

Hawai'i State Association of Counties (HSAC)
Counties of Kaua'i, Maui, Hawai'i & City & County of Honolulu

AGENDA
HSAC GENERAL MEMBERSHIP MEETING

June 20, 2013 at 9:00 a.m.
Kaua'i Beach Resort
4331 Kauai Beach Drive
Lihu'e, Kaua'i, Hawai'i 96766

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2013 JUN 12 AM 7:56

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. MINUTES

A. Minutes of the June 22, 2012 General Membership Meeting, as submitted by the HSAC Secretary.

IV. TREASURER'S REPORTS

A. June 1 – 30, 2012

B. July 1 – 31, 2012

C. August 1 – 31, 2012

D. September 1 – 30, 2012

E. October 1 – 31, 2012

F. November 1 – 30, 2012

G. December 1 – 31, 2012

H. January 1 – 31, 2013

I. February 1 – 28, 2013

J. Fiscal Year 2014 Proposed Annual Operating Budget as Amended

K. March 1 – 31, 2013

L. April 1 – 30, 2013

M. May 1 – 31, 2013

V. EXECUTIVE COMMITTEE MEETING MINUTES

A. June 22, 2012

B. July 27, 2012

C. August 31, 2012

D. September 11, 2012

E. October 12, 2012

F. November 19, 2012

G. December 13, 2012

H. January 15, 2013

I. February 4, 2013

J. March 19, 2013

K. April 26, 2013

L. May 6, 2013

VI. EXECUTIVE COMMITTEE REPORTS

- A. The Executive Committee at its June 22, 2012 meeting approved the proposed nominees for the various National Association of Counties (NACo) Steering Committees.
- B. The Executive Committee at its June 22, 2012 meeting approved proposed amendments to the Fiscal Year 2012 HSAC Annual Operating Budget.
- C. The Executive Committee at its June 22, 2012 meeting approved funding for HSAC to host hospitality suites for future Western Interstate Region (WIR) Conferences.
- D. The Executive Committee at its July 27, 2012 meeting approved a proposed amendment to the Fiscal Year 2013 HSAC Annual Operating Budget to appropriate funding for hosting a hospitality suite at the 2012 NACo Annual Conference & Exposition to promote having the 2015 WIR Conference on Kaua'i.
- E. The Executive Committee at its September 11, 2012 meeting approved proposals submitted by the Hawai'i County Council to be included in the 2013 HSAC Legislative Package.
- F. The Executive Committee at its September 11, 2012 meeting approved proposals submitted by the Honolulu City Council to be included in the 2013 HSAC Legislative Package.
- G. The Executive Committee at its September 11, 2012 meeting approved proposals submitted by the Kaua'i County Council to be included in the 2013 HSAC Legislative Package.
- H. The Executive Committee at its October 12, 2012 meeting approved Council Vice-Chair Ikaika Anderson to serve as HSAC's representative for the Hawai'i Sister-State Committee.
- I. The Executive Committee at its October 12, 2012 meeting approved Councilmember Stanley Chang and Councilmember Breene Harimoto to serve as HSAC's representatives for the Board of Advisors of the Center for Alternative Dispute Resolution.
- J. The Executive Committee at its October 12, 2012 meeting approved a proposal submitted by HSAC President Mel Rapozo to be included in the 2013 HSAC Legislative Package.

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- K. The Executive Committee at its October 12, 2012 meeting approved a proposal submitted by the Maui County Council to be included in the 2013 HSAC Legislative Package.**
- L. The Executive Committee at its November 19, 2012 meeting approved the 2014-2015 WIR Conference Request for Proposal.**
- M. The Executive Committee at its January 15, 2013 meeting approved a proposed amendment to the Bylaws of the Hawai'i State Association of Counties (HSAC), Inc. regarding travel expenses.**
- N. The Executive Committee at its January 15, 2013 meeting approved proposed amendments to the Fiscal Year 2012-2013 HSAC Annual Operating Budget regarding travel expenses.**
- O. The Executive Committee at its January 15, 2013 meeting approved a request for seed money in the amount of \$3,000.00 from the Kaua'i County Council for establishing a checking account and to place a deposit on a venue for the 2013 HSAC Annual Conference.**
- P. The Executive Committee at its January 15, 2013 meeting approved the final 2013 HSAC Legislative Package.**
- Q. The Executive Committee at its January 15, 2013 meeting approved the NACo and WIR Board of Directors for the remainder of Fiscal Year 2012-2013.**
- R. The Executive Committee at its February 4, 2013 meeting approved the draft "HSAC Audited Financial Statements (with Independent Auditors' Report) for the Years Ended June 30, 2012 and 2011."**
- S. The Executive Committee at its March 19, 2013 meeting approved proposed recommendations and actions based on the "Audited Financial Statements (with Independent Auditor's Report) For the Years Ended June 30, 2012 and 2011."**
- T. The Executive Committee at its April 26, 2013 meeting approved a proposed amendment to the Bylaws of the Hawai'i State Association of Counties (HSAC), Inc., which amends the definition of "travel expenses" to include ground transportation.**
- U. The Executive Committee at its May 6, 2013 meeting approved a proposal for the lobbying efforts for the 2014 Hawai'i State Legislative Session.**
- V. The Executive Committee at its May 6, 2013 meeting approved the proposed HSAC Slate of Officers and the NACo and WIR Board of Directors for Fiscal Year 2013-2014.**

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

- A. Discuss and approve the Fiscal Year 2013-2014 HSAC Operating Budget.
- B. Discussion regarding the following 2014 HSAC Legislative Package timeline:
- i. August 23, 2013 – Deadline to receive proposals from each County to be included in the 2014 HSAC Legislative Package.
 - ii. September 13, 2013 – Schedule HSAC Executive Committee Meeting to discuss and act on all proposals submitted by the Counties. Approved proposals will then be forwarded to each County for their consideration.
 - iii. November 8, 2013 – Deadline for the Counties to approve the proposed 2014 HSAC Legislative Package.
 - iv. November 22, 2013 – Schedule HSAC Executive Committee Meeting to approve the final 2014 HSAC Legislative Package.

IX. ELECTION OF OFFICERS

- A. Discuss and approve the following proposed HSAC Slate of Officers for Fiscal Year 2013-2014:
- i. President: Mel Rapozo, Kaua'i County Council
Ross Kagawa (Alternate)
 - ii. Vice President: Dennis "Fresh" Onishi, Hawai'i County Council
Greggor Ilagan (Alternate)
 - iii. Secretary: Stanley Chang, Honolulu City Council
Ikaika Anderson (Alternate)
 - iv. Treasurer: Michael P. Victorino, Maui County Council
G. Riki Hokama (Alternate)
- B. Discuss and approve the following proposed NACo and WIR Board of Directors for the term beginning August 2013 through July 2014.
- i. NACo Board of Director
 - a. Michael P. Victorino, Maui County Council
 - b. Gary L. Hooser, Kaua'i County Council

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- ii. **WIR Board of Directors**
 - a. **Dennis "Fresh" Onishi, Hawai'i County Council**
 - b. **Mel Rapozo, Kaua'i County Council**

X. ANNOUNCEMENTS

XI. ADJOURNMENT