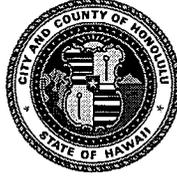


DEPARTMENT OF THE CORPORATION COUNSEL
CITY AND COUNTY OF HONOLULU
530 SOUTH KING STREET, ROOM 110 * HONOLULU, HAWAII 96813
PHONE: (808) 768-5193 * FAX: (808) 768-5105 * INTERNET: www.honolulu.gov

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KIRK CALDWELL
MAYOR



DONNA Y. L. LEONG
CORPORATION COUNSEL
PAUL S. AOKI
FIRST DEPUTY CORPORATION COUNSEL

May 1, 2015

The Honorable Ann H. Kobayashi, Chair
and Members
Committee on Budget
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Kobayashi and Councilmembers:

SUBJECT: Comments on Proposed Bill 13 (2015), CD2 Amendments for
the Department of the Corporation Counsel

Please find attached our comments regarding the budget amendments in Bill 13 (2015), CD1 and the proposed amendments for Bill 13 (2015), CD2. COR greatly appreciates Councilmember Brandon Elefante's recommendation to restore \$4,000 to OC3870 Photography Supplies to cover the cost of copy services for court documents, medical records, oversized documents, and DVD duplication.

Sincerely,


Donna Y. L. Leong
Corporation Counsel

Attachment

CONCUR:


Nelson H. Koyanagi, Jr., Director
Budget and Fiscal Services

APPROVED:


Roy K. Amemiya, Jr.
Managing Director

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HONOLULU, HAWAII

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Attachment

DEPARTMENT: CORPORATION COUNSEL

LEGAL SERVICES

Councilmember: Ernest Martin

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$(200,000)S	CF	(CD1) Reduce funding for salaries for OC 1118 -- Misc. Salary Adjustment

Department's Comments and Concerns:

The Clean Water and Natural Lands Funds are intended to support workload increases associated with the due diligence review and negotiation of conservation easements. As the CWNLF projects are selected by the CWNLF Commission, which was established by the City Council, the more typical due diligence review of the proposed project and negotiation of the grants of conservation easement by the City Administration have not occurred, and the Department's workload in connection with the same has increased.

The Corporation Counsel has personally devoted time to address the due diligence and documentation issues arising out of several of the recent projects in order to address issues of importance to the City. It would be of benefit to the City to be able to delegate this responsibility to a deputy with conservation experience.

Councilmember: Kymberly Pine

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$(4,000)CE	GN	(CD1) Reduce funding for current expenses for OC 3870 -- Photography Supplies

Department's Comments and Concerns:

This object code covers the cost of copy services for court documents, medical records, oversized documents (including maps and exhibit presentation boards) and DVD duplication. The \$18,000 request for this object code in FY2016 is based on the actual FY2014 expenditure of \$17,998 and the projected FY2015 expenditure.

Councilmember: Kymberly Pine

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$(1,800)	CE GN	(CD2 Proposal) Reduce funding for current expenses for OC 3403 – Repairs & Maintenance-Equipment (Office Furniture & Equip)

Department's Comments and Concerns:

This object code covers the cost of Xerox leases, and as-needed repairs for COR's office equipment including time stamp machines; typewriters and shredders. The \$39,000 requested for FY2016 approximates the \$38,427 expended in FY2014 and is less than the \$43,445 expended in FY2013.