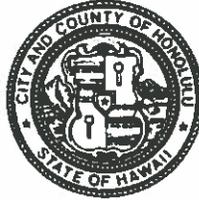


CITY AND COUNTY OF HONOLULU

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KIRK CALDWELL
MAYOR



GERALD H. SAITO
DIRECTOR

TRACY S. KUBOTA
DEPUTY DIRECTOR

May 30, 2014

The Honorable Ernest Y. Martin
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Martin and Councilmembers:

SUBJECT: Unbudgeted Temporary Position Notification

Section 2-17.2(a) of the Revised Ordinances of Honolulu relating to budget execution, authorizes the Mayor to establish, fill and allot funds for temporary positions that are not included in the Executive Operating Budget Ordinance, after notifying the City Council. In accordance with the provisions of this ordinance, this notification is hereby submitted for two (2) full-time Utility Worker I positions for the Department of Enterprise Services. Additional required information on these positions is as follows:

1. Type of Temporary Position:

Two (2) full-time Utility Worker I positions for twelve months, as allowed under Section 6-1103(g) of the Revised Charter of the City and County of Honolulu.

2. Anticipated Duration of the Employment of the Temporary Position:

July 1, 2014 - June 30, 2015

3. Cost of Temporary Position:

\$36,255 x 2 positions = \$72,510

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4. Source of Budgetary Savings That Will Accrue to Fund the Temporary Positions:

Salary savings from AD142 Utility Worker I and AD169 Utility Worker I will be used to fund positions.

5. Unforeseen or Emergency Circumstances Justifying the Need for the Temporary Positions:

The requested temporary positions are needed to maintain the Blaisdell Center's 7 days a week operations. The Utility Worker I position performs custodial, set-up and grounds keeping duties at the Blaisdell Center and Waikiki Shell. There are currently two (2) employees who have been out on extended Leave Without Pay since January and April of 2012, respectively, and it is uncertain when either will be able to return to work.

Due to the extended absences of these employees, the remaining staff has absorbed the workload, which has created a negative impact on operations. Moreover, increased overtime and a reliance on less experienced part-time employees have resulted. Continuing to operate in this manner will increase the risk of injury to all employees. Therefore, two (2) full-time contract positions are being requested to provide temporary relief until the employees return to work.

Sincerely,



Gerald H. Saito
Director

APPROVED:



Ember Lee Shinn
Managing Director