

THE FOLLOWING PAGES SHALL BE DETACHED FROM THE RGP DOCUMENT AND SUBMITTED.

**APPENDIX F: GRANT PROPOSAL
SOLICITATION NO. RGP-DCS-GIA2015**

Instructions: The proposal below must be completed in full. Responses must be provided in the fillable boxes provided. Where annotated, the fillable boxes have predetermined maximum limits on character counts including spaces. Recommended fonts: Arial, Times Roman, Helvetica. Recommended font size: 12 point.

**SECTION I
SUMMARY**

Grantee Legal Name:	Kualoa-Heeia Ecumenical Youth Project
Is Grantee a Fiscal Sponsor?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Grant Activity Name:	Na Opio o Ko'olauloa: Teen Leadership Club (TLC)
Briefly describe the Grantee's background, history (including year established), and mission. <i>(400 character count limit)</i>	
KEY Project's mission is to nurture and promote the cultural, environmental, social, economic and recreational well-being of the Koolau-Heeia area, serving the needs of our diverse multi-cultural community. KEY established in 1968, provides alternate educational programs for youth, a Hawaiian Heritage Summer Program, Senior activities, food distributions, computer and culinary opportunities.	
Briefly describe the Grant Activity and need being filled. <i>(400 character count limit)</i>	
To address needs of at-risk youth, ages 12-15, in Koolauloa who are mainly Native Hawaiian, affected by economic disadvantage, high risk factors, and educational deficits. Will provide after-school, weekend, school-break and summer programs including cultural enrichment, counseling, monitoring, recreation, creative arts, careers, finance, social skills service learning, camping and family events.	
Briefly summarize Grant Activity outcomes and measures of success, including number and description of those served. <i>(400 character count limit)</i>	
Anticipated outcomes include: 85% decrease in substance abuse, reduction in negative attitudes/behaviors and 85% improvements in positive attitudes & behaviors of 35-40 youth, 12-18 years of age, who are predominately Native Hawaiian. Outcome measures based on self-reports, journals, portfolios, surveys, focus groups, observations (youth, families and staff).	

Council District (Check all districts that will benefit from the Grant Activity. Provide the amount requested per district).		
<input type="checkbox"/> District 1	<input checked="" type="checkbox"/> District 2	<input type="checkbox"/> District 3
\$	\$ 490,875.00	\$
<input type="checkbox"/> District 4	<input type="checkbox"/> District 5	<input type="checkbox"/> District 6
\$	\$	\$

<input type="checkbox"/> District 7	<input type="checkbox"/> District 8	<input type="checkbox"/> District 9
\$	\$	\$
Total Amount Requested (Minimum of \$25,000):	\$	

Type of Grant Activity:		
<input type="checkbox"/> Arts	<input type="checkbox"/> Culture	<input type="checkbox"/> Community Development
<input type="checkbox"/> Economic Development	<input type="checkbox"/> Environment	<input type="checkbox"/> Public Service - Seniors
<input checked="" type="checkbox"/> Public Service - Children	<input type="checkbox"/> Public Service - Disabilities	<input type="checkbox"/> Public Service - Homeless
<input type="checkbox"/> Public Service – Domestic Violence	<input type="checkbox"/> Public Service – Substance Abuse	<input type="checkbox"/> Public Service – Mental Health
<input type="checkbox"/> Public Service – Other (describe):		

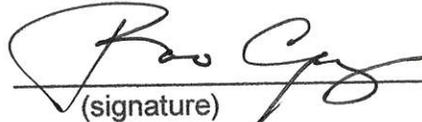
The undersigned, subject to personal liability and penalty under applicable law, certifies that he or she: (i) is authorized to sign this Grant Proposal; (ii) personally prepared or reviewed the matters found in this Grant Proposal (including any related documents/attachments); (iii) asserts all statements made in this Grant Proposal (including all attachments) are true, accurate and complete; and (iv) has the requisite skills and knowledge to assert the foregoing certification.

 <hr/> Signature of Grantee (Fiscal Sponsor) Officer Printed Name and Title: John L. Reppun, Executive Director	<hr/> 12-18-13 Date
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**CERTIFICATE OF THE BOARD OF DIRECTORS
AUTHORIZATION TO ASSIGN AUTHORITY**

The undersigned President of the Board of Directors of Kuaoa-Hecia Ecumenical Youth Project ("Grantee") hereby certifies that John L. Reppun (name), Executive Director (title), has been authorized by the Board of Directors to sign proposals, contracts, and related documents on behalf of the Grantee. Accordingly, I hereby assign the authority by the Board to execute proposals, contracts, and contract amendments on behalf of the Grantee, and further certify that the assigned is given the power and authority to do all things necessary to implement, maintain, amend, or renew such contracts.



 (signature)
Romeo Corpuz

 (Print name)

STATE OF HAWAII)
)
 CITY AND COUNTY OF HONOLULU)

On this 1TH day of December, 2013, before me appeared Romeo Corpuz, personally known to me, who, being by me duly sworn, did say that he/she is the President of the Board of Directors of Kuaoa-Hecia Ecumenical Youth Project and that the corporation has no corporate seal, and that said instrument was signed in behalf of said corporation by authority of its Board of Directors, and said Romeo Corpuz acknowledged said instrument to be the free act and deed of said corporation.



 Notary Public, State of Hawaii

My Commission expires: March 12, 2014



Doc. Date: _____ # Pages _____
 Name: Charlene N. Pinao 1ST Circuit
 Doc. Description: NO RGP-DCS-GIA 2015
Na Opio o Koi o Iuloua: Teen Leadership Club
RFP Charlene N. Pinao 12/17/2013
 Signature _____ Date _____

NOTARY CERTIFICATION

FISCAL SPONSOR

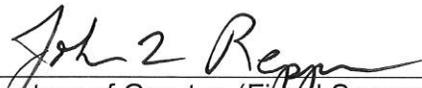
The Fiscal Sponsor is a nonprofit organization that assumes legal, financial and programmatic responsibility for the activities of groups or individuals engaged in work that furthers the fiscal sponsor's mission and their own respective purposes. The Fiscal Sponsor is called the Grantee in this Grant Proposal. The City's legal relationship is with the Grantee, and the City will disburse grant funds to the Grantee. The Sponsored Organization is the organization under this Grant Proposal that the Grantee (Fiscal Sponsor) chooses to support to implement the Grant Activity.

Accordingly, if the Grantee is a Fiscal Sponsor, the following should be completed by both the Grantee (Fiscal Sponsor) and the Sponsored Organization. By initialing and signing below, the Grantee (Fiscal Sponsor) and the Sponsored Organization indicate they have reviewed and come to an agreement regarding each of the following items:

Grantee/Fiscal Sponsor Initials	Sponsored Organization Initials	Agreed upon items
JLR	DKP	Response herein to Section III Question 1
JLR	DKP	Response herein to Section III Question 2
JLR	DKP	Response herein to Section III Question 3
JLR	DKP	Response herein to Section III Question 4
JLR	DKP	Response herein to Section III Question 5
JLR	DKP	Response herein to Section III Question 6
JLR	DKP	Grant Activity Budget/Funding (Exhibit A)
JLR	DKP	Grant Activity Preliminary Schedule of Budget, Services/Outcomes and Timeline (Exhibit B)

In addition to the foregoing, the Fiscal Sponsor and the Sponsored Organization each hold the CITY harmless and will defend and indemnify the CITY and its officers, employees, and agents, individually and in their official capacities, from all claims of liability for damages arising directly or indirectly from each entering into a Fiscal Sponsorship Agreement with the other.

The undersigned also attach hereto requirement documents regarding Fiscal Sponsorship, as detailed in Section V.



 Signature of Grantee (Fiscal Sponsor) Officer
 Printed Name and Title: John L. Reppun

12-18-13

 Date



 Signature of Sponsored Organization Officer
 Printed Name and Title: Dotty Kelly-Paddock

12-18-13

 Date

**SECTION II
GRANTEE INFORMATION**

GRANTEE INFORMATION

Legal Name: Kualoa-Heeia Ecumenical Youth Project

Trade or dba Name: KEY Project

Business Address: 4700 Waihee Rd

City, State, Zip Code: Kaneohe, HI 96744

Mailing Address (if differs from Business Address): _____

City, State, Zip Code: _____

Business Telephone Number: (808) 239-5777

Business E-Mail Address: fiscal@keyproject.org

Last Four (4) Digits of Federal ID Number (aka Taxpayer EIN): 8209

Contact Person for Proposal

Name and Title: Dotty Kelly-Paddock, Executive Director

Telephone Number: (808) 255-6944

E-Mail Address: dotty.kelly@verizon.net

Contact Information for Grant Writer

Name and Title: Dotty Kelly-Paddock, Executive Director

Telephone Number: (808) 255-8844

E-Mail Address: dotty.kelly@verizon.net

Person Authorized to Execute Contracts

Name and Title: Dotty Kelly-Paddock

Telephone Number: (808) 255-8844

E-Mail Address: dotty.kelly@verizon.net

Does the Grant Activity require Federal, State, and/or City licensing and/or accreditation/certification?

Yes No Not Applicable

SPONSORED ORGANIZATION INFORMATION (if applicable)

Legal Name: Hui O Hauula

Trade or dba Name: Hui O Hauula

Business Address: PO Box 264

City, State, Zip Code: Hauula HI 96717

Mailing Address (if differs from Business Address): _____

City, State, Zip Code: _____

Business Telephone Number: 808-255-6944

Business E-Mail Address: dotty.kelly@verizon.net

Last Four (4) Digits of Federal ID Number (aka Taxpayer EIN): N/A

Contact Person

Name and Title: Dotty Kelly-Paddock

Telephone Number: 808-255-6944

E-Mail Address: dotty.kelly@verizon.net

Person Authorized to Execute Contracts

Name and Title:

Telephone Number: John L Reppun, Executive Director

E-Mail Address: jreppun@keyproject.org

**SECTION III
GRANT ACTIVITY INFORMATION**

1. Provide a brief summary description of the problem being addressed, including the population, target group size and attributes, and applicable geographic area. *(2,000 character count limit)*

Hui O Hauula (HOH) will implement Na Opio o Koolauloa: Teen Leadership Club (TLC) to support youth, 12-18 years of age, to be healthy, capable, caring, resilient adults who contribute to their families and communities. TLC will address the need for a youth program for teens who are predominantly Native Hawaiian (NH) and are affected by economic disadvantage, high-risk factors, and educational deficits. Koolauloa, on the northeast side of Oahu, consists of beaches, mountains and a two-lane highway stretching 35 miles through six villages, Kaaawa, Kahana, Punaluu, Hauula, Laie and Kahuku with 26,000 residents.

HOH will collaborate with the KEY Project- Project Holomua, Bobby Benson Center Program- Hale o Ho'aulu a me Maui'ola and the Koolauloa Health Center. TLC will be located at Hauula Civic Center and Hauula Community Park and will serve 35-40 youth from Koolauloa. Kahuku High-Intermediate School (1600 students) and four elementary schools are the target schools. The schools are working to improve academic achievement, as some struggle to stay out of corrective action to meet academic goals. Kahuku HS is in restructuring. TLC will support improved behavioral and academic changes through providing a culturally relevant, science-based, service-based, youth development approach. TLC is a coalition between community, non-profits and service agencies that will provide at-risk teens with a supportive, caring environment and positive youth activities after-school, Monday through Friday from 5:30 to 8:30 PM; Saturdays and during school-breaks (Winter, Spring, Fall). Youth can participate in small group classes/activities, service-learning projects, day camps and field trips. Four family events will be held. In the summer TLC hours will be expanded to operate M-F from 12:30 to 6:30 PM and will provide a summer leadership camp for at least 7 days.

2. Describe the need for this Grant Activity and provide the data to justify the Grant Activity. *(4,000 character count limit)*

Four key areas indicate significant needs for youth in Koolauloa: economic disadvantage, high-risk factors, lack of relevant teen programs, and significant educational deficits.

Incidence of Native Hawaiian (NH) Youth: Koolauloa is one of the top three districts in the state most populated by NH at 32%. Hawaii's NH people have some of the poorest statistics for health and mortality, education, alcoholism and drug abuse, homelessness, poverty, incarceration, domestic violence and others; yet NH make up only 20% of the state's overall population. These demographic, economic, and academic factors, when taken together, provide a holistic profile of need.

Incidence of At-Risk Behaviors: Statewide statistics also show that NH youth have very high rates of at-risk behaviors. NH juveniles accounted for 41% of juveniles arrested for offenses such as violent and property-related crimes, robbery, drug possession, and

vandalism. At Kahuku HS 80% of NH 10th graders reported that they tried alcohol and/or marijuana (compared to 49% state average) and 63% of NH 12th graders have been drunk at least once (HI Students Alcohol & Drug Use Study, 2003). A startling 65% defined their community as 'disorganized' with prevalent crime, violence and delinquency. HI DOE data on a School Survey (2012) show that only 61% of students at Kahuku HS responded positively to the question: Do you have a feeling of safety and well-being at school?

Incidence of Economic Disadvantage: In 2011 the Council of NH Education determined that Kahuku Complex, Oahu, was one of seven neediest communities in Hawaii and would benefit most during the next three years from federal funding for youth services. The ethnic makeup of the area is unique in that it has a high proportion of Caucasians and Hawaiians, the highest numbers of Other Pacific Islanders in the State, and children between 0-19 years of age. The per capita income in the Kahuku Area is almost 25% lower than the State average. Unemployment is high, as is the percent of people receiving food stamps and welfare. Fewer than half of the people here own their homes. A key indicator of 'Economic Disadvantage' are students whose families meet the income criteria for the federal reduced-cost lunch program. Nearly 79% of the children attending Hau'ula Elementary and 52% of students at Kahuku Inter-HS are on the free/reduced lunch program (DOE, 2012). These students face many disadvantages, including lower chances of graduating from high school and enrolling in a four-year college (National Center for Education Statistics, 2010).

Need for Positive Youth Development Programs: Positive youth programs play an important role in exposing teens to role models, building confidence, career-awareness, academic and social skills. Currently, there are no youth centers in Koolauloa (e.g. Boys & Girls Clubs, YWCA, YMCA), there are no NH-focused charter schools (that service large percentages of NH in other communities). The major supports for teens are sports and activities operated by the Mormon Church. However, youth who don't make an athletic team or who are not involved in Mormon church activities are left out. There are also no free supervised youth programs.

The challenges of creating change require innovation and creative solutions. The greatest hope for our youth is in partnerships to address these needs. Hui O Hauula is a community-based project of community members who formed a coalition to address these needs. Coalition members are educators, social workers, business leaders, health providers, church leaders and family members. This coalition has enlisted the support of the KEY Project, Bobby Benson Center's (Hale o Hoaulu a me Mauiola) and, Koolauloa Health Center's (Teen Suicide Prevention). The Hui O Hauula's Director has an MA in Behavior Disorders, and is a former school principal who served at-risk youth. The coalition knows the needs and is ready to make a positive impact for our youth.

3a. Provide a description of the Grant Activity. *(1,000 character count limit)*

TLC's goal is to support youth to be healthy, capable, caring, resilient citizens, who demonstrate cultural values and pride and who contribute to their families, communities, state and nation. To accomplish this, TLC will provide after-school services/activities for 35-40 youth six days a week. Koolauloa youth, ages 12-18, will participate. Programs will operate M-F from 5:30-8:30 PM. TLC will provide Saturday programs 1-6PM. During school breaks TLC will operate M-F to provide camping trips, field trips; service-

learning projects; and family events. In the summer there will also be a leadership camp for at least 7 days. Program Components include: Service Learning; Hawaiian Culture; Counseling & Mentoring: Life Skills/Social Skills; Healthy Living: Career Discovery; Recreational Activities/Creative Arts; Staff-supported Homework Time; Conflict Resolution/Problem Solving; Employment Skills; Finance Skills; and Entrepreneurship.

3b. Explain how and why you chose this approach to the problem or opportunity. (2,000 character count limit)

The high risk factors outlined in the previous section highlight the serious needs of youth in Koolauloa: low educational achievement, high drop-out rates, high suicide rates, alcoholism, drug abuse, teen pregnancy, lack of healthcare, prevalence of domestic violence and addiction to drugs and alcohol in the homes and families are major concerns. The solutions are not easy ones, or they would have been employed long ago. There are no quick fixes...just a lot of hard work, planning and collaboration to do between agencies and service providers.

The model of positive youth development is a science-based approach. It's been researched over the past thirty years and now is used throughout the US and the state of Hawaii by a variety of youth service agencies including the YMCA and 4-H programs. Positive Youth Development is based on research showing that given guidance and support of caring adults, youth can grow up happy and healthy and make positive contributions to their families, schools and communities. The approach incorporates leadership and skill building opportunities like Boys and Girls Clubs, 4 H clubs, etc. It is not a deficit model that focuses narrowly on issues like drug abuse, drop-out rates, etc. Postive youth development programs work at developing assets, the strengths of our youth. This is the approach TLC will take in Koolauloa...participating in teen programs at Department of Parks and Recreation, and with organizations (KEY Project, Bobby Benson Programs, Gunstock Ranch, Kualoa Ranch, Koolauloa Health Center, Camp Erdman YWCA, etc.) to empower Koolauloa youth to make healthy choices and avoid risky behaviors. TLC will embrace and implement positive youth development principles and strategies working with families, schools, youth service organizations and state and city policy makers.

3c. Describe the Grant Activity scope of services and outcomes, including how these services and outcomes directly benefit the target population for the Grant. (3,000 character count limit)

If the Grant Activity is in the area of Public Service, begin with a statement of the number of individuals (seniors, persons with disabilities, children, domestic violence victims, homeless persons, persons suffering from substance abuse, persons suffering from mental health issues, other) that the Grant Activity will directly benefit during the Grant Term.

If the Grant Activity is in the area of Arts, Culture, Community/Economic Development or Environment, begin with a statement as to how the Grant Activity contributes to the well-being and life quality of a local, low to moderate income, community (e.g. creation/development of community organization; provision of planning, organizational support, and technical assistance to organizations; provision of financial literacy programs/services; provision of micro-enterprise/business training; provision of cultural/environmental support programs; other) and provide the approximate population size for that community.

The following is an Action Plan that will be implemented by TLC staff, parents, community, agencies/ organizations for 35-40 youth in Koolauloa to reach our goal to

prepare future generations in Koolauloa to become leaders who contribute to their families, communities, state and nation; who treat each other with respect; and who are capable, resilient and embody cultural pride. The following objectives will ensure that TLC's goal is reached:

Objective 1: Provide community service projects.

Objective 3: Provide counseling, suicide prevention support and mentorship.

Objective 4: Provide a variety of recreational activities (based on interest inventories)

Objective 5: Provide integrated social skills training.

Objective 6: Provide career awareness, employment, entrepreneurial, financial skills classes with experiential, hands-on activities.

Objective 7: Provide educational support services.

Objective 8: Provide creative arts, performing arts, visual arts experiences.

Objective 9: Provide healthy living and life-style information and support.

Objective 10: Provide family-centered activities and events.

Objective 11: Provide leadership camp and follow-up events.

TLC will provide youth will a wide variety of exciting and educational activities and experiences, as listed above in the Action Plan objectives. The learning outcomes described below specify what youth will demonstrate in terms of the knowledge, skills and values they have acquired as a result of activities / classes they have participated in during the year. These outcomes will include the following and perhaps additional outcomes too numerous to mention here: Youth will be able to articulate and or demonstrate:

1. how to become more involved in their community.
2. how service learning helped them determine academic and/or career goals.
3. greater affiliation with the Hawaiian culture.
4. stronger community ties, such as, taking care of the environment.
5. more trusting relationships with adults (TLC and in community.)
6. greater school motivation.
7. decreased suicide risk behaviors
8. increased self-esteem and network social support.
9. increased personal control.
10. enhanced interpersonal relationships with parents, siblings, and peers.
11. reducing risky behaviors
12. improved physical assets: improved motor skills, competencies, fitness, health
13. improved social assets: feelings of social acceptance; friendships,

Timelines and Milestones will all be met 90% of the time:

December 2014: Contract key staff: Director, Coordinator and Program Coordinators (5) programs:

1. Education, 2. Work/Career, 3. Recreation/Arts, 4. Healthy Lifestyle, 5. Social Skills, Counseling, Mentorship; recruit volunteers; provide training; conduct public awareness; enroll youth; prepare/renovate site; leadership, resistance to peer pressure to engage in risky behaviors.

3d. Clearly state timelines, measurable milestones and/or specific events tied to the Grant Activity's objectives, or other performance measures appropriate to the desired outcomes. (3,000 character count limit)

Timelines and Milestones will be met 90% of the time:

December 2014: Contract key staff: Director, Coordinator and Program Coordinators (5) programs:

1. Education, 2. Work/Career, 3. Recreation, 4. Healthy Lifestyle, 5. Social Skills, Counseling, Mentorship; recruit volunteers; provide training; conduct public awareness; enroll youth; prepare/renovate site; purchase materials/supplies, equipment; prepare curriculum. All programs will run activities all year. Weekly staff meetings and monthly evaluation/report writing meetings will be held. Program and process evaluation data will be collected.

Outline of classes and activities for 2015:

January-February: Begin Winter Session classes & activities; Continue enrolling youth; Offer classes/activities (1-2 activities for each program):

1. Education Program: Homework Support, Computer /Technology Support, Cultural Enrichment Activities (examples: Paiai pounding, woodcarving, fishpond restoration, loi restoration, heiau preservation, fishing/practices.)
 2. Work/Careers Program: Service Learning Projects, Career Discovery/Awareness Activities, Entrepreneurship Training, Financial Skills Workshops, Work Experience, Job Shadowing and Internships.
 3. Recreation Program: Offerings based on Interest Survey: Basketball, Volleyball, Kayaking, Paddling, Martial Arts, Reiki, Yoga, Tai Chi, Meditation (mindfulness training), Golf, Swimming, Creative arts: painting, writing, photography, video media, music (examples).
 4. Healthy Eating/Lifestyle Program: Healthy Foods, Food Preparation, Growing your Food, Healthy Living Community Event (plan/implement in collaboration with KHC.)
 5. Social Skills/Counseling/ Mentorship Program: Social skills, Problem Solving, Trust-Building, Team-Building, Mentorship, Counseling, Suicide Prevention.
 6. Plan and Implement a Family Activity
 7. Plan a "Creative Arts in the Park" Event to implement in August/September 2015
- April- May: Spring Session classes & activities are implemented.
Programs continue classes/activities. Planning for Summer Leadership Camp, Plan and Implement a Family Activity
- June – July: Summer Session classes are implemented.
Programs continue classes/activities. Implement the Summer Leadership Camp, Plan and Implement a Family Activity
- August - November: Fall Session classes & activities are implemented.
Programs continue classes/activities. Plan and implement a Fall Leadership Camp on Oahu or a Neighbor Island, Plan and Implement a Family Activity, Implement a "Creative Arts in the Park" Event.

3e. If the Grant involves a partnership, provide a description of each partner's role. (2,000 character count limit)

Partners in the grant implementation include: The KEY Project, in Kahaluu, provides grassroots civic- driven programs to serve the needs of its diverse multi-cultural community. Hui O Hauula has similar goals and has interacted with KEY Project to learn from their successes. Hui O Hauula and KEY Project applied jointly and received a City GIA for seniors. HOH will expand collaboration with KEY in the future. KEY will also serve as the fiscal sponsor for TLC. KEY also has projects that support youth. KEY operates Project Holomua that provides tutors, social activities, computer lab, positive life skills and a hot meal for teens. This program is designed specifically for youth transitioning from elementary to intermediate and high school; Online Career Planning System (Kuder) is accessed by teens and Adults in the Lab; Project Hoohuli assists youth and adults to build skills, bridging gaps to achieve career goals, earn a high school diploma or go to college. The advice and support of Project Holomua will be an invaluable resource as we build and implement TLC programs.

