\$1,000.00	
<b>WIR</b>				
WIR Travel-Air and Ground	\$0.00	\$1,500.00	\$9,000.00	
WIR Promotional	\$1,724.45	\$4,953.73	\$9,250.00	
WIR Dues	\$0.00	\$0.00	\$3,804.00	
WIR Miscellaneous	\$0.00	\$0.00	\$1,000.00	
WIR 2015 Conference	\$0.00	\$0.00	\$12,755.00	
<b>OTHER</b>				
Adjustments for Travel and Related Expenses	\$0.00	\$0.00	\$12,295.00	
National Conference Fund	\$0.00	\$0.00	\$40,000.00	
Prescription Drug Scholarship Program	\$0.00	\$0.00	\$7,500.00	
County Leadership Institute Attendee	\$0.00	\$0.00	\$3,000.00	
Prescription Drug Promotion	\$0.00	\$0.00	\$3,000.00	
<b>Total</b>	<b>\$3,820.97</b>	<b>\$10,940.61</b>	<b>\$172,872.00</b>	
<b>Total Expenses This Period</b>				<b>\$3,820.97</b>
<b>ENDING BALANCE</b>				<b>\$ 131,586.23</b>
<b>IV. TREASURER'S REPORTS D</b>				
ocs:proj:hsac:FY2015:15tr:1408tr:kcw/sb				

Hawai'i State Association of Counties (HSAC)  
Counties of Hawai'i, Kaua'i, Maui, and City & County of Honolulu

October 10, 2014

REC'D

HSAC President and  
Members of the Executive Committee

'14 OCT 17 AM 11:39

Dear President and Members:

SUBJECT: **TREASURER'S REPORT FOR SEPTEMBER 2014**

OFFICE OF  
THE COUNTY CLERK  
COUNTY OF KAUAI

Attached please find a report of the Association's revenues and expenses for the period September 1, 2014, through September 30, 2014.

Sincerely,



MICHAEL P. VICTORINO  
HSAC Treasurer

Attachment

ocs:proj:hsac:FY2015:15ltr:1409ltr:kcw

Hawaii State Association of Counties  
**REVENUES COLLECTED AND EXPENSES PAID**  
 Period: September 1, 2014 through September 30, 2014

BEGINNING BALANCE				\$ 131,586.23
	Current Period September	FY 2015 Year to Date	FY 2015 Budget	
<b>REVENUES</b>				
Membership Fees	\$32,760.00	\$43,680.00	\$43,680.00	
Conference Income	\$0.00	\$0.00	\$10,000.00	
Interest Income	\$2.67	\$7.00	\$28.00	
Corporate Sponsorship	\$0.00	\$0.00	\$0.00	
Miscellaneous	\$0.00	\$0.00	\$0.00	
NACo Prescription Drug	\$1,549.60	\$1,549.60	\$12,000.00	
Fund Balance, prior FY	\$0.00	\$0.00	\$107,164.00	
<b>Total</b>	<b>\$34,312.27</b>	<b>\$45,236.60</b>	<b>\$172,872.00</b>	
<b>Total Receipts This Period</b>				<b>\$34,312.27</b>
<b>EXPENSES</b>				
<b>Executive Committee</b>				
Travel-Air and Ground	\$1,234.65	\$2,115.74	\$15,500.00	
Auditing Services	\$0.00	\$0.00	\$4,500.00	
Stationery	\$0.00	\$0.00	\$150.00	
Miscellaneous	\$113.84	\$839.73	\$2,000.00	
Online Quickbooks Monthly Fee	\$0.00	\$83.10	\$500.00	
<b>Special Committees</b>				
Travel	\$0.00	\$0.00	\$500.00	
Miscellaneous	\$0.00	\$0.00	\$100.00	
<b>NACo</b>				
Board Travel-Air and Ground	\$1,248.97	\$4,045.77	\$13,500.00	
Steering Committees Travel-Air and Ground	\$0.00	\$0.00	\$6,000.00	
Promotional	\$0.00	\$0.00	\$250.00	
Dues	\$0.00	\$0.00	\$27,268.00	
Miscellaneous	\$0.00	\$0.00	\$1,000.00	
<b>WIR</b>				
WIR Travel-Air and Ground	\$0.00	\$1,500.00	\$9,000.00	
WIR Promotional	\$0.00	\$4,953.73	\$9,250.00	
WIR Dues	\$0.00	\$0.00	\$3,804.00	
WIR Miscellaneous	\$0.00	\$0.00	\$1,000.00	
WIR 2015 Conference	\$0.00	\$0.00	\$12,755.00	
<b>OTHER</b>				
Adjustments for Travel and Related Expenses	\$0.00	\$0.00	\$12,295.00	
National Conference Fund	\$10,000.00	\$10,000.00	\$40,000.00	
Prescription Drug Scholarship Program	\$0.00	\$0.00	\$7,500.00	
County Leadership Institute Attendee	\$0.00	\$0.00	\$3,000.00	
Prescription Drug Promotion	\$0.00	\$0.00	\$3,000.00	
<b>Total</b>	<b>\$12,597.46</b>	<b>\$23,538.07</b>	<b>\$172,872.00</b>	
WIR Conference Seed Money				\$10,000.00
<b>Total Expenses This Period</b>				<b>\$12,597.46</b>
<b>ENDING BALANCE</b>				<b>\$ 153,301.04</b>

Hawai'i State Association of Counties (HSAC)  
Counties of Hawai'i, Kaua'i, Maui, and City & County of Honolulu

December 8, 2014

RECEIVED

'15 JAN -7 P 4:25

HSAC President and  
Members of the Executive Committee

OFFICE OF  
THE COUNTY CLERK  
COUNTY OF KAUAI

Dear President and Members:

**SUBJECT: TREASURER'S REPORT FOR OCTOBER 2014**

Attached please find a report of the Association's revenues and expenses for the period October 1, 2014, through October 31, 2014.

Sincerely,



MICHAEL P. VICTORINO  
HSAC Treasurer

Attachment

ocs:proj:hsac:FY2015:15ltr:1410ltr:kew

Hawaii State Association of Counties  
**REVENUES COLLECTED AND EXPENSES PAID**  
 Period: October 1, 2014 through October 31, 2014

BEGINNING BALANCE				\$ 153,301.04
	Current Period	FY 2015	FY 2015	
	October	Year to Date	Budget	
<b>REVENUES</b>				
Membership Fees	\$0.00	\$43,680.00	\$43,680.00	
Conference Income	\$0.00	\$0.00	\$10,000.00	
Interest Income	\$2.74	\$9.74	\$28.00	
Corporate Sponsorship	\$0.00	\$0.00	\$0.00	
Miscellaneous	\$0.00	\$0.00	\$0.00	
NACo Prescription Drug	\$0.00	\$1,549.60	\$12,000.00	
Fund Balance, prior FY	\$0.00	\$0.00	\$107,164.00	
<b>Total</b>	<b>\$2.74</b>	<b>\$45,239.34</b>	<b>\$172,872.00</b>	
<b>Total Receipts This Period</b>				<b>\$2.74</b>
<b>EXPENSES</b>				
<b>Executive Committee</b>				
Travel-Air and Ground	\$458.71	\$2,574.45	\$15,500.00	
Auditing Services	\$0.00	\$0.00	\$4,500.00	
Stationery	\$0.00	\$0.00	\$150.00	
Miscellaneous	\$245.46	\$1,085.19	\$2,000.00	
Online Quickbooks Monthly Fee	\$83.10	\$166.20	\$500.00	
<b>Special Committees</b>				
Travel	\$0.00	\$0.00	\$500.00	
Miscellaneous	\$0.00	\$0.00	\$100.00	
<b>NACo</b>				
Board Travel-Air and Ground	\$0.00	\$4,045.77	\$18,000.00	
Steering Committees Travel-Air and Ground	\$0.00	\$0.00	\$6,000.00	
Promotional	\$0.00	\$0.00	\$250.00	
Dues	\$0.00	\$0.00	\$27,268.00	
Miscellaneous	\$0.00	\$0.00	\$1,000.00	
<b>WIR</b>				
WIR Travel-Air and Ground	\$1,775.80	\$3,275.80	\$9,000.00	
WIR Promotional	\$0.00	\$4,953.73	\$9,250.00	
WIR Dues	\$0.00	\$0.00	\$3,804.00	
WIR Miscellaneous	\$0.00	\$0.00	\$1,000.00	
WIR 2015 Conference	\$0.00	\$0.00	\$12,755.00	
<b>OTHER</b>				
Adjustments for Travel and Related Expenses	\$0.00	\$0.00	\$7,795.00	
National Conference Fund	\$0.00	\$10,000.00	\$40,000.00	
Prescription Drug Scholarship Program	\$0.00	\$0.00	\$7,500.00	
County Leadership Institute Attendee	\$0.00	\$0.00	\$3,000.00	
Prescription Drug Promotion	\$0.00	\$0.00	\$3,000.00	
<b>Total</b>	<b>\$2,563.07</b>	<b>\$26,101.14</b>	<b>\$172,872.00</b>	
<b>Total Expenses This Period</b>				<b>\$2,563.07</b>
<b>2014 HSAC Conference Seed Money Returned</b>				<b>\$ 5,000.00</b>
<b>ENDING BALANCE</b>				<b>\$ 155,740.71</b>

**IV. TREASURER'S REPORTS F**

Hawai'i State Association of Counties (HSAC)  
Counties of Hawai'i, Kaua'i, Maui, and City & County of Honolulu

December 8, 2014

RECEIVED

'15 JAN -7 P4:25

HSAC President and  
Members of the Executive Committee

OFFICE OF  
THE COUNTY CLERK  
COUNTY OF HAWAII

Dear President and Members:

**SUBJECT: AMENDED TREASURER'S REPORT FOR AUGUST AND  
SEPTEMBER 2014**

At its meeting of August 25, 2014, the Executive Committee voted to amend the Fiscal Year 2015 Operating Budget to increase the "NACo Board Travel-Air and Ground" expense by \$4,500, from \$13,500 to \$18,000 to cover travel expenses for an additional NACo board member from Hawaii. I have attached the amended budget as Exhibit "A" for your reference.

The August and September treasurer's reports did not reflect the budget amendment. Attached please find revised reports of the Association's revenues and expenses for August and September listing the amended budget in the third column.

Sincerely,



MICHAEL P. VICTORINO  
HSAC Treasurer

Enclosures

ocs:proj:hsac:FY2015:15ltr:140809trltramend:kcw

**HSAC FISCAL YEAR (FY) 2015 ANNUAL OPERATING BUDGET, AS AMENDED**

	FY 2015	FY 2015
	Amended	Proposed
	Budget	Amended
	Budget	Budget
<b><u>REVENUES</u></b>		
1. Membership Fees	\$43,680	\$43,680
2. Conference Income	\$10,000	\$10,000
3. Interest Income	\$28	\$28
4. Corporate Sponsorship	\$0	\$0
5. Miscellaneous	\$0	\$0
6. NACo Prescription Drug Marketing Fee	\$12,000	\$12,000
Fund Balance, prior FY	\$107,164	\$107,164
<b>TOTAL REVENUES AND FUND BALANCE</b>	<b><u>\$172,872</u></b>	<b><u>\$172,872</u></b>
<b><u>EXPENSES</u></b>		
1. Executive Committee Travel-Air and Ground	\$15,500	\$15,500
2. Executive Committee Auditing/Professional Services	\$4,500	\$4,500
3. Executive Committee Stationery	\$150	\$150
4. Executive Committee Miscellaneous	\$2,000	\$2,000
5. Online QuickBooks Monthly Fee	\$500	\$500
1. Special Committee Travel	\$500	\$500
2. Special Committee Miscellaneous	\$100	\$100
1. NACo Travel-Board-Air and Ground	<b>\$13,500</b>	<b>\$18,000</b>
2. NACo Travel-Steering Committees-Air and Ground	\$6,000	\$6,000
3. NACo Promotional	\$250	\$250
4. NACo Dues	\$27,268	\$27,268
5. NACo Miscellaneous	\$1,000	\$1,000
1. WIR Travel-Air and Ground	\$9,000	\$9,000
2. WIR Promotional	\$9,250	\$9,250
3. WIR Dues	\$3,804	\$3,804
4. WIR Miscellaneous	1,000	1,000
5. WIR 2015 Conference	\$12,755	\$12,755
1. Adjustments for Travel and Related Expenses	<b>\$12,295</b>	<b>\$7,795</b>
2. National Conference Fund	\$40,000	\$40,000
3. Prescription Drug Scholarship Program	\$7,500	\$7,500
4. County Leadership Institute Attendee	\$3,000	\$3,000
5. Prescription Drug Promotion	\$3,000	\$3,000
<b>TOTAL EXPENDITURES</b>	<b><u>\$172,872</u></b>	<b><u>\$172,872</u></b>
<b>BALANCE</b>	\$0	\$0

ocs:proj:hsac:FY2015:15misc:budget-amend 3:kcw

Hawaii State Association of Counties  
**REVENUES COLLECTED AND EXPENSES PAID**  
 Period: August 1, 2014 through August 31, 2014

<b>BEGINNING BALANCE</b>				\$ 124,485.09
	<b>Current Period</b>	<b>FY 2015</b>	<b>FY 2015</b>	
	<b>August</b>	<b>Year to Date</b>	<b>Budget</b>	
<b>REVENUES</b>				
Membership Fees	\$10,920.00	\$10,920.00	\$43,680.00	
Conference Income	\$0.00	\$0.00	\$10,000.00	
Interest Income	\$2.11	\$4.33	\$28.00	
Corporate Sponsorship	\$0.00	\$0.00	\$0.00	
Miscellaneous	\$0.00	\$0.00	\$0.00	
NACo Prescription Drug	\$0.00	\$0.00	\$12,000.00	
Fund Balance, prior FY	\$0.00	\$0.00	\$107,164.00	
<b>Total</b>	<b>\$10,922.11</b>	<b>\$10,924.33</b>	<b>\$172,872.00</b>	
<b>Total Receipts This Period</b>				<b>\$10,922.11</b>
<b>EXPENSES</b>				
<b>Executive Committee</b>				
Travel-Air and Ground	\$483.06	\$881.09	\$15,500.00	
Auditing Services	\$0.00	\$0.00	\$4,500.00	
Stationery	\$0.00	\$0.00	\$150.00	
Miscellaneous	\$323.01	\$725.89	\$2,000.00	
Online Quickbooks Monthly Fee	\$41.55	\$83.10	\$500.00	
<b>Special Committees</b>				
Travel	\$0.00	\$0.00	\$500.00	
Miscellaneous	\$0.00	\$0.00	\$100.00	
<b>NACo</b>				
Board Travel-Air and Ground	\$1,248.90	\$2,796.80	\$18,000.00	
Steering Committees Travel-Air and Ground	\$0.00	\$0.00	\$6,000.00	
Promotional	\$0.00	\$0.00	\$250.00	
Dues	\$0.00	\$0.00	\$27,268.00	
Miscellaneous	\$0.00	\$0.00	\$1,000.00	
<b>WIR</b>				
WIR Travel-Air and Ground	\$0.00	\$1,500.00	\$9,000.00	
WIR Promotional	\$1,724.45	\$4,953.73	\$9,250.00	
WIR Dues	\$0.00	\$0.00	\$3,804.00	
WIR Miscellaneous	\$0.00	\$0.00	\$1,000.00	
WIR 2015 Conference	\$0.00	\$0.00	\$12,755.00	
<b>OTHER</b>				
Adjustments for Travel and Related Expenses	\$0.00	\$0.00	\$7,795.00	
National Conference Fund	\$0.00	\$0.00	\$40,000.00	
Prescription Drug Scholarship Program	\$0.00	\$0.00	\$7,500.00	
County Leadership Institute Attendee	\$0.00	\$0.00	\$3,000.00	
Prescription Drug Promotion	\$0.00	\$0.00	\$3,000.00	
<b>Total</b>	<b>\$3,820.97</b>	<b>\$10,940.61</b>	<b>\$172,872.00</b>	
<b>Total Expenses This Period</b>				<b>\$3,820.97</b>
<b>ENDING BALANCE</b>				<b>\$ 131,586.23</b>
<b>IV. TREASURER'S REPORTS G</b>				
ocs:proj:hsac:FY2015:15tr:1408tramend:kcw/sb				

Hawaii State Association of Counties

**REVENUES COLLECTED AND EXPENSES PAID**

Period: September 1, 2014 through September 30, 2014

<b>BEGINNING BALANCE</b>				<b>\$ 131,586.23</b>
	<b>Current Period</b>	<b>FY 2015</b>	<b>FY 2015</b>	
	<b>September</b>	<b>Year to Date</b>	<b>Budget</b>	
<b>REVENUES</b>				
Membership Fees	\$32,760.00	\$43,680.00	\$43,680.00	
Conference Income	\$0.00	\$0.00	\$10,000.00	
Interest Income	\$2.67	\$7.00	\$28.00	
Corporate Sponsorship	\$0.00	\$0.00	\$0.00	
Miscellaneous	\$0.00	\$0.00	\$0.00	
NACo Prescription Drug	\$1,549.60	\$1,549.60	\$12,000.00	
Fund Balance, prior FY	\$0.00	\$0.00	\$107,164.00	
<b>Total</b>	<b>\$34,312.27</b>	<b>\$45,236.60</b>	<b>\$172,872.00</b>	
<b>Total Receipts This Period</b>				<b>\$34,312.27</b>
<b>EXPENSES</b>				
<b>Executive Committee</b>				
Travel-Air and Ground	\$1,234.65	\$2,115.74	\$15,500.00	
Auditing Services	\$0.00	\$0.00	\$4,500.00	
Stationery	\$0.00	\$0.00	\$150.00	
Miscellaneous	\$113.84	\$839.73	\$2,000.00	
Online Quickbooks Monthly Fee	\$0.00	\$83.10	\$500.00	
<b>Special Committees</b>				
Travel	\$0.00	\$0.00	\$500.00	
Miscellaneous	\$0.00	\$0.00	\$100.00	
<b>NACo</b>				
Board Travel-Air and Ground	\$1,248.97	\$4,045.77	\$18,000.00	
Steering Committees Travel-Air and Ground	\$0.00	\$0.00	\$6,000.00	
Promotional	\$0.00	\$0.00	\$250.00	
Dues	\$0.00	\$0.00	\$27,268.00	
Miscellaneous	\$0.00	\$0.00	\$1,000.00	
<b>WIR</b>				
WIR Travel-Air and Ground	\$0.00	\$1,500.00	\$9,000.00	
WIR Promotional	\$0.00	\$4,953.73	\$9,250.00	
WIR Dues	\$0.00	\$0.00	\$3,804.00	
WIR Miscellaneous	\$0.00	\$0.00	\$1,000.00	
WIR 2015 Conference	\$0.00	\$0.00	\$12,755.00	
<b>OTHER</b>				
Adjustments for Travel and Related Expenses	\$0.00	\$0.00	\$7,795.00	
National Conference Fund	\$10,000.00	\$10,000.00	\$40,000.00	
Prescription Drug Scholarship Program	\$0.00	\$0.00	\$7,500.00	
County Leadership Institute Attendee	\$0.00	\$0.00	\$3,000.00	
Prescription Drug Promotion	\$0.00	\$0.00	\$3,000.00	
<b>Total</b>	<b>\$12,597.46</b>	<b>\$23,538.07</b>	<b>\$172,872.00</b>	
<b>WIR Conference Seed Money</b>			<b>\$10,000.00</b>	
<b>Total Expenses This Period</b>				<b>\$12,597.46</b>
<b>ENDING BALANCE</b>				<b>\$ 153,301.04</b>
<b>IV. TREASURER'S REPORTS H</b>				
ocs:proj:hsac:FY2015:15tr:1409tramend:kcw/sb				

Hawai'i State Association of Counties (HSAC)  
Counties of Hawai'i, Kaua'i, Maui, and City & County of Honolulu

December 10, 2014

RECEIVED

'15 JAN -7 P4:25

HSAC President and  
Members of the Executive Committee

OFFICE OF  
THE COUNTY CLERK  
COUNTY OF HONOLULU

Dear President and Members:

**SUBJECT: TREASURER'S REPORT FOR NOVEMBER 2014**

Attached please find a report of the Association's revenues and expenses for the period November 1, 2014, through November 30, 2014.

