

**Hawai'i State Association of Counties (HSAC)**  
**Counties of Kaua'i, Maui, Hawai'i & City & County of Honolulu**

**AGENDA**  
**HSAC GENERAL MEMBERSHIP MEETING**  
**Friday, June 13, 2014 at 8:30 a.m.**  
**Moana Surfrider Main Ballroom**  
**2365 Kalakaua Avenue**  
**Honolulu, Hawai'i 96815**

RECEIVED  
CITY CLERK  
C & C OF HONOLULU  
2014 JUN -6 PM 3:39

**I. CALL TO ORDER**

**II. APPROVAL OF AGENDA**

**III. MINUTES**

- A. Minutes of the June 20, 2013 General Membership Meeting, as submitted by the HSAC Secretary.
- B. Minutes of the October 22, 2013 General Membership Meeting, as submitted by the HSAC Secretary.

**IV. TREASURER'S REPORTS**

- A. June 1 – 30, 2013
- B. July 1 – 31, 2013
- C. August 1 – 31, 2013
- D. September 1 – 30, 2013
- E. October 1 – 31, 2013
- F. November 1 – 30, 2013
- G. December 1 – 31, 2013
- H. January 1 – 31, 2014
- I. February 1 – 28, 2014
- J. Fiscal Year 2014-2015 HSAC Annual Operating Budget, as Amended
- K. March 1 – 31, 2014
- L. April 1 – 30, 2014
- M. Fiscal Year 2013-2014 HSAC Annual Operating Budget Amendments
- N. Fiscal Year 2014-2015 HSAC Annual Operating Budget Amendments
- O. May 1 – 31, 2014

**V. EXECUTIVE COMMITTEE MEETING MINUTES**

- A. June 20, 2013
- B. July 26, 2013
- C. August 23, 2013
- D. September 13, 2013
- E. October 22, 2013
- F. November 27, 2013
- G. December 13, 2013, Special HSAC Executive Committee Meeting

- H. December 23, 2013
- I. January 14, 2014
- J. January 15, 2014, Special HSAC Executive Committee Meeting
- K. February 13, 2014
- L. March 24, 2014
- M. April 19, 2014
- N. May 15, 2014

## **VI. EXECUTIVE COMMITTEE REPORTS**

- A. The Executive Committee at its September 13, 2013 meeting approved the following proposals submitted by the Maui County Council, to be included in the 2014 HSAC Legislative Package:
  - a. A Bill for an Act Relating to Public Agency Meetings and Records
  - b. House Bill No. 230 – A Bill for an Act Relating to Intoxicating Liquor
  - c. A Bill for an Act Relating to Transportation
  
- B. The Executive Committee at its September 13, 2013 meeting approved the following proposals submitted by the Kaua'i County Council, to be included in the 2014 HSAC Legislative Package:
  - a. House Bill No. 215 – A Bill for an Act Relating to Liability
  
- C. The Executive Committee at its September 13, 2013 meeting approved the following proposals submitted by the Hawai'i County Council, to be included in the 2014 HSAC Legislative Package:
  - a. A Bill for an Act Relating to Transient Accommodations Tax
  - b. A Bill for an Act Relating to Education
  - c. A Bill for an Act Relating to Health
  - d. A Bill for an Act Relating to Videoconferencing
  
- D. The Executive Committee at its September 13, 2013 meeting approved the following proposals submitted by the Honolulu County Council, to be included in the 2014 HSAC Legislative Package:
  - a. A Bill for an Act Relating to Helmets
  - b. A Bill for an Act Relating to Mopeds
  - c. A Resolution and Concurrent Resolution Urging the U.S. Department of State, the Department of Homeland Security and the United States Attorney General to Ease Visa Restrictions for the People's Republic of China
  - d. A Bill for an Act Relating to the Hawai'i Employer-Union Health Benefits Trust Fund Board of Trustees
  - e. A Bill for an Act Relating to the Employees' Retirement System
  - f. A Bill for an Act Relating to County Surcharge on State Tax

- E. The Executive Committee at its October 22, 2013 meeting approved the nomination of Councilmember Mike White, Maui County Council, to represent HSAC on the Hawai'i Employer-Union Health Benefits Trust Fund (EUTF) Task Force, pursuant to Section 2 of Act 268, Session Laws of Hawai'i 2013, and nominated Councilmember Valerie Poindexter, Hawai'i County Council, as the alternate.**
- F. The Executive Committee at its November 27, 2013 meeting approved a request from Council Chair Ernest Y. Martin, Honolulu City Council, for seed money in the amount of \$5,000 for the 2014 HSAC Annual Conference hosted by the Honolulu City Council, which will assist the County in providing a deposit as may be required to secure facilities for the conference.**
- G. The Executive Committee at its November 27, 2013 meeting approved the final 2014 HSAC Legislative Package.**
- H. The Executive Committee at its December 23, 2013 meeting approved Councilmember Mel Rapozo, Kaua'i County Council, to fill the NACo Board of Director vacancy, term ending July 14, 2014.**
- I. The Executive Committee at its December 23, 2013 meeting approved proposed amendments to the Bylaws of the Hawai'i State Association of Counties, Inc., with the exception of amendments to Section 13C of the Bylaws.**
- J. The Executive Committee at its December 23, 2013 meeting approved proposed amendments to the Fiscal Year 2014 Annual Operating Budget.**
- K. The Executive Committee at its December 23, 2013 meeting approved the "Audited Financial Statements (with Independent Auditor's Report) For the Years Ended June 30, 2013 and 2012."**
- L. The Executive Committee at its January 14, 2014 meeting approved a proposal set forth in a memorandum dated January 13, 2014 from HSAC Treasurer Michael P. Victorino, relating to the use of the funds estimated in the "NACo Prescription Drug Marketing Fee" line item in the Fiscal Year 2014 HSAC Annual Operating Budget.**
- M. The Executive Committee at its January 14, 2014 meeting approved proposed amendments to the Bylaws of the Hawai'i State Association of Counties, Inc., which amends Section 13C of the Bylaws relating to the corporation's policies, proposals and legislative package, and Section 1(E) of the HSAC Policies relating to travel.**