Bobby Benson Center Program will also be a partner that will advise TLC on Social Skills, Counseling, Mentorship Programs for youth enrolled in TLC. Bobby Benson Center Programs is a strong, dedicated, professional organization in Koolauloa that have provided vital services for youth. Koolauloa Health Center (KHC), located in Hauula and Kahuku, has provided youth in Koolauloa with counseling on suicide prevention. In partnership with KHC, TLC will continue these much needed services. TLC youth will also participate in many youth activities sponsored by the Department of Parks and Recreation at the Hauula Community Park. The Hauula Community Park is a block away from the HCC where TLC is located. The YMCA Program at Camp Erdman on the North Shore of Oahu will provide TLC with a amazing venue for camping and environmental awareness experiences as well as recreational opportunities not found in Koolauloa.

4. Describe with substantiating data the experience of the organization implementing the Grant Activity (including past performance of activities similar or related to the Grant Activity) and qualifications to implement this Grant Activity, including: (i) strengths and weaknesses in relation to the Grant Activity; and (ii) capacity and resources to achieve the stated outcomes (e.g. plan, leadership, staff size and abilities, facilities, community relationships). (6,000 character count limit)

HUI O HAUULA's (HOH) Vision is to perpetuate Ohana (Family), Kuleana (Responsibility) and Aloha in Hauula and Koolauloa. The Mission of HOH is to support the health and safety of our community by strengthening and expanding recreational and educational opportunities and responsible stewardship of our natural and cultural resources.

Non-Profit Agency Affiliation: HOH is affiliated with KEY Project and Koolauloa Health Center as a Project under the non-profit. HOH works in collaboration with the Hauula Community Association (HCA) to support the development of resources, programs and services needed.

HOH is a project established to support the community goals, objectives and activities of the Hau'ula Community Association.

HOH has been awarded the following grants and certifications to implement its Strategic

Plan:

1. NOAA BWET Grant (\$94,000) for Watershed Detective Afterschool Program, 2-6 graders Koolauloa, 2013
2. NOAA Storm Ready Tsunami Ready Certification, December 2012
3. Queen Liliuokalani Children's Center (\$1,500) Community Awareness Day, Hauula 2010
4. Ahupuaa Intelligence Agency Grant (\$10,250) 4-6 Graders After-school, School-Break Program, 2012 NOAA BWET Subcontract from the Hawaii Community Stewardship Network
5. Maunawila Heiau in Koolauloa, Hawaiian Island Land Trust (HILT) from The City and County of Honolulu and the State of Hawaii 2013-2014 and the McGregor family donation for \$15,000 for it's preservation.
6. Hanaimoa Park, five acre land deeded by executive order from DLNR to City and County of Honolulu, DPR for park land in Hauula as requested by HOH and Hauula Community Association.
7. Emergency Preparedness Grant (\$25,000) GIA from City & County of Honolulu, GIA 2013
8. Established a Red Cross Tsunami Refuge Center in Hau'ula in 2012
9. Grant from The Breadfruit Institute, National Tropical Botanical Garden to provide 470 Ulu (breadfruit) Trees Giveaway in Hau'ula, October 2012 (value \$16,450)
10. Malama Koolauloa Grant-In-Aid (\$63,250) to provide for six community initiatives in Hauula/Koolauloa: Ahupuaa Education, Maunawila Heiau preservation, Neighborhood Security Watch, Hauula Emergency Leadership Preparedness (HELP), Ocean Education Fellowships, Hanaimoa Park Cleanup, from Honolulu City & County, 2013. (Fiscal sponsorship through Koolauloa Health Center.

HAU'ULA STRATEGIC PLAN – 2011-2014

GOAL 1 - CREATE AN EMERGENCY PREPAREDNESS PLAN FOR
THE HAU'ULA COMMUNITY

Work Group: Burt Greene, Ken Furukawa, Dotty Kelly-Paddock

ACTIVITIES:

1. Develop a Hauula Emergency Leadership Preparedness (HELP) Team with community input and involvement;
2. Prepare the community for natural disasters through:
 - (1) Training by State Civil Defense;
 - (2) Training by Red Cross;
 - (3) Training by University of Hawaii, Department of Urban and Regional Planning and National Disaster Preparedness Training Center;
3. Plan and Implement a Public Awareness Campaign to ensure that community members have emergency supplies and are prepared;
4. Preposition Emergency Supplies/Materials in safe/secure locations;
5. Locate and/or secure/build disaster shelters for residents of Hau'ula.

GOAL 2 – RESTORE THE AHUPUA'A – THROUGH COMMUNITY- BASED
RESOURCE MANAGEMENT (CBRM)

Work Group: Dotty Kelly-Paddock, Raynae Fonoimoana, Rebekah Walker,

Maureen Malanaphy

1. Collaborate with Olelo & Kahuku IHS to implement a Kupuna Reels program to research what Hau'ula was like in the old days and how the community managed it's the natural and human resources.
2. Malama the Aina:
 - (a) Create a School-Community Garden in collaboration with Department of Parks and Recreation and the Kokua Hawaii Foundation.
 - (b) Initiate and Implement the Adopt-A-Park program for all of the Hau'ula Parks in collaboration with Dept. of Parks and Recreation.
3. Malama e ke Kai: Collaborate with NOAA programs to teach K-12 students and community members to be good stewards of the ocean and all it's plant and animal life.
 - (a) Create a Hawaiian Monk Seal Response Team for Hauula.
 - (b) Create and implement a K-12 ocean science program in all Schools on the Windward and North Shore.

GOAL 3 – CREATE A COMMUNITY IN WHICH PEOPLE CAN BE SAFE,
HEALTHY AND WELL EDUCATED

Work Group: Moana Kaluau, Ken Furukawa, Linda Avegalio, John Monge

1. Secure funding and implement Kupuna/Senior Programs/Services,
2. Secure funding and implement physical/recreation/education programs for the community to combat obesity, diabetes, heart disease, i.e., Zumba program, yoga program, etc.,
3. Implement a Hauula Neighborhood Security Watch Program,
4. Secure funding/partnerships for substance abuse treatment in collaboration with Olo Ku oo & KHC for Hauula/Koolauloa;
5. Secure funding, resources, partnerships to address the needs of people who are homeless in collaboration with KHC and other agencies/non-profits in Koolauloa and the City and County and State.
6. Provide in-school, after-school, weekend, intercession and summer positive youth development program to reduce at-risk, negative, aggressive behaviors and increase healthy behaviors, academic achievement, grades, attendance.
7. Sponsor/collaborate with other community organizations to host an annual Hauula Awareness Day.

5. Describe the plan of the organization implementing the Grant Activity to sustain the activities after the requested funds are exhausted. *(2,000 character count limit)*

HOH is no stranger to grant writing to support their community initiatives. HOH's executive director has thirty years of experience in grant writing and administering education grants, and has developed a strong grant-writing team made-up of community volunteers . The HOH Board of Directors is a powerful group of community advocates for youth in Hauula and Koolauloa. Children/youth are our most valuable resources for the future of our community, state and nation.

Most of the Board members are "young seniors" who have more time available, more fiscal resources, more involvement with their grandchildren more interest in making

improvements in the community (where their grandchildren are growing up) and more knowledge and experience that enables them to effectively plan, write

And advocate to secure the fiscal resources to address the needs of families, children and youth.

If HOH is fortunate enough to be awarded this grant, TLC will prove to be a life-changing opportunity for our youth in Koolauloa. We feel there will be a lot learned in the process of offering these services: what components of the program are most effective and where should we invest most in a future program. It will also inspire this community to work to continue services. During the funding year we will seek out important resources in the state that can support TLC in the future. We will work with the Boys and Girls Club again, the YMCA, Big Brothers Big Sisters and any other established programs that could provide resources needed.

HOH will continue to seek resources through other state, federal and/or private foundation grants available.

Locally, HOH will initiate fund raising strategies such as: Online/website fundraising, special event fund- raising, legacy inheritance gifting, corporate sponsorship and “good old fashioned” bake sales, car washes, raffles and silent auctions. We are fully committed.

6. Describe how the Grant Activity will be funded. *(1,000 character count limit)*

HOH/KEY is applying for the TLC grant because there's no other funding available to implement these services/activities. HOH has no funds, only funds for other specific grants it has received through the City and County of Honolulu GIA process or through federal NOAA BWET funding. There is no program providing these comprehensive services for youth in Koolauloa. TLC does not duplicate of any other service. DPR provides a program at Hauula Park but does not have the capacity to provide these services nor the facility or space. TLC will participate in DPR programs but provide a much more comprehensive array of programs/services that will address more needs, provide more services/activities for youth and meet the needs of teens currently not served or underserved. If funded, TLC will provide life-changing experiences for teens, their families and the community. TLC will literally save the lives of youth and assist our neediest/at-risk youth.

SECTION IV
GRANTEE EXPERIENCE WITH DEPARTMENT OF COMMUNITY SERVICES GRANTS

Identify the DCS administered grants undertaken by Grantee (or Fiscal Sponsor) in the last five years (To be verified by the City).

Grant Activity Name & Contract #: _____
Grant Period: _____ Grant Amount: _____
Grant Purpose: _____
Grant Activity Status: Underway Completed Canceled
Administrating Division: _____

Grant Activity Name & Contract #: _____
Grant Period: _____ Grant Amount: _____
Grant Purpose: _____
Grant Activity Status: Underway Completed Canceled
Administrating Division: _____

Grant Activity Name & Contract #: _____
Grant Period: _____ Grant Amount: _____
Grant Purpose: _____
Grant Activity Status: Underway Completed Canceled
Administrating Division: _____

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Grant Purpose: _____
Grant Activity Status: Underway Completed Canceled
Administrating Division: _____

Grant Activity Name & Contract #: _____
Grant Period: _____ Grant Amount: _____
Grant Purpose: _____
Grant Activity Status: Underway Completed Canceled
Administrating Division: _____

Internal Revenue Service

EIN 11-01-1111
Department of the TreasuryDistrict
Director

P.O. Box 2350 Los Angeles, Calif. 90053

► Kualoa-Heeia Ecumenical Youth Project
47-536 Kam Highway
Kaneohe, HI 96744

Person to Contact: (Ms.) E. Sherfield

Telephone Number: (213) 638-2473

Refer Reply to: EP/EO:D:ES

Date: August 5, 1977

. Dear Robert S. Nakata:

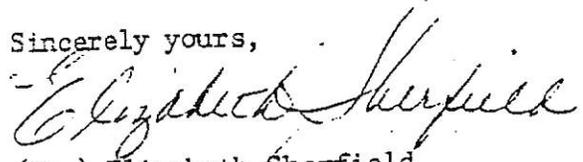
This is in response to your request of May 19, 1977, pertaining to the determination letter for the above organization.

We are unable to provide your organization with a copy of their exemption letter at this time.

However, our records do show that the Kualoa-Heeia Ecumenical Youth Project was held to be exempt from Federal income tax on October, 1968, as an organization described in section 501(c)(3) of the Internal Revenue Code.

The exemption letter issued to you on October, 1968, continues in effect.

Sincerely yours,



(Ms.) Elizabeth Sherfield
Acting Disclosure Clerk

Charitable Organization Details

Primary Organization Name: KUALOA HEEIA ECUMENICAL YOUTH PROJECT

FEIN: 99-0118209

Other Names:

Previous Names:

Organization Type: Other - TAX EXEMPT ORGANIZATION

Street Address: 47-200 WAIHEE ROAD
KANEEOHE, HI 96744

Mailing Address: Same as the street address.

NTEE Code: O - Youth Development
P - Human Services
S - Community Improvement & Capacity Building

Purpose or Description: Our Mission The mission of KEY Project is to nurture and promote the cultural, environmental, social, economic and recreational well-being of the Kualoa-He'eia area by providing a vital grassroots civic resource that effectively serves the needs of our diverse multi-cultural community.

Phone Number: (808) 239-5777

Fax Number: (808) 239-3902

Active: Yes

Documents Filed:

URS IRS

-
- Unified Registration Statement for Charitable Organizations
-

2007

2008

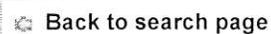
2009

2010

2011

2012

 New Search

 Back to search page



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: **KUALOA-HEEIA ECUMENICAL YOUTH PROJECT**

DBA/Trade Name: **Kualoa-Heeia Ecumenical Youth Project**

Issue Date: **12/17/2013**

Status: **Compliant**

Hawaii Tax#: W2028209601
 FEIN/SSN#: XX-XXX8209
 UI#: XXXXXX3020
 DCCA FILE#: 16166

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
	The entity is not in compliance with the requirement and should contact the issuing agency for more information

Not
Compliant



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

KUALOA-HEEIA ECUMENICAL YOUTH PROJECT

was incorporated under the laws of Hawaii on 06/10/1968 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: November 27, 2013

Director of Commerce and Consumer Affairs



Form **990**

Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

OMB No. 1545-0047

2012

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

▶ The organization may have to use a copy of this return to satisfy state reporting requirements.

A For the 2012 calendar year, or tax year beginning and ending

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization KUALOA-HEEIA ECUMENICAL YOUTH PROJECT		D Employer identification number 99-0118209
	Doing Business As		E Telephone number 808-239-5777
	Number and street (or P.O. box if mail is not delivered to street address)	Room/suite	
	47-200 WAIHEE ROAD		G Gross receipts \$ 779,030.
	City, town, or post office, state, and ZIP code KANEOHE, HI 96744		
F Name and address of principal officer: ROMEO CORPUZ SAME AS C ABOVE		H(a) Is this a group return for affiliates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all affiliates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions)	
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		H(c) Group exemption number ▶	
J Website: ▶ WWW.KEYPROJECT.ORG		L Year of formation: 1968 M State of legal domicile: HI	
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶			

Part I Summary		Prior Year	Current Year
Activities & Governance	1 Briefly describe the organization's mission or most significant activities: TO NURTURE AND PROMOTE THE CULTURAL, ENVIRONMENTAL, SOCIAL, ECONOMIC AND RECREATIONAL		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	18
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	18
	5 Total number of individuals employed in calendar year 2012 (Part V, line 2a)	5	20
	6 Total number of volunteers (estimate if necessary)	6	150
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
b Net unrelated business taxable income from Form 990-T, line 34	7b	0.	
Revenue	8 Contributions and grants (Part VIII, line 1h)	203,739.	638,277.
	9 Program service revenue (Part VIII, line 2g)	263,054.	42,650.
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	13,108.	4,808.
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	48,281.	75,826.
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	528,182.	761,561.
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	3,500.	28,331.
	14 Benefits paid to or for members (Part IX, column (A), line 4)	0.	0.
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	288,043.	395,448.
	16a Professional fundraising fees (Part IX, column (A), line 11e)	0.	0.
	b Total fundraising expenses (Part IX, column (D), line 25) ▶ 15,426.		
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	205,056.	339,832.
	18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	496,599.	763,611.
19 Revenue less expenses. Subtract line 18 from line 12	31,583.	-2,050.	
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	1,031,405.	1,025,770.
	21 Total liabilities (Part X, line 26)	48,032.	36,413.
	22 Net assets or fund balances. Subtract line 21 from line 20	983,373.	989,357.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer	9-26-13			
	JOHN L. REPPUN, EXECUTIVE DIRECTOR Type or print name and title	Date			
Paid Preparer Use Only	Print/Type preparer's name MARK A. HAYES	Preparer's signature <i>Mark A. Hayes</i>	Date 9/11/2013	Check if self-employed <input type="checkbox"/>	PTIN P00085205
	Firm's name ▶ CW ASSOCIATES CPAS	Firm's EIN ▶ 26-1659234	Phone no. 808-531-1040		
	Firm's address ▶ 700 BISHOP STREET, SUITE 1040 HONOLULU, HI 96813				

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response to any question in this Part III

1 Briefly describe the organization's mission: THE MISSION OF KEY PROJECT IS TO NURTURE AND PROMOTE THE CULTURAL, ENVIRONMENTAL, SOCIAL, ECONOMIC AND RECREATIONAL WELL-BEING OF THE KUALOA-HE'EIA AREA BY PROVIDING A VITAL GRASSROOTS CIVIC RESOURCE THAT EFFECTIVELY SERVES THE NEEDS OF OUR DIVERSE MULTI-CULTURAL COMMUNITY.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 54,076. including grants of \$ 300.) (Revenue \$ 25,153.) ENHANCED SKILLS: THESE PROGRAMS FOCUSES ON THE MANY FACETS THAT AN INDIVIDUAL NEEDS TO BECOME SELF-SUFFICIENT AND CONFIDENT IN LIFE. YOUTH AND COMMUNITY MEMBERS HAVE ACCESS TO DEVELOPING THEIR BASIC COMPUTER SKILLS, ACCESS TO TUTORIAL SERVICES THAT COMPLEMENT ACADEMIC ENRICHMENT, CAREER ASSESSMENTS TO ASSIST WITH EMPLOYABILITY AND EDUCATIONAL SUCCESS. THIS PROGRAM BENEFITTED APPROXIMATELY 159 INDIVIDUALS.

4b (Code:) (Expenses \$ 81,148. including grants of \$) (Revenue \$ 27,400.) FACILITY USE: THE FACILITY USE PROGRAM ENCOMPASSES ALL KEY PROGRAMS AND SERVICES ALONG WITH THOSE OFFERED BY OTHERS AT THE MULTI-USE FACILITY. MEETING ROOMS AND THE PAVILION ARE PROVIDED FOR USE BY FACILITY USE AGREEMENTS. APPROXIMATELY 300 FAMILIES ARE IMPACTED BY THIS PROGRAM.

4c (Code:) (Expenses \$ 399,909. including grants of \$ 28,031.) (Revenue \$) YOUTH AND CHILD: YOUTH AND CHILD SERVICES IMPACTED APPROXIMATELY 400 YOUTHS FROM THE AGES OF 5 TO 18 YEARS OLD. THE OUT-OF-SCHOOL PROGRAMS INCLUDE AFTER-SCHOOL, INTERCESSION, SUMMER CULTURAL HERITAGE, AND A TEEN-TO-WORK SUMMER PROGRAM.

4d Other program services (Describe in Schedule O.) (Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses 535,133.

Part IV Checklist of Required Schedules

		Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	X	
2	Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ?	X	
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		X
4	Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		X
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>		X
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		X
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		X
10	Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>		X
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	X	
b	Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		X
c	Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		X
d	Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>		X
e	Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	X	
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	X	
12a	Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	X	
b	Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>		X
14a	Did the organization maintain an office, employees, or agents outside of the United States?		X
b	Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		X
15	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or assistance to any organization or entity located outside the United States? <i>If "Yes," complete Schedule F, Parts II and IV</i>		X
16	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or assistance to individuals located outside the United States? <i>If "Yes," complete Schedule F, Parts III and IV</i>		X
17	Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i>		X
18	Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	X	
19	Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		X
20a	Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		

Part IV Checklist of Required Schedules (continued)

	Yes	No
21 Did the organization report more than \$5,000 of grants and other assistance to any government or organization in the United States on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>		X
22 Did the organization report more than \$5,000 of grants and other assistance to individuals in the United States on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>	X	
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25</i>		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		X
26 Was a loan to or by a current or former officer, director, trustee, key employee, highest compensated employee, or disqualified person outstanding as of the end of the organization's tax year? <i>If "Yes," complete Schedule L, Part II</i>		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>		X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
b A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>	X	
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i>		X
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		X
34 Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19?	X	

Note. All Form 990 filers are required to complete Schedule O

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response to any question in this Part V

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable		
1b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
1c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?		
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
2b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	X	
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?		X
3b	If "Yes," has it filed a Form 990-T for this year? If "No," provide an explanation in Schedule O		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
b If "Yes," enter the name of the foreign country: See instructions for filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.			
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
5b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
5c	If "Yes," to line 5a or 5b, did the organization file Form 8886-T?		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		X
6b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
7 Organizations that may receive deductible contributions under section 170(c).			
7a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		X
7b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
7c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
7d	If "Yes," indicate the number of Forms 8282 filed during the year		
7e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
7f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
7g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		
7h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		
8	Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations. Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year?		
9 Sponsoring organizations maintaining donor advised funds.			
9a	Did the organization make any taxable distributions under section 4966?		N/A
9b	Did the organization make a distribution to a donor, donor advisor, or related person?		N/A
10 Section 501(c)(7) organizations. Enter:			
10a	Initiation fees and capital contributions included on Part VIII, line 12		N/A
10b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities		
11 Section 501(c)(12) organizations. Enter:			
11a	Gross income from members or shareholders		N/A
11b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)		
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?		
12b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year		N/A
13 Section 501(c)(29) qualified nonprofit health insurance issuers.			
13a	Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O.		N/A
b Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans			
13b			
c Enter the amount of reserves on hand			
13c			
14a	Did the organization receive any payments for indoor tanning services during the tax year?		X
14b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response to any question in this Part VI

Section A. Governing Body and Management

	Yes	No
1a Enter the number of voting members of the governing body at the end of the tax year 1a 18 If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.		
b Enter the number of voting members included in line 1a, above, who are independent 1b 18		
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?		X
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
5 Did the organization become aware during the year of a significant diversion of the organization's assets?		X
6 Did the organization have members or stockholders?		X
7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		X
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a The governing body?	X	
b Each committee with authority to act on behalf of the governing body?	X	
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
10a Did the organization have local chapters, branches, or affiliates?		X
b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	X	
b Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a Did the organization have a written conflict of interest policy? If "No," go to line 13	X	
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	X	
13 Did the organization have a written whistleblower policy?	X	
14 Did the organization have a written document retention and destruction policy?	X	
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a The organization's CEO, Executive Director, or top management official	X	
b Other officers or key employees of the organization	X	
If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).		
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		

Section C. Disclosure

- 17** List the states with which a copy of this Form 990 is required to be filed **HI**
- 18** Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain in Schedule O)
- 19** Describe in Schedule O whether (and if so, how), the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20** State the name, physical address, and telephone number of the person who possesses the books and records of the organization: **CHARLENE PINAO - 808-239-5777**
47-200 WAIHEE ROAD, KANEOHE, HI 96744

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response to any question in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) ROMEO CORPUZ PRESIDENT	2.00	X		X				0.	0.	0.
(2) TED SAKAI PAST PRESIDENT	2.00	X		X				0.	0.	0.
(3) STEVEN GOLDEN VICE PRESIDENT	2.00	X		X				0.	0.	0.
(4) CAROL CHANG SECRETARY	2.00	X		X				0.	0.	0.
(5) IRIS CATALANI TREASURER	2.00	X		X				0.	0.	0.
(6) CARL ACKERMAN, PHD BOARD MEMBER	1.00	X						0.	0.	0.
(7) DANIELLE AIU BOARD MEMBER	1.00	X						0.	0.	0.
(8) DAWN CHANG BOARD MEMBER	1.00	X						0.	0.	0.
(9) LINDA GOLDSTEIN BOARD MEMBER	1.00	X						0.	0.	0.
(10) DAVID KNOX BOARD MEMBER	1.00	X						0.	0.	0.
(11) ELIZABETH LOOMIS BOARD MEMBER	1.00	X						0.	0.	0.
(12) GARY MASUDA BOARD MEMBER	1.00	X						0.	0.	0.
(13) JACQUELINE MELLO BOARD MEMBER	1.00	X						0.	0.	0.
(14) WILLIAM REEVES BOARD MEMBER	1.00	X						0.	0.	0.
(15) JASON TOKUSHI BOARD MEMBER	1.00	X						0.	0.	0.
(16) RICHARD TOWILL BOARD MEMBER	1.00	X						0.	0.	0.
(17) RICHARD VERMEESCH BOARD MEMBER	1.00	X						0.	0.	0.