Sincerely,



MICHAEL P. VICTORINO  
HSAC Treasurer

Attachment

ocs:proj:hsac:FY2015:15ltr:1411ltr:kew

Hawaii State Association of Counties  
**REVENUES COLLECTED AND EXPENSES PAID**  
 Period: November 1, 2014 through November 30, 2014

<b>BEGINNING BALANCE</b>				<b>\$ 155,740.71</b>
	<b>Current Period</b>	<b>FY 2015</b>	<b>FY 2015</b>	
	<b>November</b>	<b>Year to Date</b>	<b>Budget</b>	
<b>REVENUES</b>				
Membership Fees	\$0.00	\$43,680.00	\$43,680.00	
Conference Income	\$0.00	\$0.00	\$10,000.00	
Interest Income	\$2.56	\$12.30	\$28.00	
Corporate Sponsorship	\$0.00	\$0.00	\$0.00	
Miscellaneous	\$0.00	\$0.00	\$0.00	
NACo Prescription Drug	\$0.00	\$1,549.60	\$12,000.00	
Fund Balance, prior FY	\$0.00	\$0.00	\$107,164.00	
<b>Total</b>	<b>\$2.56</b>	<b>\$45,241.90</b>	<b>\$172,872.00</b>	
<b>Total Receipts This Period</b>				<b>\$2.56</b>
<b>EXPENSES</b>				
<b>Executive Committee</b>				
Travel-Air and Ground	\$1,095.34	\$3,669.79	\$15,500.00	
Auditing Services	\$0.00	\$0.00	\$4,500.00	
Stationery	\$0.00	\$0.00	\$150.00	
Miscellaneous	\$127.21	\$1,212.40	\$2,000.00	
Online Quickbooks Monthly Fee	\$41.55	\$207.75	\$500.00	
<b>Special Committees</b>				
Travel	\$0.00	\$0.00	\$500.00	
Miscellaneous	\$0.00	\$0.00	\$100.00	
<b>NACo</b>				
Board Travel-Air and Ground	\$0.00	\$4,045.77	\$18,000.00	
Steering Committees Travel-Air and Ground	\$0.00	\$0.00	\$6,000.00	
Promotional	\$0.00	\$0.00	\$250.00	
Dues	\$0.00	\$0.00	\$27,268.00	
Miscellaneous	\$0.00	\$0.00	\$1,000.00	
<b>WIR</b>				
WIR Travel-Air and Ground	\$0.00	\$3,275.80	\$9,000.00	
WIR Promotional	\$0.00	\$4,953.73	\$9,250.00	
WIR Dues	\$0.00	\$0.00	\$3,804.00	
WIR Miscellaneous	\$0.00	\$0.00	\$1,000.00	
WIR 2015 Conference	\$0.00	\$0.00	\$12,755.00	
<b>OTHER</b>				
Adjustments for Travel and Related Expenses	\$0.00	\$0.00	\$7,795.00	
National Conference Fund	\$0.00	\$10,000.00	\$40,000.00	
Prescription Drug Scholarship Program	\$0.00	\$0.00	\$7,500.00	
County Leadership Institute Attendee	\$0.00	\$0.00	\$3,000.00	
Prescription Drug Promotion	\$0.00	\$0.00	\$3,000.00	
<b>Total</b>	<b>\$1,264.10</b>	<b>\$27,365.24</b>	<b>\$172,872.00</b>	
<b>Total Expenses This Period</b>				<b>\$1,264.10</b>
<b>ENDING BALANCE</b>				<b>\$ 154,479.17</b>

**IV. TREASURER'S REPORTS I**

Hawai'i State Association of Counties (HSAC)  
Counties of Hawai'i, Kaua'i, Maui, and City & County of Honolulu

RECEIVED

January 29, 2015

'15 MAR -4 P3:04

THE CLERK OF THE COURT

HSAC President and  
Members of the Executive Committee

Dear President and Members:

**SUBJECT: TREASURER'S REPORT FOR DECEMBER 2014**

Attached please find a report of the Association's revenues and expenses for the period December 1, 2014, through December 31, 2014.

Sincerely,



MICHAEL P. VICTORINO  
HSAC Treasurer

Attachment

ocs:proj:hsac:FY2015:15ltr:1412ltr:kcw/mkz

Hawaii State Association of Counties  
**REVENUES COLLECTED AND EXPENSES PAID**  
 Period: December 1, 2014 through December 31, 2014

<b>BEGINNING BALANCE</b>	<b>Current Period</b>	<b>FY 2015</b>	<b>FY 2015</b>	<b>\$ 154,479.17</b>
	<b>December</b>	<b>Year to Date</b>	<b>Budget</b>	
<b>REVENUES</b>				
Membership Fees	\$0.00	\$43,680.00	\$43,680.00	
Conference Income	<b>\$45,263.67</b>	\$45,263.67	\$10,000.00	
Interest Income	<b>\$3.23</b>	\$15.53	\$28.00	
Corporate Sponsorship	\$0.00	\$0.00	\$0.00	
Miscellaneous	\$0.00	\$0.00	\$0.00	
NACo Prescription Drug	\$0.00	\$1,549.60	\$12,000.00	
Fund Balance, prior FY	\$0.00	\$0.00	\$107,164.00	
<b>Total</b>	<b>\$45,266.90</b>	\$90,508.80	\$172,872.00	
<b>Total Receipts This Period</b>				<b>\$45,266.90</b>
<b>EXPENSES</b>				
<b>Executive Committee</b>				
Travel-Air and Ground	\$0.00	\$3,669.79	\$15,500.00	
Auditing Services	\$0.00	\$0.00	\$4,500.00	
Stationery	\$0.00	\$0.00	\$150.00	
Miscellaneous	<b>\$554.97</b>	\$1,767.37	\$2,000.00	
Online Quickbooks Monthly Fee	<b>\$41.55</b>	\$249.30	\$500.00	
<b>Special Committees</b>				
Travel	\$0.00	\$0.00	\$500.00	
Miscellaneous	\$0.00	\$0.00	\$100.00	
<b>NACo</b>				
Board Travel-Air and Ground	<b>\$1,554.60</b>	\$5,600.37	\$18,000.00	
Steering Committees Travel-Air and Ground	\$0.00	\$0.00	\$6,000.00	
Promotional	\$0.00	\$0.00	\$250.00	
Dues	\$0.00	\$0.00	\$27,268.00	
Miscellaneous	\$0.00	\$0.00	\$1,000.00	
<b>WIR</b>				
WIR Travel-Air and Ground	\$0.00	\$3,275.80	\$9,000.00	
WIR Promotional	\$0.00	\$4,953.73	\$9,250.00	
WIR Dues	\$0.00	\$0.00	\$3,804.00	
WIR Miscellaneous	\$0.00	\$0.00	\$1,000.00	
WIR 2015 Conference	\$0.00	\$0.00	\$12,755.00	
<b>OTHER</b>				
Adjustments for Travel and Related Expenses	\$0.00	\$0.00	\$7,795.00	
National Conference Fund	\$0.00	\$10,000.00	\$40,000.00	
Prescription Drug Scholarship Program	\$0.00	\$0.00	\$7,500.00	
County Leadership Institute Attendee	\$0.00	\$0.00	\$3,000.00	
Prescription Drug Promotion	\$0.00	\$0.00	\$3,000.00	
<b>Total</b>	<b>\$2,151.12</b>	\$29,516.36	\$172,872.00	
<b>Total Expenses This Period</b>				<b>\$2,151.12</b>
<b>ENDING BALANCE</b>				<b>\$ 197,594.95</b>

Hawai'i State Association of Counties (HSAC)  
Counties of Hawai'i, Kaua'i, Maui, and City & County of Honolulu

RECEIVED

February 13, 2015

'15 MAR -4 P3:04

HSAC President and  
Members of the Executive Committee

THE CLERK  
COUNTY OF HAWAII

Dear President and Members:

**SUBJECT: TREASURER'S REPORT FOR JANUARY 2015**

Attached please find a report of the Association's revenues and expenses for the period of January 1, 2015, through January 30, 2015.

Sincerely,



MICHAEL P. VICTORINO  
HSAC Treasurer

Attachment

ocs:proj:hsac:FY2015:15ltr:1501ltr:mkz

Hawaii State Association of Counties  
**REVENUES COLLECTED AND EXPENSES PAID**  
 Period: January 1, 2015 through January 30, 2015

BEGINNING BALANCE				\$ 197,594.95
	Current Period	FY 2015	FY 2015	
	January	Year to Date	Budget	
<b>REVENUES</b>				
Membership Fees	\$0.00	\$43,680.00	\$43,680.00	
Conference Income	\$0.00	\$45,263.67	\$10,000.00	
Interest Income	<b>\$3.37</b>	\$18.90	\$28.00	
Corporate Sponsorship	\$0.00	\$0.00	\$0.00	
Miscellaneous	\$0.00	\$0.00	\$0.00	
NACo Prescription Drug	<b>\$1,394.80</b>	\$2,944.40	\$12,000.00	
Fund Balance, prior FY	\$0.00	\$0.00	\$107,164.00	
<b>Total</b>	<b>\$1,398.17</b>	\$91,906.97	\$172,872.00	
<b>Total Receipts This Period</b>				<b>\$1,398.17</b>
<b>EXPENSES</b>				
<b>Executive Committee</b>				
Travel-Air and Ground	<b>\$664.60</b>	\$4,334.39	\$15,500.00	
Auditing Services	<b>\$3,645.83</b>	\$3,645.83	\$4,500.00	
Stationery	\$0.00	\$0.00	\$150.00	
Miscellaneous	<b>\$288.08</b>	\$2,055.45	\$2,000.00	
Online Quickbooks Monthly Fee	<b>\$41.55</b>	\$290.85	\$500.00	
<b>Special Committees</b>				
Travel	\$0.00	\$0.00	\$500.00	
Miscellaneous	\$0.00	\$0.00	\$100.00	
<b>NACo</b>				
Board Travel-Air and Ground	\$0.00	\$5,600.37	\$18,000.00	
Steering Committees Travel-Air and Ground	\$0.00	\$0.00	\$6,000.00	
Promotional	\$0.00	\$0.00	\$250.00	
Dues	\$0.00	\$0.00	\$27,268.00	
Miscellaneous	\$0.00	\$0.00	\$1,000.00	
<b>WIR</b>				
WIR Travel-Air and Ground	\$0.00	\$3,275.80	\$9,000.00	
WIR Promotional	\$0.00	\$4,953.73	\$9,250.00	
WIR Dues	\$0.00	\$0.00	\$3,804.00	
WIR Miscellaneous	\$0.00	\$0.00	\$1,000.00	
WIR 2015 Conference	\$0.00	\$0.00	\$12,755.00	
<b>OTHER</b>				
Adjustments for Travel and Related Expenses	\$0.00	\$0.00	\$7,795.00	
National Conference Fund	\$0.00	\$10,000.00	\$40,000.00	
Prescription Drug Scholarship Program	\$0.00	\$0.00	\$7,500.00	
County Leadership Institute Attendee	\$0.00	\$0.00	\$3,000.00	
Prescription Drug Promotion	\$0.00	\$0.00	\$3,000.00	
<b>Total</b>	<b>\$4,640.06</b>	\$34,156.42	\$172,872.00	
<b>Total Expenses This Period</b>				<b>\$4,640.06</b>
<b>ENDING BALANCE</b>				<b>\$ 194,353.06</b>

ocs:proj:hsac:FY2015:15tr:1501tr:mkz

**IV. TREASURER'S REPORTS K**

RECEIVED

Hawai'i State Association of Counties (HSAC)  
Counties of Hawai'i, Kaua'i, Maui, and City & County of Honolulu

THE COUNTY CLERK  
COUNTY OF MAUI

March 9, 2015

HSAC President and  
Members of the Executive Committee

Dear President and Members:

**SUBJECT: TREASURER'S REPORT FOR FEBRUARY 2015**

Attached please find a report of the Association's revenues and expenses for the period of February 1, 2015, through February 28, 2015.

Sincerely,



MICHAEL P. VICTORINO  
HSAC Treasurer

Attachment

ocs:proj:hsac:FY2015:15ltr:1502ltr:mkz

Hawaii State Association of Counties  
**REVENUES COLLECTED AND EXPENSES PAID**  
 Period: February 1, 2015 through February 28, 2015

<b>BEGINNING BALANCE</b>				\$ 194,353.06
	<b>Current Period February</b>	<b>FY 2015 Year to Date</b>	<b>FY 2015 Budget</b>	
<b>REVENUES</b>				
Membership Fees	\$0.00	\$43,680.00	\$43,680.00	
Conference Income	\$0.00	\$45,263.67	\$10,000.00	
Interest Income	<b>\$2.88</b>	\$21.78	\$28.00	
Corporate Sponsorship	\$0.00	\$0.00	\$0.00	
Miscellaneous	\$0.00	\$0.00	\$0.00	
NACo Prescription Drug	\$0.00	\$2,944.40	\$12,000.00	
Fund Balance, prior FY	\$0.00	\$0.00	\$107,164.00	
<b>Total</b>	<b>\$2.88</b>	<b>\$91,909.85</b>	<b>\$172,872.00</b>	
<b>Total Receipts This Period</b>				<b>\$2.88</b>
<b>EXPENSES</b>				
<b>Executive Committee</b>				
Travel-Air and Ground	<b>\$493.79</b>	\$4,828.18	\$15,500.00	
Auditing Services	\$0.00	\$3,645.83	\$4,500.00	
Stationery	\$0.00	\$0.00	\$150.00	
Miscellaneous	\$0.00	\$2,055.45	\$2,000.00	
Online Quickbooks Monthly Fee	<b>\$41.55</b>	\$332.40	\$500.00	
<b>Special Committees</b>				
Travel	\$0.00	\$0.00	\$500.00	
Miscellaneous	\$0.00	\$0.00	\$100.00	
<b>NACo</b>				
Board Travel-Air and Ground	<b>\$305.56</b>	\$5,905.93	\$18,000.00	
Steering Committees Travel-Air and Ground	\$0.00	\$0.00	\$6,000.00	
Promotional	\$0.00	\$0.00	\$250.00	
Dues	<b>\$26,751.00</b>	\$26,751.00	\$27,268.00	
Miscellaneous	<b>\$867.55</b>	\$867.55	\$1,000.00	
<b>WIR</b>				
WIR Travel-Air and Ground	\$0.00	\$3,275.80	\$9,000.00	
WIR Promotional	\$0.00	\$4,953.73	\$9,250.00	
WIR Dues	<b>\$3,506.00</b>	\$3,506.00	\$3,804.00	
WIR Miscellaneous	\$0.00	\$0.00	\$1,000.00	
WIR 2015 Conference	\$0.00	\$0.00	\$12,755.00	
<b>OTHER</b>				
Adjustments for Travel and Related Expenses	\$0.00	\$0.00	\$7,795.00	
National Conference Fund	\$0.00	\$10,000.00	\$40,000.00	
Prescription Drug Scholarship Program	\$0.00	\$0.00	\$7,500.00	
County Leadership Institute Attendee	\$0.00	\$0.00	\$3,000.00	
Prescription Drug Promotion	\$0.00	\$0.00	\$3,000.00	
<b>Total</b>	<b>\$31,965.45</b>	<b>\$66,121.87</b>	<b>\$172,872.00</b>	
<b>Total Expenses This Period</b>				<b>\$31,965.45</b>
<b>ENDING BALANCE</b>				<b>\$ 162,390.49</b>

**IV. TREASURER'S REPORTS L**

RECEIVED

15 MAR -9 P 3:23  
Hawai'i State Association of Counties (HSAC)  
Counties of Kaua'i, Honolulu, Maui, & Hawai'i

March 4, 2015

THE COUNTY OF MAUI  
COUNTY CLERK

Councilmember Mel Rapozo, President  
Hawaii State Association of Counties  
4396 Rice Street, Suite 209  
Lihue, Hawaii 96766

Dear President Rapozo:

**SUBJECT: FISCAL YEAR 2016 PROPOSED ANNUAL OPERATING BUDGET**

As Treasurer of the Hawaii State Association of Counties (HSAC), I am submitting the attached proposed annual operating budget for Fiscal Year (FY) 2016. The proposed budget details incorporate the following assumptions and changes:

1. Membership Fees of \$10,920 for each county will remain the same.
2. Conference Income will increase to \$15,000 for the June conference to be hosted by the Maui County Council.
3. Interest Income will remain the same.
4. The NACo Prescription Drug Marketing Fee revenue will be decreased by half to \$6,000, reflecting a downward income trend. The total revenue received from this source for the last four quarters is \$6,839.20.
5. The Total Revenues and Fund Balance will decrease by \$1,000, to \$171,872, reflecting the anticipated changes in the revenue sources.
6. Executive Committee Travel-Air and Ground will remain at \$15,500 (\$350 x 3 members x 10 meetings + \$5,000 for members' travel costs to State Legislature).
7. Executive Committee Auditing/Professional Services will increase by \$500, in anticipation of more documents and forms to be processed by the auditor.
8. Executive Committee Stationery will remain the same.
9. Executive Committee Miscellaneous will remain the same.
10. Online Quickbooks Monthly Fee expense of \$500 will remain the same.
11. Special Committee Travel will remain the same.
12. Special Committee Miscellaneous will remain the same.
13. NACo Travel-Board-Air and Ground will remain the same at \$18,000 (\$1,500 x 4 Board Directors x 3 meetings).
14. NACo Travel-Steering Committee-Air and Ground will remain the same (\$1,500 x 2 Steering Committee members x 2 meetings).
15. NACo Promotional will remain the same.
16. NACo and WIR dues will remain the same.
17. WIR Travel-Air and Ground will remain at \$9,000 (\$1,500 x 2 Board Directors x 3 meetings).
18. WIR Promotional will be reduced to \$2,250.

4396 Rice Street, Suite 209, Lihue, Kaua'i, Hawai'i 96766, (808) 241-4188

IV. TREASURER'S REPORTS M

**HSAC FISCAL YEAR (FY) 2015-2016 PROPOSED OPERATING BUDGET**

	<b>FY 2015 Third Amended Budget</b>	<b>FY 2016 Proposed Budget</b>
<b><u>REVENUES</u></b>		
1. Membership Fees	\$43,680	\$43,680
2. Conference Income	\$10,000	<b>\$15,000</b>
3. Interest Income	\$28	\$28
4. Corporate Sponsorship	\$0	\$0
5. Miscellaneous	\$0	\$0
6. NACo Prescription Drug Marketing Fee	\$12,000	<b>\$6,000</b>
Fund Balance, prior FY	\$107,164	\$107,164
<b>TOTAL REVENUES AND FUND BALANCE</b>	<b><u>\$172,872</u></b>	<b><u>\$171,872</u></b>
<b><u>EXPENSES</u></b>		
1. Executive Committee Travel-Air and Ground	\$15,500	\$15,500
2. Executive Committee Auditing/Professional Services	\$4,500	<b>\$5,000</b>
3. Executive Committee Stationery	\$150	\$150
4. Executive Committee Miscellaneous	\$2,000	\$2,000
5. Online QuickBooks Monthly Fee	\$500	\$500
1. Special Committee Travel	\$500	\$500
2. Special Committee Miscellaneous	\$100	\$100
1. NACo Travel-Board-Air and Ground	\$18,000	\$18,000
2. NACo Travel-Steering Committees-Air and Ground	\$6,000	\$6,000
3. NACo Promotional	\$250	\$250
4. NACo Dues	\$27,268	\$27,268
5. NACo Miscellaneous	\$1,000	\$1,000
1. WIR Travel-Air and Ground	\$9,000	\$9,000
2. WIR Promotional	\$9,250	<b>\$2,250</b>
3. WIR Dues	\$3,804	\$3,804
4. WIR Miscellaneous	1,000	1,000
5. WIR 2015 Conference	\$12,755	<b>\$5,755</b>
1. Adjustments for Travel and Related Expenses	\$7,795	<b>\$10,795</b>
2. National Conference Fund	\$40,000	<b>\$44,000</b>
3. Prescription Drug Scholarship Program	\$7,500	\$7,500
4. County Leadership Institute Attendee	\$3,000	\$3,000
5. Prescription Drug Promotion	\$3,000	<b>\$5,000</b>
6. HSAC Promotion	--	<b>\$3,500</b>
<b>TOTAL EXPENDITURES</b>	<b><u>\$172,872</u></b>	<b><u>\$171,872</u></b>
<b>BALANCE</b>	\$0	\$0
<b>Annual Conference Seed Money</b>	<b>PAID IN 2014</b>	<b>REC'D IN 2015</b>
	\$5,000	\$5,000

Hawai'i State Association of Counties (HSAC)  
Counties of Hawai'i, Kaua'i, Maui, and City & County of Honolulu

April 14, 2015

HSAC President and  
Members of the Executive Committee

Dear President and Members:

**SUBJECT: TREASURER'S REPORT FOR MARCH 2015**

Attached please find a report of the Association's revenues and expenses for the period of March 1, 2015, through March 31, 2015.