- N. The Executive Committee at its January 15, 2014 special meeting approved a proposal relating to the General Excise Tax (GET), to be included in the 2014 HSAC Legislative Package.
- O. The Executive Committee at its March 24, 2014 meeting approved a Corporate Resolution for a Facsimile Signature form, to allow the Bank of Hawai'i to accept stamped signatures on checks for expenditures relating to the 2014 HSAC Annual Conference, under the condition that this only occurs for the 2014 HSAC Annual Conference, and will be evaluated at the end of the conference. Furthermore, HSAC will not be bound to this agreement after the conference ends.
- P. The Executive Committee at its April 19, 2014 meeting approved a proposal relating to the Transient Accommodations Tax (TAT), to be included in the 2014 HSAC Legislative Package, which was then transmitted to the Hawai'i State Legislature for their consideration.
- Q. The Executive Committee at its April 19, 2014 meeting approved NACo Steering Committee nomination forms for Councilmember Dru Kanuha, Hawai'i County Council, and Valerie Poindexter, Hawai'i County Council, for the 2014-2015 term.
- R. The Executive Committee at its May 15, 2014 meeting approved an audit and tax engagement letter from Carbonaro DeMichele CPAs, to continue providing HSAC auditing and tax services for the year ended June 30, 2014, 2015, and 2016.
- S. The Executive Committee at its May 15, 2014 meeting approved the proposed HSAC Slate of Officers and the NACo and WIR Board of Director nominations for the 2014-2015 term.
- T. The Executive Committee at its May 15, 2014 meeting approved the utilization of the HSAC Debit Card for future WIR and NACo conferences for activities necessary to promote the 2015 WIR Conference being held on Kaua'i. Funds are to be drawn from the "WIR – Promotional" line item in the HSAC Annual Operating Budget.

## **VII. UNFINISHED BUSINESS**

## **VIII. NEW BUSINESS**

- A. Discussion and approval of the Fiscal Year 2014-2015 HSAC Annual Operating Budget, as amended. (*Amended on March 24, 2014 and May 15, 2014*)

- B. Discussion and approval of proposed amendments to the Bylaws of the Hawai'i State Association of Counties, Inc., as outlined in the attached document entitled "HSAC Bylaws Review Summary of Changes Chart," with the exception of amendments to Section 13C. These amendments, sans amendments to Section 13C, were approved by the Executive Committee on December 23, 2014.
- C. Discussion and approval of proposed amendments to the Bylaws of the Hawai'i State Association of Counties, Inc., which amends Section 13C of the Bylaws relating to the corporation's policies, proposals and legislative package, and Section 1(E) of the HSAC Policies relating to travel. These amendments were approved by the Executive Committee on January 14, 2014.
- D. Discussion regarding the 2015 HSAC Legislative Package timeline, as follows:
  - i. August 29, 2014 – Deadline to receive proposals from each County to be included in the 2015 HSAC Legislative Package.
  - ii. September 12, 2014 – Schedule HSAC Executive Committee Meeting to discuss and act on all proposals submitted by the Counties. Approved proposals will then be forwarded to each County for their consideration.
  - iii. November 14, 2014 – Deadline for the Counties to approve the proposed 2015 HSAC Legislative Package.
  - iv. December 5, 2014 – Schedule HSAC Executive Committee Meeting to approve the final 2015 HSAC Legislative Package.
- E. Discussion regarding HSAC's Priority Statement, Legislative Package, objectives and strategies, in preparation of the 2015 Hawai'i State Legislative Session.
- F. Discussion regarding the NACo Health Discount Program, the NACo Dental Discount Program, and the NACo Prescription Drug Discount Card Program.
- G. Discussion regarding the 2015 WIR Conference being held on Kaua'i.
- H. Communication (May 28, 2014) from Council Chair Jay Furfaro, Kaua'i County Council, requesting time on the agenda to discuss the State's ability to charge parking and/or entrance fees for State parks, and to discuss the core purpose of HSAC as described in Section 2 of the HSAC Bylaws.

**IX. ELECTION OF OFFICERS**

**A. Discuss and approve the following proposed HSAC Slate of Officers for Fiscal Year 2014-2015:**

- i. **President:** Mel Rapozo, Kaua'i County Council  
Ross Kagawa (Alternate)
- ii. **Vice President:** Dennis "Fresh" Onishi, Hawai'i County Council  
Dru Kanuha (Alternate)
- iii. **Secretary:** Ernest Y. Martin, Honolulu City Council  
Ikaika Anderson (Alternate)
- iv. **Treasurer:** Michael P. Victorino, Maui County Council  
G. Riki Hokama (Alternate)

**B. Discuss and approve the following nominations to the NACo and WIR Board of Directors for the 2014-2015 term.**

- i. **NACo Board of Directors**
  - a. Michael P. Victorino, Maui County Council
  - b. Mel Rapozo, Kaua'i County Council
- ii. **WIR Board of Directors**
  - a. Dennis "Fresh" Onishi, Hawai'i County Council
  - b. Mike White, Maui County Council

**X. ANNOUNCEMENTS**

**XI. ADJOURNMENT**