Part VIII Statement of Revenue

Check if Schedule O contains a response to any question in this Part VIII

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512, 513, or 514	
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1a 35,533.				
	b Membership dues	1b				
	c Fundraising events	1c 43,786.				
	d Related organizations	1d				
	e Government grants (contributions)	1e 425,147.				
	f All other contributions, gifts, grants, and similar amounts not included above	1f 133,811.				
	g Noncash contributions included in lines 1a-1f: \$	14,987.				
	h Total. Add lines 1a-1f	638,277.				
Program Service Revenue	2 a FACILITY USE	Business Code 531120	27,400.	27,400.		
	b PROGRAM SERVICE FEES	611710	15,250.	15,250.		
	c					
	d					
	e					
	f All other program service revenue					
	g Total. Add lines 2a-2f		42,650.			
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		4,802.		4,802.	
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties					
	6 a Gross rents	(i) Real				
		(ii) Personal				
		b Less: rental expenses				
		c Rental income or (loss)				
	d Net rental income or (loss)					
	7 a Gross amount from sales of assets other than inventory	(i) Securities				
		(ii) Other				
		b Less: cost or other basis and sales expenses				
		c Gain or (loss)		6.		6.
	d Net gain or (loss)		6.		6.	
	8 a Gross income from fundraising events (not including \$ 43,786. of contributions reported on line 1c). See Part IV, line 18	a	82,150.			
		b Less: direct expenses	b	16,227.		
c Net income or (loss) from fundraising events			65,923.		65,923.	
9 a Gross income from gaming activities. See Part IV, line 19	a					
	b Less: direct expenses	b				
	c Net income or (loss) from gaming activities					
10 a Gross sales of inventory, less returns and allowances	a					
	b Less: cost of goods sold	b				
	c Net income or (loss) from sales of inventory					
Miscellaneous Revenue		Business Code				
11 a HEALTH CARE TAX CREDIT	900099	8,456.	8,456.			
b REIMBURSEMENTS & FEES	900099	1,447.	1,447.			
c						
d All other revenue						
e Total. Add lines 11a-11d		9,903.				
12 Total revenue. See instructions.		761,561.	52,553.	0.	70,731.	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response to any question in this Part IX X

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the United States. See Part IV, line 21				
2 Grants and other assistance to individuals in the United States. See Part IV, line 22	28,331.	28,331.		
3 Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	87,629.	65,066.	21,748.	815.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	226,085.	168,301.	55,375.	2,409.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits	45,221.	33,059.	12,114.	48.
10 Payroll taxes	36,513.	26,849.	9,262.	402.
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	47,277.		47,277.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees	1,218.		1,218.	
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	79,309.	64,751.	13,990.	568.
12 Advertising and promotion				
13 Office expenses	59,386.	46,243.	8,435.	4,708.
14 Information technology				
15 Royalties				
16 Occupancy	43,552.	31,614.	11,938.	
17 Travel	5,406.	1,412.	3,718.	276.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	1,190.	959.	231.	
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	60,601.	40,303.	17,813.	2,485.
23 Insurance	15,156.	8,466.	6,690.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a FOOD DISTRIBUTION	16,151.	16,151.		
b GENERAL EXCISE TAX	4,920.	1,233.		3,687.
c OTHER EXPENSES	3,266.	897.	2,341.	28.
d MEMBERSHIP DUES	1,425.	523.	902.	
e All other expenses	975.	975.		
25 Total functional expenses. Add lines 1 through 24e	763,611.	535,133.	213,052.	15,426.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response to any question in this Part X

		(A) Beginning of year		(B) End of year	
Assets	1	Cash - non-interest-bearing	70.	1	9,176.
	2	Savings and temporary cash investments	208,933.	2	119,969.
	3	Pledges and grants receivable, net	50,902.	3	30,474.
	4	Accounts receivable, net		4	
	5	Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instr). Complete Part II of Sch L		6	
	7	Notes and loans receivable, net		7	
	8	Inventories for sale or use		8	
	9	Prepaid expenses and deferred charges	21,469.	9	23,581.
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 1,037,171.		
	b	Less: accumulated depreciation	10b 321,657.		
	11	Investments - publicly traded securities	634,527.	10c 11	715,514.
	12	Investments - other securities. See Part IV, line 11	115,504.	12	127,056.
	13	Investments - program-related. See Part IV, line 11		13	
	14	Intangible assets		14	
	15	Other assets. See Part IV, line 11		15	
16	Total assets. Add lines 1 through 15 (must equal line 34)	1,031,405.	16	1,025,770.	
Liabilities	17	Accounts payable and accrued expenses	35,245.	17	26,736.
	18	Grants payable		18	
	19	Deferred revenue		19	
	20	Tax-exempt bond liabilities		20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22	Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23	Secured mortgages and notes payable to unrelated third parties		23	
	24	Unsecured notes and loans payable to unrelated third parties		24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	12,787.	25	9,677.
	26	Total liabilities. Add lines 17 through 25	48,032.	26	36,413.
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.				
	27	Unrestricted net assets	941,809.	27	928,587.
	28	Temporarily restricted net assets	41,564.	28	60,770.
	29	Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.				
	30	Capital stock or trust principal, or current funds		30	
	31	Paid-in or capital surplus, or land, building, or equipment fund		31	
	32	Retained earnings, endowment, accumulated income, or other funds		32	
33	Total net assets or fund balances	983,373.	33	989,357.	
34	Total liabilities and net assets/fund balances	1,031,405.	34	1,025,770.	

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response to any question in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	761,561.
2	Total expenses (must equal Part IX, column (A), line 25)	2	763,611.
3	Revenue less expenses. Subtract line 2 from line 1	3	-2,050.
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	983,373.
5	Net unrealized gains (losses) on investments	5	8,034.
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	989,357.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response to any question in this Part XII

		Yes	No
1	Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
b	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.	X	
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		X
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits		

Form 990 (2012)

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	288,221.	220,154.	355,696.	203,739.	638,277.	1706087.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge ...						
4 Total. Add lines 1 through 3	288,221.	220,154.	355,696.	203,739.	638,277.	1706087.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						237,416.
6 Public support. Subtract line 5 from line 4.						1468671.

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
7 Amounts from line 4	288,221.	220,154.	355,696.	203,739.	638,277.	1706087.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources ...	3,859.	22,844.	14,121.	2,124.	4,802.	47,750.
9 Net income from unrelated business activities, whether or not the business is regularly carried on ...						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)					9,903.	9,903.
11 Total support. Add lines 7 through 10						1763740.
12 Gross receipts from related activities, etc. (see instructions)					12	1,535,114.
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here	<input type="checkbox"/>					

Section C. Computation of Public Support Percentage

14 Public support percentage for 2012 (line 6, column (f) divided by line 11, column (f))	14	83.27 %
15 Public support percentage from 2011 Schedule A, Part II, line 14	15	78.81 %
16a 33 1/3% support test - 2012. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization	<input checked="" type="checkbox"/>	
b 33 1/3% support test - 2011. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization	<input type="checkbox"/>	
17a 10% -facts-and-circumstances test - 2012. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization	<input type="checkbox"/>	
b 10% -facts-and-circumstances test - 2011. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization	<input type="checkbox"/>	
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions	<input type="checkbox"/>	

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here**

Section C. Computation of Public Support Percentage

15 Public support percentage for 2012 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2011 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2012 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2011 Schedule A, Part III, line 17	18	%

19a **33 1/3% support tests - 2012.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

b **33 1/3% support tests - 2011.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV **Supplemental Information.** Complete this part to provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12. Also complete this part for any additional information. (See instructions).

SCHEDULE A, PART II, LINE 10, EXPLANATION FOR OTHER INCOME:

HEALTH CARE TAX CREDIT

2012 AMOUNT: \$ 8,456.

REIMBURSEMENTS & FEES

2012 AMOUNT: \$ 1,447.

Schedule B

(Form 990, 990-EZ, or 990-PF)

Department of the Treasury
Internal Revenue Service

Schedule of Contributors

▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.

OMB No. 1545-0047

2012

Name of the organization

KUALOA-HEEIA ECUMENICAL YOUTH PROJECT

Employer identification number

99-0118209

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

501(c)(3) (enter number) organization

4947(a)(1) nonexempt charitable trust not treated as a private foundation

527 political organization

Form 990-PF

501(c)(3) exempt private foundation

4947(a)(1) nonexempt charitable trust treated as a private foundation

501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

Note. Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II.

Special Rules

For a section 501(c)(3) organization filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi) and received from any one contributor, during the year, a contribution of the greater of (1) \$5,000 or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h, or (ii) Form 990-EZ, line 1. Complete Parts I and II.

For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 for use *exclusively* for religious, charitable, scientific, literary, or educational purposes, or the prevention of cruelty to children or animals. Complete Parts I, II, and III.

For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions for use *exclusively* for religious, charitable, etc., purposes, but these contributions did not total to more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Do not complete any of the parts unless the **General Rule** applies to this organization because it received nonexclusively religious, charitable, etc., contributions of \$5,000 or more during the year ▶ \$ _____

Caution. An organization that is not covered by the General Rule and/or the Special Rules does not file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on Part I, line 2 of its Form 990-PF, to certify that it does not meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990, 990-EZ, or 990-PF. Schedule B (Form 990, 990-EZ, or 990-PF) (2012)

Name of organization

Employer identification number

KUALOA-HEEIA ECUMENICAL YOUTH PROJECT

99-0118209

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
<u>1</u>		\$ <u>24,000.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)
<u>2</u>		\$ <u>25,000.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)
<u>3</u>		\$ <u>35,533.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)
<u>4</u>		\$ <u>72,425.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)
<u>5</u>		\$ <u>352,722.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)
<u>6</u>		\$ <u>13,392.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)

Name of organization KUALOA-HEEIA ECUMENICAL YOUTH PROJECT	Employer identification number 99-0118209
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Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
7	<hr/> <hr/> <hr/> <hr/>	\$ <u>21,500.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)
8	<hr/> <hr/> <hr/> <hr/>	\$ <u>26,750.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)
9	<hr/> <hr/> <hr/> <hr/>	\$ <u>14,987.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input checked="" type="checkbox"/> (Complete Part II if there is a noncash contribution.)
<hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/>	\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)
<hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/>	\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)
<hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/>	\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)

Name of organization KUALOA-HEEIA ECUMENICAL YOUTH PROJECT	Employer identification number 99-0118209
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Part II Noncash Property (see instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (see instructions)	(d) Date received
9	FOOD ITEMS _____ _____ _____	\$ 14,987.	01/03/12
_____	_____ _____ _____	\$ _____	_____
_____	_____ _____ _____	\$ _____	_____
_____	_____ _____ _____	\$ _____	_____
_____	_____ _____ _____	\$ _____	_____
_____	_____ _____ _____	\$ _____	_____
_____	_____ _____ _____	\$ _____	_____

Name of organization KUALOA-HEEIA ECUMENICAL YOUTH PROJECT	Employer identification number 99-0118209
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Part III *Exclusively* religious, charitable, etc., individual contributions to section 501(c)(7), (8), or (10) organizations that total more than \$1,000 for the year. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of *exclusively* religious, charitable, etc., contributions of \$1,000 or less for the year. (Enter this information once.) ▶ \$ _____
Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift	
Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift	
Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift	
Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift	
Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

SCHEDULE D

(Form 990)

Department of the Treasury Internal Revenue Service

Supplemental Financial Statements

Complete if the organization answered "Yes," to Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.

Attach to Form 990. See separate instructions.

OMB No. 1545-0047

2012

Open to Public Inspection

Name of the organization

KUALOA-HEEIA ECUMENICAL YOUTH PROJECT

Employer identification number

99-0118209

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" to Form 990, Part IV, line 6.

Table with 3 columns: Question, (a) Donor advised funds, (b) Funds and other accounts. Rows include total number at end of year, aggregate contributions, aggregate grants, aggregate value, and questions about donor advisement.

Part II Conservation Easements. Complete if the organization answered "Yes" to Form 990, Part IV, line 7.

Form for Part II Conservation Easements. Includes checkboxes for purposes of easements, a table for 'Held at the End of the Tax Year' with rows 2a-2d, and questions 3-9 regarding monitoring and reporting.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" to Form 990, Part IV, line 8.

Form for Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Includes questions 1a-1b and 2 regarding reporting of revenues and assets.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):

- a Public exhibition
- b Scholarly research
- c Preservation for future generations
- d Loan or exchange programs
- e Other _____

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered "Yes" to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

	Amount
1c Beginning balance	
1d Additions during the year	
1e Distributions during the year	
1f Ending balance	

2a Did the organization include an amount on Form 990, Part X, line 21? Yes No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided in Part XIII

Part V Endowment Funds. Complete if the organization answered "Yes" to Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a Board designated or quasi-endowment %
- b Permanent endowment %
- c Temporarily restricted endowment %

The percentages in lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

	Yes	No
(i) unrelated organizations	<input type="checkbox"/>	<input type="checkbox"/>
(ii) related organizations	<input type="checkbox"/>	<input type="checkbox"/>
b If "Yes" to 3a(ii), are the related organizations listed as required on Schedule R?	<input type="checkbox"/>	<input type="checkbox"/>

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements		729,057.	210,966.	518,091.
d Equipment				
e Other		308,114.	110,691.	197,423.
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10(c).)				715,514.

Part VII Investments - Other Securities. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
(I)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

Part VIII Investments - Program Related. See Form 990, Part X, line 13.

(a) Description of investment type	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
(10)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

Part IX Other Assets. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

Part X Other Liabilities. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) DUE TO OTHER AGENCIES	8,177.
(3) SECURITY DEPOSIT	1,500.
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	
(11)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	9,677.

2. FIN 48 (ASC 740) Footnote. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return			
1	Total revenue, gains, and other support per audited financial statements	1	765,398.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
a	Net unrealized gains on investments	2a	8,034.
b	Donated services and use of facilities	2b	
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	8,034.
3	Subtract line 2e from line 1	3	757,364.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	1,218.
b	Other (Describe in Part XIII.)	4b	2,979.
c	Add lines 4a and 4b	4c	4,197.
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)	5	761,561.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return			
1	Total expenses and losses per audited financial statements	1	778,620.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
a	Donated services and use of facilities	2a	
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII.)	2d	16,227.
e	Add lines 2a through 2d	2e	16,227.
3	Subtract line 2e from line 1	3	762,393.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	1,218.
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	1,218.
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)	5	763,611.

Part XIII Supplemental Information

Complete this part to provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART X, LINE 2: ACCOUNTING PRINCIPLES GENERALLY ACCEPTED IN THE UNITED

STATES OF AMERICA REQUIRE UNCERTAIN TAX POSITIONS TO BE RECOGNIZED IN THE

FINANCIAL STATEMENTS IF THEY ARE MORE LIKELY THAN NOT TO FAIL UPON

REGULATORY EXAMINATION. MANAGEMENT HAS EVALUATED THE KEY PROJECT'S TAX

POSITIONS AS OF AND FOR THE YEARS ENDED DECEMBER 31, 2012 AND 2011 BY

REVIEWING ITS TAX RETURNS AND CONFERRING WITH ITS TAX ADVISORS, AND

DETERMINED THAT THE KEY PROJECT HAD NO UNCERTAIN TAX POSITIONS REQUIRED TO

BE REPORTED IN ACCORDANCE WITH SUCH GENERALLY ACCEPTED ACCOUNTING

Part XIII Supplemental Information (continued)

PRINCIPLES. SUCH RETURNS ARE OPEN FOR EXAMINATION BY TAXING AUTHORITIES UNTIL THE STATUTES OF LIMITATIONS EXPIRE.

PART XI, LINE 4B - OTHER ADJUSTMENTS:

SPECIAL EVENTS DIRECT EXPENSES	-16,227.
INCREASE IN TEMPORARILY RESTRICTED NET ASSETS	19,206.
TOTAL TO SCHEDULE D, PART XI, LINE 4B	2,979.

PART XII, LINE 2D - OTHER ADJUSTMENTS:

SPECIAL EVENTS DIRECT EXPENSES	16,227.
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Part II Fundraising Events. Complete if the organization answered "Yes" to Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events (add col. (a) through col. (c))
		KOOLAU OHANA FESTIVAL	FRIENDS OF KEY	4	
	Revenue	(event type)	(event type)	(total number)	
1	Gross receipts	71,864.	27,489.	26,583.	125,936.
2	Less: Contributions	10,255.	27,489.	6,042.	43,786.
3	Gross income (line 1 minus line 2)	61,609.		20,541.	82,150.
Direct Expenses					
4	Cash prizes				
5	Noncash prizes				
6	Rent/facility costs				
7	Food and beverages			2,667.	2,667.
8	Entertainment	4,410.			4,410.
9	Other direct expenses	7,543.		1,607.	9,150.
10	Direct expense summary. Add lines 4 through 9 in column (d)				(16,227)
11	Net income summary. Combine line 3, column (d), and line 10				65,923.

Part III Gaming. Complete if the organization answered "Yes" to Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
1	Gross revenue				
Direct Expenses					
2	Cash prizes				
3	Noncash prizes				
4	Rent/facility costs				
5	Other direct expenses				
6	Volunteer labor	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	
7	Direct expense summary. Add lines 2 through 5 in column (d)				()
8	Net gaming income summary. Combine line 1, column d, and line 7				

9 Enter the state(s) in which the organization operates gaming activities: _____

a Is the organization licensed to operate gaming activities in each of these states? Yes No

b If "No," explain: _____

10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year? Yes No

b If "Yes," explain: _____

- 11 Does the organization operate gaming activities with nonmembers? Yes No
- 12 Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming? Yes No
- 13 Indicate the percentage of gaming activity operated in:
- | | | |
|-------------------------------|-----|---|
| a The organization's facility | 13a | % |
| b An outside facility | 13b | % |
- 14 Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name ▶ _____

Address ▶ _____

- 15a Does the organization have a contract with a third party from whom the organization receives gaming revenue? Yes No

b If "Yes," enter the amount of gaming revenue received by the organization ▶ \$ _____ and the amount of gaming revenue retained by the third party ▶ \$ _____

c If "Yes," enter name and address of the third party:

Name ▶ _____

Address ▶ _____

- 16 Gaming manager information:

Name ▶ _____

Gaming manager compensation ▶ \$ _____

Description of services provided ▶ _____

- Director/officer Employee Independent contractor

- 17 Mandatory distributions:

a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? Yes No

b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ \$ _____

Part IV **Supplemental Information.** Complete this part to provide the explanations required by Part I, line 2b, columns (iii) and (v), and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also complete this part to provide any additional information (see instructions).

KUALOA-HEEIA ECUMENICAL YOUTH PROJECT

Part III Grants and Other Assistance to Individuals in the United States. Complete if the organization answered "Yes" to Form 990, Part IV, line 22. Part III can be duplicated if additional space is needed.

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of non-cash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of non-cash assistance
SCHOLARSHIP FUNDS	23	28,031.	0.		
BUS PASSES	1	0.	300.	FMV	BUS PASSES

Part IV Supplemental Information. Complete this part to provide the information required in Part I, line 2, Part III, column (b), and any other additional information.

SCHEDULE I, PART I, LINE 2: GRANT FUNDS USED IN THE U.S. ARE PAID OUT DIRECTLY TO SCHOOLS OR PROGRAMS TO BE ATTENDED BY THE AWARDEES. IN INSTANCES WHERE A RECIPIENT HAS PREPAID EXPENSES OR CERTIFICATIONS OR TESTS, ETC. THEY ARE REIMBURSED UPON SUPPLYING PROOF OF THEIR EXPENDITURES.

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.
▶ Attach to Form 990 or 990-EZ.

OMB No. 1545-0047

2012

Open to Public
Inspection

Name of the organization

KUALOA-HEEIA ECUMENICAL YOUTH PROJECT

Employer identification number

99-0118209

FORM 990, PART I, LINE 1, DESCRIPTION OF ORGANIZATION MISSION:

WELL-BEING OF THE KUALOA-HE'EIA AREA AS A CIVIC RESOURCE.

FORM 990, PART VI, SECTION B, LINE 11: THE INITIAL REVIEW IS DONE BY THE FISCAL OFFICER. ANOTHER REVIEW IS DONE DURING A FINANCE COMMITTEE MEETING CONDUCTED BY THE MEMBERS OF THAT COMMITTEE. A SUMMARY IS THEN PRESENTED IN A REGULAR MEETING OF THE BOARD OF DIRECTORS. EACH BOARD MEMBER RECEIVES AN ELECTRONIC COPY OF THE FORM 990 PRIOR TO THE BOARD MEETING.

FORM 990, PART VI, SECTION B, LINE 12C: EACH YEAR, A DOCUMENT IS PRESENTED TO EACH BOARD MEMBER ASKING THEM TO STATE ANY POSSIBLE CONFLICTS. ALL CONFLICTS ARE INVESTIGATED AND A DECISION IS MADE BY THE EXECUTIVE COMMITTEE AS TO THE MANNER IN WHICH THE CONFLICT SHOULD BE DEALT WITH. CONFLICTED INDIVIDUALS ARE ALLOWED TO PARTICIPATE IN DELIBERATIONS, BUT MAY NOT VOTE.

FORM 990, PART VI, SECTION B, LINE 15: THE PERSONNEL COMMITTEE OF THE BOARD OF DIRECTORS REVIEWS THE HAWAII EMPLOYERS COUNCIL'S SALARY RANGES AND PROVIDES A RECOMMENDATION TO THE BOARD OF DIRECTORS FOR APPROVAL. THE PROCESS IS DOCUMENTED IN THE BOARD MINUTES.

FORM 990, PART VI, SECTION C, LINE 19: AVAILABLE UPON REQUEST.

FORM 990, PART IX, LINE 11G, OTHER FEES:

PROFESSIONAL SERVICES :

PROGRAM SERVICE EXPENSES

53,009.

Name of the organization KUALOA-HEEIA ECUMENICAL YOUTH PROJECT	Employer identification number 99-0118209
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MANAGEMENT AND GENERAL EXPENSES	11,453.
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FUNDRAISING EXPENSES	0.
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TOTAL EXPENSES	64,462.
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CONTRACT SERVICES:

PROGRAM SERVICE EXPENSES	9,520.
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MANAGEMENT AND GENERAL EXPENSES	2,057.
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FUNDRAISING EXPENSES	400.
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TOTAL EXPENSES	11,977.
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IT SERVICES:

PROGRAM SERVICE EXPENSES	1,605.
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MANAGEMENT AND GENERAL EXPENSES	347.
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FUNDRAISING EXPENSES	121.
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TOTAL EXPENSES	2,073.
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PAYROLL SERVICES:

PROGRAM SERVICE EXPENSES	617.
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MANAGEMENT AND GENERAL EXPENSES	133.
---------------------------------	------

FUNDRAISING EXPENSES	47.
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TOTAL EXPENSES	797.
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TOTAL OTHER FEES ON FORM 990, PART IX, LINE 11G, COL A	79,309.
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• If you are filing for an **Additional (Not Automatic) 3-Month Extension**, complete only Part II and check this box **X**

Note. Only complete Part II if you have already been granted an automatic 3-month extension on a previously filed Form 8868.

