November 20, 2014

The Honorable Ernest Y. Martin
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Martin and Councilmembers:

Pursuant to Section 13-103(b) of the Revised Charter of the City and County of Honolulu, I hereby appoint, subject to confirmation by your Honorable Body, Victoria S. Marks as a member of the Ethics Commission. Ms. Marks will succeed Charles W. Gall effective January 1, 2015, and serve for a term to expire on December 31, 2019. I would appreciate your favorable consideration of Ms. Marks’ appointment and request adoption by the City Council in the most expedient manner possible.

I have enclosed Ms. Marks’ personal information form and draft resolution for your review. For any general inquiries you may have regarding this appointment, please contact my executive assistant, Justin Gruenstein, at 768-6603.

Sincerely,

Kirk Caldwell
Mayor

Enclosures

cc: Ms. Victoria Marks
Department of the Corporation Counsel
Ethics Commission
1. Position Nominated to: **ETHICS COMMISSION**

2. Name: **VICTORIA S. MARKS**
   (First) (Middle) (Last)

3. Are you a citizen of the United States? Yes [ ] No [ ]
   Are you a resident of the City and County of Honolulu? Yes [ ] No [ ]
   If yes, how long? **36** years.
   Are you a registered voter in the City and County of Honolulu? Yes [ ] No [ ]

4. Political affiliation (Civil Service Commission and Liquor Commission nominees only)
   __________________________

5. Occupation: **MEDIATOR & ARBITRATOR; RETIRED JUDGE**

6. Name and address of employer or firm:
   **VSM LLC**
   **PO BOX 3736, HONOLULU, HI 96812**

7. Does your employer do any business with the City and County of Honolulu?
   Yes [ ] No [ ] If yes, state the nature of business and approximate dollar amount in the last five years:

8. Do you or does any member of your immediate family hold office or own stock in any firm?
   Yes [ ] No [ ]

9. Does the firm do business with the City and County of Honolulu? Yes [ ] No [ ]
   If yes, provide details including the name(s) of the firm:

10. Do you have any part-time employment, professional activity, or financial interests other than those indicated in the previous question? Yes [ ] No [ ]
    If yes, provide details:

11. Do you foresee any possible conflict between your present work, financial investments, business transactions or any other activity which would be incompatible with the proper discharge of your official duties or hinder you from effectively carrying out the duties for which you have been appointed? Yes [ ] No [ ]

12. Are any members of your family employed by the City and County of Honolulu or any attached agency? Yes [ ] No [ ] If yes, please specify the department and division:

13. Are there any incidents in your past that may jeopardize your nomination?
   Yes [ ] No [ ]
14. Have you ever been convicted of a felony? If yes, provide details:
   NO

15. Education:
   UNIV. OF CINCINNATI, COLLEGE OF LAW. JD. 1977
   MIAMI UNIVERSITY (OXFORD, OHIO) BACH. MUSIC ED. 1994

16. Provide a summary of major work experience for the last ten (10) years. Begin with your present job
   including military (attach additional sheets if necessary or resume):
   JUDGE CIRCUIT COURT OF THE 1ST CIRCUIT, STATE OF HI 1994-20
   MEDIATOR + ARBITRATOR, USM, LLC 2009- PRESENT

17. Community activities, etc. (also list any service on any other board or commission Federal, State or
   County):
   BOARD MEMBER: MEDIATION CENTER OF THE PACIFIC; HAWAI'I LEADERS' LEGAL FOUNDATION; AMERICAN JUDICIAL SOCIETY; HAWAI'I CHAPLAIN;
   UNITED CEREBRAL PALSY ASSOC. OF HI; HAWAI'I SWORD ASSOCIATION

18. Have you ever been a member of a board or commission with the City and County of Honolulu?
   Yes [ ] No [X] If yes, provide name(s) of board/commission:

19. Will you be able to commit to the full term of this appointment? Yes [X] No [ ] POSSIBLY

20. Will you be able to commit to meeting dates and times? Yes [X] No [ ] USUALLY

21. Are you regularly away from Honolulu? Yes [ ] No [X] If yes, please explain:

22. Are you willing to make a confidential financial disclosure to the city Ethics Commission upon
   appointment and yearly thereafter? Yes [X] No [ ]

23. What do you understand to be the prime duties of your county appointment?
   OVERSEE THE ETHICS COMMISSION STAFF & OPERATIONS

The above statements made by me are true, complete, and correct to the best of my knowledge and
belief and are made in good faith.

Victoria J. Marks 10/7/14
(Signature) (Date)

The completed form and any attachment(s) will be posted by the City Clerk and available on the City's DocuShare Website.
Office of the City Clerk  
CITY AND COUNTY OF HONOLULU  
STATE OF HAWAII

Certificate

I, Bernice Mau, City Clerk of the City and County of Honolulu, State of Hawaii do hereby certify that,

VICTORIA S. MARKS

a resident of the City and County of Honolulu, State of Hawaii is a duly registered elector (voter) of the

Precinct 04  Representative District 20, State of Hawaii

Affidavit No. 7811020  Registration Date: 05/04/1978

Birth Date: __________________________

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City and County of Honolulu to be affixed this 13 October 2014.

Signature of Elector __________________________

City Clerk  
City and County of Honolulu  
State of Hawaii
RESOLUTION

RELATING TO THE APPOINTMENT OF VICTORIA S. MARKS TO SERVE ON THE ETHICS COMMISSION OF THE CITY AND COUNTY OF HONOLULU.

WHEREAS, Section 11-107 of the Revised Charter of the City and County of Honolulu, 1973 ("Charter"), as amended, establishes an Ethics Commission ("Commission") comprised of seven members appointed by the Mayor and confirmed by the Council to five-year terms; and

WHEREAS, the Commission has the basic duties of rendering advisory opinions and conducting investigations concerning the application of the standards of ethical conduct of the City and recommending appropriate disciplinary action against city officers and employees who violate the standards; and

WHEREAS, Section 11-107 of the Charter prohibits members of the Commission from taking an active part in political management or in political campaigns; and

WHEREAS, by Mayor's letter, dated November 20, 2014, the Mayor has appointed Victoria S. Marks to the Ethics Commission; and

WHEREAS, if confirmed by the Council, Victoria S. Marks, will succeed Charles W. Gall, whose term will expire on December 31, 2014, and serve for a term to expire on December 31, 2019; and

WHEREAS, Section 13-103, RCH, which applies to the Ethics Commission, requires a member to be a registered voter of the City; and

WHEREAS, the Council has reviewed Victoria S. Marks' qualifications and character and finds that Victoria S. Marks qualifies to serve on the Ethics Commission and deserves confirmation; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that it confirms the appointment of Victoria S. Marks to the Ethics Commission for a term expiring on December 31, 2019; and

BE IT FURTHER RESOLVED that the Council expresses its gratitude and appreciation to Victoria S. Marks for her willingness to be considered for public service and actively participate in city government; and
BE IT FINALLY RESOLVED that copies of this Resolution be transmitted to the Mayor, Chair of the Ethics Commission, and Victoria S. Marks.

INTRODUCED BY:

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DATE OF INTRODUCTION:

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Honolulu, Hawaii

Councilmembers