Sincerely,



MICHAEL P. VICTORINO  
HSAC Treasurer

Attachment

ocs:proj:hsac:FY2015:15ltr:1503ltr:mkz

Hawaii State Association of Counties  
**REVENUES COLLECTED AND EXPENSES PAID**  
 Period: March 1, 2015 through March 31, 2015

<b>BEGINNING BALANCE</b>			\$ 162,390.49
	<b>Current Period</b>	<b>FY 2015</b>	<b>FY 2015</b>
	<b>March</b>	<b>Year to Date</b>	<b>Budget</b>
<b>REVENUES</b>			
Membership Fees	\$0.00	\$43,680.00	\$43,680.00
Conference Income	\$0.00	\$45,263.67	\$10,000.00
Interest Income	\$2.72	\$24.50	\$28.00
Corporate Sponsorship	\$0.00	\$0.00	\$0.00
Miscellaneous	\$0.00	\$0.00	\$0.00
NACo Prescription Drug	\$1,490.40	\$4,434.80	\$12,000.00
Fund Balance, prior FY	\$0.00	\$0.00	\$107,164.00
<b>Total</b>	\$1,493.12	\$93,402.97	\$172,872.00
<b>Total Receipts This Period</b>			\$1,493.12
<b>EXPENSES</b>			
<b>Executive Committee</b>			
Travel-Air and Ground	\$697.13	\$5,525.31	\$15,500.00
Auditing Services	\$1,036.46	\$4,682.29	\$4,500.00
Stationery	\$0.00	\$0.00	\$150.00
Miscellaneous	\$164.70	\$2,220.15	\$2,000.00
Online Quickbooks Monthly Fee	\$41.55	\$373.95	\$500.00
<b>Special Committees</b>			
Travel	\$0.00	\$0.00	\$500.00
Miscellaneous	\$0.00	\$0.00	\$100.00
<b>NACo</b>			
Board Travel-Air and Ground	\$4,652.27	\$10,558.20	\$18,000.00
Steering Committees Travel-Air and Ground	\$1,282.20	\$1,282.20	\$6,000.00
Promotional	\$0.00	\$0.00	\$250.00
Dues	\$0.00	\$26,751.00	\$27,268.00
Miscellaneous	\$0.00	\$867.55	\$1,000.00
<b>WIR</b>			
WIR Travel-Air and Ground	\$0.00	\$3,275.80	\$9,000.00
WIR Promotional	\$0.00	\$4,953.73	\$9,250.00
WIR Dues	\$0.00	\$3,506.00	\$3,804.00
WIR Miscellaneous	\$0.00	\$0.00	\$1,000.00
WIR 2015 Conference	\$0.00	\$0.00	\$12,755.00
<b>OTHER</b>			
Adjustments for Travel and Related Expenses	\$0.00	\$0.00	\$7,795.00
National Conference Fund	\$0.00	\$10,000.00	\$40,000.00
Prescription Drug Scholarship Program	\$0.00	\$0.00	\$7,500.00
County Leadership Institute Attendee	\$0.00	\$0.00	\$3,000.00
Prescription Drug Promotion	\$0.00	\$0.00	\$3,000.00
<b>Total</b>	\$7,874.31	\$73,996.18	\$172,872.00
<b>Total Expenses This Period</b>			\$7,874.31
<b>ENDING BALANCE</b>			\$ 156,009.30

Hawai'i State Association of Counties (HSAC)  
Counties of Hawai'i, Kaua'i, Maui, and City & County of Honolulu

RECEIVED

June 17, 2015

'15 JUN 18 A 8:58

OFFICE OF  
TREASURER  
COUNTY OF HONOLULU

HSAC President and  
Members of the Executive Committee

Dear President and Members:

**SUBJECT: TREASURER'S REPORTS FOR APRIL AND MAY 2015**

Attached please find a report of the Association's revenues and expenses for the periods of April 1 through April 30, 2015, and May 1 through May 31, 2015.

Sincerely,



MICHAEL P. VICTORINO  
HSAC Treasurer

Attachments

ocs:proj:hsac:FY2015:15lr:1504lr:mkz

Hawaii State Association of Counties  
**REVENUES COLLECTED AND EXPENSES PAID**  
 Period: April 1, 2015 through April 30, 2015

<b>BEGINNING BALANCE</b>				<b>\$ 156,009.30</b>
	<b>Current Period</b>	<b>FY 2015</b>	<b>FY 2015</b>	
	<b>April</b>	<b>Year to Date</b>	<b>Budget</b>	
<b>REVENUES</b>				
Membership Fees	\$0.00	\$43,680.00	\$43,680.00	
Conference Income	\$0.00	\$45,263.67	\$10,000.00	
Interest Income	<b>\$2.51</b>	\$27.01	\$28.00	
Corporate Sponsorship	\$0.00	\$0.00	\$0.00	
Miscellaneous	\$0.00	\$0.00	\$0.00	
NACo Prescription Drug	\$0.00	\$4,434.80	\$12,000.00	
Fund Balance, prior FY	\$0.00	\$0.00	\$107,164.00	
<b>Total</b>	<b>\$2.51</b>	<b>\$93,405.48</b>	<b>\$172,872.00</b>	
<b>Total Receipts This Period</b>				<b>\$2.51</b>
<b>EXPENSES</b>				
<b>Executive Committee</b>				
Travel-Air and Ground	<b>\$1,519.21</b>	\$7,044.52	\$15,500.00	
Auditing Services	\$0.00	\$4,682.29	\$4,500.00	
Stationery	\$0.00	\$0.00	\$150.00	
Miscellaneous	<b>\$180.00</b>	\$2,400.15	\$2,000.00	
Online Quickbooks Monthly Fee	<b>\$41.55</b>	\$415.50	\$500.00	
<b>Special Committees</b>				
Travel	\$0.00	\$0.00	\$500.00	
Miscellaneous	\$0.00	\$0.00	\$100.00	
<b>NACo</b>				
Board Travel-Air and Ground	<b>\$289.96</b>	\$10,848.16	\$18,000.00	
Steering Committees Travel-Air and Ground	\$0.00	\$1,282.20	\$6,000.00	
Promotional	\$0.00	\$0.00	\$250.00	
Dues	\$0.00	\$26,751.00	\$27,268.00	
Miscellaneous	\$0.00	\$867.55	\$1,000.00	
<b>WIR</b>				
WIR Travel-Air and Ground	\$0.00	\$3,275.80	\$9,000.00	
WIR Promotional	\$0.00	\$4,953.73	\$9,250.00	
WIR Dues	\$0.00	\$3,506.00	\$3,804.00	
WIR Miscellaneous	\$0.00	\$0.00	\$1,000.00	
WIR 2015 Conference	\$0.00	\$0.00	\$12,755.00	
<b>OTHER</b>				
Adjustments for Travel and Related Expenses	\$0.00	\$0.00	\$7,795.00	
National Conference Fund	\$0.00	\$10,000.00	\$40,000.00	
Prescription Drug Scholarship Program	\$0.00	\$0.00	\$7,500.00	
County Leadership Institute Attendee	\$0.00	\$0.00	\$3,000.00	
Prescription Drug Promotion	\$0.00	\$0.00	\$3,000.00	
<b>Total</b>	<b>\$2,030.72</b>	<b>\$76,026.90</b>	<b>\$172,872.00</b>	
<b>Total Expenses This Period</b>				<b>\$2,030.72</b>
<b>2015 HSAC Conference Seed Money</b>	<b>\$5,000.00</b>	\$0.00	\$0.00	
<b>ENDING BALANCE</b>				<b>\$ 148,981.09</b>
ocs:proj:hsac:FY2015:15tr:1504tr:mkz				

Hawaii State Association of Counties  
**REVENUES COLLECTED AND EXPENSES PAID**  
 Period: May 1, 2015 through May 31, 2015

BEGINNING BALANCE				\$ 148,981.09
	Current Period	FY 2015	FY 2015	
	May	Year to Date	Budget	
<b>REVENUES</b>				
Membership Fees	\$0.00	\$43,680.00	\$43,680.00	
Conference Income	\$0.00	\$45,263.67	\$10,000.00	
Interest Income	<b>\$2.54</b>	\$29.55	\$28.00	
Corporate Sponsorship	\$0.00	\$0.00	\$0.00	
Miscellaneous	\$0.00	\$0.00	\$0.00	
NACo Prescription Drug	\$0.00	\$4,434.80	\$12,000.00	
Fund Balance, prior FY	\$0.00	\$0.00	\$107,164.00	
<b>Total</b>	<b>\$2.54</b>	<b>\$93,408.02</b>	<b>\$172,872.00</b>	
<b>Total Receipts This Period</b>				<b>\$2.54</b>
<b>EXPENSES</b>				
<b>Executive Committee</b>				
Travel-Air and Ground	<b>\$2,110.31</b>	\$9,154.83	\$15,500.00	
Auditing Services	\$0.00	\$4,682.29	\$4,500.00	
Stationery	\$0.00	\$0.00	\$150.00	
Miscellaneous	<b>\$753.05</b>	\$3,153.20	\$2,000.00	
Online Quickbooks Monthly Fee	<b>\$41.55</b>	\$457.05	\$500.00	
<b>Special Committees</b>				
Travel	\$0.00	\$0.00	\$500.00	
Miscellaneous	\$0.00	\$0.00	\$100.00	
<b>NACo</b>				
Board Travel-Air and Ground	<b>\$1,618.51</b>	\$12,466.67	\$18,000.00	
Steering Committees Travel-Air and Ground	\$0.00	\$1,282.20	\$6,000.00	
Promotional	\$0.00	\$0.00	\$250.00	
Dues	\$0.00	\$26,751.00	\$27,268.00	
Miscellaneous	\$0.00	\$867.55	\$1,000.00	
<b>WIR</b>				
WIR Travel-Air and Ground	<b>\$378.00</b>	\$3,653.80	\$9,000.00	
WIR Promotional	\$0.00	\$4,953.73	\$9,250.00	
WIR Dues	\$0.00	\$3,506.00	\$3,804.00	
WIR Miscellaneous	\$0.00	\$0.00	\$1,000.00	
WIR 2015 Conference	<b>\$265.36</b>	\$265.36	\$12,755.00	
<b>OTHER</b>				
Adjustments for Travel and Related Expenses	\$0.00	\$0.00	\$7,795.00	
National Conference Fund	\$0.00	\$10,000.00	\$40,000.00	
Prescription Drug Scholarship Program	\$0.00	\$0.00	\$7,500.00	
County Leadership Institute Attendee	\$0.00	\$0.00	\$3,000.00	
Prescription Drug Promotion	\$0.00	\$0.00	\$3,000.00	
<b>Total</b>	<b>\$5,166.78</b>	<b>\$81,193.68</b>	<b>\$172,872.00</b>	
<b>Total Expenses This Period</b>				<b>\$5,166.78</b>
<b>ENDING BALANCE</b>				<b>\$ 143,816.85</b>
ocs:proj:hsac:FY2015:15tr:1505tr.mkz				

IV. TREASURER'S REPORTS P



# Hawaii State Association of Counties

Counties of Kauai, Maui, Hawaii and City and County of Honolulu



MINUTES  
 HSAC EXECUTIVE COMMITTEE MEETING  
 June 13, 2014  
 Moana Surfriider Main Ballroom  
 2365 Kalakaua Avenue  
 Honolulu, Hawaii

I. CALL TO ORDER

The HSAC Executive Committee was called to order by Vice President Dennis "Fresh" Onishi at 7:34 a.m. The following members comprising a quorum were present:

- |                              |  |
|------------------------------|--|
| County of Kauai:             | Alternate Ross Kagawa  |
| County of Hawaii:            | Vice President Dennis "Fresh" Onishi   |
| City and County of Honolulu: | Alternate Ikaika Anderson  |
| County of Maui:              | Treasurer Michael Victorino  |
| Others Present:              | Hawaii County Council Chair J. Yoshimoto<br>Maui County Councilmember Stacy Crivello<br>Maui County Councilmember G. Riki Hokama<br>Maui County Council Chair Gladys Baisa<br><br>Honolulu staff Andrew Sekine<br>Honolulu staff Brandon Mitsuda<br>Honolulu staff Trina Ishii<br>Kauai staff Ashley Bunda<br>Maui staff Kim Willenbrink<br><br>J. Kloenhamer, Hawaii Pacific University<br>John D. Frigiliana Jr., IUPAT<br>Art Challacombe, City and County of<br>Honolulu, DPP Deputy Director<br>Matthew Gonser, UH SeaGrant Program<br>Sylvia Young, Hawaii USA FCU<br>Peter H. M. Lee, Hawaii LECET<br>Kirk Fenton, Greenpath Technologies |



OCS/061914/03:00/TG



Amy Cheung, City and County of Honolulu,  
Office of the City Auditor  
Van Lee, City and County of Honolulu, Office  
of the City Auditor  
Charisma Fojas, City and County of Honolulu,  
Office of the City Auditor  
Susan Hall, City and County of Honolulu,  
Office of the City Auditor  
Nicole Kahinu, County of Maui Office of  
Council Services  
Wayne Y. Yoshioka, AECOM  
Takehiko Kimura, Vice Mayor of Chigasaki  
Minori Hung, JTB

II. APPROVAL OF AGENDA

The Committee approved the agenda.

III. MINUTES

The Committee approved the minutes of the May 15, 2014, Executive Committee meeting.

IV. REPORTS

A. Treasurer's Report

1. Treasurer's Report for May 2014 as submitted by the HSAC Treasurer.

The Treasurer's Report for May 2014 was deferred

B. County Reports

1. Maui County Report. Treasurer Victorino reported on the Maui County budget, the upcoming installation of Maui Councilmember Hokama as NACo President, and the GMO initiative.
2. Hawaii County Report. Vice President Onishi reported on the Hawaii County budget and the Salary Commission's recommendations.
3. City and County of Honolulu Report. Alternate Anderson reported on the passage of the City's budget.



4. Kauai County Report. Alternate Kagawa reported on the passage of Kauai County's budget and the newly introduced agronomics tax bill.

The Committee received the county reports.

- C. NACo Report. Treasurer Victorino reported on the WIR conference in Alaska. Treasurer Victorino noted that the NACo board approved a NACo board meeting to be held on Maui at the Grand Wailea Resort on December 3-6, 2014, and that the meeting is open to all elected officials. Treasurer Victorino stated that he would like an HSAC meeting to be held in Maui on December 7, 2014.

The Committee received the NACo report.

- D. WIR Report. Vice President Onishi reported on the 2014 WIR conference in Alaska, including PILT (Payment In Lieu of Taxes) issues, ground transportation issues, and promotion for the 2015 WIR conference in Kauai.

The Committee received the WIR report.

#### V. UNFINISHED BUSINESS

There was no unfinished business.

#### VI. NEW BUSINESS

- A. Communication (May 9, 2014) from City Clerk Bernice K. N. Mau, City and County of Honolulu, transmitting for the Executive Committee's information Resolution 14-80, relating to HSAC's Fiscal Year 2014-2015 Proposed Operating Budget, as amended, which was adopted by the Honolulu City Council on May 7, 2014.

The Committee received the communication.

- B. Communication (May 29, 2014) from Council Chair Jay Furfaro, Kauai County Council, transmitting for the Executive Committee's information the Council's approval of the proposed slate of officers for the HSAC Executive Committee and Board of Director nominations to NACo and WIR, for the 2014-2015 term.

The Committee received the communication.

- C. Discussion and consideration of nominations to the NACo Steering Committees.

This item was deferred.

VII. ANNOUNCEMENTS

- A. Schedule next meeting.

Vice President Onishi stated that due to the absence of President Rapozo and Honolulu Council Chair Martin, the next meeting will be scheduled at a later time.

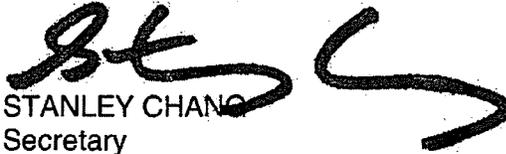
- B. Other announcements.

There were no other announcements.

VIII. ADJOURNMENT

The meeting was adjourned at 7:51 a.m.

Very truly yours,



STANLEY CHANG  
Secretary  
Hawaii State Association of Counties

DANNY A. MATEO  
County Clerk



JOSIAH K. NISHITA  
Deputy County Clerk

**OFFICE OF THE COUNTY CLERK**

COUNTY OF MAUI  
200 SOUTH HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
www.maui-county.gov/county-clerk

RECEIVED

June 9, 2014

'14 JUN 10 AM 11:05

Honorable Mel Rapozo  
Hawaii State Association of Counties  
Executive Committee  
4396 Rice Street, Suite 209  
Lihue, Hawaii 96766

OFFICE OF  
THE COUNTY CLERK  
COUNTY OF MAUI

Dear Sir:

Respectfully transmitted is a copy of Resolution No. 14-66, which was adopted by the Council of the County of Maui at its meeting held on June 6, 2014.

Respectfully yours,

DANNY A. MATEO  
County Clerk

/lks

Enclosure

JUN 10 2014

**PROJECT ASSIGNMENT SLIP**

Date:

For the \_\_\_\_\_ Council \_\_\_\_\_ Committee

Consent Calendar: yes \_\_\_\_\_ no \_\_\_\_\_

This project is assigned to:

1. Primary Analyst \_\_\_\_\_

2. Back-Up Analyst \_\_\_\_\_

3. 2nd Back-Up \_\_\_\_\_

Any questions, please see Jade. Thank you.



# Hawaii State Association of Counties

Counties of Kauai, Maui, Hawaii and City and County of Honolulu

RECEIVED

14 AUG 19 09:17



OFFICE OF  
THE COUNTY CLERK

## MINUTES HSAC EXECUTIVE COMMITTEE MEETING July 25, 2014 Honolulu Hale, Committee Meeting Room Honolulu, Hawaii

### I. CALL TO ORDER

The HSAC Executive Committee was called to order by President Mel Rapozo at 10:20 a.m. The following members comprising a quorum were present:

- County of Kauai: President Mel Rapozo
- County of Hawaii: Vice President Dennis "Fresh" Onishi
- City and County of Honolulu: Secretary Ernest Martin
- County of Maui: Treasurer Michael Victorino
- Others Present: Maui Council Chair Gladys Baisa
- Honolulu staff Andrew Sekine
- Honolulu staff Laura Figueira
- Honolulu staff Brandon Mitsuda
- Kauai staff Ashley Bunda
- Maui staff Erin Fleming
- Melissa Miranda-Johnson, Office of Honolulu Mayor Kirk Caldwell

### II. APPROVAL OF AGENDA

President Rapozo made a motion to amend the agenda to add an item under New Business relating to NACo and WIR Board of Director seats.

The Committee approved the agenda as amended.



### III. MINUTES

The Committee approved the minutes of the June 13, 2014, Executive Committee meeting.

### IV. REPORTS

#### A. Treasurer's Report

1. **Treasurer's Report for May 2014 as submitted by the HSAC Treasurer**

The Committee approved the May 2014 Treasurer's Report.

2. **Treasurer's Report for June 2014 as submitted by the HSAC Treasurer**

The Committee approved the June 2014 Treasurer's Report.

#### B. County Reports

1. **Maui County Report. Treasurer Victorino reported that the Maui Council took testimony on the GMO initiative and the matter will go before the voters.**

Maui Council Chair Baisa stated that she is attending the meeting as a way of encouraging the other council chairs to be active in HSAC, especially with regard to preparing for the next legislative session. Maui Council Chair Baisa also discussed the GMO issue and Councilmember Hokama's appointment as NACo President.

2. **Hawaii County Report. Vice President Onishi reported on Hawaii County's RFP for solid waste, agricultural tourism, and transient accommodations tax and general excise tax proposals.**

Vice President Onishi stated that Hawaii Councilmember Willie has requested that HSAC Executive Committee meeting minutes include more details. President Rapozo responded that the Executive Committee will not change its format for meeting minutes and that all councilmembers are welcome to attend HSAC Executive Committee meetings.