• If you are filing for an **Automatic 3-Month Extension**, complete only Part I (on page 1).

Part II Additional (Not Automatic) 3-Month Extension of Time. Only file the original (no copies needed).

Enter filer's identifying number, see instructions

Type or print File by the due date for filing your return. See instructions.	Name of exempt organization or other filer, see instructions KUALOA-HEEIA ECUMENICAL YOUTH PROJECT	Employer identification number (EIN) or 99-0118209
	Number, street, and room or suite no. If a P.O. box, see instructions. 47-200 WAIHEE ROAD	Social security number (SSN)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. KANEOHE, HI 96744	

Enter the Return code for the return that this application is for (file a separate application for each return) 01

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01		
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

STOP! Do not complete Part II if you were not already granted an automatic 3-month extension on a previously filed Form 8868.

CHARLENE PINAO

• The books are in the care of **47-200 WAIHEE ROAD - KANEOHE, HI 96744**

Telephone No. **808-239-5777**

FAX No.

• If the organization does not have an office or place of business in the United States, check this box

• If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) . If this is for the whole group, check this box . If it is for part of the group, check this box and attach a list with the names and EINs of all members the extension is for.

4 I request an additional 3-month extension of time until **NOVEMBER 15, 2013.**

5 For calendar year **2012**, or other tax year beginning , and ending .

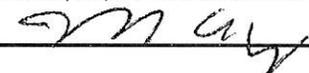
6 If the tax year entered in line 5 is for less than 12 months, check reason: Initial return Final return Change in accounting period

7 State in detail why you need the extension
INFORMATION NEEDED TO FILE A COMPLETE & ACCURATE RETURN IS UNAVAILABLE.

8a If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	8a	\$	0.
b If this application is for Form 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit and any amount paid previously with Form 8868.	8b	\$	0.
c Balance due. Subtract line 8b from line 8a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	8c	\$	0.

Signature and Verification must be completed for Part II only.

Under penalties of perjury, I declare that I have examined this form, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete, and that I am authorized to prepare this form.

Signature  Title **CPA**

Date **7/30/2013**

REQUEST FOR 45R CREDIT ONLY

Form **990-T**

Exempt Organization Business Income Tax Return
(and proxy tax under section 6033(e))

OMB No. 1545-0687

2012

Open to Public Inspection for 501(c)(3) Organizations Only

Department of the Treasury
Internal Revenue Service

For calendar year 2012 or other tax year beginning _____ and ending _____

<p>A <input type="checkbox"/> Check box if address changed</p> <p>B Exempt under section <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 408(e) <input type="checkbox"/> 220(e) <input type="checkbox"/> 408A <input type="checkbox"/> 530(a) <input type="checkbox"/> 529(a)</p>	<p>Print or Type</p>	<p>Name of organization (<input type="checkbox"/> Check box if name changed and see instructions.) KUALOA-HEEIA ECUMENICAL YOUTH PROJECT</p> <p>Number, street, and room or suite no. If a P.O. box, see instructions. 47-200 WAIHEE ROAD</p> <p>City or town, state, and ZIP code KANEOHE, HI 96744</p>	<p>D Employer identification number (Employees' trust, see instructions.) 99-0118209</p> <p>E Unrelated business activity codes (See instructions)</p>
<p>C Book value of all assets at end of year 1,025,770.</p>	<p>F Group exemption number (see instructions) _____</p> <p>G Check organization type <input checked="" type="checkbox"/> 501(c) corporation <input type="checkbox"/> 501(c) trust <input type="checkbox"/> 401(a) trust <input type="checkbox"/> Other trust</p>		

H Describe the organization's primary unrelated business activity. _____

I During the tax year, was the corporation a subsidiary in an affiliated group or a parent-subsidiary controlled group? Yes No
 If "Yes," enter the name and identifying number of the parent corporation. _____

J The books are in care of **CHARLENE PINAO** Telephone number **808-239-5777**

Part I Unrelated Trade or Business Income	(A) Income	(B) Expenses	(C) Net
1a Gross receipts or sales			
b Less returns and allowances _____ e Balance _____			
2 Cost of goods sold (Schedule A, line 7)			
3 Gross profit. Subtract line 2 from line 1c			
4a Capital gain net income (attach Schedule D)			
b Net gain (loss) (Form 4797, Part II, line 17) (attach Form 4797)			
c Capital loss deduction for trusts			
5 Income (loss) from partnerships and S corporations (attach statement)			
6 Rent income (Schedule C)			
7 Unrelated debt-financed income (Schedule E)			
8 Interest, annuities, royalties, and rents from controlled organizations (Sch. F)			
9 Investment income of a section 501(c)(7), (9), or (17) organization (Schedule G)			
10 Exploited exempt activity income (Schedule I)			
11 Advertising income (Schedule J)			
12 Other income (see instructions; attach statement)			
13 Total. Combine lines 3 through 12	0.		

Part II Deductions Not Taken Elsewhere (see instructions for limitations on deductions) (except for contributions, deductions must be directly connected with the unrelated business income)			
14 Compensation of officers, directors, and trustees (Schedule K)		14	
15 Salaries and wages		15	
16 Repairs and maintenance		16	
17 Bad debts		17	
18 Interest (attach statement)		18	
19 Taxes and licenses		19	
20 Charitable contributions (see instructions for limitation rules)		20	
21 Depreciation (attach Form 4562)	21		
22 Less depreciation claimed on Schedule A and elsewhere on return	22a		22b
23 Depletion		23	
24 Contributions to deferred compensation plans		24	
25 Employee benefit programs		25	
26 Excess exempt expenses (Schedule I)		26	
27 Excess readership costs (Schedule J)		27	
28 Other deductions (attach statement)		28	
29 Total deductions. Add lines 14 through 28		29	0.
30 Unrelated business taxable income before net operating loss deduction. Subtract line 29 from line 13		30	0.
31 Net operating loss deduction (limited to the amount on line 30)		31	
32 Unrelated business taxable income before specific deduction. Subtract line 31 from line 30		32	0.
33 Specific deduction (generally \$1,000, but see instructions for exceptions)		33	1,000.
34 Unrelated business taxable income. Subtract line 33 from line 32. If line 33 is greater than line 32, enter the smaller of zero or line 32		34	0.

Part III Tax Computation

35 Organizations taxable as corporations (see instructions for tax computation). Controlled group members (sections 1561 and 1563) check here <input type="checkbox"/> See instructions and: a Enter your share of the \$50,000, \$25,000, and \$9,925,000 taxable income brackets (in that order): (1) \$ _____ (2) \$ _____ (3) \$ _____ b Enter organization's share of: (1) Additional 5% tax (not more than \$11,750) \$ _____ (2) Additional 3% tax (not more than \$100,000) \$ _____ c Income tax on the amount on line 34	35c	0.
36 Trusts taxable at trust rates (see instructions for tax computation). Income tax on the amount on line 34 from: <input type="checkbox"/> Tax rate schedule or <input type="checkbox"/> Schedule D (Form 1041)	36	
37 Proxy tax (see instructions)	37	
38 Alternative minimum tax	38	
39 Total. Add lines 37 and 38 to line 35c or 36, whichever applies	39	0.

Part IV Tax and Payments

40a Foreign tax credit (corporations attach Form 1118; trusts attach Form 1116)	40a	
b Other credits (see instructions)	40b	
c General business credit. Attach Form 3800	40c	
d Credit for prior year minimum tax (attach Form 8801 or 8827)	40d	
e Total credits. Add lines 40a through 40d	40e	
41 Subtract line 40e from line 39	41	0.
42 Other taxes. Check if from: <input type="checkbox"/> Form 4255 <input type="checkbox"/> Form 8611 <input type="checkbox"/> Form 8697 <input type="checkbox"/> Form 8866 <input type="checkbox"/> Other (attach statement)	42	
43 Total tax. Add lines 41 and 42	43	0.
44a Payments: A 2011 overpayment credited to 2012	44a	
b 2012 estimated tax payments	44b	
c Tax deposited with Form 8868	44c	
d Foreign organizations: Tax paid or withheld at source (see instructions)	44d	
e Backup withholding (see instructions)	44e	
f Credit for small employer health insurance premiums (Attach Form 8941)	44f	8,395.
g Other credits and payments: <input type="checkbox"/> Form 2439 <input type="checkbox"/> Form 4136 <input type="checkbox"/> Other Total	44g	
45 Total payments. Add lines 44a through 44g	45	8,395.
46 Estimated tax penalty (see instructions). Check if Form 2220 is attached <input type="checkbox"/>	46	
47 Tax due. If line 45 is less than the total of lines 43 and 46, enter amount owed	47	
48 Overpayment. If line 45 is larger than the total of lines 43 and 46, enter amount overpaid	48	8,395.
49 Enter the amount of line 48 you want: Credited to 2013 estimated tax Refunded	49	8,395.

Part V Statements Regarding Certain Activities and Other Information (see instructions)

1 At any time during the 2012 calendar year, did the organization have an interest in or a signature or other authority over a financial account (bank, securities, or other) in a foreign country? If "Yes," the organization may have to file Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts. If "Yes," enter the name of the foreign country here	Yes	No
2 During the tax year, did the organization receive a distribution from, or was it the grantor of, or transferor to, a foreign trust? If "Yes," see instructions for other forms the organization may have to file.		X
3 Enter the amount of tax-exempt interest received or accrued during the tax year \$		X

Schedule A - Cost of Goods Sold. Enter method of inventory valuation N/A

1 Inventory at beginning of year	1		6 Inventory at end of year	6	
2 Purchases	2		7 Cost of goods sold. Subtract line 6 from line 5. Enter here and in Part I, line 2	7	
3 Cost of labor	3		8 Do the rules of section 263A (with respect to property produced or acquired for resale) apply to the organization?	Yes	No
4a Additional section 263A costs (att. statement)	4a				
b Other costs (attach statement)	4b				
5 Total. Add lines 1 through 4b	5				

Sign Here

Under penalties of perjury, I declare that I prepared this return and accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. I declare under penalty of perjury that I am the preparer of this return and I have no knowledge of any information which preparer has any knowledge.

Mark A. Hayes Signature of officer | 9/26/15 Date | EXECUTIVE DIRECTOR Title

May the IRS discuss this return with the preparer shown below (see instructions)? Yes No

Paid Preparer Use Only

Print/Type preparer's name: MARK A. HAYES | Preparer's signature: MARK A. HAYES | Date: | Check if self-employed | PTIN: P00085205

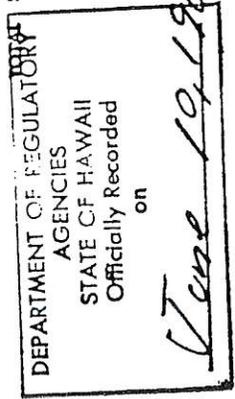
Firm's name: CW ASSOCIATES CPAS | Firm's EIN: 26-1659234

Firm's address: 700 BISHOP STREET, SUITE 1040 HONOLULU, HI 96813 | Phone no.: 808-531-1040

Name(s) shown on return	Identifying number
KUALOA-HEEIA ECUMENICAL YOUTH PROJECT	99-0118209
1a Enter the number of individuals you employed during the tax year who are considered employees for purposes of this credit (see instructions)	1a 12
1b Enter the employer identification number (EIN) used to report employment taxes for individuals included on line 1a (see instructions)	1b 99-0118209
2 Enter the number of full-time equivalent employees you had for the tax year (see instructions). If you entered 25 or more, skip lines 3 through 11 and enter -0- on line 12	2 8
3 Average annual wages you paid for the tax year (see instructions). If you entered \$50,000 or more, skip lines 4 through 11 and enter -0- on line 12	3 33,000.
4 Premiums you paid during the tax year for employees included on line 1a for health insurance coverage under a qualifying arrangement (see instructions)	4 51,110.
5 Premiums you would have entered on line 4 if the total premium for each employee equaled the average premium for the small group market in which you offered health insurance coverage (see instructions)	5 49,380.
6 Enter the smaller of line 4 or line 5	6 49,380.
7 Multiply line 6 by the applicable percentage: • Tax-exempt small employers, multiply line 6 by 25% (.25) • All other small employers, multiply line 6 by 35% (.35)	7 12,345.
8 If line 2 is 10 or less, enter the amount from line 7. Otherwise, see instructions	8 12,345.
9 If line 3 is \$25,000 or less, enter the amount from line 8. Otherwise, see instructions	9 8,395.
10 Enter the total amount of any state premium subsidies paid and any state tax credits available to you for premiums included on line 4 (see instructions)	10
11 Subtract line 10 from line 4. If zero or less, enter -0-	11 51,110.
12 Enter the smaller of line 9 or line 11	12 8,395.
13 If line 12 is zero, skip lines 13 and 14 and go to line 15. Otherwise, enter the number of employees included on line 1a for whom you paid premiums during the tax year for health insurance coverage under a qualifying arrangement (see instructions)	13 10
14 Enter the number of full-time equivalent employees you would have entered on line 2 if you only included employees included on line 13	14 7
15 Credit for small employer health insurance premiums from partnerships, S corporations, cooperatives, estates, and trusts (see instructions)	15
16 Add lines 12 and 15. Cooperatives, estates, and trusts, go to line 17. Tax-exempt small employers, skip lines 17 and 18 and go to line 19. Partnerships and S corporations, stop here and report this amount on Schedule K. All others, stop here and report this amount on Form 3800, line 4h	16 8,395.
17 Amount allocated to patrons of the cooperative or beneficiaries of the estate or trust (see instructions)	17
18 Cooperatives, estates, and trusts, subtract line 17 from line 16. Stop here and report this amount on Form 3800, line 4h	18
19 Enter the amount you paid in 2012 for taxes considered payroll taxes for purposes of this credit (see instructions)	19 36,513.
20 Tax-exempt small employers, enter the smaller of line 16 or line 19 here and on Form 990-T, line 44f	20 8,395.

PLANS FEEL CAPITAL \$ DATED AT HONOLULU, HAWAII, THIS 11th DAY OF JULY, 1968.

RECORDING 2 Pages
CERTIFICATION 10.80 Copies



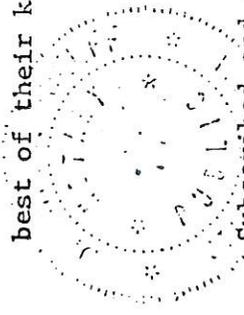
Richard Kirchhoffer
Richard Kirchhoffer
Richard Paglinawan
Richard Paglinawan
Sister Helen Mary Bauman
Sister Helen Mary Bauman

STATE OF HAWAII)
) ss
City & County of Honolulu)

Richard Kirchhoffer, Richard Paglinawan, and

Sister Helen Mary Bauman, being first duly sworn on oath, depose and say

that they are the petitioners above named, that they have read the foregoing petition and attached proposed charter of incorporation and know the contents thereof; and that the matters and statements therein set forth are true to the best of their knowledge and belief.



Subscribed and sworn to before me this 11th day of July, 1968.

Richard Kirchhoffer
Richard Kirchhoffer
Richard Paglinawan
Richard Paglinawan
Sister Helen Mary Bauman
Sister Helen Mary Bauman

Richard Kirchhoffer
Notary Public, 1st Judicial Circuit
State of Hawaii

My commission expires: 10-4-71

State of Hawaii, have filed with me as Director of Regulatory Agencies a verified petition to grant to them and their associates a charter of incorporation as a nonprofit corporation in accordance with the provisions of Section 172-17, Revised Laws of Hawaii 1955, as amended;

NOW THEREFORE, KNOW YE, That I, the said Director, in the exercise and execution of every power and authority in anywise enabling me in this behalf, do hereby constitute the said petitioners and their associates a corporation under the laws of the State of Hawaii for the purposes and in the form hereinafter set forth.

I

The name of the corporation shall be:

Kualoa-Heeia Ecumenical Youth Project

II

The location of the principal office of the corporation shall be in City & County of Honolulu, State of Hawaii, and the specific address of its initial office shall be 47-253 Waihee Road, Kaneohe, State of Hawaii.

The duration of the corporation shall be perpetual.

V

The officers shall consist of:

President

Vice President

Secretary

Treasurer

VI

There shall be a board of directors consisting of not less than three members. The following persons shall be the initial officers and directors, and shall hold office for the first year or until their successors are duly elected pursuant to the by-laws of the corporation:

<u>Office Held</u>	<u>Name</u>	<u>Residence Address</u>
President	Richard Kirchoffer	47-074 Lihikai Drive, Kaneohe
Secretary	Stella Laba	47-010 Okana Place, Kaneohe
Board of Directors	Richard Paglinawan	47-710 Ahuimanu Road, Kaneohe
	George Lee	1529 Uluhaku Place, Kailua
	Sue Gardner	47-740 Ahuimanu Loop, Kaneohe

directors, or officers, except for services actually rendered to the corporation. Upon dissolution, all of the assets of the corporation after payment of its just debts shall be transferred or distributed to an organization or organizations as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1954.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of the Department of Regulatory Agencies, at Honolulu, this 10th day of June,

19 58.



John S. ...

Director of Regulatory Agencies

By *James K. Williams*



KUALOA-HEEIA ECUMENICAL YOUTH PROJECT

47-200 WAIHEE ROAD, KANEOHE, HAWAII 96744

PHONE: 239-5777

**THE
BY-LAWS
OF
KEY PROJECT**

BY-LAWS OF
THE
KEY PROJECT

ARTICLE I

Name, Office, Seal, Purpose, and Area

Section 1.01. NAME. The name of the Corporation is KEY Project.

Section 1.02. PRINCIPAL PLACE OF BUSINESS. The principal place of business of the Corporation is 47-200 Waihee Road, Kaneohe, Hawaii 96744. The Board of Directors may from time to time change the principal place of business to another place in Kahaluu.

Section 1.03. PURPOSE.

1. to develop and enhance the functioning of individuals within the community;
2. to provide direct services to the community where none presently exist;
3. to do research in behalf of the needs of the community;
4. to assist in the development and implementation of other programs in the area;
5. to act as clearinghouse and information center for the community; and
6. to be a channel for coordinating efforts of community organizations, such as churches, schools, community associations, etc., in behalf of the people of the area.

Section 1.04. AREA. The area of concern to KEY shall primarily be from Heeia to Kualoa Point, but shall also cover the broader areas between Kaneohe and Kahuku.

ARTICLE II

Members

Section 2.01. MEMBERSHIP. (a) The members of the Corporation consist of the Directors. (b) A person elected as a Director of the Corporation automatically becomes a member of it, and retains his membership until he is no longer a Director. No person may be a member who is not a Director.

ARTICLE III

Board of Directors

Section 3.01. POWERS. The activities, affairs, and property of the Corporation are managed, directed, and controlled, and its powers exercised by, and vested in, the Board of Directors except as otherwise provided by these by-laws.

Section 3.02. NUMBER, QUALIFICATION, TERMS OF OFFICE AND SELECTION OF DIRECTORS.

- (a) The Board of Directors consists of no more than 21 Directors and shall be composed of community-at-large members, representatives of community organizations and associations including churches, and consumer representatives.
- (b) A Director shall serve two year terms and may be re-elected at will. A Director's term shall run on the calendar year.
- (c) No more than one-third of the Board of Directors shall reside outside of the area served.
- (d) Terms and election of Directors shall be staggered such that no more than two-thirds of the Board of Directors shall be subject to re-election in a given year.

Section 3.04. REMOVAL. A Director may be removed at any time for cause, which includes committing a felony, malfeasance, or conduct derogatory to the best interest of the corporation, by the affirmative vote of a majority of all the Directors, a notice of which, given pursuant to the requirements of Section 3.10, shall have specified the proposed removal. A Director may also be removed pursuant to Section 3.15.

Section 3.05. VACANCIES. Should any vacancy occur, the Board of Directors, by majority vote, may elect a new Board Member to hold office for the unexpired term.

Section 3.06. ELECTION OF DIRECTORS. There shall be a nomination committee of three (3) to five (5) members appointed annually by the Board of Directors at least thirty (30) days prior to the next annual meeting. The nominating committee shall invite suggestions from all members as to persons who might be nominated to serve on the Board of Directors. Additional nominations may be made by filing with the Secretary of the corporation not later than ten (10) days preceding the annual meeting and no additional nominations shall be received without the unanimous consent of those present at the annual meeting of the Board of Directors.

If there are nominations in addition to those made by the nominating committee, then the election of Directors shall be by secret ballot.

Section 3.07. ANNUAL MEETING. The annual meeting of the Board of Directors for the election of the Officers of the Corporation and for transaction of such other business as may properly come before it shall be held at the KEY Project office or a location designated by the Board of Directors and shall be held in the month of January or at such date as is designated by the Board of Directors.

Section 3.08. OTHER MEETINGS. Regular meetings of the Board of Directors shall be normally held each month. Special meetings shall be held at any time when called by order of the President or any three Directors.

Section 3.09. PLACE OF MEETINGS. Except as provided in Section 3.07, each meeting of the Board of Directors shall be held at the place specified in the notice of the meeting.

Section 3.10. NOTICE. Notice of each meeting of the Board of Directors shall be mailed to each director addressed to him at his residence or usual place of business, not less than five nor more than twenty days before the day on which the meeting is to be held. Each notice shall state the purposes of the meeting, the time and place of the meeting, and by whose order it is called.

Notice of any meeting of the Board of Directors need not be given to any Director who waives the notice in writing or by telegram, whether before or after the meeting, or if he is present at the meeting. No notice need be given of any adjourned meeting.

Section 3.11. QUORUM. The presence at the meeting of the Board of Directors of at least six (6) of its members shall constitute a quorum. However, if active membership totals less than twelve (12), then one-half (1/2) of the active members present at a meeting shall constitute a quorum; a majority of those Directors present may by resolution adjourn the meeting from time to time for a period not exceeding 20 days. In any case at any duly adjourned meeting at which a quorum is present, any business may be transacted which might have been transacted at the meeting as originally called.

Section 3.12. ORGANIZATION. At each meeting of the Board of Directors, the President shall act as the Chairman of the meeting, or in his absence, the Vice-President, or in his absence, a Director designated by the President. The Secretary, or in his absence, the person whom the Chairman of the meeting shall appoint as Secretary of the meeting, shall act as such.

Section 3.13. VOTING. At all meetings of the Board of Directors except as otherwise expressly required by these by-laws, all matters shall be decided by the vote of a majority of the Directors present at the meeting.

Section 3.14. ANNUAL REPORTS. The President shall present at each annual meeting of the Board of Directors an annual report of the Corporation's activities during the preceding fiscal year and such reports as may be required by all applicable statutes.

Section 3.15. ATTENDANCE. A Director who misses three (3) consecutive, properly noticed meetings of the Board of Directors without a explanation satisfactory to the Board may be removed by the affirmative vote of a majority of the Directors present at a meeting of the Board of Directors, the notice of which has specified the proposed removal.

Section 3.16. EXECUTIVE DIRECTOR. The Board of Directors shall employ and delegate responsibility for the day-to-day management of the agency to an Executive Director. The Executive Director is directly responsible to the Board of Directors for carrying out the policies and programs of the agency and any and all executive duties.

