

DEPARTMENT OF BUDGET AND FISCAL SERVICES
CITY AND COUNTY OF HONOLULU
530 SOUTH KING STREET, ROOM 208 • HONOLULU, HAWAII 96813
PHONE: (808) 768-3900 • FAX: (808) 768-3179 • INTERNET: www.honolulu.gov

KIRK CALDWELL
MAYOR



NELSON H. KOYANAGI, JR.
DIRECTOR

GARY T. KUOKAWA
DEPUTY DIRECTOR

January 6, 2014

The Honorable Ernest Y. Martin, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

RECEIVED
CITY CLERK
& C OF HONOLULU
2014 JAN -6 AM 11:34

Dear Chair Martin and Councilmembers:

**SUBJECT: Quarterly Report of Gift Valued at \$2,500 or Less
and Requested Acceptance**

This report to the City Council enumerates all gifts taken into custody by the Department of Budget and Fiscal Services for the quarter ending December 31, 2013. This report is submitted under the provisions of Resolution No. 05-349, CD1, FD1. Information on each gift is set forth in the attached Exhibit A, "Quarterly Report of Gifts Received Valued at \$2,500 or Less Under Resolution No. 05-349, CD1, FD1."

We respectfully request the acceptance of this gift by the City Council on behalf of the City and County of Honolulu.

Should you have any questions, please feel free to call me at 768-3901.

Sincerely,

A handwritten signature in black ink, appearing to read "Nelson Koyanagi".

Nelson H. Koyanagi, Jr., Director
Budget and Fiscal Services

Attachments

APPROVED:

A handwritten signature in black ink, appearing to read "ES".

Ember Lee Shinn
Managing Director

EXHIBIT A

**QUARTERLY REPORT OF GIFTS RECEIVED VALUED AT
\$2,500 OR LESS UNDER RESOLUTION NO. 05-349, CD1, FD1**

CITY AGENCY: Department of Budget and Fiscal Services

QUARTER ENDING: December 31, 2013

The following gifts were taken into custody by the agency in the previous quarter.

<u>Description of the Gift</u>	<u>Donor's Estimated Value of the Gift</u>	<u>Donor</u>
Donation of one roundtrip airfare from Honolulu to Japan, room and board for 3 nights.	\$2,500.00	Mr. David Asanuma Executive Director The Honolulu Festival Foundation P.O. Box 8494 Honolulu, Hawaii 96830

City and County of Honolulu

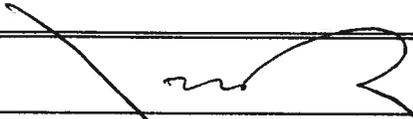
DECLARATION OF GIFT	
NAME OF DONOR	The Honolulu Festival Foundation
DONOR'S ADDRESS	P. O. Box 8494, Honolulu, Hawaii 96830
DONOR'S TELEPHONE	926-2424 / Fax: 922-1412
STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE	
<p>The Honolulu Festival Foundation desires to give the items described below to the City and County of Honolulu. To carry out this purpose, on behalf of the Honolulu Festival Foundation, I hereby absolutely and without condition or reservation give, grant and convey the below described gifts to the City and County of Honolulu.</p>	
DESCRIPTION OF GIFT	VALUE
One roundtrip airfare from Honolulu to Japan, room and board for one delegate for 3 nights.	\$2,500.00
TOTAL	\$2,500.00
Signature: 	Date: <i>Sep. 18. 13</i>
Print Name: David Asanuma	Title: Executive Director

EXHIBIT A