3. **City and County of Honolulu Report. Secretary Martin reported that the Honolulu Council adopted resolutions approving the City's participation in the NACo dental and health care programs.**

Secretary Martin thanked the counties for their participation in the June HSAC conference and stated that overall, the conference was a success. Secretary Martin also reported on Honolulu's "sit-lie" initiatives.

At this point, Treasurer Victorino suggested that the council chairs and mayors meet with the Executive Committee in Honolulu on August 18 or 25 to start planning for the next legislative session.

Responding to a question from Maui Council Chair Baisa, Secretary Martin reported that Honolulu's polystyrene container legislation has been deferred and discussed arguments for and against the measure.

4. Kauai County Report. President Rapozo reported on Kauai County real property tax increases, the anti-GMO charter amendment petition, and the court case regarding Kauai's GMO ordinance. With regard to the latter matter, President Rapozo noted that the federal court is expected to rule on the preemption issue within 30 days.

The Committee received the county reports.

#### C. NACo Report

Treasurer Victorino stated that New Orleans did an excellent job hosting the NACo conference. Treasurer Victorino also reported that he has been appointed NACo Rural Action Caucus Chair, and HSAC will have four NACo Board of Directors positions. Treasurer Victorino stated that the Hawaii hospitality room was well received, and conference attendees expressed interest in the NACo Board of Directors meeting to be held in Maui in December.

President Rapozo and Treasurer Victorino commented that they thought the NACo conference was the best they have attended. President Rapozo thanked Maui staff Willenbrink, Kauai staff Bunda, the Kauai Visitors Bureau, and the Maui Visitors Bureau for their assistance.

Vice President Onishi thanked Eric Tanouye from Green Point Nurseries and Councilmember Poindexter for their help. Treasurer Victorino thanked Maui Gold for providing and shipping pineapples and Maui Tropical Plantation for providing coffee.

The Committee received the NACo report.

**D. WIR Report**

**Vice President Onishi discussed Payment In Lieu of Taxes (PILT) lands and funding and the need to support the federal reauthorization of highway funds.**

**President Rapozo noted that the next WIR Board of Directors meeting will be held in Malta, Montana, in October.**

**The Committee received the WIR report.**

**V. UNFINISHED BUSINESS**

**A. Discussion and consideration of nominations to the NACo Steering Committees (Deferred June 13, 2014)**

**President Rapozo stated that he has received a number of applications for steering committees, and he would like to abide by the NACo rule placing a maximum of eight people from each state and two people from each county. Treasurer Victorino stated that Maui County currently has two members on NACo steering committees – himself on the Environment, Energy and Land Use committee and Councilmember White on the Transportation committee. Treasurer Victorino also stated that with reference to Hawaii County, Councilmember Willie is interested in the Agriculture and Rural Affairs Steering Committee, and Councilmembers Kanuha and Poindexter have submitted steering committee applications.**

**Vice President Onishi stated that Hawaii County currently has only one member – himself, on the Transportation Steering Committee. Councilmembers Kanuha and Poindexter were requested to withdraw and resubmit their applications, and they did so by handcarrying their applications to the New Orleans conference. [Note: the Executive Committee approved the NACo steering committee nominations of Councilmembers Kanuha and Poindexter at its April 19, 2014 meeting.]**

**Secretary Martin reported that Honolulu has one member – himself, on the Community and Economic Development Steering Committee. Councilmember Chang was a member of the same steering committee, but will not serve the next term.**

**President Rapozo reported that Kauai County currently has two members serving on steering committees.**

**Treasurer Victorino suggested that clarification be sought regarding the number of members from one county that may serve on a steering**

committee. Treasurer Victorino stated that he believes the rule is that only two members from a county may serve on a particular steering committee.

Responding to a question from Vice President Onishi, President Rapozo stated that HSAC will pay airfares for steering committee chairs and vice chairs only, but not members. President Rapozo stated that steering committee membership is a commitment, so HSAC members who are on steering committees should attend the meetings.

The Committee approved the NACo Steering Committee nominations of Hawaii Councilmember Willie, Honolulu Council Chair Martin, Maui Councilmember Cochran, and Maui Councilmember Couch.

## **VI. NEW BUSINESS**

- A. Communication (June 9, 2014) from County Clerk Danny A. Mateo, County of Maui, transmitting for the Executive Committee's information, Resolution No. 14-66 regarding the proposed slate of officers for the HSAC Executive Committee and Board of Director nominations to NACo and WIR for the 2014-2015 term which was approved by the Maui County Council on June 6, 2014.

The communication was received.

- B. Communication (date stamp of June 10, 2014) from City Clerk Bernice K. N. Mau, City and County of Honolulu, transmitting for the Executive Committee's information, Resolution 14-84, CD1, FD1 regarding the Honolulu City Council's appointments to the HSAC Executive Committee, and Resolution 14-123, regarding the proposed slate of officers for the HSAC Executive Committee and Board of Director nominations to NACo and WIR for the 2014-2015 term which was approved by the Honolulu City Council on June 4, 2014.

The communication was received.

- C. Discussion regarding the HSAC debit card as it relates to QuickBooks.

Treasurer Victorino stated that at present, the Maui Office of Council Services pays \$41.55 per month to QuickBooks and then seeks reimbursement from HSAC.

Treasurer Victorino moved that the HSAC debit card be authorized for this use as a monthly expense. Treasurer Victorino indicated that the authorization would result in savings in time and paperwork.

The motion was approved.

**D. Discussion and consideration of NACo and WIR Board of Directors Positions.**

President Rapozo stated that consideration should be given to filling the newly open NACo Board of Directors position and the vacant WIR Board of Directors position. [Note: the open seats are due, in part, to the presidential appointments of Vice President Onishi and Treasurer Victorino to at-large NACo director seats.]

President Rapozo recommended that the NACo Board of Directors seat be filled by Secretary Martin and that the WIR Board of Directors seat be filled by Hawaii Councilmember Kanuha.

Treasurer Victorino made a motion that Secretary Martin be appointed to the NACo Board of Directors.

The motion was approved.

Treasurer Victorino made a motion that Hawaii Councilmember Kanuha be appointed to the WIR Board of Directors.

The motion was approved.

Treasurer Victorino commented that the current budget provides for expenses for three NACo board members and indicated that the budget may need to be amended to provide for a fourth board member.

**VII. ANNOUNCEMENTS**

**A. Schedule next meeting.**

August 25, 2014, 9:00 a.m., at Honolulu Hale. The mayors and council chairs will be invited to attend the meeting, which will involve planning for the next legislative session.

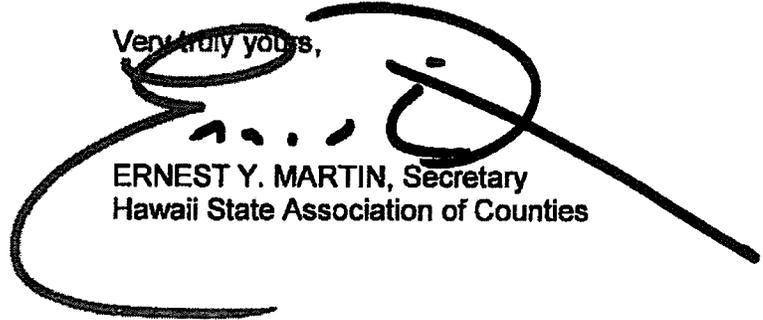
**B. Other announcements.**

President Rapozo stated that Kauai County has a problem in that it absorbs the costs for rescues from state beaches and trails. President Rapozo indicated that he would like this issue to be addressed.

VIII. ADJOURNMENT

The meeting was adjourned at 11:49 a.m.

Very truly yours,

A large, stylized handwritten signature in black ink, appearing to read 'E. Y. Martin', is written over the typed name and title.

ERNEST Y. MARTIN, Secretary  
Hawaii State Association of Counties



**Hawaii State Association of Counties**  
 Counties of Kauai, Maui, Hawaii and City and County of Honolulu



**MINUTES**  
**HSAC EXECUTIVE COMMITTEE MEETING**  
 August 25, 2014  
 Honolulu Hale, Committee Meeting Room  
 Honolulu, Hawaii

RECEIVED

**I. CALL TO ORDER**

'14 SEP -9 P12:58

The HSAC Executive Committee was called to order by President Mel Rapozo at 9:10 a.m. The following members comprising a quorum were present:

- County of Kauai: President Mel Rapozo
- County of Hawaii: Vice President Dennis "Fresh" Onishi
- City and County of Honolulu: Alternate Ikaika Anderson
- County of Maui: Treasurer Michael Victorino
- Others Present:
  - Hawaii Mayor Billy Kenoi
  - Honolulu Mayor Kirk Caldwell
  - Kauai Mayor Bernard Carvalho
  - Maui Mayor Alan Arakawa
  - Hawaii Council Chair J. Yoshimoto
  - Hawaii Councilmember Dru Kanuha
  - Hawaii Councilmember Valerie Poindexter
  - Kauai Council Chair Jay Furfaro
  - Kauai Councilmember JoAnn Yukimura
  - Maui Council Chair Gladys Baisa
  
  - Honolulu staff Andrew Sekine
  - Honolulu staff Brandon Mitsuda
  - Kauai staff Ashley Bunda
  - Maui staff Kim Willenbrink
  - Maui staff Sharon Brooks
  - Clarysse Kami Nunokawa, Office of Mayor Kenoi
  - Melissa Miranda-Johnson, Office of Mayor Caldwell
  - Ricky Watanabe, Kauai County Clerk
  - Cyndi Ayonon, Office of Mayor Carvalho
  - Mark McGuffie, Enterprise Honolulu

OFFICE OF  
 COUNTY CLERK  
 COUNTY OF MAUI



## II. APPROVAL OF AGENDA

The Committee approved the agenda.

## III. MINUTES

The Committee approved the minutes of the July 25, 2014, Executive Committee meeting.

## IV. REPORTS

### A. Treasurer's Report

1. Treasurer's Report for July 2014 as submitted by the HSAC Treasurer

The Committee approved the July 2014 Treasurer's Report.

### B. County Reports

1. Maui County Report. Treasurer Victorino introduced Sharon Brooks, who is the new Maui Office of Council Services Analyst/Attorney and will serve as back-up to Kim Willenbrink for HSAC. Treasurer Victorino reported on industrial hemp, emergency county exercise planning, Maui County legislative priorities, and Maui's GMO initiative petition.
2. Hawaii County Report. Vice President Onishi reported on Hawaii County's legislative package, the Hawaii Council's discussion on "call for the question" rules, and community development planning. Vice President Onishi also announced that his new staff assistant will be Micah Alameda.
3. City and County of Honolulu Report. Alternate Anderson reported on the Honolulu Council's adoption of a resolution approving a sister city relationship with Chigasaki City, Japan, and the Council's consideration of "sit-lie" and "urination/defecation" legislation.
4. Kauai County Report. President Rapozo introduced Kauai Council Chair Jay Furfaro and Kauai County Clerk Ricky Watanabe. Kauai Council Chair Furfaro announced that the Hawaii mayors, county councils, and residents have been invited to an Inter-Island Ferry Conference in Honolulu on October 6, 2014, to discuss the pros and cons of an inter-island ferry system. Council Chair Furfaro requested that HSAC consider a resolution requesting the state

**DOT to prepare appropriate environmental documents and conduct public hearings on all the islands for an inter-island ferry system. Council Chair Furfaro also distributed materials relating to the proposed new Kauai County "pay as you throw" ordinance, which is a volume-based payment system for residential refuse service.**

**At this point, the members discussed the potential benefits and environmental impacts of an inter-island ferry system.**

**President Rapozo reported on the Kauai Council's approval of HSAC legislative package items clarifying county zoning authority by distinguishing single-family residential use from single-family vacation rental use and authorizing the testimony of property crime victims, who may be on the mainland, via teleconferencing.**

**The Committee received the county reports.**

**C. NACo Report**

**Treasurer Victorino reported that the NACo Board of Directors will meet at the Grand Wailea Resort in Maui from December 3-6, 2014, and invited all members to attend. Treasurer Victorino stated that he will work with NACo President Hokama to schedule an HSAC Executive Committee meeting in Maui on December 2<sup>nd</sup> or 3<sup>rd</sup>. Treasurer Victorino also reported that a leadership conference will be held on September 10-12, 2014.**

**The Committee received the NACo report.**

**D. WIR Report**

**Vice President Onishi reported that he and Hawaii Councilmember Kanuha will attend the WIR Board of Directors meeting in Malta, Montana, in October. Treasurer Victorino stated that Maui Councilmember White may attend the meeting.**

**The Committee received the WIR report.**

**V. UNFINISHED BUSINESS**

**There was no unfinished business.**

## **VI. NEW BUSINESS**

- A. Communication (August 1, 2014) from HSAC Treasurer Michael P. Victorino, transmitting for the Executive Committee's consideration a nomination form for the NACo Environment, Energy & Land Use Steering Committee.**

**Treasurer Victorino stated that he has been asked to serve again on the Environment, Energy & Land Use Steering Committee.**

**The Committee approved Treasurer Victorino's nomination.**

- B. Communication (August 18, 2014) from HSAC Treasurer Michael P. Victorino, transmitting for the Executive Committee's consideration a proposed amendment to the Fiscal Year 2014-2015 HSAC Annual Operating Budget relating to travel expenses for NACo Board of Directors.**

**President Rapozo stated that Treasurer Victorino's appointment as Chair of the NACo Rural Action Caucus will require amendment of the budget to provide for the payment of additional travel expenses.**

**President Rapozo made a motion to approve the proposed budget amendment.**

**The motion was approved.**

**(Item C. under "New Business" was deferred pending the arrival of the county mayors at 10:00 a.m. or thereafter.)**

- D. Discussion regarding mid-year conferences, pursuant to Section 16 of the Bylaws of the Hawaii State Association of Counties.**

**President Rapozo stated that HSAC bylaws set forth conditions for an HSAC mid-year conference. Treasurer Victorino stated that a mid-year conference was held last year in Honolulu and suggested that another mid-year conference be held in November.**

**Kauai Councilmember Yukimura stated that she favors having a conference for the purpose of working on the HSAC legislative package, but noted that it takes time to process ideas for the package. Treasurer Victorino stated that the HSAC annual conference in June 2015 on Maui will devote some time to the discussion of HSAC legislative priorities.**

**Kauai Councilmember Yukimura suggested that legislative proposals be discussed at the HSAC annual conference and considered by the county**

councils in the fall. President Rapozo responded that legislative proposals should be approved by the respective county councils before they are presented to the HSAC membership.

Maui Council Chair Baisa stated that during council deliberations on a legislative proposal, council members often want to know how the other counties are dealing with the issue. Vice President Onishi stated that annual conferences provide an opportune time for the county councils to exchange ideas on issues.

At this point, Alternate Anderson reported on the HSAC annual conference held in June 2014 in Honolulu. Alternate Anderson reported that approximately 250 people attended the conference, and a final accounting of the conference is expected before the next Committee meeting.

Action on the approval of a mid-year conference was deferred.

President Rapozo announced that a recess will be called, after which New Business, Item C (Discussion with the Hawaii Conference of Mayors), will be taken up.

At 10:00 a.m. a recess was called. At 10:30 a.m. the meeting reconvened.

**C. Discussion with the Hawaii Council of Mayors (HCOM) regarding the counties strategy, legislative priorities and the 2015 HSAC legislative Package for the 2015 Hawaii State Legislative Session.**

President Rapozo thanked the Hawaii Council of Mayors for their attendance. President Rapozo stated the purpose of the meeting is for HCOM and HSAC to determine how to be more effective at the state legislature.

Hawaii Mayor Kenoi thanked the mayors and councilmembers for their support with regard to Tropical Storm Iselle. Honolulu Mayor Caldwell acknowledged Mayor Kenoi's leadership in coordinating disaster recovery efforts with the other counties.

Mayor Caldwell stated that HCOM met earlier in the morning to begin discussions on how to coordinate efforts during the coming legislative session. He said he hopes that a legislative package that both HCOM and HSAC supports can be developed before the start of the session. Mayor Caldwell stated that two items were discussed by HCOM. The first item is the general excise tax (GET). The additional 0.5 percent GET implemented for the rail project will expire in 2022, and Honolulu would like the additional tax to continue in perpetuity to provide for future work on

the rail system. Mayor Caldwell stated that he supports the efforts of the other counties to have GET applied to county infrastructure. The second item is the creation of a second major health care center in Maui in the event of a catastrophe on Oahu.

Maui Mayor Arakawa stated that state plans call for a second major medical complex in the state in the event of a catastrophe. Mayor Arakawa indicated that Maui Memorial Medical Center has been suffering from significant losses in finances and personnel, and there should be an impetus for the state to address the need for better medical services. Mayor Arakawa requested that the counties ask the State either to fund adequately its medical facilities or allow the counties to seek private funding to create the needed medical facilities.

Kauai Mayor Carvalho stated that there is a need for Kauai to gain another source of revenue.

Mayor Kenoi stated that he is looking forward to the upcoming session.

President Rapozo stated that proposals for the HSAC legislative package have been received from the counties, and HSAC will consider them in September.

Mayor Arakawa expressed his apologies with regard to TAT deliberations during this past legislative session because the Maui Council's passage of a tax cut undermined the counties' efforts to increase their share of the TAT. He stated that he does not plan to lobby for the TAT this year. Mayor Arakawa stated that it will be hard for counties to make the case for TAT this coming year because state legislators will say the counties are acting prematurely in view of the two-year TAT study and because of Maui County's tax cut decision.

Alternate Anderson suggested that former county councilmembers presently serving at the legislature be specifically approached.

Vice President Onishi stated that the Hawaii County Council held a meeting with state legislators from Hawaii County and encouraged other counties to do likewise prior to the session.

President Rapozo stated that November 14 is the deadline for the councils to approve items for the HSAC legislative package. Until then, HSAC should continue to meet with HCOM and come to a consensus on a legislative package.

**Mayor Caldwell stated that getting a buy-in from the councils is important because legislators would want to know where the councils stand on particular issues, such as extending the 0.5 percent additional GET in perpetuity.**

**Vice President Onishi suggested that HSAC legislative package proposals be sent to the mayors in September. Mayor Caldwell responded that it would be helpful to review proposals, even if they are in draft form.**

**At this point, President Rapozo invited testimony from the members.**

**Kauai Council Chair Furfaro testified that TAT collections will amount to approximately \$370 million, and before the counties commit items to be funded by a GET increase, they need to have an understanding of how far they are willing to step back on the TAT. For Kauai County, \$1.5 billion in GET revenue at 0.5 percent will raise only \$8 million – originally, Kauai County had requested \$23 million in TAT revenue. If Kauai County is provided with \$8 million in GET revenue, it would not make up for the \$23 million in TAT revenues that is needed for ocean rescues, park maintenance, public safety officials, and so forth. Council Chair Furfaro expressed caution regarding a position where the counties will settle for only GET revenues because for a small county like Kauai, a combination of GET and TAT is needed.**

**Maui Council Chair Baisa testified that even though HCOM and HSAC didn't get what they wanted from the legislature this past year, they made an impact and demonstrated that they are a force. Council Chair Baisa stated that the Maui Council was led into a situation where they had to cut taxes, otherwise they would not have been able to balance their budget on time, and that she thinks they will still be able to make a case that additional TAT is needed.**

**Kauai Councilmember Yukimura testified that she agrees with Council Chair Furfaro that the counties should not ask the legislature for only one source of revenue, and they should be clear about the need for TAT monies because of the possibility that the legislature may attempt to trade off tax revenue funding sources. The counties need to be clear that they are requesting a portfolio of taxing powers that they deserve. Councilmember Yukimura proposed receiving GET revenues that are earmarked for public transportation to make it less likely the monies will be used as part of a trade-off. Councilmember Yukimura stated that the counties need to develop a multi-pronged approach this coming year and not be forced by the two-year TAT study to consider only the GET.**

President Rapozo recapitulated HCOM-HSAC legislative action items – drafts of legislative proposals will be circulated to HCOM, communications between HSAC and HCOM will be established, and consensus on key items will be attempted so the organizations may proceed with legislation. Mayor Caldwell stated that the mayors will be back.