ARTICLE IV

Committees

Section 4.01. EXECUTIVE COMMITTEE. The President, Vice-President, Secretary, Treasurer, and Executive Director make up the Executive Committee. The Executive Committee, subject to the control of the Board of Directors, may exercise the power of the Board on matters that may arise between regular meetings of the Board of Directors.

Section 4.02. OTHER COMMITTEES. The Board of Directors from time to time may establish other committees, boards, and councils, including a finance and business committee, which have such duties and the members of which shall hold office for such periods as the Board of Directors from time to time may determine. Subject to Section 10.02, the rules of procedure of such committees, boards and councils shall be determined from time to time by the Board of Directors, or, if authorized by the Board of Directors, by the respective committees, boards and councils. Any such committee, board, or council

may be abolished or any member thereof removed, with or without cause, at any time by the Board of Directors.

ARTICLE V

Officers

Section 5.01. TITLES AND QUALIFICATIONS. The Officers of the Corporation include a President, Vice-President, a Secretary, and a Treasurer. All Officers shall be selected by the Board of Directors. Any person may hold two or more offices of the Corporation except those of President, Secretary, and Treasurer.

Section 5.02. TIME OF APPOINTMENT AND TERM OF OFFICE. All Officers shall be appointed at the first meeting of the Board of Directors and shall be appointed annually thereafter by the Board of Directors at its annual meetings. Each Officer shall hold office until the close of the appointment of Officers at the annual meeting of the Board of Directors next held after his appointment.

Section 5.03. RESIGNATIONS. Any Officer may resign at any time by delivering a written resignation to the President, or the Secretary. The acceptance of any such resignation is not necessary to make it effective.

Section 5.04. REMOVAL. Subject to any employment contract entered into between the Corporation and an Officer, any Officer may be removed at any time, either for or without cause, by a vote of a majority of Directors then in office given at a meeting the notice or waiver of notice of which specified the proposed removal.

Section 5.05. VACANCIES. Any vacancy in an office may be filled for the unexpired portion of the term of the Board of Directors, or in the case of subordinate Officers, by any committee, Officer or agent to whom the power to fill such vacancy has been delegated by the Board of Directors.

Section 5.06. PRESIDENT. The President is the Chief Executive Officer of the Corporation and has general supervision over the affairs of the Corporation, subject to the control of the Board of Directors. He shall preside at all meetings of the Board of Directors and the Executive Committee, and shall have such other powers and duties not inconsistent with these by-laws including;

- (1) the duty to attend all meetings of the Board of Directors the Executive Committee;
- (2) the duty to participate as an ex-officio member of all other committees.

Section 5.07. VICE-PRESIDENT. The Vice-President acts as President during the

absence or incapacity of the President, and shall perform such other powers and duties not inconsistent with these by-laws as may be assigned to him from time to time by the President. He shall attend all meetings of the Board of Directors and the Executive Committee.

Section 5.08. SECRETARY. The Secretary shall:

- (1) be the custodian of all records and documents of the Corporation;
- (2) keep the minutes of all meetings of the Board of Directors and of the Executive Committee; and
- (3) in general, perform all other duties, not inconsistent with these by-laws, as are incident to the office of Secretary, or as may be determined from time to time by the Board of Directors or the President.

Section 5.09. TREASURER. The Treasurer shall:

- (1) have the care of, receive, and give receipt for monies due and payable to the Corporation;
- (2) deposit all monies received by him in the name of the Corporation in such banks, trust companies, or other depositories as from time to time may be designated by the Board of Directors.

- (3) have charge of the disbursement of the monies of the Corporation in accordance with the directions of the Board of Directors or the Executive Committee;
- (4) enter or cause to be entered regularly in books to be kept by him or under his direction for that purpose a complete and correct account of all monies received and disbursed by him for the account of the Corporation;
- (5) render a statement of his accounts to the Board of Directors at such times as may be requested;
- (6) exhibit the books of account of the Corporation and all securities, vouchers, papers, and documents of the Corporation in his custody to any member or designee of the Board of Directors upon request;
- (7) in general, have such powers and perform such other duties not inconsistent with these by-laws, as are incident to the office of Treasurer or as may be determined from time to time by the Board of Directors or the President;
- (8) the Board of Directors may require that the Treasurer give a bond for the faithful discharge of his duties in such sum and form and with such surety as the Board of Directors may determine. The cost of such bond shall be borne by the Corporation; and
- (9) the Board of Directors shall provide for an independent audit of the books of the Corporation at least once a year, unless the Board of Directors by affirmative vote decides that a particular audit is not needed.

ARTICLE VI

Deposits, checks, loans, contracts, etc.

Section 6.01. DEPOSITS OF FUNDS. All funds of the Corporation not otherwise employed shall be deposited in such banks, trust companies, or other reliable depositories as the Board of Directors from time to time may determine.

Section 6.02. CHECKS, ETC. All checks, drafts, endorsements, notes, and evidences of indebtedness of the Corporation shall be signed by such manner as the Board of Directors from time to time may determine. Endorsements for deposits to the credit of the Corporation shall be made in such manner as the Board of Directors from time to time may determine.

Section 6.03. LOANS. No loans or advances shall be contracted on behalf of the Corporation, and no note or other evidence of indebtedness shall be issued in its name, unless and except as authorized by the Board of Directors.

Section 6.04. CONTRACTS. The President, Vice-President, or any other Officer authorized by the Board of Directors, may, in the name and on behalf of the Corporation, enter into those contracts or execute and deliver those instruments that are authorized by the Board of Directors. Any authorization may be general or confined to specific instances. Without such authorization of the Board of Directors, no Officer or other agent of the

Corporation may enter into any contract or execute and deliver any instrument in the name and on behalf of the Corporation.

ARTICLE VII

Compensation of and Contracts with

Directors and Officers

Section 7.01. COMPENSATION OF DIRECTORS AND OFFICERS. The Directors of the Corporation shall serve as such without salary, but the Board of Directors may authorize the payment by the Corporation of the reasonable expenses incurred by the Directors in the performance of their duties. The Board of Directors shall fix the salary or other compensation of the Officers or other agents of the corporation. Except as provided in this section, no Director or Officer of the Corporation may receive, directly or indirectly, any salary, compensation, or gift from the Corporation.

Section 7.02. CONTRACTS WITH DIRECTORS AND OFFICERS. No Director or Officer of the Corporation shall be interested, directly or indirectly, in any transaction relating to the operations conducted by it, nor in any contract transaction relating to the furnishing of services or supplies to it.

ARTICLE VIII

Indemnification of Directors and Officers

Section 8.01. INDEMNIFICATION. A person (and the heirs, executors, and administrators of the person) who is made or is threatened to be made a party to any action, suit, or proceeding by reason or the fact that he is or was a Director or Officer of the Corporation shall be indemnified by the Corporation against any and all liability and the reasonable expenses, including attorney's fee and disbursements, incurred by him (or his heirs, executors, or administrators) in connection with the defense or settlement of such action, suit, or proceeding, or in connection with any appearance therein, except in relation to matters as to which it shall be adjudged in such action, suit, or proceeding that the Director or Officer is liable for negligence or misconduct in the performance of his duties. The right of indemnification is not exclusive of any other rights to which a Director or Officer (or the heirs, executors, administration of a director or officer) may be entitled apart from this section.

ARTICLE IX

Amendment of By-Laws

Section 9.01. AMENDMENT OF BY-LAWS. Except as otherwise provided in these by-laws, they may be amended or repealed and a new by-law or new by-laws may be enacted by a majority of the members of the Board of Directors present at any meeting of

the Board of Directors, the notice of which has specified or summarized the changes to be made.

ARTICLE X

Miscellaneous

Section 10.01. FISCAL YEAR. The fiscal year of the Corporation is the calendar year.

Section 10.02. CONDUCT OF MEETING. The conduct of all meetings shall be according to Roberts Rules of Order to the extent that those rules of order are consistent with the laws of the State of Hawaii. Roberts Rules of Order shall be final authority.

Adopted April 19, 1976
Revised January 8, 1983
Revised April 22, 1985
Revised September 22, 1986
Revised April 23, 1990

V.1

A. Organizational/

Eligibility



December 18, 2013

City & County of Honolulu
Office of the Division of Purchasing
Department of Budget and Fiscal Services
530 South King Street, Room 115, City Hall
Honolulu, Hawaii 96813

Subject: GIA Application – *Na Opio O Ko`olauloa*; Fiscal Sponsorship for Hui O Hau`ula (Sponsored Organization) by the Kualoa-He`eia Ecumenical Youth Project (Fiscal Sponsor)

To Whom It May Concern:

The Kualoa-He`eia Ecumenical Youth Project (KEY Project) is in support of the subject proposal, a 2014 Grant-in-Aid request from Hui O Hau`ula that is designed to provide positive youth services for the coastal communities that stretch from Kaaawa through Hau`ula. This area of Ko`olauloa is a part of KEY Project's service area reach, as stated in our organization's By-Laws; as such, our involvement is consistent with our own vision and mission. KEY Project, established as a 501(c)(3) non-profit organization since 1968 (FEIN 99-0118209), **stands willing and able to serve as a Fiscal Sponsor** for the applicant Hui O Hau`ula (HOH). HOH, while not organized as a similar non-profit, is an entity with whom we have collaborated the past as we strive to reach down the coast with services. Their volunteers and supporters are very well organized, with professional expertise in grant management and delivery of services - well equipped to provide the services for which they seek our support and that of the City & County of Honolulu. *Their* success will assist KEY and the City alike as we all strive to supply much needed social services for Ko`olauloa.

For many years KEY has provided and/or housed programs and services for all ages, including youth – from elementary through middle school to high school and beyond. Like Ko`olauloa, the Northern Ko`olaupoko area (our primary service area) has seen youth and families plagued with the challenges inherent in low-moderate income tracts: heightened drop-out rates, substance abuse, fewer options for youth during critical non-school hours, socio-economic challenges for all. Hui O Hau`ula and KEY Project are striving to connect, at both "ends" of our reach with hopes of providing more consistent services, efficiently delivered, drawing upon shared resources and common concerns for our rural population.

Our agency *has* reviewed the City's RGP, with the role of Fiscal Sponsorship in mind, and we understand that we will bear responsibility for complying with all terms of the grant and related agreement referenced therein – including but not limited to those governing

financial, programmatic and administrative matters. It is important to note – in the interest of moving provision of such services forward in timely fashion – that the timing of the RGP did not allow time for our agency to complete *all* steps required by the City relative to formal approval of our Fiscal Sponsorship. Our board, however, is poised to take action on same, having been briefed at our regular, monthly meeting of December 2013 (12-16-13) by HOH Project Director Dotty Kelly-Paddock. KEY has previously asserted its willingness and ability to serve in this capacity with HOH – in past grant applications they have submitted; our board is both familiar with the organization’s intent and the logic behind our growing collaboration. To this end we will gladly supply our Board Minutes, when available, along with the Agenda for our planned January 27, 2014 Agency meeting where we intend to take positive action to support this endeavor and our formal role as Fiscal Sponsor. The signatures of both our Board President and Executive Director, below, indicate our resolve to follow through with full board approval in the coming month, at which time we will provide the City with appropriate documentation.


John L. Reppun
Executive Director


Romeo Corpuz, President
KEY Project Board of Directors

cc: Dotty Kelly-Paddock, Hui O Hau`ula



MEMORANDUM OF AGREEMENT
BETWEEN
The **Kualoa-He'eia Ecumenical Youth Project (KEY Project)**
and
the **Hui O Hau'ula PROJECT**

THIS AGREEMENT (hereinafter "MOA"), entered into this day, December 18, 2013, is by and between the **Kualoa-He'eia Ecumenical Youth Project** (hereinafter "KEY Project"), a 501(c)(3) non-profit organization whose location and mailing address is 47-200 Waihe'e Rd., Kaneohe, HI 96744 (Ph: 808.239.5777, Fax 808.239.3902); and, **Hui O Hau'ula** (hereinafter "HOH"), whose business address is: P.O. Box 264 Hau'ula HI, 96717 (Ph. 808.255.6944, Fax 808.293.7541).

WHEREAS, KEY Project, on behalf of the HOH Project, hereby agrees to serve as Fiscal Sponsor to HOH with respect to the Grant Proposal submitted to the City & County of Honolulu in response to the City's 2015 Grant-In-Aid Request for Proposals (Hereinafter "GIA"), in keeping with similar applications for funding previously sought by HOH; and

WHEREAS, KEY Project will provide services as detailed in HOH's current GIA application and an accompanying Fiscal Sponsorship Agreement to be reviewed and approved by KEY Project's Board of Directors at regular meeting of January 2014; and

WHEREAS, KEY Project's service area, per its by-laws, includes the area of Ko'olauloa that HOH intends to impact with its GIA programs for youth and that said program is in keeping with both organization's visions and missions; and

WHEREAS, KEY Project, recognizing that HOH is not a 501(c)(3) non-profit organization, acknowledges HOH's need for fiscal sponsorship relative to the subject application.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter contained, the parties hereto agree on the following:

1. Scope of Work: HOH agrees to perform the necessary services in accordance with its City & County of Honolulu Grant-in-Aid work plan as submitted.
2. Period of Agreement and Amount: The period of performance of this Agreement shall commence upon notice to proceed by the City and County, if approved, for the duration of the grant period.
3. Method of Payment: KEY Project shall establish and operate a designated account in support of HOH Grant Activity, less administrative charges as allowed, with said account segregated on KEY Project's books.
4. Examination of Records: HOH agrees that KEY Project, or any of their duly authorized representatives, shall have access to and the right to inspect or audit any directly pertinent books, documents, papers and records of HOH involving transactions related to this Agreement.
5. Termination: Either party of this Agreement shall have the privilege, with or without cause, to cancel or annul this Agreement at any time upon written notice given thirty (30) days in advance of such termination.
6. Disputes: Neither HOH nor the KEY Project will institute litigation in any court concerning a dispute arising under this MOA, unless that party has used good faith efforts to resolve the dispute on a timely basis through negotiation with the other party. A dispute may be submitted to mediation or arbitration upon mutual agreement of the parties. In the event that the parties cannot negotiate a timely settlement of a dispute, then either party may institute appropriate court action.
7. Governing Law: The validity of the Agreement and any of its terms or provisions, as well as the rights and duties of the parties to this Agreement, shall be governed by the laws of the State of Hawaii.
8. Indemnification and Defense: It is understood and agreed that neither party to this Agreement shall be responsible for any negligent or wrongful acts, arising out of the conduct of activities governed by this Agreement, chargeable to the other unless such liability is imposed by law or otherwise agreed to by the parties.
9. Modifications of Agreement: Any modification, alteration, amendment, change, or extension of any term, provision, or condition of this Agreement shall be made only by written amendments to this Agreement, signed by both the HOH and KEY Project.
10. Relationship of Parties; Independent Contractor Status and Responsibilities:

- a. In the performance of services, or delivery of goods, or both, required under this Agreement, HOH has the authority and responsibility to control and direct the performance and details of the work and services required under this Agreement.
 - b. HOH and its agents are not, by reason of this Agreement, agents or employees of KEY Project for any purpose; and HOH and its agents shall not be entitled to claim or receive from KEY Project any vacation, sick leave, retirement, workers' compensation, unemployment insurance, or other benefits provided to KEY Project employees.
 - c. HOH shall be responsible for the accuracy, completeness, and adequacy of its performance under this Agreement.
 - d. HOH is responsible for obtaining all licenses, permits, and certificates that may be required in order to perform the Agreement.
11. Entire Agreement: It is understood that this Agreement represents the sole and entire Agreement between the parties.

IN WITNESSETH WHEREOF, KEY Project and HOH have executed this Agreement with retroactive effect as of and from the date first above written.

By: John Z Reppan
KEY Project Executive Director

By: Jody Kelly Padden
HOH Project Director

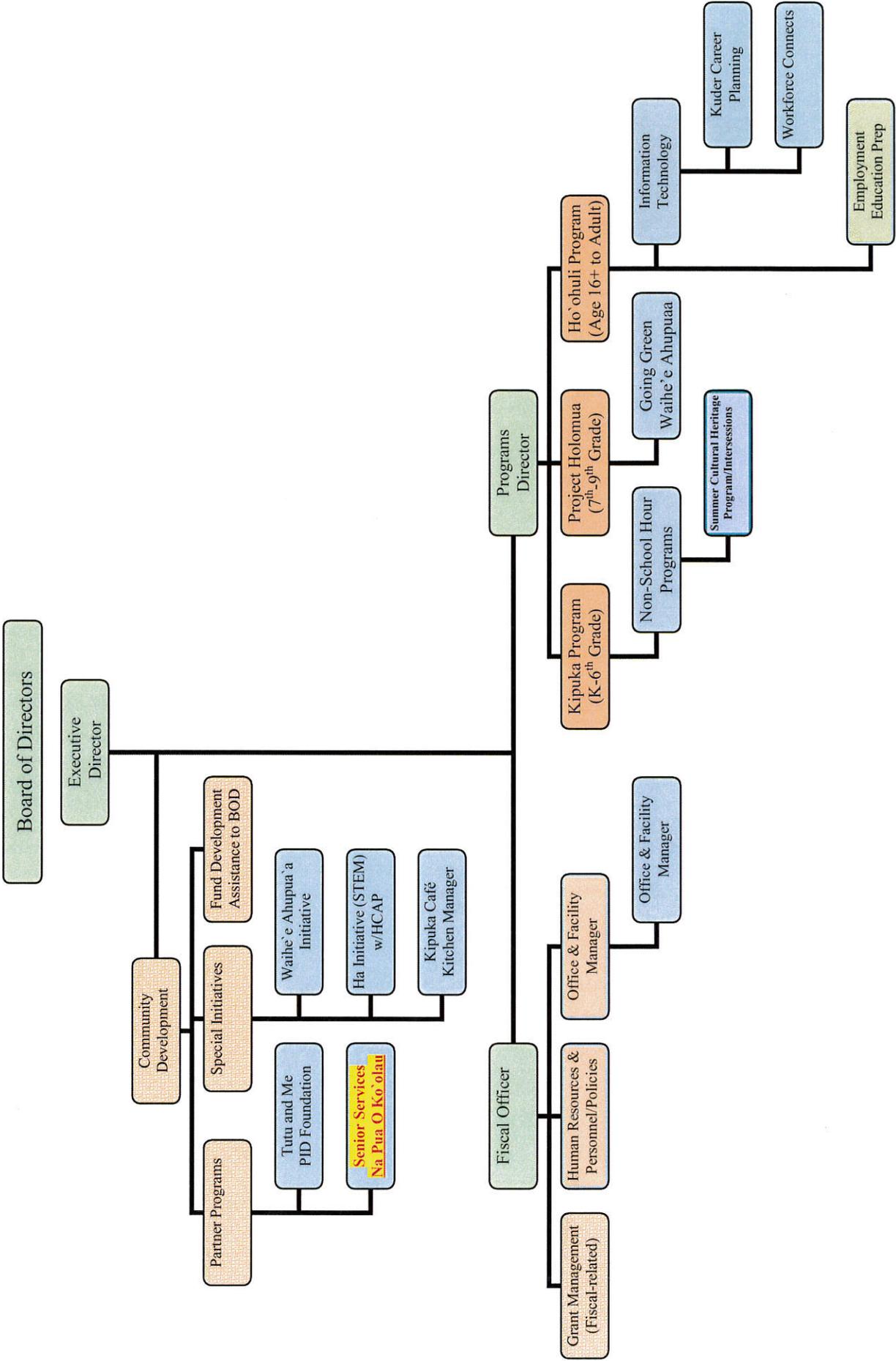
By: Charles H. Pina
KEY Project Fiscal Officer

2013-2014 KEY Project Board of Directors

	KEY Project Board	E-MAIL
	BOARD OFFICERS	
1	Romeo Corpuz President	rcorpuz@thdfsg.com
2	Dawn Chang Vice President	dnschang@kuiwalu.com
3	Carol Chang Secretary	cchang@midweek.com
4	Dr. Carl Ackerman, PhD Treasurer	cackerman@punahou.edu
5	Jacqueline Mello Past President	smello@hawaiiantel.net
	BOARD MEMBERS	
6	Jeaney Garcia	jgarcia@punahou.edu
7	Danna Holck	dholck@turtlebayresort.com
8	Kekoa Kaluhiwa	kekoa.kaluhiwa@gmail.com
9	Jaylin Kauwale	jaylinkauwale@gmail.com
10	David Knox	davidk@knoxhoversland.com
11	Kaipō Kukahiko, MSW	kkukahiko@consuelo.org
12	Elizabeth "Liz" Loomis	elizabeth.p.loomis@gmail.com
13	Gary Masuda	gtmasuda@hawaiiantel.net
14	William Reeves	bill@berger-reeves.com
15	Rebecca Soon	rebecca.ji.soon@gmail.com
16	Richard Towill	ricktowill@hawaii.rr.com
17	Richard Vermeesch	calabash@hawaii.rr.com



KEY PROJECT ORGANIZATION CHART



Hui O Hauula : Officers & Board Members

Executive Officer:

Dotty Kelly-Paddock 255-6944, dotty.kelly@verizon.net

Barbara Kahana 293-1353, bkahana@hula.net

Burton Greene 293-0820, greeneb002@hawaii.rr.com

Ken Furukawa 293-7719, hauulaken@yahoo.com

Maureen Malanaphy 293-1675, momalanaphy@yahoo.com

Fiscal Officer:

Raynae Fonoimoana 218-4462, tessie50@gmail.com

Moana Kaluau 782-9552, kaluau@yahoo.com

Linda Avegalio 293-7261, lindaavegalio@yahoo.com

Umi Jensen 450-0550, umiokalani@gmail.com

There is no organizational chart.

Resumes attached of members who may be involved in the TLC program and other community members and volunteers.

