

DEPARTMENT OF INFORMATION TECHNOLOGY  
**CITY AND COUNTY OF HONOLULU**

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KIRK CALDWELL  
MAYOR



MARK D. WONG  
DIRECTOR AND CIO

KEITH G. H. HO  
DEPUTY DIRECTOR

July 2, 2014

The Honorable Ernest Y. Martin  
Chair and Presiding Officer  
and Members  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawaii 96813

Dear Chair Martin and Councilmembers:

SUBJECT: Unbudgeted Temporary Position Notification

Section 2-17.2(a) of the Revised Ordinances of Honolulu, relating to budget execution, authorizes the Mayor to establish, fill and allot funds for temporary positions that are not included in the Executive Operating Budget Ordinance, after notifying the City Council. In accordance with the provisions of this ordinance, this notification is hereby submitted for one (1) part-time Planner V position for the Department of Information Technology (DIT), Operations Division. Additional required information on the position is as follows:

1. Type of Temporary Position Required:

One (1) Part-Time Planner V

As allowed under Section 6-1103(g) of the Revised Charter of the City and County of Honolulu.

2. Anticipated Duration of the Employment of the Temporary Position:

July 1, 2014 through August 31, 2014, with extensions/renewals as required and allowable under the Revised City Charter.

3. Cost of the Temporary Position:

\$6,494.58

This calculation is based upon the duration for this employment.  
Grade: SR-24, Step M: \$37.98/hour (part-time 19 hours per week).

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4. Source of Budgetary Savings Which Will Accrue to Finance the Temporary Position:

This position will be funded by the State of Hawaii Department of Transportation (HDOT).

5. Unforeseen or Emergency Circumstance Justifying the Need for the Temporary Position:

The part-time Planner V position is necessary to provide the facilitation, solicitation, and combined active participation, response and support of the State of Hawaii Department of Transportation, and the four county Department of Motor Vehicles (DMV) in the design, development and implementation of the State of Hawaii Real ID Security Plan.

Should you have any questions regarding this letter, please feel free to contact me at 768-7601, Mr. Keith Ho at 768-7657 or Mr. Stewart Hamasu at 768-7624.

Sincerely,



FOT Mark D. Wong  
Director and CIO

cc: BFS – Budgetary Administration  
Office of the Mayor

APPROVED:



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Ember Lee Shinn  
Managing Director