Mayor Arakawa stated that he assumes that this has been the first meeting and indicated that the Maui County administration will be putting together a package and will share items that may be of interest to HSAC. Mayor Arakawa also suggested that the counties consider offering to work with the State on issues for which the State has responsibility – for example, the homeless situation, medical facilities, alien species enforcement, and schools.

At 11:40 a.m., a recess was called. At 11:44 a.m., the meeting was reconvened.

#### VII. ANNOUNCEMENTS

A. Schedule next meeting.

September 15, 10:00 a.m., at Honolulu Hale.

President Rapozo stated that the HSAC legislative package will be a standing item on the HSAC agenda.

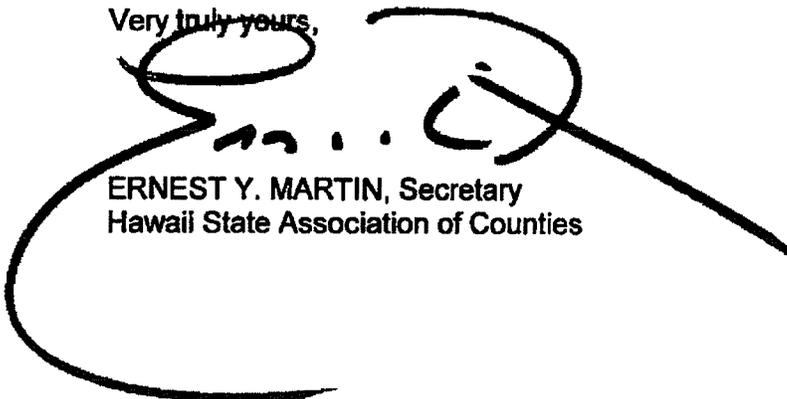
B. Other announcements.

There were no other announcements.

#### VIII. ADJOURNMENT

The meeting was adjourned at 11:49 a.m.

Very truly yours,



ERNEST Y. MARTIN, Secretary  
Hawaii State Association of Counties



**Hawaii State Association of Counties**  
 Counties of Kauai, Maui, Hawaii and City and County of Honolulu



**MINUTES**  
**HSAC EXECUTIVE COMMITTEE MEETING RECEIVED**  
 September 15, 2014  
 Honolulu Hale, Committee Meeting Room  
 Honolulu, Hawaii

'14 OCT 17 P2:58

**I. CALL TO ORDER**

The HSAC Executive Committee was called to order by President Mel Rapozo at 10:05 a.m. The following members comprising a quorum were present:

- County of Kauai: President Mel Rapozo
- County of Hawaii: Vice President Dennis "Fresh" Onishi
- City and County of Honolulu: Alternate Ikaika Anderson
- County of Maui: Treasurer Michael Victorino
- Others Present:
  - Maui Council Chair Gladys Baisa
  - Honolulu staff Andrew Sekine
  - Honolulu staff Brandon Mitsuda
  - Kauai staff Ashley Bunda
  - Maui staff Kim Willenbrink
  - Melissa Miranda-Johnson, Office of Mayor Caldwell
  - Mari-Ela Chock, Pacific International Space Center for Exploration Systems
  - Kristine McCoy, HHSC Primary Care Training Program
  - Julie Tulang, Hilo Medical Center Foundation
  - Nathan Eagle, Civil Beat
  - Richard Minatoya, Maui Department of the Prosecuting Attorney

**II. APPROVAL OF AGENDA**

The Committee approved the agenda.



### III. MINUTES

The Committee approved the minutes of the August 25, 2014, Executive Committee meeting.

### IV. REPORTS

#### A. Treasurer's Report

1. Treasurer's Report for August 2014 as submitted by the HSAC Treasurer

The Committee approved the August 2014 Treasurer's Report.

#### B. County Reports

1. Maui County Report. Treasurer Victorino reported on Maui's styrofoam bill and the lawsuit against the GMO ballot initiative. Maui Council Chair Baisa reported on proposed Department of Health administrative rules changes regarding cesspools.
2. Hawaii County Report. Vice President Onishi reported on Hawaii County's consideration of voting by mail.
3. City and County of Honolulu Report. Alternate Anderson reported on the Honolulu Council's consideration and passage of "sit-lie" and "urination-defecation" legislation and consideration of "housing first" and other affordable housing proposals.
4. Kauai County Report. President Rapozo reported on the court's invalidation of Kauai County Ordinance 960 and increases in real property tax bills.

The Committee received the county reports.

#### C. NACo Report

Treasurer Victorino reported on various issues discussed at the recent NACo leadership conference.

The Committee received the NACo report.

**D. WIR Report**

President Rapozo reported on the WIR conference to be held in Kauai in 2015.

The Committee received the WIR report.

**V. UNFINISHED BUSINESS**

- A. Discussion with the Hawaii Council of Mayors (HCOM) regarding the counties' strategy, legislative priorities and the 2015 HSAC Legislative Package for the 2015 Hawaii State Legislative Session (deferred 8/25/14).**

President Rapozo stated that the Committee did not receive this item at the August 25, 2014, meeting.

The Committee received the item.

- B. Discussion regarding mid-year conferences, pursuant to Section 16 of the bylaws of the Hawaii State Association of Counties (deferred 8/25/14).**

(This item was moved to the end of the agenda.)

**VI. NEW BUSINESS**

- A. Communication (August 20, 2014) from County Clerk Danny A. Mateo, County of Maui, transmitting for the Executive Committee's consideration, Resolution Nos. 14-89 and 14-90, regarding the following proposals and priorities to be included in the 2015 HSAC Legislative Package and the 2015 HSAC Legislative List of Priorities, which were approved by the Maui County Council on August 19, 2014.**

- 1. A Bill for an Act Relating to Transient Accommodations Tax**

Treasurer Victorino stated that the draft bill relating to Transient Accommodations Tax attached to the agenda should be corrected by underlining "chapter" on page 3, line 1. A motion was made and approved to correct the draft bill.

Responding to a question from Vice President Onishi, President Rapozo stated that the proposals have been transmitted to the mayors, but the mayors have not made a response.

A motion was made and approved to include the item in the 2015 HSAC Legislative Package.

2. **Legislative priorities relating to the following:**
  - a. **Transient Accommodations Tax**
  - b. **Retail Sales Tax**
  - c. **General Excise Tax**
  - d. **Open Government (including the Sunshine Law and Uniform Information Practices Act)**
  - e. **Transportation**
  - f. **Capital Improvement Projects**

Treasurer Victorino stated that having a list of legislative priorities will enable HSAC to respond expeditiously if any of the subject priorities are brought up at the legislature and that the priorities are intended to reflect the interests of all the counties.

A motion was made and approved to approve the foregoing list of HSAC legislative priorities for the 2015 legislative session.

- B. **Communication (August 18, 2014) from County Clerk Stewart Maeda, County of Hawaii, transmitting for the Executive Committee's consideration, Resolution Nos. 490-14, 496-14, and 497-14, regarding the following proposals to be included in the 2015 HSAC Legislative Package, which were approved by the Hawaii County Council on August 20, 2014:**

1. **A Bill for an Act Relating to the Pacific International Space Center for Exploration Studies**

Vice President Onishi stated that HSAC's support is requested for this proposal because last session, the organization received only a portion of its requested funding and after the session, its CIP funding was taken away.

Mari-Ela Chock, Public Information Officer for the Pacific International Space Center for Exploration Systems (PISCES), spoke in support of the proposal.

A motion was made and approved to include the item in the 2015 HSAC Legislative Package.

2. **A Bill for an Act Relating to the Hawaii Health Systems Corporation Primary Care Training Program**

Vice President Onishi stated that he would like to amend the proposal by requesting an appropriation of \$3.2 million instead of

\$2.8 million. President Rapozo responded that it is unclear whether the Committee has the authority to make a substantive amendment to a proposal that has already been approved by the Hawaii County Council. Vice President Onishi agreed to let the appropriation request in the proposal remain at \$2.8 million.

Kristine McCoy, Director of the Hawaii Health Systems Corporation Primary Care Training Program, spoke in support of the proposal.

A motion was made and approved to include the item in the 2015 HSAC Legislative Package.

3. A Bill for an Act Relating to Abuse of Family or Household Member

Vice President Onishi stated that the proposal would clarify the period of separation in domestic abuse cases.

Richard Minatoya, Deputy Prosecuting Attorney, Maui Department of the Prosecuting Attorney, spoke in support of the proposal.

A motion was made and approved to include the item in the 2015 HSAC Legislative Package.

C. Communication (August 28, 2014) from Council Chair Jay Furfaro, Kauai County Council, transmitting for the Executive Committee's consideration, the following proposals to be included in the 2015 HSAC Legislative Package, which were approved by the Kauai County Council on August 27, 2014:

1. A Bill for an Act Relating to Evidence

President Rapozo stated that the proposal is intended to be a cost savings measure that would allow video conference testimony for non-resident victims of property crimes.

A motion was made and approved to include the item in the 2015 HSAC Legislative Package.

2. A Bill for an Act Relating to Zoning

President Rapozo stated that the proposal would allow counties to phase out nonconforming transient vacation rental uses on residential and agricultural zoned areas.

A motion was made and approved to include the item in the 2015 HSAC Legislative Package.

- D. Communication (September 3, 2014) from HSAC President Mel Rapozo, requesting the Executive Committee's approval for seed money in the amount of \$10,000 for the 2015 WIR Conference being held at the Grand Hyatt Kauai Resort and Spa on May 20-22, 2014. The requested amount will be utilized to place any deposits required for the NACo/WIR Board of Directors Reception, the WIR Conference-Wide Event, and other miscellaneous expenses.

Responding to a question from Treasurer Victorino, President Rapozo clarified that a separate checking account for the above-stated purpose is included in the request.

A motion was made and approved to approve the request.

#### V. UNFINISHED BUSINESS

- B. Discussion regarding mid-year conferences, pursuant to Section 16 of the Bylaws of the Hawaii State Association of Counties.

(This item had been moved to the end of the agenda.)

Treasurer Victorino proposed that a one-day mid-year conference be held on Oahu in November to discuss the 2015 legislative session.

President Rapozo asked the Committee if a mid-year conference should be held. There were no objections.

The item was received.

#### VII. ANNOUNCEMENTS

- A. Schedule next meeting.
  - 1. HSAC Executive Committee meeting: October 24, 2014, 10:00 a.m., at Honolulu Hale.
  - 2. HSAC Mid-Year Conference: November 13, 2014, 10:00 a.m., Honolulu.

**B. Other announcements.**

1. Honolulu Alternate Anderson reported that Honolulu Councilmember Chang has introduced proposals for inclusion in the 2015 HSAC legislative package that would raise the age for purchasing tobacco products from 18 to 21 and ban smoking on beaches. Alternate Anderson stated that he opposes the former proposal philosophically but will support the proposal if the measure passes the Honolulu Council.

President Rapozo stated that although the deadline for the Committee to consider legislative package proposals has passed, the Committee will consider the proposals if they pass the Honolulu Council.

2. Honolulu Alternate Anderson reported that it is likely that he and Honolulu Council Chair Martin will exchange roles on HSAC – he would become the HSAC representative and Council Chair Martin would become the alternate. Discussions are still underway regarding Honolulu's NACo board of directors member.

**VII. ADJOURNMENT**

The meeting was adjourned at 11:50 a.m.

Very truly yours,



**ERNEST Y. MARTIN, Secretary  
Hawaii State Association of Counties**



**Hawaii State Association of Counties**  
 Counties of Kauai, Maui, Hawaii and City and County of Honolulu



RECEIVED

**MINUTES**  
**HSAC EXECUTIVE COMMITTEE MEETING**  
 October 24, 2014  
 Honolulu Hale, Committee Meeting Room  
 Honolulu, Hawaii

'14 NOV -7 AIO :10

OFFICE OF  
 THE COUNTY CLERK  
 COUNTY OF KAUAI

**I. CALL TO ORDER**

The HSAC Executive Committee was called to order by President Mel Rapozo at 9:10 a.m. The following members comprising a quorum were present:

- County of Kauai: President Mel Rapozo
- County of Hawaii: Vice President Dennis "Fresh" Onishi
- City and County of Honolulu: Secretary Ernest Martin
- County of Maui: Treasurer Michael Victorino
- Others Present: Honolulu Alternate Ikaika Anderson  
 Maui Council Chair Gladys Baisa  
 Honolulu staff Andrew Sekine  
 Honolulu staff Brandon Mitsuda  
 Kauai staff Ashley Bunda  
 Maui staff Kim Willenbrink  
 Jock Yamaguchi, Office of Maui Mayor  
 Arakawa  
 Lori Kunioka, Office of Honolulu Mayor  
 Caldwell

**II. APPROVAL OF AGENDA**

The Committee approved the agenda.

**III. MINUTES**

The Committee approved the minutes of the September 15, 2014, Executive Committee meeting.



#### IV. REPORTS

##### A. Treasurer's Report

1. **Treasurer's Report for September 2014 as submitted by the HSAC Treasurer**

The Committee approved the September 2014 Treasurer's Report.

##### B. County Reports

1. **Maui County Report.** Treasurer Victorino reported on the Maui Council's consideration of water conservation and vacation rental legislation. Treasurer Victorino also reported on the Lipoa Point land purchase, the HSAC legislative package, and the Maui County website.

Maui Council Chair Baisa reported on the proposed Department of Health administrative rules changes regarding cesspools. Vice President Onishi stated that he will introduce a Hawaii Council resolution regarding the issue. President Rapozo requested that Vice President Onishi provide the Committee with a copy of the resolution when it is available.

2. **Hawaii County Report.** Vice President Onishi reported on Hawaii County's consideration of domestic violence, electronic cigarette, and sewer fee collection issues.
3. **City and County of Honolulu Report.** Alternate Anderson reported on the Honolulu Council's consideration and passage of "sit-lie" and homeowners' exemption legislation and the status of the 2015 HSAC legislative package. Alternate Anderson also stated that he and Secretary Martin support having HSAC Executive Committee meetings on the neighbor islands.

Secretary Martin thanked the members for agreeing to meet today at 9:00 a.m. instead of 10:00 a.m. Secretary Martin stated that the 9:00 a.m. meeting time allows members to attend the signing ceremony for the Sister Cities agreement between Chigasaki City, Japan, and Honolulu, Hawaii.

4. **Kauai County Report.** President Rapozo reported on the Kauai Council's consideration of shoreline setback legislation and the 2015 HSAC legislative package. President Rapozo noted that the

**Kauai Council did not approve the proposal relating to HSAC legislative priorities.**

The Committee received the county reports.

**C. NACo Report**

There was no NACo report.

**D. WIR Report**

Vice President Onishi reported on the WIR conference held at Malta, Montana.

**V. UNFINISHED BUSINESS**

There was no unfinished business.

**VI. NEW BUSINESS**

- A. Communication (October 9, 2014) from Council Chair Jay Furfaro, Kauai County Council, transmitting for the Executive Committee's information, the approved proposals to be included in the 2015 HSAC Legislative Package.**

President Rapozo stated that the Kauai Council passed all six HSAC legislative proposals but did not approve the list of proposed HSAC legislative priorities. President Rapozo noted that the Kauai Council suggested that the list of priorities be more specific. President Rapozo further commented that the Kauai Council did not want to give the HSAC Executive Committee broad authority in the matter.

The communication was received.

- B. Communication (October 10, 2014) from City Clerk Bernice K. N. Mau, City and County of Honolulu, transmitting for the Executive Committee's consideration, Resolution No. 14-213, regarding a Bill for an Act Relating to Smoking, to be included in the 2015 HSAC Legislative Package, which was approved by the City and County of Honolulu on October 8, 2014.**

Secretary Martin stated that the proposal was initiated by former HSAC Secretary Chang and is intended to prohibit smoking on beaches in their entirety.

Treasurer Victorino stated that he agrees with the concept of the proposed legislation but has enforceability concerns.

President Rapozo stated that he would allow the Executive Committee to refer the proposal to the counties, but he will not support it at a council level.

Maui Council Chair Baisa cautioned against passing too many unenforceable laws.

Alternate Anderson stated that he understands concerns about unenforceability, but feels that appropriate signage may be sufficient to deter smoking on beaches.

Secretary Martin stated that many initiatives related to public health have a self-enforcing perspective. Secretary Martin commented that the proposal would facilitate discussion of the issue at the county council and state legislature levels.

Responding to a question from Vice President Onishi, President Rapozo stated that HSAC has an internal deadline for proposals for the HSAC legislative package, but it's up to the Committee whether or not to extend the deadline.

Vice President Onishi stated that the Hawaii County Council has a practice of observing HSAC internal deadlines and did not consider proposals that were brought before the council after the deadline had passed.

Vice President Onishi indicated that he would not support the proposal prohibiting smoking on beaches and the following proposal relating to meetings based on the lapsing of the deadline.

A motion was made and approved to receive the item.

- C. Discussion and consideration of a proposed Bill for an Act Relating to Community Meetings, which amends Section 92-2.5 of the Hawaii Revised Statutes, to be included in the 2015 HSAC Legislative Package. This proposal was approved by the Maui County Council via Resolution No. 14-117 at its meeting on October 17, 2014.

A motion was made and approved to receive the item.

President Rapozo stated that if not for the lapsing of the deadline he would have supported the proposal and encouraged the counties to submit similar proposals.

At 10:00 a.m., Secretary Martin left the meeting, and quorum was fulfilled by Honolulu Alternate Anderson.

- D. Discussion regarding the 2015 Western Interstate Region (WIR) Conference being held at the Grand Hyatt Kauai Resort & Spa on May 20-22, 2015.

President Rapozo stated that about \$100,000 will be needed to host the conference. He indicated that the counties will be requested to assist with soliciting sponsorships.

## VII. ANNOUNCEMENTS

### A. Next Meeting Dates:

1. Thursday, November 13, 2014, at Honolulu Hale.
  - a. 9:00 a.m. – Executive Committee Meeting
  - b. 10:00 a.m. – General Membership Meeting
2. Tentative: Friday, December 5, 2014, at the Grand Wailea in the Pikake Room

Treasurer Victorino stated that difficulties have arisen with regard to scheduling a meeting in Maui on December 5, 2014.

President Rapozo stated that the December 2014 meeting will be scheduled at the November 13, 2014 meeting. Treasurer Victorino suggested that the December 2014 meeting be held in Honolulu because the newly elected legislators will have taken office.

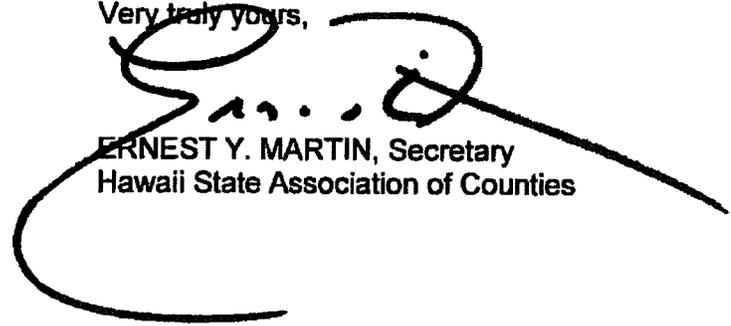
### B. Other announcements.

There were no other announcements.

**VIII. ADJOURNMENT**

The meeting was adjourned at 10:10 a.m.

Very truly yours,

A handwritten signature in black ink, appearing to read 'E. Y. Martin', with a long, sweeping underline that extends to the right and then curves back down.

**ERNEST Y. MARTIN, Secretary  
Hawaii State Association of Counties**



**Hawaii State Association of Counties**  
 Counties of Kauai, Maui, Hawaii and City and County of Honolulu



RECEIVED

**MINUTES**  
**HSAC EXECUTIVE COMMITTEE MEETING**  
 November 13, 2014 14 DEC -4 P3:14  
 Honolulu Hale, Committee Meeting Room  
 Honolulu, Hawaii

OFFICE OF  
 THE COUNTY CLERK  
 COUNTY OF MAUI

**I. CALL TO ORDER**

The HSAC Executive Committee was called to order by President Mel Rapozo at 9:34 a.m. The following members comprising a quorum were present:

- County of Kauai: President Mel Rapozo
- County of Hawaii: Vice President Dennis "Fresh" Onishi
- City and County of Honolulu: Alternate Ernest Martin
- County of Maui: Treasurer Michael Victorino
- Others Present: Hawaii Councilmember Dru Kanuha  
 Maui Council Chair Gladys Baisa  
  
 Honolulu staff Andrew Sekine  
 Honolulu staff Lisa-Ann Kimura  
 Honolulu staff Brandon Mitsuda  
 Honolulu staff Gail Myers  
 Kauai staff Ashley Bunda  
 Maui staff Kim Willenbrink  
 Melissa Miranda-Johnson, Office of Honolulu  
 Mayor Caldwell

**II. APPROVAL OF AGENDA**

The Committee approved the agenda.