Help Emergency Plan Committee

6/14/2012	Deposit			211.30	211.30
9/4/2012	Check 103	Hauula Comm Assn	Locations Foundation (Help Committee) - 211.30 Reim receipts for Help Emergency Plan	(167.30)	44.00 recon 01/31

Ocean Education Coalition

6/14/2012	Deposit		From North Shore Ocean Fest	2,920.00	2,920.00
6/15/2012	Chargeback		Returned Chk - North Shore Embroidery	(75.00)	2,845.00
6/15/2012	Returned Item Fee		Returned Chk - North Shore Embroidery	(6.00)	2,839.00
6/25/2012	Deposit		Square Inc- North Shore Ocean Fest	2,138.48	4,977.48
7/10/2012	Deposit		Replacement for Returned Chk - North Shore Emb	81.00	5,058.48
9/5/2012	Deposit		Cash - 45.00		
1/2/2013	Deposit		Richard I Hickey - 150.00	195.00	5,253.48
2/7/2013	Deposit		Square Inc - Ocean Fest	11.66	5,265.14
5/3/2013	Deposit		Ocean Education	658.00	5,923.14 Recon 2/28
5/17/2013	Deposit		North Shore Ocean Fest	665.00	6,588.14
5/24/2013	Deposit		North Shore Ocean Fest	425.00	7,013.14
5/31/2013	Deposit		North Shore Ocean Fest	1,100.00	8,113.14
5/31/2013	Deposit	Square	North Shore Ocean Fest	96.35	8,209.49
5/31/2013	Deposit	Square	North Shore Ocean Fest	96.35	8,305.84 recon 05/31
6/1/2013	Deposit	Square	North Shore Ocean Fest	1,672.35	9,978.19
6/4/2013	Deposit		North Shore Ocean Fest	1,595.00	11,573.19
6/24/2013	Deposit	Square	North Shore Ocean Fest	28.80	11,601.99
6/25/2013	Deposit		North Shore Ocean Fest	445.00	12,046.99
6/28/2013	Check 109	Lesley MacPherson	North Shore Ocean Fest	(166.69)	11,880.30 recon 06/30
8/6/2013	Check 1001	Safeguard Business Sys	Reim Oceanfest expenses	(116.09)	11,764.21
8/6/2013	Check 1002	Dotty Kelly-Paddock	Check order	(2,360.79)	9,403.42
8/6/2013	Check 1003	Patty Miller	Reim Exp - OceanFest	(225.29)	9,178.13

Community Awareness Events

2/15/2012	Deposit		Miriam Chang - 500.00	1,500.00	1,500.00
2/15/2012	Deposit		Queen Liliuokalani Children's Ctr - 1000.00		
2/15/2012	Deposit		Pawwaz Jubran - 100.00	125.00	1,625.00
4/18/2012	Check 100	Raynae Fonoimoana	Bank Check - 25.00	(125.79)	1,499.21
4/18/2012	Check 101	Dotty Kelly-Paddock	Reim - for Kuleana Awareness Day Supplies	(472.63)	1,026.58

4/18/2012 Check 102	Hauula Comm Assn	Reim - for Kuleana Awareness Day Supplies	(400.00)	626.58	Recon 2/28
SOH Facilities					
10/10/2012 Deposit		SOH Facilities	6,500.00	6,500.00	
1/10/2013 Check 104	KCHWC	Reim KCHWC - deposit by error	(6,500.00)	-	Recon 2/28

Maunawila Heiau



July 8, 2013

Ms. Charlene Pinao, Fiscal Officer
Kualoa-Heeia Ecumenical Youth Project
47-200 Waihee Road
Kaneohe, Hawaii 96744

Dear Charlene:

Enclosed for the Kualoa-Heeia Ecumenical Youth Project are five bound copies and one unbound copy of the audited financial statements as of and for the year ended December 31, 2012, with prior year comparative information, and three unbound copies each of our Report to the Board of Directors and our Report to Management for the year ended December 31, 2012. We appreciate the opportunity to serve the Kualoa-Heeia Ecumenical Youth Project. Please do not hesitate to contact us if we may be of further assistance.

Sincerely,

A handwritten signature in black ink, appearing to read 'CL Williams', is written over a large, loopy flourish that starts with a large 'C' and loops back to the right.

Carleton L. Williams
Managing Partner

Enclosures

**KUALOA-HEEIA ECUMENICAL
YOUTH PROJECT**

**FINANCIAL STATEMENTS
As of and for the Year December 31, 2012
With Prior Year Comparative Information
And Independent Auditors' Report**



INDEPENDENT AUDITORS' REPORT

Kualoa-Heeia Ecumenical Youth Project:

We have audited the accompanying financial statements of the Kualoa-Heeia Ecumenical Youth Project (KEY Project), a nonprofit Hawaii corporation, which comprise the statement of financial position as of December 31, 2012, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements. The accompanying prior year information has been derived from the financial statements of the KEY Project as of and for the year December 31, 2011, which were audited by other auditors, whose report dated July 19, 2012, expressed an unqualified opinion on those financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the KEY Project as of December 31, 2012, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Handwritten signature in black ink that reads "CW ASSOCIATES, CPAs". The signature is stylized and cursive.

July 1, 2013

KUALOA-HEEIA ECUMENICAL YOUTH PROJECT

STATEMENT OF FINANCIAL POSITION

**As of December 31, 2012
(With Prior Year Comparative Information)**

	<u>2012</u>	<u>2011</u>
ASSETS		
CURRENT ASSETS		
Cash (including interest-bearing accounts)	\$ 121,110	\$ 205,970
Grants and contracts receivable – net	30,474	50,902
Prepaid expenses and other assets	23,581	21,469
Total current assets	<u>175,165</u>	<u>278,341</u>
NONCURRENT ASSETS		
Property and equipment – net	715,514	634,527
Board designated investments	127,056	115,504
Restricted cash	8,035	3,033
Total noncurrent assets	<u>850,605</u>	<u>753,064</u>
TOTAL ASSETS	<u>\$1,025,770</u>	<u>\$1,031,405</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable	\$ 9,796	\$ 25,496
Accrued liabilities	18,440	9,749
Due to other agencies	8,177	12,787
Total current liabilities	<u>36,413</u>	<u>48,032</u>
NET ASSETS		
Unrestricted net assets		
Unrestricted – undesignated	86,017	191,778
Board designated endowment fund	127,056	115,504
Invested in property and equipment	715,514	634,527
Total unrestricted net assets	<u>928,587</u>	<u>941,809</u>
Temporarily restricted net assets	60,770	41,564
Total net assets	<u>989,357</u>	<u>983,373</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$1,025,770</u>	<u>\$1,031,405</u>

See accompanying notes to financial statements.

KUALOA-HEEIA ECUMENICAL YOUTH PROJECT

STATEMENT OF ACTIVITIES

**For the Year Ended December 31, 2012
(With Prior Year Comparative Information)**

	<u>2012</u>	<u>2011</u>
CHANGES IN UNRESTRICTED NET ASSETS		
Revenue and support		
Grants and contracts	\$425,147	\$260,561
Net assets released from restrictions	119,488	146,255
Fundraising income	82,150	60,053
Program and use fees	42,650	59,439
Unrestricted contributions	38,302	37,269
Aloha United Way contributions	35,533	36,311
Board designated investment income (loss)	11,552	(5,797)
Other revenue and support	10,576	987
Total revenue and support	<u>765,398</u>	<u>595,078</u>
Expenses		
Program expenses		
Youth programs	431,038	113,804
Facilities use	85,201	77,337
Community strengthening	55,499	125,119
Total program expenses	<u>571,738</u>	<u>316,260</u>
Supporting services		
Management and general	172,466	173,383
Fundraising	34,416	19,504
Total supporting services	<u>206,882</u>	<u>192,887</u>
Total expenses	<u>778,620</u>	<u>509,147</u>
Increase (decrease) in unrestricted net assets	<u>(13,222)</u>	<u>85,931</u>
CHANGES IN TEMPORARILY RESTRICTED NET ASSETS		
Temporarily restricted contributions	138,694	73,213
Net assets released from restrictions	<u>(119,488)</u>	<u>(146,255)</u>
Increase (decrease) in temporarily restricted net assets	<u>19,206</u>	<u>(73,042)</u>
INCREASE IN NET ASSETS	5,984	12,889
NET ASSETS – Beginning of year	<u>983,373</u>	<u>970,484</u>
NET ASSETS – End of year	<u>\$989,357</u>	<u>\$983,373</u>

See accompanying notes to financial statements.

KUALOA-HEEIA ECUMENICAL YOUTH PROJECT

STATEMENT OF FUNCTIONAL EXPENSES

**For the Year Ended December 31, 2012
(With Prior Year Comparative Information)**

	Program Services			Supporting Services			2011 Total Expenses
	Youth Programs	Facility Use	Community Strengthening	Management and General	Fund- Raising	Total	
Salaries and benefits	\$225,757	\$46,510	\$21,007	\$ 98,499	\$ 3,674	\$102,173	\$395,447
Professional fees	86,191	11,224	3,941	21,898	7,653	29,551	130,907
Depreciation	31,166	6,189	2,948	17,813	2,485	20,298	60,601
Awards and grants	28,031	-	16,151	-	-	-	44,182
Occupancy	15,500	12,329	3,785	11,938	-	11,938	43,552
Supplies	26,805	619	3,392	-	11,975	11,975	42,791
Office and administrative	8,547	6,415	1,284	13,376	3,687	17,063	33,309
Printing and postage	2,622	1,310	578	2,652	4,382	7,034	11,544
Travel and meetings	2,406	70	196	3,949	276	4,225	6,897
Repairs and maintenance	2,895	514	1,484	-	-	-	4,893
Miscellaneous	1,118	21	733	2,341	284	2,625	4,497
Total	\$431,038	\$85,201	\$55,499	\$172,466	\$34,416	\$206,882	\$778,620
							\$509,147

See accompanying notes to financial statements.

KUALOA-HEEIA ECUMENICAL YOUTH PROJECT

STATEMENT OF CASH FLOWS

**For the Year Ended December 31, 2012
(With Prior Year Comparative Information)**

	<u>2012</u>	<u>2011</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Increase in net assets	\$ 5,984	\$ 12,889
Adjustment to reconcile increase in net assets to net cash provided by operating activities		
Net realized and unrealized (gain) loss on investment	(8,041)	7,710
Depreciation	60,602	32,131
(Increase) decrease in:		
Grants and contracts receivable – net	20,428	49,458
Prepaid expenses and other assets	(2,112)	(488)
Increase (decrease) in:		
Accounts payable	(15,700)	(15,610)
Accrued liabilities	8,691	(10,105)
Due to other agencies	(4,610)	-
Net cash provided by operating activities	<u>65,242</u>	<u>75,985</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Additions to property and equipment	(141,589)	(93,910)
Purchases of investments	(3,511)	(89,163)
Proceeds from sale of investments	-	87,250
(Increase) decrease in restricted cash	(5,002)	3,791
Net cash used by investing activities	<u>(150,102)</u>	<u>(92,032)</u>
NET DECREASE IN CASH	(84,860)	(16,047)
CASH – Beginning of year	<u>205,970</u>	<u>222,017</u>
CASH – End of year	<u>\$121,110</u>	<u>\$205,970</u>

See accompanying notes to financial statements.

KUALOA-HEEIA ECUMENICAL YOUTH PROJECT

NOTES TO FINANCIAL STATEMENTS

**For the Year Ended December 31, 2012
(With Prior Year Comparative Information)**

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Activity

The Kualoa-Heeia Ecumenical Youth Project (KEY Project) was incorporated under the laws of the State of Hawaii in June 1968 through a combined effort of youth, community residents, churches, and social agencies. The KEY Project is a community based organization, whose mission is to nurture and promote the cultural, environmental, social, economic and recreational well-being of the Kualoa-Heeia area by providing a vital grass-roots civic resource that effectively serves the needs of the area's diverse multi-cultural community. See www.keyproject.org for additional information.

The KEY Project is exempt from federal income taxes under Section 501(c)(3) of the U.S. Internal Revenue Code and is not a private foundation. Accordingly, qualifying contributions to the KEY Project are tax deductible.

Basis of Accounting

The KEY Project reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets (none in 2012 and 2011). Support is reported when pledged and is considered to be available for unrestricted use unless restricted by the donor. Donor restricted support is reported when pledged as an increase in temporarily restricted or permanently restricted net assets, depending on the nature of the restriction. When a temporary restriction is satisfied or expires, temporarily restricted net assets are reclassified to unrestricted net assets. Revenue from certain grants and contracts is recognized to the extent of expenditures made in accordance with the related agreements. The recognition of such revenue may be deferred until the services are performed. Expenses are recognized when the related liability is incurred. Expenses are allocated on a functional basis among various program and support services based on estimates by management. Expenses that can be identified with a program or supporting service are charged directly to the program or supporting service using natural expense classifications. Other expenses that are common to several functions are allocated based on estimates by management.

Donated services are recognized as contributions if the services create or enhance nonfinancial assets, or require specialized skills, are performed by people with those skills, and would otherwise be purchased by the KEY Project. A substantial number of unpaid volunteers have made significant contributions of their time to the KEY Project. The value of this time is not reflected in these financial statements because it does not meet the criteria for recognition.

Use of Estimates

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America, which require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates, and it is reasonably possible that such estimates may change within the near term.

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Concentrations of Credit Risk

Financial instruments that potentially subject the KEY Project to credit risk include cash, grants and contracts receivable, and Board designated investments. Cash on deposit with financial institutions was fully insured at December 31, 2012 and 2011. Grants and contracts receivable, which have been adjusted for all known doubtful accounts, are determined to be collectible or uncollectible based on an assessment by management of the facts and circumstances related to the individual accounts.

Board Designated Investments

Board designated investments consist of marketable securities stated at fair value. Net realized and unrealized gains and losses, determined using the average cost method, are included in unrestricted and restricted investment income. Cash and short-term investments held in a money market account are reported as investments as the KEY Project holds these funds as a board designated endowment. Board designated investments are fully insured by federal and by private insurance, as represented by the custodians. Future changes in market prices may make such investments less valuable.

Property and Equipment

Property and equipment is stated at cost or, if contributed, at estimated fair market value. Depreciation is provided using the straight-line method over estimated useful lives of 10 to 25 years for leasehold improvements, 3 to 5 years for office furniture and equipment, and 5 years for vehicles. Property and equipment is reviewed for impairment whenever events or changes in circumstances indicate that the carrying amounts may not be recoverable. Expenditures for property and equipment with lives in excess of one year and \$500 are capitalized. Repairs and maintenance are expensed.

Hawaii General Excise Tax

The State of Hawaii imposes a general excise tax of 4% on the KEY Project's gross receipts from fundraising income and certain use fees within the State, plus an additional 0.5% on its gross receipts within the City and County of Honolulu. Hawaii general excise tax included in expenses amounted to \$4,920 and \$2,901 for the years ended December 31, 2012 and 2011, respectively.

Income Taxes

Accounting principles generally accepted in the United States of America require uncertain tax positions to be recognized in the financial statements if they are more likely than not to fail upon regulatory examination. Management has evaluated the KEY Project's tax positions as of and for the years ended December 31, 2012 and 2011 by reviewing its tax returns and conferring with its tax advisors, and determined that the KEY Project had no uncertain tax positions required to be reported in accordance with such generally accepted accounting principles. Such returns are open for examination by taxing authorities until the statutes of limitations expire.

Contingencies

Revenue and support is derived principally from grants and contracts, the loss of which could have a material adverse effect on the KEY Project. Amounts received for grants and contracts are subject to audit and adjustment by various agencies. Any disallowed claim, including amounts already collected, may constitute a liability. Management expects such amounts, if any, to be immaterial to the financial statements.

NOTE B – PROPERTY AND EQUIPMENT

At December 31, 2012 and 2011, the property and equipment consisted of the following:

	<u>2012</u>	<u>2011</u>
Leasehold improvements	\$ 729,057	\$ 725,057
Office furniture and equipment	231,017	127,827
Vehicles	<u>77,097</u>	<u>77,097</u>
Total	1,037,171	929,981
Accumulated depreciation	<u>(321,657)</u>	<u>(295,454)</u>
Property and equipment – net	<u>\$ 715,514</u>	<u>\$ 634,527</u>

Amounts paid to a member of the Board of Directors for building maintenance and renovations amounted to approximately \$3,500 in 2012 and \$5,300 in 2011.

NOTE C – BOARD DESIGNATED INVESTMENTS

In 2001, the Board of Directors (Board) of the KEY Project designated invested funds for the future funding of its programs and facilities, and created a Board designated endowment fund (see Note G). The related net assets are classified as unrestricted because they are held under an internal designation rather than a donor restriction. At December 31, 2012 and 2011, Board designated investments consisted of the following:

	<u>2012</u>	<u>2011</u>
Unrestricted Board designated endowment fund – beginning of year	\$115,504	\$121,301
Net investment earnings	3,518	12,897
Net appreciation (depreciation)	<u>8,034</u>	<u>(18,694)</u>
Unrestricted Board designated endowment fund – end of year	<u>\$127,056</u>	<u>\$115,504</u>

At December 31, 2012 and 2011, the fair value of the KEY Project's Board designated investments exceeded their cost by \$13,394 and \$5,360, respectively. Board designated investment income for the years ended December 31, 2012 and 2011 consisted of the following:

	<u>2012</u>	<u>2011</u>
Interest and dividends	\$ 4,730	\$ 3,135
Unrealized gains (losses)	8,034	(18,694)
Realized gains	6	10,984
Investment management fees	<u>(1,218)</u>	<u>(1,222)</u>
Net investment gain (loss)	<u>\$11,552</u>	<u>\$ (5,797)</u>

NOTE D – FAIR VALUE MEASUREMENTS

The established framework for measuring fair value provides a hierarchy that prioritizes the inputs to the valuation methodologies used to measure fair value. There are three levels of the fair value hierarchy. Level 1 inputs consist of unadjusted quoted prices for identical assets or liabilities in active markets that the KEY Project has the ability to access. Level 2 inputs include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in inactive markets, inputs other than quoted prices that are observable for the asset or liability, and inputs that are derived principally from or corroborated by observable market data by correlation or other means. Level 3 inputs are unobservable and significant to the fair value measurement. The fair value measurement level of an asset or liability within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation methodologies used need to maximize the use of observable inputs and minimize the use of unobservable inputs. At December 31, 2012 and 2011, the fair value measurements reportable by the KEY Project (see Note C) consisted of Board designated investments in mutual funds and money market funds valued at net asset value as a practical expedient at quoted market prices (Level 1 measurements). There were no investments for which Level 2 or Level 3 valuation measurements were required.

The following sets forth by level, within the fair value hierarchy, Board designated investments at fair value as of December 31, 2012:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Mutual funds				
Bond funds	\$ 42,802	\$ -	\$ -	\$ 42,802
Global funds	25,460	-	-	25,460
Large capitalization funds	23,896	-	-	23,896
Mid-capitalization funds	10,695	-	-	10,695
Other funds	21,266	-	-	21,266
Total mutual funds	<u>124,119</u>	<u>-</u>	<u>-</u>	<u>124,119</u>
Money market funds	<u>2,937</u>	<u>-</u>	<u>-</u>	<u>2,937</u>
Total Board designated investments	<u>\$127,056</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$127,056</u>

The following sets forth by level, within the fair value hierarchy, Board designated investments at fair value as of December 31, 2011:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Mutual funds				
Bond funds	\$ 40,320	\$ -	\$ -	\$ 40,320
Global funds	23,148	-	-	23,148
Large capitalization funds	22,390	-	-	22,390
Mid-capitalization funds	9,273	-	-	9,273
Other funds	19,650	-	-	19,650
Total mutual funds	<u>114,781</u>	<u>-</u>	<u>-</u>	<u>114,781</u>
Money market funds	<u>723</u>	<u>-</u>	<u>-</u>	<u>723</u>
Total Board designated investments	<u>\$115,504</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$115,504</u>

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the management believes the valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine fair value could result in a different fair value measurement.

NOTE E – RESTRICTED CASH

The KEY Project is required to deposit \$5,000 annually into an account that is used solely for the maintenance, repair, and upkeep of its Harry and Jeanette Weinberg Pavilion in accordance with a previous grant agreement. In addition, the KEY Project is required to maintain a certificate of deposit as a performance bond in accordance with an agreement with the State of Hawaii.

At December 31, 2012 and 2011, restricted cash consisted of the following:

	<u>2012</u>	<u>2011</u>
Weinberg Pavilion	\$7,035	\$2,033
State of Hawaii	<u>1,000</u>	<u>1,000</u>
Total restricted cash	<u>\$8,035</u>	<u>\$3,033</u>

NOTE F – DUE TO OTHER AGENCIES

The KEY Project acts as a fiscal agent for various organizations for specific programs. Funds collected by the KEY Project on behalf of the intended organizations are reported as a liability rather than revenue while subsequent distributions made for these programs are reported as decreases in the liability. Cash held in this agency capacity amounted to \$8,177 and \$12,787 at December 31, 2012 and 2011, respectively.

NOTE G – BOARD DESIGNATED ENDOWMENT FUND

In 2001, the Board of the KEY Project designated invested funds (see Note C) for the future funding of its programs and facilities, and created a Board designated endowment fund. The Board designated net assets are classified as unrestricted because they are held under an internal designation rather than a donor restriction. The objective of the Board is to build an unrestricted endowment of at least \$250,000 that will provide an income stream of approximately 4% of the invested assets to fund programs as determined by the Board's Finance Committee. It is the policy of the KEY Project to observe the investment guidelines of the Uniform Prudent Management of Institutional Funds Act of 2006 (UPMIFA), which requires that endowment funds are prudently managed such that the purchasing power of the corpus is maintained. The Board's current investment policy emphasizes long-term growth of principal while avoiding excessive risk, which it achieves by investing in liquid securities, defined as securities such as mutual funds that can be transacted quickly efficiently with minimal impact on market price.

Changes in unrestricted net assets for the Board designated endowment fund consisted of the following for the years ended December 31, 2012 and 2011:

	<u>2012</u>	<u>2011</u>
Unrestricted Board designated endowment fund – beginning of year	\$115,504	\$121,301
Net investment earnings	3,518	12,897
Net appreciation (depreciation)	<u>8,034</u>	<u>(18,694)</u>
Unrestricted Board designated endowment fund – end of year	<u>\$127,056</u>	<u>\$115,504</u>

NOTE H – TEMPORARILY RESTRICTED NET ASSETS

At December 31, 2012 and 2011, temporarily restricted net assets consisted of the following:

	<u>2012</u>	<u>2011</u>
Community Strengthening	\$28,335	\$14,912
Youth and child	17,722	17,091
Weinberg pavillion	7,024	7,538
Scholarships	5,538	2,023
Culinary	<u>2,151</u>	<u>-</u>
Total temporarily restricted net assets	<u>\$60,770</u>	<u>\$41,564</u>

NOTE I – LEASES

The KEY Project leases the land underlying its office and program service facilities for an annual rent of \$120 under an operating lease with the City and County of Honolulu expiring in October 2029, which requires it to provide various community services as set forth in the lease agreement. The lease rent is recognized at cost rather than at market value because the facilities have no alternative use. The KEY Project also leases office equipment expiring in December 2017. Lease expense for the years ended December 31, 2012 and 2011, amounted to \$3,355 and \$3,255, respectively. At December 31, 2012, future minimum lease payments by years ending December 31st approximated \$3,500 in 2013, 2014, 2015, 2016 and 2017, and \$1,440 (cumulative) thereafter.

NOTE J – RETIREMENT PLAN

The KEY Project sponsors a defined contribution retirement plan for all employees who are at least twenty-one years of age and have worked three consecutive months. Participants may elect to defer a percentage of their pretax annual compensation up to the maximum dollar amount allowed under Internal Revenue Service Code Section 403(b). There were no employer elective contributions during the years ended December 31, 2012 and 2011.

NOTE K – FINANCIAL STATEMENT PRESENTATION

The financial statements include certain prior year comparative information. Such information does not include sufficient detail to constitute a complete presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the KEY Projects financial statements as of and for the year ended December 31, 2011, from which the comparative information was derived.

Certain amounts in the prior year comparative information have been reclassified to conform to the current year presentation. Management has evaluated subsequent events through the date of the independent auditors' report, which is the date the financial statements were available to be issued. The KEY Project operates in the State of Hawaii. National and international events can have severe, adverse effects on economic conditions in Hawaii. The effects on the financial statements of the KEY Project, if any, from such changes in economic conditions are not presently determinable.

