

HONOLULU FIRE DEPARTMENT
CITY AND COUNTY OF HONOLULU

636 South Street
Honolulu, Hawaii 96813-5007
Phone: 808-723-7139 Fax: 808-723-7111 Internet: www.honolulu.gov/hfd

KIRK CALDWELL
MAYOR



MANUEL P. NEVES
FIRE CHIEF

LIONEL CAMARA JR.
DEPUTY FIRE CHIEF

October 8, 2013

The Honorable Ernest Y. Martin, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

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RECEIVED
CITY CLERK
& C OF HONOLULU

Dear Chair Martin and Councilmembers:

SUBJECT: Request for Council Acceptance of a Gift to the City

We respectfully request the acceptance by the Council on behalf of the City and County of Honolulu of a gift to the City from the National Fire Protection Association that is valued at \$2,000. This request is made under the provisions of Resolution No. 05-349, CD1, FD1.

The Honolulu Fire Department desires utilization of the gift for travel and training expenses for me to attend the *Remembering When*TM training conference in Boston, Massachusetts, on December 2-3, 2013. The Declaration of Gift statement and supporting documents are attached.

Should you have questions, please contact me at mneves@honolulu.gov or 723-7101.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Neves".

MANUEL P. NEVES
Fire Chief

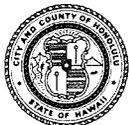
MPN:cn

Attachments

APPROVED:

A handwritten signature in black ink, appearing to read "E. Shinn".

Ember Lee Shinn
Managing Director



CITY COUNCIL

CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

No. _____

RESOLUTION

RELATING TO THE ACCEPTANCE OF A GIFT TO THE CITY FROM THE NATIONAL FIRE PROTECTION ASSOCIATION FOR FIRE CHIEF MANUEL P. NEVES TO ATTEND THE *REMEMBERING WHEN*TM TRAINING CONFERENCE ON DECEMBER 2-3, 2013

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu (City) provides for the acceptance of gifts to the City by the Council of the City and County of Honolulu (Council); and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council on the acceptance of gifts donated to City executive agencies; and

WHEREAS, the policy provides that an executive agency may request the Council's immediate consideration of a request for acceptance of a gift to the City to allow the agency's time-sensitive expenditure of the gift; and

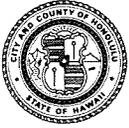
WHEREAS, the policy provides for acceptance of a gift by an affirmative action by the Council; and

WHEREAS, through a letter dated October 8, 2013, the Fire Chief of the Honolulu Fire Department (HFD) submitted a request to the Council for acceptance of a gift to the City from the National Fire Protection Association (NFPA) that is valued at \$2,000 for travel and training expenses for him to attend the *Remembering When*TM training conference in Boston, Massachusetts, on December 2-3, 2013; and

WHEREAS, the description and value of the gift is set forth in the Declaration of Gift statement (Exhibit A) and attached hereto; now, therefore,

BE IT RESOLVED by the Council that this body accepts the gift of \$2,000 from the NFPA that is more fully described in the above-mentioned letter; and

HFDNFPA2.R13



RESOLUTION

BE IT FINALLY RESOLVED that copies of this Resolution be transmitted to the Fire Chief of the HFD, 636 South Street, Honolulu, Hawaii 96813-5007.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawaii

Councilmembers

**City and County of Honolulu
Declaration of Gift**

Donor Name National Fire Protection Association
 Donor Address 1 Batterymarch Park
Quincy, Massachusetts 02169-7471
 Donor Telephone Number 617-984-7286

Statement of Ownership and/or Terms of Conveyance:

On behalf of the National Fire Protection Association, I do hereby absolutely and without condition or reservation give, grant, and convey the item described below to the City and County of Honolulu.

Description of Gift and Value:

(Attach documentation to support the value and purpose of the gift, i.e., invoice, receipt, etc.)

Description:

To be used for a scholarship award, including travel expenses, to receive training in *Remembering When*TM, in Boston, Massachusetts, from December 2-3, 2013. The training will provide intensive instruction on program to reduce fall and fire injuries among older adults in our state community. Partnering with the fire department will be a representative from the Emergency Medical Services Injury Prevention Systems Branch.

Value: \$2,000.00

10-1-2013  Karen Berard-Reed Senior Project Manager
 Date Donor's Signature Donor's Printed Name Donor's Title