**III. MINUTES**

The Committee approved the minutes of the October 24, 2014, Executive Committee meeting.



112514/04:15/YL



#### IV. REPORTS

##### A. Treasurer's Report

1. **Treasurer's Report for October 2014 as submitted by the HSAC Treasurer.**

Secretary Victorino stated that HSAC's bank statement and check register were received yesterday, so there was insufficient time to prepare a formal Treasurer's Report. Instead, Secretary Victorino provided an oral report.

Treasurer Victorino reported that as of September 30, 2014, the beginning balance was \$164,187.10 and the ending balance was \$157,250.25. The largest expenditure was a \$10,000.00 advance for the WIR conference, and a deposit was made for \$5,000.00.

The Committee approved the oral Treasurer's Report for October 2014. Secretary Victorino stated that the written Treasurer's Report for October 2014 will be presented at the next Executive Committee meeting.

##### B. County Reports

1. **Maui County Report.** Treasurer Victorino reported on Maui County election results and the GMO ballot initiative.
2. **Hawaii County Report.** Vice President Onishi reported on Hawaii County's consideration of sewer fees, property tax foreclosure, and cesspool measures. Vice President Onishi also reported on discussions between Hawaii County councilmembers and state legislators regarding the coming legislative session.
3. **City and County of Honolulu Report.** Alternate Martin reported on the Honolulu Council's approval of Councilmember Anderson as the HSAC representative and Council Chair Martin as the alternate. Alternate Martin also reported on the Honolulu Council's consideration of "sit-lie" and property tax compromise legislation.

Alternate Martin recognized Maui Council Chair Baisa. At 9:45 a.m. a recess was called; at 9:48 a.m. the meeting reconvened.

4. **Kauai County Report.** President Rapozo reported on the Kauai County election results. President Rapozo also reported on Kauai

**County's consideration of shoreline setback and property tax legislation.**

**The Committee received the county reports.**

**C. NACo Report**

**Kauai staff Bunda discussed preparations for the NACo legislative conference in Washington, D.C. Secretary Victorino conveyed NACo President Hokama's admonition that the counties need to be prepared for the upcoming congressional session, especially in view of congressional leadership changes.**

**D. WIR Report**

**Vice President Onishi discussed staffing for the 2015 WIR conference in Kauai.**

**The Committee received the NACo and WIR reports.**

**V. UNFINISHED BUSINESS**

**There was no unfinished business.**

**VI. NEW BUSINESS**

**A. Discussion regarding the October 6, 2014 Hawaiian Inter-Island Ferry Conference.**

**Secretary Victorino reported on the Hawaiian Inter-Island Ferry Conference. Secretary Victorino stated that the discussion was conceptual in nature and was focused on the need for a viable alternative inter-island transportation system.**

**President Rapozo stated that HSAC has not taken a position on the matter and that Secretary Victorino's role is to gather information.**

**The item was received.**

**VII. ANNOUNCEMENTS**

**A. Schedule the next meeting:**

- 1. Friday, December 12, 2014, Kauai Council Chambers, 10:30 a.m.**

B. Other announcements.

Secretary Victorino reminded members of the NACo board of directors meeting on Maui to be held December 3-6, 2014.

VIII. ADJOURNMENT

The meeting was adjourned at 10:15 a.m.

Very truly yours,

A handwritten signature in black ink, appearing to read "Ikaika Anderson". The signature is stylized and includes a small "2" above the "A".

IKAIKA ANDERSON, Secretary  
Hawaii State Association of Counties



Hawaii State Association of Counties  
 Counties of Kauai, Maui, Hawaii and City and County of Honolulu



RECEIVED

MINUTES  
 HSAC EXECUTIVE COMMITTEE MEETING  
 January 20, 2015 '15 JAN 27 P 3:26  
 Honolulu Hale, Mission Memorial Conference Room  
 Honolulu, Hawaii

OFFICE OF  
 THE COUNTY CLERK  
 COUNTY OF MAUI

I. CALL TO ORDER

The HSAC Executive Committee was called to order by President Mel Rapozo at 9:21 a.m. The following members comprising a quorum were present:

- County of Kauai: President Mel Rapozo
- County of Hawaii: Vice President Dennis "Fresh" Onishi
- City and County of Honolulu: Secretary Ikaika Anderson
- County of Maui: Treasurer Michael Victorino
- Others Present:
  - Hawaii Councilmember Dru Kanuha
  - Hawaii Councilmember Greggor Ilagan
  - Hawaii Councilmember Danny Paleka
  - Maui Councilmember Donald Couch, Jr.
  - Kauai Councilmember Kipukai Kualii
  - Honolulu staff Doug Chun
  - Honolulu staff Brandon Mitsuda
  - Kauai staff Ashley Bunda
  - Maui staff Kim Willenbrink
  - Maui staff Kit Zulueta
  - Hawaii Island staff Peter Sur

II. APPROVAL OF AGENDA

The Committee approved the agenda.

III. MINUTES

The Committee approved the minutes of the November 13, 2014 Executive Committee meeting.



OCS2015-0011/1/23/2015 11:34 AM



#### IV. REPORTS

##### A. Treasurer's Report

- 1&2. Amended Treasurer's Report for August 2014 and September 2014, as submitted by the HSAC Treasurer.

Treasurer Victorino stated that on August 25, 2014, the Executive Committee voted to amend the Fiscal Year 2015 Operating Budget to increase the "NACo Board Travel—Air and Ground" expense by \$4,500, from \$13,500 to \$18,000 to cover travel expenses for an additional NACo board member from Hawaii. The August and September treasurer's reports did not reflect the budget amendment. Treasurer Victorino submitted revised reports for August 2014 and September 2014 (see communication dated December 8, 2014; Exhibit A), which the Committee approved.

3. Treasurer Victorino stated that the Treasurer's Report for October 2014 reflected various expenses in the amount of \$2,563.07 along with a return of 2014 HSAC Conference seed money in the amount of \$5,000.00, resulting in an ending balance of \$155,740.71 for the monthly period ended October 31, 2014. The Treasurer's Report was approved.
4. Treasurer Victorino stated that the Treasurer's Report for November 2014 reflected various expenses in the amount of \$1,264.10 along with interest income of \$2.56, resulting in an ending balance of \$154,479.17 for the monthly period ended November 30, 2014. The Treasurer's Report was approved.

##### B. County Reports

1. Maui County Report. Treasurer Victorino reported on Maui County Council organization results, with Councilmember Mike White installed as Chair and Councilmember Don Guzman installed as Vice Chair. Treasurer Victorino also noted County work on the Lanai Community Plan, workforce housing, and the GMO issue.
2. Hawaii County Report. Vice President Onishi introduced Councilmembers Dru Kanuha, Greggor Ilagan, and Daniel Paleka. At the request of Vice President Onishi, Councilmembers Ilagan and Paleka reported on the lava flow status by noting that the County Council approved \$20 million in bonds to address lava preparations and possible damage, including the construction of various roads and funds to repair/reconstruct facilities that may be

impacted by the lava (e.g., Police Station, Fire Station, Transfer Station, etc.). They concluded by noting that FEMA would be footing 75% of the expenses, while the County would be responsible for 25%.

Vice President Onishi announced a donation of \$5,000 from the Laborer's Union for the HSAC Conference, and also noted that the County is addressing the e-cigarette issue, as well as the concern that minors are not currently penalized for smoking on Hawaii Island.

3. City and County of Honolulu Report. Secretary Anderson reported that he had the flu during the last scheduled Executive Committee meeting in December on Kauai, and apologized for his absence. Legislatively, Secretary Anderson noted that the City Council deferred action on Resolution 14-73, dealing with enforcement actions on land use violations, but passed Bills 81 and 82 out of the Zoning and Planning Committee, which would authorize beach replenishment special improvement districts and specifically authorize the establishment of a Waikiki Special Improvement District focused on Waikiki Beach. Secretary Anderson also noted that the Honolulu Council is organized with Councilmember Ernest Martin as Chair, Secretary Anderson as Vice Chair, and Councilmember Ron Menor as Floor Leader.

Kauai County Report. President Rapozo introduced Councilmember Kipukai Kualii and noted that he (President Rapozo) is the Council Chair and Councilmember Ross Kagawa is the Vice Chair. President Rapozo reported that the Council is working on the South Shore and Lihue Community Plans, and has passed a Sunshine Law resolution that seeks to allow more communications among Councilmembers than currently exists. (All four officers then engaged in a lengthy discussion about Sunshine Law issues, including restrictions at community meetings, lobbying challenges to changing the law, permitted interaction groups versus providing reports, practical challenges at NACo conferences, and attendance without discussions or asking questions.)

The Committee received the county reports.

C. NACo Report

Secretary Victorino reported that the NACo Legislative Conference is coming up in February in Washington, D.C. Secretary Victorino also encouraged any Councilmembers who are members of various NACo

committees to participate in the various conference online meetings and calls that NACo often holds.

D. WIR Report

President Rapozo thanked Vice President Onishi regarding the receipt of a \$25,000 First Hawaiian Bank donation to the 2015 WIR conference in Kauai, noting that the conference only needs another \$5,000 or so to meet its budget goal. (All four officers then engaged in a discussion on the challenge of soliciting the same sponsors for the May WIR conference and the June annual HSAC conference, noting that there is crossover sponsorship happening.)

The Committee received the NACo and WIR reports.

V. UNFINISHED BUSINESS

There was no unfinished business.

VI. NEW BUSINESS

- A. Communication (November 12, 2014) from the Honolulu Office of the City Clerk transmitting Resolutions adopted by the Honolulu City Council.

The communication transmitted ten Resolutions which were adopted by the Honolulu City Council, including two Resolutions that made appointments to the HSAC Executive Committee and nominations to the NACo Board of Directors, seven Resolutions relating to HSAC legislative package proposals, and one Resolution approving the HSAC priorities for the 2015 State Legislative Session.

The item was received.

- B. Communication (November 17, 2014) from HSAC Treasurer Michael Victorino transmitting the HSAC Audited Financial Statements (With Independent Auditors' Report) for the years ended June 30, 2013 and 2014.

Treasurer Victorino noted that the Independent Auditor's Report was a very positive opinion that reflected well on the bookkeeping and actions of HSAC. Treasurer Victorino also noted that the accounting firm that performed the audit will be responsible in the future to submit the IRS Form 990 for HSAC to ensure that the form is properly and timely submitted on a regular basis. This form, which deals with non-profit status, is essential to HSAC maintaining non-profit status and avoiding stiff

penalties, and could be overlooked given continuously changing membership. Treasurer Victorino concluded that the charge of \$200-\$300 for this service is money well-spent when compared with the substantial financial consequences that may accrue for failure to appropriately and timely submit Form 990.

The Audited Financial Statements and Independent Auditor's Report were approved.

- C. Discussion regarding the proposed strategy for the 2015 Hawaii State Legislative Session, the 2015 HSAC Legislative Package, and the proposals/priorities supported by the Hawaii Council of Mayors.

President Rapozo opened a discussion regarding the proposed strategy for presenting the 2015 HSAC Legislative Package at the HSAC Legislative Luncheon following the Executive Committee Meeting by stating that each HSAC County member will be responsible for presenting the Resolutions that their County proposed and endorsed. President Rapozo reminded members to be familiar with their Resolutions and to be prepared for questions from the Legislators and the media. All four HSAC officers discussed the legislators who may be attending, where they might be positioned on the Resolutions, and the fact that the Hawaii Council of Mayors would be recommending that the GET funding for the counties be made permanent, with Honolulu receiving the funds for its rail project and the neighbor island counties receiving the funds for broader discretionary purposes.

A motion was made, seconded and approved to receive the item.

- D. Discussion regarding the rotation of officers and setting terms of office.

President Rapozo opened the discussion by noting that the bylaws dictate that the term of all officers begins on July 1 following the HSAC Annual Conference and ends on June 30 of the following year. Thus, by April 15, each County must pass a Resolution appointing a member to serve as an officer on HSAC. Following this, the four HSAC officers must decide on duties for each officer (President, Vice President, Secretary, Treasurer).

Treasurer Victorino, noting that Maui County has set up and institutionalized the duties of the treasurer so that any other County can take over the duties, suggested a rotation of duties every two years. President Rapozo noted that the proposal for two-year rotations would require a change in the bylaws that limited the officer duties to no more than two years. Vice President Onishi proposed that instead of fiscal year HSAC terms, the terms should begin with election terms, which is closer to

a calendar year basis. Treasurer Victorino noted that the entire bylaws are based on a fiscal year basis, which would have to be considered for change if the proposal to move to a calendar year term is considered for officer duties. President Rapozo stated that the officers should start a new rotation on July 1, 2015 and that any proposals for new language to the bylaws should be received for placement on the March agenda.

A motion was made, seconded and approved to receive the item.

- E. Discussion and consideration of nominations to the Board of Advisors of the Center for Alternative Dispute Resolution.

President Rapozo reported that the Center for Alternative Dispute Resolution has recommended Councilmember Brandon Elefante to serve on the Board of Advisors as one of two board members to serve from the HSAC membership. Treasurer Victorino asked for clarification of the duties of the Board of Advisors and Maui staffer Kit Zulueta read a description from the Center for Alternative Dispute Resolution website. President Rapozo then read from Section 613-3, HRS, regarding a description of the tasks and duties of the Board of Advisors.

This matter was deferred to the next Executive Board Meeting.

- F. Discussion and consideration of nominations to the NACo Board of Directors.

President Rapozo requested a motion to replace Honolulu Council Chair Ernest Martin on the NACo Board with the nomination of Councilmember Ikaika Anderson, as well as a motion to replace President Rapozo on the NACo Board with the nomination of Councilmember Kipukai Kualii. Both nominations are subject to NACo approval.

Both nomination motions were seconded and approved.

## VII. ANNOUNCEMENTS

- A. Schedule the next meeting:

Monday, February 2, 2015, Honolulu City Council Committee Room,  
9:00 a.m.

- B. Other announcements.

No other announcements.

VIII. ADJOURNMENT

The meeting was adjourned at 11:01 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'I. Anderson', written in a cursive style.

IKAIKA ANDERSON, Secretary  
Hawaii State Association of Counties



**Hawaii State Association of Counties**  
 Counties of Kauai, Maui, Hawaii and City and County of Honolulu



**MINUTES**  
**HSAC EXECUTIVE COMMITTEE MEETING**  
 March 10, 2015  
 Honolulu Hale, Council Chambers  
 Honolulu, Hawaii

**I. CALL TO ORDER**

The HSAC Executive Committee was called to order by President Mel Rapozo at 10:15 a.m. The following members comprising a quorum were present:

- |                              |   |
|------------------------------|---|
| County of Kauai:             | President Mel Rapozo  |
| County of Hawaii:            | Vice President Dennis "Fresh" Onishi  |
| City and County of Honolulu: | Secretary Ikaika Anderson   |
| County of Maui:              | Treasurer Michael Victorino   |
| Others Present:              | Cheryl Kakazu-Park, Director—Office of Information Practices<br>Jennifer Brooks, Staff Attorney—Office of Information Practices<br><br>Honolulu staff Doug Chun<br>Honolulu staff Brandon Mitsuda<br>Kauai staff Ashley Bunda<br>Maui staff Kit Zulueta |

**II. APPROVAL OF AGENDA**

The Committee approved the agenda.

**III. MINUTES**

The Committee approved the minutes of the January 20, 2015 Executive Committee meeting.

OCS2015-0201/3/13/2015 1:08 PM



#### IV. REPORTS

##### A. Treasurer's Report

- 1-3. Treasurer's Report for December 2014, January 2015, and February 2015, as submitted by the HSAC Treasurer.

Treasurer Victorino commented on all three Treasurer's Reports by: 1) Congratulating the City and County of Honolulu for generating record income of \$45,263.67 from the HSAC 2014 Annual Conference as reflected in the December 2014 Treasurer's Report; 2) Noting that in the January 2015 Treasurer's Report the expenses for Auditing Services is listed at \$3,645.83 and that all HSAC audits have resulted in favorable opinions; and 3) Pointing out that the two largest expenses reflected in the February 2015 Treasurer's Report are for NACo and WIR dues.

The Treasurer's Report, consisting of the three monthly reports, was approved.

##### B. County Reports

1. Maui County Report. Treasurer Victorino reported that Maui County has been very busy, and noted County work on the Lanai Community Plan, the GMO litigation issue, and agricultural property taxes. Treasurer Victorino also announced that on March 25<sup>th</sup> through March 27<sup>th</sup>, the County would be holding the Annual Maui Energy Conference. Finally, Treasurer Victorino stated that the county was in the process of renaming the Iao Stream the Wailuku River, its original name.
2. Hawaii County Report. Vice President Onishi stated that it has been fairly quiet in Hawaii County, with many Resolutions regarding issues such as recycling, zero waste, and mulching being withdrawn following hours and hours of testimony and discussion. Vice President Onishi concluded by noting that Councilmember Danny Paleka was nominated to the WIR board via county Resolution and that he (Vice President Onishi) requested his fellow HSAC officers to support the nomination.
3. City and County of Honolulu Report. Secretary Anderson reported that the City Council acted on several important measures, including the following: 1) Bill 3, dealing with a zone change for Hoopili, was reported out of the Zoning and Planning (Z&P) Committee and scheduled for passage on second reading and a

public hearing; 2) Bill 7, relating to an Aiea zone change, was reported out of the Z&P Committee with a 90-day extension; and 3) Bill 47, relating to the Koolauloa Sustainable Communities Plan, was reported out of the Z&P Committee with an amendment removing an 875 home development in Malaekahana and scheduled for passage on second reading and a public hearing. Secretary Anderson concluded by presenting the 2014 HSAC Annual Conference Report, thanking all the counties for their participation, noting that all conference attendance goals were reached, and reporting that after expenses, conference income of \$45,263.67 was remitted to HSAC.

Kauai County Report. President Rapozo reported that the Council is working on the South Shore and Lihue Community Plans, will be tackling the bed-and-breakfast ("homestay") issue via a draft bill, and are expecting to see advocates for a whale sanctuary before the county council again. President Rapozo noted that there have been some key changes in the Administration, with departures in the planning, communications and economic development agencies. Finally, President Rapozo stated that election-related changes are coming that deal with electronic registration and voting, and will potentially impact all counties.

A motion was made, seconded and approved to receive the county reports.

C. NACo Report

Treasurer Victorino reported that the NACo Legislative Conference in Washington, D.C. was a good conference that was attended by five Maui County members, and that one of the highlights of the conference was the speech given by U.S. Vice President Joe Biden, which was well-received in spite of the heavy security that accompanied the Vice President.

President Rapozo reported that the members enjoyed quality visits with Hawaii's Congressional delegation, although he did note the vast difference between Hawaii's current delegation and the old delegation of Senator Inouye and Akaka, with respect to seniority and ability to get things done in Congress.

Secretary Anderson reported that the City and County of Honolulu is interested in joining the NACo Large Urban County Caucus (LUCC). President Rapozo urged Secretary Anderson to provide him with a letter or memorandum requesting membership in the LUCC and that he or Treasurer Victorino would see that NACo President Riki Hokama receives

it as soon as possible. President Rapozo commended Honolulu for seeking to take advantage of the many resources available via NACo.

**D. WIR Report**

Vice President Onishi reported that Councilmember KipuKai Kualii did a good job of promoting the upcoming WIR Conference on Kauai during the NACo Legislative Conference in Washington, D.C. President Rapozo asked Kauai staffer, Ashley Bunda, if she had anything to report. Ashley stated that Councilmember Kualii went before the WIR Board in Washington, D.C. and made a presentation on the upcoming WIR Conference that was well-received. Ashley concluded by noting that about \$75,000 in WIR Conference sponsorship funds has been collected thus far.

A motion was made, seconded and approved to receive the NACo and WIR reports.