Kualoa-Heeia Ecumenical Youth Project
Profit & Loss
 January 1 through December 18, 2013

	Jan 1 - Dec 18, 13
84400 · Refuse Disposal	5,436.64
84500 · Rent	120.00
84600 · Water and Gas	3,480.90
84700 · Repair and Maintenance	6,878.41
84900 · Air Conditioning	908.64
Total 84000 · Occupancy	50,275.77
85000 · Equipment Rent & Maintenance	5,316.80
86000 · Print and Publications	4,407.15
87000 · Transportation	
87100 · Automobile Repair	499.49
87200 · Gas / Oil	1,757.25
87300 · Mileage Reimbursement	1,147.11
87400 · Travel	8,282.80
Total 87000 · Transportation	11,686.65
88000 · Conventions, Conferences and...	1,449.74
89000 · Training	532.50
90000 · Miscellaneous Expense	
90400 · PayPal Fees	257.97
90300 · EFT Processing Fees	243.58
90200 · Bank Fees	2,104.06
90700 · Miscellaneous	724.68
Total 90000 · Miscellaneous Expense	3,330.29
91000 · Awards and Grants	44,577.17
92000 · Organizational Dues	
92100 · Business & Licensing	602.00
92000 · Organizational Dues - Other	1,388.00
Total 92000 · Organizational Dues	1,990.00
93000 · Equipment and Improvements	62,915.02
94000 · Insurance	13,601.70
96000 · Special Events	414.13
97000 · HI General Excise Tax	6,837.44
Total Expense	744,942.75
Net Ordinary Income	-44,339.66
Net Income	-44,339.66

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12/18/13

Accrual Basis

Kualoa-Heeia Ecumenical Youth Project
Balance Sheet
 As of December 18, 2013

	Dec 18, 13
ASSETS	
Current Assets	
Checking/Savings	
10010 · Petty Cash	138.42
10020 · Checking Account - FHB	24,974.72
10050 · Saving - FHB Weinberg Pavilion	9,239.07
10060 · Savings Account - FHB Maximizer	58,956.04
10100 · Certificate of Deposit - FHB	1,000.00
10500 · Endowment - Morgan Stanley	136,510.90
Total Checking/Savings	230,819.15
Accounts Receivable	
11000 · Accounts Receivable	
11200 · Grants Receivable	11,759.42
11000 · Accounts Receivable - Other	10,566.70
Total 11000 · Accounts Receivable	22,326.12
Total Accounts Receivable	22,326.12
Other Current Assets	
11100 · Accounts Receivable - Other	-40.00
12000 · Undeposited Funds	1,940.22
13000 · Prepaid Insurance	9,910.60
13200 · Prepaid Bulk Mail Account #83	124.72
13300 · Prepaid Hawaii Food Bank	3,903.35
13400 · Prepaid Expenses	663.56
Total Other Current Assets	16,502.45
Total Current Assets	269,647.72
Fixed Assets	
15100 · Office Furniture and Equipment	
15110 · Cost	192,025.67
15120 · Accumulated Depreciation	-35,101.49
Total 15100 · Office Furniture and Equipm...	156,924.18
15130 · Software	
15140 · Cost	34,073.76
15150 · Accumulated Depreciation	-5,008.75
Total 15130 · Software	29,065.01
15200 · Pavilion Fixtures and Equipment	
15210 · Cost	4,917.89
15220 · Accumulated Depreciation	-4,917.89
Total 15200 · Pavilion Fixtures and Equip...	0.00
15300 · Vehicles	
15310 · Cost	77,096.56
15320 · Accumulated Depreciation	-65,662.99
Total 15300 · Vehicles	11,433.57
15400 · Leasehold Improvements	
15410 · Cost	729,057.47
15420 · Accumulated Depreciation	-210,965.96
Total 15400 · Leasehold Improvements	518,091.51
Total Fixed Assets	715,514.27
TOTAL ASSETS	985,161.99
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	12,757.74

Kualoa-Heeia Ecumenical Youth Project
Balance Sheet
As of December 18, 2013

	<u>Dec 18, 13</u>
Total Accounts Payable	12,757.74
Other Current Liabilities	
20400 · Accounts Payable - Insurance	306.00
24000 · Payroll Liabilities	
24030 · Federal Withholding Tax	-6.00
24040 · State Withholding Tax	625.28
24080 · SUI	3,070.80
24090 · Medical Insurance Liability	37.37
24100 · 403 B Payable	289.21
24120 · 403 Roth	281.17
24140 · Accrued TDI	181.51
Total 24000 · Payroll Liabilities	4,479.34
24600 · COBRA Clearing Account	-710.34
24900 · Misc Other Liabilities	10,795.43
25000 · Direct Deposit Liabilities	-71.00
25100 · Accrued GE Tax	-283.48
26000 · Accrued Vacation	3,061.17
27000 · Security Deposits	2,400.00
Total Other Current Liabilities	19,977.12
Total Current Liabilities	32,734.86
Long Term Liabilities	
29500 · DTO - Pop Warner	7,499.95
29600 · DTO - Project Hope	677.05
Total Long Term Liabilities	8,177.00
Total Liabilities	40,911.86
Equity	
30000 · Opening Balance Equity	818,417.04
32000 · Unrestricted Net Assets	170,172.75
Net Income	-44,339.66
Total Equity	944,250.13
TOTAL LIABILITIES & EQUITY	<u>985,161.99</u>

Kualoa-Heeia Ecumenical Youth Project
Profit & Loss
 January 1 through December 18, 2013

	<u>Jan 1 - Dec 18, 13</u>
Ordinary Income/Expense	
Income	
40000 · Contributions	63,963.59
41000 · Foundation Grant Income	153,332.08
42000 · Government Grant Income	241,807.15
47000 · Aloha United Way	27,209.67
48000 · Fundraising Income	99,340.63
49000 · Other Income	12,134.16
51000 · Program Income	34,734.46
52000 · Facility Use Income	72,024.66
59100 · Discounts from KEY	-13,465.00
60000 · Interest Income	67.11
61000 · Investment Income	
61400 · Unrealized Gains/Losses	4,724.20
61000 · Investment Income - Other	4,730.38
Total 61000 · Investment Income	<u>9,454.58</u>
Total Income	<u>700,603.09</u>
Gross Profit	700,603.09
Expense	
70000 · Salaries and Wages	278,850.83
70100 · Stipend/Casual Labor	4,987.28
71000 · Payroll Insurance	
71100 · Health Insurance	46,100.45
71200 · TDI	1,581.24
71300 · Workers Comp	4,396.70
Total 71000 · Payroll Insurance	<u>52,078.39</u>
72000 · Payroll Taxes	
72100 · FICA - Social Security	17,057.08
72200 · FICA - Medicare	3,989.17
72300 · FUTA	0.00
72400 · SUI	13,670.53
Total 72000 · Payroll Taxes	<u>34,716.78</u>
80000 · Professional Services	
80100 · Accounting Fees	4,362.67
80200 · Audit Fees	18,690.68
80000 · Professional Services - Other	15,425.22
Total 80000 · Professional Services	<u>38,478.57</u>
80500 · Contracted Services	
80700 · Payroll Service	232.14
80500 · Contracted Services - Other	70,996.90
Total 80500 · Contracted Services	<u>71,229.04</u>
81000 · Supplies	
81600 · Facility Supplies	1,406.51
81100 · Office Supplies	1,538.06
81200 · Program Supplies	40,884.34
Total 81000 · Supplies	<u>43,828.91</u>
82000 · Telecommunications	
82100 · Cellular Telephone	2,972.98
82200 · Internet	7,160.97
82300 · Telephone	1,976.44
Total 82000 · Telecommunications	<u>12,110.39</u>
83000 · Postage	1,328.20
84000 · Occupancy	
84050 · Alarm System Service	792.40
84100 · Electricity	28,512.72
84200 · Pumping	3,996.06
84300 · Real Estate Tax	150.00

Additional Document:

Letters of Support & Collaboration



KO'OLAULOA HEALTH CENTER

Be Well, Stay Well.

December 12, 2013

Dotty Kelly-Paddock
Hui O Hauula
PO Box 264
Hauula, Hawaii 96717

Dear Dotty,

On behalf of Ko'olauloa Health Center, I am writing this letter of support and collaboration for the Na Opio o Koolauloa Teen Club proposal. We strongly support this proposal to help provide community service, cultural learning, counseling, mentorship, healthy living, recreational programs, arts, work and social skills education and support services and experiences for youth in Ko'olauloa who are 12 to 18 years of age. We believe that Na Opio o Ko'olauloa Teen Club will help prepare future generations to become leaders who treat each other with respect, and who become capable, resilient leaders that proudly represent their culture.

We recognize the many needs of youth in Ko'olauloa, given the high incidence of Native Hawaiians, economic disadvantages, prevalence of high risk factors and lack of programs for youth in the Ko'olauloa District. We feel confident that by participating in the Na Opio o Ko'olauloa Teen Club that youth will have the opportunities to improve their positive involvement in their families, communities and their school(s).

We pledge our support and cooperation to work with Hui O Hau'ula to address these important needs for the sake of our children and for the long-term positive outcomes it will have on our community. The DPR program will provide the following supports and services to ensure the program's success: the facility at the Hauula Community Park, DPR staff working at the park and the park's recreational resources/equipment.

We thank you and all the people who have given their time and expertise to develop this proposal for Ko'olauloa youth.

Sincerely,



Benjamin F. Pettus, Jr.
Chief Executive Office

54-316 Kamehameha Hwy.
P.O. Box 136
Hau'ula, HI 96717
808.293.9216

56-119 Pualalea St.
P.O. Box 395
Kahuku, HI 96731
808.293.9231

School-Based Health Center-KHIS
56-490 Kamehameha Hwy.
Kahuku, HI 96731
808.454.7447

Williams Falevai MSW, CSAC, ICADC
Program Manager
Hale o Ho'oulu a me Maui'ola
(House of Healing and Growth)
P.O. Box 873
Kahuku, HI 96731

To Whom It May Concern,

On behalf of *Hale o Ho'oulu a me Maui'ola*, I am writing this letter of support and collaboration for the Na Opio o Koolauloa Teen Club proposal.

We strongly support this proposal to help provide community service, cultural learning, counseling, mentorship, healthy living, recreational programs, arts, work and social skills education and support services and experiences for youth in Koolauloa who are 12 to 18 years of age. We believe that Na Opio o Koolauloa Teen Club will help prepare future generations to become leaders who treat each other with respect, and who become capable, resilient leaders that proudly represent their culture.

We recognize the many needs of youth in Koolauloa, given the high incidence of Native Hawaiians, economic disadvantages, prevalence of high risk factors and lack of programs for youth in the Koolauloa District. We feel confident that by participating in the Na Opio o Koolauloa Teen Club that youth will have the opportunities to improve their positive involvement in their families, communities and their school/s.

We pledge our support and cooperation to work with Hui O Hau'ula to address these important needs for the sake of our children and for the long-term positive outcomes it will have on our community. Hale o Ho'oulu a me Maui'ola will work the staff on specific groups.

We thank you and all the people who have given their time and expertise to develop this proposal for Koolauloa youth.

Sincerely Yours,

A handwritten signature in black ink, appearing to read 'Williams Falevai MSW, CSAC'. The signature is fluid and cursive, with the first name 'Williams' being the most prominent part.

Williams Falevai MSW, CSAC, ICADC
Program Manager

Additional Document:

Resumes: HOH Board Members & Community Members
Willing to Support and Participate in TLC

Dotty Kelly-Paddock

P.O. Box 894
Hau'ula, Hawaii 96717

Tel: (808)255-6944
dotty.kelly@verizon.net

EDUCATION

B.A., 1969, University of Kentucky, Lexington, Kentucky, Certification: Elementary 1-6
and Mentally Retarded K-12
M.A., 1975, University of Kentucky, Lexington, Kentucky, Certification: Emotionally Disturbed K-12
1977, University of Kentucky, Lexington, Kentucky, Education Administration

Educational Credentials

1969, University of Kentucky, Lexington, Kentucky. Certification: Elementary 1-6; Mental Retarded K-12.
1975, University of Kentucky, Lexington, Kentucky. Certification: Severely Emotionally Disturbed K-12
1976, University of Kansas, Lawrence, Kansas. Certification: Learning Disabilities
1979, California Administrative Services Credential

PROFESSIONAL EXPERIENCE

2011-Present; Hui O Hau'ula Project Director, Ko'olauloa Community Health and Wellness Center
2011-Present; Hau'ula Community Association, President
2009-Present; Hau'ula Resesentative for the Ko'olauloa Neighborhood Board, Oahu, Hawaii
1993 - 2009; Project Director, Pacific University Center of Excellence (UCE), for
American Samoa, and the Commonwealth of the Northern Mariana Islands
1992 - 2000; Project Coordinator, National Early Childhood Technical Assistance System (NEC*TAS),
1992 - Present: Director, Pacific Basin Deaf- Blind Training and Technical Assistance Project
1991 - 1992; Lecturer, Educational Leadership Dept., California State University, Hayward, CA
1988 - 1992; Technical Assistance Coordinator, California Research Institute on the
Integration of Students with Severe Disabilities, San Francisco State University, CA
1989 - Present; Technical Assistance Coordinator, Pacific Basin Deaf-Blind Project, San Francisco State
University, CA
1984 - 1988; Technical Assistance Coordinator, TASH Technical Assistance Project, Southwest Region,
San Francisco State University, CA
1983 - 1984; Program Evaluation Specialist, Contra Costa County Superintendent of Schools Office,
Pleasant Hill, CA
1980 - 1983; Program Administrator, Comprehensive Education Program for Emotionally
Disturbed/Behaviorally Disordered Children, Contra Costa County Schools
Superintendent of Schools Office, Pleasant Hill, CA
1979 - 1980; Coordinator, Staff Development, Contra Costa County Superintendent of Schools Office,
Pleasant Hill, CA
1977 - 1979; Master Plan Staff Development and Instructional Services Specialist, Contra Costa County
Superintendent of Schools Office, Pleasant Hill, CA
1977 - Assistant Professor, University of Kentucky, Dept. of Special Education, Lexington, KY
1974 - 1977; Instructor, University of Kentucky, Dept. of Special Education, Lexington, KY
1973 - 1974; In-Field Evaluator, Practice What You Preach, University of Kentucky, Department of
Special Education, Lexington, KY

1970 - 1973; Supervising Teacher, University of Kentucky, Lexington, KY
1972 - Teacher, Educable Mentally Handicapped, Summer School Program, University of Kentucky, Lexington, KY
1971 - Teacher, Educable Mentally Handicapped, Summer School Program, Bluegrass School, Fayette County Schools, University of Kentucky
1969 - 1973; Teacher, Educable Mentally Handicapped, Fayette County Schools, Lexington, KY

PRESENTATIONS/CONSULTATIONS

Lead Project : Principals Certification Program, Pohnpei Department of Education, 2004
Bridges Project: Transformation Plan for PICS High School into Smaller Learning Communities, 2004
Pohnpei Teach Certification Program, Pohnpei Department of Education, Federated States of Micronesia 2003-2004
Kosrae Teach Certification Program, Kosrae Department of Education, Federated States of Micronesia, 2000-2003
Transformation Plan for the Kosrae Department of Education, Federated States of Micronesia, 97-98
School and Community Vision-Crafting, Kosrae Department of Education, Federated States of Micronesia
January, 1997
Making Schools Work For All Kids, Presentation, Missouri Full Inclusion Conference, Land Between the Lakes, MO, February 1992.
Full Inclusion in the 90's: The Leadership Challenge, Class Presentation, Educational Leadership Department, California State University, Hayward, CA, February 1992.
Full Inclusion for Students With Severe Disabilities, Presentation to the LRE Task Force, Burlingame School District, Burlingame, CA, January 1992.
Schools Are For All Kids, Overview, San Ramon Unified School District, San Ramon, CA, January 1992.
Full Inclusion, Presentation to the Missouri 94-142 Task Force, Jefferson City, MO, December 1991.
Schools Are For All Kids, Overview Presentation, Pacific Region Educational Lab Conference, Majuro, Republic of the Marshall Islands, July 1991.
Serving All Students in Local Comprehensive Schools, Presentation, Midwest Special Education Administrators' Summer Conference, Breckenridge, CO, June 1991.
Integration of Students with Severe Disabilities, Coordinated school site visits to Hawaii State to Central and Windward Districts for a parent and professional team from Republic of the Marshall Islands, May 1991.
Schools Are For All Kids, Overview Presentation, California TASH Conference, April 1991.
Schools Are For All Kids, Overview Presentation, Association for Supervision and Curriculum Development Conference, San Francisco, CA, 1991.
Restructuring Schools in the 90's, National Association of State Directors of Special Education, 53rd Annual Meeting, San Diego, CA, November 1990.
Schools Are for All Kids: The Leadership Challenge, Association for Supervision & Curriculum Development (ASCD) National Restructuring Schools Consortium Meeting, October 1990.
Statewide Systems Change Strategies to Support the Integration of Students with Disabilities, Special Education Small States Conference, August 1990.

Presentations (continued)

- "Are You the Instructional Leader For All Kids?," New Mexico, Santa Fe Public Schools, August 9, 1990.
- Full Inclusion: The Challenge of the 90's, Roswell, New Mexico, August 8, 1990.
- System Change Strategies to Support Full Inclusion of Students with Severe Disabilities, South Central Regional Multi-State Deaf-Blind Center, June 20 & 21, 1990.
- Full Integration in the 1990's: The Leadership Challenge, Placer/Nevada Inservice Day, March 12 ~ 13, 1990.
- Administration and Systems Change Strategies to Support LRE, Region J Coordination Council Winter Conference, January 19, 1990.
- Statewide Systems Change Strategies to Support the Integration of Students with Severe Disabilities, National Association of State Directors of Special Education, 52nd Annual Meeting, Louisville, KY, November 1989.
- Presentation on Statewide Systems Change Strategies to Support the Inclusion of Students with Disabilities in the Least Restrictive Environment, Northeast Regional Resource Center, Conference for State Departments of Education (CT, ME, MA, NH, RI, VT), September 15 & 16, 1989.
- Consultation and Coordination of the Mid South LRE Practices Workshop, September 11 & 12, 1989.
- Consultation on Full Inclusion of Students with Severe Disabilities in Regular Schools and Classrooms, Richmond USD, August 28, 1989.
- Consultation on Integration of Students with Severe Disabilities, Illinois SDE, August 22 and 23, 1989.
- Consultation with William Anton and LRE Committee, Los Angeles Unified Schools District, July 26, 1989.
- Consultation on Program Planning to Meet the Needs of Students with Severe Disabilities in the Regular Classroom, Colorado SDE, July 18 & 19, 1989.
- Consultation and Conference Presentation, Educating Handicapped Students in the Least Restrictive Environment, Maryland SDE, May 11 & 12, 1989.
- Integration of Students with Severe Disabilities, Belem School District, Belen, New Mexico, April 20 & 21, 1989.
- Consultation in Policy Development on LRE, Illinois SDE, March 5, 1989.
- Options Available for New Mexico through Statewide Systems Change, New Mexico State Department of Education, February 17, 1989.
- Students with Severe Disabilities in Transition Challenges, New Mexico State Department of Education, February 16, 1989.
- Consultation on Development of State Policy on LRE, Illinois SDE, September 17 & 18, 1988.
- Research and Technical Assistance to Support the Integration of Students with Severe Disabilities, National Association of State Directors of Special Education, 51st Annual Meeting, Minneapolis, MN, 1988.
- The California Research Institute on the Integration of Students with Severe Disabilities, National Association of State Directors of Special Education, 50th Annual Meeting, Phoenix, AZ, 1987.
- Communication Techniques for Parents and Professional Educators (Parent Tech Project), Mt. Diablo Unified School District Parent Group, 1980.

Presentations (continued)

- Computer Based IEP Support System, International Council for Exceptional Children (CEC) Conference, 1980.
- Master Plan Community Advisory Committee Functions, California State Department of Education, Sacramento, California, 1978.
- Master Plan Implementation, Richmond Unified School District, Richmond, California, 1978.
- Individual Education Program Planning/Instructional Based Appraisal System (college credit course), Kern County Schools, Bakersfield, California, 1978.
- Assessment and IEP Planning for the Severe Language Impaired, Kern County Schools, Bakersfield, California, 1978.
- Individual Education Program Planning/Instructional Based Appraisal System, Intermediate Resource Center, Wapakoneta, Ohio, 1978.
- Individual Education Program Planning/Instructional Based Appraisal System, Intermediate Resource Center, Cincinnati, Ohio, 1978.
- Individual Education Program Planning/Instructional Based Appraisal System, Intermediate Resource Center, Hillsboro, Ohio, 1978.
- Individual Education Program Planning/Instructional Based Appraisal System, Union Intermediate Resource Center, Bowling Green, Ohio, 1977.
- Contingency Management in Secondary Education, Tates Creek Senior High School, Fayette County Public Schools, Lexington, Kentucky, 1977.
- Mainstreaming, Fayette County Public Schools inservice, Lexington, Kentucky, 1977.
- Writing IEPs: Instructional Based Appraisal System, Monroe County Special Education Division, Key West, Florida, 1977.
- Instructional Programming, Pennsylvania Materials Center, Harrisburg, Pennsylvania, 1977.
- Instructional Based Appraisal System, University of Texas, El Paso, Texas, 1976.
- Special Education, Mercer County Public Schools, Harrodsburg, Kentucky, 1975.

PROFESSIONAL MEMBERSHIPS

- The Association for Supervision and Curriculum Development
- The Association for Persons with Severe Handicaps
- Association of California School Administrators
- Council for Exceptional Children: Teacher Education Division
- Council for Exceptional Children: Division for Children with Learning Disabilities, Councils for Children with Behavioral Disorders, and Council for Administrators of Special Education
- Council for Exceptional Children, Educable Mentally Retarded Division
- National Education Association

Brandon Avegalio

Resume

Date of Birth: 09/22/1978
Place of Birth: Brookfield, Mo.

Education

June 1997	Diploma Leone High School, Am. Samoa
May 2002	Associate Degree, Liberal Arts Windward Community College
Aug. 2002 – May 2005	On-Going Classes Windward Community College
Aug. 2005 – Dec. 2006	Fine Arts Major (unfinished degree) U.H. Manoa

Work Experience

Sept. 2003 – May 2006	Instructor, Wood Carving Program Windward Community College
Aug. 2008 – June 2009	Ed. Assistant Lana'i High and Elementary School
2007 – 2013 (once per year)	Instructor, Na Pua Noe Ao (after school art program) Lana'i
Dec. 2006 – June 2007	Apprenticeship w/ Master Carver Tuione Pulotu Tonga
2008 – current	Self –Employed Wood Carver Nesian Designs, LLC

Related Community Service

Feb. 2010 – Dec. 2012	Board Member Lana'i Arts Center
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Raynae Maunalani Fonoimoana
54-025C Hau'ula Homestead Road
Hau'ula, Hawaii 96717
Telephone: 293-8950 x 299 (w)
293-5622 (h)

JOB OBJECTIVE

Hau'ula Project

EDUCATION

2002-2004 University of Hawaii – West 'Oahu, Pearl City, Hi
Bachelor of Science - Psychology

1999-2001 Windward Community College, Kaneohe, Hi
Associate of Arts, Psychology

1969-1970 Honolulu Business College, Honolulu, Hi
Diploma, Major: Computer Operations, Minor: Accounting

1964-1968 Kahuku High & Intermediate School, Kahuku, Hi
High School Diploma

EMPLOYMENT

2010 Educational Assistant – ELO Summer School
Kahuku High & Intermediate School
56-490 Kamehameha Highway
Kahuku, Hawaii 96717

Duties included:

- Arriving at 7:45am to open up classroom
- Setting up daily materials/supplies for students to retrieve from work stations
- Daily attendance and telephone calls to parents
- Xeroxed lesson materials for student packets/handouts
- Corrected student packets
- Met w/students to follow up w/students for corrections
- Recorded grades and percentages for grading/district reports
- Arranged use of the library and computer lab for class sessions
- Set up/closed down the computer lab for the class sessions
- Assisted students in the library w/research for their reports
- Assisted students on the computers with their reports
- Collaborated w/teacher daily to discuss GLO's and objectives

1993 – Present College & Career Center Coordinator
Kahuku High & Intermediate School
56-490 Kamehameha Highway
Kahuku, Hawaii 96717

Duties include:

- Coordinate college and career activities for students.
- Recruiting, guiding, and monitoring student to help with post high school plans including college, vocational school, or career opportunities.
- Establish relationships within the community to build career opportunities for students.
- Conduct career explorations, assessments and internships.
- Student recruitment for successful completion of secondary education.
- Coordinate college and career activities for students.
- Assist students and parents with successful completion of admissions packet, including scholarships and financial aid forms.
- Maintain accurate records of student participants.
- Maintain open communication with all parties involved.
- Follow-up with school administrators and counselors as needed
- Recruiter for talent search program.
- Prepare classroom presentations for student and parent meetings.
- Follow up and verify completed applications within guidelines.
- Maintain open communication with all parties involved.

3/91-8/94

Summer Youth Employment & Training Center
 Alu Like, Inc. – O’ahu Island Center
 1505 Dillingham Blvd., Suite #218
 Honolulu, Hawaii 96731

- Coordinate contracts with various agencies.
- Oversee application process including participant eligibility, and collection of necessary documents.
- Develop training and employment programs for participants.
- Maintain accurate records including daily activities, telephone, and personal contact with participants.
- Develop training support sessions in classroom environment.
- Monitor student’s progress and promote continued success.
- Provide career guidance and counseling services.
- Prepare reports on attendance, progress, and timecards for participants located at various sites.
- Maintain accurate records of participant progress throughout program.

1987-1993

Educational Assistant
 J.B. Castle High School
 45-386 Kaneohe Bay Drive
 Kaneohe, Hawaii 96744

- Assisted in preparation and maintenance of student’s personal records, attendance, grades and other tasks that are related to recordkeeping.
- Assisted with counseling of students with special needs; able to develop rapport and work effectively with the teacher, students parents and support staff; able to seek technical advice and assistance as needed.
- Assisted in preparation and maintenance of purchase orders, requisition forms and classroom inventory of supplies and equipment.

- Operated various office equipment; typewriter, 10-key adding machine, Xerox machine, video equipment, computers (IBM and Macintosh), other equipment as needed.

References:

Mrs. Patricia Macadangdang
Kahuku High & Intermediate School, Vice Principal
56-490 Kamehameha Highway
Kahuku, HI 96731
Telephone: 808 293-8950 x 234

Mrs. Cathleen Mattoon
Ko'olauloa Hawaiian Civic Club, Past President
53- 392 Kamehameha Highway
Punalu'u, HI 96717

Mrs. Dotty Kelly-Paddock
Hau'ula Community Association, President
P. O. Box 894
Hauula, HI 96717

Preferred Name: Keaka
Keakamaluhia@gmail.com
Mailing Address
55-220 Kulanui Street #1736

Skills

Active
Athletic
Able bodied
Willing to work in the classroom and in the community

Education

Graduate
Brigham Young University of Hawai'i
Bachelor of Social Work and Hawaiian Studies
Completed all coursework for a Bachelor of Arts in Hawaiian Studies

Kamehameha Schools Maui
Graduation date: May 23rd, 2009

Baldwin high school 2005-2006 Freshman year & 2006-2007 Sophomore year

Work Experience & Background

April 2013-July 2013	Te Hau Ora O Kaikohe-Kaikohe, NZ Position: Student Placement/Internship Family Start Program
Oct. 2012- Current	Ring of Fire Production-Waikiki, HI Position: Dancer and Performer Interpreted Polynesian Culture through expressive dance and demonstrations
Feb. 2011-Oct. 2012	Polynesian Cultural Center-Lā'ie, HI Position: Theatre Night Show Dancer and Cast Member of Hā Breath of Life
2010-2011 & 2011-2012	Hau'ula Elementary School-Hau'ula, HI Position: Para Professional Tutor (PPT) for the Hawaiian Language Immersion Program
Sept. 2009 - Aug. 2010	Brigham Young University of Hawai'i Campus Distribution Center-Lā'ie, HI Position: Warehouse Specialist
Summer 2012	Lā'ie Chop Suey-Lā'ie, HI Position: Waitress

Activity & Honors

2013	Phi Alpha Social Work Honor Society Award
Winter 2012	Do-it-all Award-Awarded by the Brigham Young University of Hawai'i Social Work Student Presidency
2010-2013	Member of the Brigham Young University of Hawai'i's Hawaiian Chapter
2010-Current	Active member & monthly newsletter editor for the Ko'olauloa Hawaiian Civic Club
2010-Current	Lo'i & Loko'i 'a alaka'i/volunteer for Kahana Valley

Certificates

Summer 2013	Comprehensive First Aid Training
Summer 2013	Asthma Training Course Certificate
Summer 2013	He Rongoa Pai, He Oranga Whānau

References:

Brandon Avegalio

Resume

Date of Birth: 09/22/1978
Place of Birth: Brookfield, Mo.

Education

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Work Experience

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2007 – 2013 (once per year)	Instructor, Na Pua Noe Ao (after school art program) Lana'i
Dec. 2006 – June 2007	Apprenticeship w/ Master Carver Tuione Pulotu Tonga
2008 – current	Self -Employed Wood Carver Nesian Designs, LLC

Related Community Service

Feb. 2010 – Dec. 2012	Board Member Lana'i Arts Center
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Tinei A. Te'i
P.O. Box 896
Hau'ula, Hawaii 96717
Phone: (808) 293-7261

RESUME

Personal

Date of Birth: April 13, 1971
Place of Birth: Pago Pago, American Samoa
Marital Status: Married **Wife:** Salamasina D. Te'i
Children: 3

Education

University

Chaminade University of Hawaii (January 2001 – December 2002)

- Graduation: December 18, 2002
- Master of Science Degree in Criminal Justice Administration
- Cumulative Grade Point Average: 3.75

Chaminade University of Hawaii (1998 – 2000)

- Graduation: May 15, 2000
- Bachelor of Science Degree in Criminal Justice with minor in Psychology
- Cumulative Grade Point Average: 3.04

Community College (1995 – 1997)

American Samoa Community College

- Graduation: May 1997
- Associate of Science in Criminal Justice
- Cumulative Grade Point Average: 3.40

High School (1986 – 1989)

Samoana High School

- Graduation: June 1989
- Cumulative Grade Point Average: 2.75

Work Experience

Hina Mauka (8/27/07 - Current)

T.E.E.N. C.A.R.E. Program at Kahuku High Intermediate School

- Perform Individual, Group, and Family Counseling
- Engage 12 Core Functions from intake to discharge/6 month follow-up
- Conduct Case Management with school staff and community members

Hale Kipa Inc. (April 1, 2002 – Current)

Independent Living Program Training Apartments Site / Case Manager

- Counseling and support for the youth referred by the Department of Human Services, Family Court and Hawaii Youth Correctional Facility
- Individual and group counseling
- Devise the following reports / documentation: Oahu Youth Services and Family Court Quarterly Reports, Initial Service Plan, Standard Assessment, Service Plan, discharge summaries, and 3 to 6 months After Care Follow up Reports.
- Conduct outreach services for ILP (Independent Living Program) clients living in the community

Samoa Service Providers Association (May 3, 1999 – September 28, 2001)

- Pre – employment and Academic Counselor for Samoan Youth
- Devise SSPA summary reports
- Conduct Outreach to the Samoan Community and Hawaii Youth Correctional Facility
- Conduct Acculturation Workshops
- Guest Speaker at Several Speaking Engagements

L.B.J. Hospital of American Samoa (Summer 1996 – Winter 1996)

- Volunteered as a Physical Therapist's Aid / interpreter

Rita's Mart (1995 – 1997)

- Customer Service
- Performed purchasing, stock and cashier duties
- Responsible for inter-island freight transfers

Ka'aawa United Hope Methodist Church (1999 – current)

- Yard maintenance

Work experience has focused primarily on voluntary and part time jobs that would support my education at the tertiary level. Raised on a plantation in a rural environment, my work ethic, values, sense of responsibility and accountability has engendered stellar work performance reviews at all jobs that I have had the privilege to undertake in my quest for education and opportunity. My work orientations and efforts are focused on customer satisfaction through quality service.

Skills

Computer Skills

Proficient in Excel, Windows, Word Perfect 7.0, Micro-Soft Word, and Work Experience in Access and Power Point.

Linguistic and Socio – Cultural Experience

Bilingually proficient in both literate and spoken Samoan and English. Raised and trained in the traditional protocols of the Samoan Chiefly system. Cross – culturally sensitive, empathetic and experienced in reconciling socio – cultural dilemmas and conflicts that affect human behavior in multi – cultural environments.

Membership and Achievements

Scholarship

- Member of Phi Theta Kappa International Honorary Society (American Samoa Community College)
- Member of Alpha Phi Sigma Honor Society for Criminal Justice Administration (Chaminade University of Hawaii)

Athletics

- Former Member of the A.R.C.S. Academy (Armed Restraint Combative Systems)
- Former Member of Basketball Team for the American Samoa Basketball Association
- Former Member of the 808 Tribe Dancing Group (Performed at talent shows for youth, school and church fund raisers)

Other Activities

- Former Chairperson for the Board of Ka'aawa United Methodist Church
- Member of the Emmaus Society
- Member of the Pastor Parish Relations Committee
- Red Cross Volunteer
- Hau'ula Neighborhood Watch Member

References and Letters of Recommendations

- Available upon request

SUSAN YAMADA

54009 Pipilani Place, Hau'ula, Hawaii 96717 | C: 808-428-4557 | likepoi@yahoo.com

Summary

Motivated and enthusiastic elementary school parent facilitator and part-time educator with 10+ years experience creating activities that combine art, music, and modern instructional techniques to communicate with students from preschool age to sixth grade

Core Qualifications

Tutoring	Creative Lesson Plan Development
Interactive Teaching	Incorporates Art into Lessons
Raising Awareness on Environmental Issues	Works Well Individually or with Others

Achievements

Created an environmental awareness after school club, Malama Earth, which represented a link between Hawaiian and English speaking students at Hau'ula Elementary School. This involved writing a grant, creating the curriculum, and teaching by implementing "hands on" projects that related to the subject matter in the lesson.

Professional Experience

Parent Child Network Center Coordinator Hau'ula Elementary School – Hau'ula, Hawaii Coordinate activities to encourage parental and student involvement at Hau'ula Elementary School. Academics is the first priority, but developing caring, responsible youth in our community by emphasizing Hawaiian values is also encouraged.	August 2009 to Current
Student Council Advisor Hau'ula Elementary School – Hau'ula, Hawaii Meeting routinely with students, and instilling leadership skills by having them do community service projects, developing their own ideas, being a good example for other students, and taking responsibility for their own actions.	August 2013 to Current
Tutor Ko'olauloa Children's Learning Center – Lāie, Hawaii Developed engaging lesson plans in english and math for grades 2 through 6.	September 2005-May 2006
Parent Educator Keiki O Ka Ai'na – Kalihi Valley, Hawaii Facilitated preschool education by instructing parents on how to be their child's first teacher. Conducted home visits with parents and helped them prepare their child for kindergarten.	August 2002-May 2004

Education and Training

Bachelor of Arts, Illustration	California State University of Fullerton – Fullerton, California
Associate of Arts	California State University of Long Beach – Long Beach, California
Web Design	Windward Community College – Kaneohe, Hawaii
Video Camera Certification	Ō'lelo Video Studio – Kahuku, Hawaii

Joan Umiokalani Jensen

PO BOX 783
Hau'ula Hawai'i 96717

808-450-0550
umiokalani@gmail.com

Work and Volunteer Experience

Sep 2009 – Present : Research Assistant Kamehameha Schools, Honolulu, Hawaii

- Analyze quantitative/qualitative educational data using statistical software
- Perform research on relevant educational issues in the Hawaii community and produce literature review, reports, presentations

Oct 2007- May 2009: Missionary Church of Jesus Christ of Latter-Day Saints Busan, South Korea

- Teach and serve church members and others in Korea
- Organized and taught various level English classes as well as one-on-one teaching

Aug 2006-July 2007: Public Service Intern Haas Center for Public Service Stanford University, California

- Provided administrative/program support by developing program reports, program resources, readings and informational materials, wiki and websites, advertisement
- Recruited, trained and managed student volunteers for after school science program

Mar 2005-Aug 2005: Program Assistant Education-1st, Laie, Hawaii

- Assisted with tutoring program tutor and student recruitment, maintaining of student records, program correspondence, event planning
- Administrative support for Game Plan summer sports camp

Summer 2004: Program Assistant Alu Like, INC, Kahaluu, Hawaii

- Taught one-on-one algebra
- Help lead Hawaiian cultural activities with students including chant and dance, music, language, and history

Work in the Community

Relay for Life Sponsorship coordinator and team captain; president of church women's organization; board member of Kamehameha Class of 2001 Scholarship; Hauula Community Association member

Publications

- Jensen, U. 2011. *Factors Influencing Student Retention in Higher Education*. Summary of *Influential Factors in Degree Attainment and Persistence to Career or Further Education for At-Risk/High Educational Need Students*, by Pacific Policy Research Center. Honolulu, HI: Kamehameha Schools-Research & Evaluation Division.
- Jensen, U, G. Yamashiro and K. Tibbetts. 2010. *What Do We Know about Teacher Pay-for-Performance?* Honolulu, HI: Kamehameha Schools-Research & Evaluation Division.
- Kanaiaupuni, S., B. Ledward, and U. Jensen. *Culture-Based Education and Its Relationship to Student Outcomes*. Honolulu, HI: Kamehameha Schools-Research & Evaluation Division.

Education

2001-2006: Stanford University Stanford, California

- Masters in Education, International and Comparative Education program
- B.A. in Comparative Studies in Race and Ethnicity

1995 - 2001: Kamehameha Schools Honolulu, Hawai'i

Williams L.K. Falevai

56-395 Pahelehala Loop / Kahuku, HI, 96731

wfalevai@bobbybenson.org / (808) 285-2025

PROFESSIONAL EXPERIENCE

Program Manager, Office of Youth Services (OYS) 56-565 Kamehameha Highway
Kahuku, HI 96731

- To be responsible for all facets of programming and service development and delivery, through planning, budgeting, implementation, evaluation and report writing.
- To establish and maintain all client files and documentation in an appropriate and accountable manner according to established standards.
- To ensure consistency of quality, accountability and high standards in all programs and services – both client support and education. This includes providing training for staff and developing procedures, models, and comprehensive frameworks of delivery.
- To maintain appropriate fiscal controls to ensure all programs are within the scope of the annual budget.
- To maintain accurate and complete statistical records for all programs and services on the agency database, providing funders with comprehensive details on programs offered.
- To ensure consistent and meaningful evaluation of all programs and services are carried out in order to assess their impact and success and to make needed changes and improvements as indicated.
- To be responsible for hiring, orientation and ongoing supervision of all health promotion and counseling staff.
- To be responsible for training of all staff in the programs area of this grant.
- To conduct regular performance appraisals with program team members, providing constructive feedback and direction as to improvement.
- To provide positive leadership to all staff, encouraging a team approach, professional attitude and good management – staff relations, always modeling best practice in this regard.
- Deal with the day-to-day operations of this program, which includes liaising with OYS funders, external relations with care providers, families and community members.
- To assist the Executive Director in budgetary planning and to monitor and be accountable for all program and service expenditures.
- To monitor and complete appropriate reporting to funders.
- To be an active participant in the management team of the agency, attending meetings regularly and bringing forward issues for discussion and decision.
- To participate actively as an agency representative in collaborative partner networks and in related community activities.
- To identify learning needs for program and service staff, and assist in providing needed training.
- To provide start up facilities services, program services and continued maintenance of these services, through-out the duration of this grant.
- Responsible for purchasing the equipment and supplies necessary to support client, staff, and program needs.
- Learn about new developments in their field by reading professional literature, attending courses and seminars, and establishing and maintaining contact with other social service agencies.
- Maintains HIPAA standards and confidentiality of protected health information; and reports critical incidents and information regarding quality of care issues.

Therapist, The Bobby Benson Center, 56-660 Kamehameha Hwy.,

Kahuku, HI 96731

6/1/10 to Present

- Set up Individual, Family Sessions and External Team Meetings
- Provide Individual Therapy sessions each week per client
- Collaborate with client on finding coping skills and acknowledging triggers
- Daily Group Therapy
- Family Therapy twice a month
- Monthly External Team Meetings with CC, PO, Counselors, Teachers, etc.
- Create Individualized Treatment plans for clients
- Weekly Case Review Meeting with Clinical Team
- Weekly Scheduling Meeting
- On-call Therapist duties
- Case management duties: Finding resources out in the community.
- Write discharge summaries when client is discharged from BBC
- Educating client on Drugs and Alcohol
- Weekly Supervision with Clinical Director

Practicum Student, Kahuku High and Intermediate School, Social Worker
Kamehameha Hwy., Kahuku, HI 96731 9/1/09 to 5/2010

- Observe and work with SPED/general ed. Students in their classes
- FELIX kids, learning and behavioral disabilities, make sure they receive and Free and appropriate education (FAPE)
- Attend PEER/CORE meetings to discuss kids that are struggling in school
- Run groups with kids, life skills, anger management, cultural education, etc.
- Advocate for the kids
- Give counsel to students that are struggling with issues in school
- Create Behavior support plans for kids

Practicum Student, The Koolau Clubhouse, 46-016 Alaloa Street
Kaneohe, HI 96744 5/18/09 to 8/20/09

- Engage and socialize with members and help build their self-confidence and esteem
- Do outreach work to members that are less active by calling and seeing how they are doing
- Mobile outreach in which members and staff drive to the less active members homes and meet with them there
- Support members to get back in the work force through transitional employment sites
- Assist members go back to school
- Educate the public about mental health issues and programs
- Be able to complete AMHD referral forms for new incoming members
- Assist members with daily tasks
- Take members out on social recreational outings

Shift Leader, The Bobby Benson Center, 56-660 Kamehameha Hwy.
Kahuku, HI 96731 (7/05 to 1/06) 4/9/08 to 5/27/10

- Be able to do the job list of a youth counselor as well. (See below)
- Teach clients and staff by example, professionalism.
- Be able to run the shift smoothly and on-time
- Plan where to take the kids on AA and NA meetings
- Supervise and train new staff on how to work with troubled youth
- Give out prescription medications per doctor's orders
- Give feedback to staff if any rules are broken
- Create a workable environment for staff and clients
- Report back to Manager/Director any problems with staff and/or clients

Youth Counselor, The Bobby Benson Center, 56-660 Kamehameha Hwy.
Kahuku, HI 96731 (5/27/05 to 7/05) 1/06 to 4/8/08

- Teach youth social and life skills
- Give basic counsel to the youth that may be struggling with a variety of problems
- Have the patience to Work with youth that suffer from anger and depression by engaging and actively listening to them.
- Educate them on drugs and alcohol, and the consequences of using them
- Take them to AA and NA meeting around the island, so that they can learn from others that have been through similar situations.
- Teach them how to run their own in-house meetings by teaching and allowing them to be the leader/secretary of the meeting.
- Educate the youth on how to make better choices in life by thinking before reacting.
- Assist build structure in client's life through following rules and normal day routines.
- Be able to run treatment activities effectively (Life Skills, Peer Feedback, Anger Management, Big Book Study, etc)
- Teach them tools like coping skills to use when triggered to use drugs/alcohol

Intake Specialist, Volunteer Legal Service's Hawaii, 545 Queen Street, Suite 100,
Honolulu, HI 96813 (Internship from 1/04-504) 8/04 to 5/26/05

- Help low-income families/individuals get legal support by attorneys
- Answer calls and check if callers qualify for low income
- If qualified, set-up callers with Hawaii accredited attorneys for legal advice
- If attorney believes that a caller needs legal representation, we find an attorney willing to do pro bono cases.
- Set-up callers with attorneys for legal advice over the phone
- If we are not able to help caller, due to income, help caller find another organization that can help them.
- Provide other services like free tax clinics
- Help provide legal services at homeless shelters (ex. Gregory House)

EDUCATION

- **University of Hawaii-Manoa**, Honolulu, Hawaii 96822
MASTERS PROGRAM: SOCIAL WORK
*PHI ALPHA NU SIGMA, Member of the National Honor Society, 2009-2010.
*Child and Family focus
Graduated 5/2010
- **Brigham Young University-Hawaii Campus**, Laie, Hawaii 96762
BACHELOR OF ARTS- POLITICAL SCIENCE
Graduated in 6/2004
- **Kahuku High School and Intermediate**, Kahuku, HI 96731
*Member of the Intermediate National Honor Society
Graduated in 6/1998

TRAINING AND CERTIFICATION

Medic First Aid training program: *Basic CPR and First Aid training*
COMPLETED 1/2010

Instructor: John Ching
Registry number: 8265
Hawaii Educational Life-Support Programs
47-518 Waipua Place
Kaneohe, HI 9644

American Red Cross Training: *Workplace Violence Awareness*
COMPLETED 5/2009

Instructor: Ronaldo Mina
Hawaii State Chapter-American Red Cross

SafeTALK Suicide Intervention Training

COMPLETED: 6/2011

Instructor: Chris Piper
Hawaii's Department of Health

ASIST (Applied Suicide Intervention Skills Trainer) Suicide Trainer

COMPLETED: 8/12/11

Instructor: Chris Piper, Pua Kaniau, Mary-Elizabeth Pacheco
Hawaii's Department of Health

SPECIAL SKILL AND ATTRIBUTES

- Enjoy working with youth and adults that suffer from substance abuse and mental illness
- Calm in tough situations
- Highly dependable
- Fun person to be around and friendly
- Quick learner, with an ability to grasp on new ideas
- If I don't know how to do something, I will find out
- Works well with diversified cultures and is Culturally sensitive
- Easy to work with
- An open mind in all matters
- Dedicated, innovative and self-motivated person
- Exceptional team player and independent as well
- Excellent conflict and problem solver.

HONORS

- PHI ALPHA NU SIGMA, Member of the National Honor Society, 2009-2010.
- 2009-2010 Recipient of Kamehameha Schools financial aid, Naho'okama Scholarship
- 2009-2010 recipient of the Kua'aana tuition waiver
- 2009 recipient of the Kealii Pauahi Scholarship-Randy Wayne Ahuna Scholarship
- 2009-2010 recipient of the Kaulele Practicum Scholarship
- 2009-2010 recipient of the Liko A'e Scholarship
- Received my *Eagle Scout* award from *Boy Scouts of America* in 1998

(Eagle Scout Project: Service project at the *Ho'omaluhia Botanical Gardens* in Kaneohe, Spent 2 days, built new tables, repaired (sand tables down, change old pieces of wood, re-paint tables, tighten bolts and screws, etc) all old tables due to damages from the elements).

COMMUNITY SERVICE

- Set up and participated in beach clean-ups in my community and church clean ups,
- Assisted in other eagle scout projects in the community,
- Set up visits to nursery homes for visiting, caroling, etc. ,
- Set up days to clean up widows and single parent homes,
- Helped with the legislative process by rallying at the state capitol on different cases and testifying for cases that impact our Koolauloa community,
- Participate in community clean ups,
- Participated in cleaning off graffiti from the community,
- Work with youth in church group
- Assist young men in receiving their Eagle Scouts
- Participated in the NAMI walk.