**V. UNFINISHED BUSINESS**

- A. President Rapozo fielded a motion to nominate Maui Councilmember Don Couch and Honolulu Councilmember Brandon Elefante to the Board of Advisors of the Center for Alternative Dispute Resolution. Treasurer Victorino urged his colleagues to approve the nomination of Councilmember Couch, noting that he has been a long-time member of the Maui County Council and has also served as a former chair of the Maui County Board of Ethics. Secretary Anderson also noted, in response to a query, that Councilmember Elefante is willing and eager to serve as the second nominee to the Board of Advisors.

The nominations of Councilmember Couch and Councilmember Elefante were approved.

**VI. NEW BUSINESS**

(NOTE: At this point in the agenda, President Rapozo requested his colleagues to consider taking Item (E.) out of order to accommodate the Director and Staff Attorney of the Office of Information Practices (OIP), who arrived to make a presentation to the Executive Committee. As there were no objections to the President's request, Item (E.) was taken out of order at this juncture.)

- E. Cheryl Kakazu-Park and Jennifer Brooks, OIP Director and Staff Attorney, respectively, thanked the HSAC Executive Committee for inviting them to provide a presentation on the ability of multiple councilmembers

constituting a quorum to attend community board meetings without violating the State's Sunshine Law. Director Kakazu-Park and Ms. Brooks referenced a document entitled: "Checklist and County Council's Request to Waive Videotaping of a Meeting as Guests of a Board or Community Group," which allows, under the limited meetings law (Section 92-3.1, HRS) multiple councilmembers, even if constituting a quorum, to attend the same community meeting as long as all of the following provisions are met: 1) A notice of the limited meeting is provided; 2) Minutes of the limited meeting will be made available OR the host community group's Minutes are provided; 3) No decisions by Councilmembers will be made at the limited meeting; 4) No more than one limited meeting per month shall be held by the Council for any one board or community group; 5) The limited meeting shall be held in the State of Hawaii; 6) The limited meeting is not being used to circumvent the purpose of the Sunshine Law; and (7) Unless the requirement is waived by OIP, the meeting must be videotaped and the tape made available at the next Council meeting. This checklist document also provides the means for the County Council to request a waiver of the videotape requirement under Section 92-3.1(c)(1), HRS, from the Director of OIP.

In response to a question, Director Kakazu-Park noted that to date, her office has not received a videotaping waiver request and would have to evaluate each request on a case-by-case basis. In response to another question, Director Kakazu-Park urged any county council that believes it might have a quorum of its members at any community meeting to abide by the provisions of the limited meeting law. Otherwise, for attendance by Councilmembers who constitute less than a quorum, other community meeting permitted interactions (e.g. Section 92-2.5(e), HRS) are already authorized under the Sunshine Law.

Director Kakazu-Park stated that OIP has a service called "Attorney of the Day" (AOD) that is available for counties to call and seek advice regarding specific Sunshine Law questions. The AOD will provide over-the-phone answers to questions, and if requested, will e-mail the answer within 24 hours to the questioner to have in writing, although this does not constitute a full OIP opinion. Moreover, Director Kakazu-Park, in response to a comment that the State Legislature is exempt from the Sunshine Law, noted that there is no state legislature in the nation that is subject to a sunshine law, given the logistical problem of trying to enforce such a law on a body so large.

Finally, OIP provided advice on how to exchange documents without generating complaints that these transactions constitute a discussion or communication among members. What should be avoided is an e-mail sent from one member to others referring to an attached document the

day before a council meeting. Director Kakazu-Park suggested appointing one staff member or office to be the central collection point where councilmembers can submit documents. Documents should be factual and not editorial. Members who want to submit material or documents ahead of a scheduled meeting should be given a deadline to submit materials to the central collection point, which then would collect and distribute all materials to all members as a type of legislative packet, eliminating the possibility of a back-and-forth discussion among members.

A motion was made, seconded and approved to receive the OIP presentation, as Item (E.) on the agenda.

(NOTE: At this point, President Rapozo returned to Item (A.) at the beginning of the Agenda category: New Business.)

- A. Communication (January 13, 2015) from Council Chair Ernest Y. Martin and Council Vice Chair Ikaika Anderson, Honolulu City Council, transmitting the 2014 HSAC Annual Conference Report.

Once again, Secretary Anderson thanked all the counties for their participation in a successful conference.

A motion was made, seconded and approved to receive the item.

- B. Communication (February 24, 2015) from County Clerk Stewart Maeda, County of Hawaii, transmitting Resolution No. 71-15, Draft 2, regarding the nomination of Councilmember Danny Paleka to serve as a Director on the Western Interstate Region (WIR) Board of Directors, which was approved by the Hawaii County Council on February 18, 2015.

There being no discussion or opposition, the nomination was approved.

- C. Discussion regarding the 2015 Hawaii State Legislative Session.

President Rapozo asked Kauai staffer Ashley Bunda to brief the committee on state legislative items. Ashley reported that two HSAC Package bills were still alive at First Crossover at the Legislature: HB 197 amends the amount of Transient Accommodations Tax revenues allocated to the counties from a specified sum to a percentage of the revenues collected for the counties, in order to address visitor industry impacts on county services and tourism-related infrastructure. SB 409 clarifies county zoning by allowing amortization or phasing out of nonconforming single-family transient vacation rentals over a reasonable period of time. Ashley further noted several House and Senate bills that, while not HSAC Package legislation, would impact the counties, including bills that would

extend the GET surcharge and allow all counties to implement the surcharge, assist the Hawaii Health Systems Corporation and strengthen community hospitals, and provide that video testimony be allowed as evidence in the judiciary.

A motion was made, seconded and approved to receive the item.

- D. Discussion and consideration of legislative bills that contain the same language and/or intent as the bills in the 2015 HSAC Legislative Package.

As part of her presentation on Item (C.), Kauai staffer Ashley Bunda noted that other legislative bills that have similar language to HSAC Legislative Package bills cannot be adopted into the HSAC Package. However, she also noted that councilmembers could testify in support of these measures as individuals.

(NOTE: At this point, the Executive Committee members engaged in a lengthy discussion regarding current and future strategies at the Legislature given the lack of HSAC measures that pass every year. Issues discussed included the counties relationship with the Legislature, the seeming lack of county power versus the State, the value of lobbying, and other related issues.)

President Rapozo stated that the best way to deal with the remaining bills that were either similar to HSAC Package bills or were important to HSAC would be to send a letter from HSAC to the various legislative chairs in support of these bills. Vice President Onishi stated that he planned to be on Oahu on March 24<sup>th</sup> in order to meet with legislators regarding the remaining HSAC Package bills and other measures of interest, and invited other members to join him.

A motion was made, seconded and approved to receive the item.

(President Rapozo called a recess at 12:20 p.m. and the Executive Committee reconvened at 12:40 p.m. At this juncture, the Committee picked up at Item (F.), since Item (E.) was taken up earlier in the agenda.)

- F. Discussion and consideration of the Fiscal Year 2015-2016 Annual Operating Budget.

Treasurer Victorino presented proposed HSAC Annual Operating Budget for Fiscal Year 2015-2016 that included a rationale sheet for each line item. He noted that revenues and expenditures on the balance sheet equaled \$171,872.

President Rapozo asked whether it would be possible to invest HSAC funds in a Certificate of Deposit in order to generate more interest income than the \$28 listed in the proposed budget. Treasurer Victorino replied that he would seek guidance from the HSAC auditor in order to ensure that governmental regulations would not be violated or negative tax ramifications incurred by such a move.

The proposed HSAC Annual Operating Budget for Fiscal Year 2015-2016 was approved.

- G. Discussion and consideration of the new authorized signers on the HSAC Conference checking account with Bank of Hawaii for the 2015 HSAC Annual Conference to be held on Maui.

Treasurer Victorino referenced a Communication (March 4, 2015) from him requesting authorization of certain signatories for the HSAC Bank Account and Checks: Michael P. Victorino, HSAC Treasurer; Mike White, Maui County Council Chair; and Riki Hokama, HSAC Alternate. In addition, Treasurer Victorino requested the authorization of Mike White and himself as signatories for the 2015 HSAC Conference Bank Account and Checks.

The request for signatory authorization was approved.

## VII. ANNOUNCEMENTS

- A. Schedule the next meeting:

Monday, April 27, 2015, Honolulu City Council Committee Room,  
10:00 a.m.

- B. Other announcements.

Maui staffer Kit Zulueta announced that the dates and the venue for the 2015 HSAC Conference have been determined. The conference will run from June 24 through June 26, 2015, at the Makena Beach & Golf Resort in Wailea-Makena, Maui. Kit reported that sponsors are currently being sought and the program is being drafted, with updates to follow.

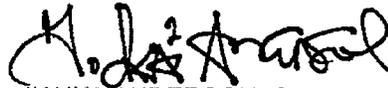
Kauai staffer Ashley Bunda reminded the Committee members that the approved HSAC Operating Budget now needs to be approved by each county council by April 15, 2015. Treasurer Victorino stated that he would send a memorandum requesting each county chair to approve the HSAC Operating Budget, which would be attached.

Treasurer Victorino reported that the Maui Office of Council Services has suggested that HSAC should have its own dedicated website, rather than piggybacking on the various county websites from year to year. This would allow HSAC to market itself as a serious and quality organization, and provide stability and consistency for people looking for information about HSAC. Treasurer Victorino noted that some vendors have quoted rates ranging from \$20 for "HSAC.us" to \$800 for "HawaiiCounties.com" to purchase a domain name. Noting the need to do more homework on this matter and come up with a solid proposal to submit to the Executive Committee, Treasurer Victorino concluded that he would prepare a proposal for the Committee to consider at the next Executive Committee meeting in April.

VIII. ADJOURNMENT

The meeting was adjourned at 1:02 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ikaika Anderson', written in a cursive style.

IKAIKA ANDERSON, Secretary  
Hawaii State Association of Counties



# Hawaii State Association of Counties

Counties of Kauai, Maui, Hawaii and City and County of Honolulu



REC-15 MAY -1 P3:12

**MINUTES**  
**SPECIAL HSAC EXECUTIVE COMMITTEE MEETING**  
April 16, 2015  
Honolulu Hale, Council Chambers  
Honolulu, Hawaii

OFFICE OF  
THE COUNTY CLERK  
COUNTY OF MAUI

**I. CALL TO ORDER**

The HSAC Executive Committee was called to order by President Mel Rapozo at 12:15 p.m. The following members comprising a quorum were present:

- County of Kauai: President Mel Rapozo, County of Kauai Council Chair
  - County of Hawaii: Vice President Dennis "Fresh" Onishi, County of Hawaii Councilmember
  - City and County of Honolulu: Secretary Ikaika Anderson, City and County of Honolulu Council Vice-Chair
  - County of Maui: Treasurer Michael Victorino, County of Maui Councilmember
  - Others Present: Dru Mamo Kanuha, County of Hawaii Council Chair
- Honolulu staff Doug Chun, Legislative Analyst, Office of Council Services;  
 Honolulu staff Brandon Mitsuda, Council Liaison, Honolulu City Council Administrative Support Services;  
 Kauai staff Ashley Bunda, Legislative Assistant, Office of the County Clerk;  
 Maui staff Kit Zulueta, Communication Director, Office of Council Services

**II. APPROVAL OF AGENDA**

The Committee entertained a motion to amend the agenda by changing the reference in items B(i) and C to read as follows: HB 134, HD1, SD2 and HB321, HD1, SD2, respectively, and to add SB 682, SD2, HD1 to item C. The motion to amend the agenda was seconded and approved. The Committee then



entertained a motion to approve the amended agenda, which was seconded and approved.

### III. NEW BUSINESS

- A. The Committee entertained a motion to approve a Communication (dated 03/18/2015) from HSAC Treasurer Michael P. Victorino, requesting authorization to transfer seed money in the amount of \$5,000 from the HSAC bank account to the HSAC Conference bank account for the 2015 HSAC Annual Conference. The motion was seconded and approved.
- B. (Items i and ii taken together): Discussion and consideration of the following measures to be included in the 2015 HSAC Legislative Package: HB 134, HD1, SD2, Relating to Taxation (County Surcharge on State Tax); and SB 19, SD2, Relating to Taxation (Public Transit; County Surcharge on State Tax).

Treasurer Victorino began the discussion by stating that he has heard that the Maui County Council will not support a county surcharge on the State General Excise Tax (GET) because the belief is that it is the first step to stripping the Transient Accommodations Tax (TAT) from the counties. Treasurer Victorino has stated that his intent is to vote "Yes, with Reservations" on one bill to authorize the county surcharge on GET to keep the conversation going, with the understanding that the Maui County Council will not support the measure.

Vice President Dennis "Fresh" Onishi stated that he does not feel that the TAT will be taken away from the counties if the HSAC supports either or both bills. He noted that the State Department of the Attorney General has testified that the offer of an increase of the surcharge to the GET must be offered to all counties for legal and constitutional reasons and that any county wishing to approve must do so within a restricted time period. Absent approval, there is no GET surcharge within the jurisdiction of that county.

In response to a question, Secretary Ikaika Anderson noted that the Honolulu City Council, while preferring a longer extension of the GET surcharge, will accept whatever the Legislature authorizes.

(At 12:28 p.m., President Rapozo called for a brief recess to get clarification of the references to HRS, Sections 237-8.6 and 238-2.6 on page 2 of HB 134, HD1, SD2. At 12:31, President Rapozo called the meeting back to order.)

President Rapozo noted that the two HRS references in HB 134, HD1, SD2, authorize the surcharge and limit the surcharge rate to not more than

.5 percent. A motion was made to add HB 134, HD1, SD2 to the HSAC package. The motion was seconded and approved. A letter was drafted during the meeting (April 16, 2015) from HSAC in support of HB 134, HD1, SD2 and will be hand-carried and delivered to the Legislature at the conclusion of today's Special HSAC Executive Committee meeting.

The Committee entertained a motion to receive SB 19, SD2, which was seconded and approved.

- C. Discussion regarding a possible HSAC Resolution regarding HB 321, HD1, SD2, Relating to Medical Marijuana; and SB 682, SD2, HD1, Relating to Medical Marijuana. ("A Resolution urging the Hawaii state legislature to refrain from enacting legislation that infringes upon county home rule, or mandates any new program or increases the level of service under any existing program upon county government without providing that the State share in the cost.")

President Rapozo opened the discussion speaking in support of the use of medical marijuana, but in opposition to the need for marijuana dispensaries. His lengthy discussion touched upon the following points: 1) Ninety-seven percent of people in Hawaii who have medical marijuana cards currently have access to marijuana by growing their own or through legal caregivers, 2) Sixty-six percent of card holders claim to need marijuana for pain, not because of terminal cancer, etc., 3) Tetrahydrocannabinol (THC; the psychoactive compound in marijuana) levels are very high and differ among types of marijuana, 4) Law enforcement has encountered problems where dispensaries have been established on the continental U.S., 5) In other U.S. jurisdictions, the cost of marijuana in dispensaries has increased and resulted in a thriving black market, and 6) Communities like Kauai do not have the major drug problems that urbanized areas like Honolulu do. President Rapozo noted that these, and other arguments, provide the foundation for the draft HSAC Resolution under consideration, which focuses on the issues of home rule and unfunded mandates. Under these bills, the State could establish marijuana dispensaries in residential areas and the counties would be powerless to stop it.

Vice President Onishi noted that all the members of HSAC support the use of medical marijuana, but agreed that the problematic issues raised deal with home rule county zoning authority being trumped by these bills, and the unfunded mandate created when counties see law enforcement and other expenses increase but no funding is provided by the State to cover these county expenses.

Secretary Anderson agreed that the State trumping county zoning authority was a real concern, especially with respect to the establishment of marijuana dispensaries in residential areas.

Treasurer Victorino respectfully disagreed with the notion that major drug problems do not exist in island and rural areas like Molokai and Lanai, saying that they do and to pretend otherwise is unrealistic. Having said this, he further noted that his own son suffered extreme pain at one point, but was able to obtain pain relief through medical marijuana when other medical drugs and treatments failed. He concluded that while he personally appreciates the value of medical marijuana, he also noted that as long as the Resolution focuses on the home rule and unfunded mandate issues, he could and would support the HSAC Resolution.

President Rapozo concluded the discussion by noting that the Resolution allows the HSAC members to be able to refer to it as proof that the counties tried to influence the discussion regarding these two State marijuana dispensary bills if and when things go wrong as a result of marijuana dispensaries being imposed upon the counties in residential and other areas.

(At 12:58 p.m., President Rapozo called for a brief recess to allow for the amendment of the draft HSAC Resolution to reflect today's special meeting date, rather than the April 27, 2015 date of the next HSAC regular meeting date. At 1:22 p.m. President Rapozo called the meeting back to order.)

The Committee, having been provided with copies of the amended HSAC Resolution to review, entertained a motion to approve the amended HSAC Resolution, which was seconded and approved as amended. President Rapozo noted that upon the immediate signing of the amended and final Resolution by all four HSAC officers, the Resolution would be hand-carried to the Legislature following the conclusion of today's meeting.

D. Discussion and consideration of having a dedicated HSAC website.

The Committee entertained a motion to establish a dedicated HSAC website, noting the numerous benefits listed on the proposal document submitted by Treasurer Victorino (dated April 15, 2015). The motion was seconded and approved.

The Committee further entertained a motion to purchase the domain name [www.hicounties.com](http://www.hicounties.com) (and all other available domain name extensions such as .us, .org, .info, and .net) for the purchase price of \$12.99. The motion was seconded and approved.

#### IV. ANNOUNCEMENTS

##### A. Schedule the next meeting:

Monday, April 27, 2015, Honolulu City Council Committee Room,  
10:00 a.m.

The Committee briefly discussed a possible date and time of the May meeting on Kauai, and decided to defer making a decision until the April 27, 2015 meeting.

##### B. Other announcements.

Secretary Anderson noted that on April 28, 2015, there will be a Honolulu Hale Open House in celebration of National County Government Month. He briefly described the event characteristics and invited the neighbor island members to attend.

Treasurer Victorino noted that from June 24 through 26, 2015, the HSAC 2015 Annual Conference will be held on Maui at the Makena Beach and Golf Resort. He anticipated a great conference.

President Rapozo noted that Ashley Bunda would be leaving Kauai for Honolulu soon and urged the members to express their appreciation for all her hard work and efforts. Clapping ensued.

#### V. ADJOURNMENT

The meeting was adjourned at 1:37 p.m.

Respectfully submitted,



IKAIKA ANDERSON, Secretary  
Hawaii State Association of Counties



**Hawaii State Association of Counties**  
 Counties of Kauai, Maui, Hawaii and City and County of Honolulu



**MINUTES**  
**HSAC EXECUTIVE COMMITTEE MEETING**  
 April 27, 2015  
 Honolulu Hale, Council Chambers  
 Honolulu, Hawaii

**I. CALL TO ORDER**

The HSAC Executive Committee was called to order by Vice President Dennis Onishi at 10:22 a.m. The following members comprising a quorum were present:

- |                              |   |
|------------------------------|---|
| County of Kauai:             | HSAC Alternate Ross Kagawa, County of Kauai Council Vice Chair  |
| County of Hawaii:            | Vice President Dennis "Fresh" Onishi, County of Hawaii Councilmember  |
| City and County of Honolulu: | Secretary Ikaika Anderson, City and County of Honolulu Council Vice-Chair   |
| County of Maui:              | Treasurer Michael Victorino, County of Maui Councilmember   |
| Others Present:              | Honolulu staff Doug Chun, Legislative Analyst, Office of Council Services;<br>Honolulu staff Brandon Mitsuda, Council Liaison, Honolulu City Council Administrative Support Services;<br>Kauai staff Ashley Bunda, Legislative Assistant, Office of the County Clerk; |

**II. APPROVAL OF AGENDA**

The Committee approved the agenda.



### III. MINUTES

The Committee approved the minutes of the March 10, 2015 Executive Committee meeting.

### IV. REPORTS

#### A. Treasurer's Report

- 1-3. Treasurer's Report for March 2015, as submitted by the HSAC Treasurer.

Treasurer Victorino summarized the report by noting that the major revenue gained of \$1,490.40 was due to the NACo prescription drug program, while major expenses included \$1,036.46 for auditing expenses, Board air and ground travel expenses of \$4,652.27, and Steering Committees air and ground travel expenses of \$1,282.20. The remaining HSAC account balance as of March 31, 2015 is \$156,009.30.

The Treasurer's Report was approved and accepted.

#### B. County Reports

1. Maui County Report. Treasurer Victorino reported the following points: 1) Maui County's budget process is heading into the home stretch and should be completed soon, 2) Maui has a website ([mauicounty.gov](http://mauicounty.gov)) that, among other things, is geared to the 2016 elections, 3) the Maui Film Festival will be held in June, 4) Maui County and its residents are closely following the progress on a public/private partnership for Maui Memorial Hospital, since this is the only acute care hospital on Maui, 5) Unemployment in Maui County is down from 4.4 percent to 4.2 percent, 6) the Maui Police Department is currently testing body cams (cameras) with its officers, 7) County Council leadership has sent letters to the State Legislature opposing the GET surcharge for neighbor island counties, and supporting the TAT as the proper revenue vehicle for all counties.

Treasurer Victorino concluded his report by noting two final points: 1) Maui County is looking forward to choosing HSAC's new slate of officers since its appointed HSAC member has assumed the role of Treasurer for the past nine years. It might be time to switch officer positions and roles, and allow a member of another county to be Treasurer, and 2) Sponsorships for the 2015 HSAC Conference in

June are currently at \$26,000 compared with \$45,000 at this point last year. Noting that the goal for the conference is \$75,000, Treasurer Victorino stated that the usual donors and sponsors may be having financial difficulty supporting the HSAC conference because they have already committed to providing support for the WIR and NACo conferences, which will be held this year in May and July respectively, and thus, sequentially sandwich the HSAC conference.

2. Hawaii County Report. Vice President Onishi stated that the Hawaii County Council is considering the Mayor's budget and noted that the various County departments are not requesting significant increases to their budgets, but rather, are maintaining the status quo in comparison to their budgets for the current fiscal year. Vice President Onishi also noted that Hawaii County is considering increasing the fuel tax, which currently stands at 8 cents per gallon. He noted that this is low compared with the other counties which all have double-digit fuel tax rates.
3. City and County of Honolulu Report. Secretary Anderson reported that: 1) The City Council has acted to expand the current sit/lie ordinance, which bans sitting or lying on public sidewalks. Secretary Anderson noted that he would prefer to have an ordinance that applies to the entire island of Oahu, but that constitutional issues raised by the Department of the Corporation Counsel resulted in a lack of votes for this option, resulting in the piecemeal approach that the Council is taking, and 2) the City Budget process continues, with the Budget scheduled to be submitted to the Mayor for his signature in June.

Kauai County Report. Alternate Ross Kagawa reported that: 1) The Council continues to work on the South Shore and Lihue Community Plans, which are considered true community plans that were drafted with the participation and input of residents. He further noted that there is sometimes a tension between the community's desires and councilmembers who are seeking to make changes to the plans, and 2) The Council has drafted a bill to address bed-and-breakfast ("homestay") issues by regulating these properties to allow ten homestay properties per year to apply for licenses to operate a temporary vacation rental. This would establish a process for operations and regulation that currently does not exist on Kauai. (A lengthy discussion ensued about how each of the other counties is attempting to address this issue.)

A motion was made, seconded and approved to receive the county reports.

**C. NACo Report**

Treasurer Victorino reported that the NACo Annual Conference is coming up in July, and will be held in North Carolina this year. He advised making reservations early as it will be popular and time is running short.

**D. WIR Report**

Kauai staffer Ashley Bunda, who was asked to update the members, reported that 350 people have already registered for the WIR Conference that will be held on Kauai from May 20 through May 22. She stated that Kauai, as the host county, will be buying 25 orchid lei for the leadership officials expected to attend. However, she requested feedback from the members regarding the type of "omiyage" to present to these 25 leaders and officials. (A lengthy discussion ensued regarding the different types of omiyage that can be given and the logistics of transporting the omiyage to Kauai.) A motion was made, seconded and approved to use HSAC funds to buy 25 bags and 25 packets of dried ahi from Costco as HSAC's contribution to each omiyage bag. In addition, each county would provide a representative gift from their island to add to the omiyage bag. Ashley will assemble the completed bags during the week prior to the start of the conference.

A motion was made, seconded and approved to receive the NACo and WIR reports.

**V. UNFINISHED BUSINESS**

Vice President Onishi noted that there was no unfinished business.

**VI. NEW BUSINESS**

- A. Communication (March 27, 2015) from Deputy County Clerk Jade K. Fountain-Tanigawa, County of Kauai, transmitting for the HSAC Executive Committee's information, Resolution No. 2015-30, relating to the appointment of a representative and alternate to the Executive Committee of the Hawaii State Association of Counties and nominating a representative to serve as a Board Director for the National Association of Counties, which was approved by the Kauai County Council on March 25, 2015.

There being no discussion, a motion was made, seconded and approved to receive the item.

- B. Communication (April 9, 2015) from Deputy County Clerk Josiah K. Nishita, County of Maui, transmitting for the HSAC Executive Committee's information, Resolution No. 15-45, relating to the appointment of a representative and alternate to the Executive Committee of the Hawaii State Association of Counties, which was approved by the Maui County Council on April 7, 2015.

There being no discussion, a motion was made, seconded and approved to receive the item.

- C. Communication (April 9, 2015) from Deputy County Clerk Josiah K. Nishita, County of Maui, transmitting for the HSAC Executive Committee's information, Resolution No. 15-47, relating to the Fiscal Year 2015-2016 Proposed Operating Budget for the Hawaii State Association of Counties, which was approved by the Maui County Council on April 7, 2015.

There being no discussion, a motion was made, seconded and approved to receive the item.

- D. Communication (April 17, 2015) from Council Chair Mel Rapozo, County of Kauai, transmitting for the HSAC Executive Committee's information, C 2015-117, relating to the Fiscal Year 2015-2016 Proposed Operating Budget for the Hawaii State Association of Counties, which was approved by the Kauai County Council on April 8, 2015.

There being no discussion, a motion was made, seconded and approved to receive the item.

- E. Discussion regarding the 2015 Hawaii State Legislative Session.

Treasurer Victorino distributed copies of letters (dated April 22, 2015) from Maui County Council Chair Mike White to the Legislative Chairs of the Senate Committee on Ways and Means and the House of Representatives Committee on Finance opposing the General Excise Tax (GET) surcharge for counties and supporting the Transient Accommodations Tax (TAT) as the proper vehicle for county revenue. Treasurer Victorino noted that Maui County, as a whole, is opposed to the GET surcharge, believing that it is the first step towards the State Legislature justifying reducing and eventually eliminating the TAT as a source of revenue for the counties.

(A lengthy back-and-forth discussion ensued. In brief, core statements are as follows:)

Alternate Kagawa discussed various issues and alternatives, but in the end took a position to maintain the status quo with no GET surcharge implemented on the neighbor islands.

Vice President Onishi reiterated the State Attorney General's position that any GET surcharge must be offered to all counties, not just the City and County of Honolulu. Because the counties have the option of not accepting the surcharge, he did not see how the State would take TAT revenues from the counties.

Treasurer Victorino warned again that it's a slippery slope, with the Legislature's offering of the GET surcharge potentially serving as the basis for justifying taking the TAT from the counties.

Secretary Anderson noted that the GET and TAT are two separate issues and that the Legislature will take the TAT if that is their desire, regardless of whether there is justification or not.

A motion was made, seconded and approved to close and file the discussion regarding the 2015 Legislative Session.

- F. Discussion and consideration of the HSAC Slate of Officers, and NACo and WIR Board of Director nominations for the 2015-2016 term.

(At 11:31 a.m., Honolulu HSAC Alternate and Council Chair Ernie Martin replaced Secretary Ikaika Anderson, who had to leave the meeting.)

A motion was made, seconded and approved to defer this item until the next meeting to allow the Honolulu City Council time to consider and approve its appointments to HSAC for 2015-2016, as well as to consider and approve nominees for NACo and WIR director seats at the next Council meeting scheduled for Wednesday, May 6, 2015.

## VII. ANNOUNCEMENTS

- A. Schedule the next meeting:

Thursday, May 7, 2015, Honolulu City Council Committee Room, 10:00 a.m.

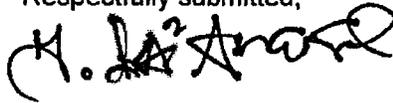
B. Other announcements.

Vice President Onishi asked for and declared that there were no announcements.

VIII. ADJOURNMENT

The meeting was adjourned at 11:33 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "I. Anderson", written over a printed name.

IKAIKA ANDERSON, Secretary  
Hawaii State Association of Counties



**Hawaii State Association of Counties**  
 Counties of Kauai, Maui, Hawaii and City and County of Honolulu



**MINUTES**  
**HSAC EXECUTIVE COMMITTEE MEETING**  
**May 7, 2015**  
**Honolulu Hale, Council Committee Room**  
**Honolulu, Hawaii**

**I. CALL TO ORDER**

The HSAC Executive Committee was called to order by President Mel Rapozo at 10:07 a.m. The following members comprising a quorum were present:

- |                              |  |
|------------------------------|--|
| County of Kauai:             | HSAC President Mel Rapozo, County of Kauai<br>Council Chair  |
| County of Hawaii:            | Vice President Dennis "Fresh" Onishi, County<br>of Hawaii Councilmember  |
| City and County of Honolulu: | Secretary Ikaika Anderson, City and County of<br>Honolulu Council Vice-Chair   |
| County of Maui:              | Treasurer Michael Victorino, County of Maui<br>Councilmember   |
| Others Present:              | Honolulu staff Doug Chun, Legislative Analyst,<br>Office of Council Services;<br>Honolulu staff Brandon Mitsuda, Council<br>Liaison, Honolulu City Council<br>Administrative Support Services;<br>Kauai staff Aida Okasaki, Legislative Assistant,<br>Office of the County Clerk;<br>Maui staff Kit Zulueta, Communication Director,<br>Office of Council Services |

**II. APPROVAL OF AGENDA**

The Committee approved the agenda.



At 10:08 a.m., President Rapozo called for a recess until 10:45 a.m. to allow certain members to attend the State Legislative Session related to action on the marijuana dispensary measure.

At 10:45 a.m., President Rapozo, having reestablished a quorum, called the meeting back to order.

### III. MINUTES

The Committee approved the minutes of the April 16, 2015 and April 27, 2015 Executive Committee meetings.

### IV. REPORTS

#### A. Treasurer's Report

Treasurer Victorino, noting that his office had not yet received the May 2015 HSAC bank statement, and thus lacking updated figures to draft a Treasurer's Report, made a motion to defer the presentation of the Treasurer's Report until the next scheduled executive committee meeting.

There being no discussion, the motion to defer was seconded and approved.

#### B. County Reports

1. Maui County Report. Treasurer Victorino reported the following points: 1) The Maui County Council has passed a \$621 million budget, which is lower than the Mayor proposed, and includes funding for eradication of invasive species like the coqui frog and little fire ants, as well as funding for the Molokai Ferry, which is in danger of shutting down due to the competition from small commuter airlines such as Mokulele Airlines, 2) Zoning is in place for the West Maui Hospital, which, if constructed, would be only the second acute care facility on Maui, 3) The 2015 HSAC Annual Conference on Maui is running behind on sponsorship donations, with \$33,000 committed thus far compared with \$52,000 committed at this point the last time Maui hosted the conference. Although Treasurer Victorino is confident that sufficient funds will be raised to run the conference, he noted that a large profit is unlikely since donors have already given funds to both the WIR and NACo conferences this year, and 4) The HSAC IRS Form 990-EZ awaits HSAC approval in order to file the form by May 15, 2015.

Treasurer Victorino concluded his report by noting two final points: 1) Given the media attention to the P-Card issue, Treasurer Victorino has introduced a measure to study the P-Card and procurement issue in Maui County, which hasn't been reviewed for over a decade, and 2) Treasurer Victorino recently visited the State legislative leadership with a chart summarizing the amounts that the counties would receive with the proposed 0.5 and 0.25 percent general excise and use tax surcharges in an effort to support the higher surcharge amount if a surcharge was passed. He also voiced his opposition to the "roads in limbo" provision, which would have required any county to accept any and all roads with disputed ownership issues as a condition of receiving the surcharge revenues. Treasurer Victorino stated that the final bill that was passed by the legislature deleted the "roads in limbo" provision and provided for the extension of the 0.5 percent surcharge for another five years until 2027.

2. Hawaii County Report. Vice President Onishi stated that although Hawaii County often gets blamed for much of the spread of invasive species like the coqui frog and little fire ant, the onus is on the State Department of Agriculture to provide adequate funding and personnel to inspect for invasive species on the Big Island. Their failure to provide resources is the reason why invasive species move from island to island.

Vice President Onishi concluded by noting that the County of Hawaii is continuing to work on the county budget, with a completed budget expected soon.

3. City and County of Honolulu Report. Secretary Anderson reported that: 1) The City Council is working on its budget, with final passage scheduled for June, 2) The Council yesterday passed Bill 3, which approved zoning for the Hoopili project, with a 9-0 vote although two members voted with reservations, and 3) The Council adopted Resolutions 15-91 and 15-93, which appointed Councilmember Ikaika Anderson as HSAC delegate and Councilmember Joey Manahan as HSAC alternate, and approved the Fiscal Year 2016 HSAC Operating Budget, respectively.

Kauai County Report. President Mel Rapozo reported that the Kauai County Council will receive the Mayor's supplemental budget on May 8. Decision-making on the budget will occur from May 14-18, and on June 4<sup>th</sup> the budget will be sent back to the Mayor for final disposition.

A motion was made, seconded and approved to receive the county reports.

C. NACo Report

Treasurer Victorino reported that from May 11-15, 2015, Councilmembers Mike White, Riki Hokama, and Mike Victorino will be attending a NACo symposium in Washington, D.C. that will include discussions on the impacts of MAP-21, the federal reauthorization of critical transportation funding. He also reiterated that the NACo Annual Conference is coming up in July, and will be held in North Carolina this year.

D. WIR Report

President Rapozo reported that the WIR Conference will be held on Kauai from May 20 through May 22, and to date has raised about \$100,000. Noting that many of the organizations that normally would have donated funds to the HSAC conference had instead made donations to the WIR conference, he stated that excess funds, if any, that remain unused after the WIR conference would be transferred to the HSAC conference account and would be available for possible use by the member coordinating the HSAC conference should the need arise.

A motion was made, seconded and approved to receive the NACo and WIR reports.

V. UNFINISHED BUSINESS

Discussion and consideration of the HSAC Slate of Officers, and NACo and WIR Board of Director nominations for the 2015-2016 term.

Treasurer Victorino began by again restating the desire of Maui County, after serving as HSAC treasurer for at least the last eight or nine years, to switch leadership positions. President Rapozo noted that options to switch officer positions include a rotation practice that may require an amendment to the HSAC Bylaws that provides for officer position term limits or a verbal agreement among the members that does not necessitate a change to the Bylaws.

(At this point, a lengthy and sometimes impassioned discussion ensued, with the discussion including past practices and situations that resulted in the current leadership position line-up, the impact on HSAC of members coming and going due to elections and other political changes, the role of members versus staff in the HSAC operations, and the availability of staff

to continue on in their support roles given possible changes in HSAC membership from year to year.)

Secretary Anderson made a motion to provide the following FY 2016 slate of HSAC officers to the four county councils for approval: 1) Oahu to remain as Secretary, 2) Hawaii Island to remain as Vice President, 3) Maui to switch to President, and 4) Kauai to switch to Treasurer. Following a brief discussion, the motion was seconded and approved.

President Rapozo noted that his office would draft documentation to be forwarded to the Chairs of each county council, which presents the new slate of HSAC officers for approval by each respective county.

#### VI. NEW BUSINESS

- A. Communication (April 23, 2015) from County Clerk Stewart Maeda, County of Hawaii, transmitting for the HSAC Executive Committee's information, Resolution No. 160-15 relating to the Fiscal Year 2015-2016 proposed Operating Budget for the Hawaii State Association of Counties, which was approved by the Hawaii County Council on April 15, 2015.

There being no discussion, a motion was made, seconded and approved to receive the item.

- B. Discussion and consideration of HSAC's Tax Form 990-EZ.

There being no discussion, the Committee approved Tax Form 990-EZ for filing with the IRS by May 15, 2015.

#### VII. ANNOUNCEMENTS

- A. Schedule the next meeting:

Wednesday, June 24, 2015, Makena Beach and Golf Resort, 6:00 p.m.

- B. Other announcements.

Vice President Onishi asked for and declared that there were no announcements.



# Hawaii State Association of Counties

Counties of Kauai, Maui, Hawaii and City and County of Honolulu



**MINUTES  
SPECIAL HSAC EXECUTIVE COMMITTEE MEETING  
May 22, 2015  
Grand Hyatt Kauai Resort and Spa  
Koloa, Hawaii**

**I. CALL TO ORDER**

The Special HSAC Executive Committee was called to order by President Mel Rapozo at 8:15 a.m. The following members comprising a quorum were present:

County of Kauai: HSAC President Mel Rapozo, County of Kauai Council Chair

County of Hawaii: Vice President Dennis "Fresh" Onishi, County of Hawaii Councilmember

City and County of Honolulu: Secretary Ikaika Anderson, City and County of Honolulu Council Vice-Chair

County of Maui: Treasurer Michael Victorino, County of Maui Councilmember

Others Present: Mike White, Maui Councilmember;  
Stacy Crivello, Maui Councilmember;  
  
Kauai staff Ashley Bunda, Legislative Assistant, Office of the County Clerk;  
Kauai staff Aida Okasaki, Legislative Assistant, Office of the County Clerk;  
Maui staff Kit Zulueta, Communication Director, Office of Council Services

**II. APPROVAL OF AGENDA**

The Committee approved the agenda.



### III. NEW BUSINESS

Discussion and consideration of the National Association of Counties (NACo) and Western Interstate Region (WIR) Boards of Directors nominations for the 2015-2016 term.

President Rapozo reminded the committee members that this was an item that was erroneously omitted at the last Executive Committee meeting on May 7<sup>th</sup> in Honolulu. He noted that the nominees for the 2015-2016 NACo Board of Directors are County of Kauai Councilmember Kipukai Kualii and City and County of Honolulu Councilmember Ikaika Anderson. Nominees for the WIR Board of Directors are County of Maui Councilmember Mike White, County of Hawaii Councilmember Danny Paleka and City and County of Honolulu Councilmember Joey Manahan.

President Rapozo noted that historically, Kauai submitted a NACo and a WIR nominee, Maui submitted a NACo nominee, Hawaii Island submitted a WIR nominee, and Oahu submitted a NACo Presidential appointment nominee.

A motion was made to approve County of Kauai Councilmember Kipukai Kualii and City and County of Honolulu Councilmember Ikaika Anderson as the nominees for the 2015-2016 NACo Board of Directors. The motion was seconded and approved.

A motion was made to approve County of Maui Councilmember Mike White and County of Hawaii Councilmember Danny Paleka as the nominees for the 2015-2016 WIR Board of Directors. The motion was seconded and approved.

### IV. ANNOUNCEMENTS

#### A. Schedule the next meeting:

Wednesday, June 24, 2015, Makena Beach and Golf Resort, 6:00 p.m.

#### B. Other announcements.

Secretary Ikaika Anderson noted that City and County of Honolulu Councilmember Trevor Ozawa had submitted an application for consideration as the NACo Presidential appointment to the NACo Board of Directors. President Rapozo stated that he had received the application from Councilmember Trevor Ozawa and would sign and forward the application to NACo for the next NACo President's consideration and decision. He further noted that he had also received an application from Councilmember Ozawa to be considered as a member of the NACo Large Urban Caucus Steering Committee, which would also be signed and

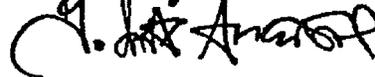
forwarded to NACo. Vice President Dennis Onishi reminded the Committee that he was also applying for the NACo Presidential appointment. President Rapozo reiterated that, as he would for all other applications for Presidential appointment, he would sign and forward Vice President Onishi's application to NACo and allow the next NACo President to make his or her choice for the appointment. (At this point, a discussion ensued regarding the potential next NACo President and the ramifications this may have on Hawaii's appointment chances.)

President Rapozo asked for other announcements and noted that there were none.

V. ADJOURNMENT

The meeting was adjourned at 8:24 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "I. Anderson", written over a horizontal line.

IKAIKA ANDERSON, Secretary  
Hawaii State